

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – October 4, 2016
5:30 P.M.
CITY COUNCIL CHAMBERS

Mayor Pendergrass opened the meeting at 5:30 P.M.

The invocation was led by Reverend Ron Mason.

The Pledge of Allegiance was led by Police Chief Brian Ferrante.

Present: Council Member Blackwelder
Council Member Carbone
Council Member Hubler {excused absence}
Council Member Kruper
Mayor Pendergrass

Staff: Todd Bodem, City Administrator
Jim Heisinger, City Attorney
Leon Gomez, City Engineer
Brian Ferrante, Police Chief
Connie Horca, Deputy City Clerk

AGENDA ITEM 4, COMMUNICATIONS

A. There was no written communication distributed to the Council

B. Oral

5:31 P.M. Floor opened for Public Comment.

There was no comment from the Public.

5:31 P.M. Floor closed to Public Comment.

AGENDA ITEM 5, CONSENT CALENDAR

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

A. There was no discussion of the Sand City Council Meeting Minutes,

September 20, 2016.

- B. There was no discussion of the City **Resolution** approving a Service Agreement with SLV Management (Steven Vagnini) for the 2017 West End Celebration (WEC).
- C. There was no discussion of the City **Resolution** approving the Amendment to the Interagency Agreement with Monterey County Health Department, Behavioral Health Crisis Negotiation Team and Authorizing the Police Chief to Execute the Amendment.
- D. There was no discussion of the City/Successor Agency Monthly Financial Report, July 2016.

Motion to approve the Consent Calendar was made by Council Member Kruper, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Kruper, Pendergrass. NOES: None. ABSENT: Council Member Hubler. ABSTAIN: None. Motion carried.

AGENDA ITEM 6, CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

There were no items pulled from the consent calendar.

AGENDA ITEM 7, OLD BUSINESS

- A. **Progress report on Public Works projects, South of Tioga project, Coastal projects, and other Sand City community programs by City Engineer/Community Development Director/City Administrator.**

City Engineer Leon Gomez reported that the desalination plant produced 25 acre feet for the month of September. On Friday, September 30, 2016, Staff mailed a response to Tom Luster of the California Coastal Commission regarding the Notice of Incomplete Coastal Development Permit for the new intake wells. An email of the response letter was also sent to Mr. Luster. Mr. Gomez expressed his thanks to Staff for their assistance in assembling the documents. The City Engineer is presently working on the Stormwater Management Program's annual report which is due on October 15, 2016. A pre-construction meeting for the Bungalows at East Dunes project is scheduled this Thursday to coordinate with the developer and staff regarding the scheduling and timing of the project. The developer is still waiting on several approvals to construct public improvements that are part of the Phase II construction project. The approvals are forthcoming and are expected to be received at a future date.

There was Council discussion regarding the purpose of the retaining walls,

water main connections, and the buildout of the project.

City Administrator Todd Bodem reported that he, Vice Mayor Carbone and Council Member Blackwelder will be attending the League of California Cities conference, and will be flying to LAX and taking a taxi to Long Beach on Wednesday. He will not be able to check his emails until his return. He also reported that he will be out of the office for surgery during the week of October 10th.

AGENDA ITEM 8, NEW BUSINESS

A. Discussion and Consideration of Increase to the Transient Occupancy Tax (TOT) Rate from 8% to 12%

City Attorney Jim Heisinger reported on the procedure that would need to take place for the increase to the Transient Occupancy Tax (TOT) rate. A vote at the 2000 General Election granted authority for the Council to make rate changes to the City's TOT to not lower than 8% and no higher than 12%. A notice would need to be published 10 days prior to a public hearing as a 1/8 page size advertisement, and published once a week for three consecutive weeks. The first reading of the Ordinance would occur 45 days following the first noticed publication date.

There was Council discussion regarding the timeline for publishing, noticing, and upcoming Council meetings to provide for the first and second readings of the ordinance.

There was consensus of the Council directing Staff to proceed.

B. Approval of City RESOLUTION Approving an Amendment to the City Administrator Employment Agreement, Todd Bodem

City Attorney Jim Heisinger suggested that in paragraph 1, of the amendment to the City Administrator's employment agreement, the City Administrator be given the title of Interim Community Development Director to allow him to serve in the capacity for approval of voluntary lot mergers and other code requirements. The contract provides for a performance review in January 2017, and annually thereafter.

In response to Council Member Kruper's inquiry regarding the coordination of the performance review to occur prior to the next contract termination for fairness in evaluating the employee, and respective concerns of the Council on the progression of the employee and where compensation can be adjusted. The City Attorney commented that there will be at least 2 performance reviews before the termination of the attached contract amendment.

Motion to approve the City **Resolution by title**, approving an amendment

to the City Administrator Employment Agreement, Todd Bodem was made by Council Member Kruper, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Kruper, Pendergrass. NOES: None. ABSENT: Council Member Hubler. ABSTAIN: None. Motion carried.

C. Comments by Council Members on Meeting and Items of Interest to Sand City

Council Member Blackwelder reported that an interview was held with Staff earlier this morning for a prospective Police Officer position. This individual will be bringing tactical and gang related experience to the department.

Chief Brian Ferrante added that the department is anticipating filling a possible position at the first of the year. The department is conducting an on-going recruitment for officers. Interviews have been held to look at replacing positions. He also reported on the Administrative Commander position which is pending the approval of grant funds. The department is still looking at filling the reserve officer positions currently available. The Chief further reported on the possible duties of the Commander position to cover shifts, as well as performing administrative tasks that would involve updating the departments Procedures and Emergency Operations Manuals, serve as P.O.S.T. liason, work with both shifts and/or fill a shift assignment. The Chief of Police would continue to work and coordinate supervision of the Public Works Department. The administrative position would not routinely serve in the supervision of the public works department.

D. Upcoming Meetings/Events

There were no RSVP's from the Council.

AGENDA ITEM 9, ADJOURNMENT

Motion to adjourn the meeting was made by Council Member Blackwelder, seconded by Council Member Kruper to the next regularly scheduled Council meeting on Tuesday, October 18, 2016 at 5:30 p.m. There was consensus of the Council to adjourn the meeting at 6:00 p.m.

Connie Horca, Deputy City Clerk

