

**MINUTES**  
**JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY**  
**OF THE REDEVELOPMENT AGENCY**

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Regular Meeting – November 20, 2018  
5:30 P.M.  
CITY COUNCIL CHAMBERS

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Mayor Carbone opened the meeting at 5:30 p.m.

The Pledge of Allegiance was led by Commander Vito Graziano.

Present: Mayor Mary Ann Carbone  
Vice Mayor Blackwelder  
Council Member Hubler  
Council Member Hawthorne

Staff: Vibeke Norgaard, City Attorney  
Leon Gomez, City Engineer  
Vito Graziano, Commander  
Charles Pooler, City Planner  
Connie Horca, Deputy City Clerk/Admin. Assistant

The Mayor requested that a moment of silence be observed for those affected by the Southern California fires and Paradise, California fire.

**AGENDA ITEM 4, ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR**

The Mayor announced that her report of activities is available to the public, and that handouts related to Agenda Item 6H regarding the Gann Limit resolutions contained a typographical error. The corrected resolution has been distributed to the Council.

**AGENDA ITEM 5, PUBLIC COMMENT**

5:33 P.M. Floor opened for Public Comment.

There was no comment from the Public.

5:33 P.M. Floor closed for Public Comment.

**AGENDA ITEM 6, CONSENT CALENDAR**

A. Conditional Use Permits (CUP) and Coastal Development Permits (CDP) are

subject to annual review by the City Council and City staff. Upon review of each of the following Use Permits, staff is recommending continued operation of the Use Permits to the City Council based on the finding that these uses are in compliance with their permits. There was no discussion of the following use permits.

- 1) CUP #328/CDP 88-01, Granite Rock (construction), 1755 Del Monte Blvd
  - 2) CUP #478, Signature Nails (sales/service), 824 Playa Avenue
  - 3) CDP 09-05, Coastal Fabrication, (welding/fabrication), 755 Redwood Avenue
  - 4) CUP #534, Big Sur Marathon, (storage), 570 California Avenue
  - 5) CUP #529, PJS Tile (service), 652 Redwood Avenue
- B. There was no discussion of the Sand City Council Special Meeting Minutes, November 1, 2018.
- C. There was no discussion of the Sand City Council Meeting Minutes, November 6, 2018.
- D. There was no discussion regarding the acceptance of the Request for Proposal (RFP) for the Executive Search to Formally Start the Recruitment Process for City Administrator.
- E. There was no discussion of the City **Resolution** approving Salary Step Increase for the Public Works Foreman Position effective November 1, 2018.
- F. There was no discussion of the Police Department Monthly Report, October 2018.
- G. There was no discussion of the City/Successor Agency Financial Report, September 2018.
- H. There was no discussion of the City **Resolutions** Correcting Appropriations Limit: 1) Approval of City **Resolution** as amended, rescinding City Resolution SC 17-62, 2017 and Replacing a Corrected Appropriations Limit for Fiscal Year 2017-2018 Pursuant to Article XIII B of the California Constitution, and 2) Approval of City **Resolution** as amended, rescinding City Resolution SC 18-65, 2018 and Replacing a Corrected Appropriations Limit for Fiscal Year 2018-2019 Pursuant to Article XIII B of the California Constitution.

Motion to approve the Consent Calendar items was made by Council Member Blackwelder, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

## **AGENDA ITEM 7, CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR**

There were no items pulled from the Consent Calendar.

## **AGENDA ITEM 8, OLD BUSINESS**

### **A Engineering and Public Works Department Summary Report including the Sand City Water Supply Project, Storm Water Management Program, City Projects: West Bay St. Coastal Access Repair Project, Carroll Property Parking, TAMC Parcel Landscaping Project, Calabrese Park Improvement Project, Private Development Projects including the South of Tioga Project, and Grant Updates. Community Development and Planning Department updates by the City Administrator/City Planner**

City Engineer Leon Gomez reported that the desalination plant produced 11 acre feet for the month of November to date. CalAm was made aware of the e-coli detected in Bay Well #1, confirmed that it was not part of the system, and found that it originated from the sea water. Staff is waiting for estimates from P.G. & E. for the costs of undergrounding utilities at Contra Costa and Catalina Streets. A meeting will be scheduled once the estimates are received.

An illicit discharge was detected at 1843 Park Avenue. A site inspection was conducted by staff who found that there was no Best Management Practice (BMP's) in place. The contractor responded by getting the BMP's in place which addressed most of the items related to the illicit discharge. The City Engineer has provided project description information for the Calabrese Park Improvements/CDBG Grant to the County of Monterey as part of their NEPA review of the project.

The City Engineer along with Police Chief Ferrante attended a pre-construction meeting with the Seaside County Sanitation District (SCSD) regarding the sewer main cleaning. The project involves the cleaning of sewer mains in both Seaside and Sand City and is anticipated to be performed at night between the hours of 9:00 p .m. and 5:00 a.m. The contractor has submitted an encroachment permit application which is currently being reviewed. Staff has also requested that they use low noise equipment to minimize noise impacts to residential areas affected by the cleaning. The work will commence on November 26, 2018 for the duration of 30 days, and storage of project equipment will be located at the Carroll property.

In response to Council Member Hawthorne's inquiry regarding how often the work had to be performed, Mr. Gomez reported that the engineer at

the City of Seaside who has been there for 15 years does not remember when the sewer main cleaning was ever conducted during his tenure with the City.

The City Engineer provided city requirements to the project architect for preliminary site grading for the Montgomery live-work project. Plans have not yet been submitted for this work. Staff has been coordinating with the hotel developer and providing City standards, requirements, templates for stormwater control plans, etc, for the South of Tioga Project. A demolition and grading permit has been issued to the applicant for the Dayton residential project. Work has not yet commenced although the applicant anticipates starting work sometime in December.

The Mayor reported that in her conversation with Developer Don Orosco, he had given notice to 20 businesses who are located within the South of Tioga that demolition may possibly commence in January 2019. Mr. Orosco will be forthcoming with applications for demolition and grading permits in the near future. It is estimated that the demolition will take approximately 4 to 6 months.

## **AGENDA ITEM 9, NEW BUSINESS**

### **A. Consideration of City RESOLUTION Approving the Retired Annuitant Employment Agreement for the Position of Interim City Administrator**

City Attorney Vibeke Norgaard reported that at the November 6, 2018 City Council meeting, a contract was awarded to Mr. Meurer to initiate a recruitment for a permanent city administrator. At this time, Mr. Meurer has agreed to be Sand City's Interim City Administrator and the attached agreement provides for the hiring of the position. Under CalPERS law, Mr. Meurer is not allowed to work more than 960 hours, will not receive any benefits, and the rate of pay must be the same as what the former city administrator received which was in the amount \$78.05 an hour. Mr. Meurer has had the opportunity to review the agreement and acknowledged that everything looks good. Staff recommends approval of the attached resolution approving the retired annuitant Employment agreement for the City Administrator position.

5:47 P.M. Floor opened for Public Comment.

There was no comment from the Public.

5:47 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** approving the Retired Annuitant

Employment Agreement for the Position of Interim City Administrator was made by Council Member Hubler, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

**B. Consideration of City RESOLUTION Adopting New Terms for Reserve Police Officers for Fiscal Year 2018-2019**

Human Resources Consultant Mike McCarthy reported that Staff recently concluded negotiations with the Police Officers. It has been a tradition of the City to provide the same percentage increases to reserve officers as it is to its police officers. The attached resolution recommends providing a 3% salary increase effective July 1, 2018 and an additional 3% effective October 1, 2018 for the Reserve Officers. The attached resolution is recommended for Council approval.

Mayor added that the fiscal impact of the new terms would be approximately \$3,500.

5:50 P.M. Floor opened for Public Comment.

There was no comment from the Public.

5:50 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** adopting New Terms for Reserve Police Officers for Fiscal Year 2018-2019 was made by Council Member Hawthorne, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

**C. Comments by Council Members on Meeting and Items of Interest to Sand City**

The Mayor reminded the Council of the upcoming Tree Lighting Ceremony and that Council Member Hubler will be singing as well as individuals from the Forest Theatre.

**D. Upcoming Meetings/Events**

There were no RSVP's for upcoming events.

**AGENDA ITEM 10, ADJOURNMENT**

Motion to adjourn the City Council meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne to the next regularly

scheduled Council meeting on Tuesday, December 4, 2018 at 5:30 p.m. There was consensus of the Council to adjourn the meeting at 5:52 p.m.

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Connie Horca, Deputy City Clerk