

**CITY OF SAND CITY
RESOLUTION SC 20-13, 2020**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY ADOPTING THE PROPOSED
CAPITAL IMPROVEMENT PLAN BUDGET FOR FISCAL YEAR 2019-2020**

WHEREAS, the Budget Committee of the City Council has reviewed the Proposed Fiscal Year 2019-2020 capital improvement plan budget, and has considered the capital improvement needs of the City for the current fiscal year; and

WHEREAS, the Budget Committee, working with City staff, is recommending the proposed capital improvement plan 2019-2020 budget, attached as Exhibit A, to the City; and

WHEREAS, the City Council recognizes that the proposed capital improvement plan budget is subject to further adjustment at appropriate times as the fiscal year progresses, and

WHEREAS, certain general economic conditions and actions resulting from grant applications may impact the City which may require changes to the capital improvement plan budget over time; and

WHEREAS, the City Council of Sand City finds the Fiscal Year 2019-2020 capital improvement plan budget is satisfactory to commence the capital programs of the City for the current fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City that:


1. The attached Exhibit A is hereby adopted as the capital improvement plan budget for FY 2019-2020.
2. The FY 2019-2020 capital improvement plan budget will be periodically reviewed and adjusted by the City Council as necessary.

PASSED AND ADOPTED by the City Council of the City of Sand City on this 4th day of February, 2020, by the following vote:

AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer
NOES: None
ABSENT: None
ABSTAIN: None

APPROVED:


Linda K. Scholink, City Clerk

ATTEST:

Mary Ann Carbone, Mayor

CITY OF SAND CITY
5-YEAR CAPITAL IMPROVEMENT PROGRAM
FY 2019/2020 - 2023/2024

EXHIBIT A

A	B	C	D	E	E	F	G	H	I	K	L					M	N
											Fiscal Years						
No.	Project Title	Project Description	2019 Project Cost (Est.)	Multiple Year Project?	Grant Funding Available (Y=Yes)	Grant Funding Amount (Est.)	Matching Amount (Est.)	Project Cost - Grant Funding (Est.)	Funding Sources	Department	2019/2020	2020/2021 3%	2021/2022 6%	2022/2023 9%	2023/2024 12%	Total 5-Year Fiscal Cost (Est.)	Notes
Government Facilities																	
1	Public Works Building	Construct new 2-story steel building to house equipment, frame offices on 2nd floor, and provide paved parking area at existing PW corporation yard	\$300,000	N				\$300,000	General Fund	Public Works	\$0				\$336,000	\$336,000	Estimated costs provided by PD/PWD. May move up for community center.
2	City Hall Electrical Service Upgrades	Improve electrical service to include new commercial panel and new connection to PG&E electrical supply	\$100,000	N				\$100,000	General Fund	Public Works	\$100,000					\$100,000	Estimated costs provided by PD/PWD. PGE Grant?
3	City Hall Air Conditioning System	Install air conditioning system	\$40,000	N				\$40,000	General Fund	Public Works	\$0		\$42,400			\$42,400	Estimated costs provided by PD/PWD.
4	Community Center	Study/analysis to determine the feasibility of a community center	\$25,000	N				\$25,000	General Fund	Admin	\$25,000					\$25,000	Estimated costs provided by CE/CM.
Subtotal - Government Facilities											\$125,000	\$0	\$42,400	\$0	\$336,000	\$503,400	
Transportation																	
5	West End Stormwater Improvement Project - Contra Costa St.	Green Street/Complete Street Reconstruction of major collector	\$1,400,000	Y 2019-2021	Y	\$1,260,000	\$140,000	\$140,000	Prop. 1 SW Grant (10% DAC Match), General Fund.	Public Works	\$25,000	\$118,450				\$143,450	Grant response: Sept. Funding 12/2020 Construction 2021
6	West End Stormwater Improvement Project - Catalina St.	Green Street/Complete Street Reconstruction of minor collector	\$975,000	Y 2019-2021	Y	\$710,000	\$0	\$265,000	Prop. 1 IRWM SW Grant, General Fund	Public Works	\$25,000	\$240,000				\$265,000	Grant response: April Funding 7/2020 Construction 2021
7	Contra Costa Street Improvements	Street reconstruction from Redwood Ave. to north end at Bay Avenue for portion of street not included in the West End Stormwater Improvement Project.	\$600,000	Y 2022-2024				\$600,000	General Fund	Public Works	\$0			\$98,100	\$516,120	\$614,220	Estimated costs provided by City Engineer
8	California Ave. - East Half (Tioga Ave. to East Ave)	East half of California Ave. adjacent to the South of Tioga project to include rehabilitated street pavement and new curb, gutter, and sidewalk.	\$800,000	N				\$800,000	General Fund	Public Works		\$400,000	\$400,000			\$800,000	Estimated costs provided by City Engineer. Timing of costs with respect to fiscal year dependent on progress of South of Tioga.
9	West Bay St. Coastal Access Repair Project	Repair of damaged observation platform and storm drain inlet and small infiltration basin, wood walkways, benches, and signage at end of West Bay St.	\$120,000	N	Y	\$113,000	\$0	\$7,000	FEMA/CalOES Grant, General Fund	Public Works	\$7,000					\$7,000	Estimated costs provided by City Engineer
10	Pavement Management Program (PMP)	Establish a PMP to guide/direct short and long-term rehabilitation and maintenance of existing streets built upon the regional PMP effort established by TAMC and their consultant, NCE.	\$1,500,000	Y 2019-2024	Y	\$171,600	\$0	\$1,328,400	SB 1, Measure X, HUTA (total for all is \$42.9K), General Fund	Public Works	\$0	\$386,250	\$397,500	\$408,750	\$420,000	\$1,612,500	Estimates based on "setup" of PMP in Year 1 (FY 19/20) using ONLY outside funding sources shown (\$42,900) and for Years 2-5 implementing NCE recommendation to spend \$300,000/year (minus outside funding sources) to bring streets up to PCI of 70 (good)..
11	Carroll Property Repurpose	Improve existing building and parking lot.	\$100,000	Y 2020-2022				\$100,000	General Fund	Public Works	\$0	\$51,500	\$53,000			\$104,500	Possible uses include: Food Truck pod, Community Gallery, Sand City Arts office, incubator...
12	TAMC ROW Improvements	Improve area within existing 100' TAMC ROW to provide public parking, landscaping, stormwater control measures, and public amenities.	\$25,000	N	TBD (TAMC?)			\$25,000	General Fund	Public Works				\$27,250		\$27,250	Estimated cost for concept design. Wait for TAMC busway project.
13	Parking Garage	Construct a multi-story parking garage to provide public parking in the downtown area.	\$2,500,000					\$2,500,000	General Fund	Public Works	\$0						Estimated costs \$25,000 per spot/100 spots
14	Parking Plan	Study/analysis to determine the feasibility of increasing parking w/in city.	\$36,600	N				\$36,600	General Fund	Planning	\$37,000					\$37,000	Parking Plan to include CEQA, and to be included in a future general plan update
Subtotal - Transportation											\$94,000	\$1,196,200	\$850,500	\$534,100	\$936,120	\$3,610,920	
Parks																	
15	Calabrese Park Improvements - P1	Phase 1 includes ADA parking and pedestrian improvements at top of park.	\$120,000	N	Y	\$60,000	N	\$60,000	CDBG (\$60K), General Fund	Public Works	\$60,000					\$60,000	Estimated costs provided by City Engineer. Ask for extension
16	Calabrese Park Improvements - P2	Phase 2 includes additional ADA parking and pedestrian access improvements, new curb, gutter, sidewalk, and parking lots adjacent to park and city hall parcel, site grading and retaining walls for new play structures, tables, BBQs, and refurbished public bathrooms.	\$1,515,195	N	Y	\$1,515,195	N	\$0	Prop. 68 Statewide Park Development and Community Revitalization Program (no matching requirement)	Public Works	\$0					\$0	Estimated costs provided by City staff.

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17	TAMC Parcel Landscaping	Landscape improvements, water connection and meter to serve parcel and city monument on Contra Costa St.	\$35,000	N				\$35,000	General Fund	Public Works			\$38,150			\$38,150	Estimated costs provided by PD/PWD. Wait to see if #5 gets approved
18	Memorial/Lookout Area Improvements	Improve area along upper ridge/bike trail, install fencing/safety barrier near cliff edge, install bike rack	\$15,000	N				\$15,000	General Fund	Public Works	\$0				\$16,800	\$16,800	Estimated costs provided by PD/PWD.
19	Habitat Preserves at Commercial Shopping Center	Rehabilitation of existing habitat preserve areas behind the Edgewater Shopping Center.	\$15,000	N				\$15,000	General Fund		\$15,000					\$15,000	Estimated costs based on "scope development" for project.
Subtotal - Parks											\$75,000	\$0	\$38,150	\$0	\$16,800	\$129,950	
Special Projects																	
20	General Plan Update	Update general plan. Last updated in 2002. Most cities update every 15 years.	\$600,000	Y 2021-2023				\$600,000	General Fund	Planning	\$0		\$327,000	\$318,000		\$645,000	Average cost based on cost range of \$450,000-750,000 provided by EMC letter dated 6/25/19.
21	Sustainable Transportation Plan	Preparation of a local transportation study to address bicycle and pedestrian infrastructure, connectivity deficiencies, and develop solutions for gaps.	\$185,000	N	Y	\$163,779	\$21,221	\$21,221	General Fund, Caltrans Sustainable Transportation Plan Grant	Planning						\$0	Estimated costs provided by City Planner. Already in the operations budget
22	East Dunes Habitat Specific Plan (SP) and Habitat Conservation Plan (HCP)	Create and adopt a SP and HCP to address habitat issues in the East Dunes area and encumber development.	\$200,000	Y 2021-2023				\$200,000	General Fund	Planning			\$106,000	\$109,000		\$215,000	Estimated costs provided by City Planner.
23	Zoning Code Update - State Housing Mandate	Update of existing zoning code to address state housing mandate.	\$15,000	N				\$15,000	General Fund	Planning	\$0		\$15,900			\$15,900	Estimated costs provided by City Planner.
24	Zoning Code Update - General	General review and update of zoning code.	\$70,000	Y 2021-2023				\$70,000	General Fund	Planning	\$0		\$37,100	\$38,150		\$75,250	Average cost based on cost range of \$50,000-75,000 provided by EMC letter dated 6/25/19.
25	Facade Program	Assistance to business and property owners for exterior facade improvements.	\$50,000	N				\$50,000	General Fund	Communit Dev.	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	Five Grants per year proposed
26	Public Art Program	Sponsorship or Grant program	\$50,000	N				\$50,000	General Fund	Communit Dev.	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	Could be used as a grant or sponsorship
Subtotal - Special Projects											\$100,000	\$100,000	\$586,000	\$565,150	\$100,000	\$1,451,150	
Information Technology (IT) Equipment and Software																	
27	IWorQ Systems - Applications and Software Services	Purchase of the following: 1) Public Works 2) Stormwater MS4 3) Community Development 4) Plan Review 5) Citizen Engagement 6) Facilities Management 7) Asset Management	\$18,000	N				\$18,000	General Fund	Police / Community Dev.	\$12,000					\$12,000	Estimated cost provided by IWorQ.
28	Granicus, LLC - Agenda Management Software / City Website Redesign	Purchase agenda management software and services to redesign the city website including staff training, website maintenance, and technical assistance.	\$12,000	N				\$12,000	General Fund	Clerk	\$10,500					\$10,500	Estimated costs provided by Administrative Services Director.
29	ECS Imaging, Inc - Laserfiche Record Management Software	Purchase record management software to provide a public portal for citizens, council members, and others to access City documents.	\$33,000	N				\$33,000	General Fund	Clerk	\$28,000					\$28,000	Estimated costs provided by Administrative Services Director.
30	Firewall	Firewall Administration.	\$12,000	N				\$12,000	General Fund	Admin	\$12,000					\$12,000	Estimated costs provided by Administrative Services Director.
Subtotal - IT Equip. and Software											\$62,500	\$0	\$0	\$0	\$0	\$62,500	
Vehicles and Equipment																	
31	Patrol Vehicles	Purchase vehicles for police dept. use.	\$350,000	Y 20/24				\$350,000	General Fund	Police		\$50,000	\$60,000	\$120,000	\$120,000	\$350,000	Estimated costs provided by PD/PWD. Move to future years, South of Tioga
32	Street Sweeper	Purchase used street sweeper to replace existing sweeper.	\$40,000	N				\$40,000	General Fund	Public Works	\$40,000					\$40,000	Estimated costs provided by PD/PWD. Current sweeper pay-off \$32,000
33	Dump Truck	Purchase large capacity dump truck to replace worn Ford F350 1-ton truck.	\$75,000	N				\$75,000	General Fund	Public Works		\$75,000				\$75,000	Estimated costs provided by PD/PWD. Move to future year.
34	Tracked Skid Steer	Purchase track skid steer with attachments for PW maintenance projects.	\$75,000	N				\$75,000	General Fund	Public Works					\$84,000	\$84,000	Estimated costs provided by PD/PWD.
Subtotal - Vehicles and Equipment											\$40,000	\$125,000	\$60,000	\$120,000	\$204,000	\$549,000	
Grand Total by Fiscal Years -											\$496,500	\$1,421,200	\$1,577,050	\$1,219,250	\$1,592,920	\$6,306,920	

Abbreviations
ASD Administrative Services Director
CE City Engineer
CM City Manager
CP City Planner
Est. Estimate
FY Fiscal Year
PWF Public Works Foreman
PDC Police Department Chief

MORE INFO REQUESTED/CHANGED
COUNCIL REVIEW 12.10.19 - OK
COMPLETED