

**CITY OF SAND CITY**  
**RESOLUTION SC 20-25, 2020**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY  
CALLING A NOVEMBER 3, 2020 GENERAL MUNICIPAL ELECTION, REQUESTING THE  
COUNTY ELECTIONS DEPARTMENT CONDUCT THE ELECTION, AND REQUESTING  
CONSOLIDATION OF THE ELECTION WITH THE GENERAL STATEWIDE ELECTION**

**WHEREAS**, Section 6 of the Charter of the City of Sand City ("City") requires that a General Municipal Election be held in the City for the election of a Mayor for the full term of two years, and two Councilmembers for full terms of four years each and that it shall be held simultaneously with the State general election on November 3, 2020; and

**WHEREAS**, pursuant to California Elections Code §10002, the City may by resolution request that the Monterey County Board of Supervisors permit the County elections official to render services to the City relating to the conduct of the election; and

**WHEREAS**, pursuant to California Elections Code §13307, the City shall determine who will pay the cost of the candidate's statement and shall fix the maximum number of words to be submitted, and the City has historically paid this cost on behalf of candidate's in an effort to ensure that no Sand City resident is prohibited from being a candidate due to financial constraints; and

**WHEREAS**, for the ease and convenience to the registered voters within this City and in order to take advantage of any possible reduction in election costs, it is desirable that this City election be consolidated with any other election to be held on the same day and that a vote by mail precinct be provided within the City of Sand City; and

**WHEREAS**, the City has determined that the proposed action is not a "project" as defined by the California Environmental Quality Act (CEQA) guidelines §15378.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sand City that:

1. A general municipal election be held within this City on Tuesday, November 3, 2020.
2. Pursuant to Article 6 of the Sand City Charter and the requirements of California Elections Code §10403, the Board of Supervisors and the County of Monterey is hereby requested to order the consolidation of the General Municipal Election with the Statewide General Election to be held on Tuesday, November 3, 2020 for the purpose of electing one Mayor for a two-year term, and two City Council members for four-year terms.
3. Pursuant to California Elections Code §13307, the City will pay the cost of the candidate's statement for each candidate. Each statement shall not exceed 200 words in length. The cost for the candidate's statements shall be included in the billing to the City of Sand City by the Monterey County Elections Department.
4. This election shall be consolidated with any other election to be held totally or partially within the boundaries of this City.

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5. A vote by mail precinct/receiving station will be arranged at Sand City Hall, and the City will pay the costs associated with providing and operating this vote by mail precinct/receiving station within Sand City.
6. The City Council hereby authorizes the official canvass to be conducted by the Registrar of Voters commencing no later than November 3, 2020.
7. The Monterey County Registrar of Voters is authorized to bill the City, on a prorated basis, for costs associated with the City election and vote by mail services in accordance with the service agreement attached to this resolution as Exhibit A.
8. The City Manager is authorized to enter into and sign the service agreement, attached as Exhibit A to this resolution, for the provision of election services between the City of Sand City and Monterey County Registrar of Voters.
9. In the event that any two or more persons receive an equal and the highest number of votes for an office as certified by the Election department ("tie vote(s)"), the City Council, in accordance with Elections Code Section 15651(b), shall conduct a special runoff election to resolve the tie vote and such special runoff election is to be held on a Tuesday not less than 40 days nor more than 125 days after the certification of the election which resulted in the tie vote.
10. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

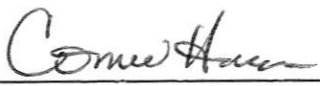
**PASSED AND ADOPTED** by the City Council of the City of Sand City on this 5<sup>th</sup> day of May 2020, by the following vote:

AYES: Council Members Blackwelder, Cruz, Sofer  
NOES: None  
ABSENT: None  
ABSTAIN: Council Members Carbone, Hawthorne

APPROVED:

  
Mary Ann Carbone, Mayor

ATTEST:

  
Connie Horca, Acting City Clerk

## STATEMENT OF ELECTION FACTS

FULL LEGAL NAME OF CITY AS IT SHOULD APPEAR ON ALL ELECTION DOCUMENTS:

**City of Sand City**

MAIL SHOULD BE ADDRESSED TO: Connie Horca

TITLE: Acting City Clerk

MAILING ADDRESS: #1 Pendergrass Way, Sand City, CA. 93955

TELEPHONE: (831) 394-3054

FAX: (831) 394-2472

E-MAIL: connie@sandcityca.org

WEBSITE: www.sandcity.org

### CITY ELECTED OFFICIALS LIST

NAME	ADDRESS	CITY AND DISTRICT (if applicable)	Member was elected by:	YEAR Term Ends	Full-term = 4yrs <u>OR</u> Short-term =2yrs	IF THE MEMBER WAS APPOINTED BY THE BOARD TO FILL A VACANCY, <u>WHO DID THIS MEMBER REPLACE</u>
			1) Election/AIL <u>OR</u> 2) APPOINTED TO FILL A VACANCY			
Mary Ann Carbone	Sand City, Ca. 93955	N/A	1	12/2020	Full-Term	David Pendergrass
Jerry Blackwelder	Sand City, Ca. 93955	N/A	1	12/2022	Full-Term	N/A
Gregory Hawthorne	Sand City, Ca. 93955	N/A	2	12/2020	Full-Term	Todd Kruper
Elizabeth Sofer	Sand City, Ca. 93955	N/A	1	12/2022	Full-Term	N/A
Kim Cruz	Sand City, Ca. 93955	N/A	2	12/2020	Full-Term	Kristen McDaniel

\*AIL = Appointed -in-lieu of Election (filed for office and didn't go on the ballot)

Name of City Clerk/Manager:

AARON BLAIR

Print Name

Name of Acting City Clerk/Secretary:

CONNIE HORCA

Print Name

**Check the box which applies to your city:**

The District boundaries have changed since the last election. Enclosed is a new map to reflect those changes.

I declare that there have been no boundary changes since the November 6, 2018 election.  
Election Date

The limitation on the number of words in a candidate statement will be:  200 words  400 words

The entity charged for the candidate statement sent to each voter will be the:  City  Candidate

In case of a tie vote, the winner will be determined by:  Lot  Runoff election

Connie Horca

Signature of City Clerk/Manager

May 6, 2020

Date

SERVICE AGREEMENT FOR THE PROVISION OF ELECTION  
SERVICES BETWEEN CITY OF SAND CITY AND  
MONTEREY COUNTY REGISTRAR OF VOTERS

**NOVEMBER 3, 2020**

This Agreement, entered into this 5<sup>TH</sup> day of MAY 2020, by and between CITY OF SAND CITY and Monterey County Registrar of Voters (hereinafter referred to as Registrar of Voters);

WHEREAS, it is necessary and desirable that the Registrar of Voters be retained for the purpose of conducting an election hereinafter described for the CITY OF SAND CITY (hereinafter referred to as the City);

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

SERVICES TO BE PERFORMED BY THE CITY:

- 1) No later than the 88th day prior to the election the City shall submit a resolution requesting the Registrar of Voters for Monterey County to conduct an election for the City on **NOVEMBER 3, 2020**, and requesting election related services of the Registrar of Voters.
- 2) The City shall publish the Notice of Election and the Notice to File Declarations of Candidacy for the offices to be voted on, and/or the Notice to File Arguments for or against any measure.
- 3) The City shall submit to the Registrar of Voters in writing the exact number of offices to be voted on and the names and ballot designations of the candidates for those offices, and/or the exact ballot wording to be voted by no later than the 88th day prior to the election, or by the 83rd day prior to the election if Elections Code §§ 10225, 10229, and 10407 are applicable.
- 4) The City shall prepare and deliver to the Registrar of Voters the Voter Guide information containing, as applicable, candidates' statements of qualifications, ballot

measure, tax rate statements impartial analysis, arguments for or against and rebuttals thereto. The last day for the submission of primary arguments (300 words) and impartial analysis shall be no later than **AUGUST 13, 2020**. The last day for the submission of rebuttal arguments (250 words) is **AUGUST 20, 2020**.

- 5) The City shall be responsible for reviewing and approving the language of the sample ballot and official ballot wording for candidates and measures.

SERVICES TO BE PERFORMED BY REGISTRAR OF VOTERS:

- 1) The Registrar of Voters shall select and contract with the sample and official ballot printer(s) on behalf of the City.
- 2) The Registrar of Voters shall prepare and deliver to the printer the official ballot information.
- 3) The Registrar of Voters shall issue, receive and process all ballots on behalf of the City matters.
- 4) The Registrar of Voters shall procure all necessary and appropriate polling place locations, hire polling place workers, and conduct the election in accordance with all applicable state, federal and local laws.
- 5) The Registrar of Voters shall prepare a Canvass of Votes Cast and submit a Certificate of Registrar of Voters to the City regarding the City matters.
- 6) The Registrar of Voters shall conduct other various and miscellaneous election activities as required including but not limited to all those required as the City's Election Official other than those described under "Services to be Performed by the City".

TERMS:

This Agreement shall be in effect for the performance of all services incident to the preparation and conduct of the election to be held on **NOVEMBER 3, 2020**.


The parties will use best efforts to perform services herein. However, in the event the Registrar of Voters is unable to perform services required under this Agreement that are beyond his control, including an employee strike, vendor conditions, natural disasters, war, or other similar conditions, the Registrar of Voters will be relieved of all obligations under this Agreement. The Registrar will provide reasonable notice, if practical, of any conditions beyond his control, including notice at least 60 days prior to **NOVEMBER 3, 2020** of vendor conditions affecting the election services. In the event a vendor does not perform, the Registrar will attempt to obtain substitute services.

CONSIDERATION:

In consideration of the performance of services and supplies provided by the Registrar of Voters, the City shall pay to the Registrar of Voters a sum equal to the actual cost of such services, expenses, and supplies related to the work performed on behalf of City. In the event that this Agreement is terminated prematurely, the City shall pay to the Registrar a sum equal to the actual cost of such services performed or supplies/expenses incurred as of the effective date of the termination.

The City shall make payment within 30 days of receipt of invoice from Registrar of Voters.

CITY:

Signature:  Date: 5/8/2020

Print Name: AARON BLAIR

Title: CITY MANAGER

COUNTY:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_