

**REGULAR MEETING**

**SAND CITY COUNCIL**

**AND**

**SUCCESSOR AGENCY OF THE FORMER  
REDEVELOPMENT AGENCY**

**AGENDA  
SAND CITY COUNCIL CHAMBERS**

**TUESDAY, March 19, 2019**

**5:30 PM**

**AGENDA**  
**JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY**  
**OF THE REDEVELOPMENT AGENCY**

---

Regular Meeting – March 19, 2019  
5:30 P.M.  
CITY COUNCIL CHAMBERS  
Sand City Hall, 1 Pendergrass Way, Sand City, CA 93955

---

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR**
- 5. COMMUNICATIONS**

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

**6. CONSENT CALENDAR**

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- A. Approval of February 19, 2019 Sand City Council Meeting Minutes
- B. Approval of February 26, 2019 Special City Council Meeting Minutes
- C. Approval of City/Successor Agency Monthly Financial Report, December 2018
- D. Approval of City Resolutions Honoring the Monterey Peninsula Chamber of Commerce Award Recipients:

- 1) Donna Ferraro – Citizen of the Year
- 2) Bill Kampe – Ruth Vreeland Memorial Public Official of the Year
- 3) Elizabeth Diaz-Robert C. Littlefield Award for Lifetime Achievement

- E. Consideration of City RESOLUTION Designating the Week of April 7 through April 13, 2019 as National Crime Victim’s Rights Week

**7. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR**

**8. PUBLIC HEARINGS**

- A. SECOND READING: ORDINANCE Amending Sand City Municipal Code Title 2, Chapter 2.50 to Change the Title of City Administrator to City Manager
- B. FIRST READING: ORDINANCE Amending Sand City Municipal Code Section 12.04.010 to Adopt New Engineering Standards (Item to be continued to future meeting)

**9. OLD BUSINESS**

- A. Engineering and Public Works Department Summary Report including the Sand City Water Supply Project, Storm Water Management Program, City Projects: West End Stormwater Improvement Project (Prop 1 TA), TAMC Parcel Landscaping Project, Calabrese Park Improvement Project, Prop 68 Grant, Private Development Projects including the South of Tioga Project, and Grant Updates. Community Development and Planning Department updates by the City Administrator/City Planner

**10. NEW BUSINESS**

- A. Consideration of City RESOLUTION Authorizing the City Attorney to Execute a Contract with Meyers, Nave, Riback, Silver & Wilson, PLC
- B. Discussion and Update of Mid-Year Budget Review
- C. Consideration and Update regarding Recommended Financial Policies
- D. Comments by Council Members on Meetings and Items of interest to Sand City
- E. Upcoming Meetings/Events

## 11. CLOSED SESSION

- A. City Council/Agency Board to adjourn to Closed Session pursuant to Government Code Section 54956.8, Conference with Real Property Negotiator regarding new well construction for desalination facility  
Agency Negotiator: Interim City Administrator  
Location: Public Right of Way along Sand Dunes Drive near West Bay Street
- B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown

## 12. ADJOURNMENT

Next Scheduled Council Meeting:  
Tuesday, April 2, 2019  
5:30 P.M.  
Sand City Council Chambers  
1 Pendergrass Way, Sand City

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

The current Sand City agenda is available in PDF format on our website at:  
[www.sandcity.org/agenda](http://www.sandcity.org/agenda)

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at 1 Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

AGENDA ITEM

6A

**MINUTES  
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY  
OF THE REDEVELOPMENT AGENCY**

---

Regular Meeting – February 19, 2019  
5:30 P.M.  
CITY COUNCIL CHAMBERS  
Sand City Hall, One Pendergrass Way, Sand City, CA 93955

---

Vice Mayor Blackwelder opened the meeting at 5:30 PM.  
Invocation was led by Reverend Hellam.  
The Pledge of Allegiance was led by Chief Ferrante

Present: Mayor Mary Ann Carbone – excused absence  
Vice Mayor Blackwelder  
Council Member Hawthorne  
Council Member Sofer  
Council Member Cruz

Staff: Fred Meurer, Interim City Administrator  
Vibeke Norgaard, City Attorney  
Leon Gomez, City Engineer  
Brian Ferrante, Police Chief  
Charles Pooler, City Planner  
Linda Scholink, Administrative Services Director/City Clerk

**AGENDA ITEM 4 ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR**

The Mayor was not present at the commencement of the meeting as she was attending a memorial service in honor of her brother. The Council decided to delay Item 8B in expectance of the Mayor's late arrival.

**Fred Meurer**, Interim City Administrator, spoke on the continuing discussions with California American Water (CalAm) regarding the new wells. He has a meeting set with them on Friday, February 22, and will have a better understanding of their interests at that time.

He spoke on notes he has provided staff to ensure that the Mid-Year Budget Review prepares a viable document for communicating to the community what the Council views as the community's highest priority. Some adjustments in the budget will be necessary, since the last approval, to reflect the realities of City spending.

He also presented notes on study groups/task forces to address a number of issues, specifically the website and asset management. Staff will present white

papers to describe the scope of work of these projects.

Mr. Meurer addressed comments received at the last meeting from representatives of the City of Marina regarding action on CalAm. He spoke on a document created by CalAm addressing the concerns of various representatives from Marina in regard to the PUC. An appeal has been sent to the US Supreme Court.

He then recommended Council team-building activities as there are many new Council Members. He hopes to receive information from the Council at these meetings on their priorities.

**Council Member Blackwelder** asked if an agenda would be prepared for the February 27<sup>th</sup> meeting.

**Mr. Meurer** affirmed that one would be provided to Council. He will also create a list of his priorities as developed from his time in Sand City.

**Linda Scholink**, Administrative Services Director/City Clerk, provided a handout for Item 6D to Council.

## **AGENDA ITEM 5 PUBLIC COMMENT**

5:35 P.M. Floor opened for Public Comment

**Jim Vossen**, General Manager of the Sand City Chamber of Commerce, spoke on a project started January 1, 2019. The chamber now has their own broadcast TV facility in the Chamber office. It is on 19.4 and is streamed online. The visual slides are a combination of public service announcements and items of interest to members of the Chamber of Commerce. The use of the facility is a service provided to its members. There is also a talk studio to provide for a program for those would like to use it.

5:40 P.M. Floor closed to Public Comment.

## **AGENDA ITEM 6 CONSENT CALENDAR**

- A. There was no discussion of January 22, 2019 Special Council Meeting Minutes
- B. There was no discussion of February 5, 2019 Council Meeting Minutes
- C. There was no discussion of City **Resolution** Fixing the Employer Contribution at an Equal Amount for Employees and Annuitants under the Public Employees' Medical and Hospital Care Act

- D. Approval of City **Resolution** Approving the Memorandum of Understanding for the Sand City Police Officers Association effective July 1, 2018. **This item was pulled from the consent calendar for consideration under Agenda Item 7.**
- E. There was no discussion of City Donation/Contribution  
Sand City Chamber of Commerce- \$2,500

Motion to approve the consent calendar items was made by Council Member Hawthorne, seconded by Council Member Sofer. AYES: Council Members Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: Mayor Carbone. ABSTAIN: None. Motion carried.

## **AGENDA ITEM 7 CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR**

Item 6D, City **Resolution** Approving the Memorandum of Understanding for the Sand City Police Officers Association effective July 1, 2018, was pulled from the consent calendar.

**Linda Scholink** spoke on a clarification issue that language in the MOU is inconsistent and needs to be amended to match language used previously in the same document.

Motion to approve City Resolution Approving the Memorandum of Understanding for the Sand City Police Officers Association effective July 1, 2018 as amended was made by Council Member Sofer, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: Mayor Carbone. ABSTAIN: None. Motion carried.

## **AGENDA ITEM 8 PUBLIC HEARING**

### **A. FIRST READING: ORDINANCE Amending Sand City Municipal Code to Change the Title of City Administrator to City Manager**

**Vibeke Norgaard**, City Attorney, said that at the last City Council meeting, the Council agreed to move forward with the title change and so no further discussion is necessary.

5:45 P.M. Floor opened for Public Comment.

There was no public comment.

5:45 P.M. Floor closed to Public Comment.



**Council Member Blackwelder** specified that the role of City Manager will need to be defined.

**Vibeke Norgaard** clarified that only the title would change and the duties would remain the same as they were for the City Administrator.

There was consensus to waive reading of the Ordinance in full.

Motion to approve, by title only, the Sand City Ordinance Amending Sand City Municipal Code to Change the Title of City Administrator to City Manager was made by Council Member Hawthorne, seconded by Council Member Cruz. AYES: Council Members Blackwelder, Cruz, Hawthorne, Sofer. ABSTAIN: None. NOES: None. ABSENT: Mayor Carbone. Motion carried.

There was consensus to skip item 8B and return to it later in the meeting with the arrival of Mayor Carbone. This is due to regulations surrounding conflicts of interest.

## **AGENDA ITEM 9 OLD BUSINESS**

- A. Engineering and Public Works Department Summary Report including the Sand City Water Supply Project, Storm Water Management Program, City Projects: West Bay St. Coastal Access Repair Project, Carroll Property Parking, TAMC Parcel Landscaping Project, Calabrese Park Improvement Project, Private Development Projects including the South of Tioga Project, and Grant Updates. Community Development and Planning Department updates by the City Administrator/City Planner**

**Leon Gomez**, City Engineer, presented the Engineering and Public Works Department Summary Report. Well production through February 18, 2019 has been 3.67 acre-feet. High salinity at the intake wells coupled with limits on the discharge has prevented operation of the desalination plant from the 1<sup>st</sup> through the 14<sup>th</sup>.

The City Engineer is working with AMBAG to confirm classification of Catalina Street as a minor arterial and to update the Caltrans website so that the street may qualify for PG&E's Rule 20A program for undergrounding of existing overhead facilities in correlation with the Prop. 1 Technical Assistance Grant.

As reported previously, on February 1<sup>st</sup>, 2019 the City Engineer submitted a letter to the applicant for the Monterey Bay Shores Resort summarizing findings from a site inspection conducted on January 18<sup>th</sup>, 2019 with City of Monterey Building Department staff. The letter identified the need to address construction site better management practices (BMPs). The applicant recently responded that he will be addressing the items identified in the City's letter this week and the City Engineer

will follow up to confirm.

Last week, the City Engineer conducted inspections of construction site BMPs at the San Juan Pools commercial building both prior to and during the recent storm events and found a significant lack of BMPs in place. The City Engineer met with the applicant onsite and sent follow up correspondence regarding this issue. To his credit, the applicant responded in a timely manner and addressed most of the primary concerns. The City Engineer will continue to monitor this issue.

Material removed from the Sewer Main Cleaning project continues to be stored at the City-owned Carroll Property. As reported previously, the material was tested and found to have elevated levels of copper, zinc, and lead. As a result, the material is classified as "state hazardous waste" or "federal hazardous waste" and will not be accepted by the local landfill near Marina. Seaside will likely have to register as a "temporary one time generator" for the waste in order to properly dispose of the material. Currently, Seaside is looking at facilities in the Central Valley and hopes to have the issue resolved in the next couple of weeks.

The City Engineer is currently reviewing the Public Improvement Plan for the proposed work on 325 Elder Ave for Camp Transformation.

## **AGENDA ITEM 10 NEW BUSINESS**

### **A. Consideration of City RESOLUTION Approving Classification Titles and Job Specifications**

**Linda Scholink** explained that the titles and specifications are based on a salary survey that was performed by Michael McCarthy. This resolution is to update the titles and specifications for the positions of City Planner, Finance Specialist, Deputy City Clerk/ Administrative Assistant, Administrative Assistant, Police Records Coordinator, Public Works Foreman, Maintenance Worker II, and Police Chief/ Public Works Supervisor.

**Fred Meurer** specified that these titles better match the current roles performed in relation to the current conditions of the market.

6:00 P.M. Floor opened for Public Comment.

There was no public comment.

6:00 P.M. Floor closed to Public Comment.

Motion to approve the Sand City RESOLUTION Approving Classification Titles and Job Specifications was made by Council Member Hawthorne, seconded by Council Member Sofer. AYES: Council Members Blackwelder, Cruz, Hawthorne, Sofer. ABSTAIN: None. NOES: None. ABSENT: Mayor Carbone. Motion carried.

**B. Discussion and Update regarding National Incident Management Training and Sand City's Emergency Operations Plan**

**Chief Ferrante** presented an update on the City's Emergency Operations Plan, last updated in 2005. He spoke on changes in process, community standards, and community involvement, the utilization of a Regional Emergency Coordination Center, and additional training.

**Fred Meurer** mentioned additional support provided by the City of Monterey.

**C. Discussion regarding Affordable Housing Mix in R2 Residential Housing component of the South of Tioga Project**

*{Council Member Cruz stepped down from the dais due to a possible conflict of interest by residing within 500' of the subject property}*

**Mr. Meurer** began the discussion by explaining that the developer for the South of Tioga project presented him with a proposal to change the mix of affordable housing units in the new complex, R2. Of the 52 units required for the overall project, his portion of the project will be providing 46 and all of these units would be for individuals of very low income. This is to optimize the incentives for very low income housing. Also, as these units are rentals and not for purchase, the marketplace will provide the mix of affordability without the restrictions of the City controlling the rent.

**Charles Pooler**, City Planner, compared the proposal to the original plan.

**Vibeke Norgaard** mentioned that the City may need to make concessions such as density, parking, and others as a result of the affordable housing units being solely for very low income housing.

**Lee Newell**, developer, spoke for the project. He has developed several projects in the area. He explained that he considers this an "80-20" project in that 20 percent is at the very low income housing threshold. The use of multi-family housing bonds is a major point for these projects in addition to tax exempt bonds and low income housing tax cuts. This financing structure is essential to make these projects work. He worked on the first project in California that qualified for a density bonus.

The units would be scattered throughout the project and have the same access to all amenities. He insisted that the apartments will serve Sand City's workforce who fall into the very low income housing category.

**Lee Newell** spoke on their commitment to monitoring the housing for 55 years to ensure that the individuals are in the correct financial category to be living in the

affordable units. There would also be a regulatory agreement that will be recorded against the project. The State audits this document every six months.

**Council Member Hawthorne** said that there would be a high demand for the very low income apartments.

**Council Member Blackwelder** insisted that the apartments be clean and stylish regardless of the income of resident.

**Fred Meurer** asked Mr. Newell to address the issue raised by the City Attorney in regard to concessions.

**Lee Newell** said that they would not be asking for any concessions or density bonuses at this time.

**Will Silva**, the consultant for Mr. Newell spoke on the complications of the financial mechanisms associated with very low income housing. If something different is done, it simply will not work. Mr. Silva believes that this change in the number of affordable housing units will serve the public good.

**Council Member Hawthorne** asked about the impact of inflation on the price of the affordable units.

**Will Silva** assured that the prices of the units are provided by a calculation provided by HUD and the county.

**Charles Pooler**, City Planner, spoke on the inconsistency in the approved Vesting Tentative Map and the proposed housing plan. He discussed potential pros and cons. The City would lose a range of housing to fit the range of incomes found of those who work in Sand City in exchange for more housing for those that are at the very bottom of the income bracket.

**Vibeke Norgaard** reiterated that although Mr. Newell is not claiming concessions at this moment, it is quite possible he will later on. As part of the density bonus, the project would also be allowed fewer parking spaces per key. In addition, the VTM did have several senior-reserved apartments that could be lost with this new approach to affordable housing.

**Lee Newell** responded that he would not need to utilize the density bonus. He also assured that the project exceeds the number of parking spaces necessary with the inclusion of the density bonus.

*{Council Member Cruz returned to the dais}*

Mayor Carbone arrived at 7:00 PM. The Council returned to item 8B.

## AGENDA ITEM 8 PUBLIC HEARING

### B. Consideration of City RESOLUTION to Approve Coastal Development Permit 19-01 for a Production Operation of Food-Grade Flavors for Electric Cigarettes at 1801 Catalina Avenue

A straw draw was done for Council Members Blackwelder, Hawthorne, and Sofer. *{Council Members Blackwelder and Hawthorne stepped down from the dais due to a possible conflict of interest by residing within 500' of the subject property}*

**Charles Pooler** presented the staff report. An application was submitted to the City by Chris Ramirez for a Coastal Development Permit to establish and operate the production of food-grade flavors to be used by electric cigarettes within a 1,200 square foot lower level segment of an existing 2-story commercial unit at 1801 Catalina Street.

The subject property is a multi-sided trapezoidal shaped parcel of approximately 7,500 square feet abutting the State Highway 1 freeway corridor. The site facilitates an approximate 4,800 square foot 2-story multi-unit commercial building. The applicant indicated they will be open Monday-Friday, 9AM to 3PM, and possibly open some weekends. Sand City has typically limited commercial activities in the West End District to occur between 7AM and 6PM on weekdays and 10AM to 5PM on Saturdays with exceptions to office or janitorial activities. Staff recommends the permit specify these as the authorized hours of operation and that deliveries would be restricted to these days/hours, with no production or deliveries on Sundays.

The subject property provides two parking spaces on-site in front of the building and another nine parking spaces on-site to the area northeast of the building for a total of eleven off-street parking spaces. The applicant's floor area is approximately 1,200 square feet which required two on-site parking spaces. There will be one full-time employee. There is ample parking provided on-site to accommodate the applicant's use with remaining spaces to accommodate the other units of this building.

As a condition of permit approval, staff recommends the applicant be required to review his operational practices with Monterey One Water and the Sanitation District, and that the applicant abide by all of those requirements.

**Council Member Cruz** confirmed that only the liquid will be made and not the mechanical electronic cigarettes.

7:15 P.M. Floor opened for Public Comment.

There was no public comment.

7:15 P.M. Floor closed to Public Comment.

**Mayor Carbone** asked the applicant if they agree with the conditions of the permit. The applicant agreed with the conditions.

Motion to approve by title only the Sand City Resolution to Approve Coastal Development Permit 19-01 for a Production Operation of Food-Grade Flavors for Electric Cigarettes at 1801 Catalina Avenue was made by Council Member Cruz, seconded by Council Member Sofer. AYES: Council Members Carbone, Cruz, and Sofer. ABSTAIN: Council Members Blackwelder and Hawthorne. NOES: None. ABSENT: None. Motion carried.

*{Council Members Blackwelder and Hawthorne returned to the dais}*

The Council returned to item 10D.

## **AGENDA ITEM 10 NEW BUSINESS**

### **D. Comments by Council Members on Meetings and Items of interest to Sand City**

There were no comments by Council Members.

### **E. Upcoming Meetings/Events**

RSVP's for the Monterey Peninsula Chamber of Commerce's 111<sup>th</sup> Annual Awards Dinner on March 23, 2019 from 6PM to 10PM.

Mayor Carbone  
Council Member Blackwelder  
Council Member Cruz  
Council Member Hawthorne  
Council Member Sofer  
Chief Ferrante

## **AGENDA ITEM 11 CLOSED SESSION**

7:20 PM

A. City Council/Agency Board adjourned to Closed Session pursuant to Government Code Section 54956.9 Conference with Legal Counsel regarding:

- 1) Anticipated Litigation - Initiation of litigation pursuant to Government Code section 54956.9(d)(4), (1 Case)
- 2) Existing litigation pursuant to Government Code section 54956.9(d)(1): *Monterey Peninsula Water Management District v. State Water Resources Control Board* (Case no 1-

- 10-CV163328, 2010)
- 3) Real Property Negotiations pursuant to Government Code Section 54956.8(b)  
Agency Negotiator: Interim City Administrator  
Property: Alta Sand City (APN: 011-181-021-000, 011-155-022-000, 011-155-023-000)

8:07 PM

B. City Council/Agency Board re-adjourned to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act

- 1) Council gave direction to staff to take steps toward the initiation of litigation; additional measures will be taken once litigation has commenced.
- 2) No action was taken on existing litigation.
- 3) Council gave direction to negotiator, Interim City Administrator, for real property negotiations.

#### **AGENDA ITEM 12 ADJOURNMENT**

Motion to adjourn the City Council meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne to the next scheduled Council meeting. There was consensus of the Council to adjourn the meeting at 8:09 PM.

---

Linda K. Scholink, City Clerk

AGENDA ITEM

6B



**MINUTES  
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY  
OF THE REDEVELOPMENT AGENCY**

---

Special Meeting – Tuesday, February 26, 2019  
5:30 PM  
CITY COUNCIL CHAMBERS

---

Mayor Carbone opened the meeting at 5:32 p.m.

The Pledge of Allegiance was led by Council Member Hawthorne.

Present: Mayor Mary Ann Carbone  
Vice Mayor Blackwelder  
Council Member Hawthorne  
Council Member Sofer  
Council Member Cruz

Staff: Fred Meurer, Interim City Administrator  
Vibeke Norgaard, City Attorney  
Charles Pooler, City Planner  
Linda K. Scholink, Administrative Services Director/City Clerk

**AGENDA ITEM 3, COMMUNICATIONS**

5:33 P.M. Floor opened for Public Comment.

There were no comments from the Public.

5:33 P.M. Floor closed to Public Comment.

**AGENDA ITEM 4, CLOSED SESSION**

*{Mayor Carbone stepped down from the dais due to a possible conflict of interest by residing within 500' of the subject property}*

5:33 p.m.

**A. City Council/Agency Board to adjourn to Closed Session regarding:**

**1) Real Property Negotiations pursuant to Government Code  
Section 54956.8(b)**

**Agency Negotiator: Interim City Administrator**

**Property: Alta Sand City (APN: 011-181-021-000, 011-  
155-022-000, 011-155-023-000)**

**2) Significant Exposure to Litigation (Government Code Section  
54956.9 (d)(2), (e)(1) (1 case)**

6:07 p.m.

**B. Re-adjourn to Open Session to report any action taken at the  
conclusion of Closed Session in accordance with 54957.1 of the** 0116

### **Ralph M. Brown Act**

Instruction was given to the real estate negotiator not to move ahead with the purchase of the properties (Item 4A(1)). The City Administrator has been authorized to settle the claim up to \$6,500 (Item 4A(2)).

*{Mayor Carbone returned to the dais}*

### **AGENDA ITEM 5, ADJOURNMENT**

Motion to adjourn the Special City Council meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne. There was consensus of the Council to adjourn the meeting at 6:10 P.M.

---

Linda K. Scholink, City Clerk

AGENDA ITEM

6C

**INTER**

# MEMORANDUM

**OFFICE**

**To:** City Council/Agency Board Members

**From:** Director of Administrative Services

**Subject:** Financial Reports

**Date:** February 20, 2019



Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of December 2018.

**A. City of Sand City Reports**

1. Balance Sheet Report for December 2018.
2. Revenue received in the month of December 2018-Total \$ 1,083,270.74  
(This total includes transfers).  
Month End Cash Register Activity Report for December 2018.
3. Expenditures paid for in the month of December 2018-Total \$ 243,103.58  
Month End December 2018 Accounts Payable Report  
This shows all City Expenditures (excluding employee payroll)  
The Payroll figure listed below includes the Employee's and the City Council.  
Payroll \$ 155,237.90      Special Pay Outs      \$ 80,722.73  
Payroll taxes \$52,616.89      Payroll taxes      \$ 35,319.97
4. Current City Balances as of December 31, 2018.  
Total \$ 6,787,876.66 restricted & unrestricted  
(Includes, Rabobank Bank and Local Agency Investment Fund, (LAIF).
5. The City also has \$988,000 in CD's ranging from 6 months to 3 years.

**B. Sand City Successor Agency for the former Redevelopment Agency Reports**

1. Balance Sheet Report for December 2018
2. Revenue received in the month of December - Total \$ 562,787.13  
Month End Cash Register Activity Report for December 2018.
3. Expenditures paid for in the month of December- \$ 0  
Month End Cash Disbursement Report for December 2018.  
(There is not a report because there were no disbursements)
4. Current Successor Agency Balances as of December 31, 2018  
Total \$ 1,919,238.94 restricted and unrestricted (Includes Rabobank and Bond CD's).

- In addition to the City and Successor Agency balances, there is a total of
- \$ 225,172.04 currently being held in CD's/reserve accounts for the 2008 Taxable bonds.

**NOTES TO THE FINANCIAL REPORT**

**Special City Notes for December 2018**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of December 2018 are listed below.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
12/03/18	22802	State of Calif.	\$ 87,346.61	Transaction tax received
12/03/18	22803	State of Calif.	\$ 119,985.69	Sales tax received
12/21/18	22838	County of Monterey	\$ 75,941.50	Property tax/VLF
12/31/18	22848	State of Calif.	\$200,136.81	Transaction tax received
12/31/18	22849	State of Calif.	\$224,524.64	Sales tax received

**Transfers**

**(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)**

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
12/19/18	22837	LAIF	\$100,000.00	Transfer into City Checking
12/28/18	22854	LAIF	\$250,000.00	Transfer into City Checking

Month End Cash Disbursement Report - Special or Major Expenses for the Month of December 2018 are explained below

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
33032	CSG Consultants, Inc.	\$ 1,440.00	October 2018 Code Enforcement
33033	CSUMB	\$ 5,000.00	FY 18-19 Emergency Operation Annual
33035	EMC Planning Group, Inc.	\$ 5,542.41	October DBO Bio and Staff Services
33047	Monterey County	\$17,568.77	4th Quarter17-18 & 1 <sup>st</sup> Quarter18-19
33098	Creegan & D'Angelo	\$20,726.00	November Engineering Services
33102	EMC Planning Group, Inc.	\$11,940.07	Planning Staff Support

**Successor Agency Notes for December 2018**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of December 2018 are listed below.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
12/28/18	00337	County of Monterey	\$ 562,680.00	ROPs 18-19B

**Transfers**

There were no transfers this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
-------------	------------------	---------------	---------------	--------------------

Month End Cash Disbursement Report-Special or Major Expense for the Month of December 2018 is explained below. There were no disbursements this month.

<u>Date</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
-------------	----------------	---------------	--------------------

If you have any questions or concerns regarding the above reports, please let me know before the Council meeting.

# **City of Sand City**

REPORT.: 01/15/19  
 RUN....: 01/15/19  
 Run By.: LINDA

City of Sand City  
 Balance Sheet Report  
 ALL FUND(S)

PAGE: 001  
 ID #: GLBS  
 CTL.: SAN

Ending Calendar Date.: December 31, 2018 Fiscal (06-19)

Assets			Acct ID
Cash Clearing Checking Account	740,218.06	99	1001
General Fund HOUSING ACCT. FROM SERAF SA	213,823.16	10	1003
General Fund CITY- OPEB POTENTIAL FUNDING	142,285.05	10	1004
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	5,561,969.95	10	1008
General Fund Fair market value adjustments	-4,737.64	10	1009
General Fund Sand City Community Center	-1,000.00	10	1011
General Fund Investment CD	164,818.34	10	1020
General Fund Pro Equities Money Market	44,831.23	10	1080
General Fund Pro Equities CD's	987,000.00	10	1081
General Fund Cash Balance	697,802.99	10	1099
Gas Tax - 2105 Cash Balance	22,300.81	31	1099
Traffic Safety Cash Balance	2,200.86	35	1099
RMRA -Road M&R Cash Balance	2,893.66	37	1099
Measure X TAMC Cash Balance	15,019.62	38	1099
Cash Clearing Cash Balance	-740,218.06	99	1099
General Fund PROPERTY TAX RECEIVABLE	3,468.69	10	1103
General Fund SERAF RECEIVABLE	471,405.00	10	1112
General Fund Sales Tax Receivable	65,080.08	10	1115
General Fund TRANSACTION TAX RECEIVABLE	69,427.05	10	1116
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AGENCY/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	3,971,238.55	70	1280
Gen. Fixed Asst CIP- Wells	144,898.73	60	1288
Gen. Fixed Asst CIP-CITY ENTRANCE PROJECT	1,312.00	60	1289
Gen. Fixed Asst Land	1,005,871.95	60	1290
Gen. Fixed Asst Land Improvements	441,562.65	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	577,164.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,538,775.38	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,498,740.55	60	1297
Gen. Fixed Asst CITY HALL	172,866.41	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	5,155,456.95	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-7,229,273.02	60	1300
General LTD Act Deferred Outflow- Pers contrib	1,006,453.74	70	1400
General LTD Act Deferred Outflow- Actuarial	1,157,086.74	70	1405
General LTD Act DEFER OUTFLOWS/OPEB CONTRIBUTS	316,000.00	70	1500
Total of Assets ---->			36,235,638.93
			36,235,638.93

Liabilities

Acct ID  
 0022

REPORT.: 01/15/19  
 RUN....: 01/15/19  
 Run By.: LINDA

City of Sand City  
 Balance Sheet Report  
 ALL FUND(S)

PAGE: 002  
 ID #: GLBS  
 CTL.: SAN

Ending Calendar Date.: December 31, 2018      Fiscal (06-19)

Liabilities			Acct ID
-----			
General Fund GHANDOUR TAMC IMPACT FEE	542,222.00	10	2013
General Fund SCSD- SEWER CAPACITY STUDY	1,200.00	10	2014
General LTD Act Compensated Absences	593,723.52	70	2020
General LTD Act NET OBEP LIABILITY/ASSET	-379,000.00	70	2025
General Fund DEFERRED REVENUE	128,832.91	10	2050
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund Orosco-South of Tioga	39,992.00	10	2059
General LTD Act STREET SWEEPER-CAPTIAL LEASE	48,671.66	70	2071
General Fund Federal Income Tax Withheld	-27,052.91	10	2100
General Fund State Income Tax Withheld	-11,749.07	10	2110
General Fund State Mandated CASP Fee	4.20	10	2115
General Fund FICA/Medicare	-3,475.10	10	2120
General Fund Health Insurance	10,169.78	10	2150
General Fund Dental/Vision	124.68	10	2160
General Fund POLICE ASSOC. DUES	35.00	10	2180
General Fund PERS 457 DEFERRED COMP PLAN	-14,856.57	10	2190
General Fund PEPRA RETIREMENT %	0.01	10	2191
General Fund AFLAC PRE TAX	-446.17	10	2195
General Fund AFLAX-AFTER TAX	-534.36	10	2196
General Fund PERS SURVIVOR BENEFIT	2.00	10	2197
General LTD Act Net Pers Liability	4,882,751.46	70	2200
General LTD Act DEFERRED INFLOWS-ACTUARIAL	185,942.79	70	2500
General LTD Act DEFER INFLOWS/OPEB ACTUARIALS	54,000.00	70	2505
-----			
Total of Liabilities ---->	6,825,324.25		

FUND Balances			Acct ID
-----			
General Fund Unappropriated Fund Balance	17,082,352.69	10	3400
Gas Tax - 2105 Unappropriated Fund Balance	16,227.76	31	3400
Traffic Safety Unappropriated Fund Balance	1,825.37	35	3400
Gen. Fixed Asst Unappropriated Fund Balance	-1,345,023.29	60	3400
General LTD Act Unappropriated Fund Balance	1,064,689.60	70	3400
Gen. Fixed Asst Investment in Fixed Assets	12,200,672.61	60	3600
Gen. Fixed Asst CAPITAL LEASE	189,797.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	-230,227.47		
-----			
Total of FUND Balances ---->	29,410,314.68		36,235,638.93
=====			



REPORT.: Jan 15 19 Tuesday  
 RUN...: 01/15/19 Time: 07:34  
 Run By.: Linda Scholink

City of Sand City  
 Month End Cash Register Activity Report  
 For Period: 12-18

PAGE: 001  
 ID #: CH-AC  
 CTL.: SAN

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	12-18	12/03/18	22801	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7988 Receipt Date: 12/03/18	Db:	99 1001	75.00
							MARIO RATLIFF Issued...: TO (DEVON ) Dec 03 2018 10:07 am Devon	Lazarino		
			22802	C	Mis	TUT01	TRANSACTION/USE TAX BALANCE 3RD QUARTER 2018 Receipt Date: 12/03/18	Db:	99 1001	87346.61
					Mis	MS	STATE OF CALIFORNIA COST OF ADMIN Receipt Date: 12/03/18 Paid by: STATE OF CALIFORNIA	Cr:	10 4032 00	-3000.00
							Issued...: TO (DEVON ) Dec 03 2018 10:07 am Devon	Lazarino		
			22803	C	Mis	STAX	SALES TAX RECEIVED BALANCE 3RD QUARTER 2018 Receipt Date: 12/03/18	Db:	99 1001	119985.69
					Mis	MS	STATE OF CALIFORNIA ADJUSTED COST OF ADMIN Receipt Date: 12/03/18 Paid by: STATE OF CALIFORNIA	Cr:	10 5023 03	-6923.18
							Issued...: TO (DEVON ) Dec 03 2018 10:07 am Devon	Lazarino		
			22804	C	Mis	STAX	SALES TAX RECEIVED SEPTEMBER 2018 BRADLEY BURNS SALES TAX Receipt Date: 12/03/18	Db:	99 1001	52.08
							Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON ) Dec 03 2018 10:08 am Devon	Lazarino		
			22805	C	Mis	REN01	RENTAL INCOME DECEMBER 2018 CELL TOWER LEASE Receipt Date: 12/03/18	Db:	99 1001	1425.78
							Paid by: CROWN CASTLE Issued...: TO (DEVON ) Dec 03 2018 10:09 am Devon	Lazarino		
			22806	C	Mis	REIMB	REIMBURSEMENTS REIMBURSE PARMA MEMBERSHIP & CONFERENCE Receipt Date: 12/03/18	Db:	99 1001	500.00
							Paid by: MBASIA Issued...: TO (DEVON ) Dec 03 2018 10:10 am Devon	Lazarino		
							Day 12/03/18 Total ---->			199461.98
							SAND CITY PARKING PARKING VIOLATION #7857 Receipt Date: 12/07/18	Db:	99 1001	40.00
		12/07/18	22809	C	Mis	PAR02	Paid by: JESUS LOPEZ Issued...: TO (DEVON ) Dec 07 2018 08:57 am Devon	Lazarino		
			22810	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #18-564 Receipt Date: 12/07/18	Db:	99 1001	10.00
							Paid by: METRO REPORTING Issued...: TO (DEVON ) Dec 07 2018 09:01 am Devon	Lazarino		
			22811	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8028 Receipt Date: 12/07/18	Db:	99 1001	115.00
							Paid by: JULIO AMAGO Issued...: TO (DEVON ) Dec 07 2018 09:01 am Devon	Lazarino		
			22812	C	Mis	UUT	UTILITY USERS TAX OCTOBER 2018 UUT Receipt Date: 12/07/18	Db:	99 1001	9119.77
							Paid by: P.G. & E. Issued...: TO (DEVON ) Dec 07 2018 09:02 am Devon	Lazarino		
			22813	C	Mis	REIMB	REIMBURSEMENTS REIMBURSE LOCC NEW COUNCIL GUEST REGISTRATION Receipt Date: 12/07/18	Db:	99 1001	35.00
							Paid by: ELIZABETH SOFER Issued...: TO (DEVON ) Dec 07 2018 09:02 am Devon	Lazarino		
			22814	C	Mis	MS	A.T. & T. ENCROACHMENT PERMIT - 925 PLAYA Receipt Date: 12/07/18	Db:	99 1001	75.00
							Paid by: A.T. & T. Issued...: TO (DEVON ) Dec 07 2018 09:02 am Devon	Lazarino		
			22815	C	Mis	BL02	BUSINESS LIC LATE CH FY 18-19 BUSINESS LICENSE LATE FEE Receipt Date: 12/07/18	Db:	99 1001	6.25
							Paid by: CREEGAN & D'ANGELO Issued...: TO (DEVON ) Dec 07 2018 09:03 am Devon	Lazarino		
			22816	C	Mis	BUI01	BUILDING PERMIT 4115 PERMITS AND FEES FOR 473 ORANGE/REROOF Receipt Date: 12/07/18	Db:	99 1001	431.65
					Mis	STR01	STRONG MOTION 2010 PERMITS AND FEES FOR 473 ORANGE/REROOF Receipt Date: 12/07/18	Cr:	10 4115 05	8.12
					Mis	CBSC	CBSC FEE - SB1473 PERMITS AND FEES FOR 473 ORANGE/REROOF Receipt Date: 12/07/18	Db:	99 1001	2.00
					Mis	BL01	BUSINESS LICENSE PERMITS AND FEES FOR 473 ORANGE/REROOF Receipt Date: 12/07/18	Cr:	10 2012	50.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% PERMITS AND FEES FOR 473 ORANGE/REROOF Receipt Date: 12/07/18	Db:	99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% PERMITS AND FEES FOR 473 ORANGE/REROOF Receipt Date: 12/07/18	Cr:	10 4033 00	.40
							Paid by: SEL ROOFING Issued...: TO (DEVON ) Dec 07 2018 09:03 am Devon	Lazarino		
							Day 12/07/18 Total ---->			9896.79
							SAND CITY PARKING	Db:	99 1001	40.00
		12/12/18	22819	C	Mis	PAR02				

0024

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	12-18	12/12/18	22820	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7982 Receipt Date: 12/12/18 Paid by: JOHN TARANTINO BUILDING Issued..: T0 (DEVON ) Dec 12 2018 03:12 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			22821	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7803 Receipt Date: 12/12/18 Paid by: DANIEL CHAVEZ Issued..: T0 (DEVON ) Dec 12 2018 03:13 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	50.00
			22822	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8002 Receipt Date: 12/12/18 Paid by: KENNETH SLAMA Issued..: T0 (DEVON ) Dec 12 2018 03:13 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			22823	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8027 Receipt Date: 12/12/18 Paid by: DANIEL HURTADO Issued..: T0 (DEVON ) Dec 12 2018 03:13 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			22824	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA18-565 Receipt Date: 12/12/18 Paid by: LEXIS NEXIS Issued..: T0 (DEVON ) Dec 12 2018 03:14 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4560 08	10.00
			22825	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7737 Receipt Date: 12/12/18 Paid by: ATSPS PROCESSING Issued..: T0 (DEVON ) Dec 12 2018 03:14 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	100.00
			22826	C	Mis	02103	GAS TAX 2103 NOVEMBER 2018 HIGHWAY USERS TAX Receipt Date: 12/12/18	Db: 99 1001 Cr: 31 4305 11	125.54
				Mis	02105		GAS TAX - 2105 31 NOVEMBER 2018 HIGHWAY USERS TAX Receipt Date: 12/12/18	Db: 99 1001 Cr: 31 4305 11	195.20
				Mis	02106		GAS TAX - 2106 32 NOVEMBER 2018 HIGHWAY USERS TAX Receipt Date: 12/12/18	Db: 99 1001 Cr: 31 4305 11	479.63
				Mis	02107		GAS TAX - 2107 33 NOVEMBER 2018 HIGHWAY USERS TAX Receipt Date: 12/12/18	Db: 99 1001 Cr: 31 4305 11	275.22
			22827	C	Mis	COPS	PAID BY: STATE OF CALIFORNIA Issued..: T0 (DEVON ) Dec 12 2018 03:14 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4069 08	8333.33
							OCTOBER 2018 COPS GRANT Receipt Date: 12/12/18 Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON ) Dec 12 2018 03:15 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4069 08	9728.92
							Day 12/12/18 Total ---->		9728.92
	12/19/18		22828	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7060 Receipt Date: 12/19/18 Paid by: ROSA ROMERO Issued..: T0 (DEVON ) Dec 19 2018 08:13 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			22829	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7062 Receipt Date: 12/19/18 Paid by: ANA SANTOS Issued..: T0 (DEVON ) Dec 19 2018 08:14 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			22830	C	Mis	TRA01	TRAFFIC SAFETY FUND OCTOBER 2018 TRAFFIC Receipt Date: 12/19/18	Db: 99 1001 Cr: 35 4205 11	94.90
				Mis	CRI01		CRIMINAL PC1463/CITY FINES OCTOBER 2018 TRAFFIC Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4210 08	153.98
				Mis	POC01		COUNTY/PROOF OF CORR OCTOBER 2018 TRAFFIC Receipt Date: 12/19/18	Db: 99 1001 Cr: 35 4205 11	13.20
				Mis	PTT01		COUNTY/PROPERTY TAX OCTOBER 2018 TRAFFIC Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4020 00	246.40
				Mis	P172		1/2 TAX POLICE/PROP 172 OCTOBER 2018 TRAFFIC Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4330 08	36.39
				Mis	REV		COUNTY/REV & RECOVERY OCTOBER 2018 TRAFFIC Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4210 08	389.60
			22831	C	Mis	UUT	PAID BY: COUNTY OF MONTEREY Issued..: T0 (DEVON ) Dec 19 2018 08:14 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	53.80
							UTILITY USERS TAX NOVEMBER 2018 UUT - GAS Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4025 00	54.75
			22832	C	Mis	UUT	PAID BY: CALPINE ENERGY Issued..: T0 (DEVON ) Dec 19 2018 08:15 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	54.75
							UTILITY USERS TAX NOVEMBER 2018 UUT - GAS Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4025 00	150.00
			22833	C	Mis	BL01	BUSINESS LICENSE FY 18-19 BUSINESS LICENSE RENEWAL Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4055 00	75.00
				Mis	BL02		BUSINESS LIC LATE CH FY 18-19 BUSINESS LICENSE RENEWAL Receipt Date: 12/19/18	Db: 99 1001 Cr: 10 4060 00	75.00

01/15

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	12-18	12/19/18	22833	C			BUSINESS LICENSE CASP FEE 90% FY 18-19 BUSINESS LICENSE RENEWAL Receipt Date: 12/19/18	Db:	99 1001	3.60
						Mis CAS10	BUSINESS LICENSE CASP FEE 10% FY 18-19 BUSINESS LICENSE RENEWAL Receipt Date: 12/19/18 Paid by: EARTHBOUND TATTOO	Cr:	10 4033 00	
							Issued...: T0 (DEVON ) Dec 19 2018 08:16 am Devon	Db:	99 1001	.40
			22834	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2018 UUT - GAS Receipt Date: 12/19/18 Paid by: VISTA ENERGY	Cr:	10 4025 00	
							Issued...: T0 (DEVON ) Dec 19 2018 08:16 am Devon	Db:	99 1001	2.37
			22835	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2018 UUT Receipt Date: 12/19/18 Paid by: PILOT POWER GROUP	Cr:	10 4025 00	
							Issued...: T0 (DEVON ) Dec 19 2018 08:16 am Devon	Db:	99 1001	303.39
			22836	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2018 UUT - GAS Receipt Date: 12/19/18 Paid by: GPT, INC.	Cr:	10 4025 00	
							Issued...: T0 (DEVON ) Dec 19 2018 08:17 am Devon	Db:	99 1001	31.34
			22837	E	Mis	LAI01	TRANSFER FROM LAIF TRANSFER FROM LAIF TO CITY CHECKING Receipt Date: 12/19/18 Paid by: TRANSFER FROM LAIF TO CITY CHECKING	Cr:	10 1008	
							Issued...: T0 (DEVON ) Dec 19 2018 11:01 am Devon	Db:	99 1001	100000.00
							Day 12/19/18 Total ---->			101689.12
	12/21/18		22838	E	Mis	PRO01	PROPERTY TAX - SECURED FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Db:	99 1001	44530.25
						Mis PRO01	PROPERTY TAX - UNITARY FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Cr:	10 4005 00	
						Mis PRO01	PROPERTY TAX - UNSECURED FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Db:	99 1001	2668.04
						Mis VLF	PROPERTY TAX VLF FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Cr:	10 4005 00	
						Mis HOPTR	PROPERTY TAX VLF FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Db:	99 1001	2961.70
						Mis SB813	HOPTR FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Cr:	10 4012 00	
						Mis PRI01	SB813 - SUPPLEMENTAL ROLL FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Db:	99 1001	17745.00
						Mis PRI01	PRIOR YEAR TAX - SECURED FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Cr:	10 4015 00	
						Mis INT01	PRIOR YEAR TAX - UNSECURED FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Db:	99 1001	64.52
							INTEREST FY 18-19 PROPERTY TAX Receipt Date: 12/21/18	Cr:	10 4410 00	
							Paid by: COUNTY OF MONTEREY Issued...: T0 (DEVON ) Dec 21 2018 10:51 am Devon	Db:	99 1001	191.72
							Day 12/21/18 Total ---->			75941.50
	12/28/18		22854	E	Mis	LAI01	TRANSFER FROM LAIF TRANSFER FROM LAIF TO CITY CHECKING Receipt Date: 12/28/18 Paid by: TRANSFER FROM LAIF TO CITY CHECKING	Cr:	10 1008	
							Issued...: T0 (DEVON ) Dec 28 2018 01:39 pm Devon	Db:	99 1001	250000.00
							Day 12/28/18 Total ---->			250000.00
	12/31/18		22840	C	Mis	MS	CHRIS WILSON PLUMBING PLUMBING PERMIT - 581 REDWOOD Receipt Date: 12/31/18 Paid by: CHRIS WILSON PLUMBING	Cr:	10 4160 05	
							Issued...: T0 (DEVON ) Dec 31 2018 10:54 am Devon	Db:	99 1001	42.00
			22841	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2018 UUT - ELECTRIC Receipt Date: 12/31/18 Paid by: DIRECT ENERGY	Cr:	10 4025 00	
							Issued...: T0 (DEVON ) Dec 31 2018 10:55 am Devon	Db:	99 1001	514.66
			22842	C	Mis	TAMCX	TAMC MEASURE X FOR STREETS 1ST Q 18-19 TAMC MEASURE X FUNDS Receipt Date: 12/31/18 Paid by: COUNTY OF MONTEREY	Cr:	38 4302 11	
							Issued...: T0 (DEVON ) Dec 31 2018 10:55 am Devon	Db:	99 1001	8557.67
			22843	C	Mis	MS	AVIANA BUSHNELL JANUARY 2019 COBRA Receipt Date: 12/31/18 Paid by: AVIANA BUSHNELL	Cr:	10 2160	
							Issued...: T0 (DEVON ) Dec 31 2018 10:56 am Devon	Db:	99 1001	52.64
			22844	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2018 UUT - ELECTRIC Receipt Date: 12/31/18 Paid by: CONSTELLATION NEW ENERGY	Cr:	10 4025 00	
							Issued...: T0 (DEVON ) Dec 31 2018 10:57 am Devon	Db:	99 1001	153.08
			22845	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2018 UUT - ELECTRIC Receipt Date: 12/31/18	Cr:	10 4025 00	
							Issued...: T0 (DEVON ) Dec 31 2018 10:57 am Devon	Db:	99 1001	1900.20

0026

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	12-18	12/31/18	22846	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2018 UUT - GAS Receipt Date: 12/31/18 Paid by: SPARK ENERGY Issued...: TO (DEVON ) Dec 31 2018 10:57 am Devon Lazzarino	Db: 99 1001	2.18
			22847	C	Mis	RMRA	ROAD MAINTENANCE & REHAB NOVEMBER 2018 RMRA - SB1 Receipt Date: 12/31/18 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON ) Dec 31 2018 10:58 am Devon Lazzarino	Db: 99 1001	579.18
			22848	C	Mis	TUT01	DISTRIBUTIONS PRIOR TO 3RD Q 2018 OCTOBER 2018 T/U TAX Receipt Date: 12/31/18 CURRENT DISTRIBUTIONS 3RD Q 2018 OCTOBER 2018 T/U TAX Receipt Date: 12/31/18 CURRENT DISTRIBUTIONS 4TH Q 2018 OCTOBER 2018 T/U TAX Receipt Date: 12/31/18 OCTOBER 2018 CURRENT ADVANCE OCTOBER 2018 T/U TAX Receipt Date: 12/31/18 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON ) Dec 31 2018 11:00 am Devon Lazzarino	Db: 99 1001	2397.33
				Mis	TUT01			Cr: 10 4032 00	3681.17
				Mis	TUT01			Db: 99 1001	1258.31
				Mis	TUT01			Cr: 10 4032 00	192800.00
				Mis	TUT01			Db: 99 1001	
			22849	C	Mis	STAX	DISTRIBUTIONS PRIOR TO 3RD Q 2018 OCTOBER 2018 IN LIEU SALES TAX Receipt Date: 12/31/18 CURRENT DISTRIBUTIONS 3RD Q 2018 OCTOBER 2018 IN LIEU SALES TAX Receipt Date: 12/31/18 CURRENT DISTRIBUTIONS 4TH Q 2018 OCTOBER 2018 IN LIEU SALES TAX Receipt Date: 12/31/18 OCTOBER 2018 CURRENT ADVANCE OCTOBER 2018 IN LIEU SALES TAX Receipt Date: 12/31/18 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON ) Dec 31 2018 11:02 am Devon Lazzarino	Db: 99 1001	1901.66
				Mis	STAX			Cr: 10 4030 00	2578.66
				Mis	STAX			Db: 99 1001	944.32
				Mis	STAX			Cr: 10 4030 00	219100.00
				Mis	STAX			Db: 99 1001	
			22850	C	Mis	TUT01	DISTRIBUTIONS PRIOR TO 3RD Q 2018 OCTOBER 2018 T/U TAX Receipt Date: 12/31/18 PRIOR CREDITS OCTOBER 2018 T/U TAX Receipt Date: 12/31/18 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON ) Dec 31 2018 11:03 am Devon Lazzarino	Db: 99 1001	87.49
				Mis	TUT01			Cr: 10 4032 00	-23.50
				Mis	TUT01			Db: 99 1001	
			22851	C	Mis	CDINT	CD INTEREST DECEMBER 2018 INTEREST Receipt Date: 12/26/18 Paid by: RABOBANK Issued...: TO (DEVON ) Dec 26 2018 12:52 pm Devon Lazzarino	Db: 10 1020	7.32
				Mis	HOU01			Cr: 10 4410 00	
			22853	C	Mis	HOU01	CITY HOUSING INTEREST DECEMBER 2018 INTEREST Receipt Date: 12/05/18 Paid by: RABOBANK Issued...: TO (DEVON ) Dec 05 2018 12:55 pm Devon Lazzarino	Db: 10 1003	8.91
				Mis	OPEB			Cr: 10 4413 00	
			22868	C	Mis	OPEB	OPEB INTEREST DECEMBER 2018 INTEREST Receipt Date: 12/31/18 Paid by: RABOBANK Issued...: TO (DEVON ) Dec 31 2018 02:43 pm Devon Lazzarino	Db: 10 1004	5.93
				Mis	INT01			Cr: 10 4411 00	
			22869	C	Mis	INT01	INTEREST IN CHECKING DECEMBER 2018 INTEREST Receipt Date: 12/31/18 Paid by: RABOBANK Issued...: TO (DEVON ) Dec 31 2018 03:16 pm Devon Lazzarino	Db: 99 1001	3.22
				Mis	INT01			Cr: 10 4410 00	
								Day 12/31/18 Total ---->	436552.43
								Period 12-18 Total ---->	1083270.74
								Register 000 Total ---->	1083270.74

Total of All Registers ----> 1083270.74

Check Number	Vendor Name	Invoice Description	Check Date	Gross	Check Amount
033021	A&R PLUMBING, INC	11/19/18 CITY HALL RESTROOM SERVICE	12/04/18		125.00
033022	AFLAC	NOVEMBER 2018 AFLAC PREMIUMS	12/04/18		980.65
033023	A.T. & T.	OCTOBER 2018 TELEPHONE BILLS	12/04/18		312.73
033024	AVAYA, INC	NOVEMBER 2018 TELEPHONE LEASE	12/04/18		246.14
033024	CAL-AM WATER	NOVEMBER 2018 WATER BILL - 1 SYLVAN	12/04/18		79.26
033024	CAL-AM WATER	NOVEMBER 2018 WATER BILL - 320 ELDER	12/04/18		54.71
033024	CAL-AM WATER	NOVEMBER 2018 WATER BILL - 525 ORTIZ	12/04/18		41.80
033024	CAL-AM WATER	NOVEMBER 2018 WATER BILL - 600 DIAS	12/04/18		326.01
033025	CARMEL/MONTEREY TRAVEL	2018 AWARDS BANQUET EMPLOYEES OF THE YEAR	12/04/18		1000.00
033026	CANON SOLUTIONS AMERICA, INC.	OCTOBER 2018 COPY MACHINE USAGE	12/04/18		275.93
033027	CALIFORNIA HIGHWAY	NOVEMBER 2018 HIGHWAY CLEAN UP	12/04/18		295.00
033028	CALIFORNIA LAW	DECEMBER 2018 POLICE LTD PREMIUMS	12/04/18		245.00
033029	COASTAL CUISINE & CATERING, IN	12/7/18 AWARDS BANQUET CATERING BALANCE DUE	12/04/18		1303.12
033030	CORBIN WILLITS SYSTEMS	DECEMBER 2018 TECH SUPPORT - MOM	12/04/18		219.35
033031	CALIFORNIA STATE DISBURSEMENT	NOVEMBER 2018 CHILD SUPPORT - BLACKMON	12/04/18		385.00
033032	CSG CONSULTANTS, INC.	OCTOBER 2018 CODE ENFORCEMENT SERVICES	12/04/18		1440.00
033033	CSU MONTEREY BAY	FY 18-19 EMERGENCY OPERATIONS ANNUAL FEE	12/04/18		5000.00
033034	CYPRESS COAST FORD	OIL CHANGE FOR POLICE UNIT 91	12/04/18		62.32
033034	CYPRESS COAST FORD	OIL CHANGE FOR POLICE UNIT 95	12/04/18		61.92
033035	EMC PLANNING GROUP, INC.	9/18 & 10/18 OROSCO PROPERTY STAFF SUPPORT	12/04/18		1074.81
033035	EMC PLANNING GROUP, INC.	OCTOBER 2018 OROSCO PROPERTY BIO SERVICES	12/04/18		4467.60
033036	EXPRESS PRINTING	100 5150 EVALUATION FORMS FOR POLICE	12/04/18		217.31
033037	FASTENAL COMPANY	SUPPLIES FOR MOUNTING NEW POSTING BOARD	12/04/18		37.63
033038	FRANCHISE TAX BOARD	NOVEMBER 2018 WITHHOLDING ORDER - PARKER	12/04/18		1629.98
033039	GRANITEROCK CO # 29137	BARK FOR CALBRESE PARK LANDSCAPE	12/04/18		458.85
033039	GRANITEROCK CO # 29137	BARK FOR CALBRESE PARK LANDSCAPE	12/04/18		458.85
033040	HUMANA INSURANCE COMPANY	DECEMBER 2018 DENTAL, LIFE & VISION PREMIUMS	12/04/18		3348.85
033041	J.W. MARRIOTT SAN FRANCISCO	HOTEL FOR CITY CLERKS CONFERENCE - CONNIE	12/04/18		576.28
033042	MOSES OLIS	2018 AWARDS BANQUET DJ	12/04/18		600.00
033043	MONTEREY BAY PEST CONTROL	NOVEMBER 16, 2018 PEST CONTROL SERVICE	12/04/18		120.00
033044	MCAR	12/12/18 HOLIDAY LUNCHEON	12/04/18		60.00
033045	MONTEREY COUNTY TREASURER -	FY 18-19 MOSQUITO ABATEMENT/MPWMD - 351 SHASTA	12/04/18		75.76
033045	MONTEREY COUNTY TREASURER -	FY 18-19 MOSQUITO ABATEMENT/MPWMD - 600 DIAS	12/04/18		128.30
033045	MONTEREY COUNTY TREASURER -	FY 18-19 MOSQUITO ABATEMENT/MPWMD - SHASTA AVE	12/04/18		262.94
033045	MONTEREY COUNTY TREASURER -	FY 18-19 MOSQUITO ABATEMENT/MPWMD - MTRY REGIONAL PARK	12/04/18		32.76
033046	MCGRATH RENTCORP	DECEMBER 2018 POLICE LOCKER ROOM RENTAL	12/04/18		209.90
033047	MONTEREY COUNTY	1ST QUARTER 18-19 CRIMINAL JUSTICE INFO SYSTEM	12/04/18		8043.79
033047	MONTEREY COUNTY	4TH QUARTER 17-18 CRIMINAL JUSTICE INFO SYSTEM	12/04/18		9524.98
033048	VIBEKE NORGAARD	NOVEMBER 2018 CITY ATTORNEY SERVICES	12/04/18		11555.10
033049	OHIO NATIONAL LIFE	DECEMBER 2018 LIFE INSURANCE PREMIUMS	12/04/18		69.55
033050	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	12/04/18		128.88
033051	PITNEY BOWES	REPLENISH POSTAGE MACHINE	12/04/18		300.00
033052	DAVID W. JANSEN	CITY HALL SYSTEMS MAINTENANCE	12/04/18		399.00
033052	DAVID W. JANSEN	POLICE - CLETS SYSTEM	12/04/18		294.00
033052	DAVID W. JANSEN	POLICE - WATCHGUARD, PATROL 1, NAS DEVICE3	12/04/18		294.00
033052	DAVID W. JANSEN	SERVER AND FINANCE SYSTEMS MAINTENANCE	12/04/18		399.00
033053	RYAN RANCH PRINTERS	1,000 BUSINESS CARD IMPRINTS	12/04/18		76.13
033053	RYAN RANCH PRINTERS	5,000 BUSINESS CARD MASTERS	12/04/18		264.52
033054	SAND CITY POLICE OFFICERS	DECEMBER 2018 POA DUES	12/04/18		385.00
033055	SPCA	OCTOBER 2018 ANIMAL SERVICES	12/04/18		155.00
033056	STURDY OIL COMPANY	11/1/18 TO 11/15/18 FUEL COSTS	12/04/18		1101.54
033057	SUN LIFE FINANCIAL	DECEMBER 2018 LTD PREMIUMS	12/04/18		648.92
033058	MARY ANN WEEMS	FOR DECEMBER 2018	12/04/18		191.15
033059	CLE INTERNATIONAL	CEQA CONFERENCE REGISTRATION - VIBEKE	12/04/18		895.00
33020B	ADP, INC	P/R PROCESSING CHARGES FOR PERIOD ENDING 11/30/18	12/07/18		283.94
33020A	PERS - MEDICAL	DECEMBER 2018 PERS HEALTH PREMIUMS	12/10/18		16361.02
033060	RABOBANK VISA CARD	NOVEMBER 2018 COSTCO SUPPLIES	12/11/18		811.33
033061	RABOBANK VISA CARD	GIFT BASKET, OFFICE CHAIRS, CANDLES, NAME PLATES	12/11/18		1475.37
033062	RABOBANK VISA CARD	HARASSMENT CLASSES FOR EMPLOYEES	12/11/18		163.50
033063	A&R PLUMBING, INC	BACKFLOW TESTING FOR CITY HALL	12/11/18		94.00
033064	AMERICAN LOCK & KEY	6 KEYS FOR CITY HALL NEW MESSAGE BOARD	12/11/18		16.39
033065	AMERIPRIDE SERVICES	NOVEMBER 2018 LAUNDRY SERVICE	12/11/18		467.63
033066	A TO Z	11/30/18 TREE LIGHTING THERMOS RENTAL	12/11/18		16.57
033067	AT & T	NOVEMBER 2018 POLICE TRACNET PHONE LINE	12/11/18		116.04
033068	BALBOA CAPITAL	JANUARY 2019 WATER DISPENSER FOR OFFICE	12/11/18		65.20
033069	CHIEF SUPPLY	EQUIPMENT FOR NEW RESERVE CANDIDATE	12/11/18		179.13
033070	MONTEREY COUNTY WEEKLY	NOVEMBER 2018 CO-OP ADVERTISING	12/11/18		1614.00
033071	COMCAST	DECEMBER 2018 POLICE INTERNET	12/11/18		151.16
033072	DEL REY OAKS CAR WASH	NOVEMBER 2018 CAR WASHES FOR POLICE	12/11/18		38.00
033073	DE LAGE LANDEN FINANCIAL SERVI	DECEMBER 2018 STREET SWEEPER PAYMENT #38	12/11/18		1522.18
033074	DENISE DUFFY ASSOCIATES, INC.	3/12/18 THRU 11/15/18 DESAL NEW WELLS SERVICES	12/11/18		2406.00
033075	FASTENAL COMPANY	BOLTS AND WASHERS FOR STREET SIGNS	12/11/18		9.43
033075	FASTENAL COMPANY	BOLTS AND WASHERS FOR STREET SIGNS	12/11/18		14.07
033076	HOPE SERVICES	NOVEMBER 2018 CLEAN UP CREW	12/11/18		4538.72
033077	THE HERALD	NOVEMBER 2018 LEGAL ADVERTISING	12/11/18		275.56
033078	HOME DEPOT CREDIT SERVICE	NOVEMBER 2018 SUPPLIES	12/11/18		1714.91
033079	PATRICIO R. PADILLA	NOVEMBER 2018 OFFICE CLEANING	12/11/18		250.00
033080	FREDERICK MENEZES III	DECEMBER 2018 ACCRUAL CASH OUT	12/11/18		2058.19
033081	CITY OF MONTEREY	OCTOBER 2018 INSPECTIONS/PLAN CHECK SERVICES	12/11/18		296.00
033082	MONTEREY TIRE SERVICE, INC	FLAT REPAIR FOR POLICE UNIT 91	12/11/18		20.73
033083	MONTEREY ONE WATER	11/1/18 TO 12/31/18 SEWER BILL - 1 PENDERGRASS	12/11/18		93.48
033083	MONTEREY ONE WATER	11/1/18 TO 12/31/18 SEWER BILL - 320 ELDER	12/11/18		46.74
033083	MONTEREY ONE WATER	11/1/18 TO 12/31/18 SEWER BILL - 525 ORTIZ	12/11/18		14.80
033084	OFFICE DEPOT, INC.	NOVEMBER 2018 PAYROLL	12/11/18		1049.79
033085	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	12/11/18		70.48
033086	RED SHIFT INTERNET SRVCS	DECEMBER 2018 CITY DSL, WEB AND EMAIL	12/11/18		51.98
033086	RED SHIFT INTERNET SRVCS	DECEMBER 2018 POLICE DSL, WEB AND EMAIL	12/11/18		41.95
033087	DAVID W. JANSEN	SCANNER FOR CITY HALL RECORDS RETENTION	12/11/18		876.50
033088	LINDA SCHOLINK	12/7/18 AWARDS BANQUET BEVERAGES REIMBURSEMENT	12/11/18		1701.75
033089	SHRED IT- SAN JOSE	NOVEMBER 28, 2018 SHREDDING SERVICE	12/11/18		56.00

Date...: Feb 15, 2019  
 Time...: 12:52 pm  
 Run by.: Linda Scholink

City of Sand City  
 DECEMBER 2018 ACCOUNTS PAYABLE

Page: 2  
 List: 0000  
 ID #: PYCPDP

Check Number	Vendor Name	Invoice Description	Check Date	Gross	Check Amount
033090	STURDY OIL COMPANY	11/15/18 TO 11/30/18 FUEL COSTS	12/11/18	1132.24	
1	SALINAS VALLEY PRO SQUAD	UNIFORM AND VEST FOR NEW RESERVE CANDIDATE	12/11/18	1914.55	
2	STORM WATER INSPECTION &	FY 2018-2019 INTERCEPTOR VAULT INSPECTION	12/11/18	4400.00	
033093	RABOBANK VISA CARD	PIZZA, SPAM BULLY REMOVAL	12/11/18	305.55	
33020C	ADP, INC	SPECIAL P/R PROCESSING CHARGES/QUARTERLY DOCS	12/14/18	206.49	
33020D	PUBLIC EMPLOYEES RET. SYS	OCTOBER 2018 RETRO ADJUSTMENT PAY - POLICE	12/14/18	881.64	
33020E	PUBLIC EMPLOYEES RET. SYS	NOVEMBER 2018 PERS RETIREMENT CONTRIBUTIONS	12/14/18	45965.22	
033094	A.T. & T.	NOVEMBER 2018 POLICE OUTSIDE PHONE LINE	12/18/18	208.18	
033095	MATTHEW BLACKMON	DECEMBER 2018 ACCRUAL CASH OUT	12/18/18	11239.14	
033096	CHIEF SUPPLY	4 CASES LATEX GLOVES FOR POLICE AND P/W	12/18/18	298.09	
033096	CHIEF SUPPLY	FLASH LIGHT FOR NEW RESERVE CANDIDATE	12/18/18	110.00	
033097	COMCAST	DECEMBER 2018 CITY INTERNET/COUNCIL TV	12/18/18	96.87	
033097	COMCAST	DECEMBER 2018 P/W INTERNET AND PHONE	12/18/18	157.09	
033098	CREEGAN & D'ANGELO	NOVEMBER 2018 CITY ENGINEER SERVICES	12/18/18	20726.00	
033099	CSMFO	2019 ANNUAL CONFERENCE REGISTRATION - LINDA	12/18/18	370.00	
033100	DLB ASSOCIATES, INC	POLICE IBM HARDWARE/SOFTWARE MAINTENANCE RENEWAL	12/18/18	2085.00	
033101	DONANGELO BROTHERS ELECTRIC, I	REPAIR OF LIGHTING CONTROL PANEL	12/18/18	752.12	
033102	EMC PLANNING GROUP, INC.	NOVEMBER 2018 PLANNING STAFF SUPPORT SERVICES	12/18/18	11940.07	
033103	HINDERLITER, DE LLAMAS & ASSOC	4TH Q 2018 SALES/TRANSACTION TAX SERVICES	12/18/18	1758.40	
033104	IIMC	MEMBERSHIP APPLICATION FEE - SHELBY GORMAN	12/18/18	110.00	
033105	LAW ENFORCEMENT	PSYCHOLOGICAL TESTING FOR NEW RESERVE CANDIDATE	12/18/18	400.00	
033106	DANNY MARTIN	DECEMBER 2018 ACCRUAL CASH OUT	12/18/18	7559.83	
033107	MATTEGON & BEERS TOWING	TOW OF STOLEN VEHICLE TO MONTEREY POLICE DEPT	12/18/18	200.00	
033108	M.C.P.O.A.	NOVEMBER 2018 SHOOTING RANGE USE FOR POLICE	12/18/18	200.00	
033109	MONTEREY COUNTY	POLICE NETWORK ACCESS FOR PERIOD ENDING 10/31/18	12/18/18	136.77	
033110	MRWMD	NOVEMBER 2018 REFUSE CHARGES	12/18/18	487.58	
033111	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	12/18/18	149.32	
033112	DAVID W. JANSEN	FINANCE FOLDER, BACKUPS, INSTALL SCANNER	12/18/18	567.00	
033112	DAVID W. JANSEN	POLICE MAINTENANCE ON PATROL 2, PATROL 3	12/18/18	231.00	
033112	DAVID W. JANSEN	POLICE TONER AND PRIVACY SCREEN	12/18/18	1182.11	
033113	LINDA SCHOLINK	2018 AWARDS BANQUET GIFT CARD REIMBURSEMENT	12/18/18	2650.00	
033114	ID CONCEPTS, LLC	ID CARD FOR NEW RESERVE CANDIDATE	12/18/18	20.40	
033114	ID CONCEPTS, LLC	RETIREMENT ID CARD FOR FATHER FARIA	12/18/18	18.45	
033115	VAPOR CLEANERS, INC.	DRY CLEANING OF CITY STREET LIGHT BANNERS	12/18/18	266.00	
033116	VERIZON WIRELESS	NOVEMBER 2018 CELL PHONE BILLS	12/18/18	1141.42	
033117	A.T. & T.	NOVEMBER 2018 POLICE T-LINE	12/21/18	214.57	
033118	CALPERS 457 PLAN	DECEMBER 2018 PERS 457 CONTRIBUTIONS	12/21/18	17006.57	
033119	CALIFORNIA BUILDING STANDARDS	4TH QUARTER 2018 CBSC FEES	12/21/18	2.00	
033120	COMCAST	DECEMBER 2018 POLICE CABLE TV	12/21/18	46.59	
033121	DEL REY OAKS GARDEN SUPPLY	9 PLANT FOR COMMUNITY GARDEN	12/21/18	75.97	
033122	DEPT. OF CONSERVATION	4TH QUARTER 2018 STRONG MOTION FEES	12/21/18	8.12	
033123	DIVISION OF THE STATE ARCHITECT	4TH QUARTER 2018 BUSINESS LICENSE CASP FEES	12/21/18	4.40	
4	CONNIE HORCA	CITY CLERKS NEW LAW/ELECTIONS EXPENSE REIMBURSEMENT	12/21/18	165.44	
5	MICHAEL C MCCARTHY	NOVEMBER 1-15, 2018 LABOR RELATIONS	12/21/18	2775.00	
033126	CITY OF MONTEREY	NOVEMBER 2018 INSPECTION SERVICES	12/21/18	294.00	
033127	MONTEREY TIRE SERVICE, INC	REPAIR DUMPTRUCK TIRES - SCREWS	12/21/18	45.46	
033128	PAPER DIRECT	BORDER PAPER FOR OFFICE	12/21/18	117.74	
033129	PACIFIC GAS & ELECTRIC	NOVEMBER 2018 UTILITY BILLS	12/21/18	1473.49	
033130	DAVID W. JANSEN	LINDA EMAIL, CITY ADMIN SYSTEM	12/21/18	252.00	
033130	DAVID W. JANSEN	POLICE - WATCHGUARD, PATROL 1, BOOKING, CLETS	12/21/18	315.00	
033130	DAVID W. JANSEN	TONER FOR POLICE RECORDS PRINTER	12/21/18	278.40	
033131	STAR SANITATION, LLC	NOVEMBER 2018 BIKE TRAIL RESTROOM	12/21/18	230.44	
33020F	RABOBANK	WIRE IN TRANSFER FEES	12/31/18	30.00	
					243103.58

Grn-Total:  
 Ttl-Count: 143

# **Successor Agency**

REPORT.: 01/31/19  
RUN....: 01/31/19  
Run By.: LINDA

SUCCESSOR AGENCY  
Balance Sheet Report  
ALL FUND(S)

PAGE: 001  
ID #: GLBS  
CTL.: SUC

Ending Calendar Date.: December 31, 2018      Fiscal (06-19)

Assets			Acct ID
Fiduciary Fund Tax Increment Account	861,278.90	40	1005
Fiduciary Fund 2008 TAX EXEMPT CD #6998114883	526,313.71	40	1025
Fiduciary Fund 2008 TAX EXEMPT CD # 535671579	531,646.33	40	1026
Fiduciary Fund 2008B RESERVE ACCOUNT	224,997.93	40	1070
Fiduciary Fund 2008B Debt Service Fund	66.58	40	1072
Fiduciary Fund 2017 Debt Service Fund	107.53	40	1085
Fiduciary Fund Land	1,958,822.26	40	1291
Fiduciary Fund FURNITURE AND FIXTURES	40,218.25	40	1293
Fiduciary Fund SIGNS AND LANDSCAPING	182,630.99	40	1297
Fiduciary Fund ACCUMULATED DEPRECIATION	-220,294.23	40	1300
Total of Assets ---->	4,105,788.25		4,105,788.25

Liabilities			Acct ID
Fiduciary Fund REFUNDABLE FEES	1,455,000.00	40	2045
Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Fiduciary Fund LOAN PAYABLE-HOUSING	471,405.00	40	2452
Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Fiduciary Fund ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Fiduciary Fund SERIES B BONDS	950,000.00	40	2485
Fiduciary Fund Refunding Bonds, Series 2017	4,025,000.00	40	2490
Total of Liabilities ---->	16,632,229.33		

FUND Balances			Acct ID
Fiduciary Fund Unappropriated Fund Balance	-13,290,199.54	40	3400
CURRENT EARNINGS	763,758.46		
Total of FUND Balances ---->	-12,526,441.08		4,105,788.25



REPORT.: Jan 31 19 Thursday  
 RUN....: 01/31/19 Time: 08:10  
 Run By.: Linda Scholink

SUCCESSOR AGENCY  
 Month End Cash Register Activity Report  
 For Period: 12-18

PAGE: 001  
 ID #: CH-AC  
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	12-18	12/28/18	00337	E	Mis	MS	COUNTY OF MONTEREY ROPS 18-19B - JANUARY-JUNE 2019 Receipt Date: 12/28/18 COUNTY OF MONTEREY Issued..: T0 (DEVON ) Dec 28 2018 08:43 am Devon Lazzarino	Db: 40 1005 Cr: 40 4007 00 Day 12/28/18 Total ---->	562680.00
	12/31/18	00338	C	Mis	PRP01		PROPERTY TAX INCREMENT DECEMBER 2018 INTEREST Receipt Date: 12/31/18 Paid by: RABOBANK Issued..: T0 (DEVON ) Dec 31 2018 09:29 am Devon Lazzarino	Db: 40 1005 Cr: 40 4450 00	63.05
		00339	C	Mis	BND05		6 MONTH TAX EXEMPT BOND INTEREST DECEMBER 2018 INTEREST Receipt Date: 12/31/18 Paid by: RABOBANK Issued..: T0 (DEVON ) Dec 31 2018 09:32 am Devon Lazzarino	Db: 40 1026 Cr: 40 4435 00	22.15
		00340	C	Mis	BND04		3 MONTH TAX EXEMPT BOND INTEREST DECEMBER 2018 PAYROLL Receipt Date: 12/31/18 Paid by: RABOBANK Issued..: T0 (DEVON ) Dec 31 2018 09:33 am Devon Lazzarino	Db: 40 1025 Cr: 40 4435 00 Day 12/31/18 Total ---->	21.93
									107.13
									-----
									Period 12-18 Total ----> 562787.13
									-----
									Register 000 Total ----> 562787.13
									-----
									-----
									Total of All Registers ----> 562787.13
									-----

AGENDA ITEM

6D

**CITY OF SAND CITY**

**RESOLUTION SC \_\_\_\_\_, 2019**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY HONORING DONNA FERRARO AS  
THE MONTEREY PENINSULA CHAMBER OF COMMERCE 2018  
CITIZEN OF THE YEAR**

**WHEREAS**, the Monterey Peninsula Chamber of Commerce presents awards to various community leaders who have made substantial contributions to the Monterey Peninsula community and the Chamber of Commerce; and

**WHEREAS**, after 25 years with the Boys & Girls Clubs of Monterey County, Donna Ferraro is now working to support the growth for the Fund for Homeless Women and Gathering for Women and currently serves as a LEAD coach through the Community Foundation of Monterey County in addition to supporting Palenke Arts in Seaside; and

**WHEREAS**, Donna took on the challenge of growing the Club from its single-site in Seaside and kicked off a \$12.5 million campaign resulting in the opening of a 42,000 square foot Clubhouse in Salinas in 2003; and

**WHEREAS**, Donna was a member of the Boys & Girls Clubs of America's (BGCA) Professional Association, a participant in the BGCA National Impact Commission, was appointed to serve on BGCA's President's Advisory Council, serves as a mentor and executive coach for fellow Boys & Girls Club executives throughout California, and also provides training to numerous Boys & Girls Clubs through conferences and workshops around the United States;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Sand City hereby acknowledges and honors Donna Ferraro for this award in recognition of her contribution and service to the community and to the Monterey Peninsula Chamber of Commerce.

**PASSED AND ADOPTED** by the City Council of Sand City on this 19<sup>th</sup> day of March 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

**CITY OF SAND CITY**

**RESOLUTION SC \_\_\_\_\_, 2019**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY HONORING BILL KAMPE AS THE  
MONTEREY PENINSULA CHAMBER OF COMMERCE 2018  
RUTH VREELAND MEMORIAL PUBLIC OFFICIAL OF THE YEAR**

**WHEREAS**, the Monterey Peninsula Chamber of Commerce presents awards to various community leaders who have made substantial contributions to the Monterey Peninsula community and the Chamber of Commerce; and

**WHEREAS**, Bill started his career after 3 years of Service in the U.S. Navy; has 35 years of private industry experience with Hewlett-Packard Company and Agilent Technologies where responsibilities included U.S. Customer Support Operations for instruments and Group Marketing Manager for Electronic Instruments; and

**WHEREAS**, Corporate Marketing and Quality Management positions with Agilent Technologies included functional lead roles in the Agilent spinout from HP, plus leadership of environmental programs, global product regulatory affairs, customer satisfaction programs, innovation practices, and financial performance measurement; and

**WHEREAS**, Bill was elected to the Pacific Grove City Council in 2008 and to the office of Mayor in 2012, serving 3 terms as mayor through 2018, has served on several boards including the boards of the Fort Ord Reuse Authority, the Association of Monterey Bay Area Governments, the Monterey Peninsula Regional Water Authority, the League of California Cities; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Sand City hereby acknowledges and honors Bill Kampe for this award in recognition of his contribution and service to the community and to the Monterey Peninsula Chamber of Commerce.

**PASSED AND ADOPTED** by the City Council of Sand City on this 19<sup>th</sup> day of March 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

**CITY OF SAND CITY**

**RESOLUTION SC \_\_\_\_\_, 2019**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY HONORING ELIZABETH DIAZ AS  
THE MONTEREY PENINSULA CHAMBER OF COMMERCE 2018  
ROBERT C LITTLEFIELD AWARD FOR LIFETIME ACHIEVEMENT**

**WHEREAS**, the Monterey Peninsula Chamber of Commerce presents awards to various community leaders who have made substantial contributions to the Monterey Peninsula community and the Chamber of Commerce; and

**WHEREAS**, in her position, Elizabeth has led teams and assisted with developing and implementing public relations and marketing plans for a variety of local, regional and national clients for Armanasco Public Relations, Inc.; and

**WHEREAS**, Elizabeth has volunteered for the Monterey Peninsula Chamber of Commerce with the Economic Vitality Committee and, the Monterey Bay Business Expo, the Special Events Committee and has worked with committee members on the Business Excellence Awards Dinner, the Annual Awards Dinner, and the Annual Golf Tournament; and

**WHEREAS**, in addition to working with the Monterey Chamber, Elizabeth previously served on a marketing committee for the Boys and Girls Clubs of Monterey County, was on the Board of Directors for Big Brothers Big Sisters, volunteered as a big sister for several years, honored as an outstanding philanthropist and received a Certificate of Special Congressional Recognition from Sam Farr for her volunteer work;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Sand City hereby acknowledges and honors Elizabeth Diaz for this award in recognition of her contribution and service to the community and to the Monterey Peninsula Chamber of Commerce.

**PASSED AND ADOPTED** by the City Council of Sand City on this 19<sup>th</sup> day of March 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

**AGENDA ITEM**

**6E**

**CITY OF SAND CITY**

**RESOLUTION SC \_\_\_\_\_, 2019**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY DESIGNATING THE WEEK OF  
APRIL 7 THROUGH APRIL 13, 2019 AS NATIONAL CRIME VICTIM'S RIGHTS WEEK**

**WHEREAS**, in 1982, the President's Task Force on Victims of Crime envisioned a national commitment to a more equitable and supportive response to victims; and

**WHEREAS**, this commemorative week celebrates the energy, perseverance, and commitment that launched the victim's rights movement, inspired its progress, and continues to advance the cause of justice for crime victims; and

**WHEREAS**, crime can leave a lasting impact on any person, regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration, or economic status; and

**WHEREAS**, incorporating communities' existing experts and trusted sources of support into efforts to fully serve survivors will develop a criminal justice system response that is truly accessible and appropriate for all victims of crime; and

**WHEREAS**, with the unwavering support of their communities and victim service providers behind them, survivors will be empowered to face their grief, loss, fear, anger, and hope without fear of judgment, and will feel understood, heard, and respected; and

**WHEREAS**, serving victims and rebuilding their trust restores hope to victims and survivors, as well as supports thriving communities; and

**WHEREAS**, engaging a broader array of healthcare providers, community leaders, faith organizations, educators, and businesses can provide new links between victims and services that improve their safety, healing, and access to justice; and

**WHEREAS**, honoring the rights of victims, including the rights to be heard and to be treated with fairness, dignity, and respect, and working to meet their needs rebuilds their trust in the criminal justice and social service systems; and

**WHEREAS**, National Crime Victims' Rights Week provides an opportunity to recommit ensuring that all victims of crime - especially those who are challenging to reach or serve - are offered culturally and linguistically accessible and appropriate services in the aftermath of crime.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Sand City hereby expresses sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

**PASSED AND ADOPTED** by the City Council of Sand City on this 19<sup>th</sup> day of March 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk



AGENDA ITEM

8A

**CITY OF SAND CITY**

**ORDINANCE NO \_\_\_\_, 2019**

**AN ORDINANCE OF THE CITY OF SAND CITY AMENDING SAND CITY MUNICIPAL CODE TITLE 2, CHAPTER 2.50 TO CHANGE THE TITLE OF CITY ADMINISTRATOR TO CITY MANAGER**

**WHEREAS**, the City Council of Sand City desires to change the Office of City Administrator of Sand City to that of a City Manager; and

**WHEREAS**, the City of Sand City is a Charter City, and as such may exercise all powers over its municipal affairs, as are conferred by the Constitution and the laws of the State of California; and

**WHEREAS**, the City Council of Sand City finds that the existing responsibilities, powers and duties of the City Administrator of Sand City are more closely aligned with the powers and duties usually bestowed upon a City Manager; and

**WHEREAS**, the Sand City Municipal Code establishes the Office of City Administrator in Chapter 2.50; and

**WHEREAS**, the City Council of Sand City desires a change in the title of City Administrator to that of City Manager, with no changes to the underlying responsibilities, and powers and duties assigned to the currently existing Office of City Administrator.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAND CITY DOES ORDAIN AS FOLLOWS:**

1. The Office of City Administrator is hereby changed to the Office of City Manager.
2. That the City Clerk is authorized to amend the Sand City Municipal Code Title 2, Chapter 2.50 to change the title "City Administrator" to "City Manager" and wherever the title shall appear within the Sand City Municipal Code.
3. That the City Clerk is further authorized to amend the title "City Administrator" to "City Manager" in any policy, procedure and other document in which the title does appear.
4. This ordinance shall take effect thirty (30) days after its final passage.

**PASSED AND ADOPTED**, at a regular meeting of the City Council of the City of Sand City, this \_\_\_\_ day of March, 2019 by the following votes:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

0041

**AGENDA ITEM**

**8B**

---

## STAFF REPORT

---

**DATE:** March 14, 2019 (for City Council action on March 19, 2019) **Agenda Item: 8B**  
**TO:** Honorable Mayor and City Council Members  
**FROM:** Leon Gomez, City Engineer  
**SUBJECT:** **Request Continuation of Agenda Item 8B regarding the introduction and first reading of an ordinance amending Municipal Code Section 12.04.010 adopting new and updated 2019 City Standards for the City of Sand City.**

---

### RECOMMENDATION

The City Engineer is requesting a continuation of Agenda Item 8B regarding the introduction and first reading of an ordinance amending Municipal Code Section 12.04.010 adopting new and updated 2019 City Standards for the City of Sand City, to the next regularly scheduled City Council meeting to be held on Tuesday, April 2, 2019.

### BACKGROUND

City standards provide information on how to design and perform work within the public right-of-way and are general guidelines used by design professionals, contractors and builders on how to design, construct, repair, replace, restore, and install an improvement, structure, facility or a portion thereof. City standards are necessary in order to clearly define a set of minimum design, material, and construction standards for new development.

To date, the city's contract City Engineer has created new and updated 2019 City Standards consisting of three sections; 1) Design Standards, 2) Construction Standards, and 3) Standard Details. The intent of these standards is to establish minimum design criteria, construction, and materials standards to be used for the construction of public improvements within the city

The City Engineer is requesting a continuation of this item based on the following reasons:

1. The City Engineer recently received design criteria for sewer infrastructure from the City of Seaside and requires additional time to review the material in order to ensure it is coordinated with the proposed new standards.
2. The City Engineer is requesting additional time to review the proposed new standard plans for water infrastructure with Cal-Am to ensure that they are coordinated with their requirements.
3. The City Engineer is requesting additional time in order to review the proposed new standards with the City's planning, public works, and police department staff in order to obtain their comments with respect to the design, aesthetics, maintenance, replacement, and installation costs associated with the proposed new standards.

For example, storm drain inlet grates installed as part of the recently completed Hickory Street Improvement Project have been difficult for the City's public works staff to lift

and/or maintain. Therefore, the City Engineer would like to obtain input and feedback from City staff prior to finalizing the proposed new standards.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "Leon D. Gomez".

Leon D. Gomez, P.E.  
City Engineer

**AGENDA ITEM**

**10A**

---

## STAFF REPORT

---

**DATE:** March 5, 2019

**TO:** Honorable Mayor and City Council Members

**FROM:** Vibeke Norgaard, City Attorney,

**SUBJECT:** Resolution Approving contract with Meyers Nave PLC for consulting services

---

### RECOMMENDATION

Pass a Resolution authorizing the City Attorney to execute a contract for legal services with Meyers, Nave, Riback, Silver & Wilson, PLC (Meyers Nave) in an amount not to exceed twenty five thousand dollars (\$25,000).

### BACKGROUND

On June 5, 2018, the City Council approved a Vesting Tentative Map ("VTM") for the South of Tioga project ("Project"). The VTM requires that the Applicant, DBO Development ("DBO") and the City enter into a Development Agreement to cover items not set forth in the VTM but necessary for completion of the Project.

A Development Agreement would include such provisions as the dedication of land for public resources; permitted uses; the extent and timing of improvements; required securities for all improvements; alterations to improvement plans; the timing of inspections; warranties; maintenance and management of all areas within the project site, and more. The VTM requires that the Development Agreement be executed prior to the recordation of any final map for any portion of the project.

The City Attorney recommends contracting with Meyers Nave to assist the City in connection with this matter. (Legal Services Agreement attached as Exh. A) The Meyers Nave firm, in particular Mr. Adam Lindgren, has extensive expertise and experience in preparing development agreements and similar complex land use documents and has assisted other City Attorneys on the Monterey Peninsula in similar matters. He comes highly recommended by the City Attorney for the City of Monterey.

**CEQA:** This action is not subject to review under the California Environmental Quality Act (CEQA) as it does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. (Public Resources Code section 21065; CEQA Guidelines section 15061(b)(3).)

**FISCAL IMPACT:** The proposed action will authorize the use of \$25,000 from available fund balance in the [City Attorney's Outside Counsel/Special Projects account] and will be reflected in the Fiscal Year 18-19 budget amendment. The Orosco Group entered into a reimbursement

agreement with the City to cover City costs associated with pre-application processing in regard to development within the South of Tioga district of the City.



**CITY OF SAND CITY  
RESOLUTION SC \_\_\_\_, 2019**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY RESOLUTION AUTHORIZING  
THE CITY ATTORNEY TO EXECUTE A CONTRACT WITH MEYERS, NAVE, RIBACK,  
SILVER & WILSON, PLC**

**WHEREAS**, the Vesting Tentative Map (VTM) for the South of Tioga Project (Project) requires that the Applicant, DBO Development (DBO) and the City of Sand City (City) enter into a Development Agreement; and

**WHEREAS**, the VTM requires that the Development Agreement be executed prior to the recordation of any final map for any portion of the project; and

**WHEREAS**, the Meyers Nave firm has extensive experience in preparing development agreements and similar complex land use documents; and

**WHEREAS**, the Meyers Nave firm has successfully assisted other Cities on the Monterey Peninsula in similar matters; and

**WHEREAS**, The Orosco Group entered into a reimbursement agreement with the City to cover City costs associated with pre-application processing in regard to development within the South of Tioga district of the City.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Sand City as follows;

- 1) The City Attorney is authorized to execute a contract for legal services with Meyers, Nave, Riback, Silver & Wilson, PLC (Meyers Nave) attached hereto and incorporated herein as Exhibit A in an amount not to exceed twenty five thousand dollars (\$25,000); this will be reflected in the budget amendment;
- 2) Meyers Nave will maintain a current business license.

**PASSED AND ADOPTED** by the City Council of Sand City on this 19th day of March, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

555 Capitol Mall, Suite 1200  
Sacramento, California 95814  
tel (916) 556-1531  
fax (916) 556-1516  
www.meyersnave.com

Adam U. Lindgren  
Attorney at Law  
alindgren@meyersnave.com

meyers | nave

March 7, 2019

PERSONAL & CONFIDENTIAL

Vibeke Norgaard  
City Attorney of Sand City  
P.O.Box 183  
Carmel, CA 93921

Re: Engagement of Legal Services

Dear Ms. Norgaard:

Thank you for retaining Meyers, Nave, Riback, Silver & Wilson ("Meyers Nave") to perform legal services in connection with Sand City ("Client") of which you are City Attorney. We appreciate the opportunity to serve as your lawyers and look forward to working with you.

This letter sets forth our agreement concerning the legal services we will provide and our fee arrangements for those services. Please read this entire agreement before signing and returning it to us.

**1.Scope of Engagement and Agreement Amount.** We will provide the legal services reasonably required to represent and advise you in connection with land use advice and drafting regarding compliance with and possible amendments to an existing vesting tentative map for a mixed-use development, including the possibility of a development agreement. Our work is limited to such services.

The total cost for the services we will provide under this agreement will not exceed \$25,000. Meyers Nave will work with the City Attorney to manage our services and attempt to complete the desired work on the above scope within the amount of this agreement. All our services will be billed on an hourly basis at the rates set forth in Attachment 1. Meyers Nave does not guarantee that all the legal services the City may desire relating to the scope of work will be completed within the \$25,000 limit of this agreement.

We will also provide legal services for additional matters that you request of us, provided we agree to perform that additional work. A letter confirming such additional work shall bring such work within the scope of this agreement.

**2.Fees and Personnel.** As compensation for our services, our fees will be based on our current standard billing rate for the personnel performing services under this agreement at the

time such services are rendered. Our standard billing rates for attorneys and paralegals are attached as Attachment 1.

I will be the principal in charge of representing your interests. If other attorneys and/or paralegals are assigned to work on your matter, the then current hourly rates of those individuals will be utilized. This agreement retains the legal services of our law firm and not of a particular attorney. Hourly rates are subject to reasonable change, usually at the beginning of each year.

3. Retainer. As discussed, the Firm will not require a retainer to commence services related to this matter. However, the Firm reserves the right to require a retainer in the future if it determines that circumstances warrant.

4. Disbursements and Expenses. In addition to hourly fees, we may incur out-of-pocket expenses related to your representation. Our Statement of Fee and Billing Information, which sets forth the details of our disbursement and expense policy, is attached as Attachment 2.

5. Billing and Payment Responsibilities. We will send monthly statements which are due within 30 days of receipt. If you have any questions about an invoice, please promptly telephone or write me so that we may discuss these matters. Our Statement of Fee and Billing Information sets forth the details of our fee and billing policy.

6. Termination of Services. You may terminate our services at any time by written notice. After receiving such notice, we will cease providing services. We will cooperate with you in the orderly transfer of all related files and records to your new counsel.

We may terminate our services at any time with your consent or for good cause. Good cause exists if (a) any statement is not paid within 60 days of its date; (b) you fail to meet any other obligation under this agreement and continue in that failure for 15 days after we send written notice to you; (c) you have misrepresented or failed to disclose material facts to us, refused to cooperate with us, refused to follow our advice on a material matter, or otherwise made our representation unreasonably difficult; or (d) any other circumstance exists in which ethical rules of the legal profession mandate or permit termination, including situations where a conflict of interest arises. If we terminate our services, you agree to execute a substitution of attorneys promptly and otherwise cooperate in effecting that termination.

Termination of our services, whether by you or by us, will not relieve the obligation to pay for services rendered and costs incurred before our services formally ceased.

7. Insurance. During the term of this engagement, this law firm shall take out and maintain general liability and property damage insurance in amounts not less than \$1,000,000; professional errors and omissions insurance, in amounts not less than \$2,000,000 per occurrence; and \$4,000,000 aggregate, which insurance may not be canceled or reduced in required limits of liability unless at least ten days advance written notice be given to you.

8. **No Guarantee of Outcome.** Any comments made by us about the potential outcome of this matter are expressions of opinion only and are not guarantees or promises about any outcome or results.

9. **Dispute Resolution.** In the event you become dissatisfied with any aspect of our relationship, we encourage you to bring such concerns to our attention immediately. If we are unable to resolve any dispute, either arising out of or in connection with this Agreement or relating to the services performed by our firm or any of its attorneys, to our mutual satisfaction, our firm will first comply with any mandatory dispute resolution procedures that may apply to any such dispute.

If we are unable to resolve any dispute, and after mandatory dispute resolution procedures have been waived or exhausted, the parties shall submit such dispute to final and binding arbitration in San Francisco County, California before the American Arbitration Association, pursuant to its then prevailing rules, unless the parties agree in writing to a different arbitration method or forum.

By signing this agreement, you acknowledge and agree that you have read and understand this arbitration provision. You understand that by agreeing to arbitration we each give up the right to present our claims or defenses for trial by a judge or jury, and we also give up the right to an appeal. The initial resort to the courts by either party shall not be considered a waiver of that party's right to compel binding arbitration under this provision. This agreement shall be governed by and construed in accordance with the laws of the State of California without regard to principles of conflicts of laws.

10. **Document Retention.** In the course of the Firm's representation of Sand City, you may provide us with and we may obtain documents that are relevant to the representation. Some of those documents may be important to you and so that there is no confusion we find that it is useful at the inception of the representation for us to communicate our Document Retention Policy. Meyers Nave is committed to using less paper and eliminating unnecessary copies of documents. This helps us manage information, helps the environment and helps us control costs. The materials pertaining to this matter belong to you and you may access them or have duplicates provided to you at any time during your representation with the exception of certain Meyers Nave Firm and accounting information. At the conclusion of this matter, no further representation will be provided and we recommend that you make arrangements to retrieve all original documents.

It is the Firm's general policy that we maintain records for a period of ten (10) years after conclusion of the matter, although due to certain practical considerations that is not always possible. Additionally, while we take steps to ensure that all records are held in strict confidence and maintained in a secure location, we cannot guarantee that something beyond our control will not occur resulting in damage to client records.

Thus, if in the course of our representation you provide us with original documents that you consider important or desire to keep, we recommend that, first, you inform us in writing that

the documents are important. And second, we ask that you take immediate possession of such documents upon the conclusion of our representation. If we do not hear from you, we will generally retain only the documents and materials pertaining to this matter which we designate as vital for a period of ten years. After which such documents will be destroyed unless, before that time, you notify us in writing that you wish to take possession of them.

11. Entire Agreement; Full Understanding; Modifications in Writing. This letter contains our entire agreement about our representation. Any modifications or additions to this letter agreement must be made in writing.

12. Joint Representation. Our firm maintains of counsel agreements with certain legal specialists. Because these individuals are deemed independent contractors under the applicable provisions of the tax laws and not employees of our firm, it is necessary that you consent to dual representation by our firm and the specialist in the event the matter which you have engaged us to handle requires the use of that specialist. This arrangement has no effect whatsoever on the cost of your legal services, rather it is an ethical requirement that we disclose this fact and that you consent. You are consenting by signing this letter.

13. Conflicts. Our firm represents many public agencies in California, Nevada and Arizona. Since 1986, we have represented over seven hundred public clients, including numerous cities, redevelopment agencies, special districts, counties and other public entities, and we are accepting new engagements all the time. It is virtually inevitable that we will work on projects from other clients having different governmental or political objectives, beliefs or views from Sand City.

In view of the fact that Sand City is a City, this letter confirms that the services which we are rendering to you are limited in scope and for the benefit of Sand City only. Meyers Nave performs a variety of professional services for its clients and it is possible that we will represent public agency clients which are adverse to you on other matters. To avoid potential problems, you agree that you expressly waive any actual or potential conflicts that might arise from such representation, that you will not attempt to disqualify Meyers Nave on such matters, and that our firm is free to represent its clients on such matters.

By signing this letter and returning it to us, you acknowledge that we have discussed these matters and you confirm that Sand City does not object to our representation of clients on matters where their legal, governmental or political objectives and/or positions may be different from or adverse to those of Sand City, and that Sand City waives any conflict of interests with respect to our representation of such clients with differing legal, governmental or political interests. You further confirm that Sand City will not assert any conflict of interest concerning such representation or attempt to disqualify this firm from representing such clients notwithstanding such adversity. While you would certainly be free to terminate our relationship, you agree that this firm nonetheless would be free to represent such clients even on those matters which you consider adverse, and that you waive any conflict of interest in connection therewith.

Vibeke Norgaard  
March 7, 2019  
Page 5

Needless to say, these acknowledgments do not permit our firm to represent another client in opposing the specific project for which you engage us without your specific written consent.

You may wish, and we encourage you, to consult legal counsel regarding the effect of this conflict waiver.

We would request that you review this letter carefully and, if it is consistent with your understanding of our respective responsibilities, please so indicate by returning a signed copy of this letter to me at your earliest convenience. Enclosed is an additional copy of this letter which you should retain for your records. Again, we thank you for allowing us the opportunity to serve as your lawyers.

Very truly yours,



Adam U. Lindgren  
Attorney at Law

AUL:SD  
Enclosures  
c: Conflicts Department  
Billing Department

These terms are accepted and agreed to as of the date of this letter.

Sand City

By: \_\_\_\_\_  
Vibeke Norgaard  
City Attorney

ATTACHMENT 1

MEYERS, NAVE, RIBACK, SILVER & WILSON  
RATE SHEET

Sr. Principal	\$450
Principal	\$425
Sr. Of Counsel	\$425
Jr. Of Counsel	\$425
Sr. Associate	\$375
Associate	\$325
Paralegal	\$165

Our rates adjust every March 1st by the greater of 3% or the relevant local CPI increase over the prior 12 month period, rounded to the nearest \$5.

## ATTACHMENT 2

### MEYERS, NAVE, RIBACK, SILVER & WILSON STATEMENT OF FEE AND BILLING INFORMATION

The following is a general description of our fee and billing policies. These general policies may be modified by the specific engagement letter or agreement to which this summary is attached.

**Professional Fees.** Our fees for professional services are based on the fair value of the services rendered. To help us determine the value of our services, our attorneys and paralegals maintain time records for each client and matter. Our attorneys and paralegals are assigned hourly rates which are based on years of experience, specialization, training and level of professional attainment. We adjust our rates periodically (usually at the beginning of each year) to take into account inflation and the increased experience of our professional personnel.

To keep professional fees at a minimum, legal work that does not require more experienced attorneys will be performed, where feasible, by attorneys with lower billing rates. Of course, the quality of the work is paramount, and we do not sacrifice quality to economy.

Before undertaking a particular assignment, we will, if requested, provide you with a fee estimate to the extent possible. Estimates are not possible for some matters, however, and cannot be relied on in many others because the scope of our work will not be clear at the outset. When a fee estimate is given, it is only an estimate; it is not a maximum or minimum fee quotation. The actual fee may be more or less than the quoted estimate.

**Retainer.** Our normal practice is to require a retainer to cover a portion of the anticipated attorneys' fees and costs. Any retainer will be placed in the firm's trust account. At the conclusion of our services, we will return to our client any unapplied retainer, after deducting payment for charges billed or to-be-billed for services and any remaining out-of-pocket expenses.

**Billing And Payment Procedures.** Unless other arrangements are made at the time of the engagement, invoices will be sent monthly. Invoices for outside services exceeding \$100 may be billed separately. Occasionally, however, we may defer billing for a given month or months if the accrued fees and costs do not warrant current billing or if other circumstances would make it appropriate to defer billing.

Our invoices contain a brief narrative description of the work performed; if requested, the initials of the attorney who performed the work will appear on the statement. The invoice will include a line item reflecting in-house administrative costs. The firm's in-house administrative costs include duplicating, facsimile charges, telephone charges, E-mail, postage, mileage and other administrative expenses.



The firm will be reimbursed for all outside services incurred in the course of providing legal services to our client(s). Outside services will include, but are not limited to, all third-party expenses, delivery charges, travel expenses, outside research services, filing fees, expert witness and expert consultant fees.

If you have any questions regarding an invoice, the Finance Director or Executive Director is available to answer your questions. For any unresolved matters, the Bar Association has an arbitration mechanism that can be used to resolve such matters.

**Late Payments.** Statements for services are payable upon presentation and, in all events, within thirty (30) days after receipt. Occasionally a client has difficulty in making timely payments. To avoid burdening those clients who pay their statements promptly with the added costs we incur as a result of late payments, a late charge will be assessed on statements not paid within thirty (30) days. The maximum monthly late payment charge will be 1.5% per month. In the unlikely event we are required to institute legal proceedings to collect fees and costs, the prevailing party will be entitled to reasonable attorneys' fees and other costs of collection.

**AGENDA ITEM**

**10B**

---

---

# MEMORANDUM

---

---

**TO:** City Council  
**FROM:** Fred Meurer, Interim City Administrator  
**DATE:** March 14, 2019  
**SUBJECT:** Item 10C Discussion and Update of Midyear Budget Review

---

This item will be informational only and will provide you the current schedule for the midyear budget review and highlight several of the key items involved in this upcoming review.

No action will be necessary on this item but if the City Council wants City staff to address specific issues, questions, or other information in the upcoming review, it would be helpful to know your requests at this meeting to allow time to adequately prepare for the midyear.

AGENDA ITEM

10C

---

---

# MEMORANDUM

---

---

**TO:** City Council  
**FROM:** Fred Meurer, Interim City Administrator  
**DATE:** March 14, 2019  
**SUBJECT:** Item 10D Council Consideration of Recommended Financial Policies

---

Recommendation: Approve the attached Financial Policies to provide a framework to the staff for building the 2019-2020 budget proposal and to provide a framework for other work items that will be necessary in the near future to provide a stable long-term budget for Sand City.

Discussion: Sand City currently does not have a financial policy framework that can be used as a recurring touchstone for the Council, staff, or the public as budget policy considerations are being made. I have attached a draft of a number of recommended budget policies for the City Council to consider for adoption. These policies will guide staff as they develop the 2019 – 2020 budget, five-year capital improvement program, and deal with various financial issues in the normal routine of business. These policies target issues such as overspending, planning, investment in capital and human infrastructure, and cost recovery.

During the Council meeting I will go over the major items. I would appreciate your initial guidance on these policies and if you would want to adopt them as formal policy statements for the City of Sand City. After hearing Council comments and making appropriate additions, deletions, or corrections staff will include the financial policies as part of our draft budget submittal which could then be adopted by resolution as official policy of Sand City.

Financial implications: None directly but the policies provide a framework for future financial management policy decisions.

Environmental implications: none.

## FINANCIAL POLICIES

### REVENUE POLICIES

The City will set fees and user charges for each enterprise fund at a level that fully supports total direct and indirect program costs or at a desired recovery percentage. Indirect costs will ultimately include the cost of annual depreciation of fixed assets

The City Council will establish fees for non-enterprise funds based upon an awareness of the total direct and indirect costs of offering service. It is recognized that certain services may be subsidized by general taxes based upon a level of subsidy determined by the Council.

The City will aggressively pursue collection of all revenues when due. Reimbursable accounts will be pre-funded.

### OPERATING BUDGET POLICIES

The City Council will adopt and maintain a balanced annual operating budget and an integrated five-year capital improvement budget.

Current annual revenues will be equal to or greater than current expenditures. The City will maintain a long-range fiscal perspective by annually preparing and maintaining a five-year General Fund operating revenue, expenditure and available reserve schedule, and a five-year capital improvement plan.

Any normal existing revenues inflation will be used to pay for normal existing expenditure inflation. The identification of funding sources will be required for any new or expanded programs.

The City will develop and maintain a fixed asset account system.

The City will provide for adequate maintenance and the orderly replacement of assets and equipment.

As resource allocation plans are developed, consideration for citywide public safety shall be given high priority.

The City will comply with all the requirements of Generally Accepted Accounting Principles (GAAP).

The City will annually retain the services of an independent Certified Public Accounting firm to audit the City's financial statements and conduct any tests of the City's records

deemed necessary to render an opinion the City's compliance with Generally Accepted Accounting Principles (GAAP).

The audit firm will be re-solicited every three (3) years.

#### CAPITAL IMPROVEMENT POLICIES

All estimated construction, maintenance, and operating costs and potential funding sources for each proposed capital improvements will be identified prior to being submitted to the City Council for approval.

The City will finance only those capital improvements that are consistent with the adopted Capital Improvement Plan and City priorities. All capital improvement operating and maintenance costs will be included in operating budget forecasts.

#### DEBT POLICIES

Only capital improvements that cannot be financed from current revenue will be financed with debt borrowing. The City will determine and use the least costly financing method for all new capital improvement projects.

The term for repayment of long-term financing for capital improvements will not exceed the expected useful life of the project.

#### FUND BALANCE CLASSIFICATION

At year-end, restricted fund balances for specific purposes are determined (excluding non-spendable amounts). Remaining fund balance, considered spendable, is classified into committed, assigned, or unassigned categories depending upon the intended use of the balances. Fund balance amounts for other governmental funds are classified as restricted or committed depending upon the purpose and restrictions imposed on each specific fund. The City applies expenditures to the most restrictive available balances first and then less restricted funds as required.

#### RESERVE POLICIES

The City will maintain a stabilization arrangement in the form of the "Reserve for Economic Uncertainty". The City Council retains the authority to establish the Reserve for Economic Uncertainty as a Committed Fund Balance. The City goal is to maintain a reserve equivalent of seventy-five percent (75%) of the General Fund annual operating budget. The stabilization arrangement is established for the purpose of providing funds for an unforeseen, urgent event that affects the operations or safety of the City (e.g. natural disaster). The recognition of an urgent event must be established by the City

Council, and a budget revision must be approved. In the event that the balance drops below the established minimum level, the City Council will develop a plan to replenish the Reserve.

The City will maintain appropriate reserves in the Self-Insurance Funds based on statutory requirements and actuarially projected needs.

The City will adopt a long term strategy for addressing the current PERS and OPEB unfinanced liabilities.

#### PROPERTY MANAGEMENT

Acquisition of real property shall be tied to a specific objective, with the source of adequate funds identified and considerations given for the long-term fiscal and policy impacts.

Deposition of real property shall be considered for those properties without specific deed restrictions and which are unused, under-utilized, economically not viable, or which were acquired for an outdated plan or purpose.



**AGENDA ITEM**

**10E**

Linda Scholink

**From:** Monterey Peninsula Chamber of Commerce  
<communications@montereychamber.com>  
**Sent:** Wednesday, March 13, 2019 2:05 PM  
**To:** linda@sandcityca.org  
**Subject:** Member2Member - March 13, 2019



**Only a few seats remaining!**







Go to [www.montereychamber.com](http://www.montereychamber.com) to register today!

**MONTEREY COUNTY BANK** *The Business Bank*

Photo by Judith Davis Studio

Stephano Christberg, SVP Business Development; Sarah Sauter, VP Commercial Loan Officer; Christine Rose, VP Community Relations Officer; Charles L. Christberg Jr., President, CEO; Kelly Jones, VP SBA Loan Officer

**Call Our BANKING Team TODAY!!!**

Monterey (831) 649-4800  
 Pacific Grove (831) 655-4300  
 Carmel Rancho (831) 625-4300  
 Salinas (831) 422-4800

**\$5,000,000 SBA Loan Limit**

**Oldest Locally Owned, Locally Managed Bank in Monterey County - OVER 36 YEARS!**

**The Leading SBA Lender in Monterey County**

FDIC



**Doug Board**  
 Chair and Board Member  
 Monterey Peninsula Chamber of Commerce  
 The Board of Directors  
 Maria Gomez, VP  
 Purman, The Board of Directors

We are pleased to announce you to the 110th Annual Awards Dinner where we will honor our 2012 Center of the Year, Park Westland (Monterey), Julie Wilson of the City, Robert L. Lattfield, Lafferty Accounting, Volvons of the Year and Business of the Year. Congratulations to tonight's winners! We are proud that you're listed as it this gala celebrates recognizing the contributions of those individuals and their businesses that advance excellence throughout our region's economy.

Thank you to Monterey County Bank for sponsoring tonight, for their generous support of us as partners and their recent signature event. Monterey County Bank continues to serve as the leading SBA lender in Monterey County. We also thank you for your generous contribution to tonight's fundraising efforts to provide work force support.

We could not have accomplished this gala night without the efforts of our special thank committee volunteers, Caroline Anderson and the staff of the Monterey Chamber. We extend many thanks for their personal efforts to make this night a truly memorable experience.

Our organization is celebrating 110 years of serving the Monterey Peninsula community. We are a proud catalyst for local business growth and development, a connector for our members (new and old, small and large) and a champion for strategic economic development. Monterey Peninsula Chamber of Commerce has a strong commitment to the advancement of our community, creating jobs, a healthy economy, business credibility, improved education and training, environmental stewardship, and maintaining our community spirit—all so that we can continue to improve our quality of life and sustain the growth and prosperity of our members' businesses.

To this point, we are proud to be on the behalf of our members on numerous policy initiatives, including the following examples: securing a strong global workforce supply for the Monterey Peninsula, championing local professional policies to encourage their government contracting work, local business, supporting family-friendly and child-friendly business practices, working to building an entrepreneurial ecosystem, promoting the movement of people and goods locally and efficiently on well-serviced roads supporting fair and effective fees and markets for local businesses, strengthening rules and regulations, and protecting our coastal, rivers and streams.

We have a proud heritage that built this community and today we continue to do so, and we encourage all to prepare for future generations to enjoy a greater level of prosperity. Again, thank you to our members, our partners, our Board members, and our chamber associates for supporting the important work of our organization.

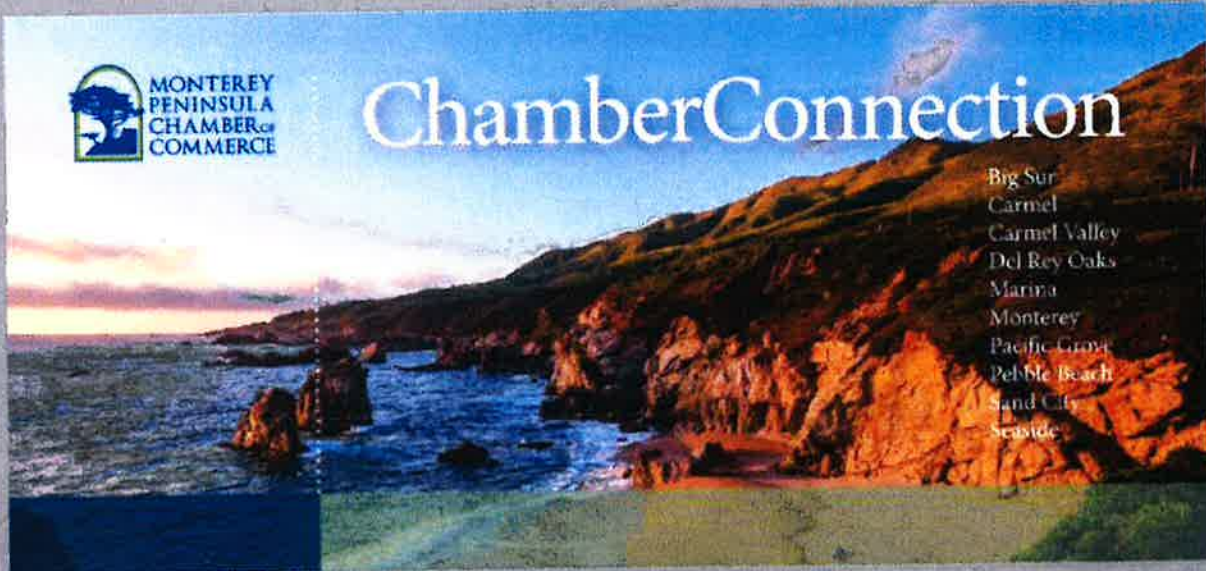
**Doug Board**  
 Chair and Board Member  
 Maria Gomez, Monterey Chamber - The Board of Directors

Looking for a great way for your organization or business to get noticed? This is the **last chance** to reserve ad space in this year's Annual Awards Dinner program! Email [info@montereychamber.com](mailto:info@montereychamber.com) to learn more



**Linda Scholink**

**From:** Monterey Peninsula Chamber of Commerce  
<communications@montereychamber.com>  
**Sent:** Tuesday, March 12, 2019 2:04 PM  
**To:** tbodem@sandcityca.org  
**Subject:** Chamber Connection - March 12, 2019



**ANNUAL AWARDS  
DINNER HONOREES**



**DONNA FERRARO**  
*Citizen of the Year*



**BILL KAMPE**  
City of Pacific Grove

**UPCOMING CHAMBER EVENTS AND NEWS**

[Click here to jump to Member News](#)

**YOU'RE INVITED**



Look out for your invitation via mail or go to [www.montereychamber.com](http://www.montereychamber.com) to register.

*Ruth Vreeland  
Memorial Public  
Official of the Year*



**ELIZABETH DIAZ**  
Armanasco Public  
Relations  
*Robert C. Littlefield  
Award for Lifetime  
Achievement*



**ALEXIS GOUGH**  
Bubba Gump Shrimp  
Co.  
*Volunteer of the Year*

**CHAMBER QUICK  
LINKS**

[ChamberLink](#)

[Chamber Events](#)

[Chamber Photos](#)

[About the Chamber](#)

[Click here to view Sponsorship Opportunities](#)

**MEMBER NEWS**

**StrategicBusinessWriters.com**

**Touch your Customer  
at the Core**

**Be Authentic.  
Be Transparent.  
Demonstrate Value.**

**Think Before You Write**



**PIERCE KING LAW**  
*thanks the readers of the  
Herald for naming our founder*

**Julie King**  
as the  
**Best Lawyer**  
in Monterey County!

*30+ years of high quality legal services*



**Business Law | Estate Planning**

2600 Garden Road, Suite 410  
Monterey, CA 93940  
(831) 275-1002  
[Julie@PierceKingLaw.com](mailto:Julie@PierceKingLaw.com)



# CA International Airshow Joint Mixer

Join the Salinas Valley and Monterey Peninsula  
Chambers for networking, food, and fun



Meet the Chamber Board:



Krishna Patel John Haupt

280 Mortensen Ave.,  
Salinas  
Thursday, March 21st  
5:00 – 7:00pm  
No Cost



## The College of Business Showcase May 2, 2019 ★ 6-9 P.M. University Center, Ballroom

This Showcase builds relationships between  
CSU Monterey Bay, its graduating students, and the  
local business community. Outstanding seniors and two  
community leaders will be honored during the celebration.

[csumb.edu/showcase](http://csumb.edu/showcase)

831-582-4232

Please forward this e-blast to  
your colleagues, customers, clients, friends, family and  
fellow community members!

# Supervisor Speaker Series: Jane Parker, District 4 Supervisor

## Supervisor Speaker Series: Jane Parker, District 4 Supervisor

Please join us for the first in our Supervisor Speaker Series with Jane Parker, Fourth District Supervisor.

Supervisor Speaker Series is for **MEMBERS ONLY**.

---

**Thank you to our sponsors:**



Turning Waste Into Resources

---

**About Jane Parker**

Jane Parker is proud to serve Monterey County as the Fourth District County Supervisor.

Her priorities as Supervisor include responsible land-use policy, equitable healthcare access and high quality healthcare services, water and mass transit solutions, increased accountability and customer service for County services, and an emphasis on preventive policy as it pertains to social and law enforcement issues.

As County Supervisor, Jane is especially proud that her leadership has resulted in fundamental changes in the culture of County government. Board Agenda packets are now posted online demonstrating an expectation of transparency in staff recommendations to the Board. The Board conducted and established an ongoing process for formal performance evaluations of the Chief Administrative Officer and other direct reports for the first time ever. A portion of District 4 (Salinas) was selected as one of 8 cities by the White House to participate in a National Forum on Violence Prevention bringing much needed federal resources to bear. The County is now one of four in the state to claim a progressive Lactation Accommodation policy for its employees. For the first time in memory the Board rejected two inappropriate subdivisions in North County. These are just a few of Jane's many successes achieved in a relatively short period of time. Jane has made it a point to understand the perspectives and priorities of her colleagues and work with them to achieve common goals.

Prior to her election, Jane has worked as Associate Director of the ACTION Council of Monterey County addressing unmet needs in the county and improving the quality of life for residents through the pursuit of economic and social justice. At the ACTION Council Jane worked diligently to develop affordable housing solutions, to re-design the Child Welfare System working with the County's Department of Social and Employment Services, and to develop a strong financial base of support for Girls Incorporated of the Central Coast.

Before joining the ACTION Council, Jane served for over 5 years as Vice President of Development for Planned Parenthood Mar Monte, the largest Planned Parenthood in the country, raising over \$5 million annually to support essential family, health, reproductive education counseling and medical services.

Prior to her time at Planned Parenthood, Jane founded and managed a healthy meal preparation service designed to serve working families and homebound seniors. As a former local small business owner, Jane understands of the importance of neighborhood-serving



businesses.

Jane was elected to serve on the Monterey Peninsula College Board of Trustees from 1999-2003 where she proved to be an effective advocate for quality education -- fighting unfair education cuts proposed by Sacramento, and leading efforts to attract and retain quality faculty and teaching staff. Under her watch, MPC continued to provide outstanding, affordable education protecting student services despite the state budget crisis. As Chair, Jane brought more responsible and accountable leadership to the Board of Trustees. Jane continues to support MPC as a member of the Presidents Circle of the Monterey Peninsula College Foundation Board of Directors.

Jane has also served as President of the Charitable Council of Monterey; Volunteer Director for the Carmel Bach Festival; Board President of the Unitarian Universalist Church; on the Executive Committee of the Democratic Club of the Monterey Peninsula; and a President of the MPC Foundation Board of Directors. She organized county-wide community engagement summits in 1997 and 2007, and served on the Monterey County Social Services Commission from 1994-2000 - presiding as chair for two years.

A product of Monterey public schools, Jane inherited a love of education from her father, Brad, who was the education beat reporter for the Monterey Herald. Jane's mother, Polly, was a local community activist and writer who inspired Jane to public service.

---

Special thanks to the [County of Monterey](#) for its ongoing support of the Monterey County Business Council's efforts for economic development and education.

