



**REGULAR MEETING**

**JOINT SAND CITY COUNCIL AND  
SUCCESSOR AGENCY OF THE  
REDEVELOPMENT AGENCY**

**TUESDAY, JANUARY 19, 2021**

**5:30 PM**

**AGENDA**  
**JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT**  
**AGENCY**

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Regular Meeting - Tuesday, January 19, 2021  
5:30 PM

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**THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.**  
**TO PARTICIPATE IN THE ZOOM COUNCIL MEETING LIVE:**

**<https://us02web.zoom.us/j/4417277342>**  
**Meeting ID: 441 727 7342#**

**To participate telephonically by calling the number below:**  
**(669) 900-6833**  
**Meeting ID: 441 727 7342#**

**If prompted to enter a participant ID, press #**

**How to submit written Public Comments:**

If any member of the public would like to provide written comments at the meeting, please do as set forth below.

Written: All comments received before 8:00 am the day of the meeting will be posted on the City's website as "Correspondence" under the relevant agenda item and provided to the City Council members at the meeting. Please email your comments to [connie@sandcityca.org](mailto:connie@sandcityca.org).

Read Aloud During the Meeting: Email your comments to [aaron@sandcityca.org](mailto:aaron@sandcityca.org) when the Mayor opens the public comment period for the relevant agenda item; please indicate the agenda item and title in your email subject line. If you want your comment read aloud, prominently write "Read Aloud at Meeting" at the top of the email and your comments will be read into the record (not to exceed three minutes at staff's cadence).

DURING EACH MEETING, members of the public may participate by calling and speaking live during the designated time(s), subject to time limits that may be imposed pursuant to the Brown Act at the number provided above.

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- 1. ROLL CALL**
- 2. ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR**

- 2A. City Manager Memo  
[City Manager Memo.pdf](#)

### 3. COMMUNICATIONS

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

### 4. CONSENT CALENDAR

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- 4A. Approval of December 15, 2020 Sand City Council Meeting Minutes  
[12.15.20 Minutes.pdf](#)
- 4B. Acceptance of City/Successor Agency Monthly Financial Report, November 2020  
[City and Successor Agency Financial Report for November 2020.pdf](#)
- 4C. Approval of City RESOLUTION Confirming Members of the Sand City Arts Committee  
[Staff report.Confirming Members of the Sand City Art Committee.pdf](#)
- 4D. Approval of City RESOLUTION Updating the Appointments to Various Local and Regional Agencies and Boards effective January 19, 2021  
[Staff Report. Changes to the Regional and Local Agency Appointments for 2021.pdf](#)

### 5. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

### 6. PUBLIC HEARING

- 6A. Consideration and Approval of City RESOLUTION Approving Coastal Development Permit 21-01 Authorizing a Small Retail Shop Operation within the Commercial Unit at 490-D Orange Avenue  
[Staff Report.Application for CDP for retail shop at 490-D Orange Avenue.pdf](#)

### 7. NEW BUSINESS

- 7A. Update on 2021 New Laws  
[2021NewLawsSR.pdf](#)
- 7B. Discussion regarding Carroll Property

[Staff Report Carroll Property.pdf](#)

7C. Comments by Council Members on Meetings and Item of Interest to Sand City

7D. Upcoming Meetings and Events

## 8. ADJOURNMENT

### **Next Scheduled Council Meeting:**

Tuesday, February 2, 2021

5:30 P.M.

Telephonic meeting:

Dial-in number: (669) 900-6833

Access code: 441 727 7342#

The current agenda is available in PDF format on our website at:

[www.sandcity.org](http://www.sandcity.org)

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at 1 Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

**AGENDA ITEM  
2A.**

**City Manager Memo**

# MEMO



**To:** Honorable Mayor and City Council Members

**From:** Aaron Blair, City Manager

**Date:** January 11, 2021 (Meeting Date: January 19, 2021)

**Re:** City Manager Update

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## *Committee Meetings:*

1. There will be a budget committee the week of January 18th (TBD) to review the FY 19-20 draft audit. The audit will be before the Council in February.

## *City CIP Projects:*

1. Electrical Upgrades. Staff reviewed and approved the design for construction. Next step bidding.
2. Catalina Stormwater Grant. Grant awarded. Next steps including moving the design to a 60% completion.
3. Contra Costa Stormwater Grant. Our application was submitted several months ago. We anticipate hearing something related to the grant mid-2021.
4. West Bay Repairs. Staff is reviewing construction cost.
5. Calabrese Park. Grant award for playground improvements: \$177,952. CDBG ADA Grant \$90,000.
6. Cal Am/Sand City desal wells.
  - a. We have reached an agreement with CalAm on all the legal aspects of the MOU. Pending Council Approval.
  - b. I had a meeting with Cal Am on 1/5 to discuss the Sand City Desal Plant.
7. Pavement Management Plan (PMP) –Staff will be bringing back an implementation plan, necessary funding required for implementation, and FY 20/21 suggested projects. Staff met to discuss our plan on 12/15.

## *Sustainable Transportation Plan & Parking Plan*

1. Staff is currently reviewing the draft parking plan.
2. The next sustainable transportation plan staff/EMC meeting is on 1/21.

## City Staff

### 1. Meetings:

- a. I attended our monthly Monterey Bay Area City Managers meeting on 12/18 and 1/15.
- b. I continue to attend the bi-weekly CalEOS meetings on COVID-19.
- c. I participated in the Monterey County Homeless Coalition meeting on 12/17 and 1/7.
- d. I attended the Urban Standing Committee on CDBG Cares Act and CDBG Action Plan on 12/18.
- e. I participated in a COVID workforce roundtable on 1/8.
- f. Devon, Vibeke, and I attended the Consolidated Oversight Board meeting on 1/7.
- g. I attended the Central Coast Community Energy Board meeting on 1/13.
- h. Vibeke and I met with the Coastal Conservancy on 1/13 to discuss possible beach cleanup opportunities.

### 2. Website & Social Media.

- a. City of Sand City social media accounts. Just a reminder that the City did not have social media accounts until 11/2019. City of Sand City Social Channels. Facebook, Twitter, and Instagram: @SandCityCA
  - i. Facebook: 254 (+29) | Twitter: 90 (+1) | Instagram: 994 (+58)
- b. The Sand City Art Committee (@SandCityArt)
  - i. Facebook: 568 | Instagram: 797 (+51)

## Code Enforcement

1. I continue to work with property owners that have code enforcement issues. We have included code enforcement assistance as a duty within our Building Services. Beginning in February our new building services department will help with code enforcement.

## Community Development

1. Building Services Department. Staff is working with 4Leaf to make all the necessary changes and upgrades to provide improved building services to the community. Staff met on 1/6 to go over all the upgrades we have been implementing to make our permit process digital.
2. The Mayor, Vibeke, and I met with John King to discuss his project on 1/7.
3. I met with Patrick Orosco on 1/14 to discuss the South of Tioga project.
4. Seaside Sanitation Upgrades. There is a planned sewer upsizing along Ortiz between Contra Costa and Holly. You may see some potholing related to this project in the near future. More information will be forth coming.
5. Public Art, Events, & Placemaking:
  - a. we.murals - The Art Committee has recommended that we make the we.murals an annual installation. Multiple individuals have also expressed a desire to support the event, but at this time no additional funding was

allocated. The Carmel Pine Cone covered the murals in their November issue.

- b. I met with Steve Vagnini on 1/5 to discuss the 2021 West End Celebration.
6. Business Development: Even though we are in a tough environment for business recruitment, I continue to have some solid meetings with prospective business that I believe line up with the vibrancy goal for the West End. Most are a little hesitant due to the current shelter in place restrictions.
- a. I have been communicating with the leasing management at the Sand Dollar shopping center about possibilities and progress being made on the vacant storefronts. Sounds like there will be some positive forthcoming announcement of new tenants.
  - b. I had five meetings in the month of December and three so far in January with individuals who have expressed interest in the West End, but at this time nothing has been confirmed.



## **INTERNAL TASK LIST (quarter = budget year not calendar year)**

### **Public Works/Engineering**

- Storm water interceptor maintenance contract: RFP (4th quarter)
- CIP-Calabrese Park Improvements A (3<sup>rd</sup> & 4<sup>th</sup> quarter)
- CIP-Pavement Management Program (3<sup>rd</sup> & 4<sup>th</sup> quarter)
- CIP-Edgewater Habitat Restoration (3<sup>rd</sup> & 4<sup>th</sup> quarter)
- CIP-West Bay Street Repair Project (3<sup>rd</sup> & 4<sup>th</sup> quarter)
- CIP-West End SW Improvement Projects (TBD)
  - Contra Costa St. (Grant Funding requested)
  - Catalina St. (Grant Funding requested)
- Sand City Water Supply Project (SCWSP) Phase 1 New Wells (2021)
- CIP-City Hall Electrical Service Updates (3<sup>rd</sup> quarter)

### **Community Development/Planning**

- CIP-Parking Strategy Plan (Implementation Phase 4<sup>th</sup> quarter)
- Sustainable Transportation Plan (Implementation Phase 4<sup>th</sup> quarter)
- Accessory Dwelling Units Code Amendment (4<sup>th</sup> quarter)
- Short-term rental ordinance workshop (4<sup>th</sup> quarter)
- Fee schedule Update: Fee Study (4<sup>th</sup> quarter)
- ~~CIP Public Art: Murals (Completed)~~
- ~~CIP iWorQ: (Completed)~~
- ~~Building Services RFP (Completed)~~

### **Finance/Clerk/HR**

- ~~Sales tax initiative: November 2020 Ballot (2<sup>nd</sup> & 3<sup>rd</sup> quarter)~~
- ~~November Municipal Election~~
- 2021/22 Budget & CIP Process (3<sup>rd</sup> & 4<sup>th</sup> quarter)
- ~~Personnel Manual Revision (Completed)~~

### **Economic Development**

- Carroll Property reuse & Art Park Development (2021)
- McDonalds Remodel (Permit Review)
- Ocean View Ave at Fell St. SFD (Under Construction)
- ~~756 California Avenue (Complete)~~
- 460 Elder Expansion (Permit Review)
- Monterey Bay Shores (Site Work: On Hold)
- 534 Shasta Commercial Building Expansion (Permit Issued)
- Monterey Bay Collection (Permit Review Coastal Commission)
- Target Remodel (Permit Issued)
- Catalina Lofts (Under Construction)
- Telsa Charging Stations (Edgewater – Permit Issued)
- Ashley Home Furniture (Under Construction Memorial Day 2021)
- South of Tioga (2021-22)

**Other**

**AGENDA ITEM  
4A.**

**Approval of December 15, 2020 Sand City  
Council Meeting Minutes**

**MINUTES**  
**JOINT SAND CITY COUNCIL AND SUCCESSOR**  
**AGENCY OF THE REDEVELOPMENT AGENCY**

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Regular Meeting - Tuesday, December 15, 2020  
5:30 PM

As allowed per the State of California Governor's Executive Order N-29-20, this meeting  
was conducted by teleconference

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Mayor Carbone opened the meeting at 5:30 P.M.

The invocation was led by Reverend Robert Hellam.

The pledge of allegiance was led by Police Chief Brian Ferrante.

**AGENDA ITEM 1, ROLL CALL**

The following members of the Council and Staff attended the meeting via Zoom teleconference.

Present: Mayor Mary Ann Carbone  
Vice Mayor Blackwelder  
Council Member Hawthorne  
Council Member Sofer  
Council Member Cruz

Staff: Aaron Blair, City Manager  
Vibeke Norgaard, City Attorney  
Connie Horca, Acting City Clerk  
City Planner, Charles Pooler  
Police Chief, Brian Ferrante

**AGENDA ITEM 2, ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF**

Mayor Carbone announced that the Mayor's Water Authority has officially dissolved and a reimbursement check to the City is expected. TAMC is working on and developing a possible roundabout location within the City's intersection at Playa, Tioga, and Contra Costa. She also reported that the project will be conducting in phases, and that she did not receive a timetable on the project.

City Manager Blair commented that the newsletter was distributed and that he has sent out a community survey and welcomes staff and council to provide their responses. Staff has also started the process of transitioning building permit services with 4Leaf.

City Attorney Norgaard added that the City Manager included the Sand City Covid Prevention Program in the agenda packet which is also OSHA compliant. No action is required, and the prevention program has been implemented by the City Manager who serves as the

Emergency Services Director. Ms. Norgaard briefly summarized the program to include employees who may be considered high risk, reporting of symptoms, when an employee may return to work, and medical leave.

### **AGENDA ITEM 3, COMMUNICATIONS**

5:42 P.M. Floor Opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

5:42 P.M. Floor Closed to Public Comment.

### **AGENDA ITEM 4, ELECTIONS**

#### **4A. Approval of City RESOLUTION Declaring the Results of the November 3, 2020 General Municipal Election**

Mayor Carbone presented the resolution declaring the results of the November 3, 2020 General Municipal Election.

There were no questions from the Council. City Manager Blair commended the Acting City Clerk on her work regarding the elections. Mayor Carbone added that this election received a large number of voter turn outs.

5: 44 P.M. Floor opened for Public Comment.

Mark Sisco commented that he did not have an agenda and that he has spoken with the Council regarding the cannabis issue. Mr. Sisco will be advised when the item will be heard.

5:45 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** declaring the results of the November 3, 2020 General Municipal Election was made by Councilmember Sofer, seconded by Councilmember Hawthorne. Roll Call Vote AYES: Council Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

### **AGENDA ITEM 5, SWEARING IN CEREMONY OF NEW CITY COUNCIL**

#### **5A. Swearing in Ceremony of Elected Officials** **1) Mary Ann Carbone, Mayor** **2) Gregory Hawthorne and Kim Cruz, Council Members**

Acting City Clerk Horca performed the Swearing in Ceremony of elected officials Mary Ann Carbone, Gregory Hawthorne, and Kim Cruz who individually recited their Oath of Office. The Mayor congratulated the Council Members upon their re-election to office.

## AGENDA ITEM 6, CONSENT CALENDAR

Mayor Carbone announced that Agenda Item 6B, re-appointments to the Sand City Design Review Committee will be pulled from the consent calendar and considered under item 7A due to a possible conflict with Council Member Hawthorne.

- 6A. **Approval of December 1, 2020 Sand City Council Meeting Minutes**
- 6B. **Approval of City RESOLUTION Making Re-Appointments of Greg Hawthorne and John Lewis to the Sand City Design Review Committee until January 31st of 2023 (Hawthorne & Lewis)** *This item was pulled from the Consent Calendar and moved to Agenda Item 7 for separate consideration due to a possible conflict of interest.*
- 6C. **Approval of City RESOLUTION of Amendment #2 to the Subrecipient Agreement between the County of Monterey and the City of Sand City for the CDBG Year 2018-2019 Calabrese Park Project**
- 6D. **Approval of City RESOLUTION Updating the Appointments to Various Local and Regional Agencies and Boards Effective January 1, 2021**

Motion to approve the Consent Calendar items 6A, & 6C-D was made by Council Member Blackwelder, seconded by Councilmember Cruz. Roll call vote AYES: Council Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

## AGENDA ITEM 7, CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

*{Council Member Hawthorne recused from the virtual meeting due to a possible conflict with agenda item 6B}*

There were no comments or questions from the Council regarding the agenda item.

Item 6B - Motion to approve the City **Resolution** making Re-Appointments of Greg Hawthorne and John Lewis to the Sand City Design Review Committee until January 31st of 2023 (Hawthorne & Lewis) was made by Council Member Blackwelder, seconded by Councilmember Sofer. Roll Call Vote AYES: Council Members Carbone, Blackwelder, Cruz, Sofer. NOES: None. ABSENT: None. ABSTAIN: Council Member Hawthorne. Motion carried.

*{Council Member Hawthorne rejoined the virtual meeting}*

## AGENDA ITEM 8, PRESENTATION

- 8A. **Discussion regarding Cannabis Prohibition presented by Mark Sisco {10 minutes}**

Mr. Mark Sisco commented that he would like to propose a zoning change to operate a cannabis business at 542 Ortiz Avenue. The property owner has given his permission for the business and he would like to donate extra funds to structural work in the form of a trust. He mentioned the City of Rio Vista, California legislation that allows cannabis businesses to operate and plans for growth such as growing and producing their product.

City Manager Blair commented that Mr. Sisco is requesting that the Council reconsider allowing cannabis sales. Other individuals have also inquired about this and are willing to send data regarding sales and revenue projections.

Mr. Sisco concluded that any profits would go to a trust that would be allocated for infrastructure improvements.

6:03 P.M. Floor opened for Public Comment.

Public Member Christopher (no last name indicated) commented that they are an experienced operator throughout the State and proposed that a 5% tax of cannabis sales would bring additional revenue to the city, and price out illegal operators. Sand City has been hit due to the pandemic with small businesses impacted. He welcomes additional conversation that could redirect the ordinance to fit the business.

Mr. Josh Black who works with Chris reported that their focus is working on the cultivation and distribution of their product. Their business in Fort Bragg is 100% operated by locals. They would like to find local revenue streams and reported that a local dispensary would bring approximately \$200,000 incremental revenue from retail sales. Cultivation and manufacturing would also bring about additional revenue.

Council Member Cruz added that at last year's U.S. Open, the City of Seaside received an additional \$10,000 per day of revenue.

City Attorney Norgaard mentioned that if the Council expressed interest, city staff could provide a roadmap of how the cities could navigate the process of considering the business. She advised Council that the City's marijuana ordinance would need to be amended. The item should be agendaized if the Council chose to engage in further discussion.

## **AGENDA ITEM 9, PUBLIC HEARING**

*{Mayor Carbone and Council Member Cruz recused from the on-line meeting due to a possible conflict of interest by residing within 500' of the subject property. Vice Mayor Blackwelder presided over the meeting}*

**9A. SECOND READING: ORDINANCE Amending Ordinance 06-02, which Reclassified Property at 1875 Ocean View Avenue from High Density Residential (R3) to Medium Density Residential Planned Unit Development (R2-PUD), for Modification of Building Setbacks**

City Planner Pooler presented the staff report and ordinance. The Council approved the first reading of the ordinance at the December 1, 2020 Council meeting. The Council also approved Conditional Use Permit (CUP) 645 for the Project; however, CUP 645 will not be active and does not go into effect unless and until the Ordinance amending the R2-PUD for the site is approved and goes into full effect which is 30-days after the second reading. Staff recommends approval of the attached ordinance for second reading.

Motion to **waive the full reading** of **Ordinance** amending Ordinance 06-02, which Reclassified Property at 1875 Ocean View Avenue from High Density Residential (R3) to Medium Density Residential Planned Unit Development (R2-PUD), for Modification of Building Setbacks was made by Vice Mayor Blackwelder, seconded by Councilmember Hawthorne. Roll call Vote AYES: Council Members Blackwelder, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: Council Members Carbone, Cruz. Motion carried.

Motion to **approve the second reading by title only** of the **Ordinance** amending Ordinance 06 -02, which reclassified Property at 1875 Ocean View Avenue from High Density Residential (R3) to Medium Density Residential Planned Unit Development (R2-PUD), for Modification of Building Setbacks was made by Councilmember Sofer, seconded by Council Member Blackwelder. Roll call vote AYES: Council Members Blackwelder, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: Council Members Carbone, Cruz. Motion carried.

*{Council Members Carbone and Cruz returned to the virtual meeting. Mayor Carbone presided over the meeting}*

**AGENDA ITEM 10, NEW BUSINESS**

**10A. Approval of City RESOLUTIONS Recognizing Sand City Staff Member(s) of the Year and Employee Years of Service**

City Manager read the resolution by title, recognizing City Employees for their Years of Service. Mayor Carbone recited the contents of the resolution.

Motion to approve the City **Resolution** recognizing City Employees for their Years of Service was made by Councilmember Sofer, seconded by Councilmember Hawthorne. Roll call Vote AYES: Council Members Carbone,



Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

Mayor Carbone congratulated the employees for their contributions and Mr. Blair presented certificates of recognition and years of service pins to Officers Bushnell, DuCoeur, Segovia and Chief Ferrante.

City Manager Blair presented the resolution recognizing Officer Chris Browning as the Employee of the year. Mayor Carbone read the resolution.

Motion to approve the City **Resolution** recognizing Officer Chris Browning as the Employee of the Year was made by Councilmember Sofer, seconded by Councilmember Cruz. Roll call Vote AYES: Council Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

Chief Ferrante provided a summary of Reserve Officer Chris Browning's employment with the Sand City Police Department and added that Officer Browning has demonstrated a willingness and availability to fill in on various shifts when his fellow officers were out sick, in training or on medical leave. He is respected by his colleagues and is well deserved of the recognition as Employee of the Year. Chief Ferrante presented Officer Chris Browning with a certificate and gift from the City.

City Manager Blair presented the resolution recognizing Fred Menezes as the Employee of the Year. Mayor Carbone read the resolution.

Motion to approve the City **Resolution** recognizing Fred Menezes as the Employee of the Year was made by Vice Mayor Blackwelder, seconded by Councilmember Sofer. Roll call Vote AYES: Council Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

City Manager Blair presented Fred Menezes a certificate of recognition and gift from the City.

Chief Ferrante commented that in addition to his daily administrative responsibilities Public Works employee Fred Menezes is the keeper of all institutional knowledge and ensures that public works provides exemplary service to the public. He has a positive attitude and willingness to perform his duties.

Mayor Carbone added that individuals have experienced added stress due to the pandemic and encouraged the Council and Staff to exercise some self-care, thanked the police department, and wished everyone a happy holiday.

**10B. Consideration and Approval of the Sand City Successor Agency RESOLUTION Approving an Administrative Budget for Fiscal Year July 2021 through June 2022**

**Successor Agency Executive Director** Blair reported on the administrative budget that is brought before the Successor Agency annually for Successor Agency approval. Staff is requesting approval of the attached administrative budget for \$160,000 for fiscal year 2021-22.

In response to Successor Agency Member Cruz's inquiry regarding the administrative budget, HdL Consultant Cheryl Murase responded that the administrative budget is for the administrative tasks the Successor Agency performs for the wind down of the redevelopment agency.

Mayor Carbone referred to AB1484 and noted that following the Department of Finance's approval, the funds will be disbursed to the Successor Agency by the County. This request is a form of reimbursement for administrative costs of the former redevelopment agency.

6:37 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

6:38 P.M. Floor closed to Public Comment.

Motion to approve the **Successor Agency Resolution** approving an Administrative Budget for Fiscal Year July 2021 through June 2022 was made by Successor Agency Member Blackwelder, seconded by Successor Agency Member Sofer. Roll call Vote AYES: Successor Agency Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

**10C. Consideration and Approval of Successor Agency RESOLUTION Approving the Recognized Obligation Payment Schedule (ROPS) for July 2021 through June 2022 (ROPS 21-20A and ROPS 21-22B)**

Successor Agency Executive Director Blair presented the Recognized Obligation Payment Schedule (ROPS) that covers the period for July 2021 through June 2022 is separated into two annual periods known as ROPS 21-22A (July 1, 2021-December 30, 2021) and ROPS 21-22B (January 1, 2022 – July 30, 2022) The staff memo includes the request for funding of the following obligations, and if approved the fiscal impact will be reflected during the fiscal year 2021-2022 for the approximate amount of \$1,448,309. Staff recommends approval of the attached recognized obligations payment schedule.

There were no questions or comments from the Council.

6:41 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

6:41 P.M. Floor closed to Public Comment.

Motion to approve the Successor Agency **Resolution** approving the Recognized Obligation Payment Schedule (ROPS) for July 2021 through June 2022 (ROPS 21-20A and ROPS 21-22B) was made by Successor Agency Member Blackwelder, seconded by Successor Agency Member Hawthorne. Roll Call Vote AYES: Successor Agency Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

The Mayor expressed her thanks to staff and Ms. Murase for the work they performed in preparing the ROPS.

## **AGENDA ITEM 11, CLOSED SESSION**

6:44 p.m.

### **A. City Council/ Successor Agency Board adjourned to Closed Session regarding:**

- 1) Conference with labor negotiator pursuant to Government Code section 54957.6  
Agency designated representative: Aaron Blair, City Manager/ Vibeke Norgaard, City Attorney  
Employees: Misc. Employees**
- 2) Conference with Real Property Negotiator pursuant to Government Code section 54956.8  
Property: APN 011-243-002 and APN: 011-243-006  
Agency Negotiators: Aaron Blair, City Manager/ Vibeke Norgaard, City Attorney**

7:11 p.m.

### **B. Re-adjourned to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act**

- 11A(1) Agency negotiators received confidential direction to bring the item back to the Council at a future meeting,
- 11A(2) The Council gave the agency negotiators confidential guidance regarding real property transactions.

## **AGENDA ITEM 12, NEW BUSINESS (continued)**

- 12A. Consideration and Approval of City RESOLUTION Adopting the 2020/2021 Salary Schedule**

City Manager Blair reported that cities contracting with CalPERS adopt a publicly available pay schedule that identifies the title, employee position, pay rate of each position, and effective date of any revisions. The adjustments reflect changes related to employee rates of pay during the fiscal year 2020/2021. The modifications made, lists every time the salary schedule was amended, and a box for the city attorney and city manager rate of pay including updating the Chief of Police's salary.

City Attorney Norgaard explained how the step program worked and that under CalPERS rules, longevity pay may not be combined with any other criteria other than length of service with the City.

7:16 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

7:16 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** adopting the 2020/2021 Salary Schedule was made by Council Member Sofer, seconded by Council Member Blackwelder. Roll call Vote AYES: Council Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

## **12B. Consideration and Approval of City RESOLUTION Updating the Sand City Personnel Manual**

City Manager Blair reported that the personnel manual was in need of extensive revisions in order to bring it up to date with state and federal laws governing public employees. The City retained the firm of Liebert Cassidy Whitmore (LCW) to perform the revisions of the Personnel Manual. The memo includes the changes made to the personnel manual and recommends adoption of the resolution updating the Sand City Personnel Manual.

City Attorney Norgaard commented that the changes made were to make the manual comply with state and federal laws. She pointed out items to include workplace harassment and gender identity, whistleblower protection policy which also applies to city officials, alcohol and drug free workplace policy, changes to overtime language to make it consistent with the Fair Labors Standards Act. The changes are indicated under the track changes version of the personnel manual.

Council Member Blackwelder received clarification regarding the organizational chart related to employee positions, expressed his concerns regarding direct contact with staff, and performing regular employee evaluations.

City Attorney Norgaard explained who an employee would report to should a complaint be made against the city manager, and provided an explanation regarding the alcohol and drug free workplace policy for Mayor Carbone.

7:32 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

7:32 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** updating the Sand City Personnel Manual was made by Councilmember Cruz, seconded by Council Member Blackwelder. Roll call Vote AYES: Council Members Carbone, Blackwelder, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

City Attorney Norgaard added that LCW provides updates to the personnel manual and would need to get more clarity on the actual annual cost to provide those services.

Mayor Carbone mentioned that the Council should funnel requests to the City Manager and that he should be the main point of contact.

#### **12C. Comments by Council Members on Meetings and Item of Interest to Sand City**

Council Member Sofer reported on her attendance at the virtual meeting with the Blue Zone organization and would like to schedule them on the agenda. The organization has to do with quality of life.

Council Member Hawthorne reported that the power poles on his building have been removed and wondered whether the power poles on Catalina would be buried. He spoke to the parking issue and suggested that maybe the TAMC right of way can possibly be made into parking. This is something that needs to be agendaized and discussed at a future meeting.

Mr. Pooler confirmed that the Garza project was not required to do any undergrounding. Mr. Hawthorne's project was not required to do so either, but was done even though it was costly.

Mayor Carbone mentioned that she may be out of town for the second meeting in January and asked Vice Mayor Blackwelder to chair the meeting.

#### **12D. Upcoming Meetings and Events**

There were no upcoming meetings. The Mayor announced that the Monterey Fire Department will be providing gifts to residents at Sand City and they will need to pick them up due to the pandemic, and wished everyone a happy holiday.

### **AGENDA ITEM 13, ADJOURNMENT**

Motion to adjourn the meeting made by Council Member Blackwelder, seconded by Council Member Hawthorne. There was consensus of the City Council to adjourn the meeting at p.m. to the next regularly scheduled City Council meeting on Tuesday, January 19, 2020 at 5:30 p.m.

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Connie Horca, Acting City Clerk

Joint Sand City Council and Successor Agency of the Redevelopment Agency  
Minutes 12.15.20 Regular Meeting

**AGENDA ITEM  
4B.**

**Acceptance of City/Successor Agency  
Monthly Financial Report, November 2020**

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# *MEMORANDUM*

**OFFICE**

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**To:** City Council/Agency Board Members  
**From:** Administrative Assistant  
**Subject:** November 2020 Financial Reports  
**Date:** January 3, 2021

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Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of November 2020.

**A. City of Sand City Reports**

1. Balance Sheet Report for November 2020.
2. Revenue received in the month of November 2020-Total \$ 38,190.58  
(This total includes transfers).  
Month End Cash Register Activity Report for November 2020.
3. Expenditures paid for in the month of November 2020-Total \$ 442,577.01  
Month End November 2020 Accounts Payable Report
4. Current City Balances as of November 30, 2020.  
Total \$ 9,569,407.55  
Restricted & unrestricted  
[Includes, Mechanics Bank, and Local Agency Investment Fund (LAIF), and City CDs ranging from 6 months to 3 years]

**B. Sand City Successor Agency for the former Redevelopment Agency Reports**

1. Balance Sheet Report for November 2020
2. Revenue received in the month of November 2020-Total \$ 54.41  
Month End Cash Register Activity Report for November 2020.
3. Expenditures paid for in the month of November 2020 Total \$ 0  
Month End Cash Disbursements Report for November 2020
4. Current Successor Agency Balances as of November 30, 2020



Total \$ 1,422,489.02  
 Restricted and unrestricted  
 (Includes Mechanics Bank, Bond CDs, and Bond Reserves for the 2008 Taxable Bonds).

**NOTES TO THE FINANCIAL REPORT**

**Special City Notes for November 2020**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month November 2020 are listed below.

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
11/04/2020	State of California	\$ 10,272.88	3 <sup>rd</sup> QTR 2020 Sustainable Grant
11/10/2020	State of California	\$ 1,156.93	October 2020 Highway Users Tax
11/17/2020	County of Monterey	\$ 8333.33	September 2020 COPS Grant

**Transfers**

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
There were no transfers in November 2020			

Month End Cash Disbursement Report - Special or Major Expenses for the Month of November 2020 are explained below

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
035418	Vibeke Norgaard	\$ 19,538.85	October 2020 City Attorney Services
035444	Meyers Nave	\$ 11,457.50	September 2020 Attorney Services
035447	County of Monterey	\$ 9,373.43	3 <sup>rd</sup> QTR 2020 Criminal Justice Information System
035453	So-Gnar, Inc	\$ 24,506.19	2020 We Festival Contract Balance & 2020 We Festival Expense Reimbursement
035467	Granicus, LLC	\$ 7,630.00	FY 20-21 Agenda Management Fees
035468	Hayashi & Wayland	\$ 9,339.75	October 2020 Audit/Management Fees
035478	CalPERS	\$ 13,050.00	November 2020 PERS 457 Contributions
035485	Vibeke Norgaard	\$ 10,477.80	November 2020 City Attorney Services
35402B	CalPERS	\$ 23,915.52	November 2020 PERS Health Premiums
35311C	CalPERS	\$ 53,072.86	October 2020 PERS Retirement
		\$ 161,351.20	November 2020 Payroll
		\$ 43,234.71	November 2020 Payroll Taxes

City Council

Page 2

January 3, 2021

**Successor Agency Notes for November 2020**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of November 2020 are listed below.

<b><u>Date</u></b>	<b><u>Source</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
11/30/2020	Mechanics Bank	\$ 9.44	Nov 2020 Interest - Property Tax Increment
11/30/2020	Mechanics Bank	\$ 22.37	Nov 2020 Interest – 3 Month Tax Exempt Bond
11/30/2020	Mechanics Bank	\$ 22.60	Nov 2020 Interest – 6 Month Tax Exempt Bond

Month End Cash Disbursement Report-Special or Major Expenses for the Month of November 2020 is explained below.

<b><u>Check #</u></b>	<b><u>Paid To</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
There were no expenses in November 2020.			

CITY

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

Assets			Acct ID
Cash Clearing Checking Account	16,729.57	99	1001
General Fund CITY- OPEB POTENTIAL FUNDING	142,534.04	10	1004
General Fund City Housing Account	673,878.45	10	1006
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	7,380,315.23	10	1008
General Fund Fair market value adjustments	54,259.36	10	1009
General Fund Investment CD	164,978.97	10	1020
General Fund Pro Equities Money Market	85,971.29	10	1080
General Fund Pro Equities CD's	985,000.00	10	1081
General Fund Cash Balance	-90,587.78	10	1099
Gas Tax - 2105 Cash Balance	6,287.55	31	1099
Traffic Safety Cash Balance	401.74	35	1099
RMRA -Road M&R Cash Balance	18,200.20	37	1099
TAMC X TSIPF Cash Balance	82,427.74	38	1099
Cash Clearing Cash Balance	-16,729.57	99	1099
RMRA -Road M&R Accounts Receivable	554.93	37	1101
General Fund DBO ADVANCE RECEIVABLE	34,010.00	10	1106
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From Agency/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	4,015,966.94	70	1280
Gen. Fixed Asst Prop 1 IRWM - Catalina St.CIP	20,841.50	60	1281
Gen. Fixed Asst PROP 1 SW CONTRA COSTA CIP	5,922.50	60	1282
Gen. Fixed Asst CITY HALL ELECTRICAL CIP	3,660.00	60	1283
Gen. Fixed Asst CDBG Calabrese Park CIP	39,610.50	60	1287
Gen. Fixed Asst CIP- Wells	177,122.73	60	1288
Gen. Fixed Asst CIP-CITY ENTRANCE PROJECT	1,312.00	60	1289
Gen. Fixed Asst Land	1,837,193.95	60	1290
Gen. Fixed Asst Land Improvements	441,562.65	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	567,289.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,538,775.38	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,594,595.69	60	1297
Gen. Fixed Asst CITY HALL	172,866.41	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	5,155,456.95	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-8,492,713.51	60	1300
General LTD Act Deferred Outflow- Pers contrib	753,101.74	70	1400
General LTD Act Deferred Outflow- Actuarial	782,191.74	70	1405
General LTD Act DEFER OUTFLOWS/OPEB CONTRIBUTIONS	81,784.00	70	1500
Total of Assets	36,253,667.34		36,253,667.34

Liabilities			Acct ID
General Fund GHANDOUR TAMC IMPACT FEE	542,222.00	10	2013
General Fund SCSD- SEWER CAPACITY STUDY	1,200.00	10	2014
General LTD Act Compensated Absences	529,232.39	70	2020
General LTD Act NET OBBP LIABILITY/ASSET	-1,278,129.00	70	2025
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund Orosco-South of Tioga	25,000.00	10	2059
General LTD Act capital lease-police radios	93,400.05	70	2070
General Fund State Mandated CASP Fee	7.20	10	2115
General Fund SQUARE CREDIT CARD PMT FEE	-3.53	10	2116
General Fund FICA/Medicare	141.21	10	2120
General Fund Health Insurance	26,043.91	10	2150
General Fund Dental/Vision	157.92	10	2160
General Fund POLICE ASSOC. DUES	1,050.00	10	2180
General Fund PEPRA RETIREMENT %	3,859.63	10	2191
General Fund RETIREMENT %	6,471.63	10	2192
General Fund AFLAC PRE TAX	1,183.79	10	2195
General Fund AFLAX-AFTER TAX	778.92	10	2196
General Fund PERS SURVIVOR BENEFIT	44.00	10	2197
General LTD Act Net Pers Liability	4,687,474.46	70	2200
General LTD Act DEFERRED INFLOWS-ACTUARIAL	282,302.79	70	2500
General LTD Act DEFER INFLOWS/OPEB ACTUARIALS	836,272.00	70	2505
Total of Liabilities	6,533,475.79		

FUND Balances			Acct ID
General Fund Unappropriated Fund Balance	18,994,570.41	10	3400
Gas Tax - 2105 Unappropriated Fund Balance	752.71	31	3400
Traffic Safety Unappropriated Fund Balance	128.30	35	3400
RMRA -Road M&R Unappropriated Fund Balance	16,351.21	37	3400
TAMC X TSIPF Unappropriated Fund Balance	84,779.59	38	3400
Gen. Fixed Asst Unappropriated Fund Balance	-604,464.14	60	3400
General LTD Act Unappropriated Fund Balance	482,491.73	70	3400
Gen. Fixed Asst Investment in Fixed Assets	11,068,200.61	60	3600
Gen. Fixed Asst CAPITAL LEASE	337,830.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	-1,090,449.28		
Total of FUND Balances	29,720,191.55		36,253,667.34

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
General Fund AB 1484 DISTRIB Non Department	0.00	52934.14
General Fund Admin Fees SA Non Department	0.00	32136.35
General Fund MBASIA CLAIMS Non Department	0.00	4534.82
General Fund COVID-19 RELIEF Non Department	0.00	50000.00
General Fund Prop Tax Transf Non Department	1091.20	2165.90
General Fund Users Tax Non Department	3642.74	43875.81
General Fund Sales/Use Tax Non Department	0.00	437692.96
General Fund Transaction tax Non Department	0.00	412243.89
General Fund State CASP Fee Non Department	21.60	917.00
General Fund Cable Franchise Non Department	1769.54	1769.54
General Fund Refuse Franchis Non Department	0.00	13060.46
General Fund Bus. License Non Department	1988.47	492715.37
General Fund CLEEF GRANT Public Safety	8333.33	81726.61
General Fund Bldg. Permit Building	848.00	1513.90
General Fund Coastal Permit Community Dev.	0.00	500.00
General Fund CUP Community Dev.	0.00	3000.00
General Fund TEMPORARY CUP Community Dev.	0.00	100.00
General Fund Design Review Community Dev.	50.00	300.00
General Fund Reimburse Fees Public Works	0.00	2419.50
General Fund Plan CK Fees Building	200.00	716.69
Traffic Safety CA Code Fines Public Works	59.37	273.44
General Fund City Fines Public Safety	249.00	925.44
General Fund VEHICLE RELEASE Public Safety	95.00	285.00
General Fund PARKING PERMITS Community Dev.	0.00	200.00
General Fund SANDCITYPARKING Public Safety	1900.00	16141.86
TAMC X TSIPF Measure X-TAMC Public Works	0.00	7146.15
Gas Tax - 2105 Gas Tax Funds Public Works	1156.93	5534.84
RMRA -Road M&R RMRA-ROAD MAINT Public Works	616.17	2403.92
General Fund Prop 172 Public Safety	29.02	89.80
General Fund Sanitation Non Department	0.00	5721.82
General Fund Int. General Non Department	10.10	58.31
General Fund OPEB INTEREST Non Department	5.27	29.09
General Fund Housing Interes Non Department	45.78	227.92
General Fund Int. LAIF Non Department	0.00	15264.55
General Fund TVI CD INTEREST Non Department	434.24	6867.35
General Fund DOG LICENSING Public Safety	0.00	15.00
General Fund S of Tioga Reim Non Department	1375.00	2750.00
General Fund Pub. Copies Fee Non Department	6.10	6.10
General Fund Special Police Public Safety	10.00	120.00
General Fund GRANT-VESTS POL Public Safety	0.00	488.90
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	107.10	137.10
General Fund REIMBURSEMENTS Non Department	0.00	150.00
General Fund US BANK CALCARD Non Department	0.00	119.78
General Fund RENTAL INCOME Non Department	1425.78	7128.90
General Fund SUSTAIN GRANT Non Department	10272.88	10272.88
General Fund CSA74-GRANT EMS Public Safety	2500.00	2500.00
<b>Gross Revenues</b>	<b>38242.62</b>	<b>1726681.09</b>

**Expenditures**

General Fund MEMBERSHIPS PA Non Department	0.00	7195.76
General Fund MEMBERSHIPS VOL Non Department	0.00	3800.00
General Fund ARTS COUNCIL Non Department	8051.41	11409.85
General Fund COVID-19 Non Department	3841.54	12171.07
General Fund Capital Outlay Parks	0.00	10887.50
General Fund Capital Outlay Government Bldg	0.00	3660.00
General Fund Capital Outlay CAPITAL PROGRAM	0.00	7755.00
General Fund Contract Svcs. Finance	0.00	2500.00
General Fund Contract Svcs. Community Dev.	0.00	1153.59
General Fund Contract Svcs. Public Works	1147.50	54913.75
TAMC X TSIPF Contract Svcs. Public Works	0.00	9498.00
General Fund Dues/Subscrptn Non Department	180.00	180.00
General Fund Dues/Subscrptn Administration	0.00	1511.00
General Fund Dues/Subscrptn Finance	0.00	95.00
General Fund Dues/Subscrptn Public Safety	0.00	865.00
General Fund Dues/Subscrptn Public Works	0.00	50.00
General Fund PERMITS/LICENSE Public Works	2998.00	4022.50
General Fund Pest control Public Works	130.00	390.00
General Fund Mileage City Council	200.00	1000.00
General Fund Mileage Administration	300.00	1500.00
General Fund Service Cont. Administration	7630.00	7630.00
General Fund Salaries Administration	27252.49	136262.45
General Fund Salaries Finance	8655.65	43278.25
General Fund Salaries Attorney	8139.93	8139.93
General Fund Salaries Community Dev.	9093.85	45469.25
General Fund Salaries Public Safety	98417.05	480233.50
General Fund Salaries Public Works	19272.80	94940.64
General Fund W/C WAGES Public Safety	22494.53	124324.40
General Fund PAID TIME OFF Public Safety	324.40	8499.23
General Fund Overtime Public Safety	121.65	3478.76
General Fund L.T.D. Administration	178.34	891.70
General Fund L.T.D. Finance	91.79	458.95
General Fund L.T.D. Community Dev.	81.40	407.00
General Fund L.T.D. Public Safety	272.71	1363.55
General Fund L.T.D. Public Works	148.39	741.95
General Fund Dental City Council	310.22	1551.10



Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

	CURRENT	YEAR
	MONTH	TO
		DATE
-----		
Expenditures (Continue)		
General Fund Dental Finance	44.32	221.60
General Fund Dental Community Dev.	44.32	221.60
General Fund Dental Public Safety	1502.21	7511.05
General Fund Dental Public Works	379.64	1898.20
General Fund VISION COVERAGE City Council	58.24	291.20
General Fund VISION COVERAGE Administration	51.27	256.08
General Fund VISION COVERAGE Finance	8.32	41.60
General Fund VISION COVERAGE Community Dev.	8.32	41.60
General Fund VISION COVERAGE Public Safety	234.63	1173.15
General Fund VISION COVERAGE Public Works	60.94	304.70
General Fund Life Ins. Administration	48.00	240.00
General Fund Life Ins. Finance	16.00	80.00
General Fund Life Ins. Community Dev.	31.87	159.35
General Fund Life Ins. Public Safety	205.07	1025.35
General Fund Life Ins. Public Works	48.00	240.00
General Fund Health Benefits Non Department	59.61	309.17
General Fund Health Benefits City Council	5275.50	26377.50
General Fund Health Benefits Administration	4220.40	21102.00
General Fund Health Benefits Finance	1055.10	5275.50
General Fund Health Benefits Community Dev.	1055.10	5275.50
General Fund Health Benefits Public Safety	18464.25	92321.25
General Fund Health Benefits Public Works	4220.40	21102.00
General Fund HEALTH-RETIRES Administration	1539.12	7695.60
General Fund HEALTH-RETIRES Attorney	351.39	1756.95
General Fund HEALTH-RETIRES Community Dev.	781.98	3909.90
General Fund HEALTH-RETIRES Public Safety	3941.19	19705.95
General Fund Pers Retire EE City Council	51.84	207.35
General Fund Pers Retire EE Administration	711.39	2845.56
General Fund Pers Retire EE Finance	747.85	2991.40
General Fund Pers Retire EE Community Dev.	785.71	3142.84
General Fund Pers Retire EE Public Safety	3965.02	15860.08
General Fund Pers Retire EE Public Works	1559.16	6252.05
General Fund PERS City Council	100.07	400.28
General Fund PERS Administration	2843.96	11375.84
General Fund PERS Finance	1443.81	5775.24
General Fund PERS Community Dev.	1516.91	6067.64
General Fund PERS Public Safety	26216.38	105094.02
General Fund PERS Public Works	2820.38	11309.25
General Fund DEFERRED COMP City Council	400.00	2000.00
General Fund DEFERRED COMP Administration	100.00	500.00
General Fund DEFERRED COMP Finance	100.00	500.00
General Fund DEFERRED COMP Attorney	100.00	100.00
General Fund DEFERRED COMP Community Dev.	100.00	500.00
General Fund DEFERRED COMP Public Safety	1150.00	5800.00
General Fund DEFERRED COMP Public Works	300.00	1500.00
General Fund FICA/Medicare City Council	354.51	1772.51
General Fund FICA/Medicare Administration	420.83	2104.11
General Fund FICA/Medicare Finance	126.90	634.50
General Fund FICA/Medicare Attorney	118.03	118.03
General Fund FICA/Medicare Community Dev.	134.02	670.13
General Fund FICA/Medicare Public Safety	1838.02	8706.36
General Fund FICA/Medicare Public Works	332.53	1642.06
General Fund GASB 68 Non Department	0.00	2100.00
General Fund CA SUI/ETT Attorney	119.00	119.00
General Fund Train/Meetings City Council	39.50	224.00
General Fund Train/Meetings Administration	156.90	409.90
General Fund Train/Meetings Finance	225.00	259.50
General Fund Train/Meetings Attorney	250.00	434.50
General Fund Train/Meetings Community Dev.	0.00	34.50
General Fund Train/Meetings Public Safety	694.78	1888.21
General Fund Train/Meetings Public Works	0.00	390.90
General Fund Council Meeting City Council	1500.00	7500.00
General Fund Elections City Council	451.16	2564.43
General Fund GASB68LIABILITY City Council	0.00	2571.73
General Fund GASB68LIABILITY Administration	0.00	73479.44
General Fund GASB68LIABILITY Finance	0.00	77151.90
General Fund GASB68LIABILITY Community Dev.	0.00	46291.14
General Fund GASB68LIABILITY Public Safety	0.00	148840.72
General Fund GASB68LIABILITY Public Works	0.00	59605.07
General Fund EAP PROGRAM Non Department	0.00	1338.12
General Fund ADP/SHRED IT Administration	390.85	2240.05
General Fund Building Insp Building	560.00	560.00
General Fund Audit Finance	9257.25	41385.05
General Fund Mngt. Services Finance	82.50	1636.25
General Fund Technical Spprt Non Department	273.00	609.00
General Fund Technical Spprt Administration	567.00	756.00
General Fund Technical Spprt Finance	963.21	2149.05
General Fund Technical Spprt Community Dev.	126.00	126.00
General Fund Technical Spprt Public Safety	2142.00	10962.00
General Fund HDL/BL/PROP/SAL Finance	0.00	10652.68
General Fund CITY ATTORNEY Attorney	27175.00	82117.50
General Fund ATTORNEY COSTS Attorney	1066.65	1881.70
General Fund PERSONNEL ISSUE Attorney	0.00	2567.00
General Fund Animal Reg/Vet Public Safety	0.00	652.00
General Fund Auto Fuel Public Safety	2011.77	7592.04
General Fund Auto Maint. Public Safety	249.16	2676.39
General Fund Auto Maint. Public Works	2712.74	3939.81
General Fund AUTO DETAILING Public Safety	290.00	580.00
General Fund Comm & ACJIS Public Safety	9373.43	10665.11

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund 911 CENTER Public Safety	0.00	21465.52
General Fund FEMA GRANT-BAY Non Department	0.00	11391.25
General Fund DOJ- VESTS POL Public Safety	0.00	488.90
General Fund RANGE FEES/SUP Public Safety	266.56	757.44
General Fund Fire Contract Fire Dept.	0.00	153831.00
General Fund Reserves Public Safety	5875.67	39156.19
General Fund EQUIP/COMPUTER Public Safety	0.00	3523.94
General Fund Police Supplies Public Safety	-0.41	559.65
General Fund INTERNAL INVEST Public Safety	0.00	6950.00
General Fund SPECIAL SKILLS Public Safety	100.00	500.00
General Fund Uniform Allow. Public Safety	829.97	4638.74
General Fund Uniform Allow. Public Works	79.58	945.96
General Fund Police Educatin Public Safety	5762.01	28810.05
General Fund ARRESTS/INVEST Public Safety	55.33	2202.30
General Fund COMPUTER/MAINT Public Safety	0.00	10558.29
General Fund HOPE SERVICES Public Works	3615.36	11185.02
General Fund St. Lighting Public Works	868.64	3458.31
General Fund St. Maintenance Public Works	256.04	256.04
General Fund ADOPT A HWY Public Works	295.00	1180.00
General Fund Flags/Banners Public Works	0.00	2460.60
General Fund Bike Trail Elec Community Out	301.62	1059.39
General Fund PARKS SUPPLIES Parks	0.00	664.37
General Fund SECURITY Public Safety	120.51	241.02
General Fund SECURITY Public Works	305.85	611.70
General Fund SECURITY Government Bldg	506.88	1026.81
General Fund SUPPLIES Public Works	606.04	1444.16
General Fund EQUIPMENT RENTA Public Works	0.00	238.00
General Fund STREET SIGNS Public Works	1612.35	2566.47
General Fund CLAIMS - PHYSDA Non Department	0.00	5386.72
General Fund Donations Non Department	0.00	3148.20
General Fund Fire/Theft Government Bldg	0.00	22308.00
General Fund ADVERTISING Community Dev.	1160.84	3172.64
General Fund ADVERTISING Community Out	1076.00	4842.00
General Fund Liability Ins. City Council	0.00	378.27
General Fund Liability Ins. Administration	0.00	6808.72
General Fund Liability Ins. Finance	0.00	1513.05
General Fund Liability Ins. Community Dev.	0.00	1891.32
General Fund Liability Ins. Public Safety	0.00	61278.52
General Fund Liability Ins. Public Works	0.00	3782.62
General Fund Rental Payments Public Safety	283.80	1645.65
General Fund Misc. Expense Non Department	183.14	422.62
General Fund NGEN MAINTENANC Public Safety	0.00	5792.86
General Fund Equip. Maint. Non Department	366.51	1902.50
General Fund Equip. Maint. Public Works	102.48	102.48
General Fund Equip. Maint. Parks	184.39	341.31
General Fund STORAGE Public Works	223.00	1115.00
General Fund Office Supplies Non Department	1447.20	6259.77
General Fund Office Phones Non Department	147.27	527.54
General Fund Office Phones City Council	317.41	1582.78
General Fund Office Phones Administration	426.59	1053.28
General Fund Office Phones Community Dev.	50.82	206.29
General Fund Office Phones Public Safety	1138.84	4539.87
General Fund Office Phones Public Works	277.36	1138.78
General Fund Official Bonds Non Department	0.00	1103.00
General Fund Utilities Non Department	2072.87	7817.31
General Fund REFUSE/TRASH Public Works	394.81	1995.34
General Fund IRRIGATION/LAND Public Works	0.00	145.14
General Fund Work. Comp. Ins City Council	0.00	811.48
General Fund Work. Comp. Ins Administration	0.00	27860.89
General Fund Work. Comp. Ins Finance	0.00	3245.93
General Fund Work. Comp. Ins Community Dev.	0.00	4057.41
General Fund Work. Comp. Ins Public Safety	0.00	32000.00
General Fund Work. Comp. Ins Public Works	0.00	32024.29
General Fund Equip. Purchase Non Department	0.00	434.99
General Fund Equip. Purchase Administration	0.00	2017.70
General Fund Equip. Purchase Finance	0.00	1000.00
General Fund Equip. Purchase Community Dev.	0.00	1000.00
General Fund Equip. Purchase Parks	0.00	1512.74
General Fund Bank Charges Non Department	194.47	764.22
General Fund Exercise Prgm City Council	90.00	450.00
General Fund Exercise Prgm Administration	150.00	750.00
General Fund Exercise Prgm Public Safety	300.00	1500.00
General Fund Exercise Prgm Public Works	120.00	600.00
General Fund Nighthawk WiFi Public Safety	241.44	965.76
General Fund Internet/Web Non Department	97.62	788.11
General Fund Internet/Web Public Safety	198.47	992.35
General Fund Internet/Web Public Works	112.13	560.67
General Fund Maint/Repairs Government Bldg	993.90	6273.75
General Fund Maint/Repairs Community Out	0.00	724.27
General Fund CSA74-GRANT EMS Non Department	0.00	855.88
General Fund SUSTAIN TRANS Non Department	2630.93	14243.35
General Fund PUBLIC ARTS Community Out	18317.74	43567.74
General Fund S of Tioga Non Department	14607.50	19238.75
General Fund S OF TIOGA PC Non Department	0.00	280.00
General Fund S OF TIOGA BI Non Department	630.00	630.00
General Fund EQUIP LEASE-PRN Public Safety	0.00	28027.94
General Fund EQUIP LEASE-INT Public Safety	0.00	6492.41
<b>Total Expenditures</b>	<b>442348.20</b>	<b>2817130.37</b>



Net Deficit

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-404105.58	-1090449.28
=====	=====

REPORT.: 11/30/20  
RUN...: 11/30/20  
Run By.: DEVON

City of Sand City  
Balance Sheet Report  
FUND 10 - General Fund

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Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

Assets

1004	CITY- OPEB POTENTIAL FUNDING	142,534.04	
1006	City Housing Account	673,878.45	
1007	Tioga Beach Clean Up Fund	120,000.00	
1008	LAIF	7,380,315.23	
1009	Fair market value adjustments	54,259.36	
1020	Investment CD	164,978.97	
1080	Pro Equities Money Market	85,971.29	
1081	Pro Equities CD's	985,000.00	
1099	Cash Balance	-90,587.78	
1106	DBO ADVANCE RECEIVABLE	34,010.00	
1130	Due From RA/Operating Expenses	3,626,057.91	
1140	Due From AAgency/Costco/Seaside	4,649,999.99	
1145	Due RA/COP reimbursement	1,454,766.42	
	Total of Assets ----->	19,281,183.88	19,281,183.88

Liabilities

2013	GHANDOUR TAMC IMPACT FEE	542,222.00	
2014	SCSD- SEWER CAPACITY STUDY	1,200.00	
2056	DEFERRED REVENUE RDA COP REIMB	774,766.42	
2059	Orosco-South of Tioga	25,000.00	
2115	State Mandated CASP Fee	7.20	
2116	SQUARE CREDIT CARD PMT FEE	-3.53	
2120	FICA/Medicare	141.21	
2150	Health Insurance	26,043.91	
2160	Dental/Vision	157.92	
2180	POLICE ASSOC. DUES	1,050.00	
2191	PEPRA RETIREMENT %	3,859.63	
2192	RETIREMENT %	6,471.63	
2195	AFLAC PRE TAX	1,183.79	
2196	AFLAX-AFTER TAX	778.92	
2197	PERS SURVIVOR BENEFIT	44.00	
	Total of Liabilities ----->	1,382,923.10	

FUND Balances

3400	Unappropriated Fund Balance	18,994,570.41	
	CURRENT EARNINGS	-1,096,309.63	
	Total of FUND Balances ----->	17,898,260.78	19,281,183.88

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
General Fund AB 1484 DISTRIB Non Department	0.00	52934.14
General Fund Admin Fees SA Non Department	0.00	32136.35
General Fund MBASIA CLAIMS Non Department	0.00	4534.82
General Fund COVID-19 RELIEF Non Department	0.00	50000.00
General Fund Prop Tax Transf Non Department	1091.20	2165.90
General Fund Users Tax Non Department	3642.74	43875.81
General Fund Sales/Use Tax Non Department	0.00	437692.96
General Fund Transaction tax Non Department	0.00	412243.89
General Fund State CASP Fee Non Department	21.60	917.00
General Fund Cable Franchise Non Department	1769.54	1769.54
General Fund Refuse Franchis Non Department	0.00	13060.46
General Fund Bus. License Non Department	1988.47	492715.37
General Fund CLEEP GRANT Public Safety	8333.33	81726.61
General Fund Bldg. Permit Building	848.00	1513.90
General Fund Coastal Permit Community Dev.	0.00	500.00
General Fund CUP Community Dev.	0.00	3000.00
General Fund TEMPORARY CUP Community Dev.	0.00	100.00
General Fund Design Review Community Dev.	50.00	300.00
General Fund Reimburse Fees Public Works	0.00	2419.50
General Fund Plan CK Fees Building	200.00	716.69
General Fund City Fines Public Safety	249.00	925.44
General Fund VEHICLE RELEASE Public Safety	95.00	285.00
General Fund PARKING PERMITS Community Dev.	0.00	200.00
General Fund SANDCITYPARKING Public Safety	1900.00	16141.86
General Fund Prop 172 Public Safety	29.02	89.80
General Fund Sanitation Non Department	0.00	5721.82
General Fund Int. General Non Department	10.10	58.31
General Fund OPEB INTEREST Non Department	5.27	29.09
General Fund Housing Interes Non Department	45.78	227.92
General Fund Int. LAIF Non Department	0.00	15264.55
General Fund TVI CD INTEREST Non Department	434.24	6867.35
General Fund DOG LICENSING Public Safety	0.00	15.00
General Fund S of Tioga Reim Non Department	1375.00	2750.00
General Fund Pub. Copies Fee Non Department	6.10	6.10
General Fund Special Police Public Safety	10.00	120.00
General Fund GRANT-VESTS POL Public Safety	0.00	488.90
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	107.10	137.10
General Fund REIMBURSEMENTS Non Department	0.00	150.00
General Fund US BANK CALCARD Non Department	0.00	119.78
General Fund RENTAL INCOME Non Department	1425.78	7128.90
General Fund SUSTAIN GRANT Non Department	10272.88	10272.88
General Fund CSA74-GRANT EMS Public Safety	2500.00	2500.00
<b>Gross Revenues</b>	<b>36410.15</b>	<b>1711322.74</b>

**Expenditures**

General Fund MEMBERSHIPS PA Non Department	0.00	7195.76
General Fund MEMBERSHIPS VOL Non Department	0.00	3800.00
General Fund ARTS COUNCIL Non Department	8051.41	11409.85
General Fund COVID-19 Non Department	3841.54	12171.07
General Fund Capital Outlay Parks	0.00	10887.50
General Fund Capital Outlay Government Bldg	0.00	3660.00
General Fund Capital Outlay CAPITAL PROGRAM	0.00	7755.00
General Fund Contract Svcs. Finance	0.00	2500.00
General Fund Contract Svcs. Community Dev.	0.00	1153.59
General Fund Contract Svcs. Public Works	1147.50	54913.75
General Fund Dues/Subscrptn Non Department	180.00	180.00
General Fund Dues/Subscrptn Administration	0.00	1511.00
General Fund Dues/Subscrptn Finance	0.00	95.00
General Fund Dues/Subscrptn Public Safety	0.00	865.00
General Fund Dues/Subscrptn Public Works	0.00	50.00
General Fund PERMITS/LICENSE Public Works	2998.00	4022.50
General Fund Pest control Public Works	130.00	390.00
General Fund Mileage City Council	200.00	1000.00
General Fund Mileage Administration	300.00	1500.00
General Fund Service Cont. Administration	7630.00	7630.00
General Fund Salaries Administration	27252.49	136262.45
General Fund Salaries Finance	8655.65	43278.25
General Fund Salaries Attorney	8139.93	8139.93
General Fund Salaries Community Dev.	9093.85	45469.25
General Fund Salaries Public Safety	98417.05	480233.50
General Fund Salaries Public Works	19272.80	94940.64
General Fund W/C WAGES Public Safety	22494.53	124324.40
General Fund PAID TIME OFF Public Safety	324.40	8499.23
General Fund Overtime Public Safety	121.65	3478.76
General Fund L.T.D. Administration	178.34	891.70
General Fund L.T.D. Finance	91.79	458.95
General Fund L.T.D. Community Dev.	81.40	407.00
General Fund L.T.D. Public Safety	272.71	1363.55
General Fund L.T.D. Public Works	148.39	741.95
General Fund Dental City Council	310.22	1551.10
General Fund Dental Administration	300.61	1501.62
General Fund Dental Finance	44.32	221.60
General Fund Dental Community Dev.	44.32	221.60
General Fund Dental Public Safety	1502.21	7511.05
General Fund Dental Public Works	379.64	1898.20



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Expenditures (Continue)	CURRENT MONTH	YEAR TO DATE
General Fund VISION COVERAGE Administration	51.27	256.08
General Fund VISION COVERAGE Finance	8.32	41.60
General Fund VISION COVERAGE Community Dev.	8.32	41.60
General Fund VISION COVERAGE Public Safety	234.63	1173.15
General Fund VISION COVERAGE Public Works	60.94	304.70
General Fund Life Ins. Administration	48.00	240.00
General Fund Life Ins. Finance	16.00	80.00
General Fund Life Ins. Community Dev.	31.87	159.35
General Fund Life Ins. Public Safety	205.07	1025.35
General Fund Life Ins. Public Works	48.00	240.00
General Fund Health Benefits Non Department	59.61	309.17
General Fund Health Benefits City Council	5275.50	26377.50
General Fund Health Benefits Administration	4220.40	21102.00
General Fund Health Benefits Finance	1055.10	5275.50
General Fund Health Benefits Community Dev.	1055.10	5275.50
General Fund Health Benefits Public Safety	18464.25	92321.25
General Fund Health Benefits Public Works	4220.40	21102.00
General Fund HEALTH-RETIREEES Administration	1539.12	7695.60
General Fund HEALTH-RETIREEES Attorney	351.39	1756.95
General Fund HEALTH-RETIREEES Community Dev.	781.98	3909.90
General Fund HEALTH-RETIREEES Public Safety	3941.19	19705.95
General Fund Pers Retire EE City Council	51.84	207.35
General Fund Pers Retire EE Administration	711.39	2845.56
General Fund Pers Retire EE Finance	747.85	2991.40
General Fund Pers Retire EE Community Dev.	785.71	3142.84
General Fund Pers Retire EE Public Safety	3965.02	15860.08
General Fund Pers Retire EE Public Works	1559.16	6252.05
General Fund PERS City Council	100.07	400.28
General Fund PERS Administration	2843.96	11375.84
General Fund PERS Finance	1443.81	5775.24
General Fund PERS Community Dev.	1516.91	6067.64
General Fund PERS Public Safety	26216.38	105094.02
General Fund PERS Public Works	2820.38	11309.25
General Fund DEFERRED COMP City Council	400.00	2000.00
General Fund DEFERRED COMP Administration	100.00	500.00
General Fund DEFERRED COMP Finance	100.00	500.00
General Fund DEFERRED COMP Attorney	100.00	100.00
General Fund DEFERRED COMP Community Dev.	100.00	500.00
General Fund DEFERRED COMP Public Safety	1150.00	5800.00
General Fund DEFERRED COMP Public Works	300.00	1500.00
General Fund FICA/Medicare City Council	354.51	1772.51
General Fund FICA/Medicare Administration	420.83	2104.11
General Fund FICA/Medicare Finance	126.90	634.50
General Fund FICA/Medicare Attorney	118.03	118.03
General Fund FICA/Medicare Community Dev.	134.02	670.13
General Fund FICA/Medicare Public Safety	1838.02	8706.36
General Fund FICA/Medicare Public Works	332.53	1642.06
General Fund GASB 68 Non Department	0.00	2100.00
General Fund CA SUI/ETT Attorney	119.00	119.00
General Fund Train/Meetings City Council	39.50	224.00
General Fund Train/Meetings Administration	156.90	409.90
General Fund Train/Meetings Finance	225.00	259.50
General Fund Train/Meetings Attorney	250.00	434.50
General Fund Train/Meetings Community Dev.	0.00	34.50
General Fund Train/Meetings Public Safety	694.78	1888.21
General Fund Train/Meetings Public Works	0.00	390.90
General Fund Council Meeting City Council	1500.00	7500.00
General Fund Elections City Council	451.16	2564.43
General Fund GASB68LIABILITY City Council	0.00	2571.73
General Fund GASB68LIABILITY Administration	0.00	73479.44
General Fund GASB68LIABILITY Finance	0.00	77151.90
General Fund GASB68LIABILITY Community Dev.	0.00	46291.14
General Fund GASB68LIABILITY Public Safety	0.00	148840.72
General Fund GASB68LIABILITY Public Works	0.00	59605.07
General Fund EAP PROGRAM Non Department	0.00	1338.12
General Fund ADP/SHRED IT Administration	390.85	2240.05
General Fund Building Insp Building	560.00	560.00
General Fund Audit Finance	9257.25	41385.05
General Fund Mngt. Services Finance	82.50	1636.25
General Fund Technical Spprt Non Department	273.00	609.00
General Fund Technical Spprt Administration	567.00	756.00
General Fund Technical Spprt Finance	963.21	2149.05
General Fund Technical Spprt Community Dev.	126.00	126.00
General Fund Technical Spprt Public Safety	2142.00	10962.00
General Fund HDL/BL/PROP/SAL Finance	0.00	10652.68
General Fund CITY ATTORNEY Attorney	27175.00	82117.50
General Fund ATTORNEY COSTS Attorney	1066.65	1981.70
General Fund PERSONNEL ISSUE Attorney	0.00	2567.00
General Fund Animal Reg/Vet Public Safety	0.00	652.00
General Fund Auto Fuel Public Safety	2011.77	7592.04
General Fund Auto Maint. Public Safety	249.16	2676.39
General Fund Auto Maint. Public Works	2712.74	3939.81
General Fund AUTO DETAILING Public Safety	290.00	580.00
General Fund Comm & ACJIS Public Safety	9373.43	10665.11
General Fund 911 CENTER Public Safety	0.00	21465.52
General Fund FEMA GRANT-BAY Non Department	0.00	11391.25
General Fund DOJ- VESTS POL Public Safety	0.00	488.90
General Fund RANGE FEES/SUP Public Safety	266.56	757.44
General Fund Fire Contract Fire Dept.	0.00	153831.00

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	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund Reserves Public Safety	5875.67	39156.19
General Fund EQUIP/COMPUTER Public Safety	0.00	3523.94
General Fund Police Supplies Public Safety	-0.41	559.65
General Fund INTERNAL INVEST Public Safety	0.00	6950.00
General Fund SPECIAL SKILLS Public Safety	100.00	500.00
General Fund Uniform Allow. Public Safety	829.97	4638.74
General Fund Uniform Allow. Public Works	79.58	945.96
General Fund Police Educatin Public Safety	5762.01	28810.05
General Fund ARRESTS/INVEST Public Safety	55.33	2202.30
General Fund COMPUTER/MAINT Public Safety	0.00	10558.29
General Fund HOPE SERVICES Public Works	3615.36	11185.02
General Fund St. Lighting Public Works	868.64	3458.31
General Fund St. Maintenance Public Works	256.04	256.04
General Fund ADOPT A HWY Public Works	295.00	1180.00
General Fund Flags/Banners Public Works	0.00	2460.60
General Fund Bike Trail Elec Community Out	301.62	1059.39
General Fund PARKS SUPPLIES Parks	0.00	664.37
General Fund SECURITY Public Safety	120.51	241.02
General Fund SECURITY Public Works	305.85	611.70
General Fund SECURITY Government Bldg	506.88	1026.81
General Fund SUPPLIES Public Works	606.04	1444.16
General Fund EQUIPMENT RENTA Public Works	0.00	238.00
General Fund STREET SIGNS Public Works	1612.35	2566.47
General Fund CLAIMS - PHYSDA Non Department	0.00	5386.72
General Fund Donations Non Department	0.00	3148.20
General Fund Fire/Theft Government Bldg	0.00	22308.00
General Fund ADVERTISING Community Dev.	1160.84	3172.64
General Fund ADVERTISING Community Out	1076.00	4842.00
General Fund Liability Ins. City Council	0.00	378.27
General Fund Liability Ins. Administration	0.00	6808.72
General Fund Liability Ins. Finance	0.00	1513.05
General Fund Liability Ins. Community Dev.	0.00	1891.32
General Fund Liability Ins. Public Safety	0.00	61278.52
General Fund Liability Ins. Public Works	0.00	3782.62
General Fund Rental Payments Public Safety	283.80	1645.65
General Fund Misc. Expense Non Department	183.14	422.62
General Fund NGEN MAINTENANC Public Safety	0.00	5792.86
General Fund Equip. Maint. Non Department	366.51	1902.50
General Fund Equip. Maint. Public Works	102.48	102.48
General Fund Equip. Maint. Parks	184.39	341.31
General Fund STORAGE Public Works	223.00	1115.00
General Fund Office Supplies Non Department	1447.20	6259.77
General Fund Office Phones Non Department	147.27	527.54
General Fund Office Phones City Council	317.41	1582.78
General Fund Office Phones Administration	426.59	1053.28
General Fund Office Phones Community Dev.	50.82	206.29
General Fund Office Phones Public Safety	1138.84	4539.87
General Fund Office Phones Public Works	277.36	1138.78
General Fund Official Bonds Non Department	0.00	1103.00
General Fund Utilities Non Department	2072.87	7817.31
General Fund REFUSE/TRASH Public Works	394.81	1995.34
General Fund IRRIGATION/LAND Public Works	0.00	145.14
General Fund Work. Comp. Ins City Council	0.00	811.48
General Fund Work. Comp. Ins Administration	0.00	27860.89
General Fund Work. Comp. Ins Finance	0.00	3245.93
General Fund Work. Comp. Ins Community Dev.	0.00	4057.41
General Fund Work. Comp. Ins Public Safety	0.00	32000.00
General Fund Work. Comp. Ins Public Works	0.00	32024.29
General Fund Equip. Purchase Non Department	0.00	434.99
General Fund Equip. Purchase Administration	0.00	2017.70
General Fund Equip. Purchase Finance	0.00	1000.00
General Fund Equip. Purchase Community Dev.	0.00	1000.00
General Fund Equip. Purchase Parks	0.00	1512.74
General Fund Bank Charges Non Department	194.47	764.22
General Fund Exercise Prgm City Council	90.00	450.00
General Fund Exercise Prgm Administration	150.00	750.00
General Fund Exercise Prgm Public Safety	300.00	1500.00
General Fund Exercise Prgm Public Works	120.00	600.00
General Fund Nighthawk WiFi Public Safety	241.44	965.76
General Fund Internet/Web Non Department	97.62	788.11
General Fund Internet/Web Public Safety	198.47	992.35
General Fund Internet/Web Public Works	112.13	560.67
General Fund Maint/Repairs Government Bldg	993.90	6273.75
General Fund Maint/Repairs Community Out	0.00	724.27
General Fund CSA74-GRANT EMS Non Department	0.00	855.88
General Fund SUSTAIN TRANS Non Department	2630.93	14243.35
General Fund PUBLIC ARTS Community Out	18317.74	43567.74
General Fund S of Tioga Non Department	14607.50	19238.75
General Fund S OF TIOGA PC Non Department	0.00	280.00
General Fund S OF TIOGA BI Non Department	630.00	630.00
General Fund EQUIP LEASE-PRN Public Safety	0.00	28027.94
General Fund EQUIP LEASE-INT Public Safety	0.00	6492.41
<b>Total Expenditures</b>	<b>442348.20</b>	<b>2807632.37</b>
<b>Net Deficit</b>	<b>-405938.05</b>	<b>-1096309.63</b>

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City of Sand City  
Balance Sheet Report  
FUND 31 - Gas Tax - 2105

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-----  
Assets

1099	Cash Balance	6,287.55	
	Total of Assets ---->	6,287.55	6,287.55

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Liabilities

-----  
FUND Balances

3400	Unappropriated Fund Balance	752.71	
	CURRENT EARNINGS	5,534.84	
	Total of FUND Balances ---->	6,287.55	6,287.55

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Run By.: DEVON

City of Sand City  
Statement of Revenues & Expenditures  
FUND 31 - Gas Tax - 2105

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	CURRENT MONTH	YEAR TO DATE
<u>Revenues</u>		
Gas Tax - 2105 Gas Tax Funds Public Works	1156.93	5534.84
Gross Revenues	1156.93	5534.84
<u>Revenue Reductions</u>		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	1156.93	5534.84
<u>Expenditures</u>		
Total Expenditures	0.00	0.00
Net Surplus	1156.93	5534.84



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City of Sand City  
Balance Sheet Report  
FUND 35 - Traffic Safety

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Assets

1099	Cash Balance	401.74	
	Total of Assets ---->	401.74	401.74

Liabilities

FUND Balances

3400	Unappropriated Fund Balance	128.30	
	CURRENT EARNINGS	273.44	
	Total of FUND Balances ---->	401.74	401.74

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RUN...: 11/30/20  
Run By.: DEVON

City of Sand City  
Statement of Revenues & Expenditures  
FUND 35 - Traffic Safety

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	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
Traffic Safety CA Code Fines Public Works	59.37	273.44
Gross Revenues	59.37	273.44
<b>Revenue Reductions</b>		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	59.37	273.44
<b>Expenditures</b>		
Total Expenditures	0.00	0.00
Net Surplus	59.37	273.44

REPORT.: 11/30/20  
RUN....: 11/30/20  
Run By.: DEVON

City of Sand City  
Balance Sheet Report  
FUND 37 - RMRA -Road M&R

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Ending Calendar Date.: November 30, 2020      Fiscal (05-21)

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Assets

1099	Cash Balance	18,200.20	
1101	Accounts Receivable	554.93	
	Total of Assets ---->	18,755.13	18,755.13

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Liabilities

-----  
FUND Balances

3400	Unappropriated Fund Balance	16,351.21	
	CURRENT EARNINGS	2,403.92	
	Total of FUND Balances ---->	18,755.13	18,755.13

REPORT.: 11/30/20  
RUN.: 11/30/20  
Run By.: DEVON

City of Sand City  
Statement of Revenues & Expenditures  
FUND 37 - RMRA -Road M&R

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	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
RMRA -Road M&R RMRA-ROAD MAINT Public Works	616.17	2403.92
Gross Revenues	616.17	2403.92
<b>Revenue Reductions</b>		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	616.17	2403.92
<b>Expenditures</b>		
Total Expenditures	0.00	0.00
Net Surplus	616.17	2403.92

REPORT.: 11/30/20  
RUN...: 11/30/20  
Run By.: DEVON

City of Sand City  
Balance Sheet Report  
FUND 38 - TAMC X TSIPF

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-----  
Assets

1099	Cash Balance	82,427.74	
	Total of Assets ---->	82,427.74	82,427.74

-----  
Liabilities

-----  
FUND Balances

3400	Unappropriated Fund Balance	84,779.59	
	CURRENT EARNINGS	-2,351.85	
	Total of FUND Balances ---->	82,427.74	82,427.74

REPORT: 11/30/20  
RUN: 11/30/20  
Run By: DEVON

City of Sand City  
Statement of Revenues & Expenditures  
FUND 38 - TAMC X TSIPF

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	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
TAMC X TSIPF Measure X-TAMC Public Works	0.00	7146.15
Gross Revenues	0.00	7146.15
<b>Expenditures</b>		
TAMC X TSIPF Contract Svcs. Public Works	0.00	9498.00
Total Expenditures	0.00	9498.00
Net Deficit	0.00	-2351.85

REPORT.: 11/30/20  
RUN...: 11/30/20  
Run By.: DEVON

City of Sand City  
Balance Sheet Report  
FUND 60 - Gen. Fixed Asst

PAGE: 017  
ID #: GLBS  
CTL.: SAN

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

Assets

1273	BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	
1281	Prop 1 IRWM - Catalina St.CIP	20,841.50	
1282	PROP 1 SW CONTRA COSTA CIP	5,922.50	
1283	CITY HALL ELECTRICAL CIP	3,660.00	
1287	CDEG Calabrese Park CIP	39,610.50	
1288	CIP- Wells	177,122.73	
1289	CIP-CITY ENTRANCE PROJECT	1,312.00	
1290	Land	1,837,193.95	
1291	Land Improvements	441,562.65	
1292	VEHICLE FIXED ASSET	567,289.39	
1293	Furniture and Fixtures	114,513.83	
1295	Buildings	8,538,775.38	
1297	FIXED ASSETS EQUIPMENT	2,594,595.69	
1298	CITY HALL	172,866.41	
1299	INFRASTRUCTURE- streets	5,155,456.95	
1300	ACCUMULATED DEPRECIATION	-8,492,713.51	
	Total of Assets ---->	11,231,566.88	11,231,566.88

Liabilities

FUND Balances

3400	Unappropriated Fund Balance	-604,464.14	
3600	Investment in Fixed Assets	11,068,200.61	
3601	CAPITAL LEASE	337,830.41	
3602	Donated Assets	430,000.00	
	CURRENT EARNINGS	0.00	
	Total of FUND Balances ---->	11,231,566.88	11,231,566.88

REPORT.: 11/30/20  
RUN...: 11/30/20  
Run By.: DEVON

City of Sand City  
Balance Sheet Report  
FUND 70 - General LTD Act

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ID #: GLBS  
CTL.: SAN

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

Assets

1280	AMOUNT PROVIDED FOR LTD	4,015,966.94	
1400	Deferred Outflow- Pers contrib	753,101.74	
1405	Deferred Outflow- Actuarial	782,191.74	
1500	DEFER OUTFLOWS/OPEB CONTRIBUTES	81,784.00	
	Total of Assets ---->	5,633,044.42	5,633,044.42

Liabilities

2020	Compensated Absences	529,232.39	
2025	NET OPEB LIABILITY/ASSET	-1,278,129.00	
2070	capital lease-police radios	93,400.05	
2200	Net Pers Liability	4,687,474.46	
2500	DEFERRED INFLOWS-ACTUARIAL	282,302.79	
2505	DEFER INFLOWS/OPEB ACTUARIALS	836,272.00	
	Total of Liabilities ---->	5,150,552.69	

FUND Balances

3400	Unappropriated Fund Balance	482,491.73	
	CURRENT EARNINGS	0.00	
	Total of FUND Balances ---->	482,491.73	5,633,044.42



REPORT.: 11/30/20  
RUN...: 11/30/20  
Run By.: DEVON

City of Sand City  
Balance Sheet Report  
FUND 99 - Cash Clearing

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ID #: GLBS  
CTL.: SAN

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

Assets

1001	Checking Account	16,729.57	
1099	Cash Balance	-16,729.57	
	Total of Assets ---->	0.00	0.00

Liabilities

FUND Balances

CURRENT EARNINGS		0.00	
Total of FUND Balances ---->		0.00	0.00

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	11-20	11/04/20	25339	C	Mis	VEHR	VEHICLE RELEASE VEHICLE RELEASE #SG2000306 Receipt Date: 11/04/20 MARIA SANCHEZ Issued...: T0 (DEVON ) Nov 04 2020 12:42 pm Devon Lazzarino	Db: 99	1001	95.00
			25340	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9159 Receipt Date: 11/04/20 Paid by: MARISA URDIALES Issued...: T0 (DEVON ) Nov 04 2020 12:43 pm Devon Lazzarino	Db: 99	1001	75.00
			25341	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9238 Receipt Date: 11/04/20 Paid by: SOFIYA TASKOVA Issued...: T0 (DEVON ) Nov 04 2020 12:43 pm Devon Lazzarino	Db: 99	1001	100.00
			25342	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9128 Receipt Date: 11/04/20 Paid by: RODOLFO GONZALEZ Issued...: T0 (DEVON ) Nov 04 2020 12:43 pm Devon Lazzarino	Db: 99	1001	40.00
			25343	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA2000330 Receipt Date: 11/04/20 Paid by: METRO REPORTING Issued...: T0 (DEVON ) Nov 04 2020 12:43 pm Devon Lazzarino	Db: 99	1001	10.00
			25344	C	Mis	BL01	BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 11/04/20	Db: 99	1001	256.45
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% NEW BUSINESS LICENSE Receipt Date: 11/04/20	Db: 99	1001	3.60	
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% NEW BUSINESS LICENSE Receipt Date: 11/04/20 Paid by: CLIMATE PROS	Db: 99	1001	.40	
			25345	C	Mis	BL01	BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 11/04/20 Issued...: T0 (DEVON ) Nov 04 2020 12:44 pm Devon Lazzarino	Db: 99	1001	700.00
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% NEW BUSINESS LICENSE Receipt Date: 11/04/20	Db: 99	1001	3.60	
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% NEW BUSINESS LICENSE Receipt Date: 11/04/20 Paid by: EDGARS PLUMBING	Db: 99	1001	.40	
			25346	C	Mis	REN01	RENTAL INCOME NOVEMBER 2020 CELL TOWER RENT Receipt Date: 11/04/20 Paid by: CROWN CASTLE Issued...: T0 (DEVON ) Nov 04 2020 12:44 pm Devon Lazzarino	Db: 99	1001	1425.78
							Day 11/04/20 Total ----->			2710.23
										-----
		11/10/20	25351	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8946 Receipt Date: 11/10/20 Paid by: CHRISTOPHER MAROOKIAN Issued...: T0 (DEVON ) Nov 10 2020 08:57 am Devon Lazzarino	Db: 99	1001	40.00
			25352	C	Mis	MS	STATE OF CALIFORNIA 3RD Q 2020 SUSTAINABLE GRANT Receipt Date: 11/10/20 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Nov 10 2020 08:58 am Devon Lazzarino	Db: 99	1001	10272.88
			25353	C	Mis	DES01	DESIGN REVIEW FEE DESIGN REVIEW FEE - MONTEREY GLASS/801 CALIFORNIA Receipt Date: 11/10/20 Paid by: MONTEREY SIGNS Issued...: T0 (DEVON ) Nov 10 2020 08:58 am Devon Lazzarino	Db: 99	1001	50.00
			25354	C	Mis	02103	GAS TAX 2103 OCTOBER 2020 HIGHWAY USERS TAX Receipt Date: 11/10/20	Db: 99	1001	269.14
				Mis	02105	GAS TAX - 2105 31 OCTOBER 2020 HIGHWAY USERS TAX Receipt Date: 11/10/20	Db: 99	1001	174.36	
				Mis	02106	GAS TAX - 2106 32 OCTOBER 2020 HIGHWAY USERS TAX Receipt Date: 11/10/20	Db: 99	1001	473.52	
				Mis	02107	GAS TAX - 2107 33 OCTOBER 2020 HIGHWAY USERS TAX Receipt Date: 11/10/20 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Nov 10 2020 08:59 am Devon Lazzarino	Db: 99	1001	239.91	
			25355	C	Mis	MS	A&S METALS NOVEMBER 2020 RECYCLING Receipt Date: 11/10/20 Paid by: A&S METALS Issued...: T0 (DEVON ) Nov 10 2020 09:00 am Devon Lazzarino	Db: 99	1001	92.10
			25356	C	Mis	CAB01	CABLE FRANCHISE 3RD QUARTER 2020 FRANCHISE FEES Receipt Date: 11/10/20 Paid by: COMCAST Issued...: T0 (DEVON ) Nov 10 2020 09:00 am Devon Lazzarino	Db: 99	1001	301.49
			25357	C	Mis	CAB01	CABLE FRANCHISE 3RD QUARTER 2020 FRANCHISE FEES Receipt Date: 11/10/20	Db: 99	1001	1468.05

Paid by: COMCAST  
Issued..: T0 (DEVON ) Nov 10 2020 09:00 am Devon Lazzarino

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L	Posting	Amt	Paid
000	11-20	11/10/20							Day	11/10/20	Total	13381.45
		11/17/20	25358	C	Mis	BL01		BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 11/17/20	Db: 99	1001		144.00
					Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 11/17/20	Cr: 10	4055	00	
					Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 11/17/20	Db: 99	1001		3.60
								Paid by: ROSALBA FLOWERS Issued...: T0 (DEVON) Nov 17 2020 08:43 am Devon Lazzarino	Cr: 10	4033	00	.40
			25359	C	Mis	COPY		COPIES RECORDS REQUEST DOCUMENTS Receipt Date: 11/17/20	Db: 99	1001		6.10
								Paid by: KAYHAN GHODSI Issued...: T0 (DEVON) Nov 17 2020 08:43 am Devon Lazzarino	Cr: 10	4550	00	
			25360	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9230 Receipt Date: 11/17/20	Db: 99	1001		100.00
								Paid by: POLICE FRONT DESK Issued...: T0 (DEVON) Nov 17 2020 08:44 am Devon Lazzarino	Cr: 10	4221	08	
			25361	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9240 Receipt Date: 11/17/20	Db: 99	1001		40.00
								Paid by: NANCY TRAN Issued...: T0 (DEVON) Nov 17 2020 08:44 am Devon Lazzarino	Cr: 10	4221	08	
			25362	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9164 Receipt Date: 11/17/20	Db: 99	1001		40.00
								Paid by: CLAUDIA BARCENAS Issued...: T0 (DEVON) Nov 17 2020 08:44 am Devon Lazzarino	Cr: 10	4221	08	
			25363	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8847 Receipt Date: 11/17/20	Db: 99	1001		100.00
								Paid by: VICTOR ARREDONDO Issued...: T0 (DEVON) Nov 17 2020 08:45 am Devon Lazzarino	Cr: 10	4221	08	
			25364	C	Mis	COPS		COPS GRANT SEPTEMBER 2020 COPS GRANT Receipt Date: 11/17/20	Db: 99	1001		8333.33
								Paid by: COUNTY OF MONTEREY Issued...: T0 (DEVON) Nov 17 2020 08:45 am Devon Lazzarino	Cr: 10	4069	08	
			25365	C	Mis	UUT		UTILITY USERS TAX PCTPBER 2020 UUT - GAS Receipt Date: 11/17/20	Db: 99	1001		1.08
								Paid by: VISTA ENERGY Issued...: T0 (DEVON) Nov 17 2020 08:45 am Devon Lazzarino	Cr: 10	4025	00	
			25366	C	Mis	UUT		UTILITY USERS TAX OCTOBER 2020 UUT - GAS Receipt Date: 11/17/20	Db: 99	1001		5.33
								Paid by: GPT, INC. Issued...: T0 (DEVON) Nov 17 2020 08:46 am Devon Lazzarino	Cr: 10	4025	00	
			25367	C	Mis	UUT		UTILITY USERS TAX OCTOBER 2020 UUT - ELECTRIC Receipt Date: 11/17/20	Db: 99	1001		2435.66
								Paid by: CENTRAL COAST COMMUNITY ENERGY Issued...: T0 (DEVON) Nov 17 2020 08:46 am Devon Lazzarino	Cr: 10	4025	00	
								Day 11/17/20	Total	11209.50		
		11/24/20	25368	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9122 Receipt Date: 11/24/20	Db: 99	1001		40.00
								Paid by: CARLOS MENDOZA Issued...: T0 (DEVON) Nov 24 2020 03:08 pm Devon Lazzarino	Cr: 10	4221	08	
			25369	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9061 Receipt Date: 11/24/20	Db: 99	1001		80.00
								Paid by: KATHERINE MOHR Issued...: T0 (DEVON) Nov 24 2020 03:08 pm Devon Lazzarino	Cr: 10	4221	08	
			25370	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #9241 Receipt Date: 11/24/20	Db: 99	1001		40.00
								Paid by: ST MARYS HEALTHCARE Issued...: T0 (DEVON) Nov 24 2020 03:08 pm Devon Lazzarino	Cr: 10	4221	08	
			25371	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8195,8453,8552,8652,8691 Receipt Date: 11/24/20	Db: 99	1001		655.00
								Paid by: STATE OF CALIFORNIA DMV Issued...: T0 (DEVON) Nov 24 2020 03:09 pm Devon Lazzarino	Cr: 10	4221	08	
			25372	C	Mis	MS		AVIANA BUSHNELL DECEMBER 2020 COBRA Receipt Date: 11/24/20	Db: 99	1001		52.64
								Paid by: AVIANA BUSHNELL Issued...: T0 (DEVON) Nov 24 2020 03:09 pm Devon Lazzarino	Cr: 10	2160		
			25373	C	Mis	BUI01		BUILDING PERMIT 4115 PERMITS/FEES FOR 567 ORTIZ/SOLAR Receipt Date: 11/24/20	Db: 99	1001		800.00
					Mis	PLA01		PLAN CHECK FEE 4165 PERMITS/FEES FOR 567 ORTIZ/SOLAR Receipt Date: 11/24/20	Cr: 10	4115	06	200.00
								Paid by: BRIGHT FUTURE SOLAR ENERGY Issued...: T0 (DEVON) Nov 24 2020 03:09 pm Devon Lazzarino	Db: 99	1001		
			25374	C	Mis	TRA01		COUNTY/TRAFFIC SEPTEMBER 2020 TRAFFIC Receipt Date: 11/24/20	Cr: 35	4205	11	26.41

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	11-20	11/24/20	25374	C			COUNTY/ RED LIGHT	Db:	99 1001	26.36
					Mis	RL01	SEPTEMBER 2020 TRAFFIC	Cr:	35 4205 11	
					Mis	CRI01	Receipt Date: 11/24/20 CRIMINAL PC1463/CITY FINES	Db:	99 1001	79.47
					Mis	POC01	SEPTEMBER 2020 TRAFFIC	Cr:	10 4210 08	
					Mis	PTT01	Receipt Date: 11/24/20 COUNTY/PROOF OF CORR	Db:	99 1001	6.60
					Mis	P172	SEPTEMBER 2020 TRAFFIC	Cr:	35 4205 11	
					Mis	REV	Receipt Date: 11/24/20 COUNTY/PROPERTY TAX	Db:	99 1001	1091.20
					Mis	UUT	SEPTEMBER 2020 TRAFFIC	Cr:	10 4020 00	
					Mis	UUT	Receipt Date: 11/24/20 1/2 TAX POLICE/PROP 172	Db:	99 1001	29.02
					Mis	BL01	SEPTEMBER 2020 TRAFFIC	Cr:	10 4330 08	
					Mis	CAS90	Receipt Date: 11/24/20 COUNTY/REV & RECOVERY	Db:	99 1001	169.53
					Mis	CAS10	SEPTEMBER 2020 TRAFFIC	Cr:	10 4210 08	
					Mis	UUT	Receipt Date: 11/24/20 Paid by: COUNTY OF MONTEREY	Db:	99 1001	85.31
					Mis	UUT	Issued...: T0 (DEVON ) Nov 24 2020 03:10 pm Devon Lazzarino	Cr:	10 4025 00	
					Mis	UUT	UTILITY USERS TAX	Db:	99 1001	45.19
					Mis	BL01	RECEIPT Date: 11/24/20 OCTOBER 2020 UUT - GAS	Cr:	10 4025 00	
					Mis	CAS90	Paid by: TIGER NATURAL GAS	Db:	99 1001	150.00
					Mis	CAS10	Issued...: T0 (DEVON ) Nov 24 2020 03:11 pm Devon Lazzarino	Cr:	10 4055 00	
					Mis	UUT	UTILITY USERS TAX	Db:	99 1001	3.60
					Mis	BL01	RECEIPT Date: 11/24/20 OCTOBER 2020 UUT - ELECTRIC	Cr:	10 4025 00	
					Mis	CAS90	Paid by: CALPINE ENERGY	Db:	99 1001	40.00
					Mis	CAS10	Issued...: T0 (DEVON ) Nov 24 2020 03:11 pm Devon Lazzarino	Cr:	10 4033 00	
					Mis	UUT	UTILITY USERS TAX	Db:	99 1001	510.76
					Mis	UUT	RECEIPT Date: 11/24/20 OCTOBER 2020 UUT - ELECTRIC	Cr:	10 4025 00	
					Mis	UUT	Paid by: DIRECT ENERGY	Db:	99 1001	1.76
					Mis	UUT	Issued...: T0 (DEVON ) Nov 24 2020 03:11 pm Devon Lazzarino	Cr:	10 4025 00	
					Mis	UUT	UTILITY USERS TAX	Db:	99 1001	40.00
					Mis	UUT	RECEIPT Date: 11/24/20 OCTOBER 2020 UUT - GAS	Cr:	10 4025 00	
					Mis	UUT	Paid by: SPARK ENERGY	Db:	99 1001	557.25
					Mis	UUT	Issued...: T0 (DEVON ) Nov 24 2020 03:12 pm Devon Lazzarino	Cr:	10 4025 00	
					Mis	UUT	UTILITY USERS TAX	Db:	99 1001	4650.90
					Mis	UUT	RECEIPT Date: 11/24/20 OCTOBER 2020 UUT - ELECTRIC	Cr:	10 4025 00	
					Mis	UUT	Paid by: CONSTELLATION NEW ENERGY	Db:	99 1001	60.00
					Mis	UUT	Issued...: T0 (DEVON ) Nov 24 2020 03:12 pm Devon Lazzarino	Cr:	10 4221 08	
					Mis	PAR02	SAND CITY PARKING	Db:	99 1001	60.00
					Mis	PAR02	PARKING VIOLATION #9057	Cr:	10 4221 08	
					Mis	PAR02	Receipt Date: 11/30/20	Db:	99 1001	150.00
					Mis	PAR02	Paid by: REBECCA TRIMMER	Cr:	10 4221 08	
					Mis	PAR02	Issued...: T2 (SHELBY) Nov 30 2020 10:25 am Shelby Gorman	Db:	99 1001	40.00
					Mis	PAR02	SAND CITY PARKING	Cr:	10 4221 08	
					Mis	PAR02	PARKING VIOLATION #9104	Db:	99 1001	100.00
					Mis	PAR02	Receipt Date: 11/30/20	Cr:	10 4221 08	
					Mis	PAR02	Paid by: RODOLFO PLASCENCIA	Db:	99 1001	60.00
					Mis	PAR02	Issued...: T2 (SHELBY) Nov 30 2020 10:26 am Shelby Gorman	Cr:	10 4221 08	
					Mis	PAR02	SAND CITY PARKING	Db:	99 1001	100.00
					Mis	PAR02	PARKING VIOLATION #9205	Cr:	10 4221 08	
					Mis	PAR02	Receipt Date: 11/30/20	Db:	99 1001	60.00
					Mis	PAR02	Paid by: ROBERTO CALDERON	Cr:	10 4221 08	
					Mis	PAR02	Issued...: T2 (SHELBY) Nov 30 2020 10:26 am Shelby Gorman	Db:	99 1001	40.00
					Mis	PAR02	SAND CITY PARKING	Cr:	10 4221 08	
					Mis	PAR02	PARKING VIOLATION #9234	Db:	99 1001	100.00
					Mis	PAR02	Receipt Date: 11/30/20	Cr:	10 4221 08	
					Mis	PAR02	Paid by: ISAUL ALONZO	Db:	99 1001	60.00
					Mis	PAR02	Issued...: T2 (SHELBY) Nov 30 2020 10:27 am Shelby Gorman	Cr:	10 4221 08	
					Mis	PAR02	SAND CITY PARKING	Db:	99 1001	40.00
					Mis	PAR02	PARKING VIOLATION #8938	Cr:	10 4221 08	
					Mis	PAR02	Receipt Date: 11/30/20	Db:	99 1001	100.00
					Mis	PAR02	Paid by: OSCAR R SANCHEZ LOPEZ	Cr:	10 4221 08	
					Mis	PAR02	Issued...: T2 (SHELBY) Nov 30 2020 10:27 am Shelby Gorman	Db:	99 1001	40.00
					Mis	PAR02	SAND CITY PARKING	Cr:	10 4221 08	
					Mis	PAR02	PARKING VIOLATION #9242	Db:	99 1001	100.00
					Mis	PAR02	Receipt Date: 11/30/20	Cr:	10 4221 08	
					Mis	PAR02	Paid by: JAIME A MELGOZA-ZAMORA	Db:	99 1001	100.00
					Mis	PAR02	Issued...: T2 (SHELBY) Nov 30 2020 10:28 am Shelby Gorman	Cr:	10 4221 08	
					Mis	PAR02	SAND CITY PARKING	Db:	99 1001	100.00
					Mis	PAR02	PARKING VIOLATION #9133	Cr:	10 4221 08	
					Mis	PAR02	Receipt Date: 11/30/20	Db:	99 1001	100.00

Paid by: KEVIN BAUER  
Issued..: T2 (SHELBY) Nov 30 2020 10:29 am Shelby Gorman

Reg	Period	Date	Receipt	T Opr	ID No	Description	G/L Posting	Amt Paid	
000	11-20	11/30/20	25390	E Mis	SQU01	SQUARE FEES TRANSACTION FEE Receipt Date: 11/30/20 Paid by: SQUARE Issued...: T2 (SHELBY) Nov 30 2020 10:29 am Shelby Gorman	Db: 99 1001 Cr: 10 2116	- .64	
			25391	E Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENCE RENEWAL Receipt Date: 11/30/20	Db: 99 1001 Cr: 10 4055 00	752.52	
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENCE RENEWAL Receipt Date: 11/30/20	Db: 99 1001 Cr: 10 4033 00	3.60	
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENCE RENEWAL Receipt Date: 11/30/20	Db: 99 1001 Cr: 10 2115	.40	
				Mis	MS	MISC FY 20-21 BUSINESS LICENCE RENEWAL Receipt Date: 11/30/20	Db: 10 4730 00 Cr: 10 4730 00	15.00	
			25392	E Mis	BL01	Paid by: GIUSTINIANI MASONRY MARBLE & TILE Issued...: T2 (SHELBY) Nov 30 2020 10:34 am Shelby Gorman BUSINESS LICENSE BUSINESS LICENSE APPLICATION Receipt Date: 11/30/20	Db: 99 1001 Cr: 10 4055 00	315.00	
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% BUSINESS LICENSE APPLICATION Receipt Date: 11/30/20	Db: 99 1001 Cr: 10 4033 00	3.60	
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% BUSINESS LICENSE APPLICATION Receipt Date: 11/30/20	Db: 99 1001 Cr: 10 2115	.40	
			25393	E Mis	BUI01	Paid by: EUROPEAN WAX CENTER Issued...: T2 (SHELBY) Nov 30 2020 10:35 am Shelby Gorman BUILDING PERMIT 4115 BUILDING PERMIT APPLICATION - 740 TIOGA AVENUE Receipt Date: 11/30/20	Db: 99 1001 Cr: 10 4115 06	48.00	
			25394	E Mis	SQU01	Paid by: COLTON HEATING & SHEETMETAL Issued...: T2 (SHELBY) Nov 30 2020 10:37 am Shelby Gorman SQUARE FEES TRANSACTION FEE Receipt Date: 11/30/20 Paid by: SQUARE Issued...: T2 (SHELBY) Nov 30 2020 10:38 am Shelby Gorman	Db: 99 1001 Cr: 10 2116	-1.70	
			25395	C Mis	RMRA	ROAD MAINTENANCE & REHAB OCTOBER 2020 RMRA Receipt Date: 11/30/20 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Nov 30 2020 09:23 am Devon Lazzarino	Db: 99 1001 Cr: 37 4306 11	616.17	
			25396	C Mis	CSA01	CSA 74 EMS GRANT FY 20-21 CSA-74 EMS GRANT Receipt Date: 11/30/20 Paid by: COUNTY OF MONTEREY Issued...: T0 (DEVON ) Nov 30 2020 09:24 am Devon Lazzarino	Db: 99 1001 Cr: 10 4836 08	2500.00	
			25397	C Mis	MS	DBO DEVELOPMENT REIMBURSE S OF TIOGA POLARIS Receipt Date: 11/30/20 Paid by: DBO DEVELOPMENT Issued...: T0 (DEVON ) Nov 30 2020 09:24 am Devon Lazzarino	Db: 99 1001 Cr: 10 4530 00	1375.00	
			25405	C Mis	OPEB	OPEB INTEREST NOVEMBER 2020 INTEREST Receipt Date: 11/30/20 Paid by: MECHANICS BANK Issued...: T0 (DEVON ) Nov 30 2020 10:39 am Devon Lazzarino	Db: 10 1004 Cr: 10 4411 00	5.27	
			25406	C Mis	CDINT	CD INTEREST NOVEMBER 2020 INTEREST Receipt Date: 11/30/20 Paid by: MECHANICS BANK Issued...: T0 (DEVON ) Nov 30 2020 10:42 am Devon Lazzarino	Db: 10 1020 Cr: 10 4410 00	7.23	
			25407	C Mis	INT01	INTEREST IN CHECKING NOVEMBER 2020 INTEREST Receipt Date: 11/30/20 Paid by: MECHANICS BANK Issued...: T0 (DEVON ) Nov 30 2020 12:42 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4730 00	2.87	
			25414	E Mis	MS	GIUSTINIANI MASONRY RETURNED CHECK FEE REVERSAL Receipt Date: 11/30/20 Paid by: GIUSTINIANI MASONRY Issued...: T0 (DEVON ) Nov 30 2020 09:39 am Devon Lazzarino	Db: 10 4730 00 Cr: 10 4730 00	-15.00	
			25415	E Mis	MS	GIUSTINIANI MASONRY RETURNED CHECK FEE Receipt Date: 11/30/20 Paid by: GIUSTINIANI MASONRY Issued...: T0 (DEVON ) Nov 30 2020 09:42 am Devon Lazzarino	Db: 99 1001 Cr: 10 4730 00	15.00	
			25416	C Mis	HOU03	CITY HOUSING #3 INTEREST NOVEMBER 2020 INTEREST Receipt Date: 11/30/20 Paid by: MECHANICS BANK Issued...: T0 (DEVON ) Nov 30 2020 10:21 am Devon Lazzarino	Db: 10 1006 Cr: 10 4413 00	45.78	
								Day 11/30/20 Total ---->	6238.50
								Period 11-20 Total ---->	38190.58
								Register 000 Total ---->	38190.58

REPORT.: Nov 30 20 Monday City of Sand City  
 RUN...: 11/30/20 TiMonth End Cash Register Activity Report  
 Run By.: Devon Lazzarino Summary  
 Register Activity Report  
 For Period: 11-20

PAGE: 005  
 ID #: CH-AC  
 CTL.: SAN

Reg Period	Date	[A] - Cash	[B] - Non-Cash	[C]	E.F.T.	[A]+[B]+[C]
000	11-20 11/04/20	2,710.23	0.00		0.00	2,710.23
000	11-20 11/10/20	13,381.45	0.00		0.00	13,381.45
000	11-20 11/17/20	11,209.50	0.00		0.00	11,209.50
000	11-20 11/24/20	4,650.90	0.00		0.00	4,650.90
000	11-20 11/30/20	4,552.32	0.00		1,686.18	6,238.50
<hr/>						
	11-20 Total -->	36,504.40	0.00		1,686.18	38,190.58
<hr/>						
000	Total ----->	36,504.40	0.00		1,686.18	38,190.58
<hr/>						
Report	Total ----->	36,504.40	0.00		1,686.18	38,190.58
<hr/>						



Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-20	001605	11/30/20	KLI01 (MARY ANN CARBONE)		1,389.68	.00	1,389.68	NOVEMBER 2020 PAYROLL
	001606	11/30/20	POO01 (CHARLES POOLER)		6,681.34	.00	6,681.34	NOVEMBER 2020 PAYROLL
	001607	11/30/20	GRA04 (VITO GRAZIANO)		10,997.81	.00	10,997.81	NOVEMBER 2020 PAYROLL
	035402	11/03/20	AFL01 (AFLAC )		1,962.71	.00	1,962.71	Automatic Generated Check
	035403	11/03/20	BRO08 (JACOB NATHANIEL BROWN)		285.00	.00	285.00	Automatic Generated Check
	035404	11/03/20	CAL01 (CAL-AM WATER)		734.52	.00	734.52	Automatic Generated Check
	035405	11/03/20	CBS02 (CANON SOLUTIONS AMERICA, INC		140.48	.00	140.48	Automatic Generated Check
	035406	11/03/20	CHA04 (CALIFORNIA HIGHWAY)		295.00	.00	295.00	Automatic Generated Check
	035407	11/03/20	CLE01 (CALIFORNIA LAW)		245.00	.00	245.00	Automatic Generated Check
	035408	11/03/20	COA07 (MONTEREY COUNTY WEEKLY)		1,526.00	.00	1,526.00	Automatic Generated Check
	035409	11/03/20	COR01 (CORBIN WILLITS SYSTEMS)		228.21	.00	228.21	Automatic Generated Check
	035410	11/03/20	COS02 (COSTCO WHOLESALE)		180.00	.00	180.00	Automatic Generated Check
	035411	11/03/20	CSD01 (CALIFORNIA STATE DISBURSEMEN		385.00	.00	385.00	Automatic Generated Check
	035412	11/03/20	EAR02 (EYVIND EARLE PUBLISHING)		109.83	.00	109.83	Automatic Generated Check
	035413	11/03/20	EDD03 (HANNAH EDDY)		71.00	.00	71.00	Automatic Generated Check
	035414	11/03/20	ENV03 (BAY AREA HYGIENE SERVICES)		250.00	.00	250.00	Automatic Generated Check
	035415	11/03/20	FIR03 (FIRST ALARM SECURITY)		933.24	.00	933.24	Automatic Generated Check
	035416	11/03/20	HUM02 (HUMANA INSURANCE COMPANY)		3,412.32	.00	3,412.32	Automatic Generated Check
	035417	11/03/20	MON04 (MONTEREY TIRE SERVICE,INC)		21.73	.00	21.73	Automatic Generated Check
	035418	11/03/20	NOR02 (VIBEKE NORGAARD)		19,538.85	.00	19,538.85	Automatic Generated Check
	035419	11/03/20	ONL01 (OHIO NATIONAL LIFE)		44.94	.00	44.94	Automatic Generated Check
	035420	11/03/20	PET01 (PETTY CASH - CASHED BY SHELB		76.24	.00	76.24	Automatic Generated Check
	035421	11/03/20	PIW01 (PITNEY BOWES)		300.00	.00	300.00	Automatic Generated Check
	035422	11/03/20	PRE03 (PRECISION PLUMBING & HEATING		110.00	.00	110.00	Automatic Generated Check
	035423	11/03/20	PUB01 (PUBLIC STORAGE)		223.00	.00	223.00	Automatic Generated Check
	035424	11/03/20	RPM01 (DAVID W. JANSEN)		1,029.00	.00	1,029.00	Automatic Generated Check
	035425	11/03/20	SAN01 (SAND CITY POLICE OFFICERS)		1,050.00	.00	1,050.00	Automatic Generated Check
	035426	11/03/20	STU02 (STURDY OIL COMPANY)		1,120.01	.00	1,120.01	Automatic Generated Check
	035427	11/03/20	SUN02 (SUN LIFE FINANCIAL)		527.63	.00	527.63	Automatic Generated Check
	035428	11/03/20	SWE01 (ELENA SALSEDO STEELE)		109.67	.00	109.67	Automatic Generated Check
	035429	11/03/20	TAP02 (TAPCO )		1,125.56	.00	1,125.56	Automatic Generated Check
	035430	11/03/20	WEE01 (MARY ANN WEEMS)		192.39	.00	192.39	Automatic Generated Check
	035431	11/03/20	ZUM01 (ZUMAR INDUSTRIES, INC.)		336.99	.00	336.99	Automatic Generated Check
	035432	11/09/20	VIS01 (MECHANICS VISA CARD)		157.51	.00	157.51	Automatic Generated Check
	035433	11/09/20	VIS01 (MECHANICS VISA CARD)		706.06	.00	706.06	Automatic Generated Check
	035434	11/09/20	AME10 (AMERIPRIDE SERVICES)		423.34	.00	423.34	Automatic Generated Check
	035435	11/09/20	AVA01 (AVAYA, INC)		226.03	.00	226.03	Automatic Generated Check
	035436	11/09/20	COM11 (COMCAST)		151.23	.00	151.23	Automatic Generated Check
	035437	11/09/20	DEL01 (HANA GARDENS DEL REY OAKS)		184.39	.00	184.39	Automatic Generated Check
	035438	11/09/20	ENV03 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035439	11/09/20	FAS01 (FASHION STREAKS)		557.18	.00	557.18	Automatic Generated Check
	035440	11/09/20	FRA02 (FRANK J CHRISTIE)		1,250.00	.00	1,250.00	Automatic Generated Check
	035441	11/09/20	HER01 (THE HERALD)		1,493.83	.00	1,493.83	Automatic Generated Check
	035442	11/09/20	HOM01 (HOME DEPOT CREDIT SERVICE)		572.18	.00	572.18	Automatic Generated Check
	035443	11/09/20	LAN01 (LANGUAGE LINE SERVICES)		55.33	.00	55.33	Automatic Generated Check
	035444	11/09/20	MEY01 (MEYERS NAVE RIBACK SILVER &		11,457.50	.00	11,457.50	Automatic Generated Check
	035445	11/09/20	MME01 (MUNICIPAL MAINTENANCE EQUIPM		1,646.69	.00	1,646.69	Automatic Generated Check
	035446	11/09/20	MOB02 (MCGRATH RENTCORP)		283.80	.00	283.80	Automatic Generated Check
	035447	11/09/20	MON08 (MONTEREY COUNTY)		9,373.43	.00	9,373.43	Automatic Generated Check
	035448	11/09/20	OFF03 (OFFICE DEPOT , INC.)		491.45	.00	491.45	Automatic Generated Check
	035449	11/09/20	PET01 (PETTY CASH - CASHED BY SHELB		70.36	.00	70.36	Automatic Generated Check
	035450	11/09/20	POL01 (POLARIS CONSULTING)		2,522.50	.00	2,522.50	Automatic Generated Check
	035451	11/09/20	SEA04 (SEASIDE FLORIST)		76.48	.00	76.48	Automatic Generated Check
	035452	11/09/20	SHR01 (SHRED IT- SAN JOSE)		129.15	.00	129.15	Automatic Generated Check
	035453	11/09/20	SOG01 (SO-GNAR, INC.)		24,506.19	.00	24,506.19	Automatic Generated Check
	035454	11/09/20	STU02 (STURDY OIL COMPANY)		891.76	.00	891.76	Automatic Generated Check
	035455	11/09/20	VIS01 (MECHANICS VISA CARD)		31.25	.00	31.25	Automatic Generated Check
	035456	11/17/20	4LE01 (4LEAF, INC.)		560.00	.00	560.00	Automatic Generated Check
	035457	11/17/20	ATT01 (AT & T)		124.92	.00	124.92	Automatic Generated Check
	035458	11/17/20	ATT03 (A.T. & T.)		396.75	.00	396.75	Automatic Generated Check
	035459	11/17/20	ATT05 (AT&T MOBILITY)		566.17	.00	566.17	Automatic Generated Check
	035460	11/17/20	COM11 (COMCAST)		209.75	.00	209.75	Automatic Generated Check
	035461	11/17/20	CYP04 (CYPRESS COAST FORD)		187.43	.00	187.43	Automatic Generated Check
	035462	11/17/20	DEL02 (DEL REY OAKS CAR WASH)		20.00	.00	20.00	Automatic Generated Check
	035463	11/17/20	ENV03 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035464	11/17/20	FAS02 (FASTENAL COMPANY)		41.42	.00	41.42	Automatic Generated Check
	035465	11/17/20	GAT02 (HOPE SERVICES)		3,615.36	.00	3,615.36	Automatic Generated Check
	035466	11/17/20	GRA02 (GRANITEROCK CO # 29137)		256.04	.00	256.04	Automatic Generated Check
	035467	11/17/20	GRA11 (GRANICUS, LLC)		7,630.00	.00	7,630.00	Automatic Generated Check
	035468	11/17/20	HAY01 (HAYASHI & WAYLAND)		9,339.75	.00	9,339.75	Automatic Generated Check
	035469	11/17/20	MME01 (MUNICIPAL MAINTENANCE EQUIPM		759.65	.00	759.65	Automatic Generated Check
	035470	11/17/20	MON04 (MONTEREY TIRE SERVICE,INC)		21.73	.00	21.73	Automatic Generated Check
	035471	11/17/20	MRW02 (MRWMD )		394.81	.00	394.81	Automatic Generated Check
	035472	11/17/20	PET01 (PETTY CASH - CASHED BY SHELB		28.57	.00	28.57	Automatic Generated Check
	035473	11/17/20	RPM01 (DAVID W. JANSEN)		1,764.00	.00	1,764.00	Automatic Generated Check
	035474	11/17/20	STA07 (STATEWIDE TRAFFIC SAFETY & S		2,300.93	.00	2,300.93	Automatic Generated Check
	035475	11/17/20	VER01 (VERIZON WIRELESS)		900.33	.00	900.33	Automatic Generated Check
	035476	11/23/20	4LE01 (4LEAF, INC.)		630.00	.00	630.00	Automatic Generated Check
	035477	11/23/20	ATT03 (A.T. & T.)		611.56	.00	611.56	Automatic Generated Check
	035478	11/23/20	CAL16 (CALPERS 457 PLAN)		13,050.00	.00	13,050.00	Automatic Generated Check
	035479	11/23/20	COM11 (COMCAST)		47.24	.00	47.24	Automatic Generated Check
	035480	11/23/20	DEL01 (HANA GARDENS DEL REY OAKS)		102.48	.00	102.48	Automatic Generated Check
	035481	11/23/20	EMC02 (EMC PLANNING GROUP, INC.)		2,630.93	.00	2,630.93	Automatic Generated Check
	035482	11/23/20	ENV03 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035483	11/23/20	MBC01 (PATRICIO R. PADILLA)		750.00	.00	750.00	Automatic Generated Check
	035484	11/23/20	MBP03 (MONTEREY BAY PEST CONTROL)		130.00	.00	130.00	Automatic Generated Check
	035485	11/23/20	NOR02 (VIBEKE NORGAARD)		10,477.80	.00	10,477.80	Automatic Generated Check
	035486	11/23/20	PET01 (PETTY CASH - CASHED BY SHELB		72.08	.00	72.08	Automatic Generated Check
	035487	11/23/20	PGB01 (PACIFIC GAS & ELECTRIC)		2,508.61	.00	2,508.61	Automatic Generated Check
	035488	11/23/20	RPM01 (DAVID W. JANSEN)		1,050.00	.00	1,050.00	Automatic Generated Check
	035489	11/23/20	SWR01 (SWRCB ACCOUNTING OFFICE)		2,998.00	.00	2,998.00	Automatic Generated Check
	035490	11/23/20	USB01 (U.S. BANK CORPORATE PAYMENT		2,173.28	.00	2,173.28	Automatic Generated Check
	35402A	11/06/20	ADP01 (ADP, INC)		261.70	.00	261.70	P/R PROCESSING CHARGES FO
	35402B	11/10/20	PER02 (PERS - MEDICAL)		23,915.52	.00	23,915.52	NOVEMBER 2020 PERS HEALTH

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-20	35402C	11/13/20	PER01 (PUBLIC EMPLOYEES RET. SYS)		53,072.86	.00	53,072.86	OCTOBER 2020 PERS RETIREM
	35402D	11/30/20	ADP01 (ADP, INC)		43,234.71	.00	43,234.71	NOVEMBER 2020 PAYROLL TAX
	35402E	11/30/20	RAB01 (MECHANICS BANK)		194.47	.00	194.47	OCTOBER 2020 ANALYSIS CHA
	480001	11/30/20	BLA01 (JERRY BLACKWELDER)		1,163.02	.00	1,163.02	NOVEMBER 2020 PAYROLL
	480002	11/30/20	CRU01 (KIM CRUZ)		129.88	.00	129.88	NOVEMBER 2020 PAYROLL
	480003	11/30/20	HAW01 (GREGORY HAWTHORNE)		1,051.43	.00	1,051.43	NOVEMBER 2020 PAYROLL
	480004	11/30/20	SOF02 (ELIZABETH A. SOFER)		908.68	.00	908.68	NOVEMBER 2020 PAYROLL
	480005	11/30/20	BLA04 (AARON BLAIR)		11,103.85	.00	11,103.85	NOVEMBER 2020 PAYROLL
	480006	11/30/20	GOR02 (SHELBY GORMAN)		4,360.39	.00	4,360.39	NOVEMBER 2020 PAYROLL
	480007	11/30/20	HOR01 (CONNIE HORCA)		6,983.20	.00	6,983.20	NOVEMBER 2020 PAYROLL
	480008	11/30/20	LAZ01 (DEVON LAZZARINO)		6,226.66	.00	6,226.66	NOVEMBER 2020 PAYROLL
	480009	11/30/20	NOR02 (VIBEKE NORGAARD)		5,973.39	.00	5,973.39	NOVEMBER 2020 PAYROLL
	480010	11/30/20	BLA03 (MATTHEW BLACKMON)		7,352.90	.00	7,352.90	NOVEMBER 2020 PAYROLL
	480011	11/30/20	BRO07 (CHRISTOPHER BROWNING)		4,622.37	.00	4,622.37	NOVEMBER 2020 PAYROLL
	480012	11/30/20	BUS05 (JEFF BUSHNELL)		12,712.41	.00	12,712.41	NOVEMBER 2020 PAYROLL
	480013	11/30/20	CHA03 (DANIEL A CHARLTON)		8,973.19	.00	8,973.19	NOVEMBER 2020 PAYROLL
	480014	11/30/20	DUC02 (DAVID DUCOEUR)		6,455.43	.00	6,455.43	NOVEMBER 2020 PAYROLL
	480015	11/30/20	ESC01 (LAWRENCE ESCOBAR)		7,788.13	.00	7,788.13	NOVEMBER 2020 PAYROLL
	480016	11/30/20	FER03 (BRIAN FERRANTE)		7,288.68	.00	7,288.68	NOVEMBER 2020 PAYROLL
	480017	11/30/20	MAR10 (DANNY MARTIN)		8,455.70	.00	8,455.70	NOVEMBER 2020 PAYROLL
	480018	11/30/20	MOR07 (LAURA MORALES)		4,970.84	.00	4,970.84	NOVEMBER 2020 PAYROLL
	480019	11/30/20	MOU01 (MICHAEL MOUNT)		9,025.65	.00	9,025.65	NOVEMBER 2020 PAYROLL
	480020	11/30/20	SEG01 (BRANDON SEGOVIA)		9,336.81	.00	9,336.81	NOVEMBER 2020 PAYROLL
	480021	11/30/20	VEL03 (CHRISTOPHER VELOZ)		187.94	.00	187.94	NOVEMBER 2020 PAYROLL
	480022	11/30/20	GAR01 (RICHARD GARZA)		5,736.40	.00	5,736.40	NOVEMBER 2020 PAYROLL
	480023	11/30/20	MEN01 (FREDERICK MENEZES III)		4,826.45	.00	4,826.45	NOVEMBER 2020 PAYROLL
	480024	11/30/20	PAR08 (MARK PARKER)		6,648.97	.00	6,648.97	NOVEMBER 2020 PAYROLL
Total for Bank Account 1001 ----->					442,577.01	.00	442,577.01	
Grand Total of all Bank Accounts ----->					442,577.01	.00	442,577.01	

# SUCCESSOR AGENCY

REPORT.: 11/30/20  
 RUN....: 11/30/20  
 Run By.: DEVON

SUCCESSOR AGENCY  
 Balance Sheet Report  
 ALL FUND(S)

PAGE: 001  
 ID #: GLBS  
 CTL.: SUC

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

Assets			Acct ID
Fiduciary Fund Tax Increment Account	139,001.19	40	1005
Fiduciary Fund 2008 TAX EXEMPT CD#69981148831	526,824.54	40	1025
Fiduciary Fund 2008 TAX EXEMPT CD#53567157891	532,162.34	40	1026
Fiduciary Fund 2008B RESERVE ACCOUNT	224,500.95	40	1070
Fiduciary Fund 2008B Debt Service Fund	1.06	40	1072
Fiduciary Fund 2017 Debt Service Fund	0.31	40	1085
Fiduciary Fund Land	1,100,000.26	40	1291
Fiduciary Fund FURNITURE AND FIXTURES	40,218.25	40	1293
Fiduciary Fund SIGNS AND LANDSCAPING	182,630.99	40	1297
Fiduciary Fund ACCUMULATED DEPRECIATION	-222,849.24	40	1300
<hr/>			
Total of Assets ---->	2,522,490.65		2,522,490.65
<hr/>			

Liabilities			Acct ID
Fiduciary Fund REFUNDABLE FEES	1,455,000.00	40	2045
Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Fiduciary Fund ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Fiduciary Fund SERIES B BONDS	600,000.00	40	2485
Fiduciary Fund Refunding Bonds, Series 2017	3,385,000.00	40	2490
<hr/>			
Total of Liabilities ---->	15,170,824.33		
<hr/>			

FUND Balances			Acct ID
Fiduciary Fund Unappropriated Fund Balance	-12,888,401.43	40	3400
CURRENT EARNINGS	240,067.75		
<hr/>			
Total of FUND Balances ---->	-12,648,333.68		2,522,490.65
<hr/>			

Ending Calendar Date : November 30, 2020 Fiscal (05-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
Fiduciary Fund RPTTF Non Department	0.00	531534.00
Fiduciary Fund 2017 BONDS INT Non Department	0.13	0.13
Fiduciary Fund 2008B-TAXABLE Non Department	1.09	5.11
Fiduciary Fund TAXEXEMPT INT. Non Department	44.97	221.94
Fiduciary Fund TAX INCR INTER Non Department	9.44	247.49
<b>Gross Revenues</b>	<b>55.63</b>	<b>532008.67</b>

	CURRENT MONTH	YEAR TO DATE
<b>Expenditures</b>		
Fiduciary Fund Contract Srvcs Community Dev.	0.00	394.32
Fiduciary Fund Mileage/Auto Administration	0.00	90.00
Fiduciary Fund Salaries Administration	0.00	8175.75
Fiduciary Fund Salaries Finance	0.00	2596.70
Fiduciary Fund Salaries Community Dev.	0.00	2400.78
Fiduciary Fund Long Term Dis Administration	0.00	53.50
Fiduciary Fund Long Term Dis Finance	0.00	27.54
Fiduciary Fund Long Term Dis Community Dev.	0.00	24.42
Fiduciary Fund DENTAL INSURANCE City Council	0.00	93.07
Fiduciary Fund DENTAL INSURANCE Administration	0.00	90.04
Fiduciary Fund DENTAL INSURANCE Finance	0.00	13.30
Fiduciary Fund DENTAL INSURANCE Community Dev.	0.00	13.30
Fiduciary Fund VISION INSURANCE City Council	0.00	17.47
Fiduciary Fund VISION INSURANCE Administration	0.00	15.35
Fiduciary Fund VISION INSURANCE Finance	0.00	2.50
Fiduciary Fund VISION INSURANCE Community Dev.	0.00	2.50
Fiduciary Fund Life Insurance Administration	0.00	14.40
Fiduciary Fund Life Insurance Finance	0.00	4.80
Fiduciary Fund Life Insurance Community Dev.	0.00	9.56
Fiduciary Fund Health Benefits City Council	0.00	1582.65
Fiduciary Fund Health Benefits Administration	0.00	1266.12
Fiduciary Fund Health Benefits Finance	0.00	316.53
Fiduciary Fund Health Benefits Community Dev.	0.00	316.53
Fiduciary Fund PERS - Retire. City Council	0.00	30.38
Fiduciary Fund PERS - Retire. Administration	0.00	711.07
Fiduciary Fund PERS - Retire. Finance	0.00	438.33
Fiduciary Fund PERS - Retire. Community Dev.	0.00	460.52
Fiduciary Fund DEFERRED COMP City Council	0.00	120.00
Fiduciary Fund DEFERRED COMP Administration	0.00	30.00
Fiduciary Fund DEFERRED COMP Finance	0.00	30.00
Fiduciary Fund DEFERRED COMP Community Dev.	0.00	30.00
Fiduciary Fund FICA/Medicare City Council	0.00	106.35
Fiduciary Fund FICA/Medicare Administration	0.00	126.25
Fiduciary Fund FICA/Medicare Finance	0.00	38.07
Fiduciary Fund FICA/Medicare Community Dev.	0.00	40.21
Fiduciary Fund Council Meeting City Council	0.00	450.00
Fiduciary Fund Finance Audit Finance	0.00	1250.00
Fiduciary Fund Finance Srvc Finance	0.00	151.25
Fiduciary Fund Finance Tech Non Department	0.00	62.50
Fiduciary Fund Finance Tech Administration	0.00	62.50
Fiduciary Fund ATTORNEY/CONTRA Attorney	0.00	6000.00
Fiduciary Fund Seaside Settle Non Department	0.00	182261.00
Fiduciary Fund Fire/Theft Ins Government Bldg	0.00	62.50
Fiduciary Fund Liability Ins City Council	0.00	156.25
Fiduciary Fund Liability Ins Administration	0.00	156.25
Fiduciary Fund Liability Ins Finance	0.00	156.25
Fiduciary Fund Liability Ins Community Dev.	0.00	156.25
Fiduciary Fund Misc. Expense Non Department	0.00	146.97
Fiduciary Fund Office Supplies Non Department	0.00	125.00
Fiduciary Fund Workmans Comp. City Council	0.00	81.15
Fiduciary Fund Workmans Comp. Administration	0.00	2786.09
Fiduciary Fund Workmans Comp. Finance	0.00	324.59
Fiduciary Fund Workmans Comp. Community Dev.	0.00	405.74
Fiduciary Fund EXERCISE PROG City Council	0.00	27.00
Fiduciary Fund EXERCISE PROG Administration	0.00	45.00
Fiduciary Fund Bond Expenses Non Department	0.00	2100.00
Fiduciary Fund 2017A Interest Non Department	0.00	52867.32
Fiduciary Fund TAXABLE BND INT Non Department	6.64	22425.00
<b>Total Expenditures</b>	<b>6.64</b>	<b>291940.92</b>
<b>Net Surplus</b>	<b>48.99</b>	<b>240067.75</b>

REPORT.: 11/30/20  
RUN...: 11/30/20  
Run By.: DEVON

SUCCESSOR AGENCY  
Balance Sheet Report  
FUND 40 - Fiduciary Fund

PAGE: 003  
ID #: GLBS  
CTL.: SUC

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

Assets

1005	Tax Increment Account	139,001.19	
1025	2008 TAX EXEMPT CD#69981148831	526,824.54	
1026	2008 TAX EXEMPT CD#53567157891	532,162.34	
1070	2008B RESERVE ACCOUNT	224,500.95	
1072	2008B Debt Service Fund	1.06	
1085	2017 Debt Service Fund	0.31	
1291	Land	1,100,000.26	
1293	FURNITURE AND FIXTURES	40,218.25	
1297	SIGNS AND LANDSCAPING	182,630.99	
1300	ACCUMULATED DEPRECIATION	-222,849.24	
	Total of Assets ---->	2,522,490.65	2,522,490.65

Liabilities

2045	REFUNDABLE FEES	1,455,000.00	
2330	GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	
2455	LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	
2460	ADVANCES COP REIMBURSEMENTS	1,454,766.42	
2485	SERIES B BONDS	600,000.00	
2490	Refunding Bonds, Series 2017	3,385,000.00	
	Total of Liabilities ---->	15,170,824.33	

FUND Balances

3400	Unappropriated Fund Balance	-12,888,401.43	
	CURRENT EARNINGS	240,067.75	
	Total of FUND Balances ---->	-12,648,333.68	2,522,490.65

Ending Calendar Date.: November 30, 2020 Fiscal (05-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
Fiduciary Fund RPTTF Non Department	0.00	531534.00
Fiduciary Fund 2017 BONDS INT Non Department	0.13	0.13
Fiduciary Fund 2008B-TAXABLE Non Department	1.09	5.11
Fiduciary Fund TAXEXEMPT INT. Non Department	44.97	221.94
Fiduciary Fund TAX INCR INTER Non Department	9.44	247.49
<b>Gross Revenues</b>	<b>55.63</b>	<b>532008.67</b>

	CURRENT MONTH	YEAR TO DATE
<b>Expenditures</b>		
Fiduciary Fund Contract Srvc Community Dev.	0.00	394.32
Fiduciary Fund Mileage/Auto Administration	0.00	90.00
Fiduciary Fund Salaries Administration	0.00	8175.75
Fiduciary Fund Salaries Finance	0.00	2596.70
Fiduciary Fund Salaries Community Dev.	0.00	2400.78
Fiduciary Fund Long Term Dis Administration	0.00	53.50
Fiduciary Fund Long Term Dis Finance	0.00	27.54
Fiduciary Fund Long Term Dis Community Dev.	0.00	24.42
Fiduciary Fund DENTAL INSURANCE City Council	0.00	93.07
Fiduciary Fund DENTAL INSURANCE Administration	0.00	90.04
Fiduciary Fund DENTAL INSURANCE Finance	0.00	13.30
Fiduciary Fund DENTAL INSURANCE Community Dev.	0.00	13.30
Fiduciary Fund VISION INSURANCE City Council	0.00	17.47
Fiduciary Fund VISION INSURANCE Administration	0.00	15.35
Fiduciary Fund VISION INSURANCE Finance	0.00	2.50
Fiduciary Fund VISION INSURANCE Community Dev.	0.00	2.50
Fiduciary Fund Life Insurance Administration	0.00	14.40
Fiduciary Fund Life Insurance Finance	0.00	4.80
Fiduciary Fund Life Insurance Community Dev.	0.00	9.56
Fiduciary Fund Health Benefits City Council	0.00	1582.65
Fiduciary Fund Health Benefits Administration	0.00	1266.12
Fiduciary Fund Health Benefits Finance	0.00	316.53
Fiduciary Fund Health Benefits Community Dev.	0.00	316.53
Fiduciary Fund PERS - Retire. City Council	0.00	30.38
Fiduciary Fund PERS - Retire. Administration	0.00	711.07
Fiduciary Fund PERS - Retire. Finance	0.00	438.33
Fiduciary Fund PERS - Retire. Community Dev.	0.00	460.52
Fiduciary Fund DEFERRED COMP City Council	0.00	120.00
Fiduciary Fund DEFERRED COMP Administration	0.00	30.00
Fiduciary Fund DEFERRED COMP Finance	0.00	30.00
Fiduciary Fund DEFERRED COMP Community Dev.	0.00	30.00
Fiduciary Fund FICA/Medicare City Council	0.00	106.35
Fiduciary Fund FICA/Medicare Administration	0.00	126.25
Fiduciary Fund FICA/Medicare Finance	0.00	38.07
Fiduciary Fund FICA/Medicare Community Dev.	0.00	40.21
Fiduciary Fund Council Meeting City Council	0.00	450.00
Fiduciary Fund Finance Audit Finance	0.00	1250.00
Fiduciary Fund Finance Srvc Finance	0.00	151.25
Fiduciary Fund Finance Tech Non Department	0.00	62.50
Fiduciary Fund Finance Tech Administration	0.00	62.50
Fiduciary Fund ATTORNEY/CONTRA Attorney	0.00	6000.00
Fiduciary Fund Seaside Settle Non Department	0.00	182261.00
Fiduciary Fund Fire/Theft Ins Government Bldg	0.00	62.50
Fiduciary Fund Liability Ins City Council	0.00	156.25
Fiduciary Fund Liability Ins Administration	0.00	156.25
Fiduciary Fund Liability Ins Finance	0.00	156.25
Fiduciary Fund Liability Ins Community Dev.	0.00	156.25
Fiduciary Fund Misc. Expense Non Department	0.00	146.97
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Fiduciary Fund TAXABLE BND INT Non Department	6.64	22425.00
<b>Total Expenditures</b>	<b>6.64</b>	<b>291940.92</b>
<b>Net Surplus</b>	<b>48.99</b>	<b>240067.75</b>

REPORT.: Nov 30 20 Monday  
 RUN....: 11/30/20 Time: 11:52  
 Run By.: Devon Lazzarino

SUCCESSOR AGENCY  
 Month End Cash Register Activity Report  
 For Period: 11-20

PAGE: 001  
 ID #: CH-AC  
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	11-20	11/30/20	00415	C	Mis	BND05	6 MONTH TAX EXEMPT BOND INTEREST NOVEMBER 2020 INTEREST Receipt Date: 11/30/20 MECHANICS BANK Issued..: T0 (DEVON ) Nov 30 2020 10:36 am Devon Lazzarino	Db: 40 1026 Cr: 40 4435 00	22.60
			00416	C	Mis	BND04	3 MONTH TAX EXEMPT BOND INTEREST NOVEMBER 2020 INTEREST Receipt Date: 11/30/20 Paid by: MECHANICS BANK Issued..: T0 (DEVON ) Nov 30 2020 10:37 am Devon Lazzarino	Db: 40 1025 Cr: 40 4435 00	22.37
			00417	C	Mis	PRP01	PROPERTY TAX INCREMENT NOVEMBER 2020 INTEREST Receipt Date: 11/30/20 Paid by: MECHANICS BANK Issued..: T0 (DEVON ) Nov 30 2020 10:19 am Devon Lazzarino	Db: 40 1005 Cr: 40 4450 00	9.44
									Day 11/30/20 Total ----> 54.41
									Period 11-20 Total ----> 54.41
									Register 000 Total ----> 54.41
									===== Total of All Registers ----> 54.41 =====



REPORT: NOV 30 20 Monday SUCCESSOR AGENCY  
 RUN: 11/30/20 TiMonth End Cash Register Activity Report  
 Run By: Devon Lazzarino Summary  
 Register Activity Report  
 For Period: 11-20

PAGE: 002  
 ID #: CH-AC  
 CTL.: SUC

Reg Period	Date	[A] - Cash	[B] - Non-Cash	[C] - E.F.T.	[A]+[B]+[C]
000 11-20	11/30/20	54.41	0.00	0.00	54.41
000 Total		54.41	0.00	0.00	54.41
Report Total		54.41	0.00	0.00	54.41

**AGENDA ITEM  
4C.**

**Approval of City RESOLUTION Confirming  
Members of the Sand City Arts Committee**



# City of Sand City

Agenda  
Item  
4C

## Staff Memo

**TO:** City Council  
**FROM:** Connie Horca, Acting City Clerk/Aaron Blair, City Manager  
**DATE:** January 8, 2021 (for January 19, 2021 Council meeting)  
**SUBJECT:** Confirming Members of the Sand City Arts Committee

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### Background:

The Sand City Arts Committee was established in 1995 by Resolution SC 95-73 and is a body of 5 members that seek to bring a vision and commitment of the arts to Sand City. On February 24, 2020 Donald Davis submitted his resignation from the Arts Committee which left a vacancy for several months, and on August 18, 2020 Kristen Fuentes joined the Arts Committee to serve as its fifth member.

Arts Committee members are appointed by the Mayor and the appointment is ratified by the City Council.

### CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

### Fiscal Impact:

There is no fiscal impact associated with the confirmation of members of the Sand City Arts Committee.

### Recommendation:

It is recommended that the Council approve the attached resolution confirming members of the Sand City Arts Committee.

**CITY OF SAND CITY  
RESOLUTION SC \_\_\_\_, 2021**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY CONFIRMING  
MEMBERS OF THE SAND CITY ARTS COMMITTEE**

**WHEREAS**, Resolution SC 95-73 established the structure and organization of the Sand City Arts Committee; and

**WHEREAS**, the Sand City Arts Committee is a body of five (5) members; and

WHEREAS, the Arts Committee’s function is as set forth in Resolution SC 95-73, including to establish, promote and enhance artistic endeavors within Sand City and to advise and make recommendations to City Council regarding same; and

WHEREAS, according to resolution SC 95-73, Art Committee members are appointed by the Mayor and ratified by the City Council; and

**WHEREAS**, due to the resignation of Donald Davis on February 24, 2020, Kristen Fuentes joined the Arts Committee on August 18, 2020 (Resolution SC 20-58), to serve as the fifth member of the Arts Committee; and

**WHEREAS**, other volunteers who participate in Arts Committee events and meetings are considered “Friends of the Sand City Arts Committee” and not voting members.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Sand City as follows:

1. Membership for the Sand City Art Committee will be through January 31, 2022 subject to annual appointment and/or reappointment thereafter;
2. The Sand City Arts Committee will follow the policy and recommendations as outlined in Resolution SC 95-73;
3. The following have been recognized as the official Sand City Arts Committee members: Chairperson Gregory Hawthorne, Dawn Peters, Kristen Fuentes, Shelby Hawthorne, and Brian Clark.

**PASSED AND ADOPTED** by the Sand City Council on this \_\_\_\_ day of January, 2021, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

ATTEST:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

\_\_\_\_\_  
Connie Horca, Acting City Clerk

**AGENDA ITEM  
4D.**

**Approval of City RESOLUTION Updating  
the Appointments to Various Local and  
Regional Agencies and Boards effective  
January 19, 2021**



# City of Sand City

Agenda Item  <u>4D</u>
---------------------------------

## Memo

**TO:** City Council  
**FROM:** Mary Ann Carbone, Mayor  
**DATE:** January 8, 2021 (for January 19, 2021 Council meeting)  
**SUBJECT:** Changes to the Local and Regional Agency Appointments for 2021

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### Background:

Each year, the City Council reviews the council and staff appointments to various local and regional agencies throughout Monterey County. The appointed representatives serve to represent the City of Sand City on various local and regional agency boards. On December 15, 2020 the Council adopted Resolution SC 20-82 updating appointments to various local and regional agencies and boards; however, two organizations, Central Coast Community Energy and MPWMD requested that an appointment be made to serve on their specific committees. The attached Exhibit A has been updated to reflect said appointments of council and staff.

### CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

### Fiscal Impact:

There is no fiscal impact associated with the approval of the appointments to local and regional agency boards.

### Recommendation:

The Mayor recommends to council that it approve the attached resolution updating the appointments to various local and regional agencies and boards effective January 19, 2021.

**CITY OF SAND CITY**  
**RESOLUTION SC \_\_\_\_, 2021**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY UPDATING THE  
APPOINTMENTS TO VARIOUS LOCAL AND REGIONAL AGENCIES AND BOARDS  
EFFECTIVE JANUARY 19, 2021**

**WHEREAS**, the Sand City Council has appointed representatives who have successfully represented the City of Sand City in the past on their respective board assignments; and

**WHEREAS**, the attached Sand City Representatives List also reflects Staff appointments to various agencies and organizations; and

**WHEREAS**, the Sand City Representatives List also includes the appointments of Sand City business owners, City Manager-Staff Members, and property owners to Advisory Committees as listed in the attached Exhibit A; and

**WHEREAS**, the attached Sand City Representatives List has been updated to reflect the changes to appointments of those who have expressed their desire to serve in various assignments.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Sand City hereby approves the appointments including changes as listed on Exhibit A, attached hereto and incorporated herein by this reference.

**PASSED AND ADOPTED** by the City Council this \_\_\_\_ day of January, 2021 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Connie Horca, Acting City Clerk

SAND CITY APPOINTMENTS LIST

<u>Agency</u>	<u>Staff Members</u>	<u>Agency Telephone</u>
<b>Various Agencies &amp; Organizations</b>		
AMBAG 2nd Wednesday each month @ 6:00 p.m.	Board: Mayor Mary Ann Carbone; Jerry Blackwelder Technical/Planning: Aaron Blair; Charles Pooler	883-3750
Ambag: (RAC) Regional Advisory Committee	VACANT	883-3750
Airport Land Use Commission 4th Monday each month @ 3:00 p.m.	Mayor Mary Ann Carbone Alternate: Jerry Blackwelder	755-5066
Chambers of Commerce: Sand City/Seaside	Board: Libby Sofer; Staff: Aaron Blair	394-6501
Central Coast Community Energy (3CE)	Policy Board Primary: Mary Ann Carbone Policy Board Alternate: Jerry Blackwelder Operations Board: Aaron Blair	641-7216
Community Human Services 3rd Thursday each month @ 11:00 a.m.	Board: Mayor Mary Ann Carbone Alternate: Kim Cruz Finance: Public Member Linda Scholink	899-4131
Community Restorative Justice Commission 3rd Monday each month @	Appt. by Board of Supervisors: Mayor Mary Ann Carbone	(831) 755-3961
League of Ca.Cities Legislative Liaison Team	Mayor Mary Ann Carbone; Jerry Blackwelder Monterey Bay Division (appointed) 2nd Vice President: Mayor Mary Ann Carbone	915-8293
MBAIF/MBASIA Quarterly or as Needed	Aaron Blair	438-0267
MC Convention & Visitors Bureau Quarterly or as Needed	Community Relations: Kim Cruz Alternate: Libby Sofer	831-657-6409
Monterey One Water (formerly: MRWPCA) last Monday of each month @ 6:00 p.m.	Board: Mayor Mary Ann Carbone; Jerry Blackwelder Staff: Aaron Blair	372-3367
Mosquito Abatement District 2nd Tuesday @ 12:00 Noon	Board: Mayor Mary Ann Carbone Alt: Kim Cruz	373-2483
Monterey Bay Unified Air Pollution Control District (MBUAPCD) 1st Wednesday @ 10:30 a.m.	Appointment of the MCMA Selection Committee Board : Mayor Mary Ann Carbone Alternate: Jerry Blackwelder	755-5066
Monterey County Bus. Council	Greg Hawthorne; Staff:Aaron Blair Alternate: Kim Cruz	833-9443
Monterey County Commission on Disabilities last Monday of each month @ 2:00 pm	Commissoner: Libby Sofer Alternate: Jerry Blackwelder	755-5117



## Exhibit A

Monterey County Mayor's Association 1st Friday of each month @ 12:00 pm	Mayor Mary Ann Carbone Alternate: Jerry Blackwelder	429-6605
MoCo Integrated Waste Management	Aaron Blair/Charles Pooler	755-8909
Monterey Peninsula Chamber of Commerce	Board: Greg Hawthorne Alternate: Kim Cruz	648-5360
Monterey-Salinas Transit District (MST) 2nd Monday of each month @ 10:00 a.m.	Board: Mayor Mary Ann Carbone Alternate: Jerry Blackwelder	1-888-678-8271
Monterey Regional Stormwater Mgt. Program 4th Wednesday of every month @ 10:a.m.	Board: Leon Gomez	646-3799
MRWMD 3rd Friday each month @ 9:30 a.m.	Board: Jerry Blackwelder; Mary Ann Carbone Tech Comm: Aaron Blair; Charles Pooler	384-5313
MPWMD 3rd Monday of each month @ 7:00 p.m.	<b>Policy Advisory Committee (PAC): Mary Ann Carbone</b> Technical Advisory Comm. (TAC): Aaron Blair	658-5600
Regional Taxi Authority Meets once a year	Board: Mayor Mary Ann Carbone Alternate: Jerry Blackwelder	1-888-678-8271
Sanctuary Scenic Trail	Board: Aaron Blair; Charles Pooler	755-0903
Monterey County Oversight Board (SA)	Representatives: Aaron Blair	394-3054
Seaside County Sanitation District 2nd Tuesday of each month @ 9:30 a.m.	Board: Jerry Blackwelder/ <b>Alt: Mayor Carbone</b>	899-6200
TAMC 4th Wednesday of each month @ 9:00 a.m. TAC: 1st Thursday of each month	BOARD: Greg Hawthorne/Alternate: Jerry Blackwelder 2nd Alt: Kim Cruz BIKE: Libby Sofer / Meets @ Sand City Hall RAIL: Kim Cruz TAC: Leon Gomez/Aaron Blair	755-0903
WaterMaster Board (Seaside Groundwater Basin) 1st Wednesday of each month @ 1:30 p.m.	Board: Mayor Mary Ann Carbone; Aaron Blair Legal Counsel: Vibeke Norgaard TAC: Mary Ann Carbone/ Leon Gomez; Aaron Blair Budget: Aaron Blair	641-0113

### **Sub-Committees**

Budget & Personnel	Chair: Jerry Blackwelder; Mary Ann Carbone Staff: Aaron Blair
City Hall Remodel/Community Center	Mary Ann Carbone; Jerry Blackwelder
City Special Events Advisory Committee City BBQ, Awards Banquet, Community Garden, Xmas Party Fire Dept.	Mary Ann Carbone; Libby Sofer

Coastal Issues & Development	Mary Ann Carbone; Greg Hawthorne STAFF: Aaron Blair; Charles Pooler
Parking Study	Greg Hawthorne; Jerry Blackwelder Staff: Aaron Blair; Charles Pooler; Leon Gomez
Parks & Open Space	Mary Ann Carbone; Jerry Blackwelder Staff: Aaron Blair; Charles Pooler
Public Safety/Public Works	Jerry Blackwelder/ Libby Sofer Staff: Aaron Blair; Brian Ferrante
Housing	Jerry Blackwelder; Staff:Aaron Blair; Charles Pooler
HCP / Habitat Issues Comm.	Mary Ann Carbone; Jerry Blackwelder Staff: Aaron Blair; Charles Pooler

**Advisory Committees**

Arts Committee	Chair: Greg Hawthorne, SC resident & business owner Kristen Fuentes Dawn Peters Shelby Hawthorne Brian Clark Mayor & City Representative Primary Staff: Aaron Blair	exp: 1/2021 exp: 1/2021 exp: 1/2021 exp: 1/2021 exp: 1/2021
Community Garden	Mayor Mary Ann Carbone Staff: Shelby Gorman, Mark Parker	
Design Review Committee <a href="#">2 - year Appointment</a>	John Lewis, Contractor Chris Barlow, Architect Elizabeth Sofer, SC resident Paul Davis Jr., architect Greg Hawthorne, SC resident & business owner Staff: Aaron Blair/Charles Pooler	exp: 01/2021 exp: 01/2022 exp: 01/2022 exp: 01/2022 exp: 01/2021
West End Oversight Committee	Mayor Mary Ann Carbone Aaron Blair Brian Ferrante, Police Chief Steve Vagnini, Coordinator Greg Hawthorne, Arts Committee	

Update: 1/8/21

**AGENDA ITEM  
6A.**

**Consideration and Approval of City  
RESOLUTION Approving Coastal  
Development Permit 21-01 Authorizing a  
Small Retail Shop Operation within the  
Commercial Unit at 490-D Orange Avenue**

# CITY OF SAND CITY

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## STAFF REPORT

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**DECEMBER 16, 2020**  
**(For City Council Review on January 19, 2021)**

**TO: Mayor and City Council**

**FROM: Charles Pooler, City Planner**

**SUBJECT: Application for Coastal Development Permit for retail shop at 490-D Orange Avenue**

### **BACKGROUND**

An application for a coastal development permit was submitted by Megan Boles, Lynnette Smick, and Dana Musante (the "Applicant") to operate a small retail store for their businesses 'Untamed Fire LLC' and 'Essence and Crystal Labyrinth' (the "Applicant's Use") within a 184 square foot unit of an existing commercial building at 490-D Orange Avenue (portion of APN 011-271-014) in Sand City (the "Subject Property"). The majority of the site is under the zoning designation of non-appealable Coastal Zone Planned Mixed Use (CZ-MU-P); which requires a coastal development permit for the Applicant's Use. The site's General Plan land use designation is Mixed-Use (MU-D). The intended use at the Subject Property qualifies as a categorical exemption, under State CEQA (California Environmental Quality Act) Guidelines, Section 15301.

### **Site Description:**

The Subject Property is trapezoid in shape at approximately 8,250 square feet. Access is from a drive apron fronting Contra Costa Street. There are two small buildings, each building divided into two units. The cumulative building floor area is approximately 1,700 square feet; of which the Applicant will only occupy 184 square feet in addition to a 40 square foot deck outside. There is a 1,500 square foot concrete pad in front of the buildings, and the remainder of the site has decomposed granite, which is the designated parking area for seven parking stalls. Existing utilities (i.e. gas, electric, water, sewer, etc.) are available. Street improvements (i.e. curb, gutter, sidewalk, drive apron) exist along the property's Orange Avenue frontage, but not along the Contra Costa Street frontage.

### **DISCUSSION**

#### **Project Description:**

The Applicant intends to operate a small retail store for their businesses 'Untamed Fire LLC' and 'Essence and Crystal Labyrinth'. Under the Untamed Fire LLC, Megan operates "Mystical Stone Designs" that sells hand-crafted jewelry and essential oils; and Lynnette operates "Fiery Crone" that sells muscle rub, tea blends, herb/spice blends, and essential oil blends. Essence and Crystal Labyrinth sells crystal specimens and home made lotions and essential oils. The Subject Property is to display and sell the aforementioned inventory. There will not be regular shop hours, rather client meetings will be by

appointment or announced hours via social media. The shop will have perimeter shelving for displays, a central table for display, and a desk for transactions. There will be no employees as each of the aforementioned applicants will handle their own segments of the business. No shipments/deliveries are expected for this use. Products are produced at the Applicant's residences and brought in.

Land Use: The Subject Property has a General Plan land use designation of "Mixed Use" and a zoning map designation of Coastal Zone Planned Mixed Use (CZ-MU-P). Section 18.26.040 of the City's zoning code lists "Art/Craft studios" and "retail establishments" as allowable within the Coastal Zone Planned Mixed Use zoning district subject to issuance of a Coastal Development Permit. The scope and scale of the Applicant's Use is consistent with the descriptions above, and is compatible with the Mixed Use District and the surrounding neighborhood.

Operational Hours: There will not be regular shop hours, rather client meetings will be by appointment or the shop will be open for hours announced via social media. Inventory sale activities up to 9:00 p.m. for this type of small scale retail operation is not deemed to have potential negative impacts (see discussion under "Impacts"), and should therefore be allowed.

Staff recommends operational hours be allowed anywhere between 7:00 a.m. (normal business start time in the West End District) to 9:00 p.m. on weekdays and 10:00 a.m. to 9:00 p.m. on weekends. These are the same hours authorized for the existing beauty salon on the same property in Unit A. Allowing operational hours into the later evening hours is reasonable considering the low impact nature of the Applicant's Use. The draft permit for Council consideration specifies staff's recommendation pending City Council concurrence. Any shipments/deliveries to the site should only occur between the hours of 7:00 a.m. to 6:00 p.m. Monday through Friday and 10:00 a.m. to 5:00 p.m. on weekends that are the standard typical business hours to prevent potential impacts/nuisance to nearby residential dwellings. Office and/or janitorial activities on-site by the Applicant should be allowed to extend beyond the aforementioned hours/days provided that the Applicant's unit is not open to the public.

Parking: The Applicant's unit is 184 square feet of floor area, which requires one (1) on-site parking space, based upon a 1/300 ratio for a retail use in accordance with Chapter 18.64 of the Zoning Code. The Subject Property has four units, currently accommodating two small hair salons and a tattoo parlor. The total floor area on the property (including the applicant's unit) is approximately 1,700 square feet. In applying the 1/300 ratio for retail and services uses to the total floor area, a total of six (6) on-site spaces (rounded up from 5.6) is required. The Subject Property provides a total of seven (7) parking spaces; therefore, there is adequate parking for all tenants to satisfy zoning requirements.

Loading/Unloading: There will be no inventory/supply deliveries to the site. The Subject Property is located at the entrance to Sand City along Contra Costa Street; and therefore, any parking for loading/unloading along contra Costa Street should be prohibited. If there were to be deliveries via Federal Express, UPS, or other quick delivery services, there is adequate space on-site for those types of vehicles and

delivery activities.

**Property Aesthetics:** The site once facilitated a boat maintenance facility followed by a contractor's storage yard. However, once the hair salon and tattoo parlor took occupancy of the site, the property owner and tenants made substantial efforts that dramatically improved the aesthetics of the site with landscaping, provision of patio furniture, and removal of the chain link perimeter fence (see Exhibit E - Site Photograph). Those improvements have been successfully maintained to the benefit of the City. Staff still encourages future development of the Subject Property to a higher and better use; however, in the meantime, the Subject Property's current condition remains visually acceptable.

**Impacts:** This is a small scale retail establishment intended to have limited hours either by announcement on social media or 'by appointment' within a 184 square foot unit. The type of use and the scale of operation is not foreseen to generate excessive noise, vibration, dust, fumes, odors, or other such impacts that would negatively impact adjacent units or neighboring properties. This type of use also does not require large truck deliveries/shipments nor generate excessive traffic, which is beneficial to the City's entry at Contra Costa Street, the primary access into Sand City's West End Planning District.

**Signs:** The Applicant does not intend to install a commercial sign on the building at the Subject Property. Other businesses on the Subject Property have small stand alone freestanding A-frame signs adjacent to their units. Establishment of commercial sign(s) on the building(s) requires Design Review Committee (DRC) review and approval in the issuance of a sign permit before installation. Staff recommends the permit contain language to that effect.

**Water:**

The Applicant's Use qualifies as a Group I category low water use in accordance with the Monterey Peninsula Water Management District (MPWMD). The Applicant's Use does not have any special water needs. The building was awarded a water allocation to accommodate a hair salon with a single station. The Subject Property therefore has sufficient credit and no additional water allocation is deemed necessary. The permit should contain standard language stating that approval of the permit does not grant the Applicant and/or Subject Property's owner any right or privilege to any allocation of water from the City or other Agency.

**Stormwater Control:**

The Applicant's Use is of an existing building on a developed site, and the Applicant does not intend construction or pavement improvements to the Subject Property that would trigger storm water control requirements. Therefore, storm water control regulations do not apply to this application.

**Covid-19 Epidemic:**

Issuance of a coastal development permit does not override any Federal, State, or County orders that may impact the Applicant's Use in terms of operating during the pandemic. The

coastal development permit outlines the authorized land use and the conditions and restrictions upon which the Applicant may conduct business during normal circumstances. The Applicant will have to coordinate with the Monterey County Health Department as to determine the conditions and restrictions that would impact and/or limit the Applicant during the current pandemic.

**Advisory Agencies:**

Information on the Applicant's project was circulated to the City's advisory agencies. The Seaside County Sanitation District expressed no concern with the proposed use; however, the property owner and/or applicant needs to contact Monterey One Water to establish sewer service for each of the units of the Subject Property. There is one sewer service connection on record for the Subject Property, but there needs to be separate accounts for each unit. No other comments were received at the time of preparing this report.

**RECOMMENDATION**

Staff recommends **APPROVAL** of the Coastal Development Permit for the Applicant, with the conditions/restrictions proposed by staff and as discussed in this report.

**Findings for Approval:**

1. The Applicant's Use is of a type, scope, and scale that is compatible with the coastal zoned "Planned Mixed-Use" zoning designation of the Subject Property and surrounding neighborhood.
2. The site provides adequate parking for the Applicant's Use and other tenants of the Subject Property.
3. The Applicant's Use, at the scope and scale proposed, is not foreseen to create negative impacts detrimental to adjoining units and/or properties, and should be a positive addition to the City's artist community.
4. The Applicant's Use, as proposed, is not foreseen to impact or impede traffic circulation along Contra Costa Street, a main entrance into Sand City and the West End Planning District.
5. The Subject Property has water credit sufficient to accommodate the Applicant's Use; therefore, no allocation of water is deemed necessary at this time for the Applicant's Use at the Subject Property.
6. Utilities (electricity, gas, water, sewer, etc.) are sufficiently available to facilitate the Applicant's Use at the Subject Property, though the property owner needs to establish accounts for each unit on the Subject Property.
7. The Project qualifies for a categorical exemption, under State CEQA Guidelines, Section 15301.

**Exhibits:**

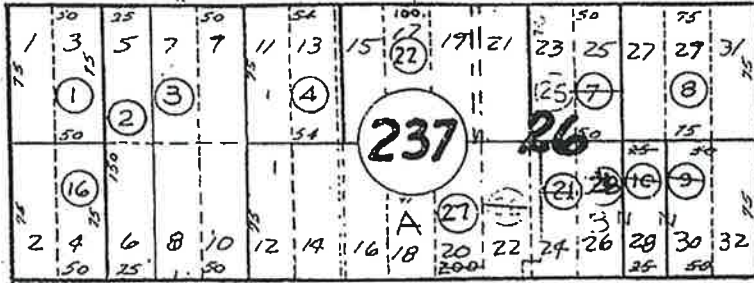
- A. Location Map
- B. Aerial Site Map
- C. Site Plan
- D. Applicant's Floor Plan
- E. Site Photograph (via Google Earth)
- F. Applicant's Letter of Intent
- G. Mont. Cnty. Health Dept. Hazardous Material Questionnaire

**Attachments:**

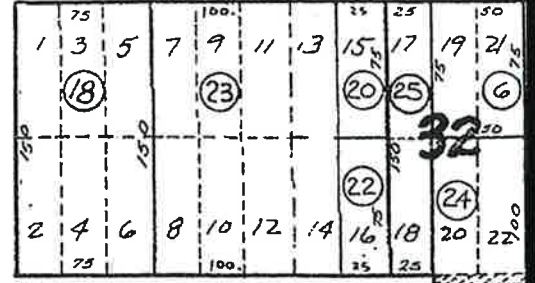
1. Draft Resolution to approve Coastal Development Permit

ELDER AVE.

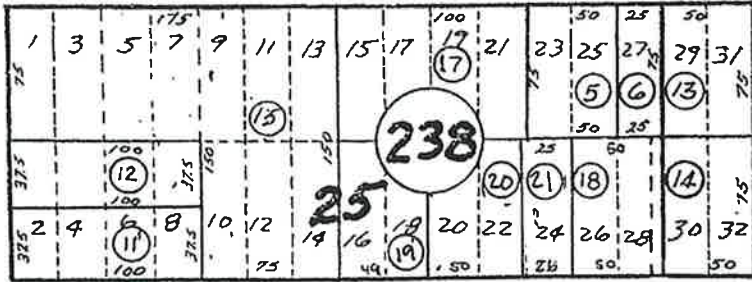
CATALINA ST.



CONTRA COSTA ST.



SHASTA AVE.



ORANGE AVE.

Subject Property



272

City Limit

OLYMPIA AVE.

Railroad R-O-W

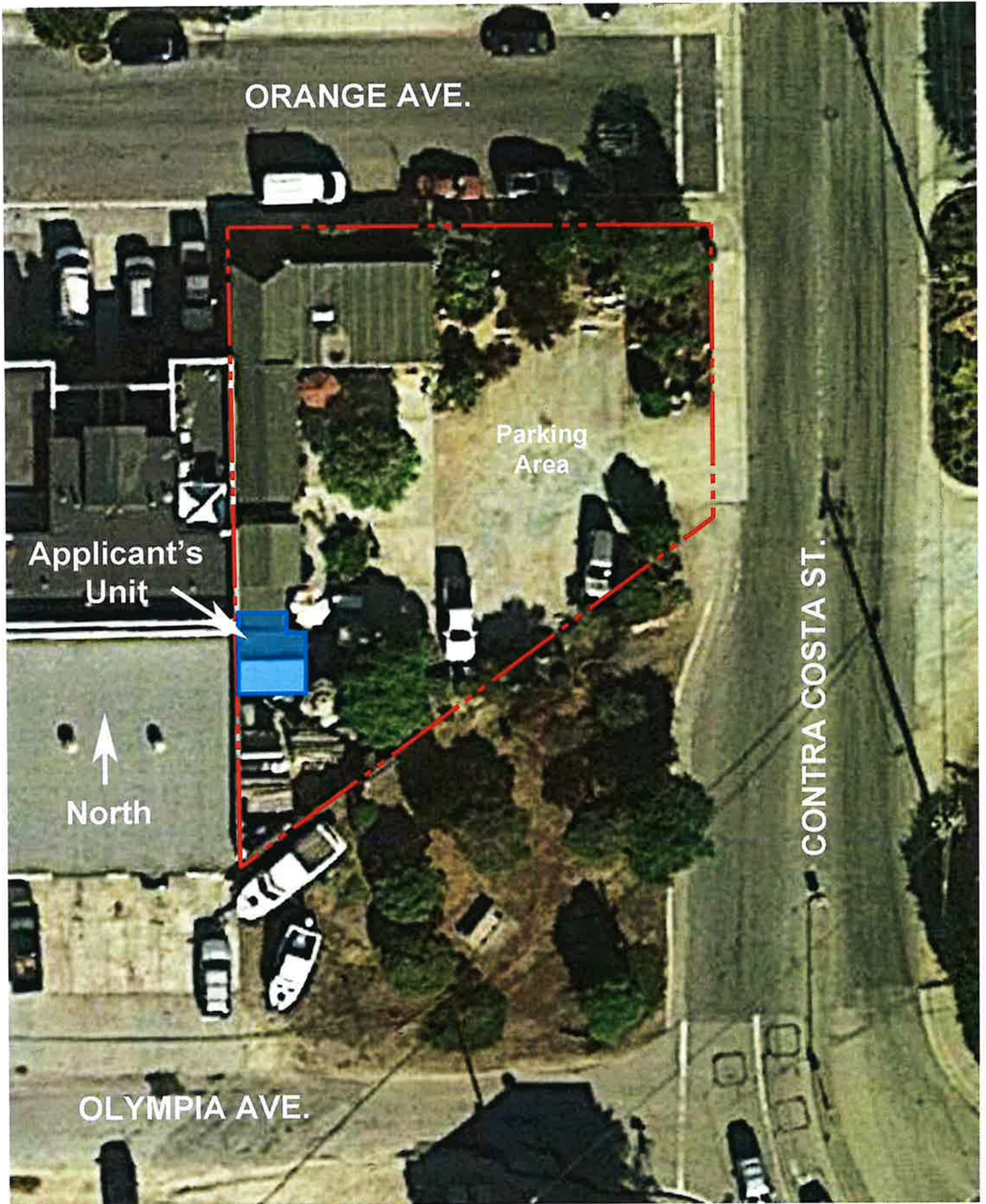


DEL MONTE BLVD.

Location Map

EXHIBIT A

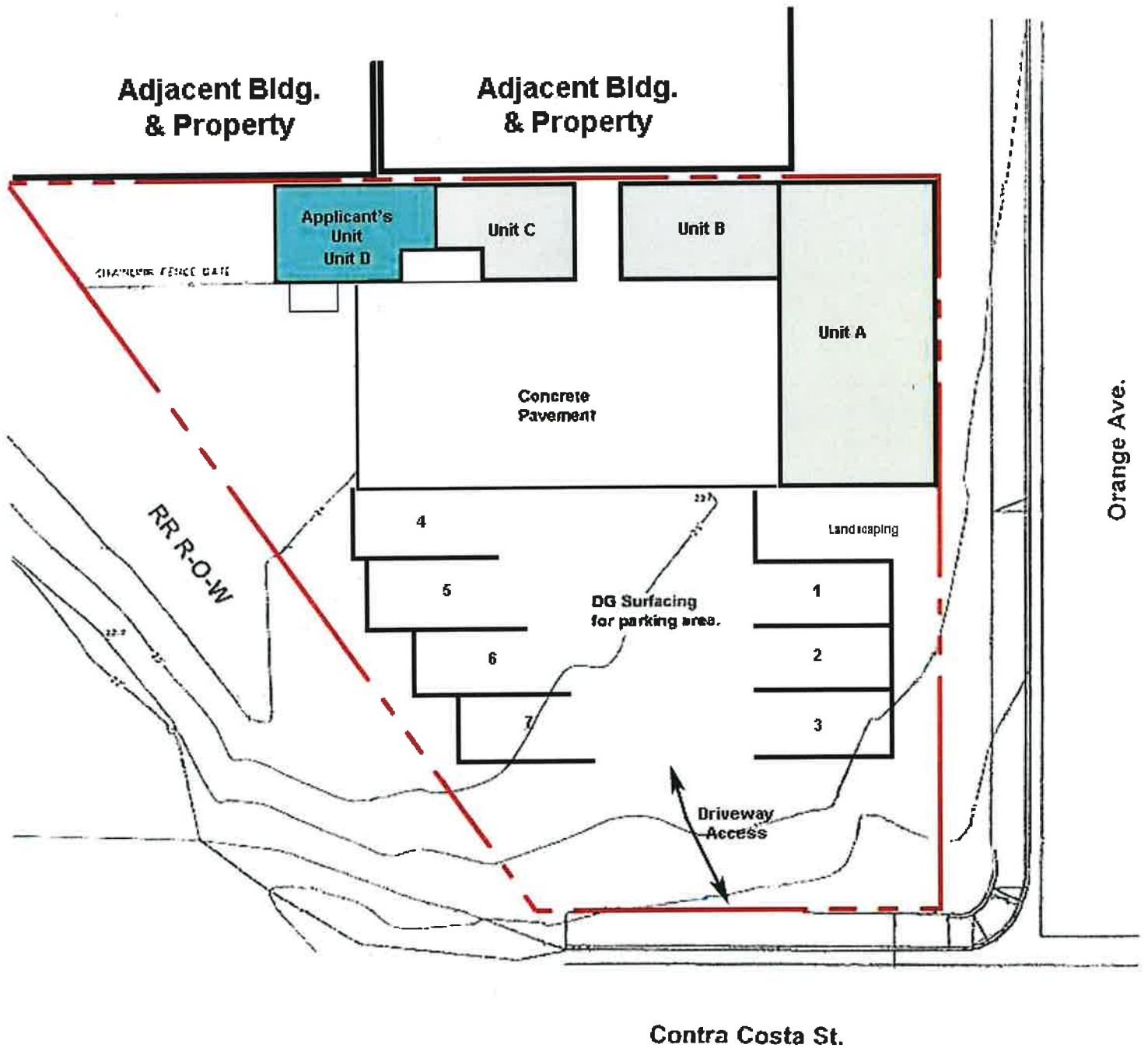




**Aerial Map**

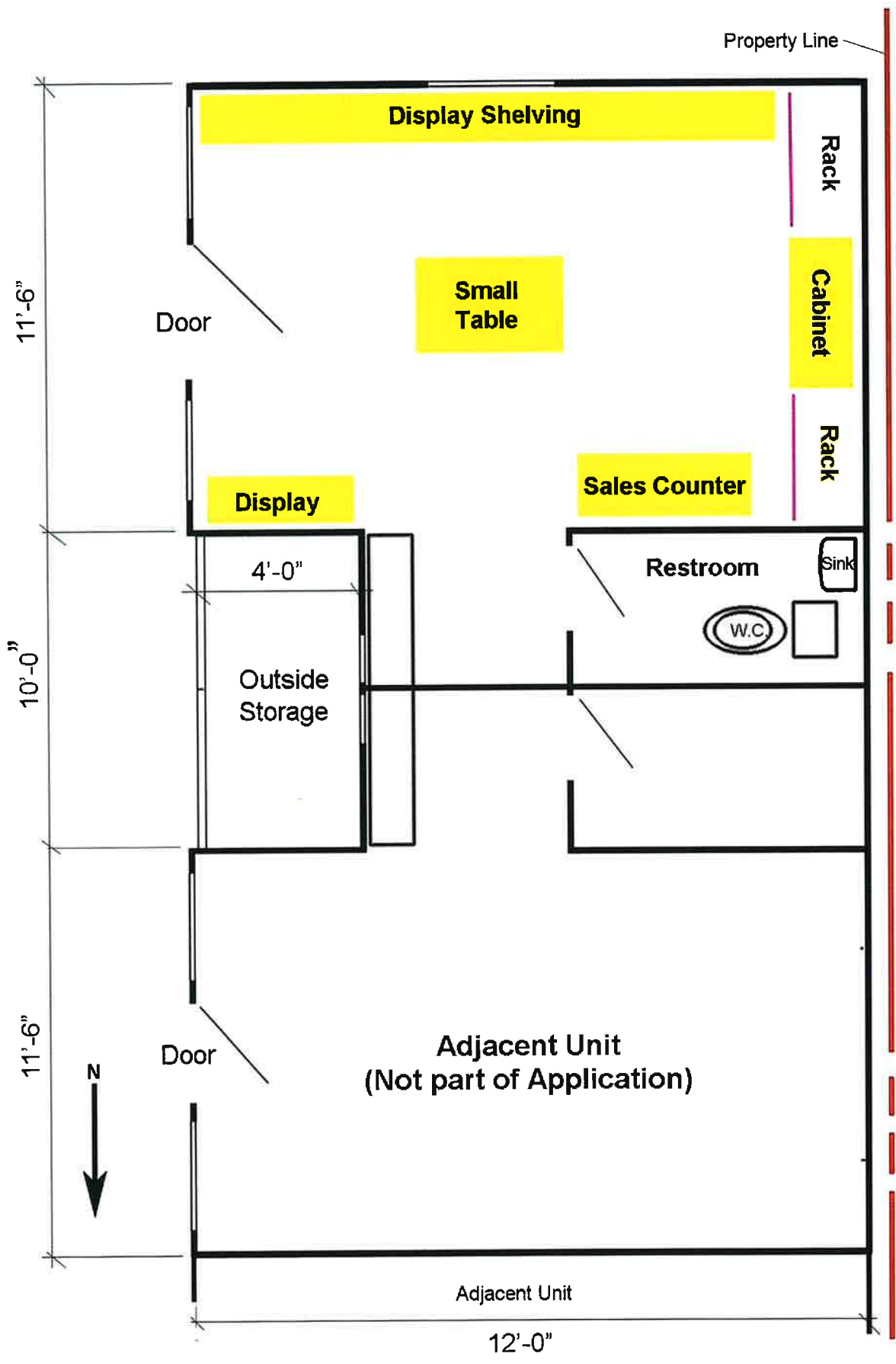
**EXHIBIT B**

North →



Site Plan

EXHIBIT C



**Floor Plan**

**EXHIBIT D**



**Site Photograph** (via Google Earth)

Letter of Intent

Re: 490 Orange Blvd, Unit D

Megan Boles, Lynnette Smick, and Dana Musante intend to open a small shop at 490 Orange Blvd, Unit D. This location will not have consistent store hours. Rather, meetings will be by appointment or hours announced via social media. The three of us already have established customers via online sales and would like to have an option to meet customers outside of our personal homes.

We are not planning on having employees other than the owners of our businesses. The three of us will handle our own parts of the business. Megan operates Mystical Stone Designs and sells DoTerra essential oils. Mystical Stone Designs is a jewelry business for Megan's hand-crafted jewelry. Lynnette has been making muscle rub, and will be making tea blends, herb/ spice blends, and essential oil blends under her business name Fiery Crone. Lynnette and Megan own Untamed Fire LLC and will be DBA their separate businesses under the LLC umbrella. Dana owns and operates The Essence and Crystal Labyrinth and sells crystal specimens. She will also be making her own lotions using natural ingredients and essential oils. The three of us will also be selling various knick-knack items such as stickers, incense, beanies, masks, and other misc. trinkets.

We will not be receiving deliveries on-site. Parking will be minimally affected, as we are expecting to operate primarily by appointment. The main things kept inside the building will be our store inventory items. We will likely not be keeping electronic items in the store when we are not there. However, we are considering security cameras.

The layout for the store will consist of shelving or cabinets around the perimeter, a small desk space, and a small cabinet in the middle of the room with items displayed on top. We plan to leave a walk space all the way around the room, so as not to be overly crowded if more than one customer is in the store.

Please contact Megan Boles (831-229-4920), Lynnette Smick (831- 594-8283), or Dana Musante (831-272-1350) with any additional questions or concerns.

RECEIVED

DEC 04 2020

CITY OF SAND CITY

**EXHIBIT F**

Monterey County Health Department  
1270 Natividad Road, Room B301  
Salinas, CA 93906  
(831) 755-4511  
Fax (831) 755-8954

Jurisdiction Name Sand City  
Use Permit # CDP 21-01  
Or  
Building Permit # \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Phone # \_\_\_\_\_

### HAZARDOUS MATERIAL QUESTIONNAIRE

Business Name Untamed Fire LLC /essence and crystal Labyrinth Type of Business Retail  
Site Location 400 Orange Ave City Sand City APN: 011-271-014  
Mailing Address 73 Corral De Tierra Rd Salinas, CA 93908  
Business Contact Megan Boles 831-229-4920  
Name Phone Number  
Property Owner Dan Clark Living Tr. 831-484-1612  
Name Phone Number

- Will your business/proposed project be using any hazardous materials such as oil, fuels, solvents, compressed gases, acids, corrosives, pesticides, fertilizers, paints or other chemicals?  
 Yes  No
- Will your business/proposed project be using hazardous materials in quantities of 55 gallons and above for liquids, 500 lbs. and above for solids and/or 200 cubic feet and above for compressed gases?  
 Yes  No
- Will your business/proposed project be using any quantities of acutely hazardous materials such as ammonia, chlorine, sulfuric acid, formaldehyde, hydrogen peroxide, methyl bromide or other restricted pesticides?  
 Yes  No
- Will your business/proposed project be using underground storage tanks to store hazardous materials?  
 Yes  No
- Will your business/proposed project be generating any quantities of hazardous waste such as waste oil, waste solvents, etc?  
 Yes  No
- Will your business/proposed project be emitting any hazardous air emissions?  
 Yes  No

**CERTIFICATION:**

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct to the best of my knowledge and belief.

**ANY QUESTIONS REGARDING THIS FORM CAN BE DIRECTED TO:**

Monterey County Health Department  
Division of Environmental Health  
1270 Natividad Road, Room B301  
Salinas, CA 93906  
(831) 755-4511

Executed AT:

Salinas, CA  
City, State

Print Name of Owner/Operator: Megan Boles Lynette Smick Dana Misante  
Signature of Owner/Operator: Megan Boles Lynette Smick Dana Misante

**For Local Jurisdiction Use Only:**

- Is there a known or proposed school, hospital, day care, or long term care facility within 1,000 feet of this site location?  
 Yes  No
- Is there a known or proposed school, hospital, day care, or long term care facility ¼ mile of this site location?  
 Yes  No

Health Department Clearance

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Print Name and Title: \_\_\_\_\_

Air Pollution District Clearance

Signature: \_\_\_\_\_  
Print Name and Title: \_\_\_\_\_

**EXHIBIT G**

CITY OF SAND CITY

RESOLUTION SC \_\_\_\_\_, 2021

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING  
COASTAL DEVELOPMENT PERMIT 21-01 AUTHORIZING A SMALL  
RETAIL SHOP OPERATION WITHIN THE COMMERCIAL  
UNIT AT 490-D ORANGE AVENUE**

**WHEREAS**, Megan Boles, Lynnette Smick, and Dana Musante (the “Applicant”) submitted an application to the City of Sand City (the “City”) for coastal development permit approval to establish to operate a small retail store for their businesses ‘Untamed Fire LLC’ and ‘Essence and Crystal Labyrinth’ (the “Applicant’s Use”) within a 184 square foot unit of an existing commercial building at 490-D Orange Avenue (portion of APN 011-271-014) in Sand City (the “Subject Property”); and

**WHEREAS**, the Applicant’s Use at the Subject Property, at the scale and intensity described, is considered consistent with the coastal zoned “Planned Mixed-Use” zoning designation of the Subject Property and compatible with neighboring mixed-use developed and zoned properties of the West End Planning District; and

**WHEREAS**, based upon information provided by the Applicant regarding the description of activities to be conducted, at the scope/scale described by the Applicant, the Applicant’s Use is not anticipated to generate excessive noise, vibration, fumes, or other detrimental impacts or pose a nuisance to neighboring units and properties; and

**WHEREAS**, the Subject Property provides sufficient on-site parking to satisfy the minimum parking requirements in accordance with Chapter 18.64 of the Zoning Code for the Applicant’s Use in conjunction with tenants of the adjoining units of the Subject Property; and

**WHEREAS**, no large truck-trailer delivery/shipments for loading/unloading activities related to the Applicant’s Use is anticipated; therefore, no detrimental impact or impedance of traffic circulation along Contra Costa Street, a primary entrance into Sand City’s West End District, is anticipated from the Applicant’s Use; and

**WHEREAS**, the Subject Property and Applicant’s Unit have sufficient on-site water credit to accommodate the Applicant’s Use in accordance with the regulations of the Monterey Peninsula Water Management District; and therefore, no further water allocation for the Applicant’s Use of the Subject Property is deemed necessary; and

**WHEREAS**, the Applicant’s Use within an existing commercial building qualifies as a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15301; and

**WHEREAS**, the City Council of the City of Sand City, on \_\_\_\_\_, 2021, has found and determined that the Applicant’s Use, as identified by the Applicant and appropriately

conditioned, will not adversely impact the character of the surrounding neighborhood, nor be injurious or detrimental to adjoining properties or the rights of the owners therein, and that Coastal Development Permit 21-01 shall be granted upon the conditions hereinafter set forth; and

**WHEREAS**, the City Council of the City of Sand City has accepted the analysis and findings for approving Coastal Development Permit 21-01 (hereinafter "CDP 21-01") as outlined in the City staff report, dated December 16, 2020.

1. CDP 21-01 is not valid, and the Applicant's Use of the Subject Property shall not commence unless and until two copies of this Resolution/Permit, signed by the permittee and the Subject Property's owner, acknowledging receipt of the Permit and acceptance of the terms and conditions, is returned to the City's Planning Department. Failure to return said signed/executed document may be grounds for City termination of CDP 21-01.
2. Purpose: CDP 21-01 is for the express purpose of authorizing, at the scope and scale described in the Applicant's application, a small retail store for the storage, display and sale of product inventory within an approximate 184 square foot commercial unit at 490-D Orange Avenue (portion of APN 011-271-014); subject to the terms and conditions specified in CDP 21-01. Residential occupancy of the Applicant's unit on the Subject Property is prohibited. There shall be no expansion to the scope or intensity of the Applicant's Use beyond that as authorized by CDP 21-01 without either an amendment of said Permit or the issuance of a new land use entitlement permit by the City.
3. Hours of Operation: The Applicant's Use on the Subject Property shall only occur between the hours of 7:00 a.m. to 9:00 p.m. Monday through Friday, and 10:00 a.m. to 9:00 p.m. on weekends. All shipments/deliveries and loading/unloading activities at the Subject Property for the Applicant's Use shall only occur between the hours of 7:00 a.m. to 6:00 p.m. Monday through Friday and 10:00 a.m. to 5:00 p.m. on weekends. Office and/or janitorial activities on-site by the Applicant may extend beyond the aforementioned hours/days provided that the Applicant's unit is not open to the public.
4. Parking: The Subject Property shall maintain a minimum of seven (7) on-site parking spaces for all tenants of the Subject Property. One (1) of these parking spaces shall be maintained for the Applicant to satisfy zoning requirements. The Subject Property's owner and/or property manager shall be responsible for managing parking and addressing and resolving tenant disputes regarding on-site parking, provided City zoning and permit requirements are met to the satisfaction of the City. On-site parking spaces shall not be utilized by the Applicant's Use for any purpose that impedes vehicle parking. Failure to maintain these spaces for vehicle parking by the Applicant's Use shall be sufficient reason for the City to terminate CDP 21-01. The Applicant is prohibited from parking any non-operational vehicles on the Subject Property. Any vehicle parking by and for the Applicant Use shall not double park as to encroach into public rights-of-way, including public sidewalks. The Applicant shall not park and/or store any hitch or other type of trailer outside the building on the Subject Property or



within any City public right-of-way unless actively involved with loading/unloading activities.

5. Truck & Trailer Street Parking: In accordance with City Municipal Code Chapter 10.08, the Applicant shall not park or store trucks, trailers, or other large vehicles, as listed in said Chapter 10.08, within any City street at any time unless actively involved with loading/unloading or otherwise has a valid City issued annual parking permit. Violation of this condition may result in the issuance of citations in accordance with City Municipal Code Chapter 10.08.
6. Loading/Unloading: Any loading/unloading activities associated with the Applicant's Use shall only occur on-site during those daytime hours specified by CDP 21-01 (see Condition No. 3 "Hours of Operation"). Loading/unloading activities for the Applicant's Use shall not occur, nor obstruct traffic flow, within the Contra Costa Street public right-of-way.
7. Storage: All materials, parts, tools, equipment, packaging, pallets, and/or any other item associated and/or manufactured by the Applicant's Use that is stored on the Subject Property, shall only be stored within the Applicant's unit and prohibited from being stored on the Subject Property beyond the confines of the Applicant's unit and building. Any materials stored/used on-site, that may pose a hazard, shall comply with all requirements of the Monterey County Health Department, the City's Fire Department, and/or the City's code enforcement officer. The placement of a self-contained portable storage unit by the Applicant on-site, beyond the confines of the building, is hereby prohibited; and the need of the Applicant to do so shall be considered by the City as justification that this operation has expanded beyond the Subject Property's ability to sufficiently accommodate the Applicant's operation; and thus be sufficient reason for the City to terminate CDP 21-01
8. Property Maintenance: The Subject Property shall be maintained in a clean, orderly, weed-free, and litter-free condition. There shall be no storage of waste material or debris on-site, except as otherwise allowed by CDP 21-01. The Applicant and/or the Subject Property's owner shall be responsible for maintenance and upkeep of the Applicant's leased area of the Subject Property for the duration of the Applicant's Use at the Subject Property as authorized by CDP 21-01.
9. Signs: Commercial signs attached/applied to the exterior of the building(s), identifying the Applicant's Use, shall be reviewed and approved by the Sand City Design Review Committee (the "DRC") in the issuance of a sign permit prior to the establishment of any such sign at the Subject Property. The Applicant shall not place any free-standing sign off the Subject Property within City limits without City Planning Department approval.
10. General Waste: Trash, litter, boxes, crates, pallets, debris, or other used and/or discarded materials generated/used by the Applicant's Use shall be stored in an appropriate waste collection bin or dumpster. Except on a designated trash collection day, said bin(s) or dumpster(s) shall be maintained either within the building or within a City approved enclosure on the Subject Property. An enclosure may be established

on the Subject Property only after approval by the City's Planning Department. The Applicant shall work and coordinate with the City's franchised waste hauler to implement material recycling and recovery as part of this operation's regular routine when feasible.

11. Hazardous Waste: Any and all hazardous materials and/or hazardous waste used/generated by the Applicant's Use shall be legally stored and disposed of in accordance with the regulations of the City, the County of Monterey, and the State of California. The Applicant shall maintain Material Safety Data Sheets ("MSDS") on the Subject Property for any and all hazardous materials/substances used and/or maintained on-site. The Applicant shall concede to any direction of the City's Fire Department, City Code Enforcement Officer(s), and/or the Monterey County Health Department regarding the storage and/or handling of hazardous materials on the Subject Property. Any illegal material storage, dumping, and/or disposal shall be sufficient grounds for City termination of CDP 21-01.
12. Water Runoff: The Applicant's Use shall not create water run-off within the City in accordance with Chapter 13.05 of the Sand City Municipal Code regarding Storm Water Management. There shall be no washing of vehicles on the Subject Property.
13. Water: Issuance of CDP 21-01 does not grant the Applicant and/or Subject Property's owner any right or privilege to any allocation of water from the City of Sand City or other entity. The Applicant's Use shall be limited to that water credit available to the Subject Property, in accordance with the regulations of the Monterey Peninsula Water Management District (MPWMD).
14. Local/Regional Compliance: All requirements of the City's contracted Building and Fire Departments, the City Engineer, the City Police Department, the Sand City Code Enforcement officer(s), the Seaside County Sanitation District, Monterey One Water (formerly 'Monterey Regional Water Pollution Control Agency'), and Monterey County Health Department, that are applicable to the Applicant's Use shall be implemented to the satisfaction of each department and inspector thereof.
15. Air District: The Applicant shall be responsible for complying with all applicable regulations of the Monterey Bay Air Resources District. Failure to comply shall be sufficient grounds for City termination of CDP 21-01.
16. Nuisance: The Applicant's use of the Subject Property shall be conducted as to not constitute a nuisance to surrounding units and/or properties or the occupants thereof. The Applicant shall be considered responsible for the impacts created by the Applicant's Use and activities. The Applicant shall implement all mitigation necessary to inhibit any noise, vibration, particulate, odors, overflow parking, and/or other negative impact(s) that this operation may or will generate. Any mitigation to abate negative impacts of the Applicant's Use, as directed by the City, shall be implemented by the Applicant to the City's satisfaction as to effectively mitigate such negative impacts. If the City Council finds at any time that any use of the Subject Property constitutes a nuisance, or is otherwise detrimental to the neighborhood or to the community, such use shall be discontinued or modified as may be required by the City.

Failure to effectively implement mitigation required by this Permit, or other direction/notification by the City deemed necessary to abate negative impacts generated by the Applicant's Use, may be adequate grounds for the City to amend or terminate CDP 21-01. Failure to comply with such City direction may result in the amendment or revocation of CDP 21-01.

17. Violation/Termination: If the City determines that any term or condition of CDP 21-01 has been violated, and/or use of the Subject Property constitutes a nuisance or is otherwise detrimental to the neighborhood or the community, written notice shall be issued to the Applicant, that if such violation is not corrected or removed within a specified time, a public hearing may then be scheduled where the City Council may consider amending or revoking CDP 21-01 and may then order said Permit amended or revoked. The Applicant and the Subject Property's owner shall be notified of any such public hearing, and provided an opportunity to address the City Council prior to any action by the City Council to amend or terminate CDP 21-01.
18. Interpretation: Any question of intent or interpretation regarding any condition within CDP 21-01 shall be resolved by the City's Planning Department.
19. The issuance of CDP 21-01 shall not supersede or override any requirement of any other City, County, State, or Federal agency.
20. Indemnification: To the extent permitted by law, the Applicant and Property Owner shall indemnify and hold harmless the City, its City Council, its officers, employees, consultants, and agents (the "indemnified parties") from and against any claim, action, or proceeding brought by a third party against the indemnified parties, the Applicant, and/or Property Owner in connection with this Permit, including but not limited to any such action to attack, set aside, or void, any permit or approval authorized hereby, including (without limitation) reimbursing the City for its actual attorney's fees and costs incurred in defense of the litigation. The City may, in its sole discretion, elect to defend any such action with attorneys of its own choice.
21. Business License: Each operating business entity within Unit D of the Subject Property shall acquire, maintain, and annually renew a Sand City business license for the duration of their occupancy and activity at the Subject Property within Sand City. Failure to maintain a current City business license may be sufficient grounds for City Council termination of CDP 21-01.

**PASSED AND ADOPTED** by the City Council of Sand City this \_\_\_ day of January, 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

\_\_\_\_\_  
Connie Horca, Acting City Clerk

\_\_\_\_\_  
Mary Ann Carbone, Mayor

\_\_\_\_\_  
This is to certify that the Coastal Development Permit (CDP) 21-01 contains the conditions specified by the City Council in approving said Permit.

\_\_\_\_\_  
Charles Pooler, City Planner

**APPLICANT ACCEPTANCE (CDP 21-01)**

The Coastal Development Permit is hereby accepted upon the express terms and conditions hereof, and the undersigned agrees to strictly conform to and comply with each and all of the said terms and conditions therein.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
**Applicant**

**CONSENT OF OWNER (CDP 21-01)**

Consent is hereby granted to the permittee to carry out the terms and conditions of the Coastal Development Permit.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
**Property Owner**

**AGENDA ITEM  
7A.**

**Update on 2021 New Laws**



# *City of Sand City*

Agenda  
Item

7A

## Staff Memo

**TO:** Honorable Mayor and City Council  
**FROM:** Vibeke Norgaard, City Attorney  
**DATE:** January 8, 2021 (for January 19, 2021 Council Meeting)  
**SUBJECT:** 2021 Legislative Update: New California Laws potentially affecting Sand City

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### BACKGROUND/DISCUSSION

The presentation will highlight key new statutes of interest enacted in 2020. Each year, the City Attorney's office analyzes and summarizes notable new statutes which may have significant impacts on the City and its residents.

#### **CEQA:**

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

**Fiscal Impact:** None

**Recommendation:** No Action Required

Attachment: New Laws 2020 power point.

**AGENDA ITEM  
7B.**

**Discussion regarding Carroll Property**



# City of Sand City

Agenda  
Item

7B

## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** Aaron Blair, City Manager  
**DATE:** January 12, 2021 (Meeting date January 19, 2021)  
**SUBJECT:** Discussion on the Carroll Property

---

### Discussion:

In June of 2020 I presented a high-level proposal to utilize the City owned Carroll property for an outdoor art park, and to look at possibilities for the Carroll building for either a community center or a third party ran artist co-op. That presentation is attached as exhibit A. During that Council meeting there was verbal support to look in more detail the possibilities of doing so, and for staff to bring the item back.

Now that we have gone through the inaugural, we. mural festival and had an opportunity to study how the space could work, I believe we should make the decision to move in some sort of direction.

### Outdoor Art Park: The Outdoor portion of the property

I do believe that moving forward with the outdoor Art Park would line up with the objectives outlined in the Vibrancy Plan. From my perspective the outdoor Art Park will;

- Provide one of the most unique outdoor creative community spaces in our region.
- Support existing artists and develop/attract new creatives.
- Attract entrepreneurs to the West End
- Provide a quick win and a highly visible public improvement to an underutilized property that will inspire civic pride.

### Community Center/Studios: The Building portion of the property

Just a reminder, if we are to repurpose the building, we will need to provide public works with a new building or location to store their equipment. The building itself will need a little bit of work to make it suitable as a community center or as a third party ran artist co-op. Based on the initial results from the community survey there is a desire for a community center. There are almost equal amount of results expressing the desire for affordable artist studio spaces.



- Community Center. If this is the direction that we go in there are a couple things that we need to consider, but those can be discussed once a direction is chosen.
- Sand City Art Co-Op. If we go in this direction, we can decide to either run it ourselves, or issue a RFP for a third party organization to run it for us. The third-party route may be the easiest, and I have included a draft of what the RFP would look like.

*RFP for Development: The entire parcel*

During the Vibrancy Plan development, it was mentioned that the Carroll Property could be used for a new mixed-use project that includes parking. This high-level concept is attached as Exhibit B. If this is the desire of the Council, I would suggest that we issue an RFP for the parcel as soon as possible to take advantage of favorable rates. If we go in this direction staff would look at other opportunities to meet the community's desire to have a community center.

**CEQA:** This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

**Fiscal Impact:**

There is no fiscal impact associated with the discussion of priorities. However, the following funds have been identified in our 5-year CIP for the FY 20/21;

Carroll Property Repurpose: \$50,000

Public Works Building: \$80,000

**Recommendation:**

Council to provide direction to staff in regards to the Carroll Property.

# REPURPOSE: CARROLL PROPERTY

EXHIBIT A

Using arts-based initiatives as an economic development tool



# THE IDEA

Activate a rarely used city-owned space in the heart of the west end. Create instant energy, regional exposure, and a much needed community space.



# THE WHY

Arts programs and quality-of-place initiatives are critical when competing for new businesses and investment.

Community murals and other arts initiatives encourage a sense of excitement among the citizens and promote reinvestment.

Expanding the cultural offerings of the community in order to create the kind of place where residents and visitors are eager to live and visit.

Arts are an export industry. Arts drive tourism. Arts strengthen the community connection. Arts turn ordinary buildings into notable architecture.

# THE WHY

## TANGIBLE CITY BENEFITS OF MURALS:

### Murals Enhance Community.

Studies have found that “at the most basic level, the arts provide opportunities for people to come together through their attendance at art based events and classes, mural festivals, and arts fairs.

### Murals Benefit Local Businesses

Murals increase magnetism to a location, boost business and social media tagging for business locations, and cause bumps in most annual business revenues.

# THE WHY

## TANGIBLE CITY BENEFITS OF MURALS:

### Murals Boost Tourism

Tourists who visit a community to see its works of art tend to also shop, eat, and stay at a hotel in the community. High concentrations of artists and/or high-skilled workers create a feedback loop, where businesses are drawn to an area because of the availability of creative talent and/or high-skilled workers, and that talent is consequently drawn to that area because of those businesses.

*we.*

# THE GOAL

REPURPOSE: CARROLL PROPERTY

EXHIBIT A

creative space. community space. open-air art gallery. food trucks. outdoor entertainment. incubator of artist culture. art market. events. theater.



# THE GOAL

REPURPOSE: CARROLL PROPERTY

EXHIBIT A

creative space. community space. open-air art gallery. food trucks. outdoor entertainment. incubator of artist culture. art market. events. theater.







**WYNWOOD WALLS**  
OFFICIAL TOURS  
WEDNESDAY - SUNDAY 11:00 AM - 6:00 PM  
MONDAY - TUESDAY 12:00 PM - 6:00 PM  
RECEPTION: 305.375.8888  
WWW.WYNWOODWALLS.COM

**WYNWOOD WALLS**  
PINKIE PROPERTY  
ARTISTS: [unreadable]  
[unreadable]  
[unreadable]

**FEAR LESS**  
PRESENTS  
FEARLESS NEW YORK  
[unreadable]  
[unreadable]  
[unreadable]  
[unreadable]



# PALLET PAVILION – NEW ZEALAND

Transform a space by using simple objects

## EXHIBIT A

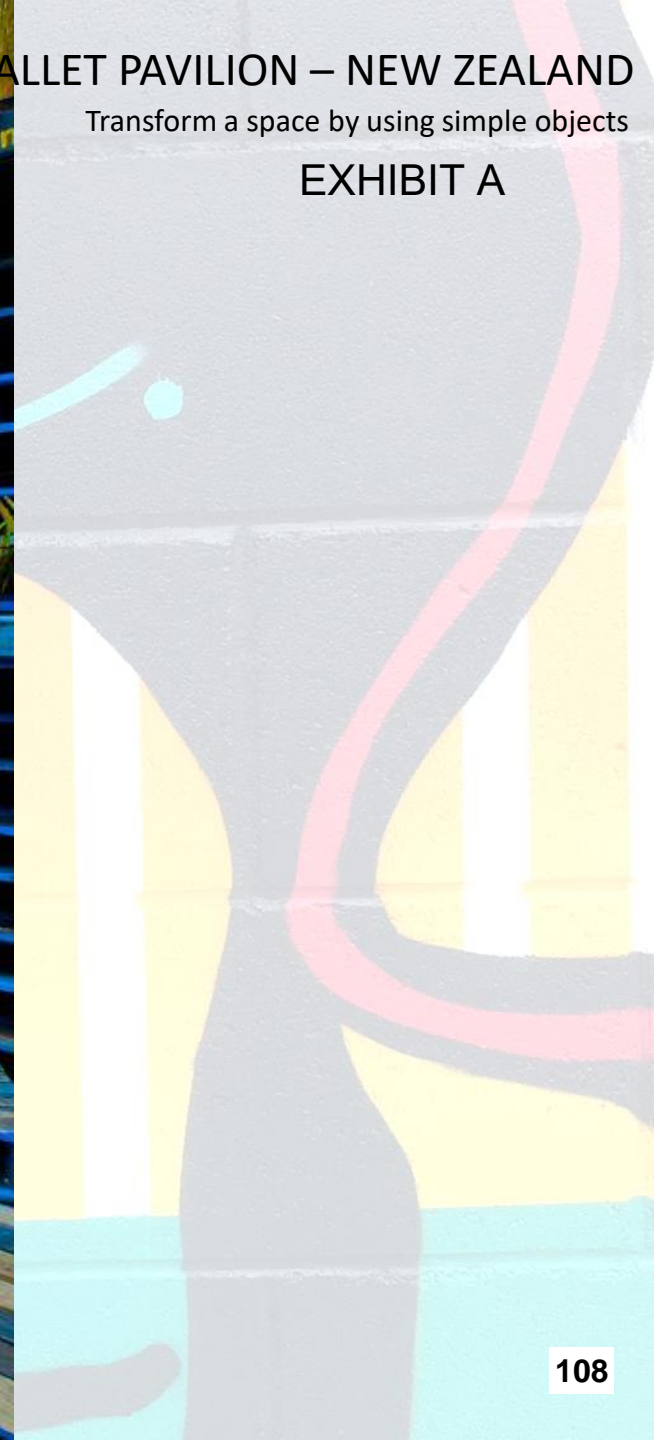




# PALLET PAVILION – NEW ZEALAND

Transform a space by using simple objects

## EXHIBIT A









Density of arts organizations plays a role in attracting residents and businesses to (re)locate to a community by improving its image and making it more appealing.



Density of arts organizations plays a role in attracting residents and businesses to (re)locate to a community by improving its image and making it more appealing.



# ARTSPACE @ SAND CITY

An injection of creativity & entrepreneurship.

Example is Art Space P.G. - Arts Council of Monterey County

The purpose of this is to provide affordable working studios, and continue to develop Sand City artist. The space will be used as studio space, and a gallery for visual artists to do and display their work.

Support the Art Park by holding monthly events.

# ARTSPACE @ SAND CITY

An investment into creative economic development.

Artist will be charged a low monthly rent per square foot. Each artist sets up their own studio space, most of which range from 100 to 400 square feet, using their art pieces, equipment and tools to create it.

All rent revenue from the artists would go to cover marketing, utilities, staff, and supplies.

ArtWorks @Pacific Grove has been very successful so they have a proven track record. A RFP will be needed to move forward.

# NEXT STEPS

## ART PARK PREPARATION

- Call for Sand City artist to begin the transformation of the walls.
- Replace Entry Gate. Work with a Sand City creative to produce something.
- Shipping Containers to define the space and to be used for event storage and pop-up events.
- Ensure adequate electric for events and lighting.
- Temporary restrooms or add outdoor access to existing building.



# NEXT STEPS

## ART PARK PREPARATION

REPURPOSE: CARROLL PROPERTY

CIP ITEM #6 CARROLL PROPERTY REPURPOSE \$50,000

CIP ITEM #7 PUBLIC WORKS BUILDING \$80,000

EXHIBIT A



# NEXT STEPS

## ART PARK ACTIVATION

EXHIBIT A



- Outdoor movies and plays through a possible new partnership with the Forest Theater Guild.
- Monthly live art events on the Walls & Art Market
- Community Yoga & Zumba
- Cornhole Tournaments
- 2-3 truck food truck pod
- Street Art 101 classes
- Special events. Opportunity for our creatives get more exposure.



# NEXT STEPS

## EXHIBIT A

### ART PARK BUILDING PREPARATION

- Façade mural (below is from local artist Kenton Hoppas)
- City to ensure building is a safe useable shell (Electrical, Leaking roof,..)
- RFP for ArtWorks @ Sand City
- Move Forward with a new PW metal building

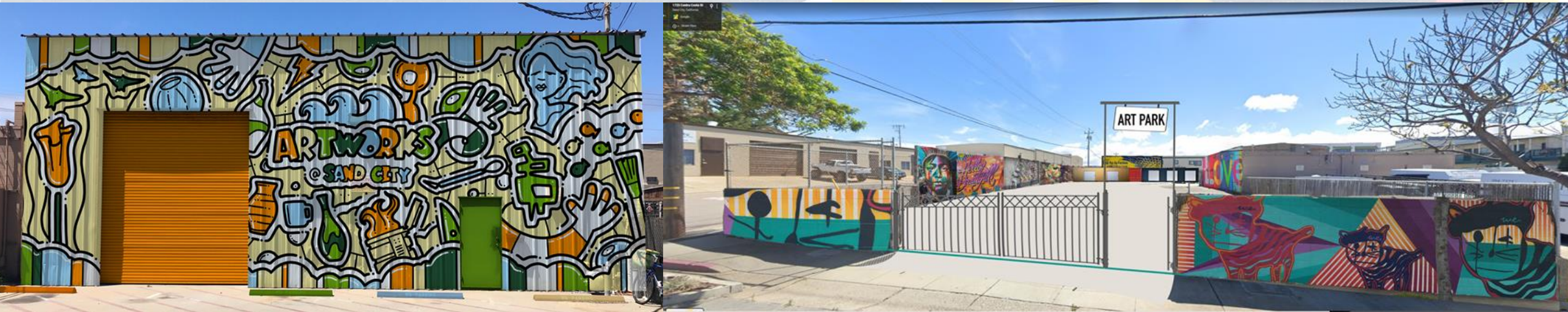


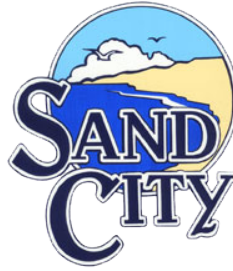
# REPURPOSE: CARROLL PROPERTY

EXHIBIT A

Using arts-based initiatives as an economic development tool

## Questions?





## REQUEST FOR PROPOSAL (RFP)

### SAND CITY WEST END ARTIST CO-OP

The City of Sand City is pleased to announce a Request for Proposals to lease and manage the West End Artist Co-Op at the Sand City Art Park. We are looking for experienced non-profit organizations who will expand the current creative uses within the West End and provide affordable studio opportunities to sand city artist and local individual artists throughout the community. With the goal of strengthening the west end artist network in collaboration with the Sand City Art Committee, the applicant will oversee the artist selection processes, programming, and coordination. This is a terrific opportunity for a professional non-profit organization who is dedicated to supporting individual artists and interested in the continued growth the arts in the West End of Sand City.

Deadline for submissions is **September 1, 2020**. Interested applicants are also encouraged to schedule a site tour, and to learn more about the proposed West End Art Park, which will by appointment only.

#### A. BACKGROUND

The West End is home to the largest concentration of artists working in Sand City with artist and creative studios spread throughout. Our Artist are viewed as a vital asset to the city, and we are looking to expand opportunities to ensure that artists can continue to have a presence in Sand City as cost of living continues to rise throughout the Monterey Peninsula.

In May 2020, the City Council of Sand City adopted a public art policy to further support and provide procedures for the acquisition, removal and maintenance of public art in within the City.

#### B. SCOPE OF WORK

Applicants will oversee all aspects of the operations of the West End Artist Co-Op as further described below including programming to serve the artist tenants, non-tenant artists, and the general public. This is an annual lease and applicants should be an experienced non-profit organization.



## SCOPE OF WORK

Applicant(s) will oversee the following:

### *Artist selection:*

- Oversee the process for selecting new tenants for the West End Artist Co-Op as studios become available. The process of selecting artists should prioritize:
  - 1) Sand City Artist,
  - 2) Artists who are actively pursuing their career/practice,
  - 3) Artists with a demonstrated need for work space, over traditional notions of artistic excellence.

### *Programming:*

- Programming could include, but limited to:
  - 1) Monthly exhibitions of tenant artists
  - 2) Public programming in common spaces such as exhibitions of tenant and non-tenant artists, lectures, artist talks, multidisciplinary performances, and open studios
  - 3) Monthly event at the outdoor Art Park
  - 4) Hands-on arts workshops for the public taught by tenant and non-tenant artists
  - 5) Facilitate regular gatherings to build the Sand City art community
  - 6) Encourage collaboration with other West End artist and creatives

### *Accountability:*

- Meet annually with Sand City Art Committee to share goals, objectives, and deliverables for the year.
- Work closely with Sand City Art Committee to advocate for Sand City artist

## **C. EVALUATION CRITERIA AND SELCTION PROCESS**

Staff will review the proposals for completeness and to verify that both the applicant and the proposed respond to the requirements of this RFP. Proposals determined to be non-responsive will not be considered or evaluated. City staff and the Sand City Art Committee will review and evaluate all responsive proposals received by the due date based on the following criteria:

Evaluation Criteria (100 points maximum)

- Ties to the local art community (20 points max.).
- Experience in working with Public Agencies (15 points max.).
- Previous experience developing artist studio spaces (25 points max.).

- Property management experience (20 points max.).

At the discretion of City, they may contact references and industry sources, investigate previous related projects and current commitments, and take any other information into account in their evaluation of the responses. The City reserves the right to request clarification or additional information from respondents. Based on their evaluations, a “short list” of the highest scoring applicants will be prepared. The short-listed applicants may then be interviewed by the Sand City Art Committee, and ultimately a preferred applicant(s) will be selected.

The selected applicant(s) will be brought before the City Council as a staff recommendation for approval. The applicant will enter into a Lease Agreement with the City while negotiating the terms of an annual lease that will ensure that the West End Artist Co-Op remains affordable for artist.

Any agreements which may be entered into between the applicant(s) and the City, are subject to approval by the City Council.

#### **D. CONFLICTS**

In the interest of a fair, equitable selection process, applicants shall not have or obtain any prohibited conflicts of interest.

#### **E. LIABILITY AND INSURANCE REQUIREMENTS**

The selected applicant will be required to maintain General Liability, Worker’s Compensation, Automobile Liability, Professional Liability, and other form of insurance with firms authorized to do business in the State of California, during the duration of performance of activities pursuant to this RFP. Endorsements naming the City as additional insured and waiving rights of subrogation against City will be required. All policies, endorsements, certificates and/or binders shall be subject to approval by the City Attorney as to form, content, and appropriate coverage limits.



# Carroll Property

Example of creating ground floor retail, second floor parking, and third floor civic uses.



**AGENDA ITEM  
7C.**

**Comments by Council Members on  
Meetings and Item of Interest to Sand City**

**AGENDA ITEM  
7D.**

**Upcoming Meetings and Events**