



REGULAR MEETING

SAND CITY COUNCIL

AND

**SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY**

AGENDA

SAND CITY COUNCIL CHAMBERS

TUESDAY, FEBRUARY 16, 2016

5:30 P.M.

AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY

Regular Meeting – February 16, 2016
5:30 P.M.

CITY COUNCIL CHAMBERS
Sand City Hall, One Sylvan Park, Sand City, CA 93955

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **COMMUNICATIONS**

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

- A. Written
- B. Oral

5. **CONSENT CALENDAR**

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- A. Conditional Use Permits (CUP) and Coastal Development Permits (CDP) are subject to annual review by the City Council and City staff. Upon review of each of the following Use Permits, staff is recommending continued operation of the Use Permits to the City Council based on the finding that these uses are in compliance with their permits.

- (1) CUP #448, Mike Houser, (Shirt Printer), 542 #4 Ortiz Avenue
- (2) CUP #555, Peninsula Plumbing, (Contractor), 2 John Street A
- (3) CDP #07-01, Sato Racing, (Wholesale), 2-John Street
- (4) CDP #98-01, James Davi, (Contractor), 1815-C Contra Costa Street
- (5) CUP 558, Veggies Produce (Storage), 591 Redwood Avenue

Copies of Sand City agendas and background reports are available at the City Hall, City of Sand City

- (6) CUP #241, Automotive Specialist, (Auto repair), 475-A Olympia Avenue
- (7) CUP #537, Mark Cristofalo & Co., (Design studio), 691 Ortiz Avenue

- B. Approval of February 2, 2016 Council Meeting Minutes
- C. Acceptance of Police Department Monthly Activity Report, January 2016
- D. Acceptance of Public Works Monthly Report, January 2016
- E. Acceptance of Public Safety Committee Meeting Minutes, November 11, 2015
- F. Acceptance of Budget/Personnel Committee Meeting Minutes, December 19, 2015
- G. Approval of City RESOLUTION Authorizing the City Administrator to Enter into an Agreement between the Transportation Agency for Monterey County (TAMC) and the City of Sand City for the Allocation of Funding
- H. Approval of City Donations/Contributions
 - 1) 49th Annual Monterey Scottish Games & Celtic Festival - \$500
 - 2) Commission on the Status of Women - \$150
- I. Acceptance of City/Successor Agency Monthly Financial Report, December, 2015

6. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

7. OLD BUSINESS

- A. Progress report on Public Works projects, South of Tioga Redevelopment project, Coastal projects, and other Sand City community programs by City Engineer/Community Development Director/City Administrator.

8. NEW BUSINESS

- A. Comments by Council Members on Meetings and Items of interest to Sand City
- B. Upcoming Meetings/Events

9. CLOSED SESSION

- A. City Council /Agency Board to adjourn to Closed Session:
 - 1) To confer with Legal Counsel regarding pending litigation in accordance with Government Code Section 54956.9(d)(1):
 - a) *Monterey Peninsula Water Management v. State Water Resources*

- Control Board (No. M102101), and related cases
b) Seaside v. Sand City (No. M120996) and related cross action
c) Seaside v. Sand City (King Ventures) (No. M126354)

- B. Re-adourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act

10. **ADJOURNMENT**

Next Scheduled Council Meeting:
Tuesday, March 1, 2016
5:30 P.M.
Sand City Council Chambers
1 Sylvan Park, Sand City

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

The current Sand City agenda is available in PDF format on our website at:
www.sandcity.org/agenda

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 20, or give your written request to the City Clerk at One Sylvan Park, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

AGENDA ITEM

5B

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – February 2, 2016
5:30 P.M.
CITY COUNCIL CHAMBERS

Mayor Pendergrass opened the meeting at 5:30 p.m.

The invocation was led by Reverend Carl Kelleher.

The Pledge of Allegiance was led by Police Chief Brian Ferrante.

Present: Council Member Blackwelder
Council Member Carbone {excused absence}
Council Member Hubler
Council Member Kruper
Mayor Pendergrass

Staff: Todd Bodem, City Administrator
Jim Heisinger, City Attorney
Leon Gomez, City Engineer
Brian Ferrante, Police Chief
Charles Pooler, Associate Planner
Connie Horca, Deputy City Clerk

AGENDA ITEM 4, COMMUNICATIONS

A. There was no written communication distributed to the Council.

B. Oral

5:32 p.m. Floor opened for Public Comment.

There was no comment from the Public.

5:32 p.m. Floor closed to Public Comment.

AGENDA ITEM 5, CONSENT CALENDAR

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- A. There was no discussion of the January 19, 2016 Sand City Council Meeting Minutes.
- B. There was no discussion of the City/Successor Agency Monthly Financial Report, November, 2015.
- C. There was no discussion of the City **Resolution** authorizing and directing the City Administrator to Enter into a Right of Entry Permit Agreement with the State of California Department of Parks and Recreation allowing Public Access and Maintenance Over, On, and Through Those Portions of the Bay Avenue Coastal Access Project Improvements that reside on the Lands of the State of California.
- D. There was no discussion of the City **Resolution** confirming Members of the Sand City Arts Committee and New Appointment of Joseph Hubbs to the Sand City Arts Committee.
- E. There was no discussion of the City **Resolution** taking a Stand Against Human Trafficking in the Bay Area prior to the 2016 Super Bowl and Beyond.
- F. There was no discussion of the City **Resolution** adopting the 2015 Updated County of Monterey Multi-Jurisdictional Hazard Mitigation Plan as required by the Federal Emergency Management Agency (FEMA).

Council Member Hubler commented on changes to Agenda Item 5D indicating that Joseph Hubbs is not a Sand City resident and to remove that from the Resolution.

Motion to approve the Consent Calendar items 5A-C, 5E-F with changes to item 5D was made by Council Member Kruper, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Hubler, Kruper, Pendergrass. NOES: None. ABSENT: Council Member Carbone. ABSTAIN: None. Motion carried.

AGENDA ITEM 6, CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

There were no items pulled from the Consent Calendar.

AGENDA ITEM 7, PUBLIC HEARINGS

- A. **SECOND READING: Ordinance of the City of Sand City Adopting and Adding Chapter 6.10 to the Sand City Municipal Code requiring Proper Disposal of Pet Solid Waste**

City Administrator Todd Bodem commented that the first reading of the ordinance requiring proper disposal of pet solid waste was approved and

thoroughly discussed at the January 19, 2016 Council meeting. Staff recommends the Council adopt the second reading of the attached ordinance.

5:35 p.m. Floor opened for Public Comment.

There was no comment from the Public.

5:35 p.m. Floor closed to Public Comment.

Council Member Kruper commended the Chief and Public Works department for the good selection of signage that was placed at the Independent.

Motion to approve the Second Reading of the **Ordinance** by title, of the City of Sand City adopting and adding Chapter 6.10 to the Sand City Municipal Code requiring Proper Disposal of Pet Solid Waste was made by Council Member Hubler, seconded by Council Member Blackwelder. Roll Call Vote AYES: Council Members Blackwelder, Hubler, Kruper, Pendergrass. NOES: None. ABSENT: Council Member Carbone. ABSTAIN: None. Motion carried.

AGENDA ITEM 8, OLD BUSINESS

A. Progress report on Public Works projects, South of Tioga Redevelopment project, Coastal projects, and other Sand City community programs by City Engineer/Community Development Director/City Administrator

City Engineer Leon Gomez reported that an illicit discharge was reported by Public Works staff from a Seaside business on Olympia. The discharge originated from wastewater of spa and related equipment from Spa's by the Bay. A requisite discharge form and photos were taken. The City of Seaside responded with a letter of violation requiring a response from the business owner. A file has been created in regard to the issue.

There was Council discussion regarding the inlet at Monterey Bay Gymnastics, confirmation that it is not connected to the outfall, and where the water travels to and discharged from the street.

The right of entry (ROE) permit for the Bay Avenue coastal access area was received from State Parks indicating that the original permit had expired. The ROE requires renewal every 5 years per the permit conditions. State Parks indicated that they may waive the \$2,500 processing fee this year subject to review and approval by senior management staff. A surveyor will be conducting a street survey of Hickory and Dias for the street improvement project sometime next week. Once the survey is completed a design and layout can be planned. A meeting was held at the Cal-Am offices to receive updates with regard to the desalination plant. A list of action items was also discussed.

Mayor Pendergrass commented on the proximity of the brine discharge pipe to the wells, and his conversation with Paul Scinto of the Monterey Regional Water Pollution Control Agency regarding the desalination plants inoperability.

Mr. Gomez continued that EMC Planning Group will conduct a biological resource survey of potential locations for the wells. There is a possibility that one or two wells may be placed at the end of Bay Avenue and Sand Dunes Drive. The City Administrator added that the Tioga wells modeling is not good, in unsatisfactory shape, and the idea of working with those wells has been abandoned. An analysis indicated that the Bay Avenue wells may have a more positive outcome. Staff is looking at working with multiple approaches to future sustainable water.

In response to Mayor Pendergrass' inquiry regarding the grading at the bike path, Chief Ferrante responded that the Public Works crew had spent the last two days cleaning yards of sand. Any planting would not deter the sand from traveling over the dunes, and covering the bike path and streets. Planting would also create additional habitat for endangered species, and may obstruct the City from mitigating any sand within the area. In order to perform the grading to avoid the volume of sand coming in, it would cost approximately \$500,000 dollars to complete the work. The Mayor requested that Staff conduct further research regarding the matter.

AGENDA ITEM 9, NEW BUSINESS

A. Comments by Council Members on Meetings and Items of interest to Sand City

Council Member Hubler reported on the activities of the Sand City Arts Committee and provided sample pages of the new website. He also reported on the one day show scheduled for March 19, 2016 to be held at the Independent presenting portraits of the artist. An art sale is planning to be held in the spring, as well as a Juried Art Show that will coincide with the West End Celebration.

Council Member Kruper reported that the Monterey County Convention and Visitors Bureau (MCCVB) has now published the official visitors guide. He also commented on committee meeting minutes that should be included as part of the city council agenda packets, and provided clarification to the Council regarding sponsorship and contribution opportunities available to various organizations.

Council Member Blackwelder commended Chief Ferrante on a job well done regarding the City Hall remodel.

B. Upcoming Meetings/Events

There were no RSVP's from the Council. Mayor Pendergrass reminded

the Council of the upcoming Monterey County Business Council's upcoming gala. Sand City will be receiving an award for the West End District in the Creative Arts recipient category.

AGENDA ITEM 10, CLOSED SESSION

The City Attorney deemed that there was no need for closed session.

AGENDA ITEM 11, ADJOURNMENT

Motion to adjourn the City Council meeting was made by Council Member Blackwelder seconded by Council Member Kruper, to the next regularly scheduled Council meeting on Tuesday, February 16, 2016 at 5:30 p.m. There was consensus of the Council to adjourn the meeting at 6:10 p.m.

Connie Horca, Deputy City Clerk

AGENDA ITEM

5C

SAND CITY POLICE DEPARTMENT

MONTHLY REPORT

Date: February 16, 2016
 To: The Honorable Mayor and City Council Members
 From: Brian Ferrante, Chief of Police
 Subject: Police activity for the month of **January 2016**

This report presents a condensed overview of the Sand City Police Department's operational and administrative activities. It is an approximate analysis and not conclusive.

CRIMINAL OFFENSES REPORTED

	THIS MONTH	LAST MONTH	YEAR TO DATE	LAST YEAR TO DATE
Homicide	0	0	0	0
Rape	0	1	0	0
Robbery	1	0	1	0
Assault/Battery	0	0	0	0
Battery (spousal)	0	0	0	0
Burglary (commercial)	1	0	1	0
Burglary (residential)	0	0	0	0
Burglary (vehicle)	0	0	0	2
Theft (petty)	10	10	10	6
Theft (grand)	4	1	4	1
Theft (vehicle)	1	0	1	1
Vandalism	0	1	0	1
Arson	0	0	0	0
Forgery/Counterfeiting	0	1	0	0
Fraud/Embezzlement	2	5	2	4
Health/Safety Viol.	3	4	3	0
Business/Prof.	0	0	0	1

ARRESTS

	THIS MONTH	LAST MONTH	YEAR TO DATE	LAST YEAR TO DATE
Adult Felony	1	2	1	1
Adult Misdemeanor	7	5	7	6
Juvenile Felony	0	0	0	0
Juvenile Misdemeanor	0	1	0	1
Warrants	4	4	4	2
Drunk Driving	0	0	0	0

CITATIONS

	THIS MONTH	LAST MONTH	YEAR TO DATE	LAST YEAR TO DATE
Traffic Violations	18	9	18	13
Parking Violations	7	5	7	25
Sand City Muni Code	0	2	0	4
Warrants	4	3	4	1

TRAFFIC ACCIDENTS

	THIS MONTH	LAST MONTH	YEAR TO DATE	LAST YEAR TO DATE
Non-Injury	8	4	8	8
Injury	0	1	0	1
Fatal	0	0	0	0
Hit/Run (property damage)	0	2	0	0

	THIS MONTH	LAST MONTH	YEAR TO DATE	LAST YEAR TO DATE
MISCELLANEOUS CALLS FOR SERVICE				
Alarms (commercial)	8	4	8	6
Security checks (comm)	4	4	4	7
Security/welfare checks	17	17	17	14
Animal Complaints	5	5	5	3
Suicide(attempted)	1	1	1	0
Suicide(completed)	0	0	0	0
Vehicle (tow/abatement)	3	3	3	3
Medical Emergencies	11	8	11	14
Fire Emergencies	5	3	5	4
Civil/Peace Disturbances	25	22	25	38

Peace disturbances: Includes complaints of transients, family, landlord/tenant, neighbor and customer disputes.

ALL OTHER CALLS FOR SERVICE

Complaint initiated	25	31	25	62
Officer initiated	153	129	153	136

AGENDA ITEM

5D

Public works
Monthly Activity Report
January 2016


This report is to inform you of the activities and projects being accomplished by the Sand City Public Works Department.

Routine Public Works Functions:

- Clean City Hall offices, kitchen and bathrooms.
- Check city for any needed repairs.
- Blow leaves and debris from City Hall and Park. Keep park bathroom clean.
- Remove weeds around City Hall and Park.
- Supervise Hope Crew to maintain city streets.
- City vehicle maintenance. (Gassing up city vehicles, washed, and frequent oil changes)
- Water plants inside City Hall.
- Set up Council Chambers for meetings.
- Take recyclables to the recycle center.
- Check the city for homeless encampments and loose shopping carts.
- Fill out Daily reports and a monthly report.
- Open and lock up the corporation yard at the end of the day and turn on the back porch light.
- Better Management Practices. (keeping our eyes open for illicit discharges or any waste going into the storm drains)
- Blowing the bike paths and emptying the trash cans citywide.
- Watering the trees citywide.
- Send the well readings to the City Engineer.

Special Public Works Functions:

- Moved stuff out of the Council chambers for a council meeting.
- Removed the Christmas tree inside City Hall and put away in storage.

 2-8-16

- Took down all the Christmas decorations outside City Hall, the Police Department and the Council chambers and put them away in storage.
- Moved more boxes out of the Council chambers and put paper away in the cabinets in the break room.
- Removed all the trash of the Council chambers and put it in the dump truck.
- Sent the city engineer the street sweeping log for the month.
- Brought sandbags to First Interstate.
- Charged all the batteries for the hand tools.
- Changed the light bulbs between the men's and women's bathrooms.
- Helped Dave with RPMS with mounting the TV in the Police Department.
- Went to Home Depot and got outside mats for the Police Department.
- Replaced the flags at Monterey Road and brought the old ones to American Legion.
- Removed debris from the railroad tracks and loaded the dump truck.
- Brought a computer monitor to Dave and the corporation yard for the Police Department.
- Removed boxes behind the Police Department.
- Rented the towable lift from rental depot to take down the Christmas decorations on the roof, the Christmas tree decorations, and to replace the holiday banners citywide with the welcome to sand city banners.
- Put roof patch on the top of a Conex at the Corp. Yard because a vent was leaking.
- Replaced all the lights on Ortiz with the banner poles.
- Shoveled the sand off West Bay St. boardwalk.
- Brought a picture from the Corporation yard to the Police Department.
- Installed a soap dispenser at the Corporation yard bathroom.
- Brought all the banners to vapor cleaners to be cleaned.
- Brought a cabinet from storage and installed it for chuck and Connie's files.
- Removed the old lockers from the Police Department and disposed of them.
- Helped Dave install computer towers at the Police Department, cut some pieces of wood, and brought the printer from the Council chambers to the Police Department.
- Anchored in a shelf at the Police Department.
- Painted out graffiti on the upper Ridge.
- Fixed Nancy's broken tower mount at the Police Department.
- Removed boxes and consolidated things from the Council chambers to City Hall.
- Picked up garbage on West Bay that had bags of trash.
- Moved the coffee with the filters, condiments, etc. to the back room and put boxes behind the Diaz.
- Checked all the storm drains citywide because of hard rain.

- Picked up toilet seat cover dispensers and installed them in City Hall women's, men's bathroom, and the Police Department.
- Picked up a roof patch at Home Depot and patch the roof at the Corporation yard because of a big leak inside the kitchen.
- Shoveled sand on sand dunes drive and West Bay St.
- Topped off all the fluids on the street sweeper.
- Cleaned the booking window and frosted the glass at the Police Department.
- Hedged the curb line at Monterey Road for the street sweeper.
- Blew behind all the tree wells on Contra Costa.
- Moved boxes, printers, cleaned the desktops, and vacuumed in the Police Department room at the Corporation yard.
- Swept all the street citywide and had 2 dump loads then cleaned out the hopper.
- Called in 14 lights to PG&E because they are out citywide.
- Took all the spoils to the dump.
- Got a key at American lock for the Police Department.
- Ordered new safety vests at Fastenal for public works.
- Removed lockers from the Carol building, took the old lockers out at the Police Department, and installed the new lockers.
- Counted all the plants to replace in the tree wells that are dead, picked up new plants and installed them. Also we placed an order on 4 trees for tree wells on Bay, Contra Costa and Bay, and Orange Street.
- Weed eating at the Olympia corner.
- Picked up a pallet of 64 concrete bags at granite rock. Removed the rocks at the West bay boardwalk and rolled the boardwalk up to install all 64 bags to stop the sand from eroding when it rains. After they were installed we graded the area before setting the boardwalk down and put sand over the top of the rocks to hold down on the erosion.
- Swept the street citywide in got one load of spoils and cleaned out the hopper.
- Called the city engineer about a storm drain on Catalina and orange overflowing which is due to a dead storm drain.
- Called first alarm about the alarm at the Police Department.
- Met with American lock at City Hall about the Police Department trailer door.
- Met with critter getter at City Hall because of a skunk problem.
- Removed all the items in the break room at City Hall for the contractor to put on the countertop.
- Weed eated behind the upper Ridge bike path.
- Made a count on speed limit and checked by radar signs citywide that need to be replaced and looked for no parking signs for the chief.

- Weed eated on Olympia and Tioga and blew off the street.
- Checked on sign hardware at our yard.

AGENDA ITEM

5E

**MEETING OF THE
SAND CITY PUBLIC SAFETY COMMITTEE**

Tuesday, November 10, 2015
MINUTES

LOCATION: Sand City Hall
1 Sylvan Park
Sand City, CA

COMMENCEMENT: 10:30 AM

MEMBERS PRESENT: Todd Bodem
Todd Kruper
Jerry Blackwelder
Chief Ferrante
Linda Scholink

MEMBERS ABSENT: None

ALSO PRESENT: Leon Gomez, and Steve Wilson

AGENDA ITEM 1, CALL TO ORDER

The meeting was called to order by Chair Todd K. at 10:30 AM.

AGENDA ITEM 2, ROLL CALL

All members present.

AGENDA ITEM 3, COMMUNICATIONS

Todd K. opened the floor to public comments. None were taken.

AGENDA ITEM 4, OLD BUSINESS

A. Capital Projects on Hickory / Diaz

Leon Gomez gave a presentation on the different possible designs for the curb/gutter and repair of Hickory and Diaz Streets. Mr. Gomez provided the new map and spoke on the use of the pavers and how they would fulfill the water storage issues. Committee member Blackwelder asked about the cost and requested a comparison to other pavers. The Green Community label was discussed, and the committee agreed to stay on board and support the passive storm water pavers. Chief Ferrante questioned the turning area on Redwood Avenue as well as the integrity of the pavers. The Committee discussed the possibility of splitting the project. Mr. Bodem felt that it could be done in two budget cycles. The Committee agreed by consensus to recommend that Council pass this project to the Budget Committee.

B. Verbal Updates and Discussion of Previous tasks/priorities

1) Speed Survey

Chief Ferrante gave a presentation on the report by Hatch Mott MacDonald, the Consultants who created the survey. Brian agreed to the conclusions and suggested that the PSC advise the City Council to accept this survey and implement the changes. The Committee agreed by consensus, and will forward to the City Council.

2) Camping on land East of Highway 1

Following discussion by the Committee and a review of information provided by the Chief, the Committee by consensus, agreed to table this item and refer it back to the City Attorney.

3) City-wide emergency plan

No update.

4) Traffic Cameras

No update

5) Citywide Emergency Plan

No Update

6) No update.

AGENDA ITEM 5, NEW BUSINESS

A. Approval of October 16, 2015 Public Safety Committee Minutes.

Motion made by Todd B., seconded by Jerry. Motion passed on a unanimous vote 5-0

B. Reserve Officer Program

Chief Ferrante gave a review to the Committee of the strength of the current police force to date. His advice was to offer to interested parties support in completing the necessary training to become reserve officers.

C. Police Firearms Update.

Chief Ferrante brought the Committee up to date on conditions of the firearms for the city. He provided several suggestions on how to bring the equipment up to date. The committee agreed that this was important, and supported the Department moving forward with new equipment. Motion by Linda and seconded by Todd B. to move forward in the purchase of new equipment

D. Hire Temp Employee Plan

Chair Kruper requested that a local homeless person who has worked around the city be considered for employment. The Committee agreed that the Chief would look into the possibility.

E Infrastructure and Economic Development Funding Discussion

Mr. Bodem gave a review of work in progress that staff is addressing to bring more opportunities to the City. Committee member Blackwelder was supportive of the Vibrancy Plan proposed by EMC and was looking forward to the review of this document.

AGENDA ITEM 6, ADJOURNMENT

Meeting adjourned at 12:00 P.M. Motion made by Jerry, seconded by Chief Ferrante. Motion passed unanimously by a 5-0 vote. The next scheduled meeting will be determined.

Chairs Notes:

Due to the nature that the Public Safety Committee is a Standing Committee and is guided by "Roberts Rules of Order", any item to be discussed must be agendaized and posted by city staff.

Respectfully submitted,

Councilmember Todd Kruper
Chair

AGENDA ITEM

5F

MINUTES BUDGET/PERSONNEL COMMITTEE

Wednesday, December 9, 2015
11:30 A.M.
Sand City Council Chambers

AGENDA ITEM 1, CALL TO ORDER

The meeting was called to order at 11:31 a.m. by Committee Member Bodem.

AGENDA ITEM 2, ROLL CALL

Members Present: Chair Blackwelder
Vice Mayor Mary Ann Carbone
City Administrator Todd Bodem
Chief of Police Brian Ferrante
Administrative Services Director Linda Scholink

Guests: Therese Courtney, Hayashi Wayland
Mike Nolan, Hayashi Wayland

AGENDA ITEM 3, COMMUNICATIONS

There was no communication from the Public.

AGENDA ITEM 4, NEW BUSINESS

a) Approval of August 24, 2015 Budget/Personnel Committee Meeting Minutes

Motion to approve the August 24, 2015 Budget Personnel Committee meeting minutes was made by Chair Blackwelder, seconded by Committee Member Carbone. There was consensus of the Committee to approve the Budget/Personnel Committee meeting minutes of August 24, 2015.

b) Review of Sub-Committee Agenda Policy & Procedure

Board Member Bodem commented that the sub-committee agenda policy is included to establish a point of contact for sub-committee submission of agenda items. As outlined in the attached policy, all

year's), fund budgetary highlights and economic factors, and next year's budget.

Therese Courtney reported on the statement of net position that depicts full accrual of fixed assets, such as cash, receivables, loans due from the Successor Agency, and depreciable and non-depreciable capital assets totaling approximately \$29.6 million. The deferred outflow of resources (new category for pension obligations) includes the PERS contributions and deferred pension adjustments. Contributions made to pension liabilities is now accounted for within this category and have been determined since 2014. When contributions were made this year, it was accounted for and deferred annually. The City's total liabilities include accounts payable, developer fees received in advance, accrued liabilities, noncurrent liabilities due in one year, and those due in more than one year. The total net position reflects net investment in capital assets, restricted funds for streets and roads, and unrestricted funds, for a total of \$22,372,129. Ms. Courtney reported that the total general revenues include property, sales, transactions, utility user's, franchise and gas taxes. The fund balances reflect noncurrent receivables, committed funds towards OPEB funding, Tioga beach, contracts, and unassigned. She explained the reconciliation of revenues, expenditures, and changes in fund balances of governmental funds to the statement of activities. As reported on the net change in fund balances, the largest amount was reflected in the current year depreciation and OPEB costs. Once the City starts paying into its OPEB costs, the amount due will be reduced; however the total costs since the 2012 actuarial is approximately \$2.8M.

In response to Chair Blackwelder's question regarding the amount the City needs to pay in order to have no unfunded liabilities, Ms. Courtney replied that the outstanding amount is approximately \$8M-\$9M to pay off the old, and approximately \$1M per year to keep it current.

Ms. Courtney continued to report on the Pension Plan that shows the different formulas, plans, and actual contributions made in 2015 that cannot be recognized against the liabilities. The Committee discussed the advantages of being in a pooled CalPERS plan for cities that have less than 100 employees, effect (if any) of the Seaside lawsuit (page 37) to the former redevelopment agency, and GASB Statement 74 that would require the City's entire OPEB liabilities to be reported on financial statements

beginning after June 15, 2016. In conclusion Ms. Courtney reported that for the Year ended June 30, 2015 the City did well in staying within/below its budget. Committee member Scholink commented that the OPEB liability had always been there, it is now required to be reflected in the books, and the importance of paying down that liability.

Ms. Courtney and Mr. Nolan were excused from the meeting.

d) Review & Discussion of Budget for City Hall Improvements

Committee Member Ferrante reported that the attached memo identifies the several areas of City Hall in need of immediate improvement, such as the restrooms, hallway, police department interview room, and general office area. Two estimates were provided, one at \$44,000 and another at \$40,000. The work would entail the installation of new flooring, replacement of vanities, light fixtures for the men's & women's restrooms, and paint.

The Committee discussed the attached proposals and it was decided to go with the lowest bid provided.

Motion to approve the lowest bid for the Police Department/City Hall remodel was made by Committee Member Blackwelder, seconded by Committee Member Carbone. There was consensus of the Committee to approve the lowest bid for the remodel.

e) Discussion & Consideration of Succession Planning

The Committee agreed to move forward and work toward succession planning objectives.

AGENDA ITEM 5, OLD BUSINESS

a) Discussion & Consideration of Transient Occupancy Tax (TOT) Rate

Committee Member Bodem reported that the City's current transient occupancy tax (TOT) rate is 8%, which is relatively low compared to surrounding Peninsula cities that charge an average of 10%-11%. Under Chapter 3.24 of the City's Municipal Code, it allows the City Council to act by ordinance to increase the rate of transient occupancy tax charged in Sand City.

The Committee discussed the transient occupancy tax rate. Should the Council approve an increase to the TOT, possibly ½% may be allocated towards a habitat monitoring program, and a ½% towards a new City Hall. The Committee directed the City Administrator and Associate Planner to research the Monterey Bay Shores agreement for any environmental and/or habitat monitoring to safeguard the shores.

Committee Member Blackwelder motioned that a resolution be presented to the Council to increase the TOT rate to 11%. Vice Mayor Carbone seconded the motion. There was consensus of the Budget/Committee members to approve the motion.

b) Discussion of Hickory Street Improvements Project

The Committee discussed the proposed Hickory and Dias Street improvement projects. There is presently \$200,000 allocated in the budget for street improvements. The City engineer provided a probable estimated cost of approximately \$260,628 dollars for Hickory Street and \$254,094 for Dias Street. The Committee requested that the Hickory project go out to bid along with a request for proposal (RFP), and that the City Council be presented with the attached engineers estimates provided by Creegan & D'Angelo for their comments and proposed action. Committee Member Blackwelder requested that the City Administrator check with the City of Monterey whether they have used porous concrete and its cost effectiveness for long term use. The Committee expressed their desire that the street improvement projects be completed within the current fiscal year.

2:00 p.m. Committee Members Bodem and Ferrante were excused from the meeting.

AGENDA ITEM 6, PERSONNEL

a) Review of Evaluation Process

The Personnel Committee reviewed the evaluation process and procedures.

AGENDA ITEM 7, ADJOURNMENT

There was consensus of the Personnel Committee to adjourn the meeting at 2:30 p.m. to the next Budget/Personnel Committee meeting at a time and date to be determined.

Linda K. Scholink, Committee Secretary

AGENDA ITEM

5G

MEMO

To: Honorable Mayor and City Council Members
From: Todd Bodem, City Administrator
Date: February 10, 2016
Subject: Resolution Of The City Council Of Sand City Authorizing The City Administrator To Enter Into An Agreement Between The Transportation Agency For Monterey County (TAMC) And The City Of Sand City For The Allocation Of Funding

Background

The City of Sand City has approximately \$116,000 in funds designated for an overlay on California and Tioga Avenues through a Regional Surface Transportation Program (RSTP). The RSTP is a federal program that provides states and local jurisdictions with funding for highway improvements, street rehabilitation, and transportation enhancements. The Transportation Agency for Monterey County (TAMC) receives an annual apportionment of RSTP funding, passed through the State. TAMC has historically distributed RSTP funding through fair-share and competitive programs. Monterey County and the cities receive their fair-share allocation based on their urbanized populations.

Over the course of several months, Sand City Council members, the Public Safety Committee, and City staff provided input and direction to the City Engineer regarding priority Capital Improvement Projects (CIP) within the City. It was determined that the first priority is the Hickory Street Improvement project. The engineer's estimate of construction cost is \$260,039. The City can cover part of the project cost by reprogramming RSTP funds from the overlay of the California and Tioga Avenues project to the Hickory Street Improvement project. The California and Tioga Avenues project has been sitting idle for years, and staff feels the money can be better utilized to help pay for the Hickory Street Improvement project.

In order to utilize those RSTP funds, the City must first approve an agreement with TAMC in the disbursement and utilization of those funds. Once this agreement is approved and executed, the \$116,000 can be reprogrammed for the Hickory Street Improvement project; which according to TAMC staff meets the criteria within the program. TAMC's RSTP process is fairly straight forward. The City sends a brief letter to the TAMC Board requesting its fair share funds be reprogrammed towards a new project. However, the first step is to approve the agreement with TAMC; which would be in effect for a period of one (1) year. The City anticipates using these funds in this 2015-2016 Fiscal Year.

Recommendation

1. Approve a Resolution of the City Council of Sand City authorizing the City Administrator to enter into an agreement between TAMC and the City for the allocation of funding

2. Council consensus to authorize the City Administrator to send a letter to reprogram the funding from the California and Tioga Avenue overlay project to the Hickory Street Improvement Project

Attachments

1. Resolution Authorizing the City Administrator to enter into an agreement between the TAMC and Sand City

CITY OF SAND CITY

RESOLUTION SC ___, 2016

RESOLUTION OF THE CITY OF SAND CITY AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT BETWEEN THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC) AND THE CITY OF SAND CITY FOR THE ALLOCATION OF FUNDING

WHEREAS, the Transportation Agency for Monterey County (TAMC) is the State designated Regional Transportation Planning Agency for Monterey County; and

WHEREAS, according to the provisions of the Transportation Development Act, TAMC is tasked with administering the apportionment of the Local Transportation Fund (LTF) to the Cities, County, and Monterey-Salinas Transit; and

WHEREAS, TAMC entered into an agreement with the Department of Transportation (CalTrans) to assign a defined portion of its annual Regional Surface Transportation Program (RSTP) apportionment to CalTrans in exchange for state funds for specified fiscal year(s); and

WHEREAS, TAMC is authorized to use these exchanged funds (hereinafter RSTP Exchange Funds) to assist local agencies in the promotion of projects which qualify for RSTP funding; and

WHEREAS, TAMC Board approved the allocation of funds towards those projects listed in the Agreement (Exhibit A).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sand City hereby authorizes and directs the City Administrator to execute, on behalf of the City, the Agreement with the Transportation Agency for Monterey County for the Allocation of Funding approved by the Transportation Agency Board of Directors, attached hereto as Resolution Exhibit A, and incorporated herein by this reference.

PASSED AND ADOPTED by the City Council of Sand City on this ___ day of February, 2016 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

ATTEST:

David K. Pendergrass, Mayor

Linda K. Scholink, City Clerk

RESOLUTION EXHIBIT A

AGREEMENT BETWEEN THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY AND THE CITY OF SAND CITY FOR THE ALLOCATION OF FUNDING APPROVED BY THE TRANSPORTATION AGENCY BOARD OF DIRECTORS

This agreement is made on this ____ day of February, 2016 by and between the City of Sand City, a public body, hereinafter referred to as "Recipient," and the Transportation Agency for Monterey County, hereinafter referred to as "TAMC."

WHEREAS, the TAMC is the state-designated Regional Transportation Planning Agency for Monterey County; and

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, the TAMC has entered into a separate agreement with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual Regional Surface Transportation Program (RSTP) apportionment to Caltrans in exchange for state funds for specified fiscal year(s); and

WHEREAS, the TAMC is authorized to use these exchanged funds (hereinafter RSTP Exchange Funds) to assist local agencies to promote projects which otherwise qualify for RSTP funds; and

WHEREAS, as authorized by Chapter 2, Title 21, Rule 6640 of the Transportation Development Act, one of the duties of the TAMC is to administer the provisions of the Transportation Development Act in apportioning Local Transportation Funds (LTF) for the Transportation Development Act 2% (TDA 2%) program for bicycle and pedestrian projects pursuant to Article 3 of that law, and to the Cities, County, and Monterey-Salinas Transit;

WHEREAS, as authorized by the Joint Powers Agreement for the Monterey County Regional Development Impact Fee Agency, the TAMC is designated to administer and allocate regional development impact fee revenues (RDIF) to projects identified in the approved Strategic Expenditure Plan; and

WHEREAS, the TAMC Board has approved the allocation of funds toward the projects listed in Exhibit A; and

WHEREAS, it is contemplated by TAMC and the Recipient that the amount of funding and the projects designated in Exhibit A may change from time to time as set forth below; and

WHEREAS, the TAMC has requested the Monterey County Auditor-Controller to establish a separate fund for the Federal Apportionment Exchange Program and such a separate fund has been established.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. RULES FOR RSTP EXCHANGE FUNDS

- A. The TAMC agrees to allocate RSTP Exchange Funds paid by Caltrans under the Federal Apportionment Exchange Program only for projects as authorized under sections 133(b) and 133 (c) of Title 23, United States Code and Article XIX of the California State Constitution.
- B. The Recipient agrees to use RSTP Exchange Funds only for the RSTP Exchange eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

2. RULES FOR LTF

- A. The TAMC agrees to allocate LTF funds under the Transportation Development Act only for projects as authorized under the Transportation Development Act Section 99230.
- B. The Recipient agrees to use LTF funds only for LTF eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

3. RULES FOR TDA 2%

- A. The TAMC agrees to allocate TDA 2% funds under the Transportation Development Act only for projects as authorized under the Transportation Development Act Section 99234 Claims for Pedestrian and Bicycle Facilities.
- B. The Recipient agrees to use TDA 2% funds only for TDA 2% eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

4. RULES FOR RDIF

- A. The TAMC agrees to allocate RDIF funds under the Joint Powers Agreement only for projects as authorized by the TAMC Board of Directors in the approved Strategic Expenditure Plan.
- B. The Recipient agrees to use RDIF funds only for RDIF eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

5. ADMINISTRATIVE POLICIES

- A. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Master Agreement,

by means of approval by the TAMC Board of Directors of a revised Exhibit A, which shall be designated by a date and number (e.g., "Exhibit A-1 (DATE)").

- B. The Recipient agrees to submit an annual report to TAMC by April 30 describing the progress towards completion for all projects listed in Exhibit A.
- C. The Recipient agrees to mention TAMC's role in funding the project in any press releases or media events held by the Recipient to promote a funded project.
- D. The TAMC agrees to reimburse the Recipient within 30 days of receipt of a completed claim form (Exhibit B) from the Recipient.
- E. The Recipient agrees to cause the completion of the project(s) within three years from the date funds were awarded by the TAMC Board of Directors, as recorded in Exhibit A. Failure to complete the project(s) in a timely basis shall allow TAMC to refuse reimbursement and to reprogram such funds for other purposes.

6. COST PRINCIPLES

- A. Recipient agrees to comply with Office of Management and Budget Circular A-87, Cost Principles for State and Local Government, and 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
- B. Recipient agrees to:
 - (a) use Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., to determine the allowability of individual project cost items; and
 - (b) comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

Every sub-recipient receiving funds as a contractor or sub-contractor under this AGREEMENT shall comply with Federal administrative procedures in accordance with 49 CFR, Part 18, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

7. THIRD PARTY CONTRACTING

- A. Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
- B. Recipient agrees that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 10, below.
- C. In addition to the above, the pre-award requirements of third party contractor/consultants with Recipient shall be consistent with Local Program Procedures as published by Caltrans.

8. ACCOUNTING SYSTEM

Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate expenditures by line item. The accounting system of Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment claims.

9. RIGHT TO AUDIT

For the purpose of verifying that funds paid hereunder are properly accounted for and proceeds are expended in accordance with the terms of this agreement, the Recipient, its contractors and subcontractors each agrees to grant State of California and/or the TAMC auditors access to the Recipient's books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including but not limited to, the costs of administering those various contracts. All documents shall be made available for inspection by authorized Caltrans or the TAMC agents at any time during project development and for a four-year period from date of completion of project or one year after the audit is completed or waived by Caltrans, whichever is later.

10. TRAVEL AND SUBSISTENCE

Payments to Recipient for travel and subsistence expenses of Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then Recipient is responsible for the cost difference and any overpayments shall be reimbursed to the TAMC on demand.

11. PROJECT COMPLETION

Recipient agrees to provide to the TAMC a short report summarizing total project costs and milestones, including before and after photos of the project, for each project within sixty (60) days of completion.

12. GOVERNING LAWS. This Agreement shall be construed and enforced according to the laws of the State of California, and the parties hereby agree that the County of Monterey shall be the proper venue for any dispute arising hereunder.

13. CONFLICT OF INTEREST. Recipient warrants that it presently has no interest and shall not acquire any interest during the term of this Agreement, which would directly or indirectly conflict in any manner or to any degree with its full and complete performance of all services under this Agreement.

14. CONSTRUCTION OF AGREEMENT. The parties agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any exhibit or amendment. To that end, it is understood and agreed that this Agreement has been arrived at through negotiation, and that neither party is to be deemed the party which prepared this Agreement within the meaning of Civil Code Section 1654. Section and paragraph headings appearing herein are for convenience only and shall not be used to interpret the terms of this Agreement.

15. WAIVER. Any waiver of any term or condition hereof must be in writing. No such waiver shall be construed as a waiver of any other term or condition herein.

16. SUCCESSORS AND ASSIGNS. This Agreement and all rights, privileges, duties and obligations hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns and heirs.

17. TIME IS OF THE ESSENCE. The parties mutually acknowledge and agree that time is of the essence with respect to every provision hereof in which time is an element. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligation or act, nor shall any such extension create a precedent for any further or future extension.

18. EXECUTION OF AGREEMENT. Any individual executing this Agreement on behalf of an entity represents and warrants that he or she has the requisite authority to enter into this Agreement on behalf of such entity and to bind the entity to the terms and conditions hereof. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

19. ENTIRE AGREEMENT. This document, including all exhibits hereto, constitutes the entire agreement between the parties, and supersedes any and all prior written or oral negotiations and representations between the parties concerning all matters relating to the subject of this Agreement.

20. TERMINATION DATE. This Agreement shall remain in effect for a period of one (1) year from the date of this Agreement commencing February __, 2016 through February __, 2017.

IN WITNESS WHEREOF, TAMC and Recipient execute this Agreement as follows:

TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Debra L. Hale
Executive Director

Date

Recipient:
CITY OF Sand City

Todd Bodem, City Administrator

Date

Approved as to Form:

Kathryn Reimann
TAMC Counsel

Date

Jim Heisinger, City Attorney
City of Sand City

Date

Transportation Agency for Monterey County
 Local Agency Funding Allocation Agreement
 Exhibit A

City of Sand

Agency	Board Approval Date	Fund Expiration Date	Type	Project	Budget	Paid	Balance Outstanding
Sand	3/26/2014	3/26/2017	RSTP Fair Share	California Av, Sylvan-Tioga, overlay	\$ 112,004	\$	\$ 112,004
Sand	3/26/2014	3/26/2017	RSTP Fair Share	2014 Fair Share Reserve	\$ 4,402	\$	\$ 4,402
					\$ 116,407	\$	\$ 116,407

Last Revised: 9/24/2014

Approved by:


 Debra L. Hale, Executive Director

TRANSPORTATION AGENCY FOR
MONTEREY COUNTY (TAMC)
CLAIM FOR PAYMENT

55-B Plaza Circle
Salinas, CA 93901-2902
831-775-0903 Tel
831-775-0897 FAX

Claim For _____ Funds
From Fund _____

Dept.'s Control No.	_____ of _____			
Vendor Code	_____	_____	_____	_____
PV Number	_____	_____	_____	_____
MW Number	_____	_____	_____	_____

Description of Project or Purposes of Expenditures:

Check one to indicate use of funds:

- Street and Road Purposes
- Public Transit - Operating
- Public Transit - Capital
- 2% Bicycle and Pedestrian Account Purposes
- IS THIS THE FINAL CLAIM? ___yes ___no

Expended to date on this project:	FUND	ACCOUNT	AMOUNT
Less amount claimed to date on this project:			
Amount of this claim:			
If this is the final claim for this project, please submit a project completion certification and report with this invoice.			TOTAL CLAIM \$

SIGNATURE OF CLAIMANT _____

APPROVAL OF DEPARTMENT _____

APPROVAL OF AUDITOR _____

I certify that this claim is in accordance with applicable federal and state laws:

This claim is based on TAMC approved application and there are adequate funds available in claimant's account:

I certify that I have received all required documents for this claim and that the computations on the documentation and Claim are correct. This claim is approved for payment.

Signature, title of claimant _____ Date _____

TAMC Executive Director
Approved as stated hereon: _____ Date _____

TAMC Administrative Services Manager

JACK L. SKILLICORN, AUDITOR - CONTROLLER, By Deputy Auditor _____ Date _____

Procurement Checklist for Reimbursement

This form is required prior to approval of all claims for reimbursement.

Project Manager: _____ **Date:** _____

Project Description: _____

Cost/Price Estimate: \$ _____ (attach *Independent Cost Estimate*)

Method of Procurement:

- Competitive:
 - Request for Qualifications
 - Request for Proposals
 - Two-Step Process: RFQ then RFP
- Government Entity contract or purchase
- Sole Source: contract or amendment (circle one)

Procurement Result (circle one):

Single Project Contract On-Call Contract Pre-Qualified List Contract Amendment Task Order

Funding source(s) for this procurement: e.g. TCRP, RSTP etc.

- Local _____
- State _____
- Federal _____ *Note: must follow DBE procedures*

Firm Selected:

Council Approval Date: _____ **Start Date:** _____ **End Date:** _____

Signature of Claimant:

I certify that this claim is in accordance with applicable federal and state laws.

Signature, title of claimant Date

- Attachments: Independent Cost Estimate documentation Method of Procurement Documentation
 Sole Source Justification form (if applicable) Contract with Vendor Documentation

AGENDA ITEM

5H

Memo

To: City Council
From: Todd Bodem, City Administrator
Date: February 9, 2016
Subject: Review of City Contributions/Donations

Enclosed are requests from two organizations for support and contribution for Fiscal Year 2015-16. After reviewing these requests, the following donations are recommended:

- 49th Annual Monterey Scottish Games and Celtic Festival- \$500
- Commission on the Status of Women - \$150

If any Council member wants to discuss these requests or to propose a different contribution, then this item should be pulled from the consent calendar for discussion with the full Council.

The following finding is specified in the annual City/Successor Agency Budget: *"The Sand City Council finds that it is a valid public purpose and in the best interest of this small city to support and participate in various community programs and activities of the larger Monterey Peninsula area. This support includes not only the City's financial contributions outlined in the attached pages but also the active involvement/participation by council members, city staff, Sand City businesses and citizens. This is Sand City's pledge and commitment of support for the larger regional community in which it is an active and dedicated member".*



49th Annual Monterey Scottish Games & Celtic Festival *Sponsorship Opportunities*

The 49th Annual Monterey Scottish Games & Celtic Festival, presented by the Scottish Festival of the Monterey, will be held on our traditional first weekend in August -- August 6 and 7, 2016, and returns again to the beautiful Monterey County Fairgrounds. This outstanding community event allows families to experience the fascinating culture of Scotland and Ireland without leaving Monterey County! The Festival offers a wide array of special Celtic entertainment. Due to its success in recent years, we are offering our VIP Sponsors special logo placement on our Festival brochure that is used both in advance marketing and handed out to attendees free at the Festival!

Featuring fun activities for the entire family, the *Monterey Scottish Games & Celtic Festival* is a wonderful "feast for the senses" that includes authentic Celtic music, colorful Highland, Scottish & Irish dancing, athletic competitions such as the famous Caber Toss, massed pipe bands on parade, children's games, delicious food, great shopping, and much more. The Festival provides a positive culmination for many of our youth in terms of competition in the area of pipes and drums, athletics and Scottish Highland and Irish dancing. In addition, the *Monterey Scottish Games & Celtic Festival* also benefits many local charitable organizations, and has donated to Peninsula Outreach, Alliance on Aging, Monterey Schools, Meals on Wheels, Boy Scouts of America, and the Armed Forces Relief Fund. Attendance at the Festival is growing and this year's attendance is again expected to exceed 6,000 people.

Since we are printing our marketing brochures soon, your sponsorship decision soon will be much appreciated. Your generous sponsorship of the *Monterey Scottish Games & Celtic Festival* will reach your target market of people, both locals and visitors, who spend money with local businesses. You will also be supporting an outstanding community event that benefits important non-profit causes in Monterey County (See the festival website www.montereyscotgames.com for more information.)

49th Annual Monterey Scottish Games & Celtic Festival
Sponsorship Opportunities

There are three levels of VIP sponsorship available:

Braveheart (\$2000 contribution)
Riverdance (\$1000 contribution)
Brigadoon (\$500 contribution)

These levels and their benefits are described below. We ask you to review them and sponsor this popular event that benefits our entire community. Please let us know at which level you can support the 49th Annual Monterey Scottish Games & Celtic Festival.

Thank you for your time and consideration. We look forward to talking with you soon.

Sincerely,

Wendy Brickman
Phone: (831) 633-4444
Email: brickman@brickmanmarketing.com

49th Annual Monterey Scottish Games & Celtic Festival

BRAVEHEART LEVEL

\$2000

BENEFITS OF SPONSORSHIP

- **Recognition as The Official Sponsor of a choice of the Highland dancing events, or pipe band competitions, or athletic events.**
- **Display of two of your company's banners at a prominent site on the main Festival field.**
- **A logo mention in the special Festival Brochure given to attendees at the Festival and used for advance marketing.**
- **Two VIP packages which will include invitations for four to be our special guests at the VIP luncheon on Saturday, August 6, 2016, including VIP parking.**
- **10 one-day tickets to the Festival.**
- **Introduction of a company representative at the opening ceremonies of the Festival on Saturday, August 6, 2016.**
- **A "Sponsored by" acknowledgment, prominently displayed in all literature, brochures, eblasts, and press releases.**
- **Mentions on our Scottish Festival Facebook page.**
- **Internet Listing on our web site: www.MontereyScotGames.com for the 2016 Festival including your logo. We will include a special listing of our Sponsors.**
- **A listing in our "thank you" ad after the Festival.**

49th Annual Monterey Scottish Games & Celtic Festival

RIVERDANCE LEVEL

\$1000

BENEFITS OF SPONSORSHIP

- Recognition as The Official Sponsor of a choice of the highland dancing events, or pipe band competitions, or athletic events.
- Display of one of your company's banners at a prominent site on the main Festival field.
- A logo mention in the special Festival Brochure given to attendees at the Festival and also used for advance marketing.
- A VIP package which will include invitations for two to be our special guests at the VIP luncheon on Saturday, August 6, 2016, including VIP parking.
- 6 one-day tickets to the Festival.
- Introduction of a company representative at the opening ceremonies of the Festival/Games on Saturday, August 6, 2016.
- Opportunity to speak and present trophies/medals at the award ceremonies.
- A "Sponsored by" acknowledgment, prominently displayed in all literature, brochures, flyers, eblasts, and press releases.
- Mentions on our Scottish Festival Facebook page.
- Internet Listing on our web site: www.MontereyScotGames.com for the 2016 Festival including your logo. We will include a special listing of our Sponsors.
- A listing in our "thank you" ad after the Festival

49th Annual Monterey Scottish Games & Celtic Festival

BRIGADOON LEVEL

\$500

BENEFITS OF SPONSORSHIP

- **A logo mention in the special Festival Brochure given to attendees at the Festival and also used for advance marketing.**
- **A VIP package which will include invitations for two to be our special guests at the VIP luncheon on Saturday, August 6, 2016 including VIP parking.**
- **4 one-day tickets to the Festival**
- **Introduction of a company representative at the opening ceremonies of the Festival/Games on Saturday**
- **A “Sponsored by” acknowledgment, prominently displayed in all literature, brochures, flyers, eblasts, and press releases.**
- **Mentions on our Scottish Festival Facebook page.**
- **Internet Listing on our web site: www.MontereyScotGames.com for the 2016 Festival including your logo. We will include a special listing of our Sponsors.**
- **A listing in our “thank you” ad after the Festival.**



Website Sponsorship

For a fee of only \$150, we will add the URL of your company to the Scottish links pages popular website: www.montereyscotgames.com

The link will be added on our new Scottish Links page:
<http://www.montereyscotgames.com/formload.php?name=links.html>

The 49th Annual Monterey Scottish Games & Celtic Festival

August 6 and 7, 2016

Sponsorship Opportunities

YES! I would like to become a sponsor of the 49th Annual Monterey Scottish Games & Celtic Festival and support our community!

_____ Level \$ _____ Contribution

Company Name _____

Contact Person _____

Address _____

City State Zip _____

Telephone _____

Email _____

Enclosed is my payment sum of _____

For more information and to reserve your sponsorship, please contact:
Wendy Brickman, Brickman Marketing
Phone: (831) 633-4444 Fax: (831) 633-4499.
E-mail: brickman@brickmanmarketing.com.

*Please make your check payable to: Monterey Scottish Games, and mail to:
Wendy Brickman, Brickman Marketing, 395 Del Monte Center, #250,
Monterey, CA 93940. Please email your logo to wendybrickman@gmail.com.
High resolution original Illustrator eps files preferred. Thank you!*



COMMISSION ON THE STATUS OF WOMEN
1000 South Main Street, Suite 301
Salinas, CA 93901
Phone: (831) 755-4499
Fax: (831) 755-8477
montereycountycsw@gmail.com
www.co.monterey.ca.us/csw

Yolanda Cervantes – Chair
Karen Araujo, Commissioner
Molly Evans, Commissioner

Sarah Guzman, Treasurer
Renee Hammonds, Commissioner
Aranyani Azevedo-Vice Chair

Molly Doty, Commissioner
Lauren DaSilva, Secretary

City Hall
1 Sylvan Park
Sand City CA 93955

RECEIVED

JAN 25 2016

CITY OF SAND CITY

Dear: Mayor Pendergrass,

The Commission on the Status of Women has been in existence since 1974 working to improve the quality of life for women of Monterey County. To this end, the Commission is an advocate for residents of Monterey County on matters that particularly affect women. These include workplace issues such as equal pay and opportunity as well as sexual harassment and discrimination. Commissioners also work to address concerns of domestic violence and homelessness for women. We are also committed to advocate for affordable and quality childcare, education, and housing recognizing the impact these have on women. The Commission meets on a monthly basis to discuss the most pressing issues facing women in Monterey County so that a strategic plan can be developed to implement the most effective methods of addressing these issues.

The Commission is fiscally independent and funded through fundraising efforts and donations throughout the year. Today we are seeking your sponsorship for our Annual Outstanding Women's Event. Your generous contributions will help honor Monterey County Women who are selected through a nomination process for their remarkable volunteer work to improve the quality of lives in their respective communities. Our goal is to award ten women with each Monterey County District represented. The stories of how each woman contributed their time, skills and energy to their community will be publicly announced in our local media outlets as well during our Annual Outstanding Women's Event which occurs March 20, 2016.

Your tax deductible donation will be noted on the event's program. **Tax ID 77-035711.** We invite you to visit our website www.co.monterey.ca.us/csw.

Thank you for your time and consideration.

In service,

Yolanda Cervantes, Chair
Commission on the Status of Women
831-512-3239
Yolanda.c.cervantes@gmail.com



AGENDA ITEM

5I

INTER

MEMORANDUM

OFFICE

To: City Council/Agency Board Members

From: Director of Administrative Services

Subject: Financial Reports

Date: February 11, 2016

Jenda

Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of December 2015.

A. City of Sand City Reports

1. Balance Sheet Report for December 2015.
2. Revenue received in the month of December 2015-Total \$ 766,339.93
(This total includes transfers).
Month End Cash Register Activity Report for December 2015.
3. Expenditures paid for in the month of December 2015-Total \$ 192,721.98
Month End December 2015 Accounts Payable Report
This shows all City Expenditures (excluding employee payroll)
The Payroll figure listed below includes the Councils stipends.
Payroll \$ 127,963.02
Payout end of Year - \$102,663.94
Payroll taxes \$ 91,445.10
4. Current City Balances as of December 30, 2015
Total \$ 6,016,353.58 - restricted & unrestricted
(Includes, Rabobank Bank and Local Agency Investment Fund, (LAIF).
5. The City also has \$992,000 in CD's ranging from 6 months to 3 years.

B. Sand City Successor Agency for the former Redevelopment Agency Reports

1. Balance Sheet Report for December 2015
2. Revenue received in the month of December-Total \$ 429,218.99
Month End Cash Register Activity Report for December 2015
3. Expenditures paid for in the month of December - \$ 58,664.514
Month End Accounts Payable Activity Report for December 2015.

4. Current Successor Agency Balances December 31, 2015
Total \$ 1,638,545.24 - restricted and unrestricted (Includes Rabobank and Bond CD's).
- In addition to the City and Successor Agency balances, there is a total of
- \$ 818,832.21 being held in reserve for the 2008 Tax and Tax Exempt bonds.

NOTES TO THE FINANCIAL REPORT

Special City Notes for December 2015

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of December 2015 are listed below.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
2/11/15	19120	County of Monterey	\$ 8,333.33	COPS Grant
12/21/15	19139	County of Monterey	\$166,392.05	Property taxes
12/30/15	19145	State of California	\$195,028.08	Sales tax received
12/30/15	19146	State of California	\$175,111.96	Transaction tax

Transfers

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
12/14/15	19122	LAIF	\$100,000.00	Transfer to City Checking
12/30/15	19148	LAIF	\$100,000.00	Transfer to City Checking

Month End Cash Disbursement Report - Special or Major Expenses for the Month of December 2015 are explained below.

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
28908	Monterey Peninsula Engineering	\$ 9,975.00	Playa Ave. Street Repair
28924	Best, Best & Krieger	\$14,823.01	Nov. Potential Litigation
28926	Creegan & D'Angelo	\$16,930.00	Nov. Engineering Services

Successor Agency Notes for December 2015

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of December 2015 are listed below. There were no special receipts this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
12/29/15	218	County of Monterey	\$ 429,132.00	ROPS 15-16B- Jan-June 2016

Transfers

There were no transfers this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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Month End Cash Disbursement Report-Special or Major Expense for the Month of December 2015 is explained below.

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
12/31/15	City of Sand City	\$ 58,428.24	2 nd quarter Admin expenses FY 15-16

If you have any questions or concerns regarding the above reports, please let me know before the Council meeting.

Sand City

REPORT.: 12/31/15
 RUN....: 12/31/15
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: December 31, 2015

Fiscal (06-16)

Assets			Acct ID

Cash Clearing Checking Account	432,209.46	99	1001
General Fund CITY- OPEB POTENTIAL FUNDING	1,141,560.43	10	1004
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	3,166,021.53	10	1008
General Fund Fair market value adjustments	1,012.00	10	1009
General Fund Investment CD	164,562.16	10	1020
General Fund Sallie Mae Bank CD 6 months	249,000.00	10	1080
General Fund Apple Bank CD 1 Year	248,000.00	10	1081
General Fund Compass Bank Cd -2 Year	248,000.00	10	1082
General Fund Capital One Bank CD 3 Year	247,000.00	10	1083
General Fund Cash Balance	404,623.14	10	1099
Gas Tax - 2105 Cash Balance	24,155.76	31	1099
Traffic Safety Cash Balance	3,430.44	35	1099
Cash Clearing Cash Balance	-432,209.46	99	1099
Gas Tax - 2105 Accounts Receivable	432.38	31	1101
General Fund PROPERTY TAX RECEIVABLE	3,468.69	10	1103
General Fund SERAF RECEIVABLE	685,052.00	10	1112
General Fund Sales Tax Receivable	131,267.79	10	1115
General Fund TRANSACTION TAX RECEIVABLE	16,660.12	10	1116
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AGENCY/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	2,524,413.64	70	1280
Gen. Fixed Asst Land	1,005,871.95	60	1290
Gen. Fixed Asst Land Improvements	454,007.19	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	598,292.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,477,897.16	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,359,774.30	60	1297
Gen. Fixed Asst CITY HALL	172,866.41	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	4,476,511.45	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-5,822,616.53	60	1300
----->			
Total of Assets	31,000,159.46		31,000,159.46
			=====

Liabilities			Acct ID

General Fund STRONG MOTION	165.14	10	2010
General Fund SB1473-COUNTY PERMIT ASSESSMEN	26.00	10	2012
General LTD Act Compensated Absences	522,086.55	70	2020
General LTD Act NET OPEB OBLIGATION	2,934,044.00	70	2025

REPORT.: 12/31/15
 RUN....: 12/31/15
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 002
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: December 31, 2015 Fiscal (06-16)

Liabilities			Acct ID

General Fund DEFERRED REVENUE	46,929.39	10	2050
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund BUNGALOW'S DEPOSIT EAST DUNES	15,700.00	10	2058
General LTD Act capital lease-2 fords f350's	29,315.48	70	2070
General LTD Act STREET SWEEPER-CAPTIAL LEASE	94,198.15	70	2071
General Fund State Mandated CASP Fee	7.50	10	2115
General Fund Health Insurance	24,618.20	10	2150
General Fund Dental/Vision	141.28	10	2160
General Fund POLICE ASSOC. DUES	350.00	10	2180
General Fund PEPRA RETIREMENT %	2,022.36	10	2191
General Fund AFLAC PRE TAX	341.97	10	2195
General Fund AFLAX-AFTER TAX	-124.90	10	2196
General Fund PERS SURVIVOR BENEFIT	40.00	10	2197

Total of Liabilities ---->	4,444,627.54		

FUND Balances			Acct ID

General Fund Unappropriated Fund Balance	16,308,589.51	10	3400
Property Tax - 2105 Unappropriated Fund Balance	18,259.53	31	3400
Traffic Safety Unappropriated Fund Balance	2,757.97	35	3400
Gen. Fixed Asst Unappropriated Fund Balance	-1,292,921.97	60	3400
General LTD Act Unappropriated Fund Balance	-1,055,230.54	70	3400
Gen. Fixed Asst Investment in Fixed Assets	12,907,288.50	60	3600
Gen. Fixed Asst CAPITAL LEASE	189,797.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	-953,008.49		

Total of FUND Balances ---->	26,555,531.92		31,000,159.46
			=====

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L	Posting	Amt	Paid
000	12-15	12/03/15	19115	C	Mis	PAR02		SAND CITY PARKING NSF CHECK - PARKING VIOLATION #6640 Receipt Date: 12/03/15 JENNIFER JONES Issued..: T0 (DEVON) Dec 03 2015 04:00 pm Devon Lazzarino	Db:	99 1001	-50.00	
								Day 12/03/15 Total ---->			-50.00	
	12/04/15		19105	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SA1500357 Receipt Date: 12/04/15 Paid by: CYNTHIA RODRIGUEZ Issued..: T0 (DEVON) Dec 04 2015 09:20 am Devon Lazzarino	Db:	99 1001	10.00	
								Cr: 10 4560 08				
			19106	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #6351 Receipt Date: 12/04/15 Paid by: SALLY MORRIS Issued..: T0 (DEVON) Dec 04 2015 09:20 am Devon Lazzarino	Db:	99 1001	40.00	
								Cr: 10 4221 08				
			19107	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SA1500357 Receipt Date: 12/04/15 Paid by: LEXIS NEXIS Issued..: T0 (DEVON) Dec 04 2015 09:20 am Devon Lazzarino	Db:	99 1001	10.00	
								Cr: 10 4560 08				
			19108	C	Mis	REN01		RENTAL INCOME DECEMBER 2015 CELL TOWER RENT Receipt Date: 12/04/15 Paid by: CROWN CASTLE Issued..: T0 (DEVON) Dec 04 2015 09:20 am Devon Lazzarino	Db:	99 1001	1246.35	
								Cr: 10 4740 00				
			19109	C	Mis	WT01		BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 12/04/15 Paid by: LEXIS NEXIS Issued..: T0 (DEVON) Dec 04 2015 09:20 am Devon Lazzarino	Db:	99 1001	150.00	
					Mis	CAS70		BUSINESS LICENSE CASP FEE 70% NEW BUSINESS LICENSE Receipt Date: 12/04/15 Paid by: LEXIS NEXIS Issued..: T0 (DEVON) Dec 04 2015 09:20 am Devon Lazzarino	Db:	99 1001	.70	
					Mis	CAS30		BUSINESS LICENSE CASP FEE 30% NEW BUSINESS LICENSE Receipt Date: 12/04/15 Paid by: CRAFT ARTISAN PIZZA Issued..: T0 (DEVON) Dec 04 2015 09:21 am Devon Lazzarino	Db:	99 1001	.30	
								Cr: 10 2115				
			19110	C	Mis	REIMB		REIMBURSEMENTS REFUND OVERPAYMENT OF WORK ON CHIEF'S CAR Receipt Date: 12/04/15 Paid by: LEHR AUTO ELECTRIC Issued..: T0 (DEVON) Dec 04 2015 09:21 am Devon Lazzarino	Db:	99 1001	767.67	
								Cr: 10 4732 00				
			19111	C	Mis	UUT		UTILITY USERS TAX OCTOBER 2015 UUT Receipt Date: 12/04/15 Paid by: P.G. & E. Issued..: T0 (DEVON) Dec 04 2015 09:22 am Devon Lazzarino	Db:	99 1001	12838.49	
								Cr: 10 4025 00				
								Day 12/04/15 Total ---->			15063.51	
	12/11/15		19117	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #6655 Receipt Date: 12/11/15 Paid by: RAVIT BAER Issued..: T0 (DEVON) Dec 11 2015 09:38 am Devon Lazzarino	Db:	99 1001	40.00	
								Cr: 10 4221 08				
			19118	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SA1500378 Receipt Date: 12/11/15 Paid by: LEXIS NEXIS Issued..: T0 (DEVON) Dec 11 2015 09:39 am Devon Lazzarino	Db:	99 1001	10.00	
								Cr: 10 4560 08				
			19119	C	Mis	VEH01		VEHICLE ABATEMENT 1ST QUARTER 15-16 VEHICLE ABATEMENT Receipt Date: 12/11/15 Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON) Dec 11 2015 09:39 am Devon Lazzarino	Db:	99 1001	40.78	
								Cr: 10 4225 08				
			19120	C	Mis	CLEEP		CLEEP GRANT OCTOBER 2015 COPS GRANT Receipt Date: 12/11/15 Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON) Dec 11 2015 09:39 am Devon Lazzarino	Db:	99 1001	8333.33	
								Cr: 10 4069 08				
			19121	C	Mis	TAX05		GAS TAX 2103 NOVEMBER 2015 HIGHWAY USERS TAX Receipt Date: 12/11/15 GAS TAX - 2105 31 NOVEMBER 2015 HIGHWAY USERS TAX Receipt Date: 12/11/15 GAS TAX - 2106 32 NOVEMBER 2015 HIGHWAY USERS TAX Receipt Date: 12/11/15 GAS TAX - 2107 33 NOVEMBER 2015 HIGHWAY USERS TAX Receipt Date: 12/11/15 Paid by: STATE OF CALIFORNIA Issued..: T0 (DEVON) Dec 11 2015 09:40 am Devon Lazzarino	Db:	99 1001	181.70	
					Mis	TAX01		Cr: 31 4305 11			184.83	
					Mis	TAX02		Db: 99 1001			476.10	
					Mis	TAX03		Cr: 31 4305 11			258.86	
								Db: 99 1001				
								Cr: 31 4305 11				
								Day 12/11/15 Total ---->			9525.60	
	12/14/15		19122	E	Mis	EFT11		TRANSFER FROM LAIF TRANSFER FROM LAIF TO CITY CHECKING Receipt Date: 12/14/15 Paid by: TRANSFER FROM LAIF TO CITY CHECKING	Db:	99 1001	10000.00	
								Cr: 10 1008				

057

Reg	Period	Date	Receipt	T	Op	ID	No	Description	G/L	Posting	Amt	Paid
000	12-15	12/14/15							Day	12/14/15	Total	----> 100000.00
		12/21/15	19139	E	Mis	PRO01		PROPERTY TAX - SECURED FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Db:	99 1001		46085.87
					Mis	PRO01		PROPERTY TAX - UNITARY FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Cr:	10 4005 00		2547.41
					Mis	TRIP		TRIPLE FLIP FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Db:	99 1001		99572.17
					Mis	VLF		PROPERTY TAX VLF FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Cr:	10 4031 00		13198.00
					Mis	PRO01		PROPERTY TAX - UNSECURED FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Db:	99 1001		3073.62
					Mis	HOPTR		HOPTR FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Cr:	10 4005 00		70.14
					Mis	SB813		SB813 - SUPPLEMENTAL ROLL FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Db:	99 1001		1029.57
					Mis	PRI01		PRIOR YEAR TAX - SECURED FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Cr:	10 4015 00		743.16
					Mis	MS		INTEREST FY 15-16 PROPERTY TAX Receipt Date: 12/21/15	Db:	99 1001		69.14
					Mis	MS		LEHMAN INTEREST RECOVERY 2014-2015 FY 15-16 PROPERTY TAX Receipt Date: 12/21/15 Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON) Dec 21 2015 10:45 am Devon	Cr:	10 4410 00		2.97
									Day	12/21/15	Total	----> 166392.05
		12/23/15	19123	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SG1500393 Receipt Date: 12/23/15 Paid by: MIKE MORRIS Issued..: T0 (DEVON) Dec 23 2015 09:19 am Devon	Db:	99 1001		10.00
									Cr:	10 4560 08		
			19124	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SG1500029 Receipt Date: 12/23/15 Paid by: HANAN SHAWAR Issued..: T0 (DEVON) Dec 23 2015 09:19 am Devon	Db:	99 1001		10.00
									Cr:	10 4560 08		
			19125	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #6662 Receipt Date: 12/23/15 Paid by: GIOVANNY RAMIREZ Issued..: T0 (DEVON) Dec 23 2015 09:20 am Devon	Db:	99 1001		40.00
									Cr:	10 4221 08		
			19126	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #5449 Receipt Date: 12/23/15 Paid by: FLOYD DEPEW Issued..: T0 (DEVON) Dec 23 2015 09:20 am Devon	Db:	99 1001		100.00
									Cr:	10 4221 08		
			19127	C	Mis	MS		SECURITY NATIONAL GUARANTY - GHANDOUR REIMBURSE NOTICE OF DETERMINATION FILING Receipt Date: 12/23/15 Paid by: SECURITY NATIONAL GUARANTY - GHANDOUR Issued..: T0 (DEVON) Dec 23 2015 09:21 am Devon	Db:	99 1001		3119.75
									Cr:	10 4160 05		
			19128	C	Mis	MS		SECURITY NATIONAL GUARANTY - GHANDOUR VTM PROCESSING FEES - MTRY BAY SHORE Receipt Date: 12/23/15 Paid by: SECURITY NATIONAL GUARANTY - GHANDOUR Issued..: T0 (DEVON) Dec 23 2015 09:23 am Devon	Db:	99 1001		960.00
									Cr:	10 4160 05		
			19129	C	Mis	UUT		UTILITY USERS TAX NOVEMBER 2015 UUT Receipt Date: 12/23/15 Paid by: PILOT POWER GROUP Issued..: T0 (DEVON) Dec 23 2015 09:24 am Devon	Db:	99 1001		477.75
									Cr:	10 4025 00		
			19130	C	Mis	UUT		UTILITY USERS TAX NOVEMBER 2015 UUT - GAS Receipt Date: 12/23/15 Paid by: GAS & POWER TECHNOLOGIES Issued..: T0 (DEVON) Dec 23 2015 09:24 am Devon	Db:	99 1001		3.17
									Cr:	10 4025 00		
			19131	C	Mis	UUT		UTILITY USERS TAX NOVEMBER 2015 UUT - GAS Receipt Date: 12/23/15 Paid by: TIGER NATURAL GAS Issued..: T0 (DEVON) Dec 23 2015 09:24 am Devon	Db:	99 1001		25.24
									Cr:	10 4025 00		
			19132	C	Mis	UUT		UTILITY USERS TAX NOVEMBER 2015 UUT - GAS Receipt Date: 12/23/15 Paid by: VISTA ENERGY Issued..: T0 (DEVON) Dec 23 2015 09:24 am Devon	Db:	99 1001		1.77
									Cr:	10 4025 00		
			19133	C	Mis	UUT		UTILITY USERS TAX NOVEMBER 2015 UUT - GAS Receipt Date: 12/23/15 Paid by: SPARK ENERGY Issued..: T0 (DEVON) Dec 23 2015 09:25 am Devon	Db:	99 1001		1.05
									Cr:	10 4025 00		

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	12-15	12/23/15	19134	C	Mis	RL01	COUNTY/ RED LIGHT OCTOBER 2015 TRAFFIC Receipt Date: 12/23/15	Db: 99 1001	14.51
					Mis	REV	HEALTH & SAFETY (PC1463) OCTOBER 2015 TRAFFIC Receipt Date: 12/23/15	Cr: 35 4205 11 Db: 99 1001	2.51
					Mis	VC	COUNTY/VC OCTOBER 2015 TRAFFIC Receipt Date: 12/23/15	Cr: 10 4210 08 Db: 99 1001	46.71
					Mis	VCCR	COUNTY/VC/CR OCTOBER 2015 TRAFFIC Receipt Date: 12/23/15	Cr: 35 4205 11 Db: 99 1001	15.12
					Mis	POC01	COUNTY/PROOF OF CORR OCTOBER 2015 TRAFFIC Receipt Date: 12/23/15	Cr: 35 4205 11 Db: 99 1001	7.24
					Mis	HTP01	1/2 TAX POLICE/PROP 172 OCTOBER 2015 TRAFFIC Receipt Date: 12/23/15	Cr: 35 4205 11 Db: 99 1001	30.04
					Mis	REV	COUNTY/REV & RECOVERY OCTOBER 2015 TRAFFIC Receipt Date: 12/23/15	Cr: 10 4330 08 Db: 99 1001	380.34
							Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON) Dec 23 2015 09:25 am Devon	Lazzarino	
			19135	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2015 UUT - ELECTRIC Receipt Date: 12/23/15	Db: 99 1001 Cr: 10 4025 00	40.36
							Paid by: NOBLE AMERICAS ENERGY Issued..: T0 (DEVON) Dec 23 2015 09:27 am Devon	Lazzarino	
			19136	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2015 UUT - GAS Receipt Date: 12/23/15	Db: 99 1001 Cr: 10 4025 00	11.31
							Paid by: NOBLE AMERICAS ENERGY Issued..: T0 (DEVON) Dec 23 2015 09:27 am Devon	Lazzarino	
			19137	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #6600 Receipt Date: 12/23/15	Db: 99 1001 Cr: 10 4221 08	75.00
							Paid by: NANA BAEK Issued..: T0 (DEVON) Dec 23 2015 09:27 am Devon	Lazzarino	
			19138	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #6740 Receipt Date: 12/23/15	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: SANDRA SILVA Issued..: T0 (DEVON) Dec 23 2015 09:27 am Devon	Lazzarino	
							Day 12/23/15 Total ---->		5411.87
	12/30/15		19140	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #6353 Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4221 08	50.00
							Paid by: MARTIN SANTOS Issued..: T0 (DEVON) Dec 30 2015 03:24 pm Devon	Lazzarino	
			19141	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #6399 Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: PATRICIA LOPEZ Issued..: T0 (DEVON) Dec 30 2015 03:25 pm Devon	Lazzarino	
			19142	C	Mis	CLEEP	CLEEP GRANT NOVEMBER 2015 COPS GRANT Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4069 08	8333.33
							Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON) Dec 30 2015 03:25 pm Devon	Lazzarino	
			19143	C	Mis	UUT	UTILITY USERS TAX NOVEMBER 2015 UUT - ELECTRIC Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4025 00	79.32
							Paid by: DIRECT ENERGY Issued..: T0 (DEVON) Dec 30 2015 03:25 pm Devon	Lazzarino	
			19144	C	Mis	CUP01	CONDITIONAL USE PERM CUP APPLICATION Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4125 05	400.00
							Paid by: MONTEREY BAY ACADEMY OF GYMNASTICS Issued..: T0 (DEVON) Dec 30 2015 03:25 pm Devon	Lazzarino	
			19145	C	Mis	STAX	BALABNCE 3RD QUARTER 2015 OCTOBER 2015 IN LIEU SALES TAX Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4030 00	43499.71
					Mis	STAX	CURRENT ADVANCE OCTOBER 2015 OCTOBER 2015 IN LIEU SALES TAX Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4030 00	151528.37
					Mis	MS	ADJUSTED COST OF ADMIN OCTOBER 2015 IN LIEU SALES TAX Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 5023 03	-6228.37
							Paid by: STATE OF CALIFORNIA Issued..: T0 (DEVON) Dec 30 2015 03:26 pm Devon	Lazzarino	
			19146	C	Mis	TUT01	BALANCE 3RD QUARTER 2015 OCTOBER 2015 T/U TAX Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4032 00	33191.96
					Mis	TUT01	CURRENT ADVANCE OCTOBER 2015 OCTOBER 2015 T/U TAX Receipt Date: 12/30/15	Db: 99 1001 Cr: 10 4032 00	141920.00

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	12-15	12/30/15	19146	C					
					Mis	MS	COST OF ADMIN	Db: 99 1001	-3020.00
							OCTOBER 2015 T/U TAX		
							Receipt Date: 12/30/15	Cr: 10 5023 03	
							Paid by: STATE OF CALIFORNIA		
							Issued...: T0 (DEVON) Dec 30 2015 03:27 pm Devon Lazzarino		
			19147	C	Mis	MOT01	MOTOR VEH IN TX 4325	Db: 99 1001	146.08
							14-15 VEHICLE LICENSE FEE COLLECTION IN EXCESS		
							Receipt Date: 12/30/15	Cr: 10 4325 08	
							Paid by: STATE OF CALIFORNIA		
							Issued...: T0 (DEVON) Dec 30 2015 03:28 pm Devon Lazzarino		
			19148	E	Mis	EFT11	TRANSFER FROM LAIF	Db: 99 1001	100000.00
							TRANSFER FROM LAIF TO CITY CHECKING		
							Receipt Date: 12/30/15	Cr: 10 1008	
							Paid by: TRANSFER FROM LAIF TO CITY CHECKING		
							Issued...: T0 (DEVON) Dec 30 2015 10:31 am Devon Lazzarino		
							Day 12/30/15 Total ---->		469940.40
									=====
		12/31/15	19158	C	Mis	INT01	INTEREST IN CHECKING	Db: 99 1001	3.21
							DECEMBER 2015 INTEREST		
							Receipt Date: 12/31/15	Cr: 10 4410 00	
							Paid by: RABOBANK		
							Issued...: T0 (DEVON) Dec 31 2015 02:39 pm Devon Lazzarino		
			19159	C	Mis	OPEB	OPEB INTEREST	Db: 10 1004	45.98
							DECEMBER 2015 INTEREST		
							Receipt Date: 12/31/15	Cr: 10 4411 00	
							Paid by: RABOBANK		
							Issued...: T0 (DEVON) Dec 31 2015 02:44 pm Devon Lazzarino		
			19160	C	Mis	CDINT	CD INTEREST	Db: 10 1020	7.31
							DECEMBER 2015 INTEREST		
							Receipt Date: 12/31/15	Cr: 10 4410 00	
							Paid by: RABOBANK		
							Issued...: T0 (DEVON) Dec 31 2015 02:46 pm Devon Lazzarino		
							Day 12/31/15 Total ---->		56.50
									=====
							Period 12-15 Total ---->		766339.93
									=====
							Register 000 Total ---->		766339.93
									=====
							Total of All Registers ---->		766339.93
									=====

Date...: Jan 27, 2016
 Time...: 10:09 am
 Run by.: Linda Scholink

City of Sand City
 DECEMBER 2015 ACCOUNTS PAYABLE

Page: 1
 List: 0000
 ID #: PYCPDE

Check Number	Vendor Name	Invoice Description	Check Date	Gross Check Amount
0	ASSURANT EMPLOYEE BENEFIT	DECEMBER 2015 LTD PREMIUMS	12/01/15	610.53
0	CANON SOLUTIONS AMERICA, INC.	OCTOBER 2015 COPY MACHINE USAGE	12/01/15	428.99
028846	CALIFORNIA LAW	DECEMBER 2015 POLICE LTD PREMIUMS	12/01/15	171.50
028847	CORBIN WILLITS SYSTEMS	DECEMBER 2015 TECH SUPPORT - MOM	12/01/15	219.35
028848	CSMFO	12/10/15 CSMFO MEETING - LINDA	12/01/15	40.00
028849	DEL REY OAKS CAR WASH	30 CAR WASHES COUPON BOOK	12/01/15	210.00
028850	D&L DELLA MORA HEATING SHEET M	CITY HALL FURNACE - CLEAN AND REPAIR	12/01/15	160.00
028851	DEARBORN NATIONAL LIFE INSURAN	DECEMBER 2015 LIFE INSURANCE PREMIUMS	12/01/15	365.50
028852	GUARDIAN	DECEMBER 2015 DENTAL PREMIUMS	12/01/15	3711.96
028853	HAYASHI & WAYLAND	OCTOBER 2015 AUDIT/MANAGEMENT SERVICES	12/01/15	10659.25
028854	JANICE GRIFFIN	2015 TREE LIGHTING - MR. & MRS. SANTA	12/01/15	325.00
028855	MONTEREY COUNTY TREASURER -	FY 15-16 MOSQUITO ABATEMENT/WATER SUPPLY CHARGE	12/01/15	75.76
028855	MONTEREY COUNTY TREASURER -	FY 15-16 MOSQUITO ABATEMENT/WATER SUPPLY CHARGE	12/01/15	262.94
028856	OHIO NATIONAL LIFE	DECEMBER 2015 LIFE INSURANCE PREMIUMS	12/01/15	105.08
028857	DAVID PENDERGRASS	DECEMBER 2015 PAYROLL	12/01/15	1513.37
028858	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	12/01/15	24.60
028859	PITNEY BOWES	REPLENISH POSTAGE MACHINE	12/01/15	600.00
028860	DAVID W. JANSEN	CITY HALL POWER OUTAGE - RESTORE FINANCE SYSTEMS	12/01/15	252.00
028860	DAVID W. JANSEN	CONNIE/MOM COMMUNICATIONS	12/01/15	231.00
028860	DAVID W. JANSEN	POLICE - MAINTENANCE/WATCHGUARD/NANCY PRINTER	12/01/15	672.00
028860	DAVID W. JANSEN	POLICE -DJ-C225 SCANNER FOR NANCY	12/01/15	433.41
028860	DAVID W. JANSEN	RE-ROUTE POWER AND NETWORKING CABLES IN FINANCE	12/01/15	546.00
028861	SAND CITY POLICE OFFICERS	DECEMBER 2015 POA DUES	12/01/15	315.00
028862	LINDA SCHOLINK	REIMBURSE OCTOBER 2015 CAL PERS CONFERENCE EXPENSE	12/01/15	735.89
028863	STURDY OIL COMPANY	11/1/15 TO 11/15/15 FUEL COSTS	12/01/15	648.43
028864	TPO HUMAN RESOURCE MANAGEMENT	1/21/16 EMPLOYMENT LAW CONFERENCE - LINDA	12/01/15	299.00
028865	V&V MANUFACTURING, INC.	RETIREMENT BADGE FOR DALE ALLEN	12/01/15	139.71
028866	MARY ANN WEEMS	FOR DECEMBER 2015	12/01/15	184.38
28844A	ADP, INC	P/R PROCESSING CHARGES FOR PERIOD ENDING 11/30/15	12/04/15	247.26
028867	A.T. & T.	OCTOBER 2015 POLICE CLETS PHONE LINE	12/08/15	66.35
028868	BLC PARTNERS, LLC	PERSONNEL CONSULTING - POLICE RECRUITMENT	12/08/15	990.00
028869	CAL-AM WATER	NOVEMBER 2015 WATER BILL - 1 SYLVAN	12/08/15	119.93
028869	CAL-AM WATER	NOVEMBER 2015 WATER BILL - 320 ELDER	12/08/15	22.80
028870	CARMEL/MONTEREY TRAVEL	2015 AWARDS BANQUET HONOREES - 12/18/15	12/08/15	1500.00
028871	DLB ASSOCIATES, INC	POLICE SERVER IBM SOFTWARE/HARDWARE MAINTENANCE	12/08/15	3074.00
028872	THE HERALD	SUBSCRIPTION RENEWAL - 24 WEEKS	12/08/15	128.20
028873	MCCEPD	12/10/15 WINTER SEMINAR	12/08/15	40.00
028874	CITY OF MONTEREY	OCTOBER 2015 BUILDING INSPECTION SERVICES	12/08/15	283.50
028875	MONTEREY COUNTY	FY 14-15 BOOKING FEES OVERAGE	12/08/15	1061.46
0	NEW ANNUVIA COMPANY, LLC	DEFIB LIFEPACK REPLACEMENT KIT	12/08/15	116.23
028878	OFFICE DEPOT , INC.	NOVEMBER 2015 SUPPLIES	12/08/15	320.76
028879	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	12/08/15	48.20
028879	RENTAL DEPOT - MONTEREY	LIFT RENTAL FOR CHRISTMAS TREE DECORATING	12/08/15	145.00
028879	RENTAL DEPOT - MONTEREY	LIFT RENTAL FOR CITYWIDE BANNERS	12/08/15	145.00
028880	DAVID W. JANSEN	FINANCE SERVER/EMAIL/SEMINAR	12/08/15	399.00
028880	DAVID W. JANSEN	MAINTENANCE IN CITY HALL SYSTEMS	12/08/15	903.00
028880	DAVID W. JANSEN	MAINTENANCE KIT FOR POLICE XEROX PRINTER	12/08/15	156.63
028881	SHELL OIL COMPANY	FUEL FOR TRANSPORTING POLICE VEHICLE	12/08/15	31.62
028882	SHRED IT- SAN JOSE	NOVEMBER 13, 2015 SHREDDING SERVICES	12/08/15	60.50
028883	SWRCB ACCOUNTING OFFICE	FY 15-16 STORMWATER PERMIT	12/08/15	2290.00
28844B	PERS - MEDICAL	DECEMBER 2015 PERS HEALTH PREMIUMS	12/10/15	15783.02
028884	RABOBANK VISA CARD	SPAM BULLY FOR 6 CITY HALL SYSTEMS	12/15/15	143.70
028885	RABOBANK VISA CARD	SHUTTLE FOR CITY CLERK'S CONFERENCE - LINDA	12/15/15	82.80
028886	RABOBANK VISA CARD	CANDY CANES FOR 12/4/15 TREE LIGHTING	12/15/15	109.13
028887	RABOBANK VISA CARD	"BALANCED" STAMP FOR LINDA	12/15/15	33.85
028888	AFLAC	NOVEMBER 2015 AFLAC PREMIUMS	12/15/15	1053.13
028889	AMERICAN EXPRESS	2015 EMPLOYEE XMAS GIFT CARDS	12/15/15	1950.00
028890	A TO Z	2 5-GALLON HOT CONTAINERS RENTAL	12/15/15	30.42
028891	AT&T	NOVEMBER 2015 POLICE OUTSIDE PHONE LINE	12/15/15	110.62
028892	A.T. & T.	OCTOBER 2015 POLICE CLETS PHONE LINE	12/15/15	84.15
028893	AUTOMOTIVE SPECIALISTS	LIGHTS/FUSE BOX FOR P/W TRUCK	12/15/15	975.29
028894	AVAYA, INC	NOVEMBER 2015 TELEPHONE LEASE	12/15/15	245.85
028895	ROLAND BEESON	12 "SAND CITY POLICE" HATS	12/15/15	286.77
028896	CALIFORNIA HIGHWAY	NOVEMBER 30, 2015 HIGHWAY CLEAN UP	12/15/15	295.00
028897	MONTEREY COUNTY WEEKLY	NOVEMBER 2015 CO-OP ADVERTISING	12/15/15	1076.00
028898	COMCAST	DECEMBER 2015 POLICE INTERNET	12/15/15	148.97
028899	HSBC BUSINESS SOLUTIONS	NOVEMBER 2015 SUPPLIES	12/15/15	797.19
028900	DOMINIC CAMANY	2015 AWARDS BANQUET DJ SERVICES	12/15/15	400.00
028901	DEL REY OAKS CAR WASH	NOVEMBER 2015 CAR WASHES FOR POLICE	12/15/15	112.00
028902	DEPARTMENT OF JUSTICE	SCREENING FOR POLICE RESERVE APPLICANT - MANCO	12/15/15	66.00
028903	HOME DEPOT CREDIT SERVICE	NOVEMBER 2015 SUPPLIES	12/15/15	659.82
028904	MISSION UNIFORM SERV. INC	NOVEMBER 2015 LAUNDRY SERVICE	12/15/15	582.04
028905	MCGRATH RENTCORP	DECEMBER RENT PAYMENT FOR POLICE LOCKER ROOM	12/15/15	184.99
028906	CITY OF MONTEREY	2ND QUARTER 2015 PRVNT OFFICE SUPPLIES	12/15/15	354.35
028907	MONTEREY COUNTY	POLICE NETWORK ACCESS FOR PERIOD ENDING 10/31/15	12/15/15	105.00
028908	MONTEREY PENINSULA	PLAYA AVENUE STREET REPAIR	12/15/15	9975.00
028909	MONTEREY REGIONAL WATER	11/1/15 TO 12/31/15 SEWER BILL - 1 SYLVAN	12/15/15	81.56
028909	MONTEREY REGIONAL WATER	11/1/15 TO 12/31/15 SEWER BILL - 320 ELDER	12/15/15	40.78
0	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	12/15/15	50.87
028911	RED SHIFT INTERNET SRVCS	DECEMBER 2015 CITY/POLICE DSL, WEB & EMAIL	12/15/15	93.89
028912	DAVID W. JANSEN	FINANCE NETWORK SWITCH ISSUES	12/15/15	168.00

Check Number	Vendor Name	Invoice Description	Check Date	Gross Check Amount
028912	DAVID W. JANSEN	POLICE - INSTALL SCANNER FOR NANCY	12/15/15	315.00
028913	SMART & FINAL	HOT CHOCOLATE/CIDER FOR 12/4/15 TREE LIGHTING	12/15/15	50.09
028914	STURDY OIL COMPANY	11/15/15 TO 11/30/15 FUEL COSTS	12/15/15	494.18
028915	VAPOR CLEANERS, INC.	CLEANING OF 24 CITY BANNERS	12/15/15	196.00
028916	RABOBANK VISA CARD	WEB HOSTING DOMAIN NAME FOR ART COMMITTEE	12/15/15	106.46
28844C	PUBLIC EMPLOYEES RET. SYS	NOVEMBER 2015 PERS RETIREMENT CONTRIBUTIONS	12/15/15	34106.00
28844D	ADP, INC	P/R PROCESSING CHARGES FOR PERIOD ENDING 12/11/15	12/18/15	175.01
028917	AMBAG	2015 ORTHOIMAGERY PROJECT	12/22/15	475.32
028918	AMERICAN EXPRESS	2015 AWARDS BANQUET GIFT CARDS	12/22/15	5000.00
028919	AT & T	NOVEMBER 2015 POLICE TRACNET PHONE LINE	12/22/15	106.39
028920	AT&T	NOVEMBER 2015 TELEPHONE BILLS	12/22/15	1486.11
028921	BALESTERI UNLIMITED CATERING,	12/11/15 EMPLOYEE XMAS LUNCHEON	12/22/15	577.00
028921	BALESTERI UNLIMITED CATERING,	2015 AWARDS BANQUET 12/18/15	12/22/15	1165.00
028921	BALESTERI UNLIMITED CATERING,	2015 AWARDS BANQUET CATERING 12/18/15	12/22/15	4660.13
028922	BALBOA CAPITAL	DECEMBER 2015/JANUARY 2016 OFFICE DRINKING WATER	12/22/15	158.90
028923	BARTEL ASSOCIATES, LLC	NOVEMBER 2015 OPEB VALUATION CONTRACT SERVICES	12/22/15	2000.00
028924	BEST BEST & KRIEGER	NOVEMBER 2015 POTENTIAL LITIGATION - SEASIDE	12/22/15	14823.01
028925	COMCAST	DECEMBER 2015 CITY INTERNET/COUNCIL TV	12/22/15	85.01
028925	COMCAST	DECEMBER 2015 PD PHONES/PW PHONES & INTERNET	12/22/15	206.67
028926	CREEGAN & D'ANGELO	NOVEMBER 2015 ENGINEER SERVICES	12/22/15	16930.00
028927	D&L DELLA MORA HEATING SHEET M	FURNACE SWITCH TRIPPED IN POLICE DEPT	12/22/15	135.00
028928	DE LAGE LANDEN FINANCIAL SERVI	DECEMBER 2015 STREET SWEEPER PAYMENT - #2	12/22/15	1522.18
028929	EMC PLANNING GROUP, INC.	NOVEMBER 2015 HOUSING ELEMENT UPDATE	12/22/15	390.76
028929	EMC PLANNING GROUP, INC.	NOVEMBER 2015 PLANNING STAFF SUPPORT	12/22/15	2821.47
028929	EMC PLANNING GROUP, INC.	NOVEMBER 2015 WEBSITE DEVELOPMENT	12/22/15	1329.71
028930	RICHARD GARZA	REIMBURSEMENT FOR WORK BOOTS	12/22/15	81.55
028931	HOPE SERVICES	NOVEMBER 2015 CLEAN UP CREW	12/22/15	3588.98
028932	GRANITEROCK CO # 29137	1,000 SAND BAGS FOR CITY RESIDENTS	12/22/15	462.22
028933	HINDERLITER, DE LLAMAS & ASSOC	SALES/TRANSACTION TAX CONTRACT SERVICES	12/22/15	1533.78
028934	HEISINGER BUCK AND MORRIS	NOVEMBER 2015 ATTORNEY REIMBURSABLE COSTS	12/22/15	44.20
028935	KELLY-MOORE PAINT	SUPPLIES FOR CITY CURB PAINTING	12/22/15	152.92
028936	MRWMD	NOVEMBER 2015 REFUSE CHARGES	12/22/15	432.96
028937	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	12/22/15	98.46
028938	PACIFIC GAS & ELECTRIC	NOVEMBER 2015 UTILITY BILLS	12/22/15	2477.05
028939	CHARLES POOLER	REIMBURSE COUNTY FILING FOR GHANDOUR PROJECT	12/22/15	3119.75
028940	DAVID W. JANSEN	POLICE - SCHEDULED MAINTENANCE OF ALL SYSTEMS	12/22/15	672.00
028940	DAVID W. JANSEN	POLICE - TONER FOR NEW FRONT PRINTER	12/22/15	569.20
028941	LINDA SCHOLINK	REIMBURSE CITY CLERKS CONFERENCE EXPENSES	12/22/15	682.89
028942	SALINAS VALLEY PRO SQUAD	REPLACEMENT UNIFORM SHIRT FOR LARRY ESCOBAR	12/22/15	62.15
028943	VERIZON WIRELESS	NOVEMBER 2015 CELL PHONE BILLS	12/22/15	819.80
028944	CALPERS 457 PLAN	DECEMBER 2015 PERS 457 CONTRIBUTIONS	12/30/15	11400.00
028944	COUNTY OF SANTA CLARA	2015 COPLINK SOUTH BAY INFORMATION SHARING SYSTEM	12/30/15	10.17
028944	FEDERAL EXPRESS	POSTAGE - SENT TO BEST BEST & KRIEGER	12/30/15	17.18
028947	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	12/30/15	69.89
028948	DAVID W. JANSEN	48 PORT GIGASWITCH FOR CITY HALL	12/30/15	684.34
028948	DAVID W. JANSEN	MAINTENANCE ON CITY HALL SYSTEMS	12/30/15	609.00
028948	DAVID W. JANSEN	POLICE - LINES WORK DUE TO REMODEL	12/30/15	1344.00
028949	RYAN RANCH PRINTERS	BUSINESS CARDS, ENVELOPES, LETTERHEAD	12/30/15	1331.50
028950	STURDY OIL COMPANY	12/1/15 TO 12/15/15 FUEL COSTS	12/30/15	942.31
28844E	RABOBANK	DECEMBER 2015 TRANSFER IN FEES	12/31/15	30.00

Grn-Total:
 Ttl-Count: 131

192721.98

Successor Agency

REPORT.: 01/14/16
 RUN....: 01/14/16
 Run By.: LINDA

SUCCESSOR AGENCY
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SUC

Ending Calendar Date.: December 31, 2015 Fiscal (06-16)

Assets			Acct ID

Debt Service Tax Increment Account	582,194.40	40	1005
Debt Service 2008 TAX EXEMPT CD #6998114883	525,513.16	40	1025
Debt Service 2008 TAX EXEMPT CD # 535671579	530,837.68	40	1026
Debt Service 2008A RESERVE ACCOUNT	4,364.03	40	1060
Debt Service Bank of Baroda- CD	200,000.00	40	1065
Debt Service Comenity Capital Bank- CD	245,000.00	40	1066
Debt Service Goldman Sachs-USA New York- CD	245,000.00	40	1067
Debt Service 2008B RESERVE ACCOUNT	4,468.25	40	1070
Debt Service 2008B Cost of Issuance	0.02	40	1071
Debt Service 2008B Debt Service Fund	-0.09	40	1072
Debt Service GE-Capital Retail Bank-CD	120,000.00	40	1075
Debt Service Land	2,525,709.76	40	1291
Debt Service FURNITURE AND FIXTURES	40,218.25	40	1293
Debt Service SIGNS AND LANDSCAPING	182,630.99	40	1297
Debt Service ACCUMULATED DEPRECIATION	-210,226.43	40	1300
----->			
Total of Assets	4,995,710.02		4,995,710.02
			=====

Liabilities			Acct ID

Debt Service REFUNDABLE FEES	1,455,000.00	40	2045
Debt Service GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Debt Service LOAN PAYABLE-HOUSING	685,052.00	40	2452
Debt Service LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Debt Service ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Debt Service SERIES A BONDS	5,540,000.00	40	2480
Debt Service SERIES B BONDS	1,405,000.00	40	2485
Debt Service ORIGINAL ISSUE DATE SERIES B	215,641.00	40	2487
----->			
Total of Liabilities	19,031,517.33		

FUND Balances			Acct ID

Debt Service Unappropriated Fund Balance	-14,720,168.19	40	3400
CURRENT EARNINGS	684,360.88		
----->			
Total of FUND Balances	-14,035,807.31		4,995,710.02
			=====

REPORT.: Jan 14 16 Thursday
 RUN...: 01/14/16 Time: 14:18
 Run By.: Linda Scholink

SUCCESSOR AGENCY
 Month End Cash Register Activity Report
 For Period: 12-15

PAGE: 001
 ID #: CH-AC
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L Posting	Amt Paid
000	12-15	12/29/15	00218	E	Mis	MS		COUNTY OF MONTEREY ROPS 15-16B PROPERTY TAX JANUARY-JUNE 2016 Receipt Date: 12/29/15 COUNTY OF MONTEREY Issued..: T0 (DEVON) Dec 29 2015 08:15 am Devon Lazzarino	Db: 40 1005 Cr: 40 4007 00 Day 12/29/15 Total ---->	429132.00
		12/31/15	00219	C	Mis	BND05		6 MONTH TAX EXEMPT BOND INTEREST DECEMBER 2015 INTEREST Receipt Date: 12/31/15 Paid by: RABOBANK Issued..: T0 (DEVON) Dec 31 2015 02:48 pm Devon Lazzarino	Db: 40 1026 Cr: 40 4435 00	22.12
			00220	C	Mis	BND04		3 MONTH TAX EXEMPT BOND INTEREST DECEMBER 2015 INTEREST Receipt Date: 12/31/15 Paid by: RABOBANK Issued..: T0 (DEVON) Dec 31 2015 02:50 pm Devon Lazzarino	Db: 40 1025 Cr: 40 4435 00	21.89
			00221	C	Mis	PRP01		PROPERTY TAX INCREMENT DECEMBER 2015 INTEREST Receipt Date: 12/31/15 Paid by: RABOBANK Issued..: T0 (DEVON) Dec 31 2015 02:54 pm Devon Lazzarino	Db: 40 1005 Cr: 40 4450 00 Day 12/31/15 Total ---->	42.98
										86.99
										Period 12-15 Total ----> 429218.99
										Register 000 Total ----> 429218.99
										=====
										Total of All Registers ----> 429218.99
										=====

REPORT.: Jan 14 16 Thursday
RUN...: Jan 14 16 Time: 14:06
Run By.: Linda Scholink

SUCCESSOR AGENCY
Month End Payable Activity Report
Report for 12-15

PAGE: 001
ID #: PY-AC
CTL.: SUC

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
12-15	CAL01 (CAL AM WATER)	1215H	11/24/15	12/24/15	A	92.67	NOVEMBER 2015 WATER BILLS - DIAS & ORTIZ
	CIT01 (CITY OF SAND CITY)	123115H	12/31/15	01/30/16	A	58428.24	2ND QUARTER 15-16 ADMIN EXPENSE REIMBURSEMEN
12-15	MCT01 (MONTEREY COUNTY TREASURER-)	B51201H	09/18/15	10/18/15	A	128.30	FY 15-16 MOSQUITO ABATEMENT/WATER SUPPLY CHA
12-15	MRW01 (MONTEREY REGIONAL WATER POL	B51214H	11/30/15	12/30/15	A	15.30	11/1/15 TO 12/31/15 SEWER BILL - 525 ORTIZ

Total of Purchases -> 58664.51

AGENDA ITEM

8B



MONTEREY PENINSULA CHAMBER OF COMMERCE

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Official Chamber Events

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Cannery Row Antique Mall Ribbon Cutting

Event Date: Feb 23, 2016 at 5:00 PM to 6:30 PM

The Cannery Row Antique Mall has undergone many changes over the past few years. In addition to an array of new vendors and constant influx of one-of-a-kind... [RSVP Now](#)

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108th Annual Awards Dinner

Event Date: Mar 12, 2016 at 6:00 PM to 10:00 PM

Monterey Peninsula Chamber of Commerce & Presenting Sponsor Monterey County Bank Proudly Present The 108th Annual Awards Dinner on Saturday... [RSVP Now](#)

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Business Excellence Awards

Event Date: Jul 21, 2016 at 6:00 PM to 10:00 PM

The Chamber's annual Business Excellence Awards (BEA) are designed to increase public awareness of the vital role business plays on the Central Coast... [Read More](#)

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Leadership Luncheon

Event Date: Sep 29, 2016 at 11:30 AM to 1:30 PM

Chamber members and community leaders are invited to join us for lunch with a powerhouse group of state and local public officials who will brief us on... [Read More](#)

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Monterey Bay Business Expo

Event Date: Oct 25, 2016 at 4:00 PM to 7:00 PM

The Annual Monterey Bay Business Expo is an event designed to promote community businesses and nonprofit organizations in an effort to strengthen... [Read More](#)

