



**REGULAR MEETING**

**SAND CITY COUNCIL**

**AND**

**SUCCESSOR AGENCY OF THE FORMER  
REDEVELOPMENT AGENCY**

**AGENDA**

**SAND CITY COUNCIL CHAMBERS**

**TUESDAY, APRIL 5, 2016**

**5:30 P.M.**

**AGENDA**  
**JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY**  
**OF THE REDEVELOPMENT AGENCY**

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Regular Meeting – April 5, 2016  
5:30 P.M.

CITY COUNCIL CHAMBERS  
Sand City Hall, One Sylvan Park, Sand City, CA 93955

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- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. COMMUNICATIONS**

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

- A. Written
- B. Oral

**5. CONSENT CALENDAR**

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- A. Approval of March 1, 2016 Council Meeting Minutes
- B. Acceptance of City/Successor Agency Monthly Financial Report, January 2016
- C. Acceptance of Fort Ord Reuse Authority (FORA) Board Report, March 2016
- D. Approval of City RESOLUTION Approving an Expenditure not to exceed \$2,500 for Services of Rob Hilton of HF&H Consultants and the Monterey Regional Waste Management District for 2016 Franchise Agreement Management and Oversight Services

- E. Approval of City RESOLUTION Approving a Two (2) Year Time Extension of Site Plan Permit 08-01, Design Permit 08-01, and Conditional Use Permit 480 for James Obara and his Project at 770 Tioga Avenue
- F. Acceptance of New MST Bus Shelter *{Information only}*
- G. Approval of City RESOLUTION Authorizing the City Administrator to Enter into an Agreement for Tree Trimming Services of City Owned Trees with John Ley's Tree Service in an amount not to exceed \$3,500
- H. Approval of City RESOLUTION Approving a Contribution of \$2,500 to the Sand City Chamber of Commerce for a Time Period of April 2016 to March 2017
- I. Approval of City RESOLUTION Recognizing Dan and Joanne Albert as the Monterey Peninsula College & Monterey Peninsula College Foundation's 2016 President's Award Recipient
- J. Approval of City RESOLUTION Recognizing the Sanctuary Rock Gym on their 20<sup>th</sup> Anniversary Celebration
- K. Approval of Denial of Claim by Robert Slater for Cost to Repair Bicycle Tire
- L. Approval of City RESOLUTION Authorizing the City Administrator to Purchase a Sand City Police Department Interview Room Camera System with Watch Guard
- M. Approval of City Donation/Contribution
  - 1) Monterey County Film Commission - \$500

**6. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR**

**7. PRESENTATION**

- A. Presentation by Mayor Pendergrass to Michael & Dierdre Bascou recognizing the 20<sup>th</sup> Anniversary of the Sanctuary Rock Gym

**8. OLD BUSINESS**

- A. Progress report on Public Works projects, South of Tioga Redevelopment project, Coastal projects, and other Sand City community programs by City Engineer/Community Development Director/City Administrator.

**9. NEW BUSINESS**

- A. Comments by Council Members on Meetings and Items of interest to Sand City

B. Upcoming Meetings/Events

**10. CLOSED SESSION**

A. City Council/Agency Board to adjourn to Closed Session:

1) To confer with Legal Counsel regarding pending litigation in accordance with Government Code Section 54956.9(d)(1):

- a) *Monterey Peninsula Water Management v. State Water Resources Control Board (No. M102101), and related cases*
- b) *Seaside v. Sand City (No. M120996) and related cross action*
- c) *Seaside v. Sand City (King Ventures) (No. M126354)*

B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act

**11. ADJOURNMENT**

Next Scheduled Council Meeting:  
Tuesday, April 19, 2016  
5:30 P.M.  
Sand City Council Chambers  
1 Sylvan Park, Sand City

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

The current Sand City agenda is available in PDF format on our website at:  
[www.sandcity.org/agenda](http://www.sandcity.org/agenda)

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 20, or give your written request to the City Clerk at One Sylvan Park, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

AGENDA ITEM

5A

**MINUTES  
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY  
OF THE REDEVELOPMENT AGENCY**

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Regular Meeting – March 1, 2016  
5:30 P.M.  
CITY COUNCIL CHAMBERS

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Mayor Pendergrass opened the meeting at 5:30 p.m.

The Mayor announced that Reverend Kelleher has moved back to Kentucky and will no longer be able to perform the invocation for the City Council meetings.

The Pledge of Allegiance was led by Sergeant Vito Graziano.

Present: Council Member Blackwelder  
Council Member Carbone  
Council Member Hubler  
Council Member Kruper  
Mayor Pendergrass

Staff: Todd Bodem, City Administrator  
Jim Heisinger, City Attorney  
Leon Gomez, City Engineer  
Brian Ferrante, Police Chief  
Linda Scholink, Administrative Services Director/City Clerk  
Charles Pooler, Associate Planner

**AGENDA ITEM 4, COMMUNICATIONS**

A. Written communication distributed to the Council was a revised resolution for Agenda Item 5F.

B. Oral

5:32 P.M. Floor opened for Public Comment.

There was no comment from the Public.

5:32 P.M. Floor closed to Public Comment.

**AGENDA ITEM 5, CONSENT CALENDAR**

*{Agenda item 5F was pulled from the consent calendar and considered under Agenda item 6}*

- A. There was no discussion of the February 16, 2016 Council Meeting Minutes.
- B. There was no discussion of the City/Successor Agency Treasury Report, December 2015.
- C. There was no discussion of the Fort Ord Reuse Authority (FORA) Board Report, February 2016.
- D. There was no discussion of the Budget/Personnel Committee Meeting Minutes, January 11, 2016.
- E. There was no discussion of the City **Resolutions** Honoring the Monterey Peninsula Chamber of Commerce's 2015 Award Recipients for:
  - 1) Citizen of the Year – John Mahoney
  - 2) Ruth Vreeland Memorial Public Official of the Year – Honorable Ralph Rubio
  - 3) Robert C. Littlefield Award for Lifetime Achievement – Michael Troutman
- F. Approval of City **Resolution** authorizing the City Administrator to Enter into a Contract with Reade Company LLC., to Update the City of Sand City's Emergency Operations Plan was pulled from the consent calendar for consideration under Agenda item 6.

Motion to approve the Consent Calendar items 5A-E was made by Council Member Kruper, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Hubler, Kruper, Pendergrass. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

#### **AGENDA ITEM 6, CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR**

City Administrator Todd Bodem commented that changes made to the resolution included the addition of the completion date and that the amount is allocated within the budget.

Motion to approve the City **Resolution** as amended, authorizing the City Administrator to Enter into a Contract with Reade Company LLC., to update the City of Sand City's Emergency Operations Plan was made by Council Member Kruper, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Hubler, Kruper, Pendergrass. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

#### **AGENDA ITEM 7, PRESENTATION**

- A. **Presentation by Bartel & Associates on Sand City Retiree Healthcare**

## Plan

The Mayor introduced Mr. John Bartel of Bartel and Associates, and thanked him for coming.

Mr. Bartel presented the valuation summary of June 30, 2015 for the Sand City Retiree Health Care Plan. He explained that the Other Post-Employment Benefit's (OPEB) is the highest cost benefit other than the City's current retirement benefits. The City is in compliant with the General Accounting Standards Board (GASB 45) reporting requirements, which the City implemented in fiscal year 2009-10. He reported on the benefit summary including the surviving spouse benefit, PEMCHA admin fee, and City Pay-As-You-Go costs. As a retiree from CalPERS, the city pay's the medical premium for the employee and up to 50% for the dependent. The city currently has a separate bank account for OPEB funds. It is recommended that those funds be placed in an irrevocable trust account. Should the City continue to participate in a pay-as-you-go plan, the liability is estimated to be near or at \$9M within the next ten years. He mentioned that the CalPERS contract provides three different options of placing funds in an irrevocable trust, and explained the costs and percentages related to the annual required contributions (ARC) for pre-funding and funding amounts. On June 2, 2015, the GASB Board approved GASB Statement No.75 "Accounting and Financial Reporting for Post-Employment Benefits other than Pensions" that will replace GASB 45 and will take effect beginning fiscal year 2017-18 for the City. Mr. Bartel suggested that it would be prudent for the City to have a trust set up prior to the changes that will take place.

The Mayor thanked Mr. Bartel for the informative presentation and requested that Staff work with Mr. Bartel, and the Budget/Personnel Committee to move forward. He also announced that Sergeant, Marius Crisan a former Sergeant, passed away on Monday.

## AGENDA ITEM 8, PUBLIC HEARING

*{Vice Mayor Carbone stepped down from the dais due to a possible conflict of interest by residing within 500' of the subject property}*

### A. **Consideration of a Coastal Development Permit and a Site Plan Permit of a Single Family Residential Dwelling on a 25-Foot Wide Lot at 1843 Park Avenue (APN 011-181-029)**

Associate Planner Charles Pooler presented an application submitted by Mark Hyles regarding development of a single 1,064 square foot, 2-story residential dwelling on a 1,875 square foot lot at 1843 Park Avenue. This lot is half of a fenced commercial open-storage yard and this application is a redesign of a project previously considered and denied by the City Council in July of 2015. The redesigned project will be a 2-bedroom and 2



1/2 bath dwelling. The project proposes an open carport for two covered parking spaces. The front entry is behind the carport. A six foot fence is proposed on both sides of the carport, and 6x6 columns are shown supporting a cantilevered carport roof and upper level bedroom. The floor plan does not indicate where the water heater, furnace, or laundry machines are intended. Staff has repeatedly advised the applicant to combine both abutting 25-foot wide lots/parcels. Direction was based on good site design, public comments on previous projects in the East Dunes, and previous actions of the City Council. Mr. Pooler further reported on the site plan setbacks, architectural design, entry, and whether the projects esthetic would remain consistent with other projects.

The Design Review Committee (DRC) held a public hearing on February 19<sup>th</sup> to consider the Project's architecture. Staff gave a presentation describing design issues, proposed carport, recessed entry, lack of pedestrian access due to the carport, project massing, and its consistency with other projects approved for the East Dunes. The DRC commented that if both lots were combined for a duplex, it would enable the applicant's desired 2 units and address concerns previously mentioned. Committee members commented that the design is not appealing or enticing. The DRC took action to deny the Project's design based upon the issues discussed. The property does not have sufficient water credit to accommodate the project, and water needs to be allocated from the City's Water Entitlement estimated to be 0.241 acre feet. The property does not provide curb, gutter, sidewalk, drive-apron, or street pavement along its frontage. Street improvements are required for new construction projects. Approval of the project should specify the applicant provide the necessary street improvements up to the centerline of the street right-of-way. Overall, the project addresses the minimum requirements of the CZ-R2 zoning and the City's Local Coastal Program, related to the subject property. This project does not visually accentuate the living areas, location of the main entry behind the carport, clear pedestrian parking, and disproportionate massing. In those regards, the project is not conducive towards the preferred architectural design for the East Dunes. Staff recommends a denial and the applicant is encouraged to redesign the project to encompass both abutting lots under his ownership. Staff generally supports the Applicant's intent to develop a single family dwelling that eliminates a commercial storage yard; however, staff does not support the design as proposed. If Council concurs with staff's conclusion and recommendation, a resolution with appropriate findings for denial will be prepared for consideration/action at the next Council meeting. If the Council disagrees with Staff's analysis and conclusion, and decides to support the Applicant's project, then a resolution to adopt a land use entitlement permit with suggested conditions of approval will be prepared for Council action in the near future.

6:29 P.M. Floor opened for Public Comment.

The applicant Mark Hyles commented that he tried his best to meet a majority of the City's requirements for new development for the proposed project.

6:29 P.M. Floor closed to Public Comment.

There was Council discussion regarding the proposed project, its insufficiency to meet the City's overall general plan for the future of the East Dunes area, and the Design Review Committee's comments at their last meeting indicating that this development is not deemed appropriate within that neighborhood.

Motion to have Staff prepare a resolution of denial for the proposed project, to be considered for Council action at the next regularly scheduled Council meeting was made by Mayor Pendergrass, seconded by Council Member Carbone. There was consensus of the Council that a resolution for denial be prepared.

*{Vice Mayor Carbone returned to the dais}*

*{Council Member Hubler stepped down from the dais due to a possible conflict of interest by residing within 500' of the subject property}*

**B. Consideration of City RESOLUTION approving Coastal Development Permit 16-01 Allowing a Stone Sculptor Studio at 1729 Holly Street**

Associate Planner Charles Pooler presented an application submitted by Jean Luc-Prete to operate a sculpture workshop at 1729 Holly Street. The applicant fabricates custom design specialty stone products related to restorations of historical architecture, figurative sculptures and statues, interior/exterior ornaments, and features for gardens and landscaping. Equipment used includes a small router, grinder, sander, air compressor, dust collector and propane forklift. Hand chisels and hammer are also used for intricate details. The light manufacturing artist workshop is considered compatible with the CZ-MU-P zoning. The proposed use requires 2 parking spaces that can be adequately provided along the Redwood Avenue frontage. Stone shipments are anticipated to take place every three weeks. Outgoing deliveries will occur via the applicant's truck. Staff recommends that loading/unloading activities be allowed at the Holly Street loading zone. Staff expects noise and dust to be the two primary negative impacts. In regards to the dust, the applicant propose to use a 2.5 horsepower dust collector, and in regard to noise, the applicant stated that he will not use large stone cutters that are typical of tile and stone counter top manufacturers. This operation with the roll-up door being kept closed when power tools are in use, will not pose a nuisance. Staff recommends approval of a Coastal Development Permit to the applicant.

6:44 P.M. Floor opened for Public Comment.

The applicant Jean Luc-Prete commented that due to noise issues and a complaint by a council member, he was unable to perform a job resulting in the loss of that account. His current space is smaller and the new location would provide twice the amount of space. Mr. Prete confirmed that he has proper equipment to perform necessary work including an adequate dust collector.

In response to the Mayor's inquiry whether Mr. Prete was in agreement with the conditions of the permit, Mr. Prete responded that he was in agreement with permit conditions.

6:48 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** approving Coastal Development Permit 16-01 Allowing a Stone Sculptor Studio at 1729 Holly Street was made by Council Member Carbone, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Kruper, Pendergrass. NOES: None. ABSENT: None. ABSTAIN: Council Members Hubler. Motion carried.

*{Council Member Hubler returned to the dais}*

## **AGENDA ITEM 9, OLD BUSINESS**

### **A. Progress report on Public Works projects, South of Tioga Redevelopment project, Coastal projects, and other Sand City community programs by City Engineer/Community Development Director/City Administrator**

City Engineer Leon Gomez reported that staff held a meeting on Friday, February 26, 2016 to continue discussion regarding new feed wells and Hydrogeologic modeling. Hydrometrics has provided a 'draft' hydrogeology response to the California Coastal Commission (CCC) notice of incomplete CDP to the City and Cal-Am for review. Cal-Am obtained a sample of the 367 Shasta Avenue well. The sample was tested and determined to be fresh water. The Salinas Pump Company will install a small pump in order to operate the well for a longer period of time to obtain a more representative sample of actual aquifer conditions. Once representative data is obtained, Cal-Am will provide it to Hydrometrics in order to update the Hydrogeologic model Cal-Am anticipates that connecting the well to the concentrated discharged would blend down the salinity and maintain plant operations. This will serve as an interim solution until new more permanent feed wells are constructed.

Mr. Gomez continued to report that Staff prepared and submitted information indicating the completion of certain Phase II permit requirements to the Regional Water Quality Control Board on Monday,

February 29, 2016. A total of eight documents were submitted to the RWQCB with exhibits and supporting information. Staff has prepared preliminary improvement plans for repair of the Bay Avenue inlet, and will have a draft engineer's estimate for City review later this week. The City surveyor will be providing base maps to the City Engineer this week for preliminary engineering design regarding the Hickory Street improvement project.

There was Council discussion regarding the costs of constructing new wells, who would pay for them, and where they would be located. It was suggested that the City change its application from five (5) wells to three (3). The Mayor directed Staff to move forward and process the suggested changes for construction of three wells.

Associate Planner Charles Pooler reported that Woodman Development submitted plans for lots 2 & 3 for the Bungalows project. Dr. Ghandour had also submitted plans for preliminary grading of the Monterey Bay Shores project to the City Engineer and expects to begin pouring the foundation sometime in October. The Housing Element Update of Sand City's General Plan and negative declaration is scheduled for the next City Council meeting.

City Administrator Bodem reported that he will be attending a Planning Conference from Wednesday through Friday.

## **AGENDA ITEM 10, NEW BUSINESS**

### **A. Consideration and Approval of City RESOLUTION Adopting Amendment #1 to the City Budget for Fiscal Year 2015-16**

Mayor Pendergrass stated that the Council reviewed the attached amendment to the City's fiscal year 2015-16 budget, that it was thoroughly reviewed by the Budget/Personnel Committee at their last meeting, and is being recommended for approval by the City Council. He reported on the increase in revenue due to sales taxes as reported in the HDL report, and that major expenses were due to the City's Other Post-Employment Obligations (OPEB).

7:24 P.M. Floor opened for Public Comment.

There was no public comment.

7:24 P.M. Floor closed to Public Comment.

The Mayor thanked Staff for the good work in preparing the amendment to the fiscal year 2015-16 budget.

Motion to approve the City **Resolution** adopting Amendment #1 to the

City Budget for Fiscal Year 2015-16 was made by Council Member Kruper, seconded by Council Member Blackwelder. AYES; Council Members Blackwelder, Carbone, Hubler, Kruper, Pendergrass. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

**B. Comments by Council Members on Meetings and Items of interest to Sand City**

Council Member Kruper reported on the Ordinance 152 Committee meeting that may result in the increase of user fees and/or parcel taxes.

Council Member Hubler reminded the Council of the upcoming Portrait of an Artist show that will be held at the Independent on March 19 & 20, 2016 with approximately 23-25 artists from Sand City featured at the show. The portraits will be on display at Sweet Elena's Bakery following the show, at Gil's Gourmet, and then at the City Hall Council Chambers.

Vice Mayor Carbone reported on her attendance at the Mosquito Abatement District meeting, spending time with Nancy Amadeo, and Marina's aspiration to file a 501c (3) application for the arts.

Council Member Blackwelder commented that he met with Staff, representatives from EMC planning group, the Orosco Group, and an architectural firm from Oakland regarding the South of Tioga (SOT) sites. Discussion revolved around future development of the SOT, and included future plans to construct restaurants at the bottom floor of the Independent.

**C. Upcoming Meetings/Events**

The Mayor reminded the Council of the upcoming Monterey Peninsula Chamber of Commerce's Annual Awards Dinner scheduled for March 12, 2016. The City Clerk confirmed those planning to attend.

**AGENDA ITEM 11, CLOSED SESSION**

7:47 P.M.

**A. City Council /Agency Board to adjourn to Closed Session:**

**1) To confer with Legal Counsel regarding pending litigation in accordance with Government Code Section 54956.9(d)(1):**

- a) *Monterey Peninsula Water Management v. State Water Resources Control Board (No. M102101), and related cases***
- b) *Seaside v. Sand City (No. M120996) and related cross action***
- c) *Seaside v. Sand City (King Ventures) (No. M126354)***

**2) To confer with and instruct Agency Real Property Negotiator**

**regarding price and other terms of sale of property owned by the Successor Agency to Sand City Redevelopment Agency; Government Code Section 54956.8 to the Orosco Group or its nominee.**

*Property Address/Description: Carroll Property, APN: 011-196-004 Lots 13 & 14  
APN: 011-196-019 Lots 15 & 17  
APN: 011-196-013 Lots 16 & 18  
Agency Negotiator: Todd Bodem, Executive Director Successor Agency*

**B. Public Employee Performance Evaluation pursuant to Section 54957(b)(1) of the Ralph M. Brown Act, position: City Administrator**

8:38 P.M.

**C. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act**

The Council received a report from the City Attorney on Item 11A1(c) and direction was given to the agency negotiator regarding real property (Item 11A2). There was Council discussion regarding the City Administrators performance evaluation (Item 11B).

**AGENDA ITEM 12, ADJOURNMENT**

Motion to adjourn the City Council meeting was made by Council Member Kruper, seconded by Council Member Hubler to the next regularly scheduled Council meeting on Tuesday, March 15, 2016 at 5:30 p.m. There was consensus of the Council to adjourn the meeting at 8:40 p.m.

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Linda K. Scholink, City Clerk

AGENDA ITEM

5B

**INTER**

# MEMORANDUM

**OFFICE**

**To:** City Council/Agency Board Members  
**From:** Director of Administrative Services  
**Subject:** Financial Reports  
**Date:** March 29, 2016

*Yanda*

Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of January 2016.

**A. City of Sand City Reports**

1. Balance Sheet Report for January 2016.
2. Revenue received in the month of January 2016-Total \$ 362,027.20  
(This total includes transfers).  
Month End Cash Register Activity Report for January 2016.
3. Expenditures paid for in the month of January 2016-Total \$ 383,050.00  
Month End January 2016 Accounts Payable Report  
This shows all City Expenditures (excluding employee payroll)  
The Payroll figure listed below includes the Councils stipends.  
Payroll \$ 129,669.33  
Payroll taxes \$ 41,089.63
4. Current City Balances as of January 2016  
Total \$ 4,832,471.82 - restricted & unrestricted  
(Includes, Rabobank Bank and Local Agency Investment Fund, (LAIF).
5. The City also has \$992,000 in CD's ranging from 6 months to 3 years.

**B. Sand City Successor Agency for the former Redevelopment Agency Reports**

1. Balance Sheet Report for January 2016
2. Revenue received in the month of January-Total \$ 141.82  
Month End Cash Register Activity Report for January 2016
3. Expenditures paid for in the month of January - \$ 114.29  
Month End Accounts Payable Activity Report for January 2016.



4. Current Successor Agency Balances January 31, 2016  
 Total \$ 1,638,572.77- restricted and unrestricted (Includes Rabobank and Bond CD's).
- ☉ In addition to the City and Successor Agency balances, there is a total of
  - ☉ \$ 823,617.36 being held in reserve for the 2008 Tax and Tax Exempt bonds.

**NOTES TO THE FINANCIAL REPORT**

**Special City Notes for January 2016**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of January 2016 are listed below.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
1/13/16	19171	Successor Agency	\$ 58,428.24	2 <sup>nd</sup> quarter admin expense
1/25/16	19186	State of California	\$145,300.00	Sales tax received
1/25/16	19187	State of California	\$138,900.00	Transaction tax

**Transfers**

**(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)**

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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There were no transfers this month.

Month End Cash Disbursement Report - Special or Major Expenses for the Month of January 2016 are explained below.

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
28954	Robert Griffin	\$ 10,000.00	City Hall Remodel
28966	Hunter's Supply	\$ 6,943.00	Police/Replace Firearms/Equipment
29000	Monterey Bay Area Self Insurance	\$ 35,093.00	FY 15-16 Insurance Premium Balance
29012	Robert Griffin	\$ 28,966.93	City Hall Remodel
29023	Creegan & D'Angelo	\$ 14,578.00	December Engineering Services
29032	City of Monterey	\$130,909.00	Jan-June Fire Protection Services
29041	Stephen L. Vagnini	\$ 5,000.00	2016 West End- 1 <sup>st</sup> installment
29045	Bartell Associates, LLC	\$ 3,700.00	OPEB Valuation Services

**Successor Agency Notes for January 2016**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of January 2016 are listed below. There were no special receipts this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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**Transfers**

There were no transfers this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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Month End Cash Disbursement Report-Special or Major Expense for the Month of January 2016 is explained below.

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
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There were no special expenditures this month.

If you have any questions or concerns regarding the above reports, please let me know before the Council meeting. Word/td/financials/2016 January

# City of Sand City

REPORT.: 02/22/16  
 RUN....: 02/22/16  
 Run By.: LINDA

City of Sand City  
 Balance Sheet Report  
 ALL FUND(S)

PAGE: 001  
 ID #: GLBS  
 CTL.: SAN

Ending Calendar Date.: January 31, 2016      Fiscal (07-16)

Assets			Acct ID
<hr/>			
Cash Clearing Checking Account	240,371.24	99	1001
General Fund CITY- OPEB POTENTIAL FUNDING	1,141,609.58	10	1004
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	3,166,021.53	10	1008
General Fund Fair market value adjustments	1,012.00	10	1009
General Fund Investment CD	164,569.47	10	1020
General Fund Sallie Mae Bank CD 6 months	249,000.00	10	1080
General Fund Apple Bank CD 1 Year	248,000.00	10	1081
General Fund Compass Bank Cd -2 Year	248,000.00	10	1082
General Fund Capital One Bank CD 3 Year	247,000.00	10	1083
General Fund Cash Balance	211,799.25	10	1099
Gas Tax - 2105 Cash Balance	25,040.07	31	1099
Traffic Safety Cash Balance	3,531.80	35	1099
Cash Clearing Cash Balance	-240,371.24	99	1099
Gas Tax - 2105 Accounts Receivable	432.38	31	1101
General Fund PROPERTY TAX RECEIVABLE	3,468.69	10	1103
General Fund SERAF RECEIVABLE	685,052.00	10	1112
General Fund Sales Tax Receivable	131,267.79	10	1115
General Fund TRANSACTION TAX RECEIVABLE	16,660.12	10	1116
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AGENCY/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	2,523,225.86	70	1280
Gen. Fixed Asst Land	1,005,871.95	60	1290
Gen. Fixed Asst Land Improvements	454,007.19	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	598,292.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,477,897.16	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,359,774.30	60	1297
Gen. Fixed Asst CITY HALL	218,811.34	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	4,477,509.45	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-5,822,616.53	60	1300
<hr/>			
Total of Assets ---->	30,854,132.85		30,854,132.85
<hr/>			

Liabilities			Acct ID
<hr/>			
General Fund STRONG MOTION	26.60	10	2010
General Fund SB1473-COUNTY PERMIT ASSESSMEN	6.00	10	2012
General LTD Act Compensated Absences	522,086.55	70	2020
General LTD Act NET OPEB OBLIGATION	2,934,044.00	70	2025

REPORT.: 02/22/16  
 RUN....: 02/22/16  
 Run By.: LINDA

City of Sand City  
 Balance Sheet Report  
 ALL FUND(S)

PAGE: 002  
 ID #: GLBS  
 CTL.: SAN

Ending Calendar Date.: January 31, 2016      Fiscal (07-16)

Liabilities

			Acct ID
			-----
General Fund DEFERRED REVENUE	46,929.39	10	2050
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund BUNGALOW'S DEPOSIT EAST DUNES	15,700.00	10	2058
General LTD Act capital lease-2 fords f350's	29,315.48	70	2070
General LTD Act STREET SWEEPER-CAPTIAL LEASE	93,010.37	70	2071
General Fund State Mandated CASP Fee	6.30	10	2115
General Fund Health Insurance	24,618.20	10	2150
General Fund Dental/Vision	72.04	10	2160
General Fund POLICE ASSOC. DUES	350.00	10	2180
General Fund PEPRA RETIREMENT %	2,022.36	10	2191
General Fund AFLAC PRE TAX	341.97	10	2195
General Fund AFLAX-AFTER TAX	-124.90	10	2196
General Fund PERS SURVIVOR BENEFIT	40.00	10	2197
			-----
Total of Liabilities ---->	4,443,210.78		

FUND Balances

			Acct ID
			-----
General Fund Unappropriated Fund Balance	16,308,589.51	10	3400
s Tax - 2105 Unappropriated Fund Balance	18,259.53	31	3400
Traffic Safety Unappropriated Fund Balance	2,757.97	35	3400
Gen. Fixed Asst Unappropriated Fund Balance	-1,292,921.97	60	3400
General LTD Act Unappropriated Fund Balance	-1,055,230.54	70	3400
Gen. Fixed Asst Investment in Fixed Assets	12,954,231.43	60	3600
Gen. Fixed Asst CAPITAL LEASE	189,797.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	-1,144,561.27		
			-----
Total of FUND Balances ---->	26,410,922.07		30,854,132.85
			=====

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	01-16	01/06/16	19149	C	Mis	CAS70	BUSINESS LICENSE CASP FEE 70% ONE TIME ONLY BUSINESS LICENSE CASP FEE Receipt Date: 01/06/16	Db: 99 1001 Cr: 10 4033 00	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% ONE TIME ONLY BUSINESS LICENSE CASP FEE Receipt Date: 01/06/16	Db: 99 1001 Cr: 10 2115	.30
			19150	C	Mis	WT01	BRANDWOOD BUILDERS Issued..: T0 (DEVON ) Jan 06 2016 09:22 am Devon BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/06/16 Paid by: BRANDWOOD BUILDERS	Lazzarino Db: 99 1001 Cr: 10 4055 00	150.00
			19151	C	Mis	PAR02	Issued..: T0 (DEVON ) Jan 06 2016 09:22 am Devon SAND CITY PARKING PARKING VIOLATION #6341 Receipt Date: 01/06/16 Paid by: ANA MACIAS	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			19152	C	Mis	REN01	Issued..: T0 (DEVON ) Jan 06 2016 09:23 am Devon RENTAL INCOME JANUARY 2016 CELL TOWER RENT Receipt Date: 01/06/16 Paid by: CROWN CASTLE	Lazzarino Db: 99 1001 Cr: 10 4740 00	1246.35
			19153	C	Mis	TAX05	Issued..: T0 (DEVON ) Jan 06 2016 09:23 am Devon GAS TAX 2103 DECEMBER 2015 HIGHWAY USERS TAX Receipt Date: 01/06/16	Lazzarino Db: 99 1001 Cr: 31 4305 11	66.15
					Mis	TAX01	GAS TAX - 2105 31 DECEMBER 2015 HIGHWAY USERS TAX Receipt Date: 01/06/16	Db: 99 1001 Cr: 31 4305 11	150.49
					Mis	TAX02	GAS TAX - 2106 32 DECEMBER 2015 HIGHWAY USERS TAX Receipt Date: 01/06/16	Db: 99 1001 Cr: 31 4305 11	456.64
					Mis	TAX03	GAS TAX - 2107 33 DECEMBER 2015 HIGHWAY USERS TAX Receipt Date: 01/06/16 Paid by: STATE OF CALIFORNIA	Db: 99 1001 Cr: 31 4305 11	211.03
			19154	C	Mis	UUT	Issued..: T0 (DEVON ) Jan 06 2016 09:25 am Devon UTILITY USERS TAX NOVEMBER 2015 UUT Receipt Date: 01/06/16 Paid by: P.G. & E.	Lazzarino Db: 99 1001 Cr: 10 4025 00	11390.81
			19155	C	Mis	UUT	Issued..: T0 (DEVON ) Jan 06 2016 09:25 am Devon UTILITY USERS TAX NOVEMBER 2015 UUT - GAS Receipt Date: 01/06/16 Paid by: CONSTELLATION NEW ENERGY	Lazzarino Db: 99 1001 Cr: 10 4025 00	14.56
			19156	C	Mis	UUT	Issued..: T0 (DEVON ) Jan 06 2016 09:26 am Devon UTILITY USERS TAX NOVEMBER 2015 UUT - ELECTRIC Receipt Date: 01/06/16 Paid by: CONSTELLATION NEW ENERGY	Lazzarino Db: 99 1001 Cr: 10 4025 00	45.79
			19157	C	Mis	WT01	Issued..: T0 (DEVON ) Jan 06 2016 09:26 am Devon BUSINESS LICENSE FY 15-16 BUSINESS LICENSE RENEWAL Receipt Date: 01/06/16	Lazzarino Db: 99 1001 Cr: 10 4055 00	150.00
					Mis	WT02	BUSINESS LIC LATE CH FY 15-16 BUSINESS LICENSE RENEWAL Receipt Date: 01/06/16	Db: 99 1001 Cr: 10 4060 00	75.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% FY 15-16 BUSINESS LICENSE RENEWAL Receipt Date: 01/06/16	Db: 99 1001 Cr: 10 4033 00	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% FY 15-16 BUSINESS LICENSE RENEWAL Receipt Date: 01/06/16 Paid by: WHISTLER ASSET MANAGEMENT	Db: 99 1001 Cr: 10 2115	.30
							Issued..: T0 (DEVON ) Jan 06 2016 09:26 am Devon	Lazzarino Day 01/06/16 Total ---->	13998.82
	01/13/16		19161	C	Mis	BUI01	BUILDING PERMIT 4115 PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16	Db: 99 1001 Cr: 10 4115 05	153.25
					Mis	PLA01	PLAN CHECK FEE 4165 PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16	Db: 99 1001 Cr: 10 4165 05	99.61
					Mis	STR01	STRONG MOTION 2010 PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16	Db: 99 1001 Cr: 10 2010	2.24
					Mis	CBSC	CBSC FEE - SB1473 PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16	Db: 99 1001 Cr: 10 2012	1.00
					Mis	WT01	BUSINESS LICENSE PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16	Db: 99 1001 Cr: 10 4055 00	50.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16	Db: 99 1001 Cr: 10 4033 00	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16	Db: 99 1001 Cr: 10 2115	.30

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	01-16	01/13/16	19161	C		Mis DES01	DESIGN REVIEW FEE PERMITS/FEEES FOR 828 PLAYA Receipt Date: 01/13/16 Paid by: NORTHWEST SIGNS Issued...: T0 (DEVON ) Jan 13 2016 08:54 am Devon	Lazzarino	Db: 99 1001	50.00
									Cr: 10 4155 05	
			19162	C	Mis	REIMB	REIMBURSE LUGGAGE CHARGE - CITY CLERKS CONFERENCE Receipt Date: 01/13/16 Paid by: LINDA SCHOLINK Issued...: T0 (DEVON ) Jan 13 2016 08:55 am Devon	Lazzarino	Db: 99 1001	25.00
									Cr: 10 4732 00	
			19163	C	Mis	WT01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16	Lazzarino	Db: 99 1001	50.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4055 00 Db: 99 1001	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4033 00 Db: 99 1001	.30
									Cr: 10 2115	
			19164	C	Mis	WT01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16	Lazzarino	Db: 99 1001	50.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4055 00 Db: 99 1001	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4033 00 Db: 99 1001	.30
									Cr: 10 2115	
			19165	C	Mis	WT01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16	Lazzarino	Db: 99 1001	50.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4055 00 Db: 99 1001	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4033 00 Db: 99 1001	.30
									Cr: 10 2115	
			19166	C	Mis	WT01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16	Lazzarino	Db: 99 1001	50.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4055 00 Db: 99 1001	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4033 00 Db: 99 1001	.30
									Cr: 10 2115	
			19167	C	Mis	WT01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16	Lazzarino	Db: 99 1001	50.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4055 00 Db: 99 1001	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% ONE TIME ONLY BUSINESS LICENSE - CITY HALL REMODEL Receipt Date: 01/13/16		Cr: 10 4033 00 Db: 99 1001	.30
									Cr: 10 2115	
			19168	C	Mis	CUP01	CONDITIONAL USE PERM CUP APPLICATION/SITE PLAN Receipt Date: 01/13/16	Lazzarino	Db: 99 1001	400.00
					Mis	SITE	SITE PERMIT CUP APPLICATION/SITE PLAN Receipt Date: 01/13/16		Cr: 10 4125 05 Db: 99 1001	250.00
									Cr: 10 4145 05	
			19169	C	Mis	RL01	COUNTY/ RED LIGHT NOVEMBER 2015 TRAFFIC Receipt Date: 01/13/16	Lazzarino	Db: 99 1001	14.69
					Mis	REV	HEALTH & SAFETY NOVEMBER 2015 TRAFFIC Receipt Date: 01/13/16		Cr: 35 4205 11 Db: 99 1001	2.51
					Mis	VC	COUNTY/VC NOVEMBER 2015 TRAFFIC Receipt Date: 01/13/16		Cr: 10 4210 09 Db: 99 1001	63.13
					Mis	VCCR	COUNTY/VC/CR NOVEMBER 2015 TRAFFIC Receipt Date: 01/13/16		Cr: 35 4205 11 Db: 99 1001	16.94
					Mis	POC01	COUNTY/PROOF OF CORR NOVEMBER 2015 TRAFFIC Receipt Date: 01/13/16		Cr: 35 4205 11 Db: 99 1001	6.60
									Cr: 35 4205 11	

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	01-16	01/13/16	19169	C						
					Mis	HTP01	1/2 TAX POLICE/PROP 172 NOVEMBER 2015 TRAFFIC Receipt Date: 01/13/16	Db:	99 1001	26.81
					Mis	REV	COUNTY/REV & RECOVERY NOVEMBER 2015 TRAFFIC Receipt Date: 01/13/16 Paid by: COUNTY OF MONTEREY	Cr: Db:	10 4330 08 99 1001	259.19
							Issued...: T0 (DEVON ) Jan 13 2016 09:01 am Devon			
			19170	C	Mis	MS	ELECTRICAL PERMIT PERMIT/FEEES FOR 426 ORANGE Receipt Date: 01/13/16	Db:	99 1001	67.00
					Mis	WT01	BUSINESS LICENSE PERMIT/FEEES FOR 426 ORANGE Receipt Date: 01/13/16	Cr: Db:	10 4160 05 99 1001	50.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% PERMIT/FEEES FOR 426 ORANGE Receipt Date: 01/13/16	Cr: Db:	10 4055 00 99 1001	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% PERMIT/FEEES FOR 426 ORANGE Receipt Date: 01/13/16	Cr: Db:	10 4033 00 99 1001	.30
							Paid by: MARK BROWN ELECTRIC Issued...: T0 (DEVON ) Jan 13 2016 09:02 am Devon			
			19171	C	Mis	MS	SUCCESSOR AGENCY 2ND QUARTER 15-16 ADMIN EXPENSE REIMBURSEMENT Receipt Date: 01/13/16 Paid by: SUCCESSOR AGENCY Issued...: T0 (DEVON ) Jan 13 2016 09:03 am Devon	Lazzarino Db: Cr:	99 1001 10 4008 00	58428.24
							Day 01/13/16 Total ---->			60223.21
	01/21/16		19172	C	Mis	POL01	POLICE REPORT 4560 2 COPIES POLICE REPORT #SG1500029 Receipt Date: 01/21/16 Paid by: HANAN SHAWAR	Db: Cr:	99 1001 10 4560 08	20.00
							Issued...: T0 (DEVON ) Jan 21 2016 09:42 am Devon			
			19173	C	Mis	POL01	POLICE REPORT 4560 VEHICLE REPOSSESSION REDEMPTION #SC1600027 Receipt Date: 01/21/16 Paid by: SERGEI SYX	Db: Cr:	99 1001 10 4560 08	15.00
							Issued...: T0 (DEVON ) Jan 21 2016 09:42 am Devon			
			19174	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SG1400323 Receipt Date: 01/21/16 Paid by: TONY MATHEWS	Db: Cr:	99 1001 10 4560 08	10.00
							Issued...: T0 (DEVON ) Jan 21 2016 09:43 am Devon			
			19175	C	Mis	REIMB	REIMBURSEMENTS REIMBURSE CELL PHONE OVERAGE CHARGES Receipt Date: 01/21/16 Paid by: CRAIG HUBLER	Db: Cr:	99 1001 10 4732 00	60.00
							Issued...: T0 (DEVON ) Jan 21 2016 09:43 am Devon			
			19176	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #6760 Receipt Date: 01/21/16 Paid by: SERGIO RESENDIZ	Db: Cr:	99 1001 10 4221 08	50.00
							Issued...: T0 (DEVON ) Jan 21 2016 09:43 am Devon			
			19177	C	Mis	UUT	UTILITY USERS TAX DECEMBER 2015 UUT Receipt Date: 01/21/16 Paid by: VISTA ENERGY	Db: Cr:	99 1001 10 4025 00	9.40
							Issued...: T0 (DEVON ) Jan 21 2016 09:48 am Devon			
			19178	C	Mis	BUI01	BUILDING PERMIT 4115 PERMITS/FEEES FOR OFFICE DEPOT ROOF Receipt Date: 01/21/16	Db: Cr:	99 1001 10 4115 05	874.75
					Mis	STR01	STRONG MOTION 2010 PERMITS/FEEES FOR OFFICE DEPOT ROOF Receipt Date: 01/21/16	Db: Cr:	99 1001 10 2010	23.24
					Mis	CBSC	CBSC FEE - SB1473 PERMITS/FEEES FOR OFFICE DEPOT ROOF Receipt Date: 01/21/16	Db: Cr:	99 1001 10 2012	4.00
					Mis	WT01	BUSINESS LICENSE PERMITS/FEEES FOR OFFICE DEPOT ROOF Receipt Date: 01/21/16	Db: Cr:	99 1001 10 4055 00	150.00
					Mis	CAS70	BUSINESS LICENSE CASP FEE 70% PERMITS/FEEES FOR OFFICE DEPOT ROOF Receipt Date: 01/21/16	Db: Cr:	99 1001 10 4033 00	.70
					Mis	CAS30	BUSINESS LICENSE CASP FEE 30% PERMITS/FEEES FOR OFFICE DEPOT ROOF Receipt Date: 01/21/16	Db: Cr:	99 1001 10 2115	.30
							Paid by: PLATINUM ROOFING Issued...: T0 (DEVON ) Jan 21 2016 10:14 am Devon			
			19179	C	Mis	BUI01	BUILDING PERMIT 4115 PERMITS/FEEES - SOUND WALL Receipt Date: 01/21/16	Db: Cr:	99 1001 10 4115 05	97.35
					Mis	PLA01	PLAN CHECK FEE 4165 PERMITS/FEEES - SOUND WALL Receipt Date: 01/21/16	Db: Cr:	99 1001 10 4165 05	94.00
					Mis	STR01	STRONG MOTION 2010 PERMITS/FEEES - SOUND WALL Receipt Date: 01/21/16	Db: Cr:	99 1001 10 2010	1.12

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L	Posting	Amt	Paid
000	01-16	01/21/16	19179	C				Mis CBSC CBSC FEE - SB1473 PERMITS/FEES - SOUND WALL Receipt Date: 01/21/16 Paid by: OAS DESIGN GROUP Issued...: T0 (DEVON ) Jan 21 2016 10:15 am Devon Lazzarino	Db: 99	1001		1.00
			19180	C	Mis	UUT		UTILITY USERS TAX DECEMBER 2015 UUT - GAS Receipt Date: 01/21/16 Paid by: GAS & POWER TECHNOLOGIES Issued...: T0 (DEVON ) Jan 21 2016 10:15 am Devon Lazzarino	Db: 99	1001		4.47
			19181	C	Mis	UUT		UTILITY USERS TAX DECEMBER 2015 UUT - GAS Receipt Date: 01/21/16 Paid by: TIGER NATURAL GAS Issued...: T0 (DEVON ) Jan 21 2016 10:16 am Devon Lazzarino	Db: 99	1001		38.25
			19182	C	Mis	UUT		UTILITY USERS TAX DECEMBER 2015 UUT - GAS Receipt Date: 01/21/16 Paid by: SPARK ENERGY Issued...: T0 (DEVON ) Jan 21 2016 10:16 am Devon Lazzarino	Db: 99	1001		.93
			19183	C	Mis	UUT		UTILITY USERS TAX DECEMBER 2015 UUT Receipt Date: 01/21/16 Paid by: PILOT POWER GROUP Issued...: T0 (DEVON ) Jan 21 2016 10:16 am Devon Lazzarino	Db: 99	1001		396.35
			19184	C	Mis	UUT		UTILITY USERS TAX DECEMBER 2015 UUT - GAS Receipt Date: 01/21/16 Paid by: NOBLE AMERICAS ENERGY Issued...: T0 (DEVON ) Jan 21 2016 10:17 am Devon Lazzarino	Db: 99	1001		133.55
			19185	C	Mis	UUT		UTILITY USERS TAX DECEMBER 2015 UUT - ELECTRIC Receipt Date: 01/21/16 Paid by: NOBLE AMERICAS ENERGY Issued...: T0 (DEVON ) Jan 21 2016 10:17 am Devon Lazzarino	Db: 99	1001		60.64
								Day 01/21/16 Total ----->				2035.05
	01/25/16		19186	C	Mis	STAX		SALES TAX RECEIVED NOVEMBER 2015 IN LIEU SALES TAX Receipt Date: 01/25/16 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Jan 25 2016 12:26 pm Devon Lazzarino	Db: 99	1001		145300.00
			19187	C	Mis	TUT01		TRANSACTION/USE TAX NOVEMBER 2015 T/U TAX Receipt Date: 01/25/16 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Jan 25 2016 12:26 pm Devon Lazzarino	Db: 99	1001		138900.00
			19188	C	Mis	UUT		UTILITY USERS TAX DECEMBER 2015 UUT - ELECTRIC Receipt Date: 01/25/16 Paid by: DIRECT ENERGY Issued...: T0 (DEVON ) Jan 25 2016 12:26 pm Devon Lazzarino	Db: 99	1001		1506.54
								Day 01/25/16 Total ----->				285706.54
	01/31/16		19200	C	Mis	OPEB		OPEB INTEREST JANUARY 2016 INTEREST Receipt Date: 01/31/16 Paid by: RABOBANK Issued...: T0 (DEVON ) Jan 31 2016 02:15 pm Devon Lazzarino	Db: 10	1004		49.15
			19201	C	Mis	INT01		INTEREST IN CHECKING JANUARY 2016 INTEREST Receipt Date: 01/31/16 Paid by: RABOBANK Issued...: T0 (DEVON ) Jan 31 2016 08:06 am Devon Lazzarino	Db: 99	1001		7.12
			19209	C	Mis	CDINT		CD INTEREST JANUARY 2016 INTEREST Receipt Date: 01/31/16 Paid by: RABOBANK Issued...: T0 (DEVON ) Jan 31 2016 11:19 am Devon Lazzarino	Db: 10	1020		7.31
								Day 01/31/16 Total ----->				63.58
								Period 01-16 Total ----->				362027.20
								Register 000 Total ----->				362027.20
								Total of All Registers ----->				362027.20



Date...: Mar 30, 2016  
 Time...: 7:53 am  
 Run by.: Linda Scholink

City of Sand City  
 JANUARY 2016 ACCOUNTS PAYABLE

Page: 1  
 List: 0000  
 ID #: PYCPDP

Check Number	Vendor Name	Invoice Description	Check Date	Gross Check Amount
029051	DAVID PENDERGRASS	JANUARY 2016 PAYROLL	01/01/16	1513.78
0	AFLAC	DECEMBER 2015 AFLAC PREMIUMS	01/05/16	1053.13
0.	ASSURANT EMPLOYEE BENEFIT	JANUARY 2016 LTD PREMIUMS	01/05/16	610.53
028954	ROBERT GRIFFIN	CITY HALL REMODEL - PROGRESSION PAYMENT	01/05/16	10000.00
028955	CAL-AM WATER	DECEMBER 2015 WATER BILL - 1 SYLVAN	01/05/16	122.03
028955	CAL-AM WATER	DECEMBER 2015 WATER BILL - 320 ELDER	01/05/16	22.80
028956	CALIFORNIA BUILDING STANDARDS	4TH QUARTER 2015 CBSC FEE	01/05/16	26.00
028957	CALIFORNIA LAW	JANUARY 2016 POLICE LTD PREMIUMS	01/05/16	171.50
028958	CLEARVUE, INC	1ST QUARTER 15-16 INVESTMENT REPORTS	01/05/16	875.00
028959	CORBIN WILLITS SYSTEMS	JANUARY 2015 TECH SUPPORT - MOM	01/05/16	219.35
028960	CRITICAL REACH	2016 APBNET CRIME BULLETIN SERVICE	01/05/16	145.00
028961	DEPT. OF CONSERVATION	4TH QUARTER 2015 STRONG MOTION FEES	01/05/16	165.14
028962	DIVISION OF THE STATE ARCHITECT	4TH QUARTER 2015 BUSINESS LICENSE CASP FEES	01/05/16	4.20
028963	DYNA CLEAN SERVICES	DECEMBER 2015 OFFICE CLEANING	01/05/16	250.00
028964	DEARBORN NATIONAL LIFE INSURAN	JANUARY 2016 LIFE INSURANCE PREMIUMS	01/05/16	365.50
028965	GUARDIAN	JANUARY 2016 DENTAL PREMIUMS	01/05/16	3398.83
028966	HUNTER'S SUPPLY	POLICE REPLACEMENT FIREARMS/EQUIPMENT	01/05/16	6943.00
028967	LEAGUE OF CALIF. CITIES	2016 LOCAL STREETS/ROADS NEEDS ASSESSMENT	01/05/16	150.00
028968	MONTEREY BAY URGENT	MEDICAL EXAMS FOR NEW POLICE OFFICER	01/05/16	1161.80
028969	MOORE TWINING ASSOC.	NOVEMBER 2015 PLAYA AVE PAVEMENT INSPECTION	01/05/16	1475.00
028970	OHIO NATIONAL LIFE	JANUARY 2016 LIFE INSURANCE PREMIUMS	01/05/16	105.08
028971	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	01/05/16	40.42
028972	PITNEY BOWES	REPLENISH POSTAGE MACHINE	01/05/16	300.00
028973	DAVID W. JANSEN	POLICE - SUPPLY REIMBURSEMENT	01/05/16	89.31
028973	DAVID W. JANSEN	RESTORE MOM ICON FOR LINDA SYSTEM	01/05/16	147.00
028974	SAND CITY POLICE OFFICERS	JANUARY 2016 POA DUES	01/05/16	315.00
028975	LINDA SCHOLINK	REIMBURSE FLIGHT FOR PARMA CONFERENCE	01/05/16	307.20
028976	SEASIDE GROUNDWATER BASIN WATE	2016 ADMINISTRATIVE FUND BUDGET ASSESSMENT	01/05/16	1508.00
028977	SHRED IT- SAN JOSE	DECEMBER 11, 2015 SHREDDING SERVICE	01/05/16	62.53
028978	MARY ANN WEEMS	FOR JANUARY 2016	01/05/16	204.02
028979	ACTION COUNCIL OF MONTEREY	1/16/16 CHAMPION OF THE ARTS	01/07/16	475.00
28951A	PERS - MEDICAL	JANUARY 2016 HEALTH PREMIUMS	01/08/16	18188.97
28951B	ADP, INC	P/R PROCESSING CHARGES FOR PERIOD ENDING 12/31/15	01/08/16	240.76
028980	LEAGUE OF CALIF. CITIES	1/11/16 MONTEREY BAY DIVISION MEETING	01/11/16	80.00
028981	RABOBANK VISA CARD	SUPPLIES FOR CITY REQUIRED CORRESPONDENCE	01/12/16	144.25
028982	RABOBANK VISA CARD	LUNCH FOR BUDGET/PERSONNAL MEETING	01/12/16	73.08
028983	RABOBANK VISA CARD	BIRTHDAY CARDS/CALENDARS/CITY CLERKS EXPENSE	01/12/16	103.19
028984	RABOBANK VISA CARD	PAYROLL ENVELOPES/HOTEL FOR CA LEADERSHIP FORUM	01/12/16	361.07
028985	RABOBANK VISA CARD	CHRISTMAS TREE FOR CITY HALL	01/12/16	115.09
028985	RABOBANK VISA CARD	CALIF LEADERSHIP FORUM EXPENSES - BODEM	01/12/16	95.66
028985	AMERIPRIDE SERVICES	DECEMBER 2015 LAUNDRY SERVICE	01/12/16	325.00
028985	AT&T	DECEMBER 2015 POLICE OUTSIDE PHONE LINE	01/12/16	110.62
028989	A.T. & T.	NOVEMBER 2015 POLICE CLETS PHONE LINE	01/12/16	66.35
028990	AVAYA, INC	DECEMBER 2015 TELEPHONE LEASE	01/12/16	245.85
028991	TODD BODEM	JANUARY 2016 ACCRUAL CASH OUT	01/12/16	3520.03
028992	CANON SOLUTIONS AMERICA, INC.	NOVEMBER 2015 COPY MACHINE USAGE	01/12/16	729.28
028993	MONTEREY COUNTY WEEKLY	DECEMBER 2015 CO-OP ADVERTISING	01/12/16	1076.00
028994	COMCAST	JANUARY 2016 POLICE INTERNET	01/12/16	151.14
028995	HSBC BUSINESS SOLUTIONS	DECEMBER 2015 SUPPLIES	01/12/16	838.06
028996	DEL REY OAKS CAR WASH	DECEMBER 2015 CAR WASHES FOR POLICE	01/12/16	56.00
028997	BRIAN FERRANTE	REIMBURSE LIGHTING/MIRROR FOR WOMEN'S RESTROOM	01/12/16	169.39
028998	RICHARD GARZA	REIMBURSE FY 15-16 VISION EXPENSE	01/12/16	200.00
028999	THE HERALD	DECEMBER 2015 LEGAL ADVERTISING	01/12/16	628.71
029000	MONTEREY BAY AREA SELF INSURAN	FY 15-16 INSURANCE PREMIUM BALANCES	01/12/16	35093.00
029001	MONTEREY COUNTY BUSINESS	1/15/16 MCBC MONTHLY LUNCHEON	01/12/16	75.00
029002	MONT. COUNTY CONVENTION	FY 15-16 TOURISM MARKETING CONTRIBUTION	01/12/16	2000.00
029003	MCGRATH RENTCORP	JANUARY 2016 LOCKER ROOM RENTAL PAYMENT	01/12/16	184.99
029004	MONTEREY TIRE SERVICE, INC	4 NEW TIRES FOR POLICE UNIT 93	01/12/16	669.99
029004	MONTEREY TIRE SERVICE, INC	TIRE REPAIR FOR POLICE UNIT 91	01/12/16	20.72
029005	MONTEREY COUNTY	POLICE NETWORK ACCESS FOR PERIOD ENDING 11/30/15	01/12/16	105.00
029006	OFFICE DEPOT, INC.	DECEMBER 2015 SUPPLIES	01/12/16	939.42
029007	PUBLIC EMPLOYEES RET. SYS	2016 RETIREMENT REPLACEMENT BENEFIT CONTRIBUTION	01/12/16	10336.20
029008	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	01/12/16	46.25
029009	DAVID W. JANSEN	2 8-PORT GIGASWITCH FOR CITY HALL NETWORK	01/12/16	432.33
029009	DAVID W. JANSEN	POLICE - 25 FEET CONDUIT FOR REMODEL	01/12/16	66.70
029009	DAVID W. JANSEN	POLICE - MODFY COMPUTER SYSTEMS/WIRING FOR REMODEL	01/12/16	840.00
029009	DAVID W. JANSEN	POLICE - NETWORK CABLING	01/12/16	378.00
029009	DAVID W. JANSEN	POLICE - REIMBURSE SUPPLIES FOR REMODEL	01/12/16	95.77
029009	DAVID W. JANSEN	POLICE - REROUTE COMPUTER CABLES	01/12/16	882.00
029010	STURDY OIL COMPANY	12/15/15 TO 12/31/15 FUEL COSTS	01/12/16	730.66
029011	RABOBANK VISA CARD	SEXUAL HARASSMENT CLASSES FOR 2 POLICE SERGEANTS	01/12/16	79.00
029012	ROBERT GRIFFIN	CITY HALL REMODEL - PROGRESSION/ADDITIONS BILLING	01/13/16	28966.93
28951C	PUBLIC EMPLOYEES RET. SYS	DECEMBER 2015 PERS RETIREMENT CONTRIBUTIONS	01/15/16	34147.53
029013	AT & T	DECEMBER 2015 POLICE TRACNET PHONE LINE	01/19/16	106.84
029014	AT&T	DECEMBER 2015 TELEPHONE BILLS	01/19/16	1486.60
029015	A.T. & T.	NOVEMBER 2015 POLICE CLETS PHONE LINE	01/19/16	42.90
029016	BALBOA CAPITAL	FEBRUARY 2016 WATER COOLER FOR OFFICE	01/19/16	65.12
029017	BEST BEST & KRIEGER	DECEMBER 2015 POTENTIAL LITIGATION - SEASIDE	01/19/16	1196.07
0	DAVID BLAUL	REIMBURSE FY 15-16 VISION EXPENSES	01/19/16	85.00
0.	BMI	2016 MUSIC LICENSE FEE	01/19/16	336.00
029020	CANON SOLUTIONS AMERICA, INC.	COPY MACHINE RELOCATION FOR CITY HALL REMODEL	01/19/16	225.00

Check Number	Vendor Name	Invoice Description	Check Date	Gross Check Amount
029021	CCAC	CCAC NUTS & BOLTS WORKSHOP REGISTRATION	01/19/16	175.00
029022	COMCAST	JANUARY 2016 POLICE PHONE/PW PHONE & INTERNET	01/19/16	209.22
029023	CREGAN & D'ANGELO	DECEMBER 2015 ENGINEER SERVICES	01/19/16	14578.00
029024	DOMENIC ASARO	ELECTRICAL SERVICE FOR BIKE PATH LIGHTS	01/19/16	720.00
029025	DYNA CLEAN SERVICES	JANUARY 10, 2015 OFFICE CLEANING	01/19/16	300.00
029026	BRIAN FERRANTE	REIMBURSE FY 15-16 VISION EXPENSE	01/19/16	199.98
029027	FRED D. HARDEE	BACKGROUND INVESTIGATION FOR POLICE CANDIDATE	01/19/16	1772.00
029028	HILTON GARDEN INN	EVIDENCE/PROPERTY FUNCTION COURSE - HOTEL	01/19/16	433.20
029029	HOME DEPOT CREDIT SERVICE	DECEMBER 2015 SUPPLIES	01/19/16	925.93
029030	KELLY-MOORE PAINT	PAINT TEST COLORS FOR POLICE WALLS/REMODEL	01/19/16	66.26
029031	LEAGUE OF CALIF. CITIES	2016 MEMBERSHIP DUES	01/19/16	73.00
029032	CITY OF MONTEREY	JANUARY-JUNE 2016 FIRE PROTECTION CONTRACT	01/19/16	130909.00
029032	CITY OF MONTEREY	NOVEMBER 2015 INSPECTION/PLAN CHECK SERVICES	01/19/16	2504.24
029033	MRWMD	DECEMBER 2015 REFUSE CHARGES	01/19/16	994.75
029034	PUBLIC EMPLOYEES RET. SYS	RETIREMENT ARREARS ADJUSTMENT - NANCY FLETCHER	01/19/16	1305.21
029035	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	01/19/16	51.86
029036	PACIFIC GAS & ELECTRIC	DECEMBER 2015 UTILITY BILLS	01/19/16	2646.52
029037	RED SHIFT INTERNET SRVCS	JANUARY 2016 CITY/POLICE DSL, WEB & EMAIL	01/19/16	93.89
029038	RENTAL DEPOT - MONTEREY	LIFT RENTAL TO REMOVE HOLIDAY BANNERS/LIGHTS	01/19/16	454.60
029039	CRAIG RIDDELL	2016 WEST END ADVERTISING JANUARY INSTALLMENT	01/19/16	1000.00
029040	DAVID W. JANSEN	MAINTENANCE FOR CITY HALL SYSTEMS	01/19/16	798.00
029040	DAVID W. JANSEN	POLICE - MAGENTA TONER	01/19/16	268.05
029040	DAVID W. JANSEN	POLICE - WIRELESS MOUSE	01/19/16	27.16
029041	STEPHEN L. VAGNINI	2016 WEST END COORDINATOR FEE - 1ST INSTALLMENT	01/19/16	5000.00
029042	VERIZON WIRELESS	DECEMBER 2015 CELL PHONE BILLS	01/19/16	1197.29
28951D	ADP, INC	2015 YEAR END ONLINE SEMINAR - DEVON	01/22/16	85.00
029043	ALLIANT INSURANCE	PHYSICAL DAMAGE POLICY ENDORSEMENT	01/26/16	581.00
029044	AMERICAN EXPRESS	REIMBURSE AIMS RISK MANAGEMENT HOTEL - LINDA	01/26/16	157.13
029045	BARTEL ASSOCIATES, LLC	DECEMBER 2015 OPEB VALUATION SERVICES	01/26/16	3700.00
029046	CANON SOLUTIONS AMERICA, INC.	CITY HALL REMODEL - RELOCATE COPY MACHINE	01/26/16	180.00
029047	COMCAST	JANUARY 2016 CITY INTERNET/COUNCIL TV	01/26/16	87.18
029048	DE LAGE LANDEN FINANCIAL SERVI	JANUARY 2016 STREET SWEEPER LEASE PAYMENT - #3	01/26/16	1522.18
029049	EMC PLANNING GROUP, INC.	DECEMBER 2015 HOUSING ELEMENT SERVICES	01/26/16	1091.62
029049	EMC PLANNING GROUP, INC.	DECEMBER 2015 WEBSITE SERVICES	01/26/16	1836.09
029050	FEDERAL EXPRESS	POSTAGE FOR POLICE TASERS SENT FOR REPAIR	01/26/16	107.25
029051	FIRST ALARM SECURITY	2/1/16 TO 4/30/16 SECURITY	01/26/16	761.91
029052	HOPE SERVICES	DECEMBER 2015 CLEAN UP CREW	01/26/16	4187.15
029053	LEAGUE OF CALIF. CITIES	2016 MONTEREY BAY DIVISION MEMBERSHIP DUES	01/26/16	150.00
029054	MONTEREY COUNTY BUSINESS	2/6/16 MCBC ECONOMIC VITALITY AWARDS	01/26/16	700.00
029055	MONTEREY COUNTY	2ND QUARTER 15-16 CRIMINAL JUSTICE INFO SYSTEM	01/26/16	3934.55
029056	PITNEY BOWES	10/30/15 TO 1/30/16 COPY MACHINE LEASE	01/26/16	521.85
029056	PETTY CASH - TO BE CASHED BY	REPLENISH PETTY CASH	01/26/16	52.88
029056	DAVID W. JANSEN	LINDA EMAIL ISSUES	01/26/16	210.00
029056	DAVID W. JANSEN	LINDA EXCEL ISSUES - CALENDAR ISSUES	01/26/16	252.00
029058	DAVID W. JANSEN	LINDA SCANNING ISSUES	01/26/16	210.00
029058	DAVID W. JANSEN	POLICE - CABLING WORK FOR REMODEL	01/26/16	1512.00
029058	DAVID W. JANSEN	POLICE - CONFIGURE NEW PATROL SYSTEM	01/26/16	294.00
029058	DAVID W. JANSEN	POLICE - EQUIPMENT RELOCATION FOR REMODEL	01/26/16	1617.00
029058	DAVID W. JANSEN	WIRELESS MOUSE AND KEYBOARD - LINDA	01/26/16	64.09
029059	STURDY OIL COMPANY	1/1/16 TO 1/15/16 FUEL COSTS	01/26/16	654.29
029060	CALPERS 457 PLAN	JANUARY 2016 PERS 457 CONTRIBUTIONS	01/29/16	12500.00

Grn-Total:  
 Ttl-Count: 132

383050.00

# Successor Agency

REPORT.: 02/22/16  
 RUN....: 02/22/16  
 Run By.: LINDA

SUCCESSOR AGENCY  
 Balance Sheet Report  
 ALL FUND(S)

PAGE: 001  
 ID #: GLBS  
 CTL.: SUC

Ending Calendar Date.: January 31, 2016 Fiscal (07-16)

Assets			Acct ID
-----			-----
Debt Service Tax Increment Account	582,176.45	40	1005
Debt Service 2008 TAX EXEMPT CD #6998114883	525,535.79	40	1025
Debt Service 2008 TAX EXEMPT CD # 535671579	530,860.53	40	1026
Debt Service 2008A RESERVE ACCOUNT	8,271.82	40	1060
Debt Service Bank of Baroda- CD	200,000.00	40	1065
Debt Service Comenity Capital Bank- CD	245,000.00	40	1066
Debt Service Goldman Sachs-USA New York- CD	245,000.00	40	1067
Debt Service 2008B RESERVE ACCOUNT	5,345.54	40	1070
Debt Service GE-Capital Retail Bank-CD	120,000.00	40	1075
Debt Service Land	2,525,709.76	40	1291
Debt Service FURNITURE AND FIXTURES	40,218.25	40	1293
Debt Service SIGNS AND LANDSCAPING	182,630.99	40	1297
Debt Service ACCUMULATED DEPRECIATION	-210,226.43	40	1300
	-----		
Total of Assets ---->	5,000,522.70		5,000,522.70
			=====

Liabilities			Acct ID
-----			-----
Debt Service REFUNDABLE FEES	1,455,000.00	40	2045
Debt Service GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Debt Service LOAN PAYABLE-HOUSING	685,052.00	40	2452
Debt Service LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Debt Service ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Debt Service SERIES A BONDS	5,540,000.00	40	2480
Debt Service SERIES B BONDS	1,405,000.00	40	2485
Debt Service ORIGINAL ISSUE DATE SERIES B	215,641.00	40	2487
	-----		
Total of Liabilities ---->	19,031,517.33		

FUND Balances			Acct ID
-----			-----
Debt Service Unappropriated Fund Balance	-14,720,168.19	40	3400
CURRENT EARNINGS	689,173.56		
	-----		
Total of FUND Balances ---->	-14,030,994.63		5,000,522.70
			=====

REPORT.: Feb 22 16 Monday  
 RUN....: 02/22/16 Time: 08:29  
 Run By.: Linda Scholink

SUCCESSOR AGENCY  
 Month End Cash Register Activity Report  
 For Period: 01-16

PAGE: 001  
 ID #: CH-AC  
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	01-16	01/31/16	00222	C	Mis	PRP01	PROPERTY TAX INCREMENT JANUARY 2016 INTEREST Receipt Date: 01/31/16 RABOBANK	Db: 40 1005 Cr: 40 4450 00	96.34
			00223	C	Mis	BND04	Issued..: T0 (DEVON ) Jan 31 2016 02:17 pm Devon Lazzarino 3 MONTH TAX EXEMPT BOND INTEREST JANUARY 2016 INTEREST Receipt Date: 01/31/16 Paid by: RABOBANK	Db: 40 1025 Cr: 40 4435 00	22.63
			00224	C	Mis	BND05	Issued..: T0 (DEVON ) Jan 31 2016 02:23 pm Devon Lazzarino 6 MONTH TAX EXEMPT BOND INTEREST JANUARY 2016 INTEREST Receipt Date: 01/31/16 Paid by: RABOBANK	Db: 40 1026 Cr: 40 4435 00	22.85
									Issued..: T0 (DEVON ) Jan 31 2016 02:25 pm Devon Lazzarino
									Day 01/31/16 Total ----> 141.82
									-----
									Period 01-16 Total ----> 141.82
									-----
									Register 000 Total ----> 141.82
									=====
									-----
									Total of All Registers ----> 141.82
									=====

REPORT.: Feb 22 16 Monday  
RUN....: Feb 22 16 Time: 08:25  
Run By.: Linda Scholink

SUCCESSOR AGENCY  
Month End Payable Activity Report  
Report for 01-16

PAGE: 001  
ID #: PY-AC  
CTL.: SUC

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-16	CAL01 (CAL AM WATER)	010416H	12/23/15	01/22/16	A	114.29	DECEMBER 2015 WATER BILLS


Total of Purchases -> 114.29

**AGENDA ITEM**

**5C**

# MEMORANDUM

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**TO:** City Council  
**FROM:** Mayor Pendergrass   
**DATE:** March 21, 2016  
**SUBJECT:** FORA Board Meeting, March 11, 2016

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The agenda has been enclosed for your reference. Most packet materials are lengthy. Should you like to review them, please go to the FORA site: [www.fora.org](http://www.fora.org).

## ITEMS 1 & 2

Procedural.

## ITEM 3a & 4 CLOSED SESSION

It was reported that no action was taken in closed session.

## ITEM 5, ROLL CALL

Procedural.

## ITEM 6, ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

6a. Resolution and appreciation given to longtime FORA staff member (Finance Director).

## ITEM 8, BUSINESS ITEMS

- a. 2<sup>nd</sup> Vote: FORA Prevailing Wage Program  
*Majority vote taken for approval.*
- b. 2<sup>nd</sup> Vote: FORA Fiscal Year 2015/16 Mid-Year Budget  
*Majority vote taken for approval.*
- c. Resolution Fixing the Employer Contribution under the Public Employees' Medical and Hospital Cate Act  
*Unanimously approved.*
- d. Water Augmentation: 3-Party Pipeline Financing  
*Unanimous approval for FORA's participation in the Groundwater replenishment pipeline construction (MCWD, MRWPCA, FORA)*
- e. University of California Monterey Bay Education Science and Technology Status Report  
*Update only of both program and new facility*
- f. Resolution Supporting Draft Trails Concept  
*Unanimously approved.*



- g. Regional Urban Design Guidelines (RUDG) Adoption Schedule  
*Unanimously adopted as presented.*

**ITEM 9, PUBLIC COMMENT PERIOD**

Procedural.

**ITEM 10, EXECUTIVE OFFICER'S REPORT**

a-h All items referenced only.

**ITEM 11, BOARD MEMBER COMMENTS**

None presented.

**ITEM 12, ADJOURNMENT**

Adjourned at 4:45 P.M.



# FORT ORD REUSE AUTHORITY (FORA)

920 2<sup>nd</sup> Avenue, Suite A, Marina, CA 93933

Phone: (831) 883-3672 | Fax: (831) 883-3675 | [www.fora.org](http://www.fora.org)

## REGULAR MEETING BOARD OF DIRECTORS

Friday, March 11, 2016 at 2:00 p.m.

910 2<sup>nd</sup> Avenue, Marina, CA 93933 (Carpenters Union Hall)

### AGENDA

ALL ARE ENCOURAGED TO SUBMIT QUESTIONS/CONCERNS BY NOON MARCH 10, 2016.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CLOSED SESSION

- a. Conference with Legal Counsel - Existing Litigation, Gov. Code 54956.9(a): *Keep Fort Ord Wild v. Fort Ord Reuse Authority (FORA)*, Case No.: M114961

4. ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

5. ROLL CALL

6. ACKNOWLEDGEMENTS, ANNOUNCEMENTS, AND CORRESPONDENCE

- a. Resolution of Appreciation (pg. 1)

ACTION

7. CONSENT AGENDA

CONSENT AGENDA consists of routine items accompanied by staff recommendation.

- a. Committee Appointment Corrections/Recommendations (pg. 2-4)

ACTION

8. BUSINESS ITEMS

- a. 2<sup>nd</sup> Vote: FORA Prevailing Wage Program (pg. 5-18)

ACTION

- b. 2<sup>nd</sup> Vote: FORA Fiscal Year 2015-16 Mid-Year Budget (pg. 19-26)

ACTION

- c. Resolution Fixing the Employer Contribution under the Public Employees' Medical and Hospital Care Act (pg. 27-29)

ACTION

- d. Water Augmentation: 3-Party Pipeline Financing (pg. 30-60)

ACTION

- e. University of California Monterey Bay Education Science and Technology Status Report (pg. 61-65)

INFORMATION

- f. Resolution Supporting Draft Trails Concept (pg. 66-78)

ACTION

- g. Regional Urban Design Guidelines (RUDG) Adoption Schedule (pg. 79-90)

INFORMATION/ACTION

## 9. PUBLIC COMMENT PERIOD

Members of the public wishing to address the Board on matters within its jurisdiction, but not on this agenda, may do so for up to 3 minutes.

## 10. EXECUTIVE OFFICER'S REPORT

INFORMATION

The Executive Officer makes brief reports regarding FORA's ongoing activities or request clarification or direction regarding meeting or study session scheduling.

- a. Habitat Conservation Plan Update (pg. 91)
- b. Administrative Committee (pg. 92-95)
- c. Post Reassessment Advisory Committee (pg. 96-98)
- d. Regional Urban Design Guidelines Task Force (pg. 99-104)
- e. Veterans Issues Advisory Committee (pg. 105-108)
- f. Water/Wastewater Oversight Committee (pg. 109-114)
- g. Travel Report (pg. 115-116)
- h. Public Correspondence to the Board (pg. 117)

## 11. ITEMS FROM MEMBERS

12. ADJOURNMENT

4:45<sup>pm</sup>

**NEXT BOARD MEETING: April 8, 2016**

Persons seeking disability related accommodations should contact FORA 48 hours prior to the meeting. This meeting is recorded by Access Monterey Peninsula and televised Sundays at 9 a.m. and 1 p.m. on Marina/Peninsula Chanel 25. The video and meeting materials are available online at [www.fora.org](http://www.fora.org)

**AGENDA ITEM**

**5D**

**CITY OF SAND CITY**

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**STAFF REPORT**

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**MARCH 14, 2016  
(For City Council Review on April 5, 2016)**

**TO: Mayor and City Council**

**FROM: Charles Pooler, Associate Planner**

**SUBJECT: Adoption of Budget Expenditure for HF&H Consultants LLC's Assistance with Franchise Agreement Management and Oversight services during FY 2015-16**

**SUMMARY**

At the October 20, 2015 City Council Meeting, Planning staff presented to the City Council a proposal by the Monterey Regional Waste Management District (MRWMD) and HF&H Consultants LLC regarding their assistance with garbage franchise contract management and needs assessment. This would include a review of GreenWaste Recovery, Inc. (GWR) quarterly and annual reports, sample billing audits and reconciliation to verify accuracy of franchise fees and other payments, and miscellaneous contract management tasks and meetings to resolve issues as they might arise. Originally, the estimated annual cost to Sand City was \$13,592; however, MRWMD staff and HF&H Consultants' representative Rob Hilton re-evaluated the tasks and associated costs to develop a revised cost matrix utilizing each jurisdiction's franchise revenue as the basis of cost allocation. This new matrix establishes an annual \$2,500 minimum that would apply to Sand City, a substantial decrease from the cost presented in October. Potential participating members may include Carmel by the Sea, Del Rey Oaks, Marina, Pacific Grove, the Pebble Beach Company, and Seaside; however, their commitment is pending.

An MOU between the MRWMD and participating agencies, outlining those services to be rendered, will be presented to the MRWMD Board by their staff on April 22<sup>nd</sup>. City staff has been advised that the participating jurisdictions should be on board and committed prior to that MRWMD Board meeting, by which time, jurisdictions will already be about three weeks behind schedule on the review and implementation of the rate adjustment process as outlined in the GWR Franchise Agreement.

A resolution for formal adoption has been prepared for Council consideration and action to allocate/dedicate \$2,500 for this service. There are sufficient funds in the FY 2015-16 "Public Works contract Services" budget account for this purpose. This will be an annual rate, subject to potential increases in the following years, with billing from and payment to MRWMD. This expenditure covers work for the 2016 Franchise Management, starting with

GWR's First Quarter Report and concluding with the review of GWR's 2016 Annual Report in 2017.

**RECOMMENDATION**

Staff recommends the approval of the attached resolution, authorizing the expenditure of \$2,500 for services by Rob Hilton of HF&H Consultant, through the MRWMD, for 2016 Franchise Agreement Management and oversight services.

**EXHIBITS:**

- A. Contract Management Needs Assessment, prepared by HF&F Consultants
- B. Cost Allocation Matrix, based upon Franchise Revenues

**Attachment:**

Draft Resolution to Approve \$2,500 expenditure for franchise agreement management and oversight services.

**Monterey Regional Waste Management District  
Contract Management Needs Assessment**

Contract Management Task/Activity	Level of Effort (All Agencies)			HFH Proposed		Notes/Assumptions
	Hours per-Event	Events per Year	Annual Hours	Cost per Year		
1 Review Contractor's quarterly reports.	16	4	64	\$ 10,600	Assumes summary review of trends. Additional time would be required for any follow-up due to outliers or concerns.	
2 Review contractor's annual report and determine compliance with contractual requirements for prior year.	20	1	20	\$ 3,300	Assumes contractor is generally compliant with terms and no major issues are identified for resolution. MRWMD to review PEOP and customer related req's.	
3 Reconcile franchise and other fee payments to reported revenues and service levels.	16	4	64	\$ 10,600	Assumes quarterly reconciliation of high-level indicators to fee payments. Comprehensive or statistically valid audit would require significant additional time.	
4 Review contractor's annual rate adjustment application for consistency with contract and accuracy of calculations.	80	1	80	\$ 13,200	Assumes index-based review. Cost-based reviews would involve significant additional time.	
5 Prepare for and attend regular meeting with Contractor to discuss services, rates, outreach, and educational campaigns.	6	4	24	\$ 4,000	Assumes quarterly group meetings (e.g. TAC)	
6 Review and make recommendations to TAC on approval of Contractors Annual Public Education & Outreach Plan	20	1	20	MRWMD	Assumes one draft, request for revisions, and final review and recommendation to TAC.	
7 Compile data from contractor reports for inclusion in AB 939 Reports to CalRecycle. NOTE: MRWMD has historically provided AB 939 reporting for all member agencies except Pebble Beach CSD, Monterey County, and City of Monterey.	40	1	40	MRWMD	Assumes that contractor's annual reports provide all requested quantitative data.	
8 Act as customer liaison to contractor for any unresolved issues or calls received by agency rather than contractor.	14	12	168	MRWMD	Assumes 2 hours per month per agency after implementation period.	
9 Monitor customer site visits/technical assistance and participate in site visits for a selected customers.	28	12	336	MRWMD	Assumes 4 hours of site visits per agency per month. NOTE: District may be best to perform this role.	
<b>TOTAL Ongoing Contract Management Activities (HFH Portion)</b>			<b>816</b>	<b>\$ 41,700</b>		

**Notes:**

- 1 This is a menu of options for the District and Member Agencies. There is no minimum requirement for any number or particular grouping of tasks.
- 2 The proposed cost assumes all seven GWR franchising agencies participate. Cost is based on efficiencies gained at regional scale.
- 3 Ongoing management activities do not include negotiating changes to franchises or resolving start-up issues.

**EXHIBIT A**

Potential Cost Allocation Approaches

	Revenue Requirement			
	\$	%	Per Agency Cost/Year	With \$2,500 Minimum
Carmel	\$ 2,098,375	13.7%	\$ 5,731	\$ 5,391
DRO	\$ 488,848	3.2%	\$ 1,335	\$ 2,500
Marina	\$ 2,950,015	19.3%	\$ 8,057	\$ 7,579
PG	\$ 3,343,057	21.9%	\$ 9,130	\$ 8,588
PBCSD	\$ 1,590,995	10.4%	\$ 4,345	\$ 4,087
Sand City	\$ 493,630	3.2%	\$ 1,348	\$ 2,500
Seaside	\$ 4,303,220	28.2%	\$ 11,753	\$ 11,055
<b>TOTAL</b>	<b>15,268,140</b>		<b>\$ 41,700</b>	<b>\$ 41,700</b>

EXHIBIT B



**CITY OF SAND CITY**

**RESOLUTION SC \_\_\_\_\_, 2016**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING AN EXPENDITURE NOT TO EXCEED \$2,500 FOR SERVICES OF ROB HILTON OF HF&H CONSULTANTS AND THE MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT FOR 2016 FRANCHISE AGREEMENT MANAGEMENT AND OVERSIGHT SERVICES**

**WHEREAS**, the City of Sand City is a participating member of the Monterey Regional Waste Management District (MRWMD) that provides services to Sand City in regards to refuge management, disposal, recycling, and reporting; and

**WHEREAS**, Sand City, like many of the Monterey Peninsula municipalities, has a new Franchise Agreement for refuge and recycling collection and hauling services with GreenWaste Recovery Inc. (GreenWaste), where GreenWaste is required to provide quarterly and annual reports regarding fiscal revenues and expenditures and the collected tonnages of garbage, recycled materials, yard-waste, food waste, and the like; and

**WHEREAS**, Sand City, like other Monterey Peninsula municipalities who are also members of the MRWMD, are in need of professional and practical experience with the solid waste industry and the intricacies of waste franchise agreement management and oversight; and

**WHEREAS**, meeting State mandated waste diversion thresholds is an important aspect of the franchise agreements for the Monterey Peninsula jurisdictions; and

**WHEREAS**, the Monterey Regional Waste Management District coordinated an effort to involve Rob Hilton of HF&H Consultants, an expert and invaluable resource in waste management, to assist the local Peninsula cities in the management, review, and oversight of their Franchise Agreements with GreenWaste; and

**WHEREAS**, the overall expense for HF&H's involvement for the 2016 Franchise Agreement management and oversight has been presented at \$41,700, of which Sand City's minimum required expense for participation would be \$2,500; and

**WHEREAS**, the City of Sand City has sufficient funds in the FY 2015-2016 Adopted Budget in the "Public Works Contract Services" account (Item 5020-11) for this purpose; and

**WHEREAS**, the proposed scope of work by HF&H will include, but not necessarily limited to, 1) review of GreenWaste's quarterly and annual reports for compliance with contract requirements, 2) reconcile franchise and other fee payments to reported revenue and service levels, 3) review of GreenWaste's annual rate adjustment application for consistency with contract and accuracy of calculations, and 4) prepare and attend meetings with GreenWaste to discuss services, rates, outreach, and educational campaigns.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Sand City to hereby approve an expenditure not to exceed \$2,500 for HF&H Consultants, LLC services, through the MRWMD, to conduct 2016 Franchise Agreement Management and Oversight.

**PASSED AND ADOPTED** by the City Council of Sand City this \_\_\_\_ day of April, 2016, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

ATTEST:

APPROVED:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

\_\_\_\_\_  
David K. Pendergrass, Mayor

**AGENDA ITEM  
5E**

CITY OF SAND CITY

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STAFF REPORT

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MARCH 21, 2016  
(For City Council Review on April 5, 2016)

**TO:** Mayor and City Council  
**FROM:** Charles Pooler, Associate Planner  
**SUBJECT:** Fourth Time Extension of Development Permits for James Obara

**BACKGROUND**

In 2008, the City Council and Design Review Committee issued development permits to James Obara, to construct a new 3-story single family dwelling to replace his existing residence at 770 Tioga Avenue. Condition No. 1 of the approved permits state "...until authorized construction, commencing with issuance of a building permit, this permit shall remain in effect for two (2) years following the date of City Council approval." These Permits were granted 2-year time extensions in April of 2010, March of 2012, and April of 2014. The last time extension is now approaching its expiration date of April 30, 2016. The project has not initiated a Building Department plan check, and a building permit has NOT been issued. Mr. Obara telephoned City staff, verbally requesting another 2-year time extension of his entitlement permits (Site Plan Permit 08-01, Design Permit 08-01, & Conditional Use Permit 490).

**DISCUSSION**

Mr. Obara's request is due to his difficulties in obtaining a construction loan. In the past, Mr. Obara stated that the economic turndown impacted his business and income. Mr. Obara is not requesting any modifications or permit amendments; only the time extension. The approved project is reasonably consistent and compatible with the "seascape" architectural design concept for the East Dunes. The overall floor area density on a 25' x 90' parcel is not preferable; but it is acceptable in this particular circumstance due to its location on the periphery of the East Dunes Area along Tioga Avenue. There remains adequate on-site water for the project, and additional water fixtures can now be accommodated by the City's desalination plant. As there are no project modifications, the Council may act to grant a time extension for both permits, at their discretion.

In the past, the Orosco Group expressed concerns about potential view blockage issues as it relates to their future 'South of Tioga' development to the east of the site. The proposed Obara project, however, is consistent with the City's General Plan.

**RECOMMENDATION**

Staff recommends approval of the attached Resolution, granting a two (2) year time extension to April 30, 2018 of Conditional Use Permit 490, Site Plan Permit (DP 08-01), and Design Permit (DP 08-01) for Mr. Obara.

**Attachments:**

1. Staff Report to City Council, Dated May 5, 2008
2. Approved Site Plan Permit (SP 08-01), Conditional Use Permit (CUP) 490, & Design Permit
3. Draft Resolution for Time Extensions to 2018 of CUP 490, SP 06-05, & DP 06-05

# **ATTACHMENT 1**

**(Project Staff Report, dated May 5, 2008)**

CITY OF SAND CITY

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STAFF REPORT

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MAY 5, 2008  
(For Council Consideration on May 20, 2008)

**TO: Mayor and City Council**  
**FROM: Charles Pooler, Associate Planner**  
**SUBJECT: Site Plan and Use Permits for New Single Family Dwelling**

**BACKGROUND**

Applications were submitted by Steve Krebs, architect for James Obara (property owner), for approval to construct a 3-story single family dwelling at 770 Tioga Avenue (see Exhibit A - Location Map). The City Council, in January and February of 2008, adopted an ordinance to re-zoning the property from Heavy Commercial (C-2) to Planned Mixed Use Planned Unit Development (MU-P/PUD) to accommodate this project. The project is not within a coastal zone. The development of one single family dwelling within an urban area qualifies as a Categorical Exemption under State CEQA (California Environmental Quality Act) guidelines, Section 15303(a). The project will require Design Review Committee (DRC) approval of the architectural design and site layout, and City Council approval of the final site plan and use permit.

**Site Description:**

The property is a 25-foot wide, and 90-foot deep (2,250 sq.ft. / 0.05 acre) lot/parcel facing the upper end of Tioga Avenue, west of the Merle Street right-of-way. There is also the Sixth Street unpaved ("paper street") right-of-way behind the applicant's property. The property is located in an area designated by the City's General Plan as the "East Dunes Specific Plan" area. The Sand Dollar Center's habitat preserve area is on the opposite side of Tioga Avenue. Currently, the applicant's property has a prefabricated mobile home with attached shed (see Exhibit B - Photograph). Mr. Obara purchased the property "as is" from the previous owner (Donald Harley) who had a use permit for the mobile home unit. Mr. Obara (current owner) has a home occupation permit and business license to operate his floral business from his home.

**DISCUSSION**

**Project Description:**

The project would demolish/remove the existing mobile home and shed and construct a new 3-story 2,034 square foot single family dwelling on a 2,250 square foot parcel. This results in a 0.9 FAR (Floor Area Ratio). The project, as proposed, would include an entry, office/study, and open carport on the ground level; two bedrooms, two full baths, and two

separate open decks on the second level; and a third bedroom and bathroom, kitchen, great room, and open deck on the third and top level. All bathrooms are proposed as full baths with sink, water closet, and shower/tub.

**Land Use:**

Special Consideration: Mr. Obara is seeking a 3-story home on his property to accommodate moving in his ailing father. The applicant also needs to continue having work area for his floral business on site for his livelihood. The limited area of his parcel makes it impossible to meet his needs without increasing the height to 3-stories. His live/work situation is encouraged by the mixed-use zoning. Finally, Mr. Obara informed staff that he did attempt to acquire adjacent property to increase the lot size, but with no success. Higher intensity uses along Tioga Avenue in the East Dunes area are recognized in the Sand City General Plan (2000-2017). For reference, the tallest 2-story building within the St. John PUD in the East Dunes is approximately 27-feet, which is about 5-feet lower than the Obara proposal for 3-stories.

Business Activity: Mr. Obara currently runs and operates his floral business out of his home, with a City approved Home Occupation Permit that he will continue to operate in the new dwelling. There are no employees and no patron visitation. Staff has no objection to limited one-on-one by appointment only patron visitation as that doesn't differ from a residential visitation. Separate commercial parking is not necessary. This is essentially the applicant's personal office use. Section 18.04.280 of the Zoning Code prohibits the storage of more than fifty pounds (50 lbs) of merchandise on-site in associated with a home occupation use. The applicant does not intend to store at or ship from this location.

**Site Design:**

Setbacks: Setbacks vary for each level. Lot coverage at foundation is 42%. The rear and side setbacks vary on the second and third levels, and the front and rear setbacks decrease as the building goes up (see Exhibit C). The setbacks as shown on the submitted plans are summarized in the chart below:

	1st Level	2nd Level	3rd Level
<b>Front</b>	20 ft	19.67 ft.	19.67 ft.
<b>Back</b>	20 ft	17 ft.	10.25 ft. min.
<b>Left Side</b>	3 ft	3 ft. min.	3 ft. min.
<b>Rt. Side</b>	3 ft	3 ft. min.	6 ft.

The architect acknowledged at the Design Review Committee Meeting (DRC) that the side setbacks will have to be increased to five foot (5') minimums to comply with new State building code requirements. This is reflected in the conditions of the Permits (see Condition No. B2).

Floor Area: The total floor area, including open decks, is 2,509 square feet. Adding in the carport increases this to 2,889 square feet. The project's Floor Area Ratio (FAR) is 0.9 (excluding carport & decks). The floor areas are shown in the chart below for each level.

	1st Level	2nd Level	3rd Level	
Interior	570 sq.ft.	752 sq.ft.	802 sq.ft.	
Decks	0 sq.ft.	301 sq.ft.	84 sq.ft.	
Carport	380 sq.ft.	n/a	n/a	Total sq.ft.
Totals	950 sq.ft.	1,053 sq.ft.	886 sq.ft.	2,889 sq.ft.

Parking: The project identifies an open carport for two (2) standard sized automobiles side by side. The site design also provides a 20-foot front setback with paved driveway that can accommodate an additional two vehicles. This is a total of four (4) on-site parking spaces. Curbside parking is not currently available along the property's frontage due to a continuous driveway apron.

Access:

The subject property is currently accessed from Tioga Avenue, where vehicles must back out into Tioga Avenue traffic to depart the site. This is not a preferable situation from a public safety perspective, but is the only option at this time. There has not been a problem to date, but as future development continues in Sand City and traffic volumes increase, the vehicle back-out could create a problem.

The 6<sup>th</sup> Street right of way does abut the rear of the applicant's property. This right-of-way is not paved and is commonly referred to as a "paper street" meaning it exists as a public easement only. If this street were improved with connection to Tioga Avenue, it could provide an alternative to site access and parking that would alleviate the current backing-out of vehicles into Tioga Avenue. The applicant's project could then someday open up the study/den to serve as a carport or garage, and close off the carport to serve as the study/den. This would not only improve public safety along Tioga Avenue, but would be consistent with the East Dunes design concept of recessing garages and bringing forth living areas towards the front property line. Staff has prepared a conceptual illustration (see Exhibit E) for discussion and information purposes, but it is not part of the application.

Architecture: The project does a good job of incorporating architectural elements of a 'seascape' style design, with the use of gable roofs, horizontal siding with trim, and various open decks with wood railings (see Exhibit F). Windows and doors have good vertical alignment on all elevations. The materials and colors are balanced and not overbearing. The open carport eliminates the garage door appearance, and allows the structure to appear more pedestrian than automotive. The decks on the side elevation create additional setback distance between portions of the structure and the side property lines; which is critical on such a narrow parcel.

Based upon the discussion above regarding future potential access from 6<sup>th</sup> street, a recommended design modification would be to either remove the structural posts support system illustrated in the concept drawings and engineer the project as to cantilever the upper levels or to place the support posts to the sides with adequate space to accommodate a 2-car width drive access/parking. This was discussed at the May 9<sup>th</sup> DRC meeting. The Committee agreed that the outer structural posts could remain on the sides while still providing the intended future vehicle access.



**Height:** The proposed building height (excluding chimney) is 32'-4". According to the General Plan, the East Dunes Planning Area, in which the project is located, the maximum building height is 36-feet. For reference, the tallest 2-story building within the St. John PUD in the East Dunes is approximately 27-feet, which is about 5-feet lower than the Obara proposal for 3-stories.

**General Plan:**

The City's General Plan addresses the future land use scenario for the East Dunes District as follows: "...create an attractive residential enclave in the East Dunes district consisting of one and two-story residences with an intimate roadway and lotting pattern characteristic of the principles of 'new urbanism'. Allowed planned unit developments of medium density, consistent with the East Dunes Specific Plan, which may be 3-stories in height at selected locations". The General plan also requires that Planned Unit Developments (PUDs) be considered for projects pending the final adoption of a Specific Plan. The re-zoning of the site to a Planned Mixed-Use/Planned Unit Development (MU-P/PUD) is consistent with this requirement.

**Street Improvements:**

The subject property fronts Tioga Avenue, with curb, gutter, sidewalk, drive apron, and street pavement in good condition. The extent of future improvements, if any, to Tioga Avenue is unknown at this time. With the development of the South of Tioga Redevelopment Project area, it is likely that street improvements to handle increased traffic will be implemented. To accommodate the project as proposed, the property frontage already provides a continuous driveway apron for 2-car access to the property and carport.

**Water:**

According to the applicant, the site currently has 2-full baths, a kitchen, washing machine, and utility sink, which equates to 0.154 acre-feet of on-site credit (landscaping not included) presuming no low flow fixtures (ULF). The project as proposed will have 3-full baths, a kitchen, and washing machine. Presuming the project utilizes ULFs, existing on-site credit could accommodate the project (see Exhibit J - Water Calculations) as shown on the floor plans. ULFs do require a deed restriction by the Monterey Peninsula Water Management District (MPWMD). If the project is timed appropriately, the City's Desalination Project may be completed at the time when this project's construction commences, which could supply supplemental water to potentially mitigate the need for ULFs and deed restrictions.

**Design Review Committee:**

The Design Review Committee (DRC) held a public hearing on Friday, May 9, 2008 to consider a design permit and the overall site design for the project. The architectural style and elements were well received by the DRC, who approved a design permit for the project. There was discussion regarding the building's height. The DRC commented that the open carport alleviated the visual impact of a 3-story building. Public comment asked if story poles would be required. The Committee considered this option, but did not require story poles. In the motion to approve the design permit, the Committee made a recommendation that if the City Council were to require story poles, then only two poles to represent the ends of the ridge height were necessary.

**Advisory Agency Comments:**

Information on the proposed project was circulated to the City’s advisory agencies. Comments received from the Police Department, Fire Department, and Monterey County Health Department expressed no concerns with the project. The Fire Department stated that “comments will be provided during plan review” of the building review process. No other comments were received at the time of this report.

**CONCLUSION**

As stated in the report, staff supports the overall design and use of architectural elements, as being consistent and compatible with “seascape” architecture desired for the East Dunes Area. A draft resolution to approve a Conditional Use Permit and Site Plan Permit has been prepared and attached (Attachment 1) with this report for the Council’s consideration and action.

**Findings to Approve:**

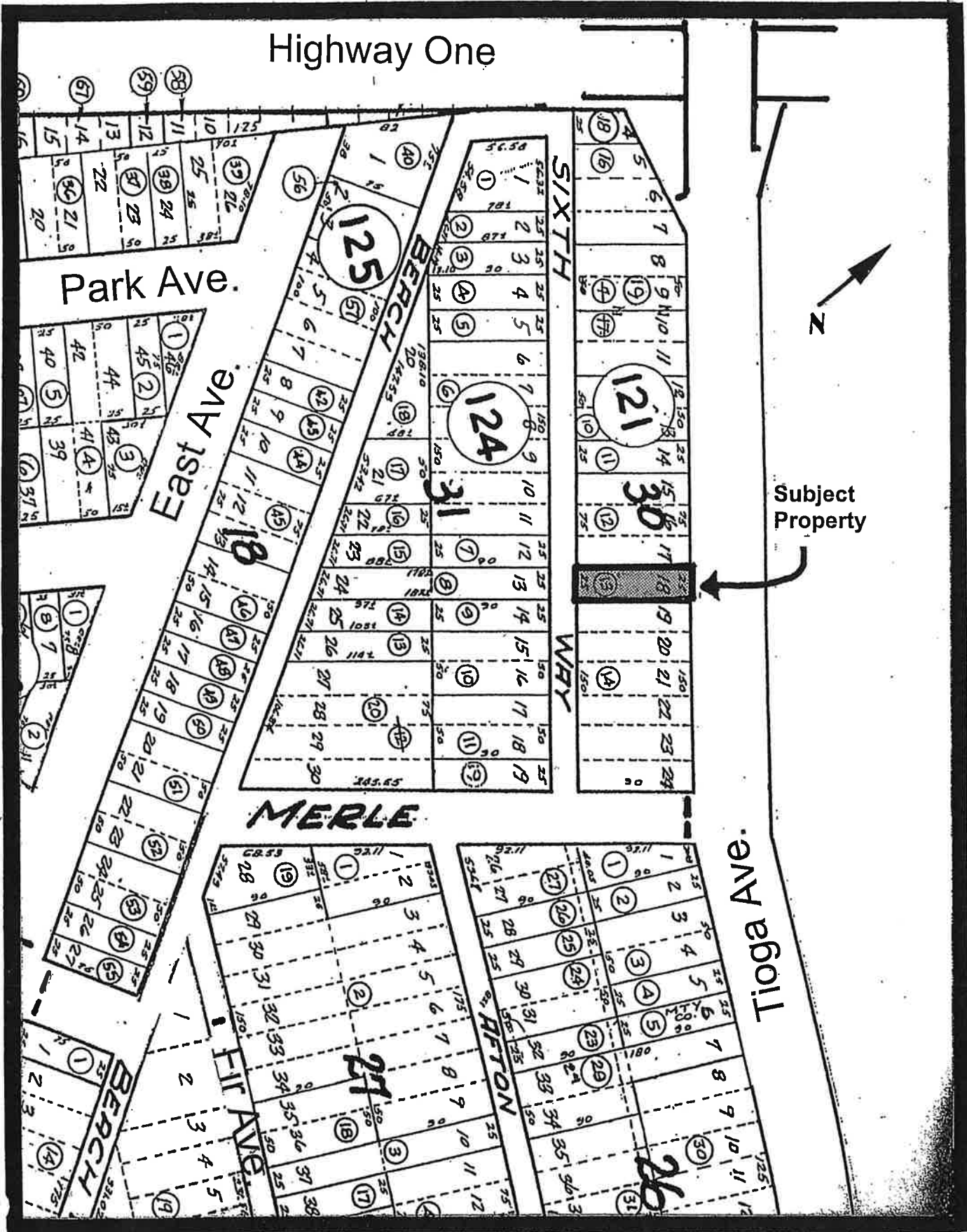
1. The project has adequate on-site water credits to accommodate a SFD with two full-baths and kitchen amenities (minimum necessity for residential dwellings). Additional water may become available at the time of construction with the completion of the City’s desalination plant.
2. The project utilizes materials and design elements consistent with the ‘seascape’ architecture which is encouraged for the East Dunes Area.
3. Adequate parking can be accommodated on this property in accordance with the City’s Zoning. Secondary access from a possible future 6<sup>th</sup> Street could replace Tioga Avenue access that would improve public safety.
4. The proposed project will not impact that area identified by survey in 1996 as being ‘habitat sensitive’ by U.S. Fish and Wildlife.
5. The project, as proposed, complies with zoning and general plan specifications in terms of height, design, and use.
6. The proposed “Home Occupation” use is consistent with the live-work concept for the mixed-use zoning and will require no additional parking or water demand for the project.

**Exhibits:**

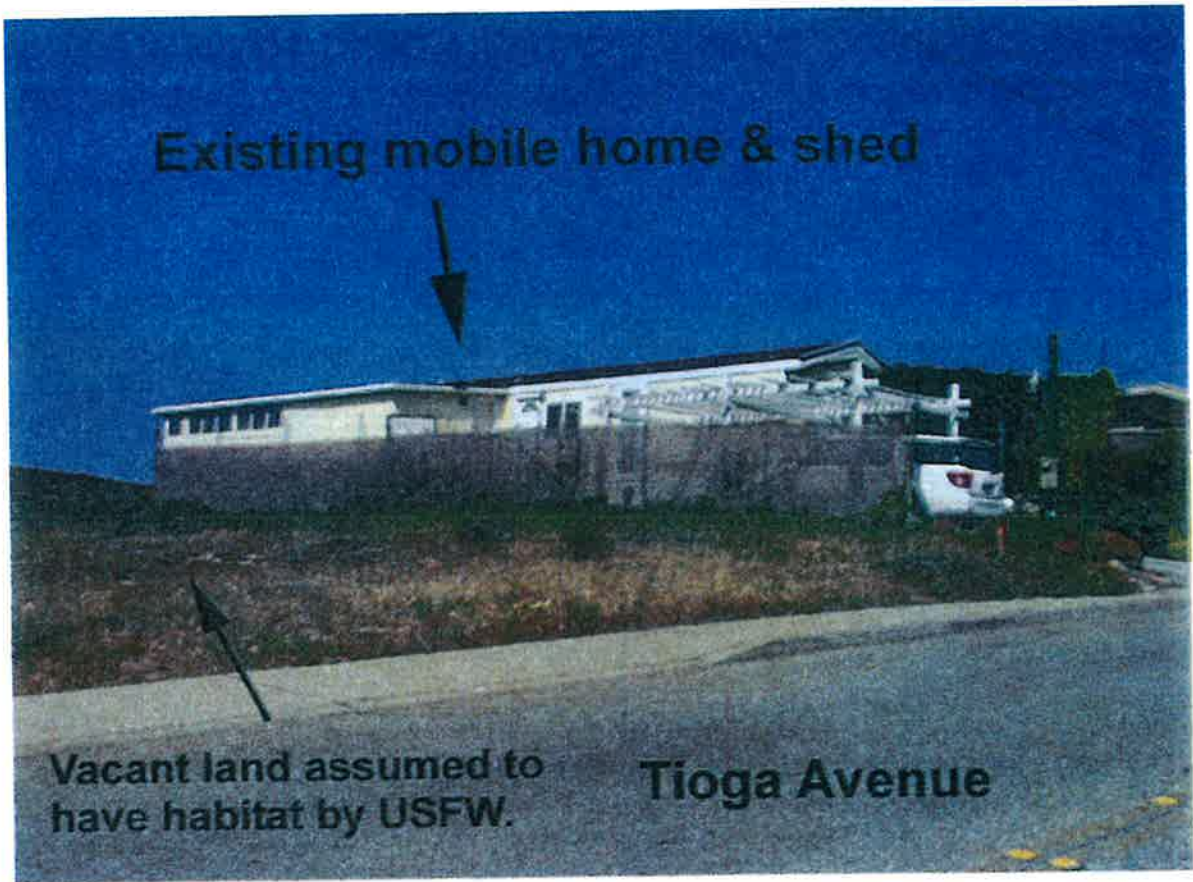
- A. Location Map
- B. Photographs
- C. Setback Plan of all levels
- D. Floor Plans of all levels
- E. Potential 6<sup>th</sup> Street Access Diagram
- F. Elevations
- G. Topography Map
- H. East Dunes Habitat Outlay Map
- I. Wellington’s Conceptual Plan for the East Dunes.
- J. Staff’s Water Calculations

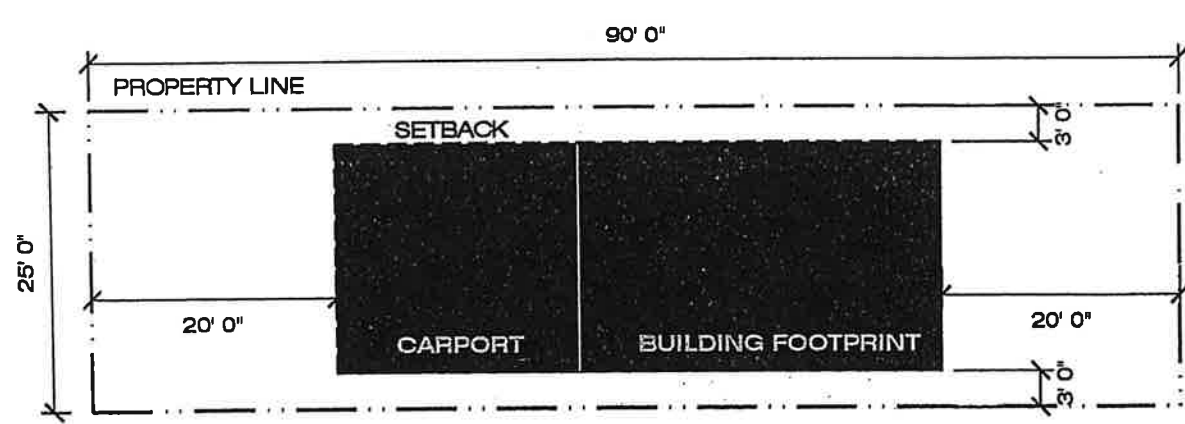
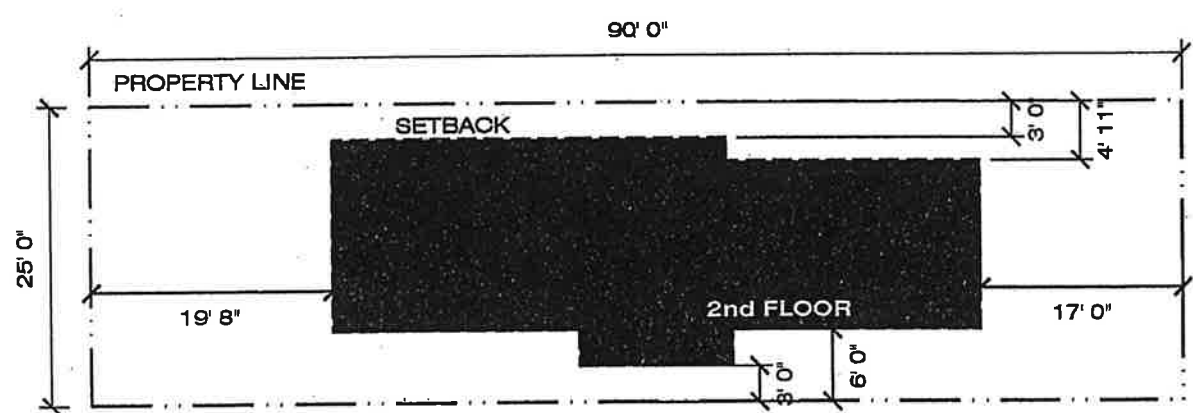
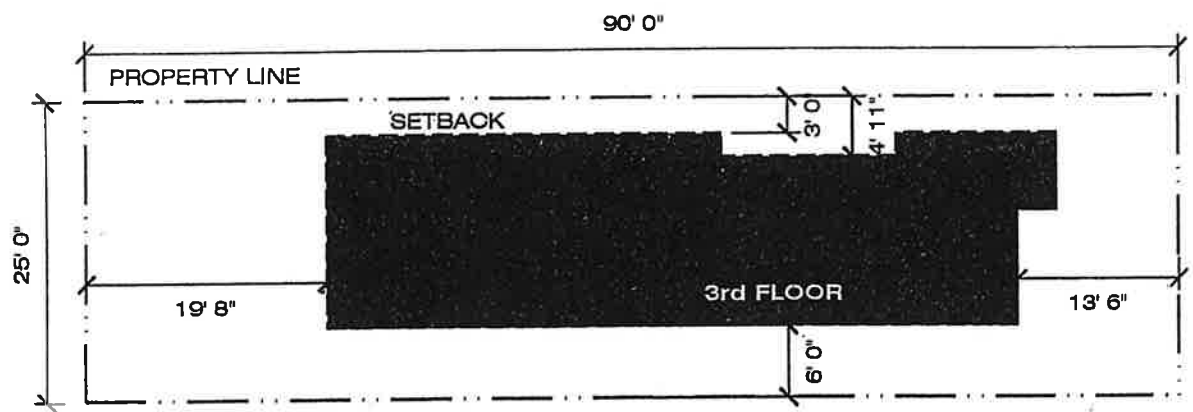
**Attachments:**

1. Draft Resolution to approve the Site Plan and Conditional Use Permits.
2. Applicant’s Submitted Plans



Location Map

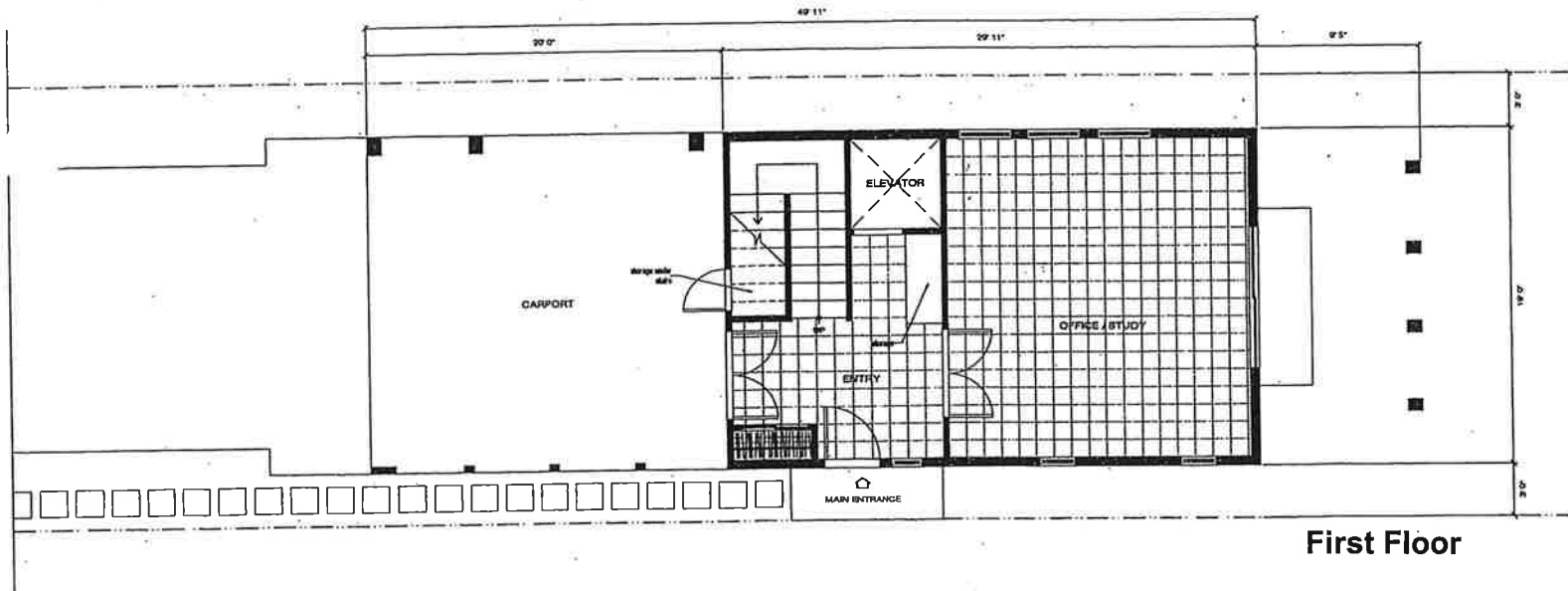




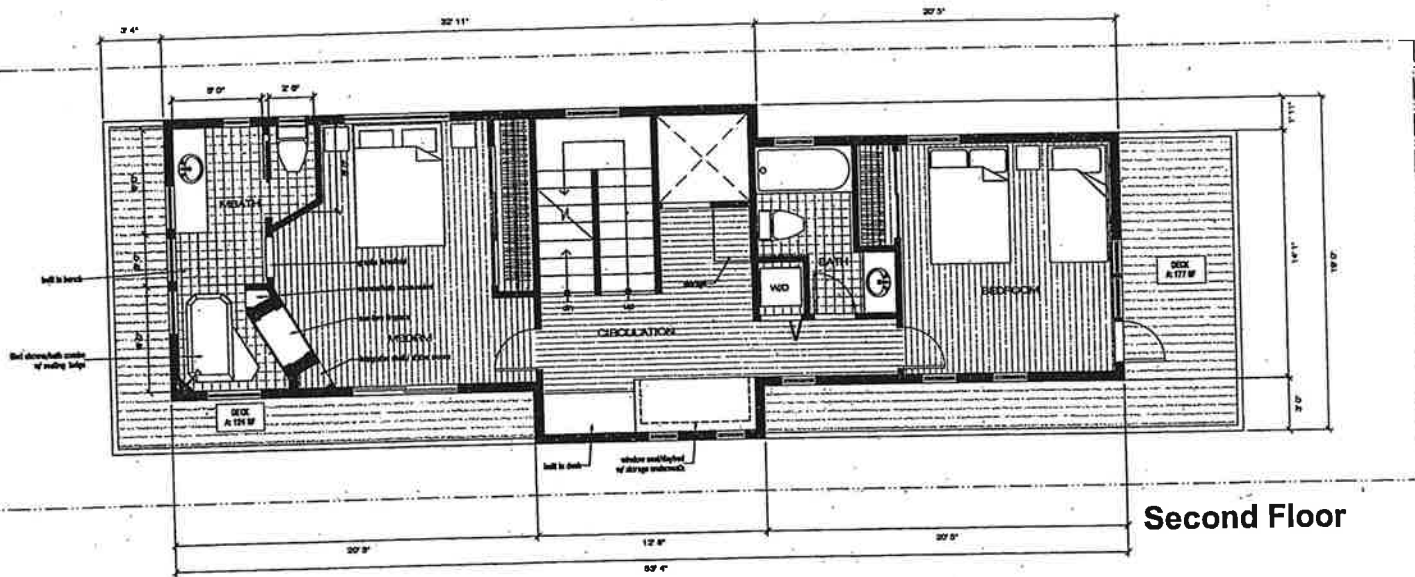
**Setback**

**EXHIBIT C**

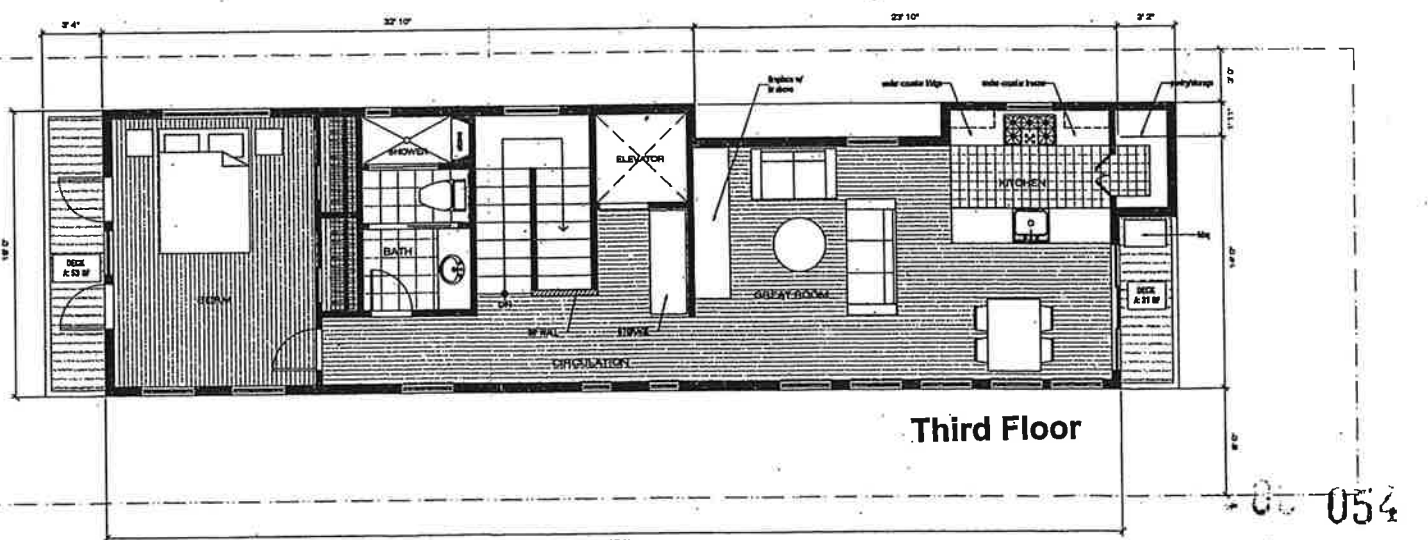
053



**First Floor**



**Second Floor**

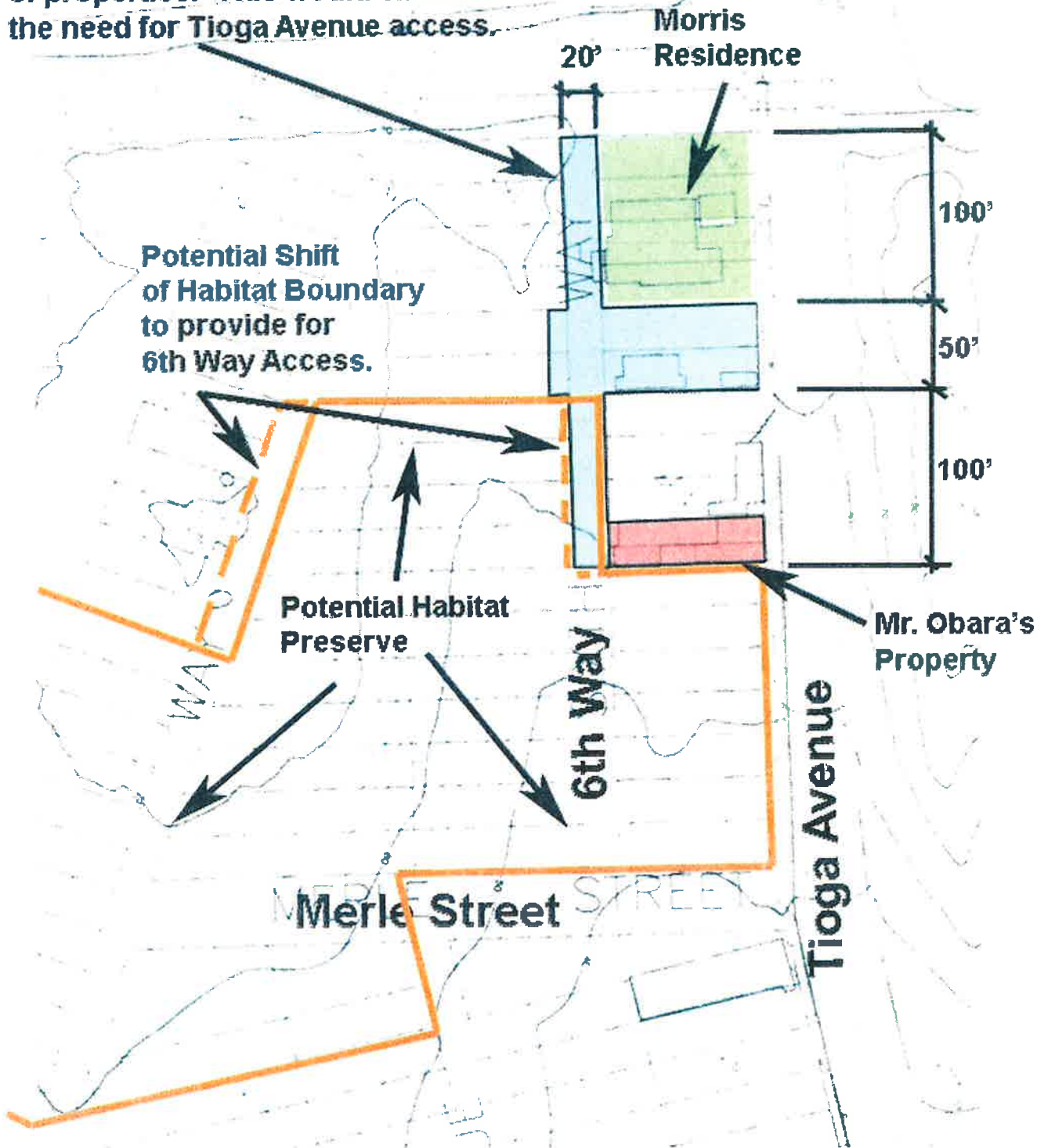


**Third Floor**

**Floor Plan**

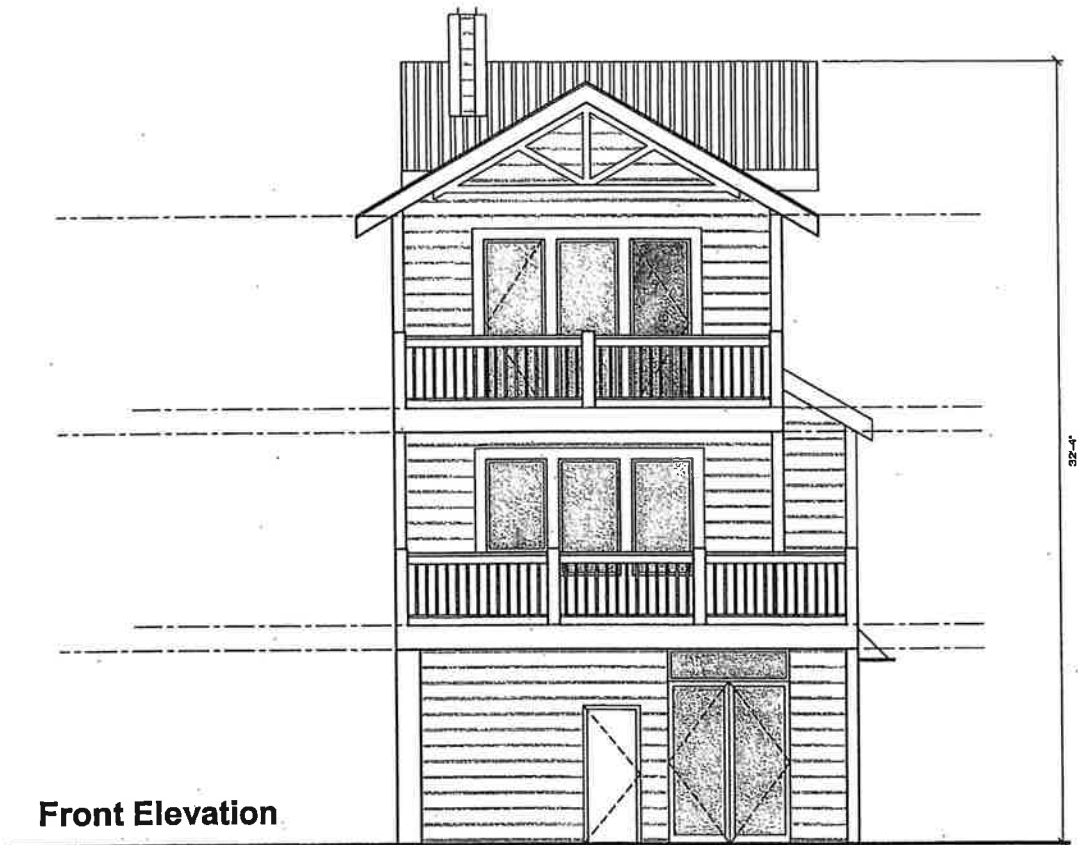
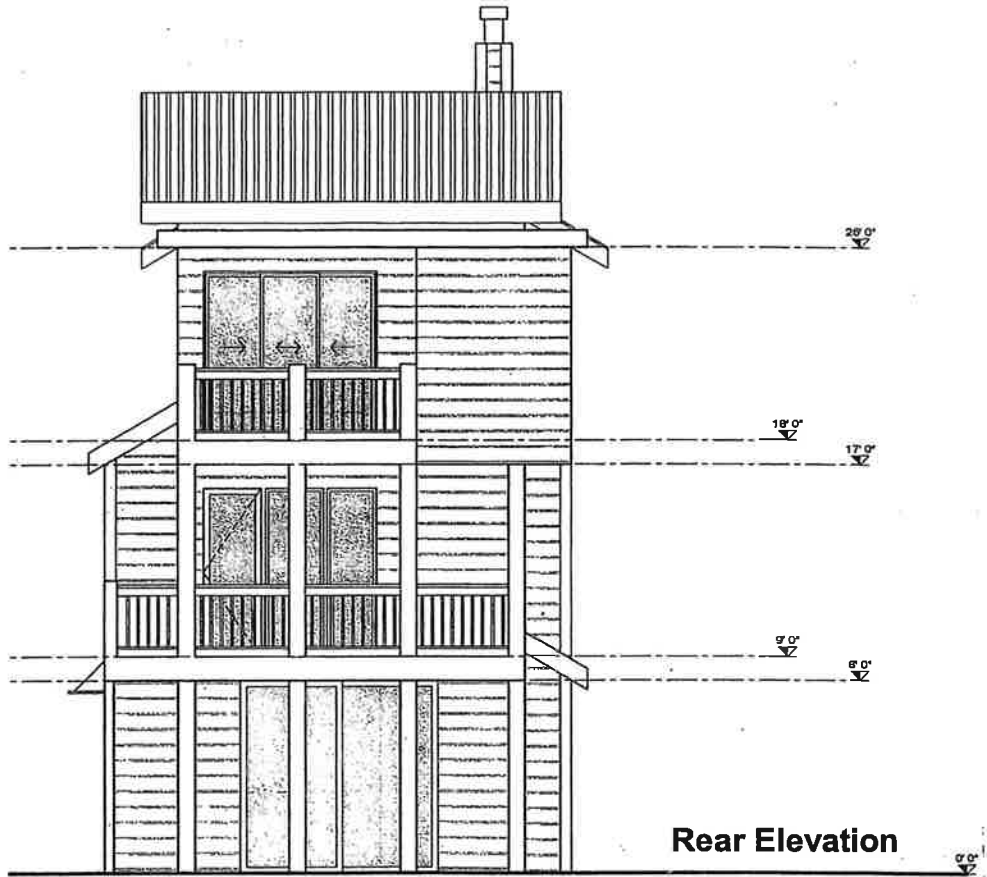
054  
**EXHIBIT D**

Potential 6th Way Access to rear of properties. This would eliminate the need for Tioga Avenue access.



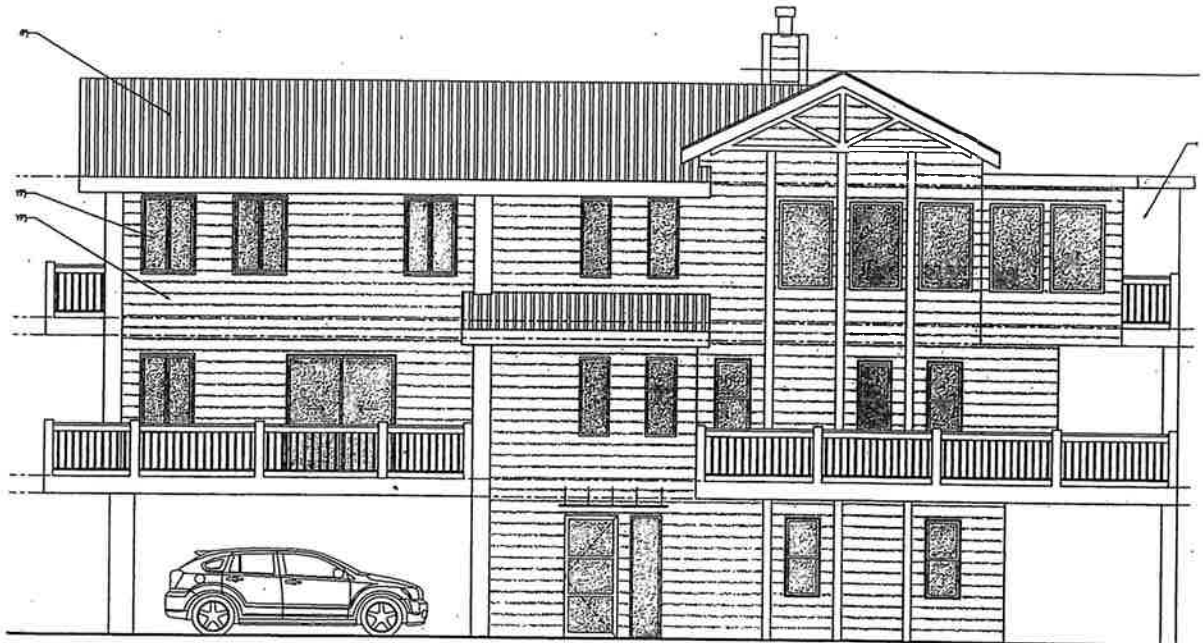
Potential 6th Street Access

EXHIBIT E

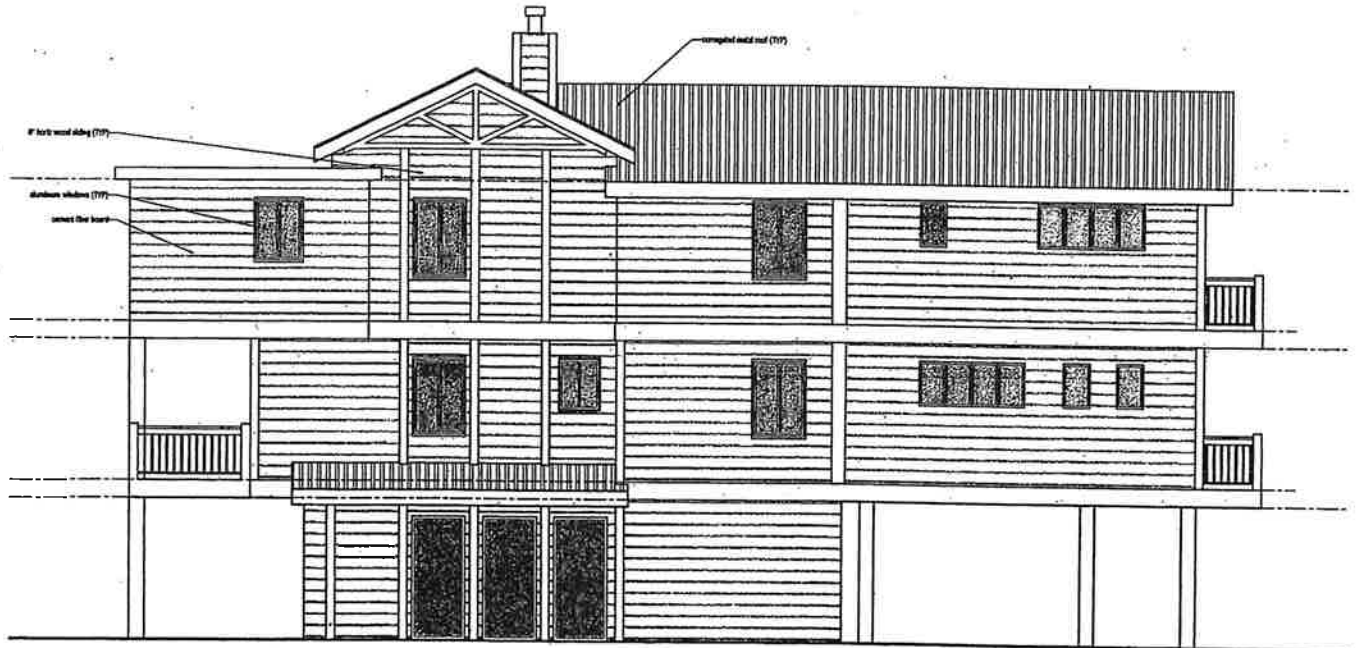


**Elevations**





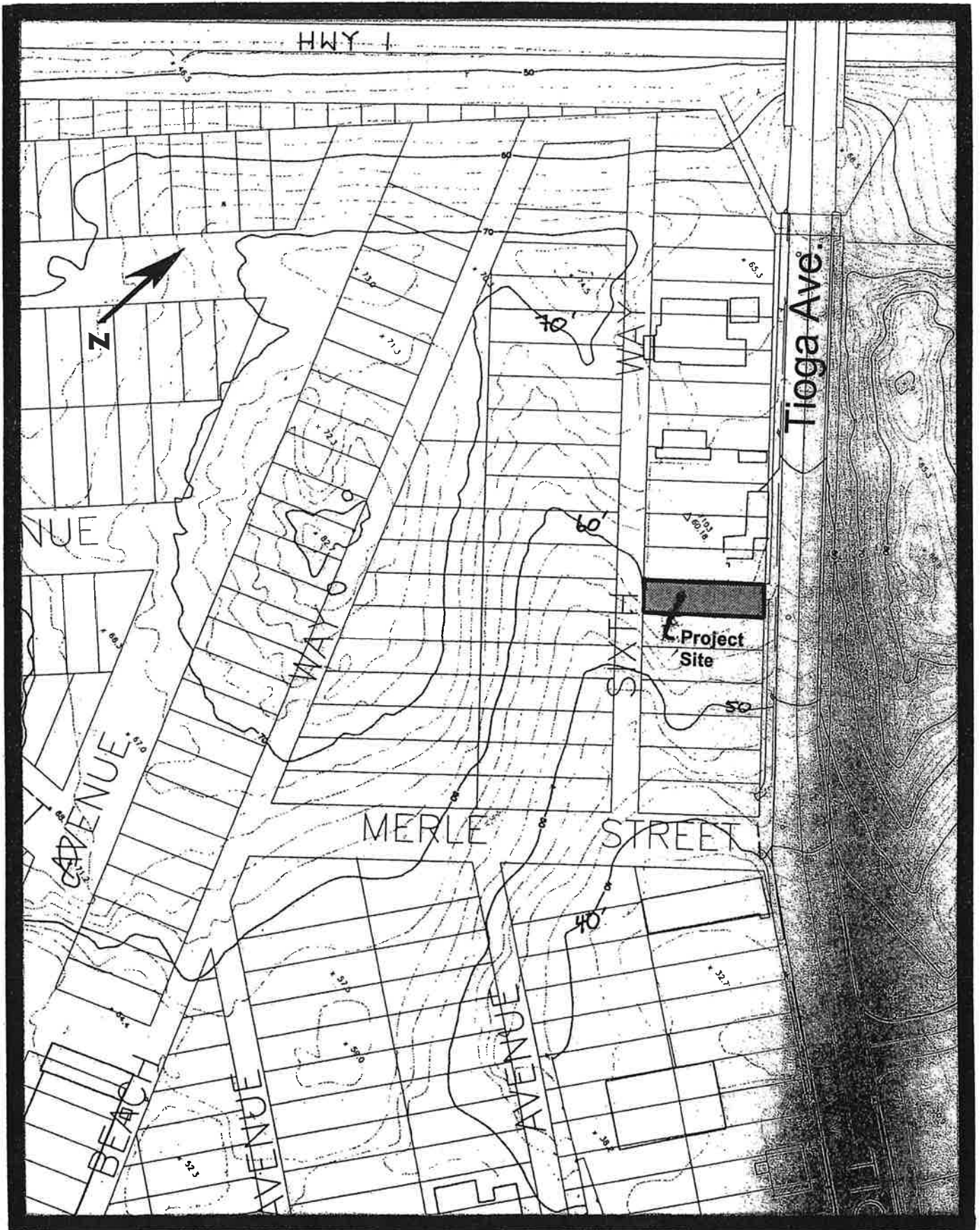
Side Elevation



Side Elevation

Elevations

EXHIBIT F.2



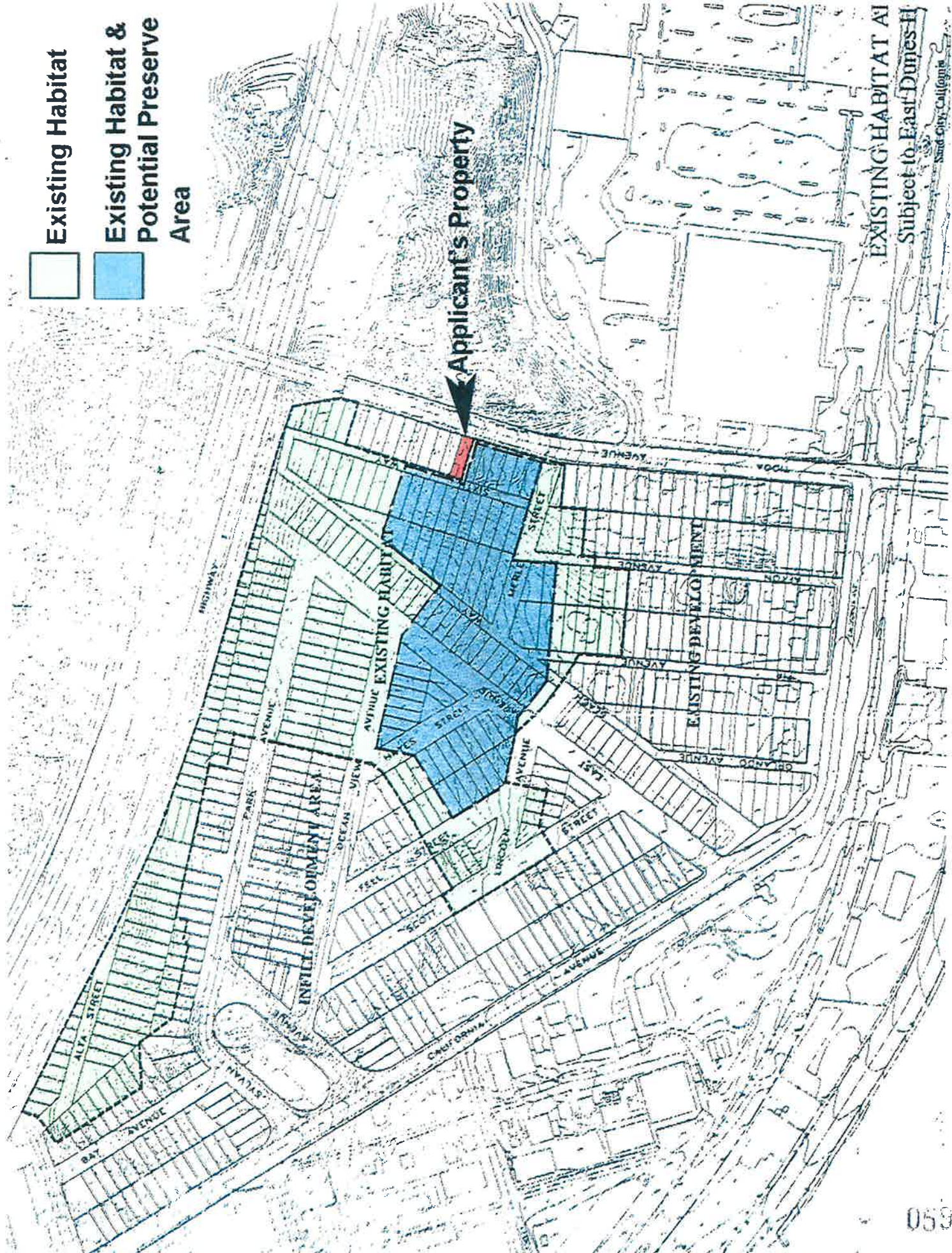
Topography Map

Existing Habitat

Existing Habitat & Potential Preserve Area



Applicant's Property



EXISTING HABITAT AI  
Subject to East Dunes-H

San Diego, California

# East Dunes Habitat Area

# EXHIBIT H



# THE EAST DUNES

RRMDesign Group Conceptual Illustration  
for the Wellington Corp.

060  
**EXHIBIT I**

## EXISTING WATER FIXTURES & CREDIT

FIXTURE	NUMBER OF FIXTURES		FIXTURE VALUE		FIXTURE COUNT
Bath Sink	2	X	1	=	2
Toilet	2	X	1.7	=	3.4
Shower/Tub	1	X	2	=	2
Shower	1	X	2	=	2
Kitchen Sink/Dishwasher	1	X	2	=	2
Wash Machine	1	X	2	=	2
Utility Sink	1	X	2	=	2
<b>Fixture Unit Total</b>					<b>15.4</b>
<b>Acre-Feet Total</b>					<b>0.154</b>

NOTES
Toilet at 1.6 gallons/flush
Standard volume machine
Landscaping Not Included

## PROPOSED WATER FIXTURES & CREDIT

### Option # 1: All Standard Flow Fixtures

FIXTURE	NUMBER OF FIXTURES		FIXTURE VALUE		FIXTURE COUNT
Bath Sink	3	X	1	=	3
Toilet	3	X	1.7	=	5.1
Shower/Tub	3	X	2	=	6
Kitchen Sink/Dishwasher	1	X	2	=	2
Washing Machine	1	X	2	=	2
<b>Fixture Unit Total</b>					<b>18.1</b>
<b>Acre-Feet Total</b>					<b>0.181</b>

NOTES
Toilet at 1.6 gallons/flush
Standard dishwasher
Standard volume machine
Landscaping Not Included

### Option # 2: All Lowest Flow Fixtures

FIXTURE	NUMBER OF FIXTURES		FIXTURE VALUE		FIXTURE COUNT
Bath Sink	3	X	1	=	3
Toilet	3	X	1.3	=	3.9
Shower/Tub	3	X	2	=	6
Kitchen Sink/Dishwasher	1	X	1.5	=	1.5
Washing Machine	1	X	1	=	1
<b>Fixture Unit Total</b>					<b>15.4</b>
<b>Acre-Feet Total</b>					<b>0.154</b>

NOTES
Toilet at 1.0 gallons/flush
Ultra-low flow dishwasher
Machine at 18 gallons/cycle
Landscaping Not Included

# **ATTACHMENT 2**

**(Approved Site Plan, CUP, and Design Permit)**

**CITY OF SAND CITY**

**RESOLUTION SC 08-56, 2008**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY  
APPROVING A SITE PLAN PERMIT (SP 08-01) AND  
CONDITIONAL USE PERMIT 490 FOR DEVELOPMENT OF A  
NEW SINGLE FAMILY DWELLING AND HOME OCCUPATION USE  
AT 770 TIOGA AVENUE**

**WHEREAS**, Steve Krebs (architect), representing the property owner James Obara, submitted applications for development permit approvals (Site Plan, Design Permit, and Use Permit) for 1) a new single family dwelling to replace an existing residential mobile home and 2) a home occupation use at 770 Tioga Avenue (APN 011-121-013); and

**WHEREAS**, the project provides ample on-site parking in accordance with the City's Zoning requirements; and

**WHEREAS**, the proposed architecture for the dwelling is of a "Coastal-Seaside" style character, consistent with the City's General Plan and design guidelines for the East Dunes area; and

**WHEREAS**, the project qualifies as a categorical exemption under State CEQA (California Environmental Quality Act) Guidelines, Section 15303(a); and

**WHEREAS**, on-site water credit is adequate to accommodate the project utilizing ultra low flow fixtures in accordance with the M.P.W.M.D. regulations; and

**WHEREAS**, the City Council of the City of Sand City, on May 20, 2008, has found and determined that the new single family dwelling and proposed residential and home occupation use, as conditioned, will not adversely affect the character of the surrounding neighborhood, nor be injurious or detrimental to adjoining properties or the rights of the owners therein, and that development and use permits be granted upon the conditions hereinafter set forth; and

**WHEREAS**, the City Council of Sand City has accepted the findings for approving a Site Plan Permit and Conditional Use Permit for the project, as outlined in the City Staff Report, dated May 5, 2008.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Sand City hereby grants and issues Site Plan Permit 08-01 and Conditional Use Permit 490, upon the following terms and conditions:

**A. Permit Effectiveness/Time Limits:**

1. The Site Plan Permit 08-01 and Conditional Use Permit 490 are not valid, and the project shall not commence, unless and until two (2) copies of this

Resolution/Permit, signed by the permittee and landowner, acknowledging receipt of the Permits and acceptance of their terms and conditions is returned to the City's Planning Department. Failure of the applicant to return the signed Resolution/Permit within 30 days from the date of City Council approval shall cause said Permits to become null and void unless good cause to extend this 30-day period is found by the Community Development Director. Otherwise, until authorized construction commencing with issuance of a building permit, this permit shall remain in effect for two (2) years following the date of City Council approval.

2. Site Plan Permit 08-01 and Conditional Use Permit 490 are for the express purpose of authorizing the building of a new 3-story residential dwelling to replace an existing residential mobile home located at 770 Tioga Avenue (APN 011-121-013). The use permit additionally authorizes a home occupation office and limited floral business operation at this site per the restrictions of Conditional Use Permit 490. Final construction plans shall be consistent with the terms and conditions approved by the Sand City Design Review Committee (DRC) and City Council in the issuance of all development permits for the project.
3. If the development and/or land use authorized by Site Plan Permit 08-01 or Conditional Use Permit 490 violates any term, condition, and/or requirement of said Permit, a public hearing may be scheduled by the City to consider amending or revoking one or both of the Permits. The property owner shall be notified of any such public hearing, and provided an opportunity to address the City Council prior to any action by the City Council to terminate said Permit.

**B. Site Design:**

1. Final construction site plans shall be reviewed and approved by the Community Development Department prior to issuance of a building permit.
2. Setbacks: Building setbacks shall be as outlined in the chart below; but setbacks shall ultimately comply with minimum State Building Code requirements, at the time of plan check, regardless:

	1st Level	2nd Level	3rd Level
<b>Front</b>	20 ft	19.67 ft.	19.67 ft.
<b>Back</b>	20 ft	17 ft.	10.25 ft. min.
<b>Left Side</b>	3 - 5 ft	3 - 5 ft. min.	3 - 5 ft. min.
<b>Rt. Side</b>	3 - 5 ft	3 - 5 ft. min.	6 ft.

3. Parking: The site shall maintain a minimum of two (2) on-site covered parking spaces within the proposed carport. The carport shall be maintained for vehicle parking at all times, not to be impeded by storage.



4. Pavement: The project shall maintain a minimum 16-foot wide and 20-foot deep concrete paved driveway. The applicant may substitute pavers or textured concrete. The new walkway to the front entry shall consist of either concrete pavers or textured/colored concrete.
5. Landscaping: A landscape plan shall be submitted to the City's Planning Department for review and approval. Landscaping shall include irrigation and drought tolerant species. A building permit shall not be issued until the landscape plan is approved, and a certificate of occupancy shall not be issued until all required landscaping and irrigation is installed.
6. Street Improvements: The project shall be responsible for installation of all street improvements (i.e. curb, gutter, sidewalk, drive apron, street pavement) along the frontage of the subject property necessary to accommodate the approved project. All required, if any, curb cut modifications shall be installed prior to issuance of a certificate of occupancy.

**C. Plan Submission:**

1. Plans Examination: Complete construction plans regarding development of the subject residential project shall be reviewed and approved by the City's contracted Building, Engineering, and Fire Departments prior to commencement of construction. All requirements of the City's Fire, engineering, and Building Departments made during plan review or site inspection shall be implemented to the satisfaction of the inspectors of each Department.
2. All requirements pertaining to health and safety of the City's contracted Building and Fire Departments, as well as the Seaside County Sanitation District and Monterey County Health Department, shall be implemented to the satisfaction of the inspectors of each department/agency.

**D. Land Use Requirements:**

1. Residence: The primary use of the approved structure shall be for single family residential occupancy.
2. Home Occupation: A home occupation use, as defined in Section 18.04.280 of the City's Zoning Ordinance, for the occupant of the dwelling is authorized, but shall remain secondary to the residential use. This occupation use shall be limited to office and minimal on-site merchandise storage of less than 50 lbs. There shall be no employees or general "open-door" patron visitation as part of this home occupation use. By appointment only "one-on-one" patron visitation is allowable. The home occupation use shall acquire, maintain, and annually renew a City business license for the duration of the use at this property. There shall be no commercial sign erected on this property.

3. Nuisance: Use of the property shall be conducted in such a way that it does not constitute a nuisance to the surrounding neighborhood. If the City Council finds at any time that the home occupation use of the property constitutes a nuisance, or is otherwise detrimental to the neighborhood or to the community, such use shall be discontinued or modified as may be required by the City. If the home occupation use poses a nuisance, or fails to implement necessary mitigation to avoid posing a nuisance, that situation may be adequate grounds for the City to terminate the home occupation use.
4. Storage for Home Occupation Use: There shall be no storage of any material, equipment, packaging, crate, pallet, or any other item associated with this home occupation use outside the building. All storage for this use shall be maintained within the building.

**E. General Requirements:**

1. Water: Approval of Site Plan Permit 08-01 and/or Conditional Use Permit 490, and any other project associated permit(s) does not grant the applicant and/or property owner to any right and/or privilege to any allocation of water credit by the City of Sand City or the City's Redevelopment Agency. The project shall be limited to existing on-site water credit in accordance with the rules and regulations of the Monterey Peninsula Water Management District (M.P.W.M.D.), unless and until additional water supply becomes available.
2. Any question of intent or interpretation regarding any condition within Site Plan Permit 08-01 and/or Conditional Use Permit 490 shall be resolved by the Sand City Community Development Director.
3. The issuance of City permits shall not supercede or override any applicable requirements of any other City, County, State, or Federal agency.
4. Construction Hours: All contractors and sub-contractors shall be prohibited from any preparation or construction activities at the job site prior to 8:00 a.m. and after 7:00 p.m. Monday through Friday, and not prior to 9:00 a.m. and after 7:00 p.m. on weekends.
5. Business Licence: All project contractors and sub-contractors shall obtain a City business licence for the duration of project construction. The home occupation use shall acquire, maintain, and annually renew a City business license for the duration of the use at this property.

**PASSED AND ADOPTED**, Site Plan Permit 08-01 and Conditional Use Permit 490 by the City Council of Sand City this 20<sup>th</sup> day of May, 2008, by the following vote:

AYES: Council Members Blackwelder, Carbone, Hubler, Morris, Pendergrass  
 NOES: None  
 ABSENT: None  
 ABSTAIN: Council Member Morris

ATTEST:

Linda K. Scholink  
Linda K. Scholink, City Clerk

APPROVED:

David K. Pendergrass  
David K. Pendergrass, Mayor

This is to certify that Site Plan Permit 08-01 and Conditional Use Permit 490 contain the conditions specified by the City Council in approving said Permits.

Charles Pooler  
Charles Pooler, Associate Planner

**APPLICANT ACCEPTANCE (SP 08-01 & CUP 490)**

The project's Site Plan and Conditional Use Permits are hereby accepted upon the express terms and conditions hereof, and the undersigned agrees to strictly conform to and comply with each and all of the said terms and conditions.

DATED: 6/4/08

BY: [Signature]  
Applicant

**CONSENT OF OWNER (SP 08-01 & CUP 490)**

Consent is hereby granted to the permittee to carry out the terms and conditions of the project's Site Plan and Conditional Use Permits.

DATED: 6/3/08

BY: [Signature]  
Property Owner

CITY OF SAND CITY

RESOLUTION DRC 08-02, 2008

**RESOLUTION OF THE DESIGN REVIEW COMMITTEE OF SAND CITY  
APPROVING A DESIGN PERMIT (DP 08-01) FOR A NEW SINGLE  
FAMILY DWELLING AT 770 TIOGA AVENUE**

**WHEREAS**, Steve Krebs (architect), representing the property owner James Obara, submitted applications for development permit approvals (Site Plan & Design Permit) for a new single family dwelling to replace an existing residential mobile home at 770 Tioga Avenue (APN 011-121-013); and

**WHEREAS**, the project provides ample on-site parking in accordance with the City's Zoning requirements; and

**WHEREAS**, the proposed architecture for the dwelling is of a "Coastal-Seaside" style character, consistent with the City's General Plan and design guidelines for the East Dunes area; and

**WHEREAS**, the project qualifies as a categorical exemption under State CEQA (California Environmental Quality Act) Guidelines, Section 15303(a); and

**WHEREAS**, the project will be contingent upon the City Council's approval of a Site Plan Permit and Conditional Use Permit; and

**WHEREAS**, on-site water credit is adequate to accommodate the project with ultra low flow fixtures; and

**WHEREAS**, the Design Review Committee of the City of Sand City, on May 9, 2008, has found and determined that the new single family dwelling, as conditioned, will not adversely affect the character of the surrounding neighborhood, nor be injurious or detrimental to adjoining properties or the rights of the owners therein, and that development permits be granted upon the conditions hereinafter set forth; and

**WHEREAS**, the Design Review Committee of Sand City has accepted the findings for approving a Design Permit and site design for the project, as outlined in the City Staff Report, dated April 28, 2008.

**NOW THEREFORE, BE IT RESOLVED**, that the Design Review Committee (DRC) of the City of Sand City hereby grants and issues Design Permit 08-01, upon the following terms and conditions:

**A. Permit Effectiveness/Time Limits:**

1. Design Permit 08-01 is not valid, and the project shall not commence, unless and until two (2) copies of this Resolution/Permit, signed by the permittee

and landowner, acknowledging receipt of the Permit and acceptance of their terms and conditions is returned to the City's Planning Department. Failure of the applicant to return the signed Resolution/Permit within 30 days from the date of Design Review Committee approval shall cause the Permit to become null and void unless good cause to extend this 30-day period is found by the Community Development Director. Otherwise, until authorized construction commencing with issuance of a building permit, this permit shall remain in effect for two (2) years following the date of Design Review Committee approval.

2. Design Permit 08-01 is for the express purpose of authorizing the building of a new 3-story residential dwelling to replace an existing residential mobile home located at 770 Tioga Avenue (APN 011-121-013). Final construction plans shall be consistent with the terms and conditions approved by the Sand City Design Review Committee (DRC) and City Council in the issuance of all development permits for the project.
3. Design Permit 08-01 shall not go into effect, nor a building permit issued for this project by the City, unless and until the City Council approves a Site Plan Permit and Conditional Use Permit for the project.

**B. Architectural Facade Design:**

1. Design: The facade treatment shall provide a "Coastal-Seaside" architectural character to the building, as illustrated on the submitted drawings. This includes the horizontal siding with vertical trim, gable roof, and open decks.
2. The structural columns/posts at the rear of the building for the projecting 2<sup>nd</sup> and 3<sup>rd</sup> levels shall be removed where feasible, and the structure engineered to cantilever those levels. Column/posts to the side are allowed.
3. Roof: The design shall utilize gable roofing of a pitch no less than 6:12, with exception to a flat roof over the kitchen dining area.
4. Height: The building shall not exceed 33-feet in height as measured from final grade.
5. Lighting: Exterior light fixtures shall refrain from excessive glare, and shall be subject to Planning staff review and approval as part of the plan check process.
6. All exterior vents, gutters, down spouts, flashing, electrical conduits, etc. not concealed within the building, shall be painted to match the color of the adjacent surface or otherwise designed and integrated in harmony with the building exterior.

7. **Colors:** The proposed colors are to be as follows:
  - a) **House Color:** The board and batten siding will be a light blue or grey.
  - b) **Window/Door/Corner:** The trim around the doors, windows, and corners will be an off-white.
  - c) **Roof:** The roof will consist of gray or earth-tone color composite shingles.
  - d) **Railings:** Railings shall be off-white to match building trims.
 Any variation in colors must be approved by the Community Development Director prior to implementation.
8. All mechanical equipment, including gas and electrical meters, post indicator valves, back-flow prevention devices, conduit, etc., shall be architecturally screened from view or located within the building's interior.

**C. Site Design:**

1. Final construction site plans shall be reviewed and approved by the Community Development Department prior to issuance of a building permit.
2. **Setbacks:** Building setbacks shall be as outlined in the chart below:

	1st Level	2nd Level	3rd Level
<b>Front</b>	20 ft	19.67 ft.	19.67 ft.
<b>Back</b>	20 ft	17 ft.	10.25 ft. min.
<b>Left Side</b>	5 ft	5 ft. min.	5 ft. min.
<b>Rt. Side</b>	5 ft	5 ft. min.	6 ft.

3. **Parking:** The site shall maintain a minimum of two (2) on-site covered parking spaces within the proposed carport. The carport shall be maintained for vehicle parking at all times, not to be impeded by storage.
4. **Pavement:** The project shall maintain a minimum 16-foot wide and 20-foot deep concrete paved driveway. The applicant may substitute pavers or textured concrete. The new walkway to the front entry shall consist of either concrete pavers or textured/colored concrete.
5. **Landscaping:** A landscape plan shall be submitted to the City's Planning Department for review and approval. Landscaping shall include irrigation and drought tolerant species. A building permit shall not be issued until the landscape plan is approved, and a certificate of occupancy shall not be issued until all required landscaping and irrigation is installed.
6. **Street Improvements:** The project shall be responsible for installation of all street improvements (i.e. curb, gutter, sidewalk, drive apron, street pavement) along the frontage of the subject property necessary to accommodate the approved project. All curb cut modifications shall be installed prior to issuance of a certificate of occupancy. This condition is

subject to discretionary action by the City Council in the approval of a site plan and conditional use permit for the project.

7. Future Street Access: If the Sixth Way public right-of-way is ever improved to provide access to the rear of the subject property, the property owner shall provide modifications to the building to switch the office/study with the carport for on-site parking access from Sixth Way instead of Tioga Avenue; and eliminate the driveway and drive-apron fronting Tioga Avenue. Modifications to the building shall maintain the 'seascape' style architecture. This condition shall be subject to City Council concurrence in the issuance of a site plan and conditional use permits.

**D. Plan Submission:**

1. Plans Examination: Complete construction plans regarding development of the subject residential project shall be reviewed and approved by the City's contracted Building, Engineering, and Fire Departments prior to commencement of construction. All requirements of the City's Fire, engineering, and Building Departments made during plan review or site inspection shall be implemented to the satisfaction of the inspectors of each Department.
2. All requirements pertaining to health and safety of the City's contracted Building and Fire Departments, as well as the Seaside County Sanitation District and Monterey County Health Department, shall be implemented to the satisfaction of the inspectors of each department/agency.

**E. General Requirements.**

1. Water: Approval of Design Permit 08-01, and any other project associated permit(s) does not grant the applicant and/or property owner to any right and/or privilege to any allocation of water credit by the City of Sand City or the City's Redevelopment Agency. The project shall be limited to existing on-site water credit in accordance with the rules and regulations of the Monterey Peninsula Water Management District (M.P.W.M.D.), unless and until additional water supply becomes available.
2. Any question of intent or interpretation regarding any condition within Design Permit 06-05 shall be resolved by the Community Development Director.
3. The issuance of City permits shall not supercede or override any applicable requirements of any other City, County, State, or Federal agency.
4. Construction Hours: All contractors and sub-contractors shall be prohibited from any preparation or construction activities at the job site prior to 8:00 a.m. and after 7:00 p.m. Monday through Friday, and not prior to 9:00 a.m. and after 7:00 p.m. on weekends.

5. Business Licence: All project contractors and sub-contractors shall obtain a City business licence for the duration of project construction.


**PASSED AND ADOPTED**, Design Permit 08-01 by the Design Review Committee of Sand City this 9<sup>th</sup> day of May, 2008, by the following vote:

AYES: Committee Member Briant, Kruper, Lindberg, Davis  
NOES: None  
ABSENT: Committee Member Saroyan  
ABSTAIN: None

ATTEST:

APPROVED:

  
Steve Matarazzo, Ex-Officio Member

  
Design Review Committee Chairman

This is to certify that Design Permit 08-01 contain the conditions specified by the Design Review Committee in approving said Permit.

  
Charles Pooler, Associate Planner

**APPLICANT ACCEPTANCE (DP 08-01)**

The project's Design Permit is hereby accepted upon the express terms and conditions hereof, and the undersigned agrees to strictly conform to and comply with each and all of the said terms and conditions.

DATED: 5/20/08

BY:   
Applicant

**CONSENT OF OWNER (DP 08-01)**

Consent is hereby granted to the permittee to carry out the terms and conditions of the project's Design Permit.

DATED: 6/3/08

BY:   
Property Owner



**ATTACHMENT 3**  
**(Draft Resolution for Permit Time Extension)**

CITY OF SAND CITY

RESOLUTION SC \_\_\_\_\_ (2016)

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING A TWO (2) YEAR TIME EXTENSION OF SITE PLAN PERMIT 08-01, DESIGN PERMIT 08-01, AND CONDITIONAL USE PERMIT 490 FOR JAMES OBARA AND HIS PROJECT AT 770 TIOGA AVENUE**

**WHEREAS**, The City Council and Design Review Committee issued development permits (Site Plan Permit 08-01, Design Permit 08-01, Conditional Use Permit 490) to James Obara (the "Applicant") in 2008, authorizing a single family residential dwelling project at 770 Tioga Avenue (APN 0110121-013); and

**WHEREAS**, these development permits had 2-year time limits upon which construction was to have commenced, of which eight (8) years have now come to pass where development has not commenced due to economic hardships of the Applicant; and

**WHEREAS**, The Applicant is requesting another time extension of two (2) years for his development permits to allow time for his economic situation to improve; and

**WHEREAS**, the residential project, as approved, is consistent with the "seascape" architectural character desired for the East Dunes area of Sand City, and the Applicant intends to proceed with the project as approved without any modifications; and

**WHEREAS**, granting a time extension to the aforementioned permits without modification of the approved project qualifies as a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15301; and

**WHEREAS**, the City Council of Sand City accepts the findings for approving another two (2) year time extension of Site Plan Permit 08-01, Design Permit 08-01, and Conditional Use Permit 490 for the Applicant, as outlined in City staff report, dated March 21, 2016.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Sand City that Site Plan Permit 08-01, Design Permit 08-01, and Conditional Use Permit 490 for a single family dwelling at 770 Tioga Avenue are hereby granted a two (2) year time extension, to April 30, 2018.

**PASSED AND ADOPTED**, a time extension of two (2) years of Site Plan Permit 08-01, Design Permit 08-01, and Conditional Use Permit 490 for Mr. Obara, by the City Council of Sand City this \_\_\_ day of April 2016 by the following vote:

- AYES
- NOES
- ABSENT
- ABSTAIN

ATTEST

APPROVED

\_\_\_\_\_  
Linda K. Scholink, City Clerk

\_\_\_\_\_  
David K. Pendergrass, Mayor

**AGENDA ITEM**

**5F**

# CITY OF SAND CITY

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## STAFF REPORT

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**MARCH 18, 2016**  
**(For City Council Meeting on April 5, 2016)**

**TO: Mayor and City Council**

**FROM: Charles Pooler, Associate Planner**

**SUBJECT: New MST Bus Shelter - Information Item Only**

### **BACKGROUND**

Monterey-Salinas Transit (MST) intends to install a new bus shelter at an existing bus stop and pad along the northbound segment of California Avenue near Panera Bread (see location map). Their representative, Carl Wulf, has been in contact with the City Engineer and Associate Planner for the past month regarding the placement and design of this shelter. After Planning Department review and negative comment regarding the initial design that proposed a Spanish tile roof, MST provided an alternative design with metal seam roofing; which is of greater design consistency with the abutting Edgewater Shopping Center's architecture.

#### **Proposed Design:**

The shelter will be just over thirteen feet (13') wide and almost nine feet (9') tall. The sides and rear of the shelter will consist of a perforated metal. Mr. Wulf states that the entire shed will be powder coated for protection against the elements and that the perforated metal sidings are their best abatement against vandalism. The overall color will be Bronze (not the 'forest green' shown in the attached photo). The design will incorporate a solar panel on the roof at the back. The bench will have "bum bars" to prevent the homeless from sleeping in the shelter.

No permit or City approval is necessary. This is being presented to the City Council as an informational item only.

#### **EXHIBITS:**

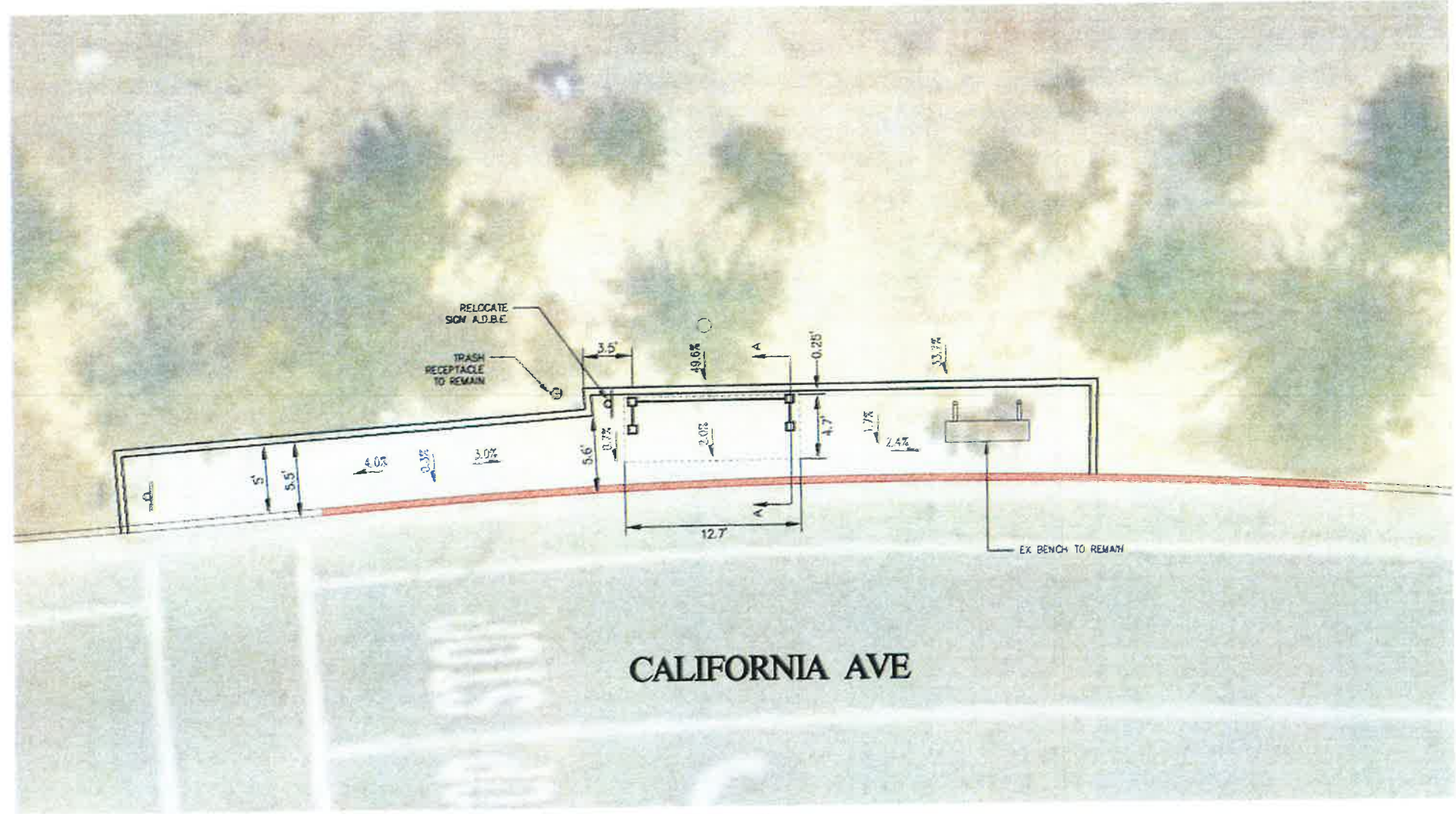
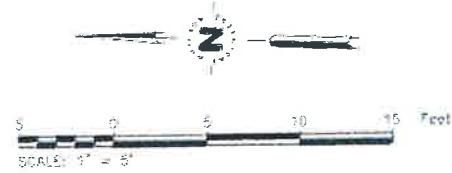
- A. Project Site Plan & Cross Section
- B. Project Elevations & Details
- C. Photograph Sample

SCOPE OF WORK:

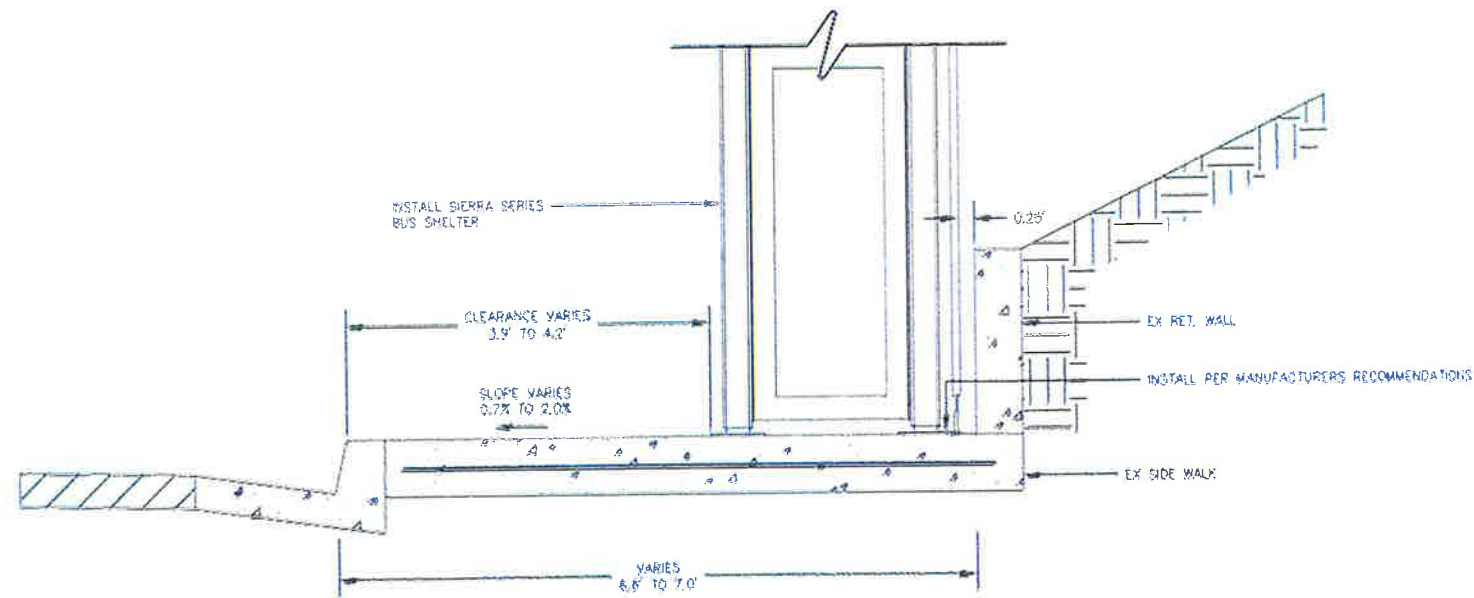
1. INSTALLATION OF SIERRA SERIES BUS SHELTER BY OWNER

NOTES:

1. CONTRACTOR SHALL FIRST OBTAIN AN E.P. BEFORE COMMENCING WORK.
2. CONTRACTOR TO COMPLY WITH THE CITY OF SAND CITY ORDINANCES. WORK IN PUBLIC RIGHT-OF-WAY ALLOWED ONLY BETWEEN 0900-1600 HOURS AND 1800-2100 HOURS. NO WORK IS ALLOWED AFTER 2100 HOURS OR BEFORE 0700 HOURS.
3. CONTRACTOR TO COMPLY WITH SECTION 19 OF THE CITY OF SAND CITY MUNICIPAL CODE STATING: "IT SHALL BE UNLAWFUL FOR ANY PERSON TO DO BUSINESS WITHIN THE CITY OF SAND CITY WITHOUT FIRST HAVING PROCURED A BUSINESS LICENSE."
4. NO WORK SHALL OCCUR ON PRIVATE PROPERTY WITHOUT FIRST RECEIVING OWNER PERMISSION.
5. ALL GRADES SHOWN ARE EXISTING. ALL NEW CONCRETE SHALL BE AT 2% MAX WHERE TRANSITIONING TO EXISTING GRADE.



STOP #1833  
CALIFORNIA AVE AND MONTEREY RD



BUS PAD CROSS SECTION  
SECTION A-A  
NOT TO SCALE



EXISTING STREET VIEW

DIGALERT



811

NOT FOR CONSTRUCTION

EXHIBIT A

NO.	DATE	DESCRIPTION

DATE: 1/29/16  
SCALE: 1" = 8'  
SHEET: 1  
PROJECT: SAND CITY  
DRAWN BY: JAW  
CHECKED BY: JAW  
DATE: 1/29/16



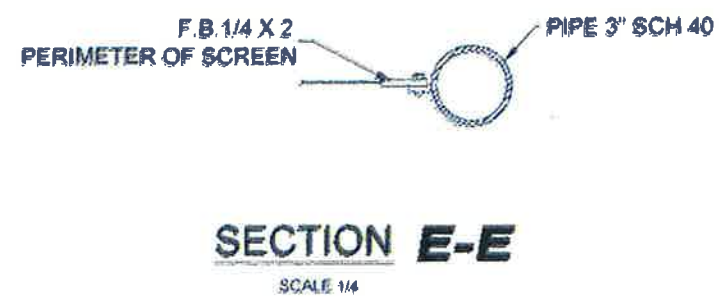
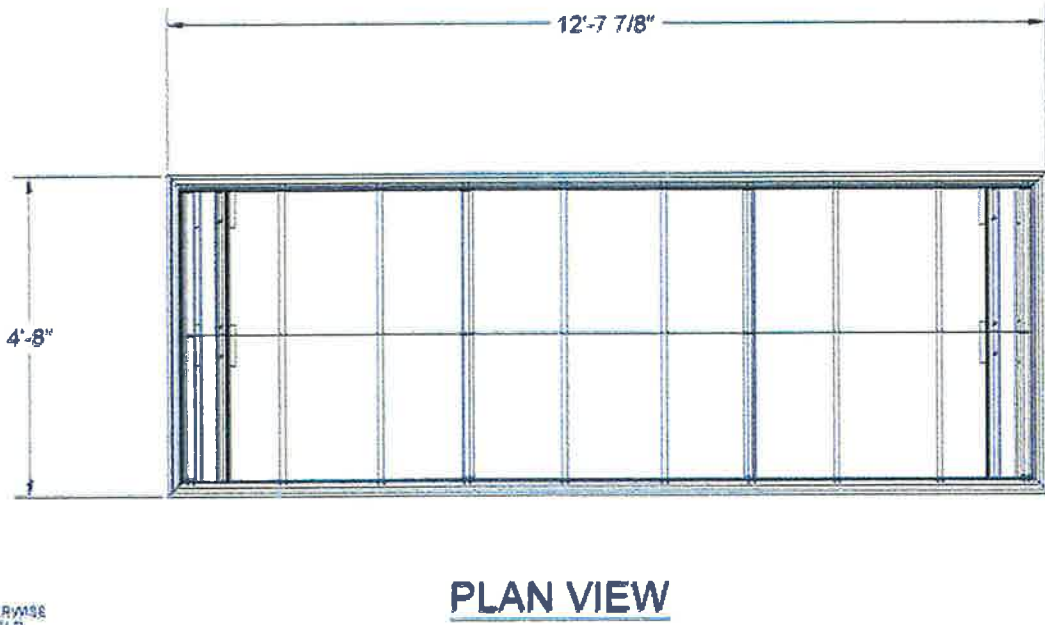
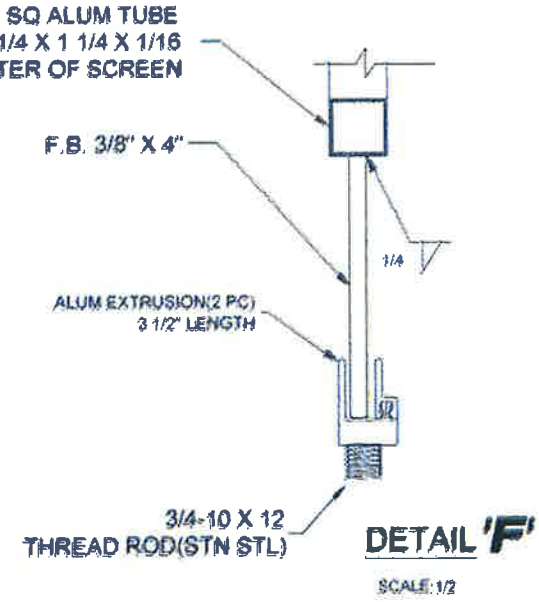
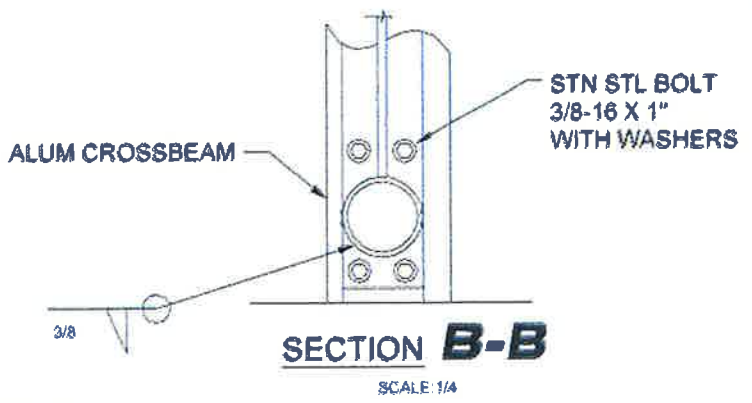
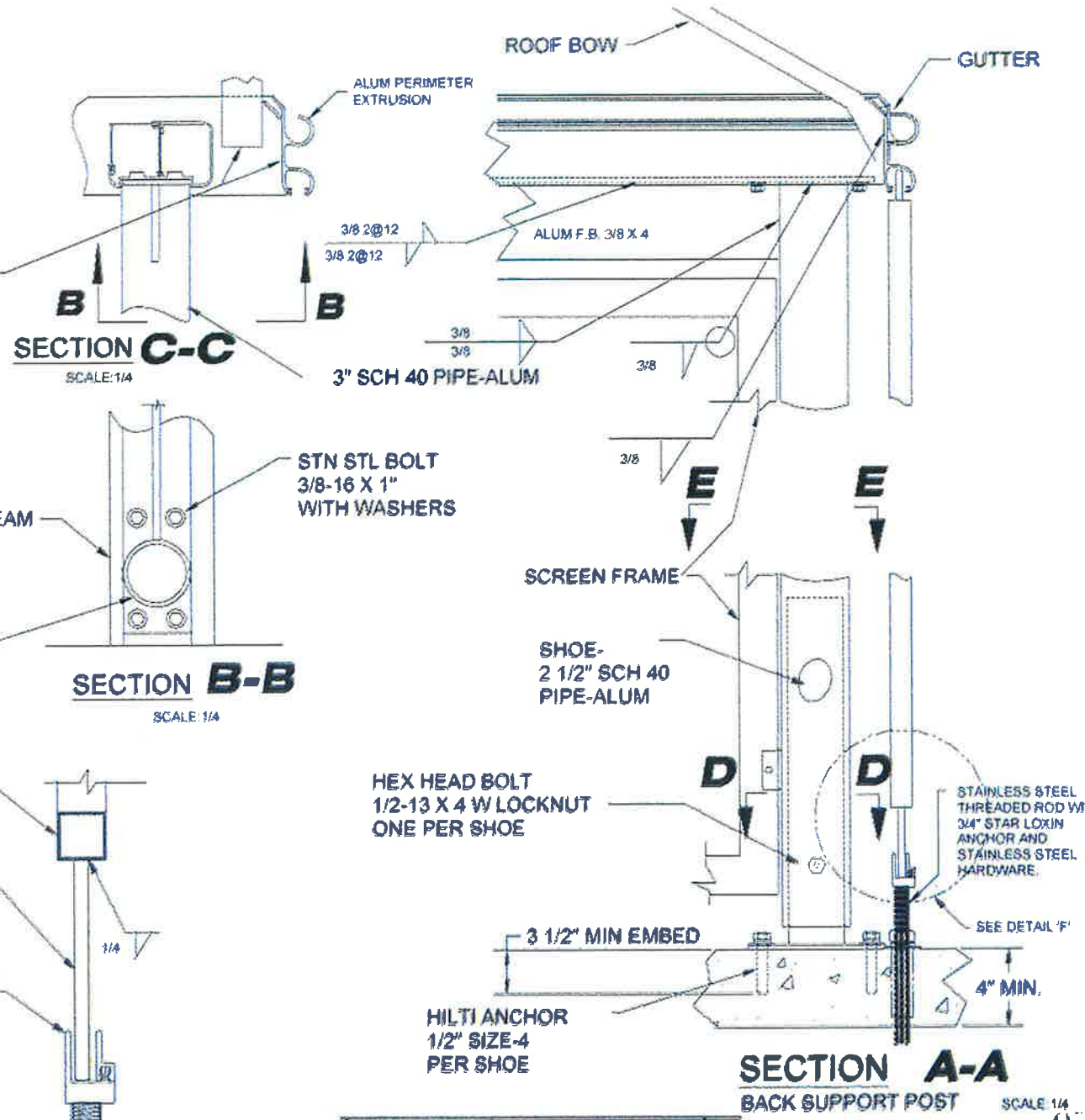
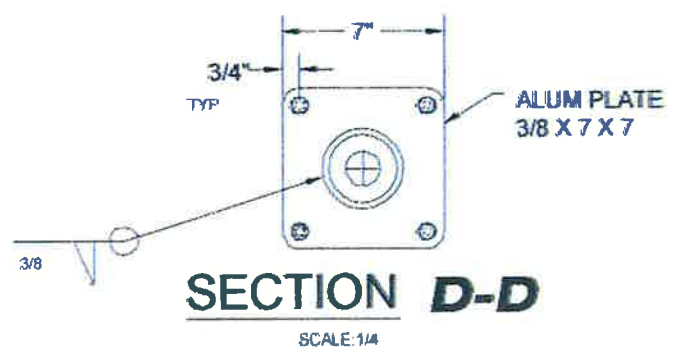
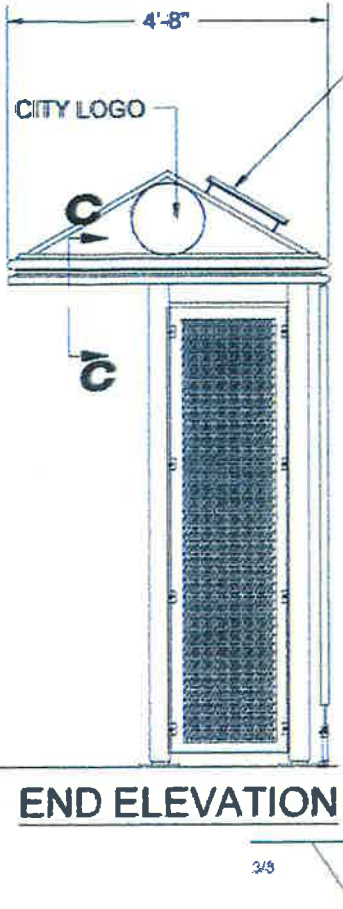
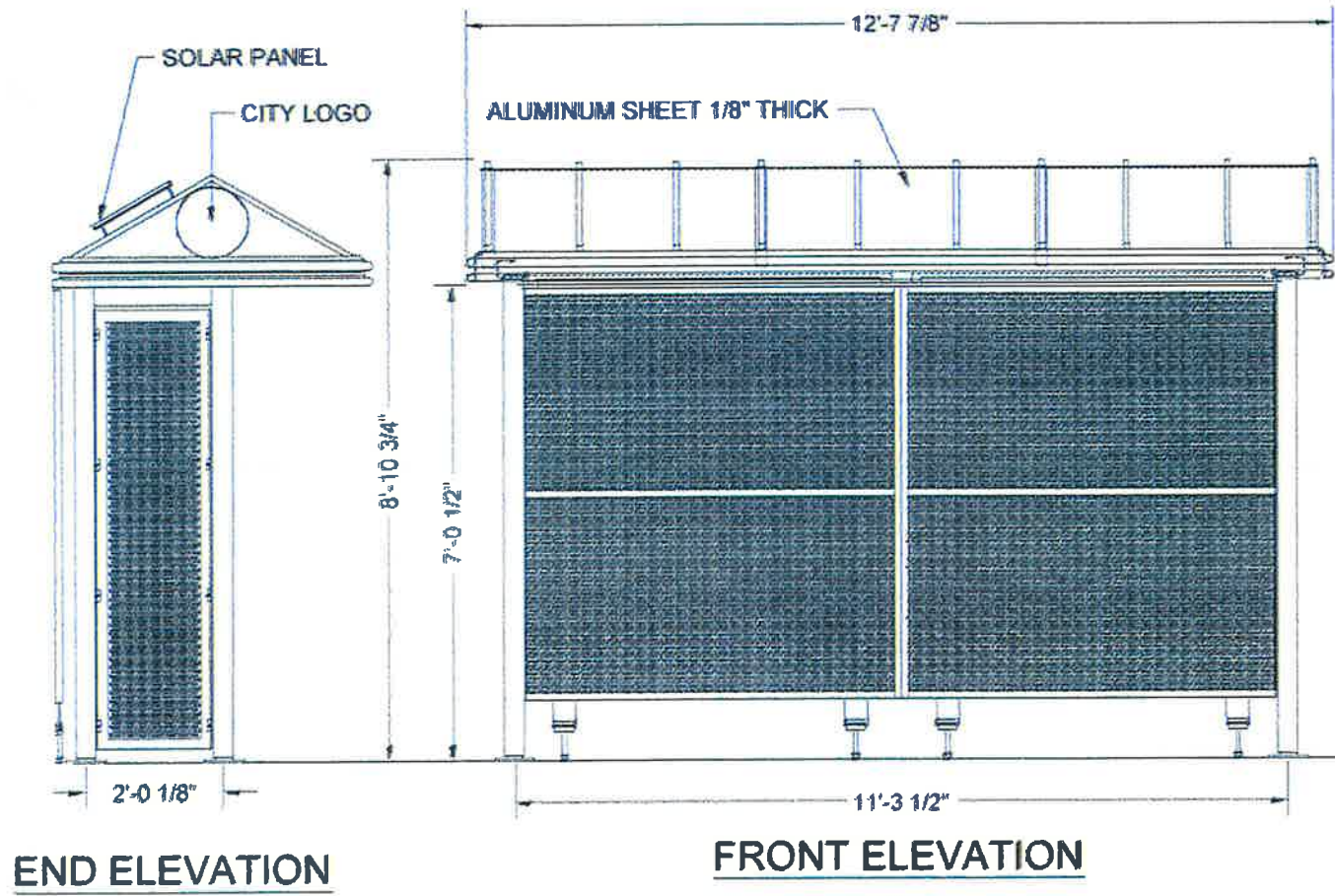
**WE WHITSON ENGINEERS**  
9699 Blue Larkspur Lane • Suite 105 • Monterey, CA 93940  
831 649-5225 • Fax 831 373-5065  
CIVIL ENGINEERING • LAND SURVEYING • PROJECT MANAGEMENT

CALIFORNIA

SAND CITY BUS SHELTER  
CALIFORNIA AVE AND MONTEREY RD

MANUFACTURED BY TOLAR MANUFACTURING COMPANY, INC. ALL DIMENSIONS UNLESS OTHERWISE NOTED SHALL BE IN COMPLIANCE WITH THE QUALITY CONTROL MANUAL.

ZONE	REV	DESCRIPTION	DATE	APPROVED



- GENERAL NOTES**
1. ALL STRUCTURAL STEEL, UNLESS OTHERWISE NOTED, SHALL BE ASTM A-36, MINIMUM YIELD STRENGTH 36,000 PSI.
  2. ALL STRUCTURAL ALUMINUM MEMBERS, UNLESS OTHERWISE NOTED, SHALL BE OF ALLOY 6063-T5 OR GREATER.
  3. ALL HOLES TO BE DRILLED OR PUNCHED.
  4. STEEL WELDING SHALL CONFORM TO AMERICAN WELDING SOCIETY STANDARD D1. 1-10. ELECTRODES SHALL CONFORM TO AWS 5.1, CLASS E70S-5.
  5. ALUMINUM WELDING SHALL CONFORM TO AMERICAN WELDING SOCIETY STANDARD D1. 3-08. ELECTRODES SHALL CONFORM TO AWS/SFA 5.10 CLASS ER4043.
  6. ALL WELDING TO BE DONE AT TOLAR MANUFACTURING COMPANY, INC. FACILITY.
  7. ALL CORPORATE PROCEDURES, INCLUDING FABRICATION MUST BE IN COMPLIANCE WITH TOLAR MANUFACTURING CO. INC.'S QUALITY CONTROL MANUAL.

Tolar Manufacturing Company, Inc 258 Mariah Circle, Corona, CA 92879	
1 1/2" NON AD HIGH PEAK PERF WALLS	
MONTEREY SALINAS TRANSIT	
DATE: 11/11/24	REV: 01

**EXHIBIT B**

078



Metal Seam  
Roof

Ribs ('bum bars') on bench

Color to be 'Bronze' not green.

Perforated  
Metal

Sample Photo

EXHIBIT C

079

**AGENDA ITEM**

**5G**



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## MEMORANDUM

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**TO:** MAYOR PENDERGRASS AND CITY COUNCIL  
**FROM:** CHIEF BRIAN FERRANTE  
**SUBJECT:** TREE TRIMMING CONTRACT  
**DATE:** MARCH 16, 2016

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### BACKGROUND

During fiscal year 2015-2016 the City accepted bids for tree trimming throughout the city. The initial bid from Craven Landscaping was for \$28,500. The City received a bid from John Ley Tree Service for the same scope of work for \$7,400. John Ley Tree Service is a local contractor and was awarded the contract.

While completing the work, John Ley advised that he did not realize the trees on California Ave between Monterey St and Playa Ave were part of the contract. I reviewed the bid for the scope of work and realized the wording regarding California Ave was ambiguous and could easily have been misconstrued by the contractor. Up to this point I had found John Ley to be conscientious and responsive to the City.

I requested John Ley to provide an estimate for the trimming of the approximately 40 trees on California Ave. He provided the estimate of \$3,500 to complete the work in the same fashion as the existing contract. All trees would be trimmed and the contractor would dispose of the debris.

The total for the initial estimate and the revised cost would be \$10,900. This cost is still less than half the initial estimate provided by the first contractor.

### RECOMMENDATION

It is staff's recommendation that the City approve the additional \$3,500 for the trimming of trees along California Avenue in the same fashion as the existing contract. Staff recommends amending the tree trimming budget from \$10,000 to \$11,000 for Fiscal Year 15-16.

**CITY OF SAND CITY  
RESOLUTION SC \_\_\_\_, 2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY AUTHORIZING THE  
CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT FOR TREE TRIMMING  
SERVICES OF CITY OWNED TREES WITH JOHN LEY'S TREE SERVICE IN AN AMOUNT  
NOT TO EXCEED \$3,500**

**WHEREAS**, the City of Sand City's Public Works Department does not have the necessary training, equipment, or available time to trim and maintain the City owned trees throughout Sand City; and

**WHEREAS**, numerous City owned trees are overgrown and/or endangering power and phone/cable transmission lines; and

**WHEREAS**, John Ley's Tree Service recently provided quality tree trimming services during the Contra Costa Street Monument Sign Landscape Project along with a scope of work for tree trimming covering a majority of the City; and

**WHEREAS**, the original tree trimming scope of work did not cover approximately 40 trees on California that need trimming; and

**WHEREAS** the attached service estimate (Attachment A) has been provided by John Ley's Tree Service outlining the scope of work to be performed to include:

- A) Trimming of approximately 40 City owned Cypress trees on California Street between Playa Avenue on the east side of the street;
- B) Disposal of all debris from the services performed.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Sand City as follows:

1. The City Administrator is authorized and directed to enter into an agreement with John Ley's Tree Service to perform additional tree trimming services as specified in Attachment A, in an amount not to exceed \$3,500. This agreement shall be subject to City Attorney review prior to execution.
2. To approve an amendment to the Fiscal Year 2015-16 Budget from \$10,000 to \$11,000 under Contract Services-Arborist (5020-12).

**PASSED AND ADOPTED**, at a regular meeting of the City Council of the City of Sand City, this \_\_ day of April, 2016 by the following votes:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
David K. Pendergrass, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

**AGREEMENT WITH  
JOHN LEY**

This Agreement is made this \_\_\_ day of April, 2016 by and between John Ley d/b/a John Ley's Tree Service ("Contractor"), and the City of Sand City, a municipal corporation ("City").

**1. Scope of Services**

Contractor agrees to perform the tree trimming work described in the "Job Estimate" attached hereto labeled "ATTACHEMENT A" (the "Work") around the City.

**2. Commencement and Completion**

Contractor shall commence the Work no later than thirty (30) days following its receipt of an instruction to commence work from the City's Director of Public Works. Contractor shall complete the Work within Ninety (90) days following commencement of the Work.

**3. Payment for Work**

Within thirty (30) days following acceptance of the completed Work by the Director of Public Works, Sand City will pay to Contractor the sum of THIRTY FIVE HUNDRED DOLLARS (\$3,500.00).

**4. City Business License**

Contractor shall maintain a current Sand City Business License throughout the term of this Agreement.

**5. Independent Contractor**

Contractor represents and warrants to City that it is fully licensed by the State of California to perform the Work. Contractor is performing the Work as an independent contractor and neither Contractor nor any person employed by Contractor is an employee of the City or entitled to any benefit provided by the City to its employees.

**6. Compliance with Labor Code**

This Agreement is subject to, and Contractor agrees to comply with, all of the applicable provisions of the Labor Code including, but not limited to, the wage and hour, prevailing wage, workers compensation, and various other labor requirements in Division 2, Part 7, Chapter 1, including Sections 1720 to 1740, 1770 to 1780, 1810 to 1815, 1860 and 1861, which provisions are specifically incorporated herein by reference as though set forth herein in their entirety.

**7. Indemnification**

Contractor shall indemnify, defend, and hold the City harmless from and against any and all losses, claims, demands, damages, expenses or judgments arising from any willful or negligent act, error or omission of Contractor or its employees except for any loss, claim, demand, damage

expense or judgments arising from the sole negligence or intentional act of the City or its employees.

**8. Insurance**

Contractor shall provide City with proof of worker's compensation insurance covering each of Contractor's employees providing services as a part of the Work prior to commencing any part of the Work. Contractor shall cause policies of general liability insurance covering losses occurring from performance of the Work to be in force during the performance of the Work.

**9. Modification of Agreement**

This Agreement may be amended only by written agreement of both the Contractor and the City.

**10. Entirety of Agreement**

This Agreement constitutes the entire and complete agreement between Contractor and the City, and no other provisions, expectations, or performances are provided or implied.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed on the date first written above.

City:

CONTRACTOR:

City of Sand City

By: \_\_\_\_\_  
Todd Bodem, City Administrator

\_\_\_\_\_  
John Ley

John Ley

# TREE SERVICE

FULLY INSURED • FREE ESTIMATES

Office - **831.373.6332** • Cell - **831.277.6332**  
P.O. Box 797 • Pacific Grove, California 93950

Email: [jltree@redshift.com](mailto:jltree@redshift.com)

CA LIC. 660892

**Estimated For:**

**March 9, 2016**

City of Sand City  
1 Sylvan Park  
Sand City CA 93955

[bferrante@sandcitypd.org](mailto:bferrante@sandcitypd.org)  
Contact: Brian Ferrante  
Chief of Police/Public Works

**JOB LOCATION** – California Street between Playa Avenue and freeway exit ramp

## JOB ESTIMATE

Description	Estimated Cost
Prune approximately 40 cypress trees on east side of street.	
Dispose of all debris.	\$3,500
<b>TOTAL</b>	<b>\$3,500</b>

**Estimated By: John Ley**

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE.  
IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL  
PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY  
BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER  
CONDITIONS ARISE AFTER THE WORK HAS STARTED.

**Terms: Payable Upon Receipt**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/28/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0757776  
Santa Barbara, CA - HUB International Insurance Services Inc.  
P O Box 3310  
Santa Barbara, CA 93130-3310

CONTACT NAME:  
PHONE (A/C, No, Ext): (805) 682-2571 FAX (A/C, No): (805) 617-1757  
E-MAIL ADDRESS:

INSURED  
**John Ley's Tree Service**  
John Ley  
808 Lottie St.  
Monterey, CA 93940

INSURER(S) AFFORDING COVERAGE NAIC #  
INSURER A : NOVA Casualty Company  
INSURER B :  
INSURER C :  
INSURER D :  
INSURER E :  
INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> PD Deductible \$1000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	ARBML1000020700	09/03/2015	09/03/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Workmanship Err \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ARBML1000020700	09/03/2015	09/03/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			ARBUM1000006100	09/03/2015	09/03/2016	PER STATUTE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N/A		N/A	ARBWK00110720	04/11/2015	04/11/2016	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Arborist/Landscapers

Re: Street Trees Pruning Project.  
Certificate Holder is named as Additional Insured under the General Liability per the attached form AGL01350408 as required by written contract. Waiver of Subrogation under the General Liability applies per attached form #AGL01350408.

CERTIFICATE HOLDER  
  
City of Sand City  
1 Sylvan Park  
Sand City, CA 93955

CANCELLATION  
SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  
AUTHORIZED REPRESENTATIVE  
*Annal Chaves*

**AGENDA ITEM**

**5H**

# MEMO

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**To:** Honorable Mayor and City Council Members  
**From:** Todd Bodem, City Administrator  
**Date:** March 21, 2016  
**Subject:** Sand City Chamber of Commerce Contribution Request

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## **Background**

At their March 15, 2016 City Council meeting, Council reviewed a staff report following a letter from the Sand City Chamber of Commerce on February 1, 2016 requesting \$5,000 as a contribution from the City of Sand City.

It was determined that the comparison of population and commercial establishments does not deem \$5,000 to be a fair contribution from the City, and city staff discovered that Seaside donated \$5,000 and Del Ray Oaks contributed \$0 (zero). The City feels that the Chamber is a "work in progress" and needs to support it, as we do not have one of our own. All cities with economic interests should support their chambers.

By consensus, the City Council directed staff to bring back a resolution supporting a \$2,500 donation to the Sand City Chamber of Commerce.

## **Recommendation**

Adopt a Resolution to contribute \$2,500 to the Sand City Chamber of Commerce for a time period of April 2016 through March 2017.



**CITY OF SAND CITY**  
**RESOLUTION SC \_\_\_\_, 2016**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY APPROVING A CONTRIBUTION OF \$2,500 TO THE SAND CITY CHAMBER OF COMMERCE FOR A TIME PERIOD OF APRIL 2016 THROUGH MARCH 2017**

**WHEREAS**, in February 2016, the City received a letter from the Sand City Chamber of Commerce requesting \$5,000 as a contribution from the City of Sand City; and

**WHEREAS**, the request was presented to the Budget and Personnel Committee for their input and they deferred this to the City Council for consideration; and

**WHEREAS**, it was determined that the comparison of population and commercial establishments does not deem \$5,000 to be a fair contribution from the City, and city staff discovered that Seaside donated \$5,000 and Del Ray Oaks contributed \$0 (zero); and

**WHEREAS**, the City Council feels that the Chamber is a “work in progress” and needs to support its efforts; and

**WHEREAS**, on March 15, 2016, the City Council by consensus, agreed to contribute \$2,500 and directed staff to bring back a resolution to support the Sand City Chamber of Commerce.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of Sand City hereby approves a contribution of \$2,500 to the Sand City Chamber of Commerce for a time period of April 2016 through March 2017.

**PASSED AND ADOPTED**, at a regular meeting of the City Council of the City of Sand City, this \_\_\_\_ day of April, 2016 by the following votes:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
David K. Pendergrass, Mayor

ATTEST:

\_\_\_\_\_  
Linda K. Scholink, City Clerk

**AGENDA ITEM**

**5I**

**CITY OF SAND CITY  
RESOLUTION SC \_\_\_, 2016**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY RECOGNIZING DAN  
AND JOANNE ALBERT AS THE MONTEREY PENINSULA COLLEGE & MONTEREY  
PENINSULA COLLEGE FOUNDATION'S 2016 PRESIDENTS AWARD RECIPIENT**

**WHEREAS**, the Monterey Peninsula College and the Monterey Peninsula College Foundation will hold its 10<sup>th</sup> Annual President's Award Address to the Community; and

**WHEREAS**, the President's Award recipient for 2016 are Dan and Joanne Albert, community leaders who have made significant contributions to the Monterey Peninsula, fostered Monterey Peninsula College's mission of providing educational opportunities to the diverse Peninsula population, and alumnus' of the college; and

**WHEREAS**, Dan Albert served as a longtime member of the MPC Foundation Board, Monterey High School's football coach for 23 years, a former City of Monterey Council Member for 5 years, and in 1986 began ten 2-year elected terms as Mayor of the City of Monterey leaving the legacy as one of the longest serving Mayors of Monterey; and

**WHEREAS**, Joanne Albert serves on numerous civic organizations and PTA committees, a City of Monterey representative to their sister city in Japan, and has volunteered on numerous election campaigns including her husband's mayoral campaigns; and

**WHEREAS**, both Dan and Joanne continue to serve on the MPC Alumni Committee, Dan served two terms as Co-chair, while Joanne wrote the by-laws and served as Financial Officer for one term, and through their leadership, the Alumni Committee was able to host several barbeques and events celebrating championship teams, and were instrumental in obtaining sponsorships to include their own donations.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of Sand City recognizing Dan and Joanne Albert for their contribution, tireless efforts and dedication to the community, and their commitment and loyalty to Monterey Peninsula College throughout the decades.

**PASSED AND ADOPTED** by the City Council of the City of Sand City this \_\_\_ day of April, 2016, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

ATTEST:

\_\_\_\_\_  
David K. Pendergrass, Mayor

\_\_\_\_\_  
Linda K. Scholink, City Clerk

**AGENDA ITEM**

**5J**

**CITY OF SAND CITY  
RESOLUTION SC \_\_, 2016**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY RECOGNIZING THE  
SANCTUARY ROCK GYM ON THEIR 20<sup>TH</sup> ANNIVERSARY CELEBRATION**

**WHEREAS**, in March of 1996, Michael Bascou and his former partner, Bay Igleheart combined their individual talents to bring the one and only indoor rock gym to Monterey County; opening its doors in the City of Sand City; and

**WHEREAS**, at that time, both the climbing gym industry and Sand City were far from 'main stream', and the Sanctuary Rock Gym was one of the first non-industrial businesses within Sand City that was built before the Target Shopping Center; and

**WHEREAS**, over the past 20 years, Michael and Dierdre Bascou and the Sanctuary Rock Gym have been committed to providing the Peninsula with a family friendly entertainment center with an exceptional health club atmosphere and the highest standards of customer service; and

**WHEREAS**, within the past two decades, the Sanctuary Rock Gym has warmly welcomed and proudly served locals, students, tourists, underprivileged kids, disabled children, adults, the Boy's and Girl's Scouts, and members of the military; and

**WHEREAS**, the Sanctuary Rock Gym has also generously sponsored and hosted many of the early art openings and music events for Sand City's West End Celebration; and

**WHEREAS**, in 2006, Michael Bascou hired Charles Schrammel, a former CSUMB student; who ten years later is now the General Manager of the Sanctuary Rock Gym, is an avid climber and a Sand City resident; and

**WHEREAS**, more than a "gym", the Sanctuary Rock Gym is a community of diverse people who come together to share their passion for climbing, and who desire to stay mentally and physically fit.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Sand City hereby recognizes the Sanctuary Rock Gym, in honor of their 20<sup>th</sup> Anniversary and for providing the Monterey Peninsula and City of Sand City a place where individuals and families from all walks of life can enjoy their love of climbing.

**PASSED AND ADOPTED** by the City Council of the City of Sand City on this \_\_, day of April 2016, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

ATTEST:

\_\_\_\_\_  
David K. Pendergrass, Mayor

\_\_\_\_\_  
Linda K. Scholink, City Clerk

**AGENDA ITEM**

**5K**

# MEMO

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**To:** Honorable Mayor and City Council Members  
**From:** Todd Bodem, City Administrator  
**Date:** March 24, 2016  
**Subject:** Claim against Sand City

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On March 16, 2016, the City received a claim submitted by Robert Slater claiming that his bicycle tire was ruined due to an impact while riding over a pothole on the Sand City trail located at Sand Dunes Drive and Tioga Avenue. The date of the alleged occurrence is listed as March 4, 2016. The cost to repair the flat tire at the Sports Center Bicycle Center is \$16.51. He is seeking reimbursement for a bicycle tire.

The standard procedure for processing claims is for denial by the City Council then referral to the claims adjuster, Connor Boughey, at Acclamation Insurance Management Services (AIMS).

Enc. Robert Slater Claim, March 10, 2016 letter, and bicycle repair receipt



RECEIVED

MAR 24 2016

CITY OF SAND CITY

CITY OF SAND CITY

CLAIM FORM

(To Be Completed by Claimant)

CLAIMANT Robert SLATER TELEPHONE: 209.480.2194

ADDRESS: 1146 Birch Ave, Spc 20 Seaside, CA 93955

ADDRESS FOR NOTICES TO CLAIMANT (if different from above): \_\_\_\_\_

Description of Claim: Bicycle tire Flat caused by pothole.

Location of Occurrence: TIOGA Avenue INTERSECTION  
Recreational Trail

Date of Occurrence: See Letter : MARCH 4, 16

Amount of Claim (if less than \$10,000): \$16.00  
(Attach supporting bills, etc.)

City Employees Involved: NONE

Witnesses to Occurrence: NONE  
(Name and Address)

24 March 16  
(Date)

Robert Slater  
(Signature)

Date Received: 3/24/2016

Deputy City Clerk: [Signature]



Robert Slater  
1146 Birch Avenue SPC 20  
Seaside, CA 93955

March 10, 2016

TB  
LS  
CH

Dear Mr. Todd Bodem,

I am requesting a reimbursement for a bicycle tire that hit a pothole on March 4, 2016. The location was Sand Dunes Drive and Tioga Avenue with has a large pothole on the Westside of the Overpass adjacent to Monterey Peninsula Recreational Trail. This is a well like trail with traffic converging at this intersection that has a road safety issues for pedestrians and vehicles. The cost to repair the flat at the Sport Center Bicycle total \$16.51.

Sincerely,



Robert Slater  
209 480-2194

RECEIVED

MAR 16 2016

CITY OF SAND CITY

SPORTS CENTER BIKECYCL

1576 Del Norte Blvd

Seaside CA 92082

(714) 839-1300 FAX: (714) 839-1300

Friday 03/06/16 11:09 am 001 31116

T1 TUBE/TIRE REPLACE  
1.000 \$10.00 ea \$10.00

KT009 TUBE, 50 24 2 1.5  
1.000 \$6.99 ea \$6.99

Subtotal \$16.99

Tax \$0.52

Montecarlo shoes \$10.00

GRAND TOTAL \$27.51

Card Received \$27.51

ALL SALES FINAL. STORE CREDIT ON  
SELECT ITEMS WITH 10 DAYS. . . ROBERT  
MUST HAVE RECEIPT. NO EXCEPTIONS.

RECEIVED

MAR 16 2016

CITY OF SAND CITY

**AGENDA ITEM  
5L**

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## MEMORANDUM

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**TO:** MAYOR PENDERGRASS AND CITY COUNCIL  
**FROM:** CHIEF BRIAN FERRANTE  
**SUBJECT:** INTERVIEW ROOM CAMERA SYSTEM  
**DATE:** MARCH 16, 2016

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### **BACKGROUND**

Recently the Department completed a remodel which included the transformation of the employee locker room into a prisoner processing/interview room. This was a much needed improvement for the safety of Department personnel and professionalism of investigations. The final component for this transformation is the installation of a camera and microphone system to monitor bookings and record interviews of suspects and witnesses.

These types of systems have the potential to be very expensive and cumbersome due to the necessity of coordinating digital and voice recording, storage of data, and retrieval and synchronization of information related to the investigation. The Department has identified a camera/recording system that provides all the necessary components and works with our existing data storage format at a reasonable price.

The Department currently uses the Watch Guard digital in-car video system to monitor activities in the field. The system wirelessly downloads information from the vehicles to a server located inside the police department. Watch Guard also provides a digital Interview Room Camera System that records both video and audio. This is an integrated turnkey system that would use our current server for storage of data. Additionally, bookings and interviews would be tagged and stored along with the incident as it was recorded with the in car system. The Department is also working with the manufacturer with the anticipation of providing officers with the Watch Guard body camera systems during the next fiscal year.

March 16, 2016

By using the Watch Guard system for all three types of recordings, officers can record, store, and retrieve information using one system, thereby creating cost savings and providing ease of use for the officers.

The Watch Guard Interview Room Camera System is estimated to cost approximately \$5,500 for the equipment and another \$500-1,000 for installation. This expenditure is available from the current budget through line items for Cameras, Police Equipment, and/or Capital Outlay Remodel.

## **RECOMMENDATION**

It is staff's recommendation that the Department purchase the Watch Guard Interview Room Camera System. This system will provide necessary video and audio recording while integrating seamlessly with the existing video system utilized by the Department.

**CITY OF SAND CITY**

**RESOLUTION SC \_\_\_\_\_, 2016**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY  
AUTHORIZING THE CITY ADMINISTRATOR TO PURCHASE A SAND CITY POLICE  
DEPARTMENT INTERVIEW ROOM CAMERA SYSTEM WITH WATCH GUARD**

**WHEREAS**, the City of Sand City Police Department recently completed a remodel which included the transformation of the employee locker room into a prisoner processing and interview room; and

**WHEREAS**, the repurposing of the space has improved the safety of the Police Department personnel and professionalism of investigations; and

**WHEREAS**, the final component is the installation of a camera and microphone system to monitor bookings and record interview of suspects and witnesses; and

**WHEREAS**, the Department has identified a camera/recording system that provides all the necessary components and works with the City's existing data storage format; and

**WHEREAS**, the Department currently uses the Watch Guard digital in-car video system to monitor activities in the field that will integrate into the Watch Guard department interview room camera system; and

**WHEREAS**, the City of Sand City has contacted Watch Guard and received an estimate in the amount of \$5,500.00; and

**WHEREAS**, the installation of the equipment will cost approximately \$500.00-\$1,000.00 and this work can be completed by our existing IT consultant; and

**WHEREAS**, at the March 22, 2016 Budget and Personnel Committee meeting, the Committee recommended that the City Council approve the expenditure of \$5,500.00 for the purchase of the Watch Guard camera and recording along with the expenditure of \$500.00-\$1,000.00 to cover installation costs.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sand City that:

- 1) The City Administrator is authorized and directed to purchase the Sand City Police Department interview room camera system with Watch Guard estimated to cost \$5,500.00.
- 2) Approve an amendment of the Fiscal Year 2015-2016 Budget from \$5,000.00 to \$7,000.00 in the Capital Outlay Interview Room Camera (5010-08) budget line item.
- 3) The City Administrator is authorized and directed to utilize the City's IT consultant for the installation of the equipment estimated to be \$500.00-\$1,000.00.

**Sand City Resolution SC \_\_\_\_\_, 2016**

**PASSED AND ADOPTED** by the Sand City Council this \_\_\_\_\_ day of April 2016, by the following vote:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
David K. Pendergrass, Mayor

\_\_\_\_\_  
Linda K. Scholink, City Clerk

415 Century Parkway  
 Allen, TX 75013  
 (800) 605-6734  
 www.watchguardvideo.com



## 4RE Price Estimate

Provided By: Fran Judge RSM  
 Contract #: 661 714 5959

TOTAL PROJECT ESTIMATED AT  
**\$5,480.13**

Agency Name:	Sand City Police Dept.
Contact Person:	Sgt. Vito Graziano
Address:	1 Sylvan Park
Address:	Sand City CA 93955
Date:	March 9, 2016

### 4RE Base System and Options

		Quantity
4RE-200-DOM-INT	4RE Interview Room Camera System. Includes dome camera, microphone, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, desktop stand & cabling, 1 yr. warranty and remote viewing software.  Price does not include installation.	
4RE ELITE	Upgrade to 4RE Elite. Adds support for up to 6 cameras.	0
4RE Audio Expansion	Upgrade to Audio Expansion. Adds support for dual HiFi Mics.	0
MOBILE APP	4RE Mobile App. Laptop interface software.	0

MSRP	Direct	Extended
\$ 5,675.00	\$ 4,995.00	\$ 4,995.00
\$ 300.00	\$ 275.00	\$ -
\$ 125.00	\$ 100.00	\$ -
\$ 85.00	\$ 50.00	\$ -

### 4RE Motorcycle System

		Quantity
4RE-64S-GPS-VTY	4RE Motorcycle Camera System. Includes GPS, Waterproof Display, Waterproof standard definition camera, DVR, integrated 64GB solid state hard drive, 16GB USB removable thumb drive, 900 MHz Hi Fidelity wireless microphone, hardware & cabling and 1 yr. warranty. Includes Evidence Library Express software.	0
4RE-64S-GPS-HND		0
4RE-64S-GPS-HAR		0
4RE-64S-GPS-BMW		0

MSRP	Direct	Extended
\$ 5,830.00	\$ 5,295.00	\$ -

### Wireless Video Transfer and Networking Options

		Quantity
4RE-WRL-KIT-05C	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4GHz is available)	0
OW-ETH-SWT-001	4RE, Power Over Ethernet / Gigabit 4-port Switch	0

MSRP	Direct	Extended
\$ 345.00	\$ 188.00	\$ -
\$ 180.00	\$ 150.00	\$ -

### Camera Configuration Options

		Quantity
CAM-BST-102-NEW	Infrared Color Cabin Camera, Additional	0
WGA00485	Auxiliary Camera	0

MSRP	Direct	Extended
\$ 220.00	\$ 195.00	\$ -
\$ 220.00	\$ 195.00	\$ -

### Microphone Options

		Quantity
DUAL MIC UPGRADE	Dual Wireless Mics. Includes second wireless microphone kit.	0
DESKTOP CHARGER	Desktop Charging unit for Wireless Transmitter	0
TRANSMITTER	Wireless Transmitter (additional / replacement)	0

MSRP	Direct	Extended
\$ 789.00	\$ 699.00	\$ -
\$ 110.00	\$ 99.00	\$ -
\$ 385.00	\$ 345.00	\$ -

### In-Car Hardware Warranties 1st year is included with a new 4RE purchase.

		Quantity
WAR-4RE-CAR-2ND	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	0
WAR-4RE-CAR-3RD	Warranty, 4RE, In-Car, 3rd Year (Months 25-36)	0
WAR-4RE-CAR-4TH	Warranty, 4RE, In-Car, 4th Year (Months 37-48)	0
WAR-4RE-CAR-5TH	Warranty, 4RE, In-Car, 5th Year (Months 49-60)	0

MSRP	Direct	Extended
\$ 155.00	\$ 100.00	\$ -
\$ 255.00	\$ 200.00	\$ -
\$ 380.00	\$ 325.00	\$ -
\$ 505.00	\$ 450.00	\$ -

### Software Protection Plan Create, amend or extend a Software Protection Plan

		Quantity
SFW-MNT-ELB-2YR	Software Protection, Evidence Library, 2nd Year (per 4RE)	0
SFW-MNT-ELB-3YR	Software Protection, Evidence Library, 3rd Year (per 4RE)	0
SFW-MNT-ELB-4YR	Software Protection, Evidence Library, 4th Year (per 4RE)	0
SFW-MNT-ELB-5YR	Software Protection, Evidence Library, 5th Year (per 4RE)	0
5 Year HW/SW Warranty Discount	Discount for purchase of 5 year hardware and software warranty at time of 4RE purchase.	0

MSRP	Direct	Extended
\$ 110.00	\$ 95.00	\$ -
\$ 110.00	\$ 95.00	\$ -
\$ 110.00	\$ 95.00	\$ -
\$ 110.00	\$ 95.00	\$ -
\$ -	\$ -	\$ -

### Watch Commander Live Video Streaming Application

		Quantity
SFW-WCM-KIT-100	Watch Commander Live Video Streaming Application	0
W-WCM-LIC-FEE	Watch Commander Annual License Fee, 1st Year (Months 1-12)	0
W-WCM-LIC-FEE	Watch Commander Annual License Fee, 2nd Year (Months 13-24)	0
SFW-WCM-LIC-FEE	Watch Commander Annual License Fee, 3rd Year (Months 25-36)	0
SFW-WCM-LIC-FEE	Watch Commander Annual License Fee, 4th Year (Months 37-48)	0
SFW-WCM-LIC-FEE	Watch Commander Annual License Fee, 5th Year (Months 49-60)	0

MSRP	Direct	Extended
\$ 2,900.00	\$ 2,500.00	\$ -
\$ 275.00	\$ 250.00	\$ -
\$ 275.00	\$ 250.00	\$ -
\$ 275.00	\$ 250.00	\$ -
\$ 275.00	\$ 250.00	\$ -
\$ 275.00	\$ 250.00	\$ -

### Miscellaneous Options and Accessories

		Quantity
More valid for 30 days		

MSRP Direct Extended



415 Century Parkway  
 Allen, TX 75013  
 (800) 605-6734  
 www.watchguardvideo.com



Agency Name:	Sand City Police Dept.
Contact Person:	Sgt. Vito Graziano
Address:	1 Sylvan Park
Address:	Sand City CA 93955
Date:	March 9, 2016

RADAR CABLE	Radars Interface Cable (Stalker, Decatur Genesis I and II Select, Kustom Eagle or Raptor, MPH Bee 3)	0
Trade-In	Trade-In Credit, if applicable	0
VISTA HD Extended	Includes docking base, Chest Mount kit, AC Cable, USB Cable 1 year warranty	

### 4RE Price Estimate

Provided By:	Fran Judge RSM
Contract #:	661 714 5959

**TOTAL PROJECT ESTIMATED AT**  
**\$5,480.13**

\$ 85.00	\$ 75.00	\$ -
\$ -	\$ -	\$ -
\$ -	\$ 895.00	\$ -

**Total In-Car Hardware \$ 4,995.00**

**AGENDA ITEM  
5M**

# Memo

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**To:** City Council  
**From:** Todd Bodem, City Administrator  
**Date:** March 28, 2016  
**Subject:** Review of City Contribution/Donation

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Enclosed is a request from one organization for support and contribution for Fiscal Year 2016-17. After reviewing this request, the following donation is recommended:

- Monterey County Film Commission- \$500

If any Council member wants to discuss this request or to propose a different contribution, then this item should be pulled from the consent calendar for discussion with the full Council.

The following finding is specified in the annual City/Successor Agency Budget: *"The Sand City Council finds that it is a valid public purpose and in the best interest of this small city to support and participate in various community programs and activities of the larger Monterey Peninsula area. This support includes not only the City's financial contributions outlined in the attached pages but also the active involvement/participation by council members, city staff, Sand City businesses and citizens. This is Sand City's pledge and commitment of support for the larger regional community in which it is an active and dedicated member".*



"Lights, camera,  
and economic action..."

Honorary Chairperson  
Clint Eastwood

Director Emeritus  
*In Memoriam*  
Richard Tyler

Board of Directors  
Bob Buescher  
Ron Cacas  
Jeff Clark  
Kathleen Eckerson  
Gloria Gargiulo  
Troy Kingshaven  
Garland Thompson, Jr.  
Alan Vasquez  
Matthew Vignieri

Staff  
Karen Nordstrand  
*Director of Marketing  
& Film Production*

Moira LaMountain  
*Office Administrator*

Bianca Mendieta  
*Administrative Intern*

PO Box 111  
Monterey, CA 93942

801 Lighthouse Avenue #104  
Monterey, CA 93940

831-646-0910  
Fax: 831-655-9250

info@FilmMonterey.org

www.FilmMonterey.org

RECEIVED

MAR 25 2016

March 23, 2016

Mayor David K. Pendergrass  
The City of Sand City

CITY OF SAND CITY

Dear Mayor Pendergrass:

Did you know that an average commercial or film production can leave up to \$50,000 a day in local communities, paying for crew hires, hotel costs, rentals and services, dining and food, gasoline, per diem spending and local taxes? An average of \$3 to \$4 million comes into our area from the film industry annually. The film commission handles more than 500 inquiries a year. We could have an ever greater impact with your financial support for our efforts.

**The Monterey County Film Commission (MCFC) requests a contribution of \$1,000 from the City of Sand City for the 2016-17 fiscal year.** This support will help us continue our economic development efforts, and enable us to better promote our area, and staffing to properly assist film production companies. Ultimately keeping us competitive with other statewide jurisdictions wanting to lure the lucrative film business away. We would welcome the opportunity to meet with you or make a presentation about our efforts to the mayor and city council.

Recent productions have put the spotlight on our part of California, and spin-off tourism is another benefit. AMC'S final episode of "Mad Men" filmed in Big Sur. The "Big Blue Live" PBS and BBC collaboration had five million UK viewers on its first airing. And HBO's TV series "Big Little Lies" featured Pacific Grove and Monterey, and will return for more weeks of filming and additional locations. Hundreds of productions—from films to commercials to documentaries and fashion shoots—have found the right looks from South County to Moss Landing and parts in between on ranches, agricultural fields, county roads, and state parks.

We are a small nonprofit organization, not a County department. As a professional film commission, we do not receive compensation from film production companies. Thus, we depend on contributions from local jurisdictions, cities, grants, private donations and fundraising events to more effectively leverage our budget and be more effective in bringing the economic boost of film and media productions here. MCFC works to attract and assist film and media productions interested in using locations in our Monterey County communities, and serves as liaison to local jurisdictions. We are all about "lights, cameras and economic action."

Please, help us continue to be a revenue producer for the City of Sand City and residents throughout Monterey County. We appreciate your consideration and support for our nonprofit organization.

Sincerely,

Jeff Clark  
Board President

## What you should know about supporting the non-profit Monterey County Film Commission . . .

When it comes to giving a quick boost to the local economy, there's no business like show business. The Monterey County Film Commission's main mission is to attract and facilitate productions on-location in Monterey County. More than **\$92 million has come into county communities from film and media productions** since the film commission was established by the Board of Supervisors over 25 years ago.

The Board of Supervisors' Development Set-Aside Grant monies help support us in part, but without outside donations, individual and corporate sponsorships, city contributions, and grants, our marketing effectiveness would be very limited and the positive income from film productions would be lost to other well-funded film commissions marketing cities, counties, states and countries. As a professional film commission, our organization does not receive any compensation from the production companies.

The film industry brings income to local residents, hundreds of small businesses, plus tourism-related companies.

**The Monterey County Film Commission uses its funding to keep the "lights, camera and economic action" of film productions coming to our communities.**

*We need your contribution to ensure it stays that way.*

The Monterey County Film Commission is a 501(c) 3 nonprofit organization (Tax ID#77-0187025). It was established in 1987 by the Monterey County Board of Supervisors to boost the local economy through on-location film production.



Thanks to your support, the Monterey County Film Commission  
makes a big \$\$\$ impact locally

### *How does your contribution help?*

- An average of **\$3 to \$4 million each year comes into our local communities** as a result of the efforts of the Film Commission. Film productions take pictures and leave behind an economic boost. They purchase goods and services, hire locals, keep crew skills updated, fill hotel rooms year-round, and dine in local restaurants.
- A **feature film or large commercial shoot leaves behind an average of \$50,000 a day** in our local communities.
- **Proactive marketing** is possible, as we target our message to location scouts and managers, film directors and producers, advertising creatives, and more. We work to stay top of mind with those who are key to finding locations for feature films, independent movies, commercials, television and still ads and catalogs. Our film commission staff assists more than **500 inquiries each year**, making referrals for locations, crew, and services, advising about logistics, and providing necessary resources and ongoing personalized attention to make the shoot a positive experience so that production companies want to come back time and time again.

- Tradeshows and personalized sales trips reinforce and promote our area's unique locations. Our staff shows off Monterey County sites at **Film Locations** tradeshows, the **Film in California Conference**, plus the **California On Location Awards** attracting hundreds of film industry professionals and key location scouts and managers. We also bring film professionals here to see the possibilities.
- Advertising and listings are placed in film industry trade journals such as **Hollywood Reporter, Variety, P3 Production, Reel Directory, Locations International magazine, LA411 directory, Director's Guild, Location Managers Guild, Commercial Producers** and more. Our in-house staff also handles media relations and works to get "free publicity" with news and feature stories.
- Our co-operative affiliations with industry organizations such as the **Association of Film Commissioners International, California Film Commission, Film Liaisons in California Statewide, and Greater San Francisco Bay Area Film Commissions** mean we can leverage our marketing monies and participate in co-operative promotional efforts.
- Website development and upgrading is an on-going and vitally important marketing tool. We keep the website content current and relevant. Our state-of-the-art **Reel Scout Location Library** system has a searchable database to help film productions find their way to locations in Monterey County easily and quickly. Also, it allows us to track inquiries and client needs, and more accurately assess the positive economic impact of on-location productions.
- To support film industry education and to encourage the next generation of filmmakers, the Film Commission created a **Film Student Scholarship & Awards Program** in 2008. It was established as a permanent endowment fund with the Community Foundation for Monterey County to provide financial aid and incentive to students of film and beginning filmmakers, helping them work towards a career goal or to complete a film project.

Thanks to your support we can continue to play a critical role in providing the  
**services**  
**that make Monterey County a competitive destination for**  
**Film and Media Productions in the global marketplace.**

*Invest in a positive economic outcome  
for our local communities with your tax-deductible donation!*



Monterey County Film Commission

# FILMING MATTERS



News from Monterey County Film Commission



**MONTEREY  
COUNTY  
FILM  
COMMISSION**

PO Box 111  
Monterey, CA 93942-0111  
(831) 646-0910  
(831) 594-9410 c  
[Karen@FilmMonterey.org](mailto:Karen@FilmMonterey.org)

**FilmMonterey.org**

**Locations  
Permits**

**afci** member



### About Us

The Monterey County Film Commission is a nonprofit organization that markets Monterey County as a destination for the motion picture, television, and related industries, for the purpose of stimulating economic development, creating jobs, providing and supporting educational opportunities in those areas.

**Created in 1987 and  
funded in part by:**



## Welcome to "Filming Matters"

February 2016

When it comes to filming, it matters to us that Monterey County comes to mind. So we're sending our "Filming Matters" news to remind you of our film-friendly area, show off our location's film sites, highlight recent productions, and keep you aware of the resources and diversity in our part of California. Please know that we offer free assistance, saving your production time and money. You may be able to take advantage of California's \$330 million film incentive program and get an extra 5% for filming in Monterey County. Looking forward to seeing you here!

Best,  
Karen Seppa Nordstrand  
AFCI Certified Film Commissioner  
Director of Marketing & Film Production  
Monterey County Film Commission

## HBO's "Big Little Lies" comes to Monterey County



*Jean-Marc Vallée, Director; Karen Nordstrand, MCFC's Film Commissioner; and Gregory Alpert, Location Manager.*

When producers of an HBO miniseries based on the book "Big Little Lies" were looking for a coastal film location, they found the perfect setting on the Monterey Peninsula. They filmed a week in January, and plan to return in the spring for more. Pacific Grove, Monterey and Carmel Highlands produced the ideal backdrops for actors Nicole Kidman and Reese Witherspoon. Jean-Marc Vallée directs ("Wild").

Stay Connected



### Sand sculptor transforms Carmel Beach for commercial

The little village of Carmel-by-the-Sea is famed for its white sand beaches and coastal charms. In January, Carmel's beach became a canvas for Andres Amador in a web and commercial production. Amador, a noted sand sculptor, raked sand into massive floral patterns. His sweeping artistic creation, so temporary, naturally washed away with the rising tide. But it was preserved for all to see in a commercial by House of 8 Media for Dr. Jeanette Kern.



*Earthscape artist Andres Amador at Carmel Beach.*

### BBC/PBS collaborate on "Big Blue Live"



*"Big Blue Live" crew at Monterey Bay Aquarium set.*

Nearly five million UK viewers watched live scenes from Monterey the first night the TV show "Big Blue Live" aired in late August on BBC One, making it the top-rated show. "Big Blue Live" --a joint production of BBC and PBS -- originated at the Monterey Bay Aquarium. It showcased local marine life with live and pre-recorded segments, spotlighting the bay's amazing creatures from whales to sea lions to orcas and otters. Interviews with local experts and researchers helped explain the environment and the turnaround of Monterey Bay. The DVD is now available.



## Monterey County goes international at FOCUS Tradeshow



*Monterey County exhibited at London's Islington Design Center for FOCUS Tradeshow.*

A new tradeshow aimed at the commercial, feature film and TV industries put the Monterey County Film Commission in touch with international professionals looking for film locations. The FOCUS exhibition in London was a great opportunity to showcase Monterey County's varied looks and production resources. MCFC shared a booth with FilmLA and the Berkeley Film Office, highlighting the diversity of California.

## Locations, locations, locations



*Salinas Valley ranch setting for fashion shoots.*

*Photo: [locationscouting.com](http://locationscouting.com)*

While Monterey County's dazzling coastal looks are known worldwide, we have to work harder to tell the rest of the story of what filmmakers will find appealing in our area. The rural and ranch looks in the Salinas Valley have a special beauty, and have provided dramatic backgrounds for recent fashion shoots like American Eagle, Old Navy and others. Contact us for ideas for rustic and agricultural settings.

**AGENDA ITEM**

**9B**



# MONTEREY PENINSULA CHAMBER OF COMMERCE

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- > Official Chamber Events



## Advertising with the Chamber Works!

*Prospective customers are 68% more likely to buy from you if you are a member of the Chamber of Commerce*

## Official Chamber Events

[Switch to Calendar View](#)



### Bermudez Family Cremations & Funerals Ribbon Cutting

**Event Date:** Apr 5, 2016 at 5:00 PM to 6:30 PM

Bermudez Family Cremations and Funerals was founded by Nick Bermudez and serves Big Sur, Carmel, Seaside, Marina, Monterey, Pacific Grove, Pebble Beach... [RSVP Now](#)

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### Treehouse Mortgage Group Ribbon Cutting

**Event Date:** Apr 14, 2016 at 5:00 PM to 6:30 PM

Treehouse Mortgage Group is celebrating its 15-year anniversary. Come celebrate and meet the incredible Treehouse team. Wine and appetizers will be served... [RSVP Now](#)

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### Business Excellence Awards

**Event Date:** Jul 21, 2016 at 6:00 PM to 10:00 PM

The Chamber's annual Business Excellence Awards (BEA) are designed to increase public awareness of the vital role business plays on the Central Coast... [Read More](#)

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### Leadership Luncheon

**Event Date:** Sep 29, 2016 at 11:30 AM to 1:30 PM

Chamber members and community leaders are invited to join us for lunch with a powerhouse group of state and local public officials who will brief us on... [Read More](#)

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### Monterey Bay Business Expo

**Event Date:** Oct 25, 2016 at 4:00 PM to 7:00 PM

The Annual Monterey Bay Business Expo is an event designed to promote community businesses and nonprofit organizations in an effort to strengthen... [Read More](#)

