



REGULAR MEETING

SAND CITY COUNCIL

AND

**SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY**

**AGENDA
SAND CITY COUNCIL CHAMBERS**

TUESDAY, NOVEMBER 5, 2019

5:30 P.M.

AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY

Regular Meeting – November 5, 2019
5:30 P.M.
CITY COUNCIL CHAMBERS
Sand City Hall, One Pendergrass Way, Sand City, CA 93955

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF**
- 5. PUBLIC COMMENT**

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

6. CONSENT CALENDAR

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- A. Approval of Sand City Council Meeting Minutes, October 1, 2019
- B. Approval of Sand City Council Meeting Minutes, October 15, 2019
- C. Acceptance of City/Successor Agency Monthly Financial Report, June 2019
- D. Approval of City RESOLUTION Authorizing the City Attorney to Amend the Contract with Meyers, Nave, Riback, Silver & Wilson, PLC

7. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

7.1 PRESENTATION

- A. Presentation by California State University Monterey Bay (CSUMB) on the Habitat Mitigation Survey and Conservation/Restoration Plan{10 minutes}

8. NEW BUSINESS

- A. Consideration of City RESOLUTION Accepting a Donation to the City
- B. Consideration of City RESOLUTION Authorizing the City Manager to Enter into an Agreement with IWorQ Systems to Purchase Software Applications and Services to Support Various Department and City Functions
- C. Comments by Council Members on Meeting and Items of Interest to Sand City
- D. Upcoming Meetings/Events

9. CLOSED SESSION

- A. City Council/Successor Agency Board to adjourn to Closed Session regarding:
 - 1) Conference with legal counsel - Existing litigation (Gov. Code Section 54956.9(d)(1). case: *Gonzales, III et al. v. Monterey Peninsula Unified; City of Sand City and Dennis Alexander*, Case No. 19CV000828
 - 2) Conference with real property negotiator pursuant to Cal. Gov. Code section 54956.8 regarding terms of negotiations.
Property: The "Lift Station Property" - Lot 6, Block 26 on Map of Del Monte Beach Properties Map No. 3, Hot Springs Tract.
Negotiators: City Attorney Vibeke Norgaard; Successor Agency Executive Director Aaron Blair
Opposing party: DBO Development LLC
- B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown

10. ADJOURNMENT

<p>Next Scheduled Council Meeting: Tuesday, November 19, 2019 5:30 P.M. Sand City Council Chambers 1 Pendergrass Way, Sand City</p>

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

The current Sand City agenda is available in PDF format on our website at:

www.sandcity.org/agenda

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at One Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

AGENDA ITEM

6A

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – October 1, 2019
4:00 P.M.
CITY COUNCIL CHAMBERS

Mayor Carbone opened the Closed Session Council meeting at 4:00 p.m.

Present: Mayor Mary Ann Carbone
Vice Mayor Blackwelder {excused absence}
Council Member Hawthorne
Council Member Sofer {excused absence}
Council Member Cruz

Staff: Linda Scholink, Acting City Manager
Vibeke Norgaard, City Attorney
Connie Horca, Deputy City Clerk

AGENDA ITEM 1, CLOSED SESSION

4:01 P.M. The Mayor opened the floor for public comment and seeing none, closed the floor to public comment.

4:02 P.M.

A. The City Council/Successor Agency Board adjourned to Closed Session regarding:

- 1) Conference with legal counsel - anticipated litigation (Government Code Section 54956.9(d)(2); 54956.9(e)).

4:18 P.M.

B. The City Council/Successor Agency Board re-adjourned to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act.

Legal Counsel updated the City Council on anticipated litigation. No action was taken.

AGENDA ITEM 2, ADJOURNMENT FROM CLOSED SESSION

Motion to adjourn the closed session meeting was made by Council Member Hawthorne, seconded by Council Member Cruz. There was consensus of the Council to adjourn the closed session meeting at 4:20 p.m.

CITY COUNCIL MEETING 5:30 P.M.

Mayor Carbone opened the meeting at 5:30 p.m.

The invocation was led by Youth Pastor Jen Gunter.

The Pledge of Allegiance was led by Sergeant Jeff Bushnell.

Present: Mayor Mary Ann Carbone
Vice Mayor Blackwelder
Council Member Hawthorne
Council Member Sofer
Council Member Cruz

Staff: Linda Scholink, Acting City Manager
Vibeke Norgaard, City Attorney
Jeff Bushnell, Police Sergeant
Charles Pooler, City Planner
Connie Horca, Deputy City Clerk

AGENDA ITEM 4, ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF

The Mayor introduced Rosalind Greene from the Monterey Peninsula College Board of Trustees.

Ms. Green thanked the Council for the welcome and commented that she is the newly appointed Trustee for Area 1 representing the Cities of Sand City and Seaside. She will be bringing any new information to the City as it is received at the Board meetings.

The Mayor announced that the City will hold a celebration on Indigenous Peoples Day, and that on October 4th there will be a grand opening at Monterey 1 Water. She extended the invitation to the Council and encouraged them to attend.

Acting City Manager Linda Scholink commented that a handout regarding Agenda item 8A was received from Jon-Erik Storm, General Counsel.

The Mayor announced that Item 8A will be moved and considered following Agenda items 9A and 9B due to possible conflicts with Council Members Blackwelder and Sofer.

City Attorney Norgaard provided an update to the Council on the status of Development Agreement with DBO Development for the South of Tioga project, the lift station property, her attendance at the South of Tioga meeting with the developers, work on CalPERS issues and the new City Manager employment contract, the 4Leaf contract that was previously adopted, continued work with planning staff on the Quimby Act, and that Police Officers Association (POA) negotiations should resume in October.

AGENDA ITEM 5, PUBLIC COMMENT

5:37 P.M. Floor opened for Public Comment.

Sand City Resident Brian Clark commented on talking about a balanced community, the police services, why Sand City should not have a stand-alone police department, and whether the City will be joining forces with Seaside. He addressed live-work mixed use spaces, updating the current land use and zoning plans. He would like the City to look further into the police department and merging the department.

5:40 P.M. Floor closed to Public Comment.

AGENDA ITEM 6, CONSENT CALENDAR

- A. There was no discussion of the Sand City Council Meeting Minutes, September 24, 2019.
- B. There was no discussion of the City Donation/Contribution to the Salvation Army Thanksgiving Meals for \$300, and the United Way Monterey County towards Elementary School Backpacks for \$250.

Motion to approve the Consent Calendar items was made by Council Member Hawthorne, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

AGENDA ITEM 7, CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

There were no items pulled from the Consent Calendar.

AGENDA ITEM 8A, PUBLIC HEARING

This item was moved for consideration following Agenda item 9B.

AGENDA ITEM 9, NEW BUSINESS

- A. **Consideration of City RESOLUTION Appointing Aaron Blair as City Manager and Community Development Director and Authorizing the Mayor to Enter into an Employment Agreement**

City Attorney Norgaard reported that a resolution to approve the draft contract for the appointment of a new City Manager is attached. The recommendation to appoint Aaron Blair as the new City Manager of Sand City follows previous closed session direction and decisions. His selection as the final candidate for the position of City Manager in Sand City follows a rigorous recruitment process, with many qualified candidates, conducted by Paul Kimura, a Principal with the executive recruitment firm of Avery &

Associates. Mr. Blair comes with planning experience, had previously worked in California, and whose grandparents are from Carmel.

The employment contract includes a three year term, with an annual salary of \$172,000.00, plus benefits. The contract does stipulate that he will repay relocation expenses if he is unable to fulfill the term of his contract. There is no fiscal implication, as this amount is currently included in the budget.

5:44 P.M. The Mayor opened the floor for public comment and seeing none, closed the floor to public comment.

Motion to approve the City **Resolution** appointing Aaron Blair as City Manager and Community Development Director and authorizing the Mayor to enter into an Employment Agreement was made by Council Member Sofer, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

The Mayor added that a reception will be held to welcome the new City Manager at a future date and the reception will be announced.

B. Consideration and Discussion regarding Initiating a Comprehensive Parking Study to Develop a Parking Program in Sand City

City Planner Pooler commented that a first draft outline for initiating a comprehensive parking study is attached. The outline would lead to the development of a parking program as part of a long-term capital improvement plan. He reported that staff recommended that the parking study address deficiencies which are: where and how additional public parking can be provided. "Where" is easy, but "How" is more complicated in developing preliminary designs, estimating potential costs, land acquisition/lease issues, identifying and acquiring funding, CEQA requirements, etc. Staff would need to evaluate and update Municipal Code Chapter 18.64 regarding requirements to identify whether parking stall dimensions are still sufficient. Uses promoted by the General Plan and mixed use zoning do not currently have parking requirements in the zoning code. A review would determine which parking standards are kept, modified, deleted, and/or added, to develop parking management strategies to address how the City would manage public parking. The parking study would also address the update and modification of Municipal Code Chapter 10.12 regarding Parking In-Lieu. It would be prudent to look at this section of the municipal code as part of this study to determine whether the parking fees are appropriate and the methodology to acquire in-lieu parking is appropriate. The draft outline on page 101 of the agenda packet for the development of a Parking Program would identify all feasible potentials for new public parking facilities, establish the means for implementation, provide recommendations of the parking study,

and develop new parking standards for zoning code adoption.

The Mayor received clarification on her inquiry regarding why the City of Carmel's city meters did not work for them.

There was Council discussion regarding the possibility of holding a special workshop to conduct a parking study, how to pay for it, what the issues are, and to have a document that would address how to get past the issues in order to make something happen.

Council Member Hawthorne commented that it is his desire to see that the public has more parking and that businesses with employees have a designated parking area. He thanked staff for looking into a parking study program.

5:53 P.M. Floor opened for Public Comment.

Public Member Kristin Horowitz commented that to pay for these issues is to conduct trip studies which would help alleviate parking issues.

Sand City resident Brian Clark commented that due to the city's town size, and critical mass, it would not make sense to install parking meters due to the costs and administrative staff that it would require.

5:55 P.M. Floor closed to Public Comment.

Mayor Carbone suggested that the new City Manager work with Staff to focus and move forward with the parking study to address the city's parking issues.

AGENDA ITEM 8, PUBLIC HEARING

{Council Members Blackwelder and Sofer stepped down from the dais due to a possible conflict of interest by residing within 500' of the subject property}

A. Consideration of City RESOLUTIONS regarding "The Pad Climbing" Operation at 325 Elder Avenue {This item continued from the September 3, 2019 Council meeting}

- 1) Approving Coastal Development Permit 19-02 authorizing an Indoor Climbing and Fitness Facility with Accessory Office and Retail for the 'Pad Climbing' Operation at 325 Elder Avenue**
- 2) Disapproving a Coastal Development Permit for an Indoor Climbing and Fitness Facility with Accessory Office and Retail for 'The Pad Climbing' Operation at 325 Elder Avenue**

City Planner Charles Pooler reported that a continued and re-noticed public hearing was held on August 20, 2019 regarding a coastal development permit application submitted by Yishai Horowitz of the "Pad Climbing" to establish a rock climbing facility at 325 Elder Avenue. At the August 20, 2019 Council meeting the City Council directed Staff to finalized the coastal development permit for their consideration and potential action; specifically to modify Condition #9 regarding parking requirements based on the parking study prepared on behalf of the applicant. Since the August 20th meeting, staff has been informed that the subject property's owners and manager were unable to secure leases discussed for this property, for the sixteen (16) off-street/off-site parking spaces discussed in the Parking Study, and that no other property has been obtained/secured to provide additional off-street parking for the use.

Mr. Pooler presented three options modifying Condition #9 for the Councils consideration as directed by the City Council at the August 20th Council meeting to include Option 1: Condition #9 requiring the 16 leased parking spaces noted in the Parking Study, resulting in remaining parking demand being accommodated by street parking; Option 2: requiring 38 off-site/off street which includes the 16 leased parking spaces noted in the Parking Study and the other 22 spaces the Parking Study noted would use street parking. Option 3: Condition #9 requiring 27 off-street and off-site parking spaces which include the 16 leased parking spaces noted in the Parking Study and another eleven (11) off-street parking spaces. In order to approve the coastal development permit with one of the options as noted (or alternative), the appropriate finding(s) for approval must be incorporated into the permit. Mr. Pooler summarized the two findings that would include the reported WHEREAS' that must be incorporated into the permit, regardless of which option was selected. Due to the inability of the applicant or the property management or owner to secure additional off-site/off-street parking, staff does not see how any of the option conditions and findings as noted can be satisfied.

Due to information that additional off-street parking has not been secured by the applicant or property management or owner, staff cannot support this application based on the parking demand of the applicant's submitted Parking Study. The excessive demand for street parking by the applicants use, as outlined by the applicant/property manager's Parking Study and the revised Parking Count cannot be justified. Staff recommends disapproval of the coastal development permit for the applicant's use at the subject property.

Mr. Pooler responded to Council Member Hawthorne's and Mayor Carbone's inquiries regarding available parking spots, off-street parking and leases, and commented that no leases have been secured for the 16 parking spaces or other off-street parking. If the Council approves a permit for any use that does not require any parking to mitigate what's already been identified as a potential impact, that sets a precedence for future permit considerations. Using the salon business permit application as an example, that application was based on the scale and scope of the

use and what its anticipated parking demand would be.

Mayor Carbone commented that the landlord and property owner will speak lastly to the application.

6:08 P.M. Floor opened for Public Comment.

The applicant Kristin Horowitz thanked the Council for their efforts and patience with the application. Staff has been very responsive and the community has supported her in this process. The management have been very supportive as well and extended her apologizes for the drama that has happened.

Sand City resident Brain Clark commented that the City's land use and zoning plans are out of date and not in compliance with State regulations, he cannot see how the Council can take any action on this. The traffic plan should take into account how much time is spent sitting in traffic and greenhouse gasses that would be emitted. He requested the Council deny the application, update the land use plan, and to consider the quality of life in Sand City.

Ms. Horowitz added that climbing gyms do not fit into specific zones and usually go into industrial zones and what Mr. Clark was speaking to is not accurate.

Business owner John Sewald remarked that his building involves the six parking spaces and informed Mr. Grimm that he can park in his spaces. He was reluctant to sign an agreement for a variety of reasons.

Public Member Alisa Ginsberg commented that she has been a climber for 13 years and that climbers walk to the location, often carpool, and try to remain environmentally friendly. She rides her bike to the area and is willing to walk to the gym. The gym would continue to provide a positive influence to the community.

Public Member Rachel Comison mentioned that she is a climber and concurred that climbers do carpool. Having interaction with like-minded people is very positive for communities.

Public Member Katy seconded that 90% of the time, she rides her bike here and is one person less that would occupy a parking space.

Mr. Bill Grimm provided a presentation to the Council on the Pad Parking Solution. The Powerpoint presentation provided several scenarios of the possibility of adding extra parking to the streets, remodeling of the existing building's parking lot that would involve building retaining walls, and restriping of the parking lot to accommodate more parking spaces. He also depicted how many additional spaces can be added to Ortiz, Shasta, and Elder Avenues by creating perpendicular street parking. A 5 year parking Forecast through July 1, 2024 was presented that noted the percentage of

off-site parking spaces needed based on several assumptions such as Camp Transformation opening a location in Salinas, the landlord to expand the parking lot by 6 more spaces, and the possibility of stack parking.

In response to a public members concern that certain individuals are exceeding the 3 minute comment period, City Attorney Norgaard commented that the public comment is normally 3 minutes but Mr. Grimm and Mr. Hubbard are allowed additional time as they are representing the applicant.

Alex Hubbard representing Surfside Enterprises commented on the Bascou's concern regarding the applicant being able to meet the parking requirements, Mr. Garza's objections to the parking analysis as it relates to his unbuilt project which relies heavily on off-street parking, the possible influence of a private citizen that cost the pad 16 parking spaces, Mr. Clarks concern regarding the height of the roof, and the possible suit of inverse condemnation. Mr. Garza cannot sue the city under any theory. There is ample parking available to accommodate the Pad, the Camp and Mr. Garza's project. City street parking should not be considered for private parking needs, but almost all conditional use permits approved have relied on street parking and this precedence has been set. Good businesses should not be turned away, and condition #9 should be removed. There is an 8-9 month build-out process for the Pad and there is plenty of time to address these issues. The clients are willing to build additional parking and that condition #9 should be removed.

Public Member Katy, commented that she loves climbing and supports the idea of climbing, but does not feel that this project is a good idea at this time following the development comments and the traffic that will be coming into the City.

Developer Richard Garza remarked that the numbers and projections are based on peak hours with membership at approximately 400-500 people. It does not seem plausible to accommodate that many people in a 3 hour window. He does not want to see something coming in without anticipating the impact. He suggested that someone should look into the occupancy rate and how many people can be accommodated in the building at one time.

Sand City resident Dierdre Bascou addressed Mr. Hubbard's comment regarding self-interest due to her gym coming to the City of Seaside. She is also a property owner around the corner from the proposed business. Traffic starts at 7:00 a.m. and there is not much street parking there. She does not want to live in the parking lot of the rock gym or any other business that depends on on-street parking. She respectfully asked the Council to disapprove the permit.

6:46 P.M. Floor closed to Public Comment.

Mr. Pooler pointed out that the presentation is a justification of using street parking for the demand and not mitigating the potential impact. The reality is that there is not enough funds to make improvements to City property in this fiscal year's budget. These improvements are on a public right of way and available to anyone's use. Whether the numbers presented tonight are accurate or not, it relies on street parking and proposing improvements that have not gone through proper procedures. He cannot support the application based on these facts.

Mr. Pooler provided further explanation to the Council regarding the proposed improvements to the property, numbers from the original parking study, and that the proposed improvements have not gone through proper approval procedures.

Council Member Hawthorne commented that he loves the idea of the Pad Climbing and was hoping that Mr. Grimm would secure additional parking. He spoke to the serious problem of street parking and the City's need for parking spaces. The proposed application needs to secure another property or a long term lease for additional parking. Mr. Pooler spoke to parking requirements as it pertains to individual use permit applications.

Council Member Cruz expressed that this would be a great business for Sand City and would lend to the City's vision moving forward. The numbers presented now and the build-out into the future have not been addressed nor approved and has concerns for the over-flow that it would cause in the immediate.

Mayor Carbone concurred that it is a great business and that the City would like to have them here. This item has been heard several times and ideas have been provided on how to make this work. Staff has heard about the property owner creating additional parking, however the use is being heard tonight and it all comes back to street parking. There is a staff recommendation on page 30 with resolutions attached to either approve or disapprove the application.

Council Member Hawthorne added that the Council cannot set a precedence to allow the construction of buildings without having adequate parking. Right now the City does not have a parking plan and there is not enough parking to approve this use.

Mr. Grimm pointed out several things such as a new Camp Transformation in Salinas, the construction of additional parking and that in the next two years the traffic problem should decrease. The perpendicular parking presented should provide adequate parking.

Mr. Pooler reported that the staff report provides an explanation of parking in-lieu. There are inconsistencies in the municipal code and procedures need to be followed. The Council would also need to make some findings as stated in the municipal code. Staff does not see how Title 10 of the municipal code can apply to this property.

Motion to disapprove the Coastal Development Permit 19-02 authorizing an Indoor Climbing and Fitness Facility with Accessory Office and Retail for the 'Pad Climbing' Operation at 325 Elder Avenue was made by Council Member Hawthorne, seconded by Council Member Cruz. AYES: Council Members Carbone, Cruz, Hawthorne. NOES: None. ABSENT: None. ABSTAIN: Council Members Blackwelder, Sofer. Motion carried.

The Mayor thanked Staff and the applicant for trying to find viable solutions.

C. Comments by Council Members on Meeting and Items of Interest to Sand City

Council Member Hawthorne reported that he would like to see Sand City focus on other events other than the West End Celebration.

Mayor Carbone reported that there will be a celebration recognizing Indigenous Peoples day on October 14, 2019 beginning at 3:30 p.m. with a cooking demonstration.

D. Upcoming Meetings/Events

The Deputy City Clerk reminded the Council of the upcoming Annual League of California Cities Conference to be held on October 16-18, 2019. Acting City Manager Scholink announced the Monterey County Business Council's monthly luncheon featuring Robert Rivas.

AGENDA ITEM 10, ADJOURNMENT

Motion to adjourn the meeting was made by Council Member Cruz, seconded by Council Member Hawthorne. There was consensus of the City Council to adjourn the meeting at 7:15 p.m. to the next regularly scheduled City Council meeting on Tuesday, October 15, 2019 at 5:30 p.m.

Connie Horca, Deputy City Clerk

AGENDA ITEM

6B

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – October 15, 2019
5:30 P.M.
CITY COUNCIL CHAMBERS

Mayor Carbone opened the meeting at 5:31 p.m.

There was no invocation held.

Present: Mayor Mary Ann Carbone

Staff: Charles Pooler, City Planner
Connie Horca, Deputy City Clerk

AGENDA ITEM 4, ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF

The Mayor announced that due to a lack of a quorum present the regular Council meeting of October 15, 2019 is cancelled.

AGENDA ITEM 9, ADJOURNMENT

The Mayor closed the meeting at 5:32 p.m. and announced that the next regularly scheduled meeting will be held on Tuesday, November 5, 2019 at 5:30 p.m.

Connie Horca, Deputy City Clerk

AGENDA ITEM

6C

INTER

MEMORANDUM

OFFICE

To: City Council/Agency Board Members

From: Director of Administrative Services.

Subject: Financial Reports

Date: October 15, 2019

Linda

Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of June 2019.

A. City of Sand City Reports

1. Balance Sheet Report for June 2019.
2. Revenue received in the month of June 2019-Total \$ 2,068,067.12
This total includes transfers).
Month End Cash Register Activity Report for June 2019.
3. Expenditures paid for in the month of June 2019-Total \$365,374.65
Month End June 2019 Accounts Payable Report
This shows all City Expenditures (excluding employee payroll)
The Payroll figure listed below includes the Employee's and the City Council.
Payroll \$ 151,390.05
Payroll taxes \$ 43,039.72
4. Current City Balances as of June 30, 2019.
Total \$ 7,756,587.31 restricted & unrestricted
(Includes, Rabobank Bank and Local Agency Investment Fund, (LAIF).
5. The City also has \$988,000 in CD's ranging from 6 months to 3 years.

B. Sand City Successor Agency for the former Redevelopment Agency Reports

1. Balance Sheet Report for June 2019
2. Revenue received in the month of June - Total \$ 257.98
Month End Cash Register Activity Report for June 2019.
3. Expenditures paid for in the month of June 2019 Total \$ 39,787.31
Month End Cash Disbursement Report for June 30, 2019
4. Current Successor Agency Balances as of June 30, 2019
Total \$ 2,403,891.39 restricted and unrestricted (Includes Rabobank and Bond CD's).

- ☉ In addition to the City and Successor Agency balances, there is a total of
- ☉ \$ 224,964.49 currently being held in CD's/reserve accounts for the 2008 Taxable bonds.

NOTES TO THE FINANCIAL REPORT

Special City Notes for June 2019

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of June 2019 are listed below.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
6/25/19	23179	Cal-Am Water	\$850,000.00	Desal Lease
6/28/19	23196	State of California	\$163,122.69	Transaction Tax
6/28/19	23197	State of California	\$1,758,664.15	Sales Tax
5/15/19	23071-23078	DBO Development	\$ 40,930.01	Reimburse the City
5/22/19	23092	State of California	\$ 5,000.00	Recycling Grant
5/31/19	23109	State of California	\$312,673.51	Sales taxes received
5/31/19	23110	State of California	\$154,206.36	Transaction tax received
5/31/19	23114-23118	DBO Development	\$ 34,056.09	Reimburse the City

Transfers

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
6/25/19	23181	City Checking	\$800,000.00	Transfer from City Checking to LAIF

Month End Cash Disbursement Report - Special or Major Expenses for the Month of June 2019 are explained below

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
33670	Creegan & D'Angelo	\$ 38,326.25	April City Engineering Services
33681	Vibeke Norgaard	\$ 11,566.60	May Attorney Services
33693	Vibeke Norgaard	\$ 12,100.00	May- Extraordinary Services
33708	John C. Gemma	\$ 49,071.48	Police in Car Computing Hardware and Software
33725	Bartel Associates, LLC	\$ 7,000.00	Actuarial CalPers Review
33727	EMC Planning Group, Inc.	\$ 6,180.98	Planning & Vibrancy Services
33746	William Avery & Assoc.	\$ 5,500.00	City Manager Recruitment
33754	Meyers Nave Riback Silver	\$ 14,160.00	South of Tioga Attorney Fees
33768	Creegan & D'Angelo	\$ 29,022.00	May Engineering Fees
33772	Vibeke Norgaard	\$ 23,965.64	June Attorney Fees
33638	Bartel Associates, LLC	\$ 3,000.00	CalPERS Review work
33659	Maureen Kane & Asso.	\$ 1,550.00	Technical Training- Connie
33663	Dave Jansen	\$ 22,034.25	IT services/Equipment/Toner

Successor Agency Notes for June 2019

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of

June 2019 are listed below. There were no special or major receipts.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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Transfers

There were no transfers this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
Month End Cash Disbursement Report-Special or Major Expense for the Month of June 2019 is explained below.				

<u>Date</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
6/11/19	Stephen Brown Asso.	\$ 4,250.00	Tioga Lift Station Approval
6/21/19	HdL Coren & Cone	\$ 14,267.49	RDA Dissolution and ROPS services
6/24/19	City of Sand City	\$ 8,079.82	2 nd quarter admin expense reimbursement
6/25/19	City of Sand City	\$ 13,190.00	FY 18-19 SERAF balance

If you have any questions or concerns regarding the above reports, please let me know before the Council meeting.

Word/td/financials/2019financials

City of Sand City

REPORT.: 10/02/19
 RUN....: 10/02/19
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: June 30, 2019 Fiscal (12-19)

Assets			Acct ID
-----			-----
Cash Clearing Checking Account	331,988.43	99	1001
General Fund HOUSING ACCT. FROM SERAF SA	213,877.22	10	1003
General Fund CITY- OPEB POTENTIAL FUNDING	142,433.81	10	1004
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	6,783,432.88	10	1008
General Fund Fair market value adjustments	15,105.36	10	1009
General Fund Investment CD	164,854.97	10	1020
General Fund Pro Equities Money Market	57,790.78	10	1080
General Fund Pro Equities CD's	985,000.00	10	1081
General Fund Cash Balance	268,244.47	10	1099
Gas Tax - 2105 Cash Balance	1.63	31	1099
Traffic Safety Cash Balance	-0.87	35	1099
RMRA -Road M&R Cash Balance	8,185.71	37	1099
Measure X TAMC Cash Balance	55,557.37	38	1099
Cash Clearing Cash Balance	-331,988.43	99	1099
General Fund Accounts Receivable	37,970.77	10	1101
Gas Tax - 2105 Accounts Receivable	1,084.52	31	1101
Traffic Safety Accounts Receivable	135.34	35	1101
RMRA -Road M&R Accounts Receivable	677.37	37	1101
General Fund PROPERTY TAX RECEIVABLE	3,468.69	10	1103
General Fund Grants Receivable	17,727.48	10	1105
General Fund DBO ADVANCE RECEIVABLE	4,250.00	10	1106
General Fund Interest Receivable	38,943.85	10	1110
General Fund SERAF RECEIVABLE	458,215.00	10	1112
General Fund Sales Tax Receivable	428,634.42	10	1115
General Fund TRANSACTION TAX RECEIVABLE	383,330.32	10	1116
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AGENCY/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	4,111,103.38	70	1280
Gen. Fixed Asst PROP 68 - CALABRESE PARK	12,040.00	60	1286
Gen. Fixed Asst CDBG Calabrese Park Update	948.00	60	1287
Gen. Fixed Asst CIP- Wells	156,567.73	60	1288
Gen. Fixed Asst CIP-CITY ENTRANCE PROJECT	1,312.00	60	1289
Gen. Fixed Asst Land	1,837,193.95	60	1290
Gen. Fixed Asst Land Improvements	441,562.65	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	567,289.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,538,775.38	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,577,851.59	60	1297
Gen. Fixed Asst CITY HALL	172,866.41	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	5,155,456.95	60	1299

REPORT.: 10/02/19
 RUN...: 10/02/19
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 002
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: June 30, 2019 Fiscal (12-19)

Assets			Acct ID
-----			-----
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-7,888,249.72	60	1300
General LTD Act Deferred Outflow- Pers contrib	690,963.74	70	1400
General LTD Act Deferred Outflow- Actuarial	1,047,036.74	70	1405
General LTD Act DEFER OUTFLOWS/OPEB CONTRIBUTIS	78,451.00	70	1500

Total of Assets ---->	37,588,985.34		37,588,985.34
			=====

Liabilities			Acct ID
-----			-----
General Fund Accounts Payable	185,244.04	10	2001
General Fund GHANDOUR TAMC IMPACT FEE	542,222.00	10	2013
General Fund SCSD- SEWER CAPACITY STUDY	1,200.00	10	2014
General LTD Act Compensated Absences	607,598.39	70	2020
General LTD Act NET OBEP LIABILITY/ASSET	-494,423.00	70	2025
General Fund DEFERRED REVENUE	9,671.75	10	2050
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund Orosco-South of Tioga	-5,475.50	10	2059
General LTD Act capital lease-police radios	148,033.41	70	2070
General LTD Act STREET SWEEPER-CAPTIAL LEASE	40,503.08	70	2071
General Fund State Mandated CASP Fee	4.90	10	2115
General Fund Health Insurance	21,708.78	10	2150
General Fund Dental/Vision	72.04	10	2160
General Fund POLICE ASSOC. DUES	1,470.00	10	2180
General Fund Garnishments	-385.00	10	2185
General Fund PEPRA RETIREMENT %	0.01	10	2191
General Fund AFLAC PRE TAX	-446.17	10	2195
General Fund AFLAX-AFTER TAX	-534.36	10	2196
General Fund PERS SURVIVOR BENEFIT	2.00	10	2197
General LTD Act Net Pers Liability	4,332,942.46	70	2200
General LTD Act DEFERRED INFLOWS-ACTUARIAL	396,500.79	70	2500
General LTD Act DEFER INFLOWS/OPEB ACTURARIALS	68,454.00	70	2505

Total of Liabilities ---->	6,629,130.04		

FUND Balances			Acct ID
-----			-----
General Fund Unappropriated Fund Balance	17,014,487.69	10	3400
Gas Tax - 2105 Unappropriated Fund Balance	1,307.76	31	3400
Traffic Safety Unappropriated Fund Balance	62.37	35	3400
RMRA -Road M&R Unappropriated Fund Balance	1,770.00	37	3400
Measure X TAMC Unappropriated Fund Balance	26,017.00	38	3400
Gen. Fixed Asst Unappropriated Fund Balance	-0.29	60	3400

REPORT.: 10/02/19
RUN....: 10/02/19
Run By.: LINDA

City of Sand City
Balance Sheet Report
ALL FUND(S)

PAGE: 003
ID #: GLBS
CTL.: SAN

Ending Calendar Date.: June 30, 2019 Fiscal (12-19)

FUND Balances

			Acct ID

General LTD Act Unappropriated Fund Balance	1,064,689.60	70	3400
Gen. Fixed Asst Investment in Fixed Assets	11,666,040.01	60	3600
Gen. Fixed Asst CAPITAL LEASE	337,830.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	417,650.75		

Total of FUND Balances ---->	30,959,855.30		37,588,985.34
			=====

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-19	06/01/19	23148	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION CHECK RETURNED NSF Receipt Date: 06/01/19 DOMENIC RIVERA Issued...: T0 (DEVON) Jun 01 2019 08:59 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino Day 06/01/19 Total ---->	-75.00 -75.00
		06/05/19	23119	C	Mis	LIC01	DOG LICENSE 4105 DOG LICENSE #S0191-3 Receipt Date: 06/05/19 Paid by: TIMBERLY BATCHA Issued...: T0 (DEVON) Jun 05 2019 08:27 am Devon	Db: 99 1001 Cr: 10 4515 08 Lazzarino	15.00
			23120	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7932 Receipt Date: 06/05/19 Paid by: AARON GAVINA Issued...: T0 (DEVON) Jun 05 2019 08:28 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
			23121	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA19-192 Receipt Date: 06/05/19 Paid by: LEXIS NEXIS Issued...: T0 (DEVON) Jun 05 2019 08:28 am Devon	Db: 99 1001 Cr: 10 4560 08 Lazzarino	10.00
			23122	C	Mis	REN01	RENTAL INCOME JUNE 2019 CELL TOWER RENT Receipt Date: 06/05/19 Paid by: CROWN CASTLE Issued...: T0 (DEVON) Jun 05 2019 08:28 am Devon	Db: 99 1001 Cr: 10 4740 00 Lazzarino	1425.78
			23123	C	Mis	REF01	FRNCHISE TX RF. 4040 1ST QUARTER 2019 FRANCHISE FEES Receipt Date: 06/05/19 Paid by: GREENWASTE RECOVERY Issued...: T0 (DEVON) Jun 05 2019 08:29 am Devon	Db: 99 1001 Cr: 10 4040 00 Lazzarino	14125.21
			23124	C	Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - TIOGA & CALIF Receipt Date: 06/05/19 Paid by: EXARO TECHNOLOGIES Issued...: T0 (DEVON) Jun 05 2019 08:29 am Devon	Db: 99 1001 Cr: 10 4055 00 Lazzarino	50.00
			23125	C	Mis	CAS90	BUSINESS LICENSE CASP FEE 90% BUSINESS LICENSE CASP FEES Receipt Date: 06/05/19	Db: 99 1001 Cr: 10 4033 00 Db: 99 1001	3.60 .40
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% BUSINESS LICENSE CASP FEES Receipt Date: 06/05/19 Paid by: EXARO TECHNOLOGIES Issued...: T0 (DEVON) Jun 05 2019 08:29 am Devon	Cr: 10 2115 Lazzarino		
			23126	C	Mis	BL01	BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 06/05/19	Db: 99 1001 Cr: 10 4055 00 Db: 99 1001	150.00 3.60
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% NEW BUSINESS LICENSE Receipt Date: 06/05/19	Cr: 10 4033 00 Db: 99 1001		
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% NEW BUSINESS LICENSE Receipt Date: 06/05/19 Paid by: EVGO SERVICES Issued...: T0 (DEVON) Jun 05 2019 08:30 am Devon	Cr: 10 2115 Lazzarino		
			23127	C	Mis	MS	LUCINA LIPORI PERMITS/FEES - 337B OLYMPIA Receipt Date: 06/05/19	Db: 99 1001 Cr: 10 4160 05 Db: 99 1001	38.75 .50
				Mis	STR01	STRONG MOTION 2010 PERMITS/FEES - 337B OLYMPIA Receipt Date: 06/05/19	Cr: 10 2010 Db: 99 1001		
				Mis	CBSC	CBSC FEE - SB1473 PERMITS/FEES - 337B OLYMPIA Receipt Date: 06/05/19 Paid by: LUCINDA LIPORI Issued...: T0 (DEVON) Jun 05 2019 08:30 am Devon	Cr: 10 2012 Lazzarino		1.00
			23128	C	Mis	02103	GAS TAX 2103 MAY 2019 HIGHWAY USERS TAX Receipt Date: 06/05/19	Db: 99 1001 Cr: 31 4305 11 Db: 99 1001	41.71 205.06
				Mis	02105	GAS TAX - 2105 31 MAY 2019 HIGHWAY USERS TAX Receipt Date: 06/05/19	Cr: 31 4305 11 Db: 99 1001		
				Mis	02106	GAS TAX - 2106 32 MAY 2019 HIGHWAY USERS TAX Receipt Date: 06/05/19	Cr: 31 4305 11 Db: 99 1001		486.16
				Mis	02107	GAS TAX - 2107 33 MAY 2019 HIGHWAY USERS TAX Receipt Date: 06/05/19 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Jun 05 2019 08:31 am Devon	Cr: 31 4305 11 Lazzarino		286.45
			23129	C	Mis	UUT	UTILITY USERS TAX APRIL 2019 UUT Receipt Date: 06/05/19 Paid by: P.G. & E. Issued...: T0 (DEVON) Jun 05 2019 08:31 am Devon	Db: 99 1001 Cr: 10 4025 00 Lazzarino	7272.13
							Day 06/05/19 Total ---->		24155.75
		06/12/19	23135	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA10-083 Receipt Date: 06/12/19 Paid by: JESSILYN RAUSCH Issued...: T0 (DEVON) Jun 12 2019 09:18 am Devon	Db: 99 1001 Cr: 10 4560 08 Lazzarino	10.00
			23136	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8154 Receipt Date: 06/12/19	Db: 99 1001 Cr: 10 4221 08	

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L	Posting	Amt	Paid
000	06-19	06/12/19	23137	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8081 Receipt Date: 06/12/19 Paid by: JESUS VALLE Issued...: TO (DEVON) Jun 12 2019 09:19 am Devon	Lazzarino	Db: 99 1001		75.00
											Cr: 10 4221 08	
			23138	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8153 Receipt Date: 06/12/19 Paid by: CARINA VAZQUEZ Issued...: TO (DEVON) Jun 12 2019 09:19 am Devon	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	
			23139	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SA19-259 Receipt Date: 06/12/19 Paid by: LEXIS NEXIS Issued...: TO (DEVON) Jun 12 2019 09:19 am Devon	Lazzarino	Db: 99 1001		10.00
											Cr: 10 4560 08	
			23140	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8051 Receipt Date: 06/12/19 Paid by: LOGAN SLACK Issued...: TO (DEVON) Jun 12 2019 09:20 am Devon	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	
			23141	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SA19-182 Receipt Date: 06/12/19 Paid by: PRS, INC. Issued...: TO (DEVON) Jun 12 2019 09:20 am Devon	Lazzarino	Db: 99 1001		10.00
											Cr: 10 4560 08	
			23142	C	Mis	POL01		POLICE REPORT 4560 POLICE REPORT #SA19-253 Receipt Date: 06/12/19 Paid by: METRO REPORTING Issued...: TO (DEVON) Jun 12 2019 09:20 am Devon	Lazzarino	Db: 99 1001		10.00
											Cr: 10 4560 08	
			23143	C	Mis	SAN01		SANITATION DISTRICT IMPACT FEES FY 17-18 SEWER IMPACT FEES Receipt Date: 06/12/19 Paid by: CITY OF SEASIDE Issued...: TO (DEVON) Jun 12 2019 09:20 am Devon	Lazzarino	Db: 99 1001		7618.98
											Cr: 10 4350 00	
			23144	C	Mis	TAMCX		TAMC MEASURE X FOR STREETS 1ST QUARTER 2019 TAMX MEASURE X FEES Receipt Date: 06/12/19 Paid by: COUNTY OF MONTEREY Issued...: TO (DEVON) Jun 12 2019 09:21 am Devon	Lazzarino	Db: 99 1001		6922.50
											Cr: 38 4302 11	
			23145	C	Mis	COPS		COPS GRANT APRIL 2019 COPS GRANT Receipt Date: 06/12/19 Paid by: COUNTY OF MONTEREY Issued...: TO (DEVON) Jun 12 2019 09:22 am Devon	Lazzarino	Db: 99 1001		8333.33
											Cr: 10 4069 08	
			23146	C	Mis	UUT		UTILITY USERS TAX MAY 2019 UUT Receipt Date: 06/12/19 Paid by: PILOT POWER GROUP Issued...: TO (DEVON) Jun 12 2019 09:22 am Devon	Lazzarino	Db: 99 1001		234.57
											Cr: 10 4025 00	
											Day 06/12/19 Total ---->	23344.38
											Db: 99 1001	1.10
06/19/19			23149	C	Mis	COPY		COPIES COPY OF FY 18-19 BUDGET Receipt Date: 06/19/19 Paid by: KAYHAN GHODSI Issued...: TO (DEVON) Jun 19 2019 09:26 am Devon	Lazzarino	Db: 99 1001		50.00
											Cr: 10 4550 00	
			23150	C	Mis	BL01		BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE/2080 CALIFORNIA Receipt Date: 06/19/19	Lazzarino	Db: 99 1001		3.60
					Mis	CAS90		BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE/2080 CALIFORNIA Receipt Date: 06/19/19	Lazzarino	Db: 99 1001		.40
					Mis	CAS10		BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE/2080 CALIFORNIA Receipt Date: 06/19/19 Paid by: SECURITY VAULT WORKS Issued...: TO (DEVON) Jun 19 2019 09:26 am Devon	Lazzarino	Db: 99 1001		40.00
			23151	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #7892 Receipt Date: 06/19/19 Paid by: TAMARA MILLION Issued...: TO (DEVON) Jun 19 2019 09:26 am Devon	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	
			23152	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8131 Receipt Date: 06/19/19 Paid by: FRANCISCO VAZQUEZ Issued...: TO (DEVON) Jun 19 2019 09:27 am Devon	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	
			23153	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8204 Receipt Date: 06/19/19 Paid by: MARIE TORRES Issued...: TO (DEVON) Jun 19 2019 09:27 am Devon	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	
			23154	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8068 Receipt Date: 06/19/19 Paid by: NHATLUAN NGUYEN Issued...: TO (DEVON) Jun 19 2019 09:28 am Devon	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	
			23155	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8069 Receipt Date: 06/19/19 Paid by: ALICIA ENRICO Issued...: TO (DEVON) Jun 19 2019 09:28 am Devon	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	
			23156	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #7938 Receipt Date: 06/19/19 Paid by: LINO SUASTEGUI	Lazzarino	Db: 99 1001		40.00
											Cr: 10 4221 08	

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-19	06/19/19	23157	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8072 Receipt Date: 06/19/19 Paid by: VERONICA JOHNSON Issued...: T0 (DEVON) Jun 19 2019 09:29 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23158	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8109 Receipt Date: 06/19/19 Paid by: CHRIS KRAMER Issued...: T0 (DEVON) Jun 19 2019 09:29 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23159	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8067 Receipt Date: 06/19/19 Paid by: JOHN MUNOZ Issued...: T0 (DEVON) Jun 19 2019 09:29 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23160	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA19-225 Receipt Date: 06/19/19 Paid by: METRO REPORTING Issued...: T0 (DEVON) Jun 19 2019 09:30 am Devon Lazzarino	Db: 99 1001 Cr: 10 4560 08	10.00
			23161	C	Mis	UUT	UTILITY USERS TAX MAY 2019 UUT - GAS Receipt Date: 06/19/19 Paid by: CALPINE ENERGY Issued...: T0 (DEVON) Jun 19 2019 09:30 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	110.90
			23162	C	Mis	UUT	UTILITY USERS TAX MAY 2019 UUT - GAS Receipt Date: 06/19/19 Paid by: VISTA ENERGY Issued...: T0 (DEVON) Jun 19 2019 09:30 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	2.43
			23163	C	Mis	REIMB	REIMBURSEMENTS REIMBURSE 6/7/19 WATER AUTHORITY MEETING Receipt Date: 06/19/19 Paid by: FRED MEURER Issued...: T0 (DEVON) Jun 19 2019 09:30 am Devon Lazzarino	Db: 99 1001 Cr: 10 4732 00	86.11
			23164	C	Mis	UUT	UTILITY USERS TAX MAY 2019 UUT - GAS Receipt Date: 06/19/19 Paid by: TIGER NATURAL GAS Issued...: T0 (DEVON) Jun 19 2019 09:31 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	103.31
			23165	C	Mis	UUT	UTILITY USERS TAX MAY 2019 UUT - GAS Receipt Date: 06/19/19 Paid by: GPT, INC. Issued...: T0 (DEVON) Jun 19 2019 09:31 am Devon Lazzarino	Db: 99 1001 Cr: 10 4025 00	35.92
			23166	C	Mis	MS	ALLIANT INSURANCE PHYSICAL DAMAGE 3RD Q ENDORSEMENT/DELETE 2 VEHICLE Receipt Date: 06/19/19 Paid by: ALLIANT INSURANCE Issued...: T0 (DEVON) Jun 19 2019 09:31 am Devon Lazzarino	Db: 99 1001 Cr: 10 4730 00	74.00
							Day 06/19/19 Total ---->		837.77
	06/25/19		23167	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8087 Receipt Date: 06/25/19 Paid by: CHRISTIAN TAYLOR Issued...: T0 (DEVON) Jun 25 2019 03:18 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23168	C	Mis	COPY	COPIES COPIES OF BUILDING PERMITS Receipt Date: 06/25/19 Paid by: KAYHAN GHODSI Issued...: T0 (DEVON) Jun 25 2019 03:19 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4550 00	1.10
			23169	C	Mis	DES01	DESIGN REVIEW FEE DESIGN REVIEW FEE - 2040 CALIFORNIA/SIGN Receipt Date: 06/25/19 Paid by: KRISTINA SUN Issued...: T0 (DEVON) Jun 25 2019 03:19 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4155 05	50.00
			23170	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8134 Receipt Date: 06/25/19 Paid by: SHIVKISHAN KOTHARI Issued...: T0 (DEVON) Jun 25 2019 03:19 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23171	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8070 Receipt Date: 06/25/19 Paid by: JC RODDY Issued...: T0 (DEVON) Jun 25 2019 03:20 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23172	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7936 Receipt Date: 06/25/19 Paid by: MATHEW AMARO Issued...: T0 (DEVON) Jun 25 2019 03:20 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23173	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8083 - REPLACE NSF CHECK Receipt Date: 06/25/19 Paid by: DOMENIC RIVERA Issued...: T0 (DEVON) Jun 25 2019 03:20 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	75.00
			23174	C	Mis	TRA01	COUNTY/TRAFFIC AAPRIL 2019 TRAFFIC Receipt Date: 06/25/19	Db: 99 1001 Cr: 35 4205 11	132.05
				Mis	RL01		COUNTY/ RED LIGHT AAPRIL 2019 TRAFFIC Receipt Date: 06/25/19	Db: 99 1001 Cr: 35 4205 11	36.89
				Mis	CRI01		CRIMINAL PC1463/CITY FINES AAPRIL 2019 TRAFFIC Receipt Date: 06/25/19	Db: 99 1001 Cr: 10 4210 08	

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-19	06/25/19	23174	C					
					Mis	POC01	COUNTY/PROOF OF CORR AAPRIL 2019 TRAFFIC Receipt Date: 06/25/19	Db: 99 1001	19.80
					Mis	PTT01	COUNTY/PROPERTY TAX AAPRIL 2019 TRAFFIC Receipt Date: 06/25/19	Cr: 35 4205 11 Db: 99 1001	192.50
					Mis	F172	1/2 TAX POLICE/PROP 172 AAPRIL 2019 TRAFFIC Receipt Date: 06/25/19	Cr: 10 4020 00 Db: 99 1001	33.62
					Mis	REV	COUNTY/REV & RECOVERY AAPRIL 2019 TRAFFIC Receipt Date: 06/25/19	Cr: 10 4330 08 Db: 99 1001	231.88
			23175	C	Mis	PLA01	PLAN CHECK FEE 4165 PLAN CHECK FEE - 1860 PARK/SOLAR Receipt Date: 06/25/19 Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON) Jun 25 2019 03:21 pm Devon	Lazzarino Db: 99 1001	500.00
			23176	C	Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - MARSHALLS Receipt Date: 06/25/19	Cr: 10 4055 00 Db: 99 1001	150.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - MARSHALLS Receipt Date: 06/25/19	Cr: 10 4033 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - MARSHALLS Receipt Date: 06/25/19	Cr: 10 2115	.40
			23177	C	Mis	UUT	UTILITY USERS TAX MAY 2019 UUT - ELECTRIC Receipt Date: 06/25/19 Paid by: MONTEREY BAY COMMUNITY POWER Issued..: T0 (DEVON) Jun 25 2019 03:22 pm Devon	Lazzarino Db: 99 1001	1745.36
			23178	C	Mis	UUT	UTILITY USERS TAX MAY 2019 UUT - GAS Receipt Date: 06/25/19 Paid by: SPARK ENERGY Issued..: T0 (DEVON) Jun 25 2019 03:23 pm Devon	Lazzarino Db: 99 1001	1.49
			23179	C	Mis	CALAM	CAL AM LEASE FY 18-19 CAL AM DESAL LEASE Receipt Date: 06/25/19 Paid by: AMERICAN WATER Issued..: T0 (DEVON) Jun 25 2019 03:23 pm Devon	Lazzarino Db: 99 1001	850000.00
			23180	C	Mis	UUT	UTILITY USERS TAX MAY 2019 UUT Receipt Date: 06/25/19 Paid by: CONSTELLATION NEW ENERGY Issued..: T0 (DEVON) Jun 25 2019 03:23 pm Devon	Lazzarino Db: 99 1001	109.77
			23181	E	Mis	LAI03	TRANSFER TO LAIF TRANSFER FROM CITY CHECKING TO LAIF Receipt Date: 06/25/19 Paid by: TRANSFER FROM CITY CHECKING TO LAIF Issued..: T0 (DEVON) Jun 25 2019 10:11 am Devon	Lazzarino Db: 10 1008	800000.00
								Day 06/25/19 Total ---->	1653557.14
	06/28/19		23182	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8141 Receipt Date: 06/28/19 Paid by: DIEGO TORTORELLI Issued..: T0 (DEVON) Jun 28 2019 08:10 am Devon	Lazzarino Db: 99 1001	50.00
			23183	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA19-225 Receipt Date: 06/28/19 Paid by: SELENA PATEL Issued..: T0 (DEVON) Jun 28 2019 08:11 am Devon	Lazzarino Db: 99 1001	10.00
			23184	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8074 Receipt Date: 06/28/19 Paid by: WAYMOND JONES Issued..: T0 (DEVON) Jun 28 2019 08:11 am Devon	Lazzarino Db: 99 1001	40.00
			23185	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8075 Receipt Date: 06/28/19 Paid by: BRIAN RHOADES Issued..: T0 (DEVON) Jun 28 2019 08:11 am Devon	Lazzarino Db: 99 1001	100.00
			23186	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8107 Receipt Date: 06/28/19 Paid by: RILEY NOLAN Issued..: T0 (DEVON) Jun 28 2019 08:11 am Devon	Lazzarino Db: 99 1001	40.00
			23187	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8151 Receipt Date: 06/28/19 Paid by: EDWARD IGNACIO Issued..: T0 (DEVON) Jun 28 2019 08:12 am Devon	Lazzarino Db: 99 1001	40.00
			23188	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8054 Receipt Date: 06/28/19 Paid by: KRISTA HANSON Issued..: T0 (DEVON) Jun 28 2019 08:12 am Devon	Lazzarino Db: 99 1001	40.00
			23189	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7866 Receipt Date: 06/28/19 Paid by: TOPES TREE SERVICE	Lazzarino Db: 99 1001	40.00

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-19	06/28/19	23190	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7937 Receipt Date: 06/28/19 Paid by: ANA ROSAS Issued...: T0 (DEVON) Jun 28 2019 08:12 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23191	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8135 Receipt Date: 06/28/19 Paid by: ELIZABETH TAFLINGER Issued...: T0 (DEVON) Jun 28 2019 08:13 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			23192	C	Mis	MS	MEDIA NEWS GROUP SUBSCRIBER REFUND - POLICE Receipt Date: 06/28/19 Paid by: MEDIA NEWS GROUP Issued...: T0 (DEVON) Jun 28 2019 08:14 am Devon Lazzarino	Db: 99 1001 Cr: 10 4730 00	6.53
			23193	C	Mis	ADMIN	SUCCESSOR ADMIN FEES REIMBURSEMENT 2ND QUARTER 2019 ADMIN EXPENSE REIMBURSEMENT Receipt Date: 06/28/19 Paid by: SUCCESSOR AGENCY Issued...: T0 (DEVON) Jun 28 2019 08:17 am Devon Lazzarino	Db: 99 1001 Cr: 10 4008 00	8079.82
			23194	C	Mis	MS	SUCCESSOR AGENCY FY 18-19 SERAF BALANCE Receipt Date: 06/28/19 Paid by: SUCCESSOR AGENCY Issued...: T0 (DEVON) Jun 28 2019 08:18 am Devon Lazzarino	Db: 99 1001 Cr: 10 1112	13190.00
			23195	C	Mis	RMRA	ROAD MAINTENANCE & REHAB MAY 2019 RMRA - ROAD MAINTENANCE/REHAB Receipt Date: 06/28/19 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Jun 28 2019 08:18 am Devon Lazzarino	Db: 99 1001 Cr: 37 4306 11	545.05
			23196	C	Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION PRIOR TO 4TH QUARTER 2018 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4032 00	556.41
				Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 4TH QUARTER 2018 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4032 00	99.27	
				Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 1ST QUARTER 2019 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4032 00	931.87	
				Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 2ND QUARTER 2019 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4032 00	835.14	
				Mis	TUT01	TRANSACTION/USE TAX CURRENT ADVANCE APRIL 2019 Receipt Date: 06/28/19 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Jun 28 2019 08:19 am Devon Lazzarino	Db: 99 1001 Cr: 10 4032 00	160700.00	
			23197	C	Mis	STAX	SALES TAX RECEIVED DISTRIBUTION PRIOR TO 4TH QUARTER 2018 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4030 00	-3885.90
				Mis	STAX	SALES TAX RECEIVED DISTRIBUTION 4TH QUARTER 2018 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4030 00	-1137.89	
				Mis	STAX	SALES TAX RECEIVED DISTRIBUTION 1ST QUARTER 2019 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4030 00	101.26	
				Mis	STAX	SALES TAX RECEIVED DISTRIBUTION 2ND QUARTER 2019 Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4030 00	786.68	
				Mis	STAX	SALES TAX RECEIVED CURRENT ADVANCE APRIL 2019 Receipt Date: 06/28/19 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Jun 28 2019 08:20 am Devon Lazzarino	Db: 99 1001 Cr: 10 4030 00	179800.00	
			23198	C	Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION PRIOR TO 4TH QUARTER 2018 Receipt Date: 06/28/19 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON) Jun 28 2019 08:21 am Devon Lazzarino	Db: 99 1001 Cr: 10 4032 00	804.03
			23291	E	Mis	PRO01	PROPERTY TAX FY 18-19 PROPERTY TAX - SECURED Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4005 00	597.82
				Mis	PRO01	PROPERTY TAX FY 18-19 PROPERTY TAX - UNITARY Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4005 00	251.36	
				Mis	PRO01	PROPERTY TAX FY 18-19 PROPERTY TAX - UNSECURED Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4005 00	97.87	
				Mis	HOPTR	HOPTR FY 18-19 PROPERTY TAX Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4340 00	215.07	
				Mis	SB813	SB813 - SUPPLEMENTAL ROLL FY 18-19 PROPERTY TAX Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4015 00	1296.81	
				Mis	PRI01	PRIOR YEAR TAX FY 18-19 PROPERTY TAX - SECURED Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4010 00	236.50	
				Mis	PRI01	PRIOR YEAR TAX FY 18-19 PROPERTY TAX - UNSECURED Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4010 00	19.47	
				Mis	INT01	INTEREST Receipt Date: 06/28/19	Db: 99 1001 Cr: 10 4410 00	449.65	
				Mis	MS	FY 18-19 PROPERTY TAX ROPS 19-20A RESIDUAL - DEFERRED REVENUE Receipt Date: 06/28/19 Paid by: COUNTY OF MONTEREY	Db: 99 1001 Cr: 10 2050	1202.84	

REPORT.: Sep 05 19 Thursday
 RUN....: 09/05/19 Time: 09:05
 Run By.: Linda Scholink

City of Sand City
 Month End Cash Register Activity Report
 For Period: 06-19

PAGE: 006
 ID #: CH-AC
 CTL.: SAN

Reg Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-19	06/28/19					Day 06/28/19 Total ---->	366219.66
	06/30/19	23331	C	Mis	INT01	INTEREST IN CHECKING JUNE 2019 INTEREST Receipt Date: 06/30/19 Paid by: RABOBANK	Db: 99 1001	4.74
		23332	C	Mis	OPEB	Issued...: T0 (DEVON) Jun 30 2019 12:15 pm Devon Lazzarino OPEB INTEREST JUNE 2019 INTEREST Receipt Date: 06/30/19 Paid by: RABOBANK	Db: 10 1004	6.14
		23333	C	Mis	HOU01	Issued...: T0 (DEVON) Jun 30 2019 03:33 pm Devon Lazzarino CITY HOUSING INTEREST JUNE 2019 INTEREST Receipt Date: 06/30/19 Paid by: RABOBANK	Db: 10 1003	9.21
		23334	C	Mis	CDINT	Issued...: T0 (DEVON) Jun 30 2019 03:35 pm Devon Lazzarino CD INTEREST JUNE 2019 INTEREST Receipt Date: 06/30/19 Paid by: RABOBANK	Db: 10 1020	7.33
						Issued...: T0 (DEVON) Jun 30 2019 03:39 pm Devon Lazzarino	Day 06/30/19 Total ---->	27.42
							Period 06-19 Total ---->	2068067.12
							Register 000 Total ---->	2068067.12

Total of All Registers ---->								2068067.12

Check Number	Vendor Name	Invoice Description	Check Date	Gross Check Amount
033665	AFLAC	MAY 2019 AFLAC PREMIUMS	06/04/19	980.65
033666	AVAYA, INC	MAY 2019 TELEPHONE LEASE	06/04/19	246.14
033667	CAL-AM WATER	MAY 2019 WATER BILL - 1 SYLVAN	06/04/19	83.46
033667	CAL-AM WATER	MAY 2019 WATER BILL - 320 ELDER	06/04/19	64.73
033667	CAL-AM WATER	MAY 2019 WATER BILL - 525 ORTIZ	06/04/19	35.32
033667	CAL-AM WATER	MAY 2019 WATER BILL - 600 DIAS	06/04/19	253.27
033668	CALIFORNIA LAW	JUNE 2019 POLICE LTD PREMIUMS	06/04/19	245.00
033669	CORBIN WILLITS SYSTEMS	JUNE 2019 TECH SUPPORT - MOM	06/04/19	219.35
033670	CREEGAN & D'ANGELO	APRIL 2019 CITY ENGINEER SERVICES	06/04/19	38326.25
033671	CALIFORNIA STATE DISBURSEMENT	MAY 2019 CHILD SUPPORT - BLACKMON	06/04/19	385.00
033672	COALITION OF SCHOLARSHIP	6/8/19 ANNUAL SCHOLARSHIP BREAKFAST	06/04/19	80.00
033673	DMV RENEWAL	POLARIS ATV REGISTRATION RENEWAL	06/04/19	52.00
033674	EMC PLANNING GROUP, INC.	APRIL 2019 OROSCO PROPERTY BIO SERVICES	06/04/19	6567.02
033674	EMC PLANNING GROUP, INC.	APRIL 2019 OROSCO PROPERTY STAFF SUPPORT	06/04/19	2195.88
033675	BRIAN FERRANTE	REIMBURSE MTRY COUNTY CHIEF CONFERENCE EXPENSES	06/04/19	781.13
033675	BRIAN FERRANTE	REIMBURSE SRU TRAINING EXPENSES 5/25-5/28/19	06/04/19	872.56
033676	VITO GRAZIANO	REIMBURSE 5/25/19 SRU TRAINING EXPENSES	06/04/19	35.82
033677	HUMANA INSURANCE COMPANY	JUNE 2019 DENTAL, LIFE AND VISION PREMIUMS	06/04/19	3360.08
033678	PATRICIO R. PADILLA	MAY 25, 2019 OFFICE CLEANING	06/04/19	250.00
033679	MICHAEL C MCCARTHY	4/21/19 TO 5/30/19 HUMAN RESOURCE SERVICES	06/04/19	2400.00
033680	MCGRATH RENTCORP	JUNE 2019 POLICE LOCKER ROOM RENTAL	06/04/19	209.90
033681	VIBEKE NORGAARD	MAY 2019 ATTORNEY SERVICES/EXPENSES	06/04/19	11566.60
033682	OHIO NATIONAL LIFE	JUNE 2019 LIFE INSURANCE PREMIUMS	06/04/19	69.55
033683	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/04/19	97.42
033684	PITNEY BOWES	REPLENISH POSTAGE MACHINE	06/04/19	300.00
033685	CRAIG RIDDELL	2019 WEST END ADVERTISING - JUNE PAYMENT	06/04/19	1000.00
033686	SAND CITY POLICE OFFICERS	JUNE 2019 POA DUES	06/04/19	1050.00
033687	SEASIDE FLORIST	SYMPATHY FLOWERS FOR TOM BATCHA	06/04/19	65.25
033688	STEPHEN L. VAGNINI	2019 WEST END COORDINATOR FEE - FINAL INSTALLMENT	06/04/19	2500.00
033689	STAR SANITATION, LLC	2019 CITY BBQ RESTROOM RENTAL	06/04/19	179.44
033689	STAR SANITATION, LLC	APRIL 2019 BIKE TRAIL RESTROOM	06/04/19	191.06
033690	SUN LIFE FINANCIAL	JUNE 2019 LTD PREMIUMS	06/04/19	648.92
033691	MARY ANN WEEMS	FOR JUNE 2019	06/04/19	197.41
033692	COALITION OF SCHOLARSHIP	6/8/19 ANNUAL SCHOLARSHIP BREAKFAST	06/06/19	40.00
033693	VIBEKE NORGAARD	MAY 2019 ATTORNEY EXTRAORDINARY SERVICES	06/06/19	12100.00
33665A	ADP, INC	P/R PROCESSING CHARGES FOR PERIOD ENDING 5/31/19	06/07/19	279.81
33665B	PERS - MEDICAL	JUNE 2019 PERS HEALTH PREMIUMS	06/10/19	18943.88
033694	RABOBANK VISA CARD	MAY 2019 COSTCO SUPPLIES	06/11/19	774.89
033695	RABOBANK VISA CARD	5/18/19 CITY BBQ BARTENDING DEPOSIT	06/11/19	50.00
033696	RABOBANK VISA CARD	P/W SUPPLIES, ROLLING CARTS, TOOL KIT, DROP BOX	06/11/19	1419.77
033697	RABOBANK VISA CARD	LUNCH, SYMPOSIUM, EMAIL ACCOUNT, REFUND	06/11/19	463.25
033698	ARC DOCUMENT SOLUTIONS, LLC	SOUTH OF TIOGA PROJECT PLAN CHECK PRINTS	06/11/19	60.68
033699	AT & T	MAY 2019 POLICE TRACNET PHONE LINE	06/11/19	142.35
033700	BALBOA CAPITAL	JULY 2019 WATER DISPENSER FOR OFFICE	06/11/19	65.20
033701	CALIFORNIA DEPT OF TAX AND FEE	2018 SALES TAX FOR OUT OF STATE PURCHASES	06/11/19	598.08
033702	MONTEREY COUNTY WEEKLY	MAY 2019 WEST END ADVERTISING	06/11/19	125.00
033703	COMCAST	JUNE 2019 POLICE INTERNET	06/11/19	151.23
033704	DEL REY OAKS CAR WASH	MAY 2019 CAR WASHES FOR POLICE	06/11/19	36.00
033705	DE LAGE LANDEN FINANCIAL SERVI	JUNE 2019 STREET SWEEPER LEASE PAYMENT #44	06/11/19	1522.18
033706	DEPARTMENT OF JUSTICE	FINGERPRINTS FOR NEW RECORDS COORDINATOR CANDIDATE	06/11/19	32.00
033707	HOPE SERVICES	2019 CITY BBQ CLEAN UP CREW	06/11/19	390.98
033708	JOHN C. GEMMA	POLICE IN-CAR COMPUTING HARDWARE & SOFTWARE	06/11/19	49071.48
033709	FRED D. HARDEE	BACKGROUND INVESTIGATION - POLICE COORDINATOR CAND	06/11/19	1473.20
033710	HINDERLITER, DE LLAMAS & ASSOC	2ND Q 2019 SALES TAX/4TH Q 2019 SALES TAX AUDIT	06/11/19	1559.12
033711	HOME DEPOT CREDIT SERVICE	MAY 2019 SUPPLIES	06/11/19	330.25
033712	MONTEREY COUNTY BUSINESS	6/14/19 MCBC LUNCHEON	06/11/19	120.00
033713	MONTEREY ONE WATER	5/1/19 TO 6/30/19 SEWER BILL - 1 PENDERGRASS	06/11/19	93.48
033713	MONTEREY ONE WATER	5/1/19 TO 6/30/19 SEWER BILL - 320 ELDER	06/11/19	46.74
033713	MONTEREY ONE WATER	5/1/19 TO 6/30/19 SEWER BILL - 525 ORTIZ	06/11/19	14.80
033714	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/11/19	80.36
033715	PACIFIC GAS & ELECTRIC	MAY 2019 UTILITY BILL	06/11/19	608.66
033716	RED SHIFT INTERNET SRVCS	JUNE 2019 CITY DSL, WEB & EMAIL	06/11/19	51.98
033716	RED SHIFT INTERNET SRVCS	JUNE 2019 POLICE DSL, WEB & EMAIL	06/11/19	41.95
033717	DAVID W. JANSEN	POLICE - PATROL 3 AND COMCAST ISSUES	06/11/19	294.00
033717	DAVID W. JANSEN	POLICE BOOKING, LAPTOP, PATROL 2 & PATROL 3	06/11/19	84.00
033717	DAVID W. JANSEN	POLICE COMCAST ISSUES	06/11/19	441.00
033717	DAVID W. JANSEN	TONER FOR POLICE LASER PRINTER	06/11/19	520.90
033718	RYAN RANCH PRINTERS	1,000 BUSINESS CARD IMPRINTS	06/11/19	76.13
033718	RYAN RANCH PRINTERS	LETTERHEAD AND ENVELOPES FOR OFFICE	06/11/19	918.77
033719	SHRED IT- SAN JOSE	MAY 15, 2019 SHREDDING SERVICE	06/11/19	61.04
033720	SMART & FINAL	5/18/19 CITY BBQ SUPPLIES	06/11/19	128.46
033721	STURDY OIL COMPANY	5/15/19 TO 5/31/19 FUEL COSTS	06/11/19	1660.49
033722	RABOBANK VISA CARD	STAMPERS, PAPER, CLASSES, EMAIL ESSENTIALS	06/11/19	446.32
033723	ZUMAR INDUSTRIES, INC.	3 STREET SIGNS AND HARDWARE	06/11/19	699.45
33665C	PUBLIC EMPLOYEES RET. SYS	MAY 2019 PERS RETIREMENT CONTRIBUTIONS	06/14/19	46222.83
033724	A.T. & T.	MAY 2019 POLICE OUTSIDE PHONE LINE	06/18/19	238.80
033725	BARTEL ASSOCIATES, LLC	MAY 2019 ACTUARIAL CALPERS REVIEW SERVICES	06/18/19	7000.00
033726	COMCAST	JUNE 2019 CITY INTERNET/COUNCIL TV	06/18/19	97.66
033726	COMCAST	JUNE 2019 P/W INTERNET AND PHONE	06/18/19	66.22
033727	EMC PLANNING GROUP, INC.	MAY 2019 PLANNING STAFF SUPPORT SERVICES	06/18/19	3579.08
033727	EMC PLANNING GROUP, INC.	MAY 2019 VIBRANCY PLAN SERVICES	06/18/19	2601.90
033728	EMERGENCY MEDICAL PRODUCTS, IN	DEFIB BATTERIES AND PADS FOR OFFICE	06/18/19	747.24
033729	HOPE SERVICES	MAY 2019 CLEAN UP CREW	06/18/19	5473.65
033730	GLASS TECH	2019 WEST END WINE GLASSES	06/18/19	929.74
033731	HINDERLITER, DE LLAMAS & ASSOC	2ND QUARTER 2019 TRANSACTION TAX SERVICES	06/18/19	300.00
033732	MONTEREY FIRE	FIRE EXTINGUISHER SERVICE/NEW	06/18/19	620.59
033733	MONTEREY COUNTY	POLICE NETWORK ACCESS FOR PERIOD ENDING 4/30/19	06/18/19	136.77
033734	MRWMD	MAY 2019 REFUSE CHARGES	06/18/19	541.88
033735	OFFICE DEPOT, INC.	MAY 2019 SUPPLIES	06/18/19	860.41
033736	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/18/19	84.06

Check Number	Vendor Name	Invoice Description	Check Date	Gross Check Amount
033737	PITNEY BOWES IN	2 RED INK CARTRIDGES FOR POSTAGE MACHINE	06/18/19	259.99
033738	DAVID W. JANSEN	CITY HALL SYSTEMS MAINTENANCE	06/18/19	693.00
033738	DAVID W. JANSEN	POLICE BODY CAMERA STATION/WATCHGUARD	06/18/19	210.00
033738	DAVID W. JANSEN	SHELBY SYSTEM NETWORK CREDENTIALS ISSUE	06/18/19	231.00
033739	SPCA	MAY 2019 ANIMAL SERVICES	06/18/19	155.00
033740	KATY BAZURTO	2019 WEST END STAGES - 50% DEPOSIT	06/18/19	1845.75
033741	STATEWIDE TRAFFIC SAFETY & SIG	10 STOP SIGNS FOR CITYWIDE	06/18/19	624.52
033742	SALINAS VALLEY PRO SQUAD	BULLETPROOF VEST FOR JEFF BUSHNELL	06/18/19	1190.77
033742	SALINAS VALLEY PRO SQUAD	BULLETPROOF VEST FOR VITO GRAZIANO	06/18/19	1190.77
033743	VERIZON WIRELESS	MAY 2019 CELL PHONE BILLS	06/18/19	1163.76
33665D	ADP, INC	1ST QUARTER 2019 DOCUMENTS SHIPPING/CREDIT	06/21/19	11.09
033744	AMERICAN SUPPLY CO	DISINFECTANT/STAINLESS CLEANERS FOR OFFICE	06/25/19	63.13
033745	A.T. & T.	MAY 2019 POLICE TRACNET PHONE LINE	06/25/19	214.59
033745	A.T. & T.	MAY 2019 TELEPHONE BILLS	06/25/19	320.75
033746	WILLIAM AVERY & ASSOC., INC.	CITY MANAGER RECRUITMENT CONTRACT SERVICES	06/25/19	5500.00
033747	AXON ENTERPRISE, INC.	TASER CARTRIDGES/BATTERIES FOR POLICE	06/25/19	3200.52
033748	CALPERS 457 PLAN	JUNE 2019 PERS 457 CONTRIBUTIONS	06/25/19	17923.25
033749	CANON SOLUTIONS AMERICA, INC.	MAY 2019 COPY MACHINE USAGE	06/25/19	356.82
033750	COMCAST	JUNE 2019 POLICE CABLE TV	06/25/19	47.43
033751	DIVISION OF THE STATE ARCHITECT	2ND QUARTER 2019 BUSINESS LICENSE CASP FEES	06/25/19	3.60
033752	FASTENAL COMPANY	50-PACK SCREWS FOR CITYWIDE SIGNS	06/25/19	11.51
033753	FEDERAL EXPRESS	POSTAGE - CHIEF TO CASEY LAW GROUP	06/25/19	86.10
033754	MEYERS NAVE RIBACK SILVER & WI	MARCH - APRIL 2019 S OF TIOGA ATTORNEY FEES	06/25/19	14160.00
033755	CITY OF MONTEREY	MAY 2019 INSPECTION/PLAN CHECK SERVICES	06/25/19	759.13
033755	CITY OF MONTEREY	MAY 2019 STAFF & S OF TIOGA MEETINGS	06/25/19	614.76
033756	MRWMD	FY 18-19 RECYCLING GRANT	06/25/19	5000.00
033757	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/25/19	111.53
033758	PACIFIC GAS & ELECTRIC	MAY 2019 UTILITY BILLS	06/25/19	2134.21
033759	DAVID W. JANSEN	POLICE - TRANSFER STATION/WATCHGUARD	06/25/19	399.00
033760	STAR SANITATION, LLC	MAY 2019 BIKE TRAIL RESTROOM	06/25/19	234.94
033761	STURDY OIL COMPANY	6/1/19 TO 6/15/19 FUEL COSTS	06/25/19	1551.72
033762	AFLAC	JUNE 2019 AFLAC PREMIUMS	06/30/19	2157.25
033763	AMERIPRIDE SERVICES	MAY 2019 LAUNDRY SERVICE	06/30/19	617.89
033764	AVAYA, INC	JUNE 2019 TELEPHONE LEASE	06/30/19	246.14
033765	CAL-AM WATER	JUNE 2019 WATER BILL - 1 SYLVAN	06/30/19	94.42
033765	CAL-AM WATER	JUNE 2019 WATER BILL - 320 ELDER	06/30/19	62.44
033765	CAL-AM WATER	JUNE 2019 WATER BILL - 525 ORTIZ	06/30/19	40.66
033765	CAL-AM WATER	JUNE 2019 WATER BILL - 600 DIAS	06/30/19	294.48
033766	CALIFORNIA HIGHWAY	JUNE 2019 HIGHWAY CLEAN UP	06/30/19	295.00
033767	MONTEREY COUNTY WEEKLY	2019 WEST END ADVERTISING	06/30/19	100.00
033767	MONTEREY COUNTY WEEKLY	JUNE 2019 CO-OP ADVERTISING	06/30/19	1076.00
033768	CREEGAN & D'ANGELO	MAY 2019 ENGINEER FEES	06/30/19	29022.00
033769	CALIFORNIA STATE DISBURSEMENT	JUNE 2019 CHILD SUPPORT - BLACKMON	06/30/19	385.00
033770	CONNIE HORCA	TTC400 TECH TRAINING FOR CLERKS EXPENSE REIMB	06/30/19	119.94
033771	MONTEREY TIRE SERVICE, INC	4 NEW TIRES FOR POLICE UNIT 91	06/30/19	764.70
033772	VIBEKE NORGAARD	JUNE 2019 ATTORNEY CONTRACT FEES	06/30/19	23965.64
033773	PUBLIC EMPLOYEES RET. SYS	FY 18-19 PERS SURVIVOR BENEFIT - MISC 2ND TIER	06/30/19	112.80
033773	PUBLIC EMPLOYEES RET. SYS	FY 18-19 PERS SURVIVOR BENEFIT - MISC CLASSIC	06/30/19	404.20
033773	PUBLIC EMPLOYEES RET. SYS	FY 18-19 PERS SURVIVOR BENEFIT - MISC PEPRA	06/30/19	70.50
033773	PUBLIC EMPLOYEES RET. SYS	FY 18-19 PERS SURVIVOR BENEFIT - POLICE 2ND TIER	06/30/19	225.60
033773	PUBLIC EMPLOYEES RET. SYS	FY 18-19 PERS SURVIVOR BENEFIT - POLICE CLASSIC	06/30/19	282.00
033773	PUBLIC EMPLOYEES RET. SYS	FY 18-19 PERS SURVIVOR BENEFIT - POLICE PEPRA	06/30/19	84.60
033774	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/30/19	175.61
033775	PRINT PLUS	2019 WEST END PRINTING CHARGES	06/30/19	420.22
033776	JOSEPH DI ROCCO	2019 WEST END VOLUNTEER COORDINATOR - DEPOSIT	06/30/19	500.00
033777	DAVID W. JANSEN	OFFICE 2019, TRACNET, PATROL 1 & 2	06/30/19	1019.00
033777	DAVID W. JANSEN	P/W INTERNET ACCESS	06/30/19	126.00
033777	DAVID W. JANSEN	POLICE - TRACNET, IN CAR MOBILE COMPUTING	06/30/19	777.00
033777	DAVID W. JANSEN	POLICE BOOKING, PATROL 1,2 3, CHIEF	06/30/19	609.00
33665E	RABOBANK	TRANSFER OUT WIRE FEE - TRANSFER TO LAIF	06/30/19	30.00

Grn-Total:
 Ttl-Count: 150

365374.65

Sand City
Successor Agency
for the former
Redevelopment
Agency

REPORT.: 10/04/19
 RUN....: 10/04/19
 Run By.: LINDA

SUCCESSOR AGENCY
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SUC

Ending Calendar Date.: June 30, 2019 Fiscal (12-19)

Assets			Acct ID

Fiduciary Fund Tax Increment Account	1,345,663.80	40	1005
Fiduciary Fund 2008 TAX EXEMPT CD #6998114883	526,446.76	40	1025
Fiduciary Fund 2008 TAX EXEMPT CD # 535671579	531,780.74	40	1026
Fiduciary Fund 2008B RESERVE ACCOUNT	224,962.81	40	1070
Fiduciary Fund 2008B Debt Service Fund	59.00	40	1072
Fiduciary Fund 2017 Debt Service Fund	22.88	40	1085
Fiduciary Fund Land	1,127,500.26	40	1291 ✓
Fiduciary Fund FURNITURE AND FIXTURES	40,218.25	40	1293
Fiduciary Fund SIGNS AND LANDSCAPING	182,630.99	40	1297
Fiduciary Fund ACCUMULATED DEPRECIATION	-221,907.99	40	1300

Total of Assets ---->	3,757,377.50		3,757,377.50
=====			

Liabilities			Acct ID

Fiduciary Fund REFUNDABLE FEES	1,455,000.00	40	2045
Fiduciary Fund Deferred Revenue	1,072,242.00	40	2050 ✓
Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Fiduciary Fund LOAN PAYABLE-HOUSING	458,215.00	40	2452
Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Fiduciary Fund ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Fiduciary Fund SERIES B BONDS	950,000.00	40	2485
Fiduciary Fund Refunding Bonds, Series 2017	4,025,000.00	40	2490

Total of Liabilities ---->	17,691,281.33		

FUND Balances			Acct ID

Fiduciary Fund Unappropriated Fund Balance	-14,351,521.54	40	3400 ✓
CURRENT EARNINGS	417,617.71		

Total of FUND Balances ---->	-13,933,903.83		3,757,377.50
=====			

REPORT.: Aug 15 19 Thursday
 RUN...: 08/15/19 Time: 08:47
 Run By.: Linda Scholink

SUCCESSOR AGENCY
 Month End Cash Register Activity Report
 For Period: 06-19

PAGE: 001
 ID #: CH-AC
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-19	06/30/19	00358	C	Mis	PRP01	PROPERTY TAX INCREMENT JUNE 2019 INTEREST Receipt Date: 06/30/19 RABOBANK	Db: 40 1005 Cr: 40 4450 00	212.42
			00359	C	Mis	BND05	Issued...: T0 (DEVON) Jun 30 2019 01:38 pm Devon Lazzarino 6 MONTH TAX EXEMPT BOND INTEREST JUNE 2019 INTEREST Receipt Date: 06/30/19 Paid by: RABOBANK	Db: 40 1026 Cr: 40 4435 00	22.90
			00360	C	Mis	BND04	Issued...: T0 (DEVON) Jun 30 2019 01:40 pm Devon Lazzarino 3 MONTH TAX EXEMPT BOND INTEREST JUNE 2016 INTEREST Receipt Date: 06/30/19 Paid by: RABOBANK	Db: 40 1025 Cr: 40 4435 00	22.66
							Issued...: T0 (DEVON) Jun 30 2019 01:53 pm Devon Lazzarino	Day 06/30/19 Total ---->	257.98
								Period 06-19 Total ---->	257.98
								Register 000 Total ---->	257.98
								Total of All Registers ---->	257.98

REPORT.: Aug 15 19 Thursday
 RUN....: Aug 15 19 Time: 08:42
 Run By.: Linda Scholink

SUCCESSOR AGENCY
 Month End Payable Activity Report
 Report for 06-19

PAGE: 001
 ID #: PY-AC
 CTL.: SUC

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-19	BRO01 (STEPHEN BROWN ASSOCIATES, I	20191455H	06/11/19	07/11/19	A	4250.00	TIOGA LIFT STATION SITE APPRAISAL
06-19	CIT01 (CITY OF SAND CITY)	062519H B90624H	06/25/19 06/24/19	07/25/19 07/24/19	A A	13190.00 8079.82	FY 18-19 SERAF BALANCE PER DOF LETTER DATED 2ND QUARTER 2019 ADMIN EXPENSE REIMBURSEMENT
			Vendor's Total ---->			21269.82	
06-19	HDL01 (HDL COREN & CONE)	B90624H	06/21/19	07/21/19	A	14267.49	RDA DISSOLUTION SERVICES - ROPS
			Total of Purchases ->			39787.31	

AGENDA ITEM

6D

STAFF REPORT

DATE: October 23, 2019 (For November 5, 2019 City Council meeting)

TO: Honorable Mayor and City Council Members

FROM: Vibeke Norgaard, City Attorney,

SUBJECT: Amendment to Contract with Meyers Nave

RECOMMENDATION:

Authorize the City Attorney to amend the March, 2019 contract for legal services with Meyers, Nave, Riback, Silver & Wilson, PLC (Meyers Nave) to add an additional not-to-exceed amount of nineteen thousand dollars (\$19,000) for the current fiscal year.

BACKGROUND:

On June 5, 2018, the City Council approved a Vesting Tentative Map ("VTM") for the South of Tioga project ("Project"). The VTM requires that the Applicant, DBO Development ("DBO") and the City enter into a Development Agreement to cover items not set forth in the VTM but necessary for completion of the Project. The VTM requires that the Development Agreement be executed prior to the recordation of any final map for any portion of the Project.

During the prior fiscal year, on March 19, 2019, the City Council approved a contract with the law firm Meyers, Nave, Riback, Silver & Wilson, PLC (Meyers Nave) in the amount of \$25,000 for legal work related to the Project. The City Attorney has worked closely with Meyers Nave over the past seven months relying on the specialized advice of its attorneys for a variety of areas of land use law, in particular for the negotiations and drafting of the Development Agreement, but also in other areas of land use law related to the South of Tioga Project.

The legal work required to finalize the Development Agreement has required more time than was originally contemplated due to several unexpected legal issues. These issues must be addressed by DBO prior to the approval and recordation of any final map for the Project. While most of the legal issues that have arisen have been handled by the City Attorney, the City has benefited greatly from the excellent legal advice Meyers Nave has provided in certain highly complex specialized areas of land use law. The developer, DBO, has agreed to reimburse the City for Meyers Nave's work related to the Project.

CEQA:

This action is not subject to review under the California Environmental Quality Act (CEQA) as it does not have the potential for resulting in either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. (Public Resources Code section 21065; CEQA Guidelines section 15061(b)(3).)

FISCAL IMPACT:

The proposed action does not pose a fiscal impact.

**CITY OF SAND CITY
RESOLUTION SC ____, 2019**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY AUTHORIZING THE CITY
ATTORNEY TO AMEND A CONTRACT WITH
MEYERS, NAVE, RIBACK, SILVER & WILSON, PLC**

WHEREAS, on March 19, 2019 the City Council approved a contract with the law firm Meyers, Nave, Riback, Silver & Wilson, PLC (Meyers Nave) in an amount not to exceed twenty five thousand dollars (\$25,000) for legal work related to the South of Tioga Project (the Project); and

WHEREAS, the City Attorney has worked closely with Meyers Nave for the past seven months and the City has benefited from advice obtained from its attorneys on various specialized aspects of land use law related to the Project, including the negotiations and drafting of the Development Agreement; and

WHEREAS, finalizing the Development Agreement and moving the project closer to City Council approval of the final map has required more time than originally contemplated; and

WHEREAS, several outstanding legal issues remain to be addressed by the developer, DBO LLC, prior to the recordation of any final map for any portion of the project; and

WHEREAS, the City Attorney expects that additional legal land use questions will arise during the current 2019-2020 fiscal year which could require Meyers Nave's specialized knowledge; and

WHEREAS, the City expects that the funds expended on the contract with Meyers Nave will be reimbursed by DBO, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Sand City as follows, that the City Attorney is authorized to amend the contract for legal services with Meyers, Nave, Riback, Silver & Wilson, PLC to add an additional not-to-exceed amount of nineteen thousand dollars (\$19,000) for the current fiscal year attached hereto and incorporated herein as Exhibit A.

PASSED AND ADOPTED by the City Council of Sand City on this ____th day of November, 2019 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk



555 Capitol Mall, Suite 1200
Sacramento, California 95814
tel (916) 556-1531
fax (916) 556-1516
www.meyersnave.com

Adam U. Lindgren
Attorney at Law
alindgren@meyersnave.com

EXHIBIT A

October 28, 2019

PERSONAL & CONFIDENTIAL

Vibeke Norgaard
City Attorney of Sand City
P.O.Box 183
Carmel, CA 93921

Re: First Amended Engagement of Legal Services

Dear Ms. Vibeke:

Thank you for retaining Meyers, Nave, Riback, Silver & Wilson (“Meyers Nave”) to perform legal services in connection with Sand City (“Client”) of which you are City Attorney. We appreciate the opportunity to serve as your lawyers and look forward to working with you.

This letter sets forth our agreement concerning the legal services we will provide and our fee arrangements for those services. Please read this entire agreement before signing and returning it to us.

1. Scope of Engagement. We will provide the legal services reasonably required to represent and advise you in connection with land use advice and drafting regarding compliance with and possible amendments to an existing vesting tentative map for a mixed-use development, including the possibility of a development agreement. Our work is limited to such services.

The Client previously engaged Meyers Nave for these same services for \$25,000 and now desires to increase that amount by \$19,000; the total cost for the services we will provide under this agreement will not exceed \$44,000. Meyers Nave will work with the City Attorney to manage our services and attempt to complete the desired work on the above scope within the amount of this agreement. All our services will be billed on an hourly basis at the rates set forth in Attachment 1. Meyers Nave does not guarantee that all the legal services the City may desire relating to the scope of work will be completed within the \$44,000 limit of this agreement.

We will also provide legal services for additional matters that you request of us, provided we agree to perform that additional work. A letter confirming such additional work shall bring such work within the scope of this agreement.

2. Fees and Personnel. As compensation for our services, our fees will be based on our current standard billing rate for the personnel performing services under this agreement at the time such services are rendered. Our standard billing rates for attorneys and paralegals are attached as Attachment 1.

I will be the principal in charge of representing your interests. If other attorneys and/or paralegals are assigned to work on your matter, the then current hourly rates of those individuals will be utilized. This agreement retains the legal services of our law firm and not of a particular attorney. Hourly rates are subject to reasonable change, usually at the beginning of each year.

3. Retainer. As discussed, the Firm will not require a retainer to commence services related to this matter. However, the Firm reserves the right to require a retainer in the future if it determines that circumstances warrant.

4. Disbursements and Expenses. In addition to hourly fees, we may incur out-of-pocket expenses related to your representation. Our Statement of Fee and Billing Information, which sets forth the details of our disbursement and expense policy, is attached as Attachment 2.

5. Billing and Payment Responsibilities. We will send monthly statements which are due within 30 days of receipt. If you have any questions about an invoice, please promptly telephone or write me so that we may discuss these matters. Our Statement of Fee and Billing Information sets forth the details of our fee and billing policy.

6. Termination of Services. You may terminate our services at any time by written notice. After receiving such notice, we will cease providing services. We will cooperate with you in the orderly transfer of all related files and records to your new counsel.

We may terminate our services at any time with your consent or for good cause. Good cause exists if (a) any statement is not paid within 60 days of its date; (b) you fail to meet any other obligation under this agreement and continue in that failure for 15 days after we send written notice to you; (c) you have misrepresented or failed to disclose material facts to us, refused to cooperate with us, refused to follow our advice on a material matter, or otherwise made our representation unreasonably difficult; or (d) any other circumstance exists in which ethical rules of the legal profession mandate or permit termination, including situations where a conflict of interest arises. If we terminate our services, you agree to execute a substitution of attorneys promptly and otherwise cooperate in effecting that termination.

Termination of our services, whether by you or by us, will not relieve the obligation to pay for services rendered and costs incurred before our services formally ceased.

7. Insurance. During the term of this engagement, this law firm shall take out and maintain general liability and property damage insurance in amounts not less than \$1,000,000; professional errors and omissions insurance, in amounts not less than \$2,000,000

per occurrence; and \$4,000,000 aggregate, which insurance may not be canceled or reduced in required limits of liability unless at least ten days advance written notice be given to you.

8. No Guarantee of Outcome. Any comments made by us about the potential outcome of this matter are expressions of opinion only and are not guarantees or promises about any outcome or results.

9. Dispute Resolution. In the event you become dissatisfied with any aspect of our relationship, we encourage you to bring such concerns to our attention immediately. If we are unable to resolve any dispute, either arising out of or in connection with this Agreement or relating to the services performed by our firm or any of its attorneys, to our mutual satisfaction, our firm will first comply with any mandatory dispute resolution procedures that may apply to any such dispute.

If we are unable to resolve any dispute, and after mandatory dispute resolution procedures have been waived or exhausted, the parties shall submit such dispute to final and binding arbitration in San Francisco County, California before the American Arbitration Association, pursuant to its then prevailing rules, unless the parties agree in writing to a different arbitration method or forum.

By signing this agreement, you acknowledge and agree that you have read and understand this arbitration provision. You understand that by agreeing to arbitration we each give up the right to present our claims or defenses for trial by a judge or jury, and we also give up the right to an appeal. The initial resort to the courts by either party shall not be considered a waiver of that party's right to compel binding arbitration under this provision. This agreement shall be governed by and construed in accordance with the laws of the State of California without regard to principles of conflicts of laws.

10. Document Retention. In the course of the Firm's representation of Sand City, you may provide us with and we may obtain documents that are relevant to the representation. Some of those documents may be important to you and so that there is no confusion we find that it is useful at the inception of the representation for us to communicate our Document Retention Policy. Meyers Nave is committed to using less paper and eliminating unnecessary copies of documents. This helps us manage information, helps the environment and helps us control costs. The materials pertaining to this matter belong to you and you may access them or have duplicates provided to you at any time during your representation with the exception of certain Meyers Nave Firm and accounting information. At the conclusion of this matter, no further representation will be provided and we recommend that you make arrangements to retrieve all original documents.

It is the Firm's general policy that we maintain records for a period often (10) years after conclusion of the matter, although due to certain practical considerations that is not always possible. Additionally, while we take steps to ensure that all records are held in strict

confidence and maintained in a secure location , we cannot guarantee that something beyond our control will not occur resulting in damage to client records.

Thus, if in the course of our representation you provide us with original documents that you consider important or desire to keep, we recommend that, first, you inform us in writing that the documents are important. And second, we ask that you take immediate possession of such documents upon the conclusion of our representation. If we do not hear from you, we will generally retain only the documents and materials pertaining to this matter which we designate as vital for a period of ten years. After which such documents will be destroyed unless, before that time, you notify us in writing that you wish to take possession of them.

11. Entire Agreement; Full Understanding; Modifications in Writing. This letter contains our entire agreement about our representation. Any modifications or additions to this letter agreement must be made in writing.

12. Joint Representation. Our firm maintains of counsel agreements with certain legal specialists. Because these individuals are deemed independent contractors under the applicable provisions of the tax laws and not employees of our firm, it is necessary that you consent to dual representation by our firm and the specialist in the event the matter which you have engaged us to handle requires the use of that specialist. This arrangement has no effect whatsoever on the cost of your legal services, rather it is an ethical requirement that we disclose this fact and that you consent. You are consenting by signing this letter.

13. Conflicts. Our firm represents many public agencies in California, Nevada and Arizona. Since 1986, we have represented over seven hundred public clients, including numerous cities, r development agencies, special districts, counties and other public entities, and we are accepting new engagements all the time. It is virtually inevitable that we will work on projects from other clients having different governmental or political objectives, beliefs or views from Sand City.

In view of the fact that Sand City is a City, this letter confirms that the services which we are rendering to you are limited in scope and for the benefit of Sand City only. Meyers Nave performs a variety of professional services for its clients and it is possible that we will represent public agency clients which are adverse to you on other matters. To avoid potential problems, you agree that you expressly waive any actual or potential conflicts that might arise from such representation, that you will not attempt to disqualify Meyers Nave on such matters, and that our firm is free to represent its clients on such matters.

By signing this letter and returning it to us, you acknowledge that we have discussed these matters and you confirm that Sand City does not object to our representation of clients on matters where their legal, governmental or political objectives and/or positions may be different from or adverse to those of Sand City, and that Sand City waives any conflict of interests with respect to our representation of such clients with differing legal, governmental or political interests. You further confirm that Sand City will not assert any conflict of

interest concerning such representation or attempt to disqualify this firm from representing such clients notwithstanding such adversity. While you would certainly be free to terminate our relationship, you agree that this firm nonetheless would be free to represent such clients even on those matters which you consider adverse, and that you waive any conflict of interest in connection therewith.

Needless to say, these acknowledgments do not permit our firm to represent another client in opposing the specific project for which you engage us without your specific written consent.

You may wish, and we encourage you, to consult legal counsel regarding the effect of this conflict waiver.

We would request that you review this letter carefully and, if it is consistent with your understanding of our respective responsibilities, please so indicate by returning a signed copy of this letter to me at your earliest convenience. Enclosed is an additional copy of this letter which you should retain for your records. Again, we thank you for allowing us the opportunity to serve as your lawyers.

Very truly yours,



Adam U. Lindgren Attorney at Law

AUL:SD
Enclosures
c: Conflicts Department Billing Department

These terms are accepted and agreed to as of the date of this letter.

Sand City

By: _____
Vibeke Norgaard
City Attorney

AGENDA ITEM

8A

STAFF REPORT

DATE: October 25, 2019 (for November 5, 2019 city council meeting).

TO: Honorable Mayor and City Council Members

FROM: Aaron Blair, City Manager;
Vibeke Norgaard, City Attorney

SUBJECT: Acceptance of Gift of Sculpture

RECOMMENDATION

Staff recommends that the City Council discuss and consider whether to approve a resolution to accept the gift of a sculpture donated by Mr. Christopher Penrose. If Council decides to accept the gift, staff also recommends that Council discuss and determine where to place the sculpture within the City.

BACKGROUND/ ANALYSIS

Councilmember Hawthorne has requested that the City Council consider approving a gift of a sculpture he created for a Mr. Christopher Penrose approximately fifteen years ago. The sculpture is created in stainless steel, and is a representation of dolphins. An image of this sculpture is attached hereto as Exhibit A.

While the City does not have a policy on accepting donations of public art under California law, the City of Sand City is authorized to accept donations of personal property. (Cal. Gov. Code §37354). The gift is provided to the City with no terms or conditions attached.

The acceptance of the gift would be contingent upon the donor signing the attached donation form stating that, amongst other conditions, he is the rightful owner of the artwork, and that the City will have the right to deaccession the item without providing notice to or obtaining the consent of the donor. In other words, the donated artwork may be sold, donated, given away, or otherwise disposed of by the City at its sole discretion.

It is important to carefully consider the acceptance of a piece of art for a gift. Considerations could include a determination that the art should be appropriate in scale, material, form and content for the City environment. Public art may have other functions in addition to aesthetic enjoyment. For example, a work of art may establish a focal point, modify, or enhance a space or identify a building function. As far as possible, the work of art should complement and enhance the City landscape. Works of art should also be examined for durability, taking the City environment near the ocean and the condition of the piece into consideration. When determining whether a gift may be accepted, the City should take into consideration any security issues, the cost of installation, and the cost of maintaining the work over its lifetime. Finally,

works should not be accepted that create unsafe conditions or contain other factors that may bear on public liability.

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

FISCAL IMPACT: There is no fiscal impact to acceptance of this gift





**CITY OF SAND CITY
RESOLUTION SC ____, 2019**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY ACCEPTING A DONATION
TO THE CITY**

WHEREAS, the City of Sand City is authorized to accept donations of personal property pursuant to California Government Code Section 37354; and

WHEREAS, Mr. Christopher Penrose has offered to donate to the City a stainless steel sculpture of dolphins created by Mr. Greg Hawthorne approximately fifteen years ago; and

WHEREAS, the City Council has reviewed photos of the sculpture and found it would be an attractive addition to the City; and

WHEREAS, the gift is provided to the City with no terms or conditions attached; and

WHEREAS, the donation has been donated to the City entirely for the benefit of its citizens to be enjoyed as public art.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Sand City that the City agrees to accept the donation of a sculpture and authorizes the City Manager to sign the attached acceptance of donation form.

PASSED AND ADOPTED by the City Council of the City of Sand City on this ____, day of November, 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk

DRAFT - ART DONATION AGREEMENT

I. ACCEPTANCE

At its regular city council meeting on _____, the City Council of Sand City (hereafter "City Council") voted to accept your donation of art to the City of Sand City ("City"). The City Council is grateful for your generosity.

II. DONOR

NAME: _____
ADDRESS: _____
PHONE: _____ EMAIL: _____

III. ART WORK

TITLE: _____ Year of Creation: _____
MEDIUM: _____ ART SIZE: _____
FRAMED/UNFRAMED? _____ ARTIST: _____
ESTIMATED or APPRAISED VALUE: _____

NOTE: The City will not appraise the value of any gift for any reason, including income tax deductions. However, City staff, upon direction from the City Manager, will issue a gift receipt acknowledgement form at the donor's request.

IV. TERMS

By signing below, the donor understands and agrees to the following terms:

1. The donor attests that he/she is the rightful owner of the artwork, and it is unencumbered, at the time of donation to the City.
2. Once an item is accepted, the City shall be the sole owner of the donated item and will have the right to deaccession the item without providing notice to or obtaining the consent of the donor. The donated artwork may be sold, donated, given away, or otherwise disposed of by the City at its sole discretion.
3. The donor grants the item with no terms or conditions attached.
4. The donated art may not always be on display in the City.
5. As of the date below, the donation becomes final and irreversible.
6. In no event shall the City be obligated to pay the donor or any third party any fees or cover any expenses related to the donation, unless expressly agreed to in writing below.

V. SPECIAL PROVISIONS

VI. ADDITIONAL TERMS

This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any action to enforce or interpret this Agreement shall be brought in the Superior Court of the State of California, County of Monterey, or, in the case of any federal claims, in the United States District Court, Central District of California.

This agreement contains the entire understanding of the parties relating to its subject matter. No change or modification of this agreement will be binding upon either party unless it is made by a written instrument. A waiver by either party of any provision of this agreement in any instance shall not be deemed to waive such provision for the future. All remedies, rights, undertakings, and obligations contained in this agreement shall be cumulative and none of them shall be in limitation of any other remedy, right, undertaking, or obligation of either party. Should any provision of this agreement be determined to be void, it shall not affect the validity of any other provision of this agreement.

VII. SIGNATURES

For the City of Sand City:

CITY MANAGER

DATE

The Donor:

SIGNATURE

PRINTED NAME

DATE

AGENDA ITEM

8B



City of Sand City

Agenda
Item

8B

STAFF REPORT

DATE: May 15, 2019

TO: Honorable Mayor and City Council Members

FROM: Fred Meurer, City Administrator

SUBJECT: iWorQ Contract

Prepared by Mark Parker, Public Works Supervisor

RECOMMENDATION

Adopt a resolution authorizing the City Manager to enter into an agreement with IWorQ Systems to set up both Public Works and Community Development departments with the iWorQ Systems necessary to efficiently manage both departments

BACKGROUND

Sand City does not have a program in place to manage any of its assets, building permits, inspections, service orders, or that allows citizen engagement through the City website. Using a dedicated software system to manage assets and track permits applications, inspections and allowing citizen website access is common in other cities. Instead the Sand City relies on laborious record keeping in spreadsheets as well as inefficient, manual business process workflows to manage the Cities assets, permits and inspections. Paper, time and money are spent on tracking disparate pieces of the process by hand, with binders, spreadsheets and filing cabinets. The City uses Microsoft Excel and Word to track land use, building permits and management of public works and city assets. Word and Excel are functional, yet time consuming for logging application submittals and recording basic information about site location, owner, developer and contractor. These programs lack the ability to upload and share information within city departments or on-line. The information provided is minimal. All current information is kept on one computer with access by one user.

In the Public Works department we lack an asset management system for preventative maintenance, work orders, resident complaints, or a street sign or facilities maintenance management program. All forms and paperwork are hand written and manually processed. This includes the tracking of our storm water maintenance program, work orders and history.

REVIEW AND ANALYSIS

Public works staff researched online what other small cities are using for their asset management system. In reviewing the software staff looked for a product that would cover our needs, have a low cost and was easy to use. Two systems were most used by smaller cities, **PubWorks and iWorQ's**. A third system, **Acela** that both City of Monterey and City of Seaside operate is too complex, difficult and cumbersome a system for a city our size to implement. The purchase cost, licensing and server space necessary to operate was also a factor. **PubWorks** was the second choice of the three. Its design is also meant for a smaller city. However their program also required to be purchased and down loaded to a server. Instead of total package, **PubWorks** required more modules/add-on's to purchase and maintain. **PubWorks** also had limited training, support and maintenance that were included. There was cost associated with additional support. In addition **PubWorks** had a higher learning curve and more difficult to navigate. **iWorQ's** stood out as the best choice. It answered all our questions with a solution that can improve our internal communication as well as increasing our responsiveness to our citizens and customers while reducing the time and effort from staff. iWorQ would do this by streamlining our current processes through their applications inside the office, out in the field, and provide additional access through their Citizen Engagement mobile app and web portal for internal staff and residents. Two neighboring cities, Carmel and Pacific Grove both currently use the iWorQ System in both Public Works & Community Development for their software needs. The iWorQ Systems developed in 2001 is a web-based software that both Public works can implement for asset & facilities management and Community Development can use for permitting, zoning and inspections. The iWorQ system allows modern flexibility to connect to the application on any computer, tablet, or mobile device using Chrome browser. Public Works staff arranged a one on one meeting the iWorQ system representative who demonstrated the capacity of the system related to Public works asset management, work orders, preventative maintenance and the mobile features with open street map. City staff also attended a presentation from the City of Pacific Grove Community Development Department. Pacific Grove staff demonstrated how the iWorQ system benefits their city and department. John Kuehl, City of Monterey's and Pacific Groves Building Official prefers the iWorQ software system over the Acela system that the City of Monterey/Pacific Grove uses. To confirm all questions were answered an additional presentation by the iWorQ's representative was provided to all city staff that would be an end user or benefit from its use. Staff were able to see the system demonstrated as a whole system rather than department specific. With the iWorQ's System there is no hardware or software to purchase the iWorQ System is a web-based, cloud based product that does not require installation on the cities server system. Technical support web based training at no additional cost and no licensing is required. This keeps investment costs into the system at a minimum compared to other systems.

Department Specific Systems:

Public Works: Requires a work order, maintenance and asset management system in order to manage and track, maintenance and day to day operations related to the cities infrastructure, assets, buildings, facilities and fleet vehicles. A software based system provides the ability to capture and report on labor, equipment usage, and materials costs associated with a work order and preventative maintenance. Some of iWorQ's featured applications and services include asset management, work management, sign management both by location with open street map. Preventative maintenance, work order scheduling and templates. Storm water add on for storm water assets - inlets, outfalls, catch basins and manholes. Track work orders and history for permit compliance. Facilities management with maintenance schedules. Citizen engagement with mobile app. Citizen account creation and request tracking. Upload images and PDF files.

Community Development: The permit management module allows the city to track permits, inspections and licenses, permit management with open street map. Integration of agency's current letters and forms. The application allows the city to create appointments, schedule follow ups and track the progress of each permit. There is a code enforcement module where you can upload pictures from mobile devices or PC. Access applications in the office or out in the field

ENVIRONMENTAL (CEQA) CLEARANCE

FISCAL IMPACT

iWorQ Proposal:

Application	Cost	Billing
Public Works Package	\$2,200	Annual
Stormwater MS4 Package	\$1,800	Annual
Facilities Management	\$1,500	Annual
Citizen Engagement w/Mobile App (\$1,200)	Included	Annual
Capital Asset-Additional Street Assets	\$1500	Annual
Community Development Package	\$3500	Annual
Setup, training and system configuration	\$5,000	One time
	\$15,500 1x	\$10,500

Services and Support: IWorQ's includes the following

- Data conversion – As part of the project set up, iWorQ provides a data conversion service. This service consists of importing data sent by the customer, in an electronic (relational database) format
- Data ownership – All customer data remains the property of the customer. Customer can request data electronically or on a disk, upon cancellation of service agreement
- Free training – iWorQ provides free training and support. iWorQ provides webinars, phone support, written manuals, web videos, documentation and help files. Training is available to any customer with a login
- Free updates – All updates, bug fixes and upgrades are free. iWorQ is a web based application. Customer only needs to login to get any updates to the applications
- Free support – Customer support and training are free and available from 6:00 AM to 5:00 PM mountain standard time
- Free data backup – iWorQ does the back-ups twice weekly and offsite once weekly
- Proprietary letters & forms – Letters and forms, including permits, certificates, or other documents must be owned by the customer and have a clear copyright

CONCLUSION

The product demonstrations concluded that iWorQ's is more than adequate in fulfilling the needs of the city. Positive reviews from both Carmel and Pacific Grove on their success with iWorQ's assisted with the decision. In addition the minimal resources required to implement maintain and support the system are manageable for a city our size. The system is user friendly and would best meet the overall work Public Works maintenance, asset management and Community Development system needs of the City.

Sand City	Quote creation: 10/28/2019
1 Sylvan Park, Sand City, CA 93955	Prepared by: Joel Perkins & Dalton Mickelsen

1. QUOTE

Sand City - hereafter known as "Customer", enters into the following Service Agreement with iWorQ Systems, "iWorQ" headquartered in Logan, UT. Customer will pay an annual fee for the services and a one-time setup fee detailed below:

Population: 334

<u>Public Works & Community Development Applications and Services</u>	<u>Package Price</u>	<u>Billing</u>
Public Works Package Package includes: <i>*Work Management</i> <i>*Sign Management</i> <i>*Pavement Management</i> -Available on any computer, tablet, or mobile device -Track and manage work by location using OpenStreetMap -Work order scheduling and templates -Track inventory, parts, material -Sign Management with OpenStreetMap -Pavement Management with OpenStreetMap	\$2,200 \$2,000	Annual
Stormwater MS4 Package Package includes: <i>*Work Management</i> <i>*Stormwater capital asset management</i> <i>*SWPP Permit Management</i> - Available on any computer, tablet, or mobile device - Track stormwater assets - inlets, outfalls, catch basins, ponds, storm manholes, etc. - Track work orders and maintenance history for MS4 compliance - Track lines and points using OpenStreetMap	\$1,800	Annual
Facilities Management -Available on any computer, tablet, or mobile device -Track assets such as HVAC, plumbing, electrical, elevators, etc. -Work orders for employee cost, inventory, and purchase orders -Maintenance schedules -Inventory management, dashboard tracking capabilities	\$1,500	Annual
Citizen Engagement with Mobile App - Mobile apps for Website, Android and iOS - Available on any computer, tablet or mobile device - Configurable fields for simple data entry - Citizen account creation and request tracking	<i>*Included</i>	Annual

<ul style="list-style-type: none"> - Upload images and PDF files - Track request location with X,Y coordinates - Includes Premium Data Package (25 Mb upload and 100 GB storage) 		
Capital Asset – Additional Street Assets <ul style="list-style-type: none"> -Includes lights, light poles, etc. - Available on any computer, tablet, mobile device - Track and manage maintenance history - OpenStreetMap with point and line layers 	\$1,500	Annual
Community Development Package Package includes: <i>*Permit Management</i> <i>*Code Enforcement Management</i> <ul style="list-style-type: none"> - Available on any computer, tablet, or mobile device - Code Enforcement with OpenStreetMap - Permit Management with OpenStreetMap - Quarterly parcel upload - Track contractors and their associated permits and inspections - Free letters, and / or permits utilizing iWorQ's template library, and up to 3 custom letters. Plan Review Management <ul style="list-style-type: none"> - Draw & annotate on plans - Save data in layers on plans - Place watermarks on plans - Must have premium data to use 	\$3,500 \$2,800	Annual
ANNUAL TOTAL	\$10,500 \$9,600	

Setup, training, and system configuration	\$5,000 \$2,000	Once
Grand total due	\$15,500 *\$11,600	

1.1. Notes

- 1- ***This quote is provided at the customer's request and is valid until November 15, 2019.**
- 2- **Invoices** for amount will be sent out 2 weeks after signature. Terms of the invoicing is Net 30 days.
- 3- **Pricing is based on population and number of applications.** Removing any items from this quote may require application prices to be updated.

PubWorks Proposal:

Pricing and Licensing

PubWorks is sold as a perpetual site license exclusively for the City of Sand City, its divisions and employees, placing no limit on the number of clients or PCs on which the software is installed.

Pricing is *a-la-carte* and only the Asset Management/Job Costing Core is required. All other modules are optional.

Application	Quantity	Price	Total
Asset Management Core	1	\$2,500	\$2,500
Service Requests Module	1	\$1,000	\$1,000
Work Orders Module	1	\$1,000	\$1,000
PubWorks Mobile	1	\$1,500	\$1,000
GIS Map Viewer	1	\$1,500	\$1,000
Online Service Requests Module	1	\$500	\$500
Software total			\$8,000
Data Conversion, Installation and set-up	8 hours	\$125/hour	\$1,000
Web-based User Training	8 hours	\$125/hour	\$1,000
Total Program Cost			\$10,000

*Price quote is valid until 7/31/2019.

** ESRI Licenses

- For local server installs, GIS Map Viewer requires an Arc Engine license to be installed on each workstation that will be utilizing the Map Viewer module.

For Cloud Installs, GIS Map Viewer requires a Concurrent-user ESRI Arc Engine license for each user desiring to utilize Map Viewer at the same time.

Optional Modules

Charge Description	Price
PubWorks Fleet maintenance	\$1,500

User Training

Web-based, hands-on user training, preferably in a classroom setting is strongly recommended.

Based on the software purchased detailed in the quote above, we recommend eight (8) hours of hands-on training conducted by an experienced instructor.

Annual Support and Maintenance

Ongoing customer support is provided free of charge for the first six months, and thereafter at a charge equal to 20% of the cost of software purchased. An active Support and Maintenance agreement entitles you to unlimited customer support, any program updates, new versions, and all enhancements at no additional charge. This annual fee may increase over time to reflect the increased costs of doing business as determined by the US BLS Consumer Price Index. If new modules are purchased during this agreement, the annual payment amount will increase by 20% of the cost of the new module. Based on the quote above, this comes to **\$ 1,600 annually**.

Annual fee for Microsoft Azure Cloud Hosting is **\$300/year**.

**CITY OF SAND CITY
RESOLUTION SC _____, 2019**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY AUTHORIZING
THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH iWorQ SYSTEMS
TO PURCHASE SOFTWARE APPLICATIONS AND SERVICES TO SUPPORT
VARIOUS DEPARTMENT AND CITY FUNCTIONS**

WHEREAS, the Sand City Public Works and Community Development Departments do not have a software program to efficiently manage its assets, building permits, inspections, and service and work orders; and

WHEREAS, over the past several years the City departments have relied on laborious and inefficient recordkeeping, using spreadsheets and manual business process workflows to manage City assets, permits, and inspections on the Microsoft Excel and Word platforms which are time consuming for logging application submittals and the recording of basic information about site location, owner, developer, and contractor; and

WHEREAS, following extensive research and discussions with smaller cities there was consensus of departmental Staff to move forward with the web based software known as the iWorQ System that would allow the Public Works department to implement asset and facilities management, and the Community Development Department's need for tracking permitting, zoning, and inspections; and

WHEREAS, the iWorQ System allows for modern flexibility with the ability to connect to the application on any computer, tablet, or mobile device, does not require installation on the City's server, and with technical web based support provided at no additional cost; and

WHEREAS, the initial total investment for the iWorQ System is \$11,600 that includes a \$2,000 cost for setup, training, and system configuration with annual recurring program costs of \$9,600 for Public Works and Community Development applications and services attached hereto and incorporated herein as Exhibit A; and

WHEREAS, a budget amendment to the Fiscal Year 2019-2020 Budget would require an amendment of \$6,800 for Public Works (Account-11), \$2,800 for Planning (Account-05), with a one-time set up fee allocation of \$2,000 for the Planning Department; and

WHEREAS, the line item account numbers will be created and determined for the Public Works and Planning departments to reflect the amendment to the budget for the iWorQ System.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Sand City to hereby authorize the City Manager to enter into an agreement with iWorQ Systems to purchase Software Applications and Services to support City departmental functions.

PASSED AND ADOPTED by the City Council of Sand City, this ____ day of November, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Mary Ann Carbone, Mayor

Linda K. Scholink, City Clerk

**Service Agreement for
Sand City, California**



Community Development & Public Works Software

Table of Contents iWorQ Pricing Proposal

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Executive Summary

Thank you for your interest in iWorQ Systems! We have been providing government software solutions since 2001 and serve more than 1,300 customers throughout the United States and Canada. We lead the industry in delivering hosted web-based solutions and were the first vendor in this market to provide a fully web-based system.

Since cities and counties often have limited capital budgets, we lease our applications so that our clients are not confronted with large capital investments and our annual support and maintenance fees do not increase year to year. We have found that this model allows agencies to plan for growth in a cost-conscious way.

To access our applications all you need is an internet connection and your choice of device including desktops, laptops, smartphones (iPhone, Android) and tablet devices (iPad, Galaxy, etc.) The system's graphical user interface, including all screens and dashboards, is natively touch screen enabled allowing your staff the flexibility to determine which device to utilize inside the office or in the field.

We are confident in providing a solution that can improve your internal communication as well as increase your responsiveness to your citizens and customers while reducing the time and effort from your staff. We also provide additional access through our Citizen Engagement mobile app and web portal for internal staff and citizens.

Thank you again for considering iWorQ, we will follow up with you to review any questions you may have about this proposal and the next steps in our consultative sales process.

Best Regards,



Adam Laing
Vice President

Application Description

iWorQ software solutions and professional services together provide a seamless fit for Sand City software project. Having implemented over 1,300 customer agencies and configuring a unique fit for each one provides our team the experience and background required to ensure a successful implementation.

iWorQ's browser-based software is an off-the-shelf system which requires no custom modifications to the code, only configuration of the application which requires no coding. As it is already utilized by hundreds of offices of all different sizes, we can scale and configure as much as needed for each implementation in order to meet your project goals. The system will provide access in the field and in the office, assuring your staff will be efficient and have all the data necessary to run a paperless system. iWorQ's hosted solution provides a smooth transition from your current system because much of the complexity of setting up the server hardware and networking environment is not required, which helps save time, money, and resources.

Since iWorQ's applications are configurable, we are able to provide a familiar and intuitive system that easy to use and understand. For example, when a user logs in, their screen contains only the fields on their dashboard that are pertinent to them, which makes the training process resonate with each of the end users. iWorQ implementers will consult with each department during the set-up process to configure the applications in order to meet the unique needs of each of your departments.

Project Initiation and Management

Throughout the history of our company, iWorQ's success with adding and maintaining customers can be accredited to our carefully structured methodology and approach with each implementation. Our phased project methodology allows regular checkpoints and frequent opportunities to ensure that all of our team members are in sync. During the planning phase, our project teams meet to analyze how each department operates today, and how you would like your new system to work going forward. Based on our discussions, we create a project plan, agree on major milestones, and set a project schedule. The project plan will also address communications, managing risk and change management.

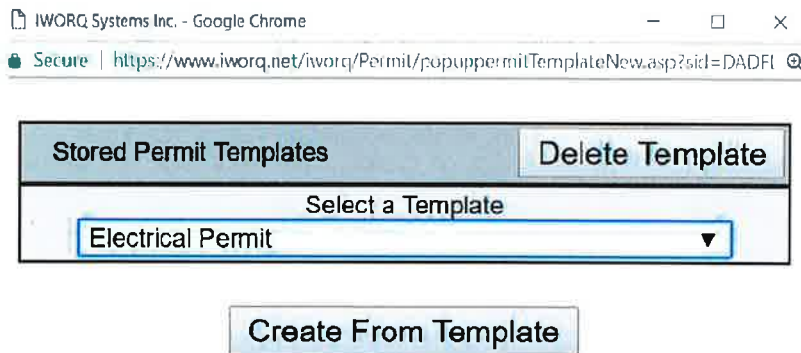
Throughout the project, iWorQ will hold regular status meetings in which both teams report on progress, tasks, and timelines, as agreed upon during the planning phase and outlined in the project plan. The iWorQ project manager acts as your main point of contact during the project and works with your staff to ensure that adequate communication takes place, assuring that the project moves along smoothly.

iWorQ has standard documentation to record decisions made during the project. These documents list tasks, person responsibilities, decisions made, etc.

Developing Specific Deliverables for Your Project

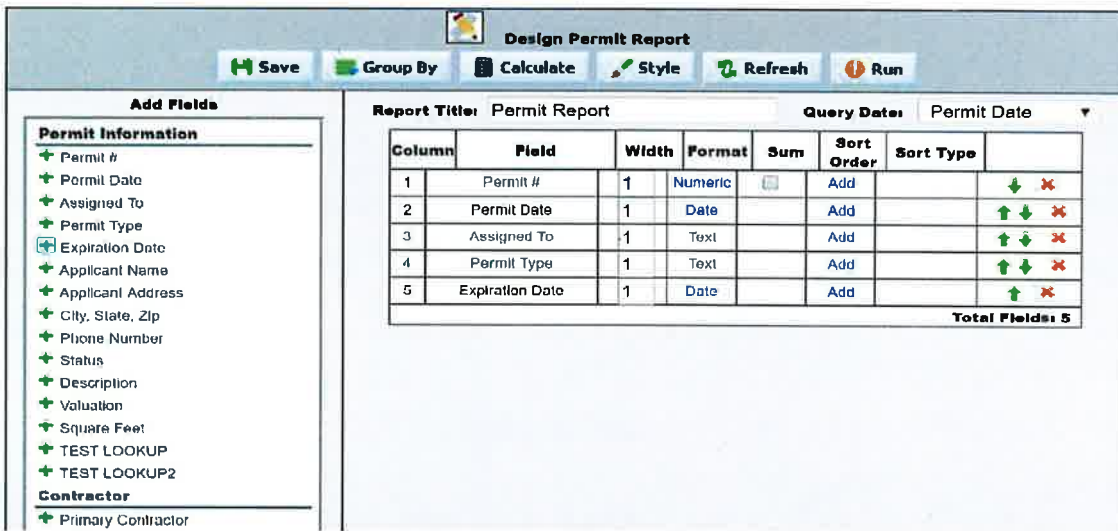
The iWorQ team works with your subject matter experts (that you assign) during the initiating and planning phases to determine what deliverables to build for your solution (e.g., reports, documents, templates, and dashboards etc.). After we create a deliverable, we test it to ensure it meets your specifications and then pass it to your team for user acceptance.

Figure 1.1



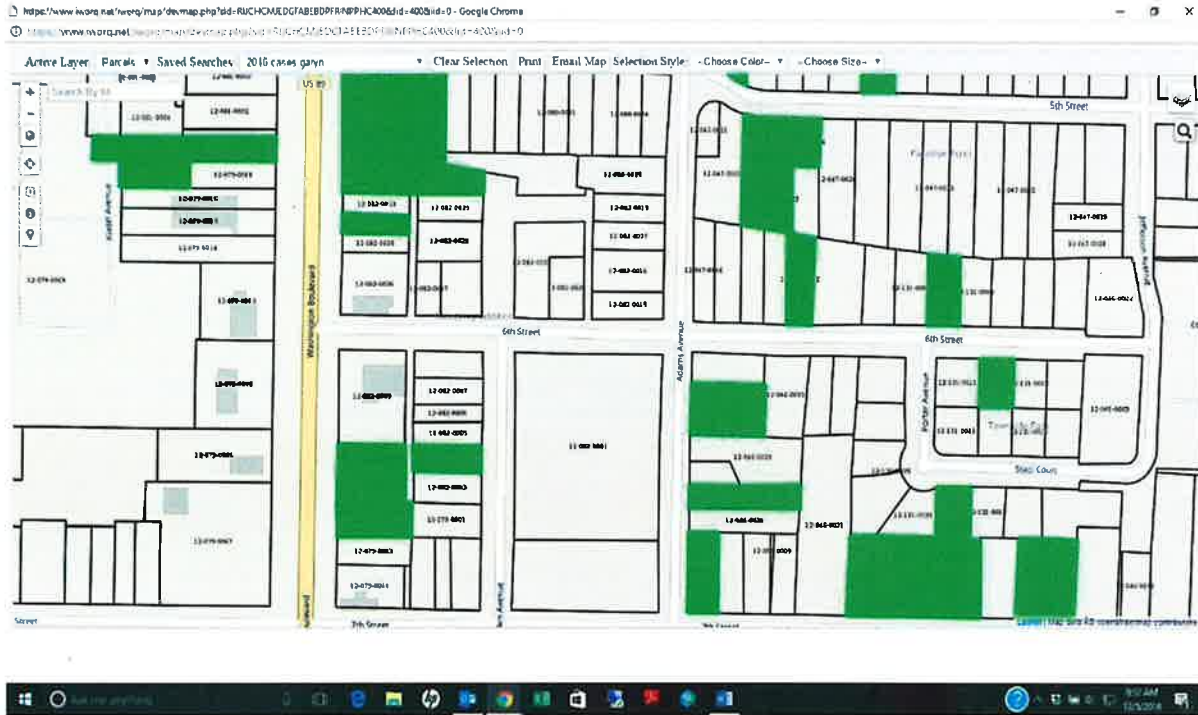
The above screen shows how easy it is to create a permit template with prefilled information.

Figure 1.2



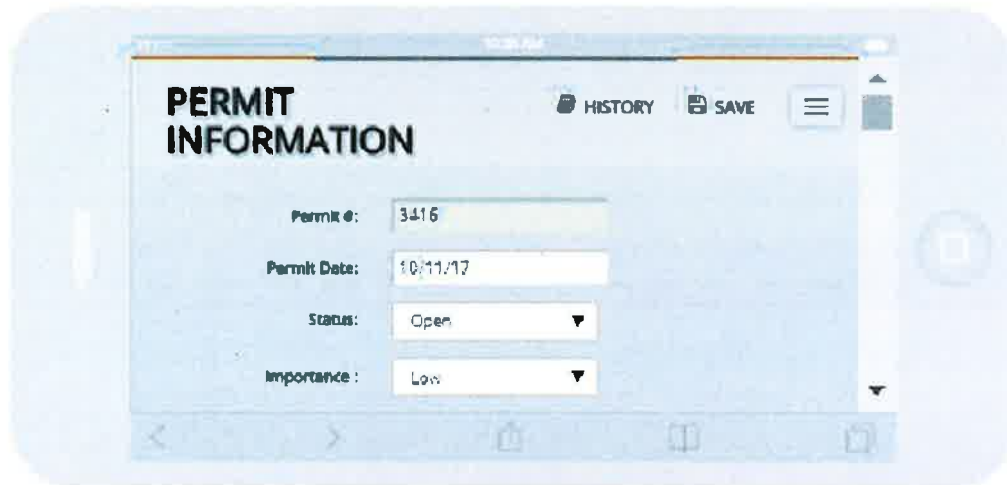
iWorQ's report builder provides a user interface that only requires a user to simply click on the "+" button below to instantly report on desired input. This enables you to add new fields when desired and create adhoc and saved reports.

Figure 1.3



Map above shows Responsive interface- Showing the parcel layer with highlighted parcels. The map is showing the permits issued last year. User can select, display, and edit data directly from the map.

Figure 1.4



The screenshot shows iWorQ's Mobile HTML 5 Interface making access in the field easy to use, which includes icons to help assure your field staff will be successful accessing the system.

Implementation Phases

Your project is configured through a four-phased approach that includes Initiation, Planning, Executing, and Closing phases. Throughout these phases, iWorQ bears the bulk of the project risk. We provide as much training and services as you need to be successful throughout the project.

This section discusses:

- Initiation Phase
- Planning Phase
- Executing Phase
- Closing Phase

Initiation Phase

During this phase, we install your software in our secure, hosted (SaaS) data center utilizing Amazon Web Services (AWS). During this phase, you should determine what staff members will assist with the project. We ask you to complete initial worksheets that allow us to import data into iWorQ dropdown fields. These worksheets are system-agnostic, and do not require that you understand iWorQ data structures to complete this phase.

Planning Phase

During the Planning phase, the iWorQ project team works with your team to define how processes at Sand City work today and how you would like your new system to operate going forward. As part of this, your team should analyze the reports and documents you currently have to determine which ones you need to have in iWorQ. Based on our discussions, we create a project plan that includes project timelines, goals, priorities, and responsibilities. Our project team will work with you to set a clear project plan with detailed requirements. Both teams follow this plan during the executing phase.

Executing Phase

During the Executing phase, we train your project team and together configure the solution. Concurrent with your system configuration, our data integration team will work with you to build data interfaces and migrate data if they are part of the project scope. After our teams complete these tasks, we train your staff members.

Your success is our highest priority. While each of our training phases has a specific plan, we provide additional or repeat trainings at no additional cost if necessary for a successful implementation. As a customer, we will provide additional training anytime it is desired for no additional cost. The time completion of project phases is often dependent upon Sand City go-live goals and staff availability.

Go Live

After the configuration, iWorQ will train each of your staff members. During our training, attendees learn by doing actual data entry. They should come to the training with any materials they regularly use to enter cases (e.g., a stack of permits or code cases to be entered). Instructors will provide the training online. Instructors provide personal assistance to attendees, answer specific questions, and personalize teaching styles to meet the needs of individual attendees.

Closing Phase

During the closing phase, your iWorQ project team continues to work with you to answer any questions and resolve any configuration questions. We hold a project closure meeting to ensure a smooth transition from our project team to our iWorQ customer support team, who will support you going forward and as long as you are a customer.

Training

Your administrator and other individuals you designate receive several different types of training that cover iWorQ's key functionalities.

Our training involves guiding staff to use iWorQ to complete actual work tasks. Instructors provide personal assistance to attendees, answer specific questions, model examples and exercises, and personalize teaching styles to individual attendees. This informal style helps your staff relax and feel comfortable asking and responding to questions.

These trainings are described in further detail below:

Administrator Training: Administrator training teaches your iWorQ administrator(s) how to manage iWorQ going forward. This training covers items such as setting up code tables (options in drop-down lists); security rules; and iWorQ tools.

Configuration Training: During the configuration phase, your administrators make many decisions about configuring iWorQ to make your office its most efficient. During Configuration Training, iWorQ's project team helps trainees understand approaches, methodologies, and best practices for making these decisions and recognizing the ramifications of the decisions they make.

Go-Live Training: Prior to Go-Live, every user on the system will receive training pertinent to their role type on the system. We provide unlimited training during implementation and after Go-Live via conference calls, webinars, or online screen share and we offer an annual, national users' conference to learn new and advanced skills.

Sand City	Quote creation: 10/28/2019
1 Sylvan Park, Sand City, CA 93955	Prepared by: Joel Perkins & Dalton Mickelsen

1. QUOTE

Sand City - hereafter known as "Customer", enters into the following Service Agreement with iWorQ Systems, "iWorQ" headquartered in Logan, UT. Customer will pay an annual fee for the services and a one-time setup fee detailed below:

Population: 334

<u>Public Works & Community Development Applications and Services</u>	<u>Package Price</u>	<u>Billing</u>
Public Works Package Package includes: <i>*Work Management</i> <i>*Sign Management</i> <i>*Pavement Management</i> -Available on any computer, tablet, or mobile device -Track and manage work by location using OpenStreetMap -Work order scheduling and templates -Track inventory, parts, material -Sign Management with OpenStreetMap -Pavement Management with OpenStreetMap	\$2,200 \$2,000	Annual
Stormwater MS4 Package Package includes: <i>*Work Management</i> <i>*Stormwater capital asset management</i> <i>*SWPP Permit Management</i> - Available on any computer, tablet, or mobile device - Track stormwater assets - inlets, outfalls, catch basins, ponds, storm manholes, etc. - Track work orders and maintenance history for MS4 compliance - Track lines and points using OpenStreetMap	\$1,800	Annual
Facilities Management -Available on any computer, tablet, or mobile device -Track assets such as HVAC, plumbing, electrical, elevators, etc. -Work orders for employee cost, inventory, and purchase orders -Maintenance schedules -Inventory management, dashboard tracking capabilities	\$1,500	Annual
Citizen Engagement with Mobile App - Mobile apps for Website, Android and iOS - Available on any computer, tablet or mobile device - Configurable fields for simple data entry - Citizen account creation and request tracking	<i>*Included</i>	Annual

<ul style="list-style-type: none"> - Upload images and PDF files - Track request location with X,Y coordinates - Includes Premium Data Package (25 Mb upload and 100 GB storage) 		
Capital Asset – Additional Street Assets <ul style="list-style-type: none"> -Includes lights, light poles, etc. - Available on any computer, tablet, mobile device - Track and manage maintenance history - OpenStreetMap with point and line layers 	\$1,500	Annual
Community Development Package Package includes: <i>*Permit Management</i> <i>*Code Enforcement Management</i> <ul style="list-style-type: none"> - Available on any computer, tablet, or mobile device - Code Enforcement with OpenStreetMap - Permit Management with OpenStreetMap - Quarterly parcel upload - Track contractors and their associated permits and inspections - Free letters, and / or permits utilizing iWorQ's template library, and up to 3 custom letters. Plan Review Management <ul style="list-style-type: none"> - Draw & annotate on plans - Save data in layers on plans - Place watermarks on plans - Must have premium data to use 	\$3,500 \$2,800	Annual
ANNUAL TOTAL	\$10,500 \$9,600	

Setup, training, and system configuration	\$5,000 \$2,000	Once
Grand total due	\$15,500 *\$11,600	

1.1. Notes

- 1- *This quote is provided at the customer's request and is **valid until November 15, 2019**.
- 2- Invoices for amount will be sent out 2 weeks after signature. Terms of the invoicing is Net 30 days.
- 3- Pricing is based on population and number of applications. Removing any items from this quote may require application prices to be updated.

2. ADDITIONAL SERVICES

iWorQ provides additional applications and services that can be purchased as part of the Public Works solution. These can be added to the customer's annual cost, upon request. 1.

iWorQ Fleet Management – Manage fleets effectively with work-order tracking, vehicle maintenance schedules, and custom fuel upload.	Price based on Population	Annual
Additional Asset Management – price based on individual assets to be tracked.	Quote required	Annual
Onsite Backup – iWorQ will send a *.BAK on a scheduled basis to an FTP server maintained by the customer.	\$500	Annual

**Additional services are subject to setup fees which are 2/3 of the annual cost.*

3. GUIDELINES

3.1 Getting started

iWorQ will assign an account manager to your account to begin the setup and training process upon contract signature.

Send the signed service agreement to iWorQ Systems:

Email: sales@iworq.com

Fax: 1 (866) 379-3243

Mailing address:

PO Box 3784

Logan, UT 84323

Physical address:

1125 W. 400. N. Suite 102

Logan, UT 84321

3.2 Billing information

iWorQ will invoice Customers on an annual basis. Customers reserves the right to cancel service at any time after the initial year, by providing iWorQ a 30-day written notice.

3.3 Data conversion

As part of the project set up, iWorQ provides a data conversion service. This service consists of importing data, sent by the Customer, in an electronic (relational database) format. iWorQ provides contact information and an upload site where the electronic data can be sent. Additional costs apply for data that does not meet the criteria listed above.

4. SERVICES and SUPPORT

4.1 Data ownership

All customer data remains the property of the customer. Customer can request data electronically or on disk, upon cancellation of Service Agreement.

4.2 FREE training

iWorQ provides FREE training and support. iWorQ provides webinars, phone support, written manuals, web videos, documentation and help files. Training is available to any Customer with a login.

4.3 FREE updates

All updates, bug fixes, and upgrades are FREE to the Customer. iWorQ is a web-based application. Customer only needs to login to get any updates to the applications.

4.4 FREE support

Customer support and training are FREE and available from 6:00 A.M. to 5:00 p.m. Mountain Standard Time.

4.5 FREE data back up

iWorQ does back-ups twice weekly and offsite once weekly.

4.6 Proprietary letters/forms

Letters and forms, including permits, certificates, or other documents must be owned by the customer and have a clear copyright.

4.7 Data upload and storage limits

Standard data plan includes uploads of up to 3 MB per file and 10 GB total storage. iWorQ offers a premium data plan available for an additional annual cost.

4.8 Software Terms and Limitations

The iWorQ Software is the proprietary information and a trade secret of iWorQ, Systems Inc. and this agreement grants no title or rights of ownership with the software. The software is protected by United States copyright laws and international copyright treaties, as well as other intellectual property laws. Customer shall not permit any user or other party to, (a) copy or otherwise reproduce, reverse engineer or decompile all or any part of the iWorQ Software, (b) make alterations to or modify the Software, (c) grant sublicenses, leases or other rights, or (d) permit any party access to the Licensed Software for purposes of programming against it.

5. SET-UP & BILLING INFORMATION *(Please fill out all fields)*

5.1 Implementation information

Primary Contact & Title _____

Phone _____ Cell _____

Email _____

Additional Contact & Title _____

Phone _____ Cell _____

Email _____

5.2 Billing information

Billing Contact _____ Phone _____ Cell _____

Email _____ Prefer to receive invoice by email? Yes No

Billing Address _____

City _____ State _____ Zip _____

PO# _____ (if required) Tax exempt ID# _____

6. SIGNATURE

Signature of this Agreement is based on the understanding and acknowledgement of the terms and conditions stated within this Service Agreement.

(Phone) (Mobile) (Email)

(Signature) (Print Name & Title) (Date)

AGENDA ITEM

8D



In Celebration of the Holiday Season

The Sand City Council invites you to attend the
Annual Christmas Tree Lighting Ceremony

**Friday, December 6, 2019
6:00 – 8:00 p.m.
City Hall**

Bring the entire family and visit with Mr. & Mrs. Claus

Hot Chocolate, Apple Cider, Coffee & Cookies



UPCOMING CHAMBER EVENTS

Tonight!



SALINAS SELF STORAGE
Tuesday, October 29
5-7 pm
201 Harrison Rd., Salinas

You're invited to celebrate the expansion of Salinas Self Storage! The unveiling and ribbon cutting will include live music, a food truck and other activities.



HERITAGE GALLERIA
Tuesday, November 5
5-6:30 pm
125 Ocean View Blvd., Ste. 203,
Monterey

You're invited to be a part of the Grand Opening of Heritage Galleria! Enjoy appetizers, alcoholic and non-alcoholic beverages, and networking with local professionals!

Holiday Parties ON THE WHARF



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An address by the
Honorable Richard V. Spencer,
Secretary of the Navy

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Free and open to the public

Saturday, November 16, 2019, 7:00 p.m.

Naval Postgraduate School, King Hall

Register to attend by November 8 ▪ go.miis.edu/miisnps

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monterey250.org

- see what's planned throughout 2020
- be a part of the celebration
- volunteer
- donate
- become a sponsor



JUNE 3, 1770 - JUNE 3, 2020

Organized by the City of Monterey and Monterey 250 Committee

MONTEREY 250