



BUDGET MEETING

BUDGET AND PERSONNEL COMMITTEE

MONDAY, FEBRUARY 22, 2021

11:00 AM

**AGENDA
BUDGET AND PERSONNEL COMMITTEE**

Budget Meeting - Monday, February 22, 2021
11:00 AM

THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT

**TO PARTICIPATE IN THE ZOOM BUDGET/PERSONNEL COMMITTEE LIVE:
<https://us02web.zoom.us/j/4417277342>
Meeting ID: 441 727 7342**

**To participate telephonically by calling the number below: (669) 900-6833
Meeting ID: 441 727 7342# If prompted to enter a participant ID, press #.**

How to Submit Public Comments:

Written: All comments received before 8:00 am the day of the meeting will be posted on the City's website as "Correspondence" under the relevant agenda item and provided to the City Council members at the meeting. Please email your comments to aaron@sandcityca.org.

Read Aloud During the Meeting: Email your comments to aaron@sandcityca.org when the Mayor opens the public comment period for the relevant agenda item; please indicate the agenda item and title in your email subject line. If you want your comment read aloud, prominently write "Read Aloud at Meeting" at the top of the email and your comments will be read into the record (not to exceed three minutes at staff's cadence).

1. CALL TO ORDER

2. ROLL CALL

3. COMMUNICATIONS

Members of the Public may address the Budget/Personnel Committee on matters not appearing on the Budget/Personnel Committee Agenda at this time for up to three minutes. In order that the Budget/Personnel Committee Secretary may later identify the speaker in the minutes of the meeting, it is helpful if the speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the Budget/Personnel Committee.

4. ORDER OF BUSINESS

4a. Approval of January 22, 2021 Budget/Personnel Committee Meeting Minutes

[1.22.21 Budget.Personnel Committee Meeting Minutes.pdf](#)

4b. Consideration of Public Employee Appointment, Position: City Clerk
[City Manager Memo 2.22.2021 Clerk Position.pdf](#)
[City Clerk Job Description Sand City 2021.pdf](#)

4c. Review of Amendment #1 to the Fiscal Year Budget for 2020-21 due to COVID-19
[Memo Amendment #1 FY20_21.pdf](#)
[Proposed FY 20-21 Budget Amendment #1.pdf](#)

5. ADJOURNMENT

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The current agenda is available in PDF format on our website at:
www.sandcity.org

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at 1 Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

AGENDA ITEM

4a.

**Approval of January 22, 2021
Budget/Personnel Committee Meeting
Minutes**

MINUTES
BUDGET AND PERSONNEL COMMITTEE

Budget Meeting - Friday, January 22, 2021
1:30 PM

As allowed per the State of California Governor's Executive Order N-29-20, this meeting was conducted by teleconference

AGENDA ITEM 1, CALL TO ORDER

Committee Member Carbone called the meeting to order at 1:30 p.m.

AGENDA ITEM 2, ROLL CALL

Members Present: Committee Member Mary Ann Carbone
 Committee Member Kim Cruz
 Staff Member Aaron Blair
 Staff Member Connie Horca
 Staff Member Devon Lazzarino

Guest: Therese Courtney, Hayashi & Wayland
 Maira Reid, Hayashi & Wayland
 Mike Nolan, Hayashi & Wayland

AGENDA ITEM 3, COMMUNICATIONS

1:32 p.m. Committee Member Carbone opened the floor for public comment.

There were no comments from the Public in person, via writing or through telecommunications.

1:32 p.m. Committee Member Carbone closed the floor for public comment.

AGENDA ITEM 4, ORDER OF BUSINESS

4.a Approval of Sand City Budget/Personnel Committee Meeting Minutes, September 22, 2020

There was no discussion regarding the September 22, 2020 minutes.

Motion to approve the September 22, 2020 Budget/Personnel Committee Meeting Minutes was made by Committee Member Cruz, seconded by Committee Member Carbone. Roll call Vote AYES: Committee Members Cruz, Carbone. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

4.b Consideration and Review of Audited Financial Statements for Fiscal Year 2019-2020

City Manager Blair reported that the audit and representative letters are attached. He introduced Ms. Courtney, Ms. Reid, and Mr. Nolan from Hayashi and Wayland who will be reporting on the audit.

Mr. Nolan mentioned the highlights on pages 2-3 and noted that the financial statements are presented fairly, in all material respects, in accordance with accepted accounting principles and represents the opinion of the audit.

Ms. Reid added that she appreciated the promptness of staff in replying to communications and noted that the revenues remained consistent with the prior year despite the pandemic.

Committee Member Cruz included that City staff made significant progress completing items in 2020 that were not completed in 2019.

Ms. Courtney added that a few adjustments needed to be made and congratulated Aaron and Devon for being proactive and following up with those adjustments. Ms. Reid noted that every adjustment made can be found in the audit representative letter, and that there are no material weaknesses to report.

Ms. Courtney further conveyed that the management analysis as reported on the financial highlights depicts that the assets of the City of Sand City exceeded its liabilities at the close of the year ended June 30, 2020 by \$27 million. However, \$11 million is a net investment in capital assets, and \$10 million is a noncurrent receivable due from the Successor Agency. The assets and liabilities include the \$542,222 due to TAMC in regard to a development project. The City's total net position decreased by \$108,000. At the close of the year ended June 30, 2020, the City of Sand City's governmental funds reported the combined ending fund balances of \$19 million. The net change in fund balances was an increase of \$706,000. The explanation of the fund balance can be found on page 16 of the financial statements and has to do with long term/short term debt. She further reported on the funds statements on page 15 which depicts revenues and expenses, and on the budget to actual statement found on page 45 that measures how the City did against its budget, and noted that the City did very well.

Committee Member Cruz commented that the City took proactive steps to curtail expenses and despite the pandemic, the City did not have to differ any employees.

Committee Member Carbone thanked Staff for the good work, being proactive, and the representation of a clean budget. Notations were in place, proved very helpful, and easy to read. She received an explanation from Ms. Courtney regarding her inquiry of Note #2 on page 46 relating to customer credit risk.

Ms. Courtney concluded that there is nothing significant that may affect the City going into next year. She provided further explanation of the OPEB trust account, future lease statements that will be recognized in 2022-23, and the deferred compensation plan that will need to be reviewed in July 2021. Information will be provided to the City of what needs to be done prior to the next audit process.

Staff noted that once Mr. Meuer has reviewed the audit, the auditors will be informed so the finalized audit can be placed on a future council meeting agenda.

Motion to accept the draft audited financial statements for year ended June 30, 2020 was made by Committee Member Cruz, seconded by Committee Member Carbone. Roll call Vote AYES: Committee Members Cruz, Carbone. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

AGENDA ITEM 5, ADJOURNMENT

Motion to adjourn the Budget/Personnel Committee meeting was made by Committee Member Cruz, seconded by Committee Member Carbone. There was consensus of the Budget/Personnel Committee to adjourn the meeting at 2:05 p.m. to the next Budget/Personnel Committee meeting to be determined.

Respectfully submitted:

Connie Horca, B/P Committee Clerk

AGENDA ITEM

4b.

**Consideration of Public Employee
Appointment, Position: City Clerk**

MEMO



To: Budget and Personnel Committee Members

From: Aaron Blair, City Manager

Date: February 22, 2021

Re: Consideration of Public Employee Appointment, Position: City Clerk

At the September 18, 2020 committee meeting you asked that I bring back additional information on the certifications/qualifications that Connie has that qualify her for the position.

Connie has her Certified Municipal Clerk (CMC), and her California Professional Municipal Clerks Certification from UC Riverside Extension. She also is a Notary Public, and has completed the Technical Training for Clerks through the City Clerks Association.

She has a background in Finance and worked in the private sector as a Full Charge Bookkeeper/Office Manager for two dot.coms, and has served as an Office Manager and Board Clerk of a non-profit organization in San Jose prior to her employment with Sand City.

As Acting City Clerk Connie has been outstanding. She has successfully modernized the Clerk's Office, and continues to take all necessary steps to improve her overall knowledge of the position. Connie has exceeded expectations as Acting City Clerk, and I believe she meets all the qualifications outlined in Exhibit A to successfully fulfill the duties of the Sand City Clerk position.

Background: Memo 8/24/2020

The former City Clerk of Sand City, Linda Scholink, has announced her retirement effective May 8, 2020. So as to prevent disruption in the City workflow the City Council appointed the City's Deputy City Clerk, Connie Horca, as Acting City Clerk on March 17, 2020. The City's Acting City Clerk, Connie Horca, has extensive experience and knowledge regarding City business and the functions of the City Clerk, having served as the City's Deputy City Clerk for over ten (10) years, and Acting City Clerk for the past five (5) months. Sand City Municipal Code section 2.50.070 gives the City Manager the power to appoint each officer and employee of the City except for the City Attorney and City Auditor.

Staff Recommendation: Staff recommends the appointment of the acting City Clerk, Connie Horca, as City Clerk.

CITY OF SAND CITY

CITY CLERK

Definition

Under direction, to perform the full range of duties involved in planning and accomplishing all services and activities of the City Clerk's office in accordance with the provisions of the Municipal Code and the Government Code of the State of California including preparing, filing, indexing, maintaining, and preserving official City records. Plans, coordinates, and manages municipal elections and provides highly responsible and complex administrative support to the City Council and City Manager.

Supervision Exercised

May exercise technical and functional supervision over the Deputy City Clerk and/or Clerical Staff.

Examples of Important and Essential Duties

Serve as Clerk to the City Council; receive City Council agenda requests and assume full responsibility for the preparation, organization, printing, and distribution of the agenda and agenda packet materials for City Council and other meetings.

Attend City Council meetings and record all official proceedings; prepare official minutes of proceedings for Mayor's signature.

Assume responsibility for the publication, filing, indexing and safekeeping of all proceedings of the City Council; establish and maintain systems for the indexing, organizing and filing of minutes, resolutions, ordinances, deeds, easements, and other related documents; maintain current books of minutes, ordinances and resolutions.

Maintain the City's Municipal Code; update amended Ordinance after adoption by City Council; coordinate with departments seeking input for suggested Code changes.

Provide official notification to the public regarding public hearings including legal advertising of notices.

Administers and provides leadership to the City's official Records Management Program.

Examples of Important and Essential Duties (Cont.)

Serve as the City's Election Officer; receive petitions relating to initiative, referendum, and recall; ensure conformance to election and government codes.

Advise candidates, City officials, and designated employees of Political Reform.

Act filing requirements; coordinate with County Officials; conduct the City's election activities.

Serve as Filing Officer for the Fair Political Practices Commission; administer the City's Conflict of Interest Code; administer and file oaths of office and oaths of allegiance.

Research and prepare data for City Council, staff members, other governmental agencies, citizens, and news media; answer questions and give out information on the telephone, by correspondence, and in person.

Perform responsible and difficult administrative work involving the use of independent judgment and personal initiative; perform varied and responsible duties to assist in the processing and completion of administrative operations for assigned staff and City officials.

Receive, compile, and organize information for the preparation of correspondence, documents, and reports as assigned; prepare a variety of correspondence, documents, and reports; compose confidential correspondence, documents, and reports; maintain confidentiality of information.

Receive, publish, and hold bid bonds and related documents.

Administers activities under the Fair Political Practices Commission; reviews conflict of interest code and ensures compliance by elected officials, candidates, staff, and consultants; manages the bid process by assisting with bid notices, process of publication, and expense bids.

Conducts or supervises municipal elections; prepares election resources and reports; issues and reviews nomination papers, candidate statements; prepares election results and certificates; swears in elected officials and coordinates related action.

Other Job Related Duties

Perform related duties and responsibilities as assigned.

Job Related And Essential Qualifications

Knowledge of:

Organization and function of municipal government.

Pertinent State, Federal, and local laws, codes, and regulations including Municipal Code and State of California Government Code as they apply to the City Clerk's Office.

Election laws, political reform requirements, and procedures for administering municipal elections.

Principles and practices of records management including records retention laws.

Practices used in minute taking and preparation.

Principles and practices of basic fiscal, statistical, and administrative data collection and report preparation.

Modern office procedures, methods, and equipment including computer equipment and applicable software programs.

English usage, spelling, vocabulary, grammar, and punctuation.

Principles and practices of business letter writing.

Principles and techniques used in dealing with the public.

Word processing methods, techniques, and programs including spreadsheet and data base applications.

Basic mathematical principles.

Skill to:

Operate modern office equipment including computer equipment.

Ability to:

Interpret and apply pertinent Federal, State, and local laws, codes, and regulations.

Work under limited supervision within a broad framework of standard policies and procedures

Use independent judgment, initiative, and good human relations and problem-solving skills in the application and follow through on decisions.

Understand the organization and operation of the City and of outside agencies as necessary to assume assigned responsibilities.

Provide information and organize material in compliance with laws, regulations and policies.

Direct the retention/destruction of official records in accordance with applicable laws and regulations.

Prepare official minutes, resolutions, and ordinances.

Work cooperatively with other departments, City officials, and outside agencies.

Analyze situations carefully and adopt effective courses of action.

Maintain confidential data and information.

Independently prepare correspondence and memoranda.

Prepare and maintain accurate and complete records.

Compile and tabulate data and information and prepare summaries and reports.

Plan and organize work to meet schedules and timeliness.

Exercise good judgment, flexibility, creativity, and sensitivity in response to changing situations and needs.

Communicate clearly and concisely, both orally and in writing.

Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

Experience and Training Guidelines:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Six years of increasingly responsible administrative and office management experience including significant experience in a municipal setting, and three years of management and supervisory responsibilities.

Education/Training:

A Bachelor's degree from an accredited college or university with major course work in business administration, public administration, or a related field is desirable or a combination of acceptable education and professional related experience.

License or Certificate:

Certification by the City Clerks Association of California is desirable.

Certification as a Notary Public is desirable, with ability to obtain within six months of employment.

Physical Demands and Working Environment

The conditions herein are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential job functions.

Environment:

Work is performed primarily in a standard office environment with some travel to different sites; incumbents may be required to work extended hours including evenings and weekends and may be required to travel outside City boundaries to attend meetings.

Physical:

Primary functions require sufficient physical ability and mobility to work in an office setting; to stand or sit for prolonged periods of time; to occasionally stoop, bend, kneel, crouch, reach, and twist; to lift, carry, push and/or pull light to moderate amounts of weight; to operate office equipment requiring repetitive hand movement

Physical: *(Cont.)*

and fine coordination including use of a computer keyboard; and to verbally communicate to exchange information.

Vision:

See in the normal visual range with or without correction.

Hearing:

Hear in the normal audio range with or without correction.

AGENDA ITEM

4c.

**Review of Amendment #1 to the Fiscal
Year Budget for 2020-21 due to COVID-19**

MEMO



To: Budget and Personnel Committee Members

From: Aaron Blair, City Manager

Date: February 22, 2021

Re: Budget Amendment #1 Fiscal Year 2020-2021

COVID-19 2020-2021 Budget Impact

Budget Amendment #1 projections and comments assume a continued recessionary impact from the Coronavirus pandemic and the lengthy restrictions on businesses. HdL's (our sales tax consultant) Consensus Forecast model sales tax impacts based on the analysis of previous recessions plus a review of industry, economist and news reports. The Forecast assumes the restrictions on local businesses will continue for 2021, and consumers will be cautious about spending and travel for the rest of the year.

Potentially we may see a negative impact to our sales and use tax revenue for the remainder of 2021 due to the Governors executive order on delayed sales and use tax payments for some businesses. Economic Adjustments for fiscal year 2020-2021 are based on a slight increase of COVID-19 projected sales tax revenues, but a drop in project related revenues, community outreach programs, grants, and interest. The adjustments also maintain the approximately 18% reduction in revenues compared to pre-COVID-19.

Fiscal Impact:

Budget Amendment #1 takes into consideration projected impacts from the Coronavirus pandemic. Some steps that are being proposed include;

- Standing firm to our hiring freeze (not filling any positions)
- Cutting all overtime unless it is an emergency situation
- Cutting most of our Capital Improvement Projects unless they are tied to grant funding or safety related.
- Maintaining our FY 2019-2020 10%-20% cuts throughout each department.

Recommendation:

Staff recommends that the Budget and Personnel Committee approve the FY 20-21 budget amendment #1, and authorize staff to forward to the City Council for consideration.

Proposed Amend #1 FY 20-21
Revenues

REVENUE ACCOUNT #	Description	Actual Revenues FY 19-20	Actual Revenues thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
	Dept 00-General				
4005-00	Property Tax	89,703.95	53,251.46	90,000.00	90,000.00
4006-00	ROPS Residual	131,809.12	52,934.14	100,000.00	100,000.00
4008-00	SA Admin Fees Reimbursement	103,416.96	32,136.35	160,000.00	140,000.00
4010-00	Prior Year Tax	926.05	615.09	1,500.00	1,500.00
4012-00	Property Tax VLF	36,709.00	19,572.00	37,000.00	39,200.00
4013-00	MBASIA Claims Reimbursements	0.00	5,294.82	0.00	5,300.00
4014-00	Covid-19 Relief Fund - CARES Act	0.00	50,000.00	0.00	50,000.00
4015-00	Property Tax - SB 813	10,119.91	5,904.01	12,000.00	12,000.00
4020-00	Prop Tax Transfer	5,967.51	2,165.90	12,000.00	12,000.00
4025-00	Users Tax	145,799.67	65,997.34	150,000.00	140,000.00
4030-00	Sales/Use Tax	2,658,816.00	742,100.61	2,498,750.00	2,680,000.00
4032-00	Transaction/ Use Tax	2,221,369.20	613,681.14	2,240,000.00	2,237,000.00
4033-00	Business License CASP Fee 90%	1,497.60	931.40	1,500.00	1,500.00
4035-00	Cable Franchise	6,984.57	1,769.54	7,000.00	7,000.00
4040-00	Refuse Franchise	53,001.31	13,060.46	57,000.00	53,000.00
4045-00	PG & E Gas Franchise	2,855.97		2,900.00	2,900.00
4050-00	PG & E Electric Franchise	28,415.43		28,500.00	28,500.00
4055-00	Business License	497,170.42	493,455.65	498,000.00	498,000.00
4060-00	Bus Lic Late Fee	2,684.87	209.14	3,000.00	1,000.00
4340-00	Property Tax - HOPTR	410.26	58.49	500.00	500.00
4350-00	Sanitation District Impact Fees	8,854.55	5,721.82	9,000.00	9,000.00
4410-00	Interest City Checking/CD/Property Tax	1,497.97	406.05	1,000.00	1,000.00
4411-00	Interest - OPEB	71.14	35.73	100.00	80.00
4413-00	Interest - City Housing	1,619.31	261.15	2,000.00	600.00
4420-00	Interest - LAIF	142,673.95	15,264.55	150,000.00	65,000.00
4450-00	Interest - TVI CDs	21,313.16	7,288.15	25,000.00	15,000.00
4500-00	West End Revenue	50,334.16		20,000.00	0.00
4550-00	Publications -Copies	74.20	6.10	100.00	50.00
4710-00	Mitigation	1,321.35		1,300.00	1,300.00
4730-00	Misc. Revenue	4,432.09	692.43	5,000.00	2,000.00
4732-00	Reimbursements	3,779.34	150.00	3,000.00	1,000.00
4736-00	US Bank Cal Card Rebate	392.34	206.86	800.00	500.00
4740-00	Rental/Lease	17,109.36	8,554.68	17,200.00	17,200.00
	SUB TOTAL	6,251,130.72	2,191,725.06	6,134,150.00	6,212,130.00

Proposed Amend #1 FY 20-21
Revenues

REVENUE ACCOUNT #	Description	Actual Revenues FY 19-20	Actual Revenues thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
Dept 05-Planning					
4120-05	Coastal Development Permit	500.00	1,000.00	1,000.00	1,000.00
4125-05	Conditional Use Permit	4,000.00	3,000.00	3,000.00	5,000.00
4126-05	Temporary Use Permit	200.00	100.00	100.00	200.00
4145-05	Site Plan Permit	0.00		1,000.00	1,000.00
4154-05	Misc. Planning Fees	1,277.00		1,000.00	500.00
4155-05	Design Permit - DRC	300.00	200.00	200.00	400.00
4156-05	Sign Permit & Master Sign Program	0.00	100.00	350.00	250.00
4157-05	Tentative Maps	0.00		1,000.00	1,000.00
4158-05	Final Map - Parcel Map	0.00		500.00	500.00
4159-05	CEQA Fees	0.00		1,000.00	1,000.00
4160-05	Reimbursement of Planning Fees	0.00		5,000.00	2,000.00
4219-05	Parking Permit	400.00	200.00	400.00	400.00
	SUB TOTAL	6,677.00	4,600.00	14,550.00	13,250.00
Dept 06-Building					
4115-06	Building Permit Fee	43,760.70	15,557.06	21,500.00	21,500.00
4165-06	Plan Check Fee	28,895.97	9,758.94	34,500.00	34,500.00
	SUB TOTAL	72,656.67	25,316.00	56,000.00	56,000.00
Dept 08-Police					
4210-08	Traffic Fines - County	4,534.79	1,408.69	3,000.00	3,000.00
4211-08	Vehicle Release	0.00	285.00	0.00	600.00
4221-08	Parking Violations	22,040.00	16,699.36	12,000.00	20,000.00
4325-08	Vehicle License Fees	314.18		400.00	400.00
4330-08	Prop 172 - County	366.81	125.74	400.00	400.00
4335-08	Post Training Reimbursement	1,087.66		1,000.00	500.00
4515-08	Dog Licensing	5.00	15.00	20.00	20.00
4524-08	Asset Forfeiture	0.00		100.00	100.00
4525-08	Unclaimed Property	20.00		100.00	100.00
4560-08	Police Reports	605.00	160.00	400.00	400.00
	SUB TOTAL	28,973.44	18,693.79	17,420.00	25,520.00
Dept 11-Public Works					
10-4150-11	Building Development Fee	2,500.90		2,500.00	2,500.00
10-4160-11	Engineer Fees	60,493.85	3,369.50	35,000.00	25,000.00
38-4302-11	Measure X/TAMC Sales Tax - PMP	29,222.22	15,286.09	30,000.00	28,000.00
31-4305-11	Gas Tax-2105	2,025.14	846.66	2,300.00	2,300.00
31-4305-11	Gas Tax-2106	5,640.96	2,356.54	5,800.00	5,800.00
31-4305-11	Gas Tax-2107	2,557.11	1,169.36	2,800.00	2,800.00
31-4305-11	Gas Tax-2107.5	1,000.00	1,000.00	1,000.00	1,000.00
31-4305-11	Gas Tax-2103	2,737.47	1,268.21	3,500.00	3,500.00
37-4306-11	SB1 - RMRA - Road Maintenance & Rehab	6,933.20	2,941.79	7,300.00	6,850.00
31-4307-11	Traffic Congestion Relief - Prop 42	446.32		500.00	500.00
35-4205-11	Ca Code Fines - County	944.78	386.59	1,100.00	1,000.00
	SUB TOTAL	114,501.95	28,624.74	91,800.00	79,250.00

Proposed Amend #1 FY 20-21
Revenues

REVENUE ACCOUNT #	Description	Actual Revenues FY 19-20	Actual Revenues thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
	Lease Revenue				
4833-00	Cal-Am Lease	850,000.00		850,000.00	850,000.00
	SUB TOTAL	850,000.00	0.00	850,000.00	850,000.00
	Grants				
4069-08	COPS Grant - County	155,947.62	90,059.94	156,000.00	156,000.00
4647-08	Bulletproof Vest Grant	1,555.73	488.90	1,100.00	1,500.00
4733-00	Recycling Grant	5,000.00		5,000.00	5,000.00
4836-08	CSA 74 EMS Grant - County	2,500.00	2,500.00	2,500.00	2,500.00
4729-00	MBASIA Fitness/Safety Grant	7,500.00	7,500.00	7,500.00	7,500.00
	SUB TOTAL	172,503.35	100,548.84	172,100.00	172,500.00
	SUB TOTAL RECURRING REVENUES	7,496,443.13	2,369,508.43	7,336,020.00	7,408,650.00
	Special Project Revenues				
4522-11	Street Sweeper Sale	0.00		50,000.00	0.00
4530-00	South of Tioga Reimbursements	154,181.93	9,115.00	125,000.00	50,000.00
4531-00	South of Tioga Plan Check Fees	0.00		109,000.00	40,000.00
4532-00	South of Tioga Building Permit Fees	0.00		146,800.00	40,000.00
	SUB TOTAL	154,181.93	9,115.00	430,800.00	130,000.00
	Grants				
4681-12	Calabrese Park CDBG Grant	0.00		30,000.00	90,000.00
4682-00	Prop 1 IRWM - Catalina	0.00		110,000.00	50,000.00
4683-00	Prop 1 SW - Contra Costa	0.00		240,000.00	35,000.00
4757-00	CalTrans Sustainable Grant	37,356.24	10,272.88	99,200.00	99,200.00
	SUB TOTAL	37,356.24	10,272.88	479,200.00	274,200.00
	Sub Total Special Project/Grant Revenues	191,538.17	19,387.88	910,000.00	404,200.00
	Grand Total Revenues	7,687,981.30	2,388,896.31	8,246,020.00	7,812,850.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
NON DEPARTMENT					
5000-00	Municipal Code Updates	3,257.25		3,000.00	2,000.00
5001-00	Public Agency Memberships	30,186.24	8,807.76	16,000.00	13,500.00
5002-00	Voluntary Memberships	13,051.00	3,800.00	15,000.00	13,000.00
5005-00	Arts Committee	8,767.71	11,566.07	15,000.00	15,000.00
5006-00	COVID-19 Expense	16,073.65	16,170.90	15,000.00	25,000.00
5025-00	Dues and Subscriptions	180.00	180.00	500.00	180.00
5070-00	Health Benefit Surcharges	721.67	368.78	800.00	800.00
5081-00	GASB68 Reports - CalPers	0.00	2,100.00	0.00	2,100.00
5202-00	Concern EAP Program Premium	941.64	1,338.12	1,000.00	1,340.00
5425-00	IT Support	4,179.00	609.00	5,000.00	2,500.00
5720-00	Auto Maintenance - City Vehicles	0.00	98.31	5,000.00	2,500.00
5909-00	Physical Damage Claims	0.00	5,386.72	0.00	5,400.00
5910-00	Donations/Contributions	6,461.96	3,148.20	10,000.00	6,500.00
5930-00	Miscellaneous Expense	5,686.59	1,135.14	2,000.00	5,000.00
5935-00	Office Equipment Maintenance	7,678.34	2,433.66	8,500.00	7,000.00
5940-00	Office Supplies	23,790.55	9,112.89	25,000.00	20,000.00
5945-00	Telephone	1,127.96	668.64	1,100.00	1,100.00
5950-00	Physical Exams	0.00		200.00	200.00
5955-00	Public Official Bond Premium	1,050.00	1,103.00	1,100.00	1,100.00
5960-00	Utilities	19,826.76	10,478.97	20,000.00	20,000.00
5970-00	Equipment Purchase	2,698.37	434.99	5,000.00	2,500.00
5980-00	Bank Charges	284.01	913.66	400.00	2,300.00
5998-00	Internet	3,265.33	585.74	2,000.00	2,000.00
SUB TOTAL NON DEPARTMENT		149,228.03	80,440.55	151,600.00	151,020.00
CITY COUNCIL					
5025-01	Dues/Subscriptions	150.00		500.00	200.00
5030-01	Auto Allowance	2,400.00	1,200.00	2,400.00	2,400.00
5065-01	Dental	4,254.36	1,861.32	4,300.00	3,800.00
5066-01	Vision	798.72	349.44	800.00	700.00
5070-01	Health Benefits	63,306.00	31,653.00	63,300.00	63,300.00
5073-01	Pers Retirement EE	622.09	259.19	700.00	700.00
5075-01	Pers Retirement	1,119.57	500.35	1,200.00	1,200.00
5078-01	PERS Survivor Benefits	115.20		120.00	120.00
5079-01	Deferred Comp	4,800.00	2,400.00	4,800.00	4,800.00
5080-01	FICA/ Medicare	4,253.96	2,127.01	4,500.00	4,300.00
5085-01	SUI	373.66		400.00	400.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual		Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
		Actual Expenses FY 19-20	Expenses thru 12/31/20 FY 20-21		
5095-01	Training & Conferences	7,996.26	250.88	10,000.00	3,000.00
5110-01	Council Meetings	18,000.00	9,000.00	18,000.00	18,000.00
5120-01	Elections	0.00	2,618.88	2,500.00	5,000.00
5131-01	Website Design	6,750.00	4,000.00	4,000.00	4,000.00
5137-01	GASB 68 - Unfunded Liability	2,367.27	2,571.73	2,700.00	2,600.00
5925-01	Liability Premium	9,258.43	378.27	9,500.00	800.00
5945-01	Council Phones	3,962.39	1,892.95	4,000.00	4,000.00
5965-01	Workers Comp Premium	1,151.16	811.48	1,500.00	820.00
5970-01	Equipment Purchase	2,556.27		2,500.00	1,500.00
5985-01	Exercise Program	1,080.00	540.00	1,100.00	1,100.00
SUB TOTAL CITY COUNCIL		135,315.34	62,414.50	138,820.00	122,740.00
ADMINISTRATION					
5025-02	Dues/Subscriptions	2,076.00	1,691.00	2,000.00	2,000.00
5030-02	Auto Allowance	3,941.54	1,800.00	3,600.00	3,600.00
5035-02	Granicus - Agenda Management Fee	3,300.00	3,630.00	3,630.00	3,630.00
5040-02	Salaries	339,150.03	163,514.94	327,500.00	327,500.00
5055-02	Overtime Paid	0.00		1,000.00	0.00
5060-02	Long Term Disability	2,605.66	1,070.04	2,200.00	2,200.00
5065-02	Dental	2,699.62	1,802.23	3,600.00	3,600.00
5066-02	Vision	480.99	307.35	650.00	650.00
5067-02	Life Insurance	587.90	288.00	600.00	600.00
5070-02	Health Benefits	48,534.60	25,322.40	50,700.00	50,700.00
5072-02	Health Benefits - Admin Retirees	14,032.98	9,234.72	18,500.00	18,400.00
5073-02	Pers Retirement EE	14,672.58	3,556.95	8,600.00	8,600.00
5075-02	Pers Retirement	38,234.54	13,746.79	34,200.00	34,200.00
5078-02	PERS Survivor Benefits	184.80		170.00	180.00
5079-02	Deferred Comp	1,600.00	600.00	2,400.00	1,200.00
5080-02	FICA/Medicare	5,836.39	2,521.42	5,100.00	5,100.00
5085-02	CA SUI	595.00		700.00	400.00
5095-02	Training & Conferences	11,334.72	416.51	7,500.00	2,500.00
5137-02	GASB 68 - Unfunded Liability	69,738.83	73,479.44	76,000.00	73,500.00
5140-02	Records Retention - Gladwell	0.00		2,400.00	2,000.00
5210-02	Payroll Processing/Shred Services	4,540.68	2,618.28	5,000.00	5,300.00
5425-02	IT Support	4,746.00	756.00	5,000.00	2,500.00
5925-02	Liability Premium	9,834.83	6,808.72	10,000.00	13,700.00
5945-02	Admin Phones	3,675.77	1,316.94	3,500.00	3,200.00
5965-02	Workers Comp Premium	26,860.33	27,860.89	28,000.00	27,900.00
5970-02	Equipment Purchase	3,682.32	2,017.70	2,500.00	2,500.00
5985-02	Exercise Program	1,534.16	900.00	1,800.00	1,800.00
SUB TOTAL ADMINISTRATION		614,480.27	345,260.32	606,850.00	597,460.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
FINANCE					
5020-03	Contract Services - Bartel	20,750.00	2,500.00	0.00	2,500.00
5023-03	Sales Tax/Trans Tax Admin Fees	36,764.95	8,333.05	45,000.00	40,000.00
5025-03	Dues/Subscriptions	95.00	95.00	100.00	100.00
5040-03	Salaries	178,203.86	51,933.90	103,900.00	103,900.00
5060-03	Long Term Disability	2,195.98	550.74	1,100.00	1,100.00
5065-03	Dental	797.76	265.92	550.00	550.00
5066-03	Vision	149.76	49.92	100.00	100.00
5067-03	Life Insurance	353.17	96.00	200.00	200.00
5070-03	Health Benefits	18,464.25	6,330.60	12,700.00	12,700.00
5073-03	Pers Retirement EE	15,396.86	3,739.25	9,000.00	9,000.00
5075-03	Pers Retirement	27,710.45	7,219.05	17,400.00	17,400.00
5078-03	PERS Survivor Benefits	84.00		60.00	60.00
5079-03	Deferred Comp	1,600.00	600.00	1,200.00	1,200.00
5080-03	FICA/Medicare	3,253.86	760.32	1,600.00	1,600.00
5085-03	SUI	119.00		150.00	150.00
5095-03	Training/Conferences	2,357.89	259.50	1,000.00	1,000.00
5137-03	GASB 68 - Unfunded Liability	71,018.10	77,151.90	79,900.00	77,200.00
5405-03	Property Tax Fees	938.00		1,000.00	1,000.00
5410-03	Audit	49,500.00	49,351.30	53,000.00	53,000.00
5415-03	Financial Management Support	7,548.25	1,938.75	8,000.00	4,000.00
5425-03	IT Support	5,372.88	2,377.26	4,000.00	4,000.00
5440-03	BL/ Prop/Sales Tax Agreements (HDL)	18,132.05	10,652.68	20,000.00	20,000.00
5925-03	Liability Premium	4,719.28	1,513.05	5,000.00	3,050.00
5965-03	Workers Comp Premium	9,209.26	3,245.93	9,500.00	3,300.00
5970-03	Equipment Purchase	65.00	1,000.00	1,000.00	1,000.00
	SUB TOTAL FINANCE	474,799.61	229,964.12	375,460.00	358,110.00
ATTORNEY					
5040-04	Salaries		24,172.82		120,400.00
5060-04	LTD				350.00
5065-04	Dental				700.00
5066-04	Vision				110.00
5067-04	Life				65.00
5070-04	Health Benefit				9,500.00
5072-04	Health Benefits - Retirees	4,270.80	2,108.34	4,300.00	4,210.00
5075-04	Pers Retirement		629.38		9,400.00
5078-04	Pers Survivor				35.00
5079-04	Deferred Comp		200.00		700.00
5080-04	FICA/Medicare		315.22		1,500.00
5085-04	SUI		119.00		240.00
5095-04	Conferences & Meetings	1,213.69	434.50	5,000.00	2,000.00
5511-04	Attorney - Contract	224,937.00	82,117.50	221,400.00	82,120.00
5522-04	Attorneys Costs	416.89	1,881.70	4,800.00	5,000.00
5540-04	Legal Contingencies	2,712.50		5,000.00	5,000.00
5545-04	Outside Counsel/HR	63,376.58	2,567.00	25,000.00	25,000.00
5945-04	Cell Phone				600.00
5970-04	Equipment - Phone				300.00
	SUB TOTAL ATTORNEY	296,927.46	114,545.46	265,500.00	267,230.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
PLANNING					
5020-05	Contract Services - EMC Planning	11,497.54	675.23	25,000.00	10,350.00
5025-05	Dues/Subscriptions	507.00		500.00	500.00
5040-05	Salaries	106,464.60	54,563.10	109,200.00	109,200.00
5042-05	Cash Outs - PTO Accruals	3,813.86	7,646.85	10,000.00	7,700.00
5055-05	Overtime Paid	1,554.77		3,000.00	0.00
5060-05	Long Term Disability	976.80	488.40	1,000.00	1,000.00
5065-05	Dental	531.84	265.92	550.00	550.00
5066-05	Vision	99.84	49.92	100.00	100.00
5067-05	Life Insurance	354.94	191.22	400.00	400.00
5070-05	Health Benefits	12,661.20	6,330.60	12,700.00	12,700.00
5072-05	Health Benefits - Planning Retirees	9,453.18	4,691.88	9,400.00	9,600.00
5073-05	Pers Retirement EE	9,198.60	3,928.55	9,500.00	9,500.00
5075-05	PERS Retirement	16,555.08	7,584.55	18,200.00	18,200.00
5079-05	Deferred Comp	1,200.00	600.00	1,200.00	1,200.00
5080-05	FICA/Medicare	1,647.18	913.95	2,000.00	1,850.00
5085-05	SUI	119.00		150.00	150.00
5095-05	Training/Conferences	43.32	34.50	500.00	200.00
5137-05	GASB 68 - Unfunded Liability	40,243.59	46,291.14	47,900.00	46,300.00
5370-05	Planning - Misc.	441.50		1,000.00	500.00
5425-05	IT Support	315.00	126.00	500.00	500.00
5920-05	Legal Advertising	4,634.76	3,797.00	4,000.00	8,000.00
5925-05	Liability Premium	3,818.65	1,891.32	4,000.00	3,800.00
5945-05	Planning Phones	554.43	257.55	500.00	650.00
5965-05	Workers Comp Premium	9,209.26	4,057.41	9,400.00	4,100.00
5970-05	Equipment Purchase	65.00	1,000.00	1,000.00	1,000.00
	SUB TOTAL PLANNING	235,960.94	145,385.09	271,700.00	248,050.00
BUILDING					
5319-06	Building Inspection Fees	0.00	560.00	181,250.00	81,250.00
5320-06	Plan Check Fees	22,545.54	7,025.02	16,200.00	16,200.00
5423-06	Iworq - Fees/Implementation	4,800.00	2,800.00	2,800.00	22,000.00
	SUB TOTAL BUILDING	27,345.54	10,385.02	200,250.00	119,450.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
PUBLIC SAFETY					
5020-08	Regional Crime Analyst - PRVNT	0.00		3,000.00	0.00
5020-08	Code Enforcement			0.00	15,000.00
5025-08	Dues and Subscriptions	1,678.00	1,065.00	2,000.00	2,000.00
5040-08	Salaries	1,321,285.00	579,617.66	1,452,700.00	1,176,400.00
5041-08	Workers Comp Wages 4850	42,124.58	146,818.93	0.00	281,800.00
5042-08	Cash Outs - PTO Accruals	286,869.10	80,061.80	190,000.00	150,000.00
5043-08	Holiday Paid	3,833.56		10,000.00	5,000.00
5055-08	Overtime Paid	8,099.63	3,868.04	10,000.00	10,000.00
5060-08	Long Term Disability	3,195.18	1,636.26	3,300.00	3,300.00
5065-08	Dental	17,877.44	9,013.26	18,100.00	18,100.00
5066-08	Vision	2,799.10	1,407.78	2,900.00	2,900.00
5067-08	Life Insurance	2,131.34	1,230.42	2,500.00	2,500.00
5070-08	Health Benefits	204,161.85	110,785.50	221,600.00	221,600.00
5072-08	Health Benefits - Police Retirees	42,813.90	23,647.14	42,700.00	48,600.00
5073-08	Pers Retirement EE	122,554.03	19,825.10	47,400.00	47,400.00
5075-08	Pers Retirement	283,485.81	131,236.30	414,000.00	416,000.00
5077-08	Pers Replacement Benefit - Klein	8,591.91		7,000.00	9,300.00
5078-08	PERS Survivor Benefits	696.00		700.00	700.00
5079-08	Deferred Comp	14,078.45	6,950.00	13,800.00	15,000.00
5080-08	FICA/Medicare	26,666.38	11,304.72	28,000.00	22,700.00
5085-08	SUI	1,665.99		2,000.00	1,500.00
5095-08	Training/Conferences	6,096.81	1,888.21	5,000.00	5,000.00
5096-08	Post Training - Reimbursable	0.00		1,000.00	1,000.00
5137-08	GASB 68 - Unfunded Liability	123,476.50	148,840.72	154,000.00	148,900.00
5425-08	IT Support	58,029.00	12,957.00	40,000.00	30,000.00
5710-08	Animal Regulation Services	2,880.00	652.00	3,000.00	2,000.00
5715-08	Auto Fuel	29,292.69	10,466.17	30,000.00	25,000.00
5720-08	Auto Maintenance - Police Vehicles	34,828.53	3,744.56	25,000.00	20,000.00
5721-08	Auto Detailing - Car Washes	2,844.50	580.00	2,500.00	2,000.00
5725-08	Criminal Justice & CLETS Systems	34,735.30	11,310.95	35,000.00	35,000.00
5727-08	911 Center - Dispatch Services	40,114.09	32,198.28	43,800.00	43,000.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
5745-08	Equipment Purchase	907.14	3,121.00	15,000.00	7,500.00
5746-08	Range Fees & Supplies	5,878.08	757.44	5,000.00	2,500.00
5747-08	SRU Annual Contribution	5,000.00		5,000.00	5,000.00
5760-08	Booking Fees	0.00		2,000.00	1,000.00
5765-08	Reserve Salaries	70,361.58	44,866.34	75,000.00	95,000.00
5770-08	Computer Equipment/Software	11,569.33	3,966.40	10,000.00	7,500.00
5785-08	Police Supplies	5,997.69	2,271.22	5,000.00	3,500.00
5793-08	Internal Investigations		6,950.00	0.00	7,000.00
5794-08	Special Skills	1,200.00	600.00	1,200.00	1,200.00
5795-08	Uniform Allowance/Purchase	12,449.28	5,468.71	13,000.00	13,000.00
5796-08	Education Benefit	53,961.38	34,572.06	70,400.00	70,400.00
5797-08	Arrest/Investigations/Live Scan Fees	4,927.57	2,202.30	4,000.00	4,500.00
5798-08	Tracnet/IBM Server Maintenance	11,878.26	12,248.29	13,000.00	13,000.00
5884-08	Security - Locker Room	482.04	241.02	600.00	500.00
5908-08	Liability Claims		4,201.13	0.00	4,200.00
5925-08	Liability Premium	65,313.31	61,278.52	70,000.00	122,600.00
5929-08	Locker Room Rental Payments	3,177.00	1,929.45	3,200.00	3,400.00
5934-08	NGEN Radio System Maintenance	9,267.72	8,689.29	9,500.00	11,600.00
5935-08	NGEN Radio System Infrastructure	6,164.40		7,000.00	7,000.00
5945-08	Police Phones	13,192.76	5,554.82	13,000.00	13,700.00
5965-08	Worker's Comp Premium	223,708.17	32,000.00	225,000.00	160,200.00
5985-08	Exercise Program	3,540.00	1,800.00	3,600.00	3,600.00
5997-08	Nighthawk In Car Wifi	0.00	1,207.20	3,500.00	2,900.00
5998-08	Police Internet	4,844.75	1,190.82	3,500.00	2,400.00
6120-08	Disaster Supplies - EOC	0.00		1,000.00	0.00
6123-08	EOC Expenses - CSUMB	5,000.00		5,000.00	5,000.00
6618-08	Motorola Radio Lease - Principal	26,605.42	28,027.94	28,050.00	28,050.00
6619-08	Motorola Radio Lease - Interest	7,914.93	6,492.41	6,500.00	6,500.00
SUB TOTAL PUBLIC SAFETY		3,280,245.48	1,620,742.16	3,409,050.00	3,364,450.00
FIRE DEPARTMENT					
5750-09	Fire Contract	298,990.00	153,831.00	308,000.00	308,000.00
SUB TOTAL FIRE DEPARTMENT		298,990.00	153,831.00	308,000.00	308,000.00
PUBLIC WORKS					
5020-11	Contract Services - Polaris	676.25	1,147.50	13,000.00	10,000.00
5020-11	Harris - Storm Water	24,752.50	22,872.50	20,000.00	50,000.00
5020-11	Harris - Engineering	136,777.25	52,262.50	195,000.00	150,000.00
5020-11	Pavement Management (Meas X)	0.00	10,078.00	30,000.00	30,000.00
5025-11	Dues and Publications	570.00	50.00	600.00	600.00
5027-11	Permits & Licenses	2,847.00	4,047.50	4,000.00	4,050.00
5028-11	Pest Control	780.00	390.00	800.00	800.00
5040-11	Salaries	221,466.84	114,213.44	229,900.00	229,900.00
5042-11	Cash Outs - PTO Accruals	0.00		4,000.00	1,500.00
5055-11	Overtime Paid	1,191.72		1,000.00	0.00
5060-11	Long Term Disability	1,780.68	890.34	1,800.00	1,800.00
5065-11	Dental	5,093.14	2,277.84	4,600.00	4,600.00
5066-11	Vision	793.93	365.64	800.00	800.00
5067-11	Life Insurance	493.50	288.00	600.00	600.00
5070-11	Health Benefits	53,810.10	25,322.40	50,700.00	50,700.00
5073-11	Pers Retirement EE	18,295.60	7,837.24	16,500.00	16,500.00
5075-11	Pers Retirement	30,796.33	14,170.45	36,800.00	36,800.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
5078-11	PERS Survivor Benefits	172.80		170.00	175.00
5079-11	Deferred Comp	2,650.00	1,800.00	2,400.00	3,600.00
5080-11	FICA/Medicare	3,867.08	1,973.94	4,000.00	4,000.00
5085-11	CA SUI	357.00		400.00	400.00
5095-11	Training/Conferences	511.03	390.90	1,000.00	1,000.00
5137-11	GASB 68 - Unfunded Liability	52,443.44	59,605.07	61,700.00	59,650.00
5423-11	Iworq	6,800.00	6,800.00	6,800.00	6,800.00
5425-11	IT Support	798.00		1,000.00	1,000.00
5720-11	Auto Maintenance - P/W Vehicles	1,337.59	7,502.74	7,500.00	12,000.00
5795-11	PW Uniform Maintenance/Purchase	1,675.18	1,018.04	2,500.00	2,500.00
5820-11	Interceptor Vault Maintenance	4,400.00		8,800.00	4,400.00
5820-11	3-Year Sediment Removal	0.00		37,000.00	37,000.00
5845-11	Hope Program	50,088.15	14,291.97	76,300.00	35,000.00
5855-11	Street Lighting	9,922.30	4,333.77	10,000.00	10,000.00
5860-11	Street Work/Sidewalk Maintenance	1,648.20	356.33	7,500.00	5,000.00
5861-11	Adopt A Highway	2,950.00	1,475.00	3,600.00	3,600.00
5865-11	Flags/Banners	3,338.31	2,460.60	6,500.00	5,000.00
5884-11	PW Trailer Security	796.97	611.70	1,300.00	1,300.00
5885-11	PW Supplies	5,130.24	1,598.16	5,000.00	3,000.00
5888-11	Equipment Rental	807.60	473.00	1,500.00	1,000.00
5889-11	Mtry 1 Water - Stormwater/Trash Amen	23,015.81		23,500.00	10,150.00
5898-11	Street Signs	1,111.84	2,581.44	2,500.00	3,000.00
5925-11	Liability Premium	7,925.50	3,782.62	8,000.00	7,600.00
5935-11	Equipment Maintenance	95.28	210.64	1,000.00	1,000.00
5936-11	Storage/Engineer Files	1,826.69	1,338.00	2,700.00	2,800.00
5945-11	P/W Phones	3,384.98	1,418.11	3,500.00	3,500.00

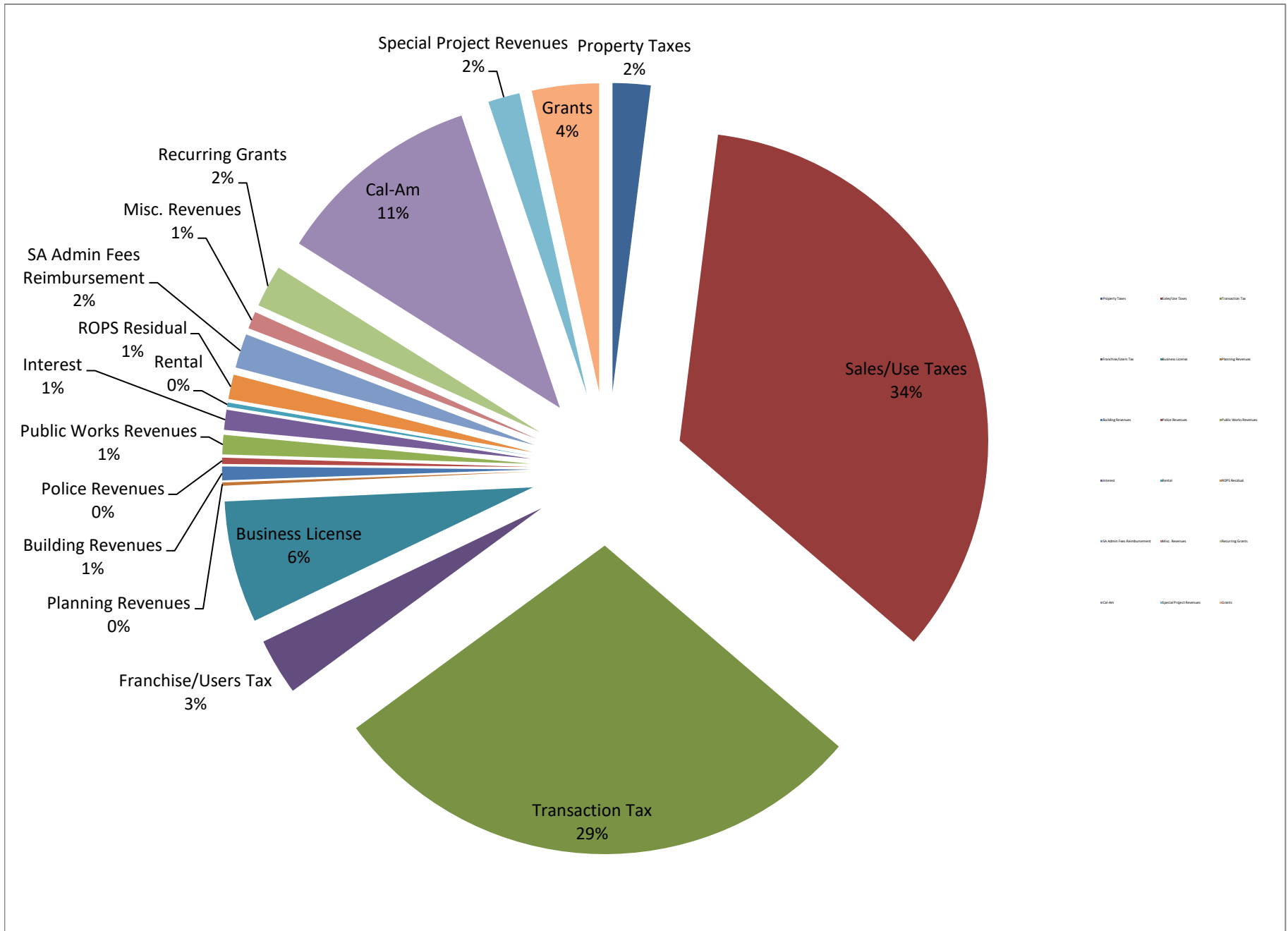
Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
5961-11	Refuse Fees	6,295.08	2,256.62	7,000.00	6,000.00
5963-11	Irrigation/Landscaping	1,924.93	145.14	2,000.00	1,000.00
5965-11	Worker's Comp Premium	113,580.82	32,024.29	115,000.00	74,400.00
5970-11	Equipment Purchase	2,681.51		5,000.00	3,000.00
5985-11	Exercise	1,440.00	720.00	1,500.00	1,100.00
5998-11	Internet	1,342.54	672.80	1,300.00	1,500.00
SUB TOTAL PUBLIC WORKS		814,443.71	406,054.23	1,028,070.00	900,125.00
PARKS					
5122-12	Beach Clean Up	303.23		500.00	0.00
5881-12	Parks Supplies	4,414.45	664.37	5,000.00	2,500.00
5935-12	Parks Equip. Maintenance	417.31	341.31	1,000.00	1,000.00
5970-12	Parks Equip. Purchase	126.64	1,512.74	2,500.00	2,500.00
SUB TOTAL PARKS		5,261.63	2,518.42	9,000.00	6,000.00
GOVERNMENT BUILDINGS & FACILITIES					
5884-15	Security	1,983.79	1,026.81	2,200.00	2,200.00
5915-15	Fire/Bldg/Auto Insurance	18,442.62	22,308.00	20,000.00	22,300.00
6020-15	Maintenance & Repair	11,894.74	6,712.11	12,000.00	12,000.00
SUB TOTAL GOVERNMENT BUILDINGS		32,321.15	30,046.92	34,200.00	36,500.00
COMMUNITY OUTREACH					
5004-18	West End Celebration	94,636.33		25,000.00	15,000.00
5873-18	Bike Trail Electric	3,278.36	1,352.46	3,500.00	3,200.00
5905-18	City Events	17,813.96		20,000.00	0.00
5920-18	Advertising -" Coop "-Newspaper	13,988.00	5,918.00	14,000.00	14,000.00
6020-18	Maint - Bike Trails/Community Garden	4,956.26	972.26	5,000.00	3,000.00
SUB TOTAL COMM. OUTREACH		134,672.91	8,242.72	67,500.00	35,200.00
GRANTS					
5733-00	Recycling Grant	5,000.00		5,000.00	5,000.00
5736-08	Bulletproof Vest Grant	1,048.78	488.90	2,200.00	1,000.00
6362-00	CSA 74 EMS Grant	1,932.24	1,064.05	2,500.00	2,500.00
SUB TOTAL		7,981.02	1,552.95	9,700.00	8,500.00
SUB TOTAL FOR RECURRING		6,507,973.09	3,211,383.46	6,875,700.00	6,522,835.00

Proposed Amend #1 FY 20-21
Expenditures

ACCOUNT NUMBER	Description	Actual Expenses FY 19-20	Actual Expenses thru 12/31/20 FY 20-21	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
ECONOMIC DEVELOPMENT					
6394-18	Public Art Program (held over 19-20)	0.00	43,567.74	50,000.00	50,000.00
6420-00	S of Tioga Reimbursable Expense	199,529.67	25,038.75	125,000.00	50,000.00
6421-00	S of Tioga Plan Check Fees	0.00	280.00	81,800.00	30,000.00
6422-00	S of Tioga Building Inspections	0.00	630.00	146,800.00	40,000.00
SUB TOTAL ECONOMIC DEVELOPMENT		199,529.67	69,516.49	403,600.00	170,000.00
SPECIAL PROJECTS					
5020-05	EMC - Parking Study	30,664.28	6,335.72	18,500.00	33,150.00
SUB TOTAL SPECIAL PROJECTS		30,664.28	6,335.72	18,500.00	33,150.00
GRANTS					
5010-12	Calabrese Park CDBG Grant	27,775.00	15,496.25	30,000.00	60,000.00
5010-20	West End/Contra Costa Prop 1 SW	5,800.00	922.50	240,000.00	35,000.00
5010-20	West End/Catalina IRWM	15,511.50	6,560.00	110,000.00	50,000.00
5732-00	West Bay Ave/FEMA (held over 19-20)	14,887.50	14,817.50	0.00	110,000.00
6393-00	CalTrans Sustainable Grant/Matching	4,177.15	4,010.75	12,900.00	12,900.00
6393-00	CalTrans Sustainable Grant/Reimb	37,594.37	18,271.17	99,200.00	99,200.00
SUBTOTAL GRANTS		105,745.52	60,078.17	492,100.00	367,100.00
TOTAL SPECIAL PROJECTS/GRANTS		335,939.47	135,930.38	914,200.00	570,250.00
GRAND TOTAL OPERATING EXPENSES		6,843,912.56	3,347,313.84	7,789,900.00	7,093,085.00
CAPITAL OUTLAY					
5010-00	Exchange Server/Installation	0.00		17,000.00	0.00
5010-11	Street Sweeper	0.00		50,000.00	0.00
5010-15	City Hall Electrical (19-20 CIP)	0.00	3,940.00	100,000.00	100,000.00
5010-20	Desal Wells CIP	19,052.50	1,502.50	20,000.00	20,000.00
SUBTOTAL CAPITAL OUTLAY		19,052.50	5,442.50	187,000.00	120,000.00
GRAND TOTAL EXPENSES		6,862,965.06	3,352,756.34	7,976,900.00	7,213,085.00

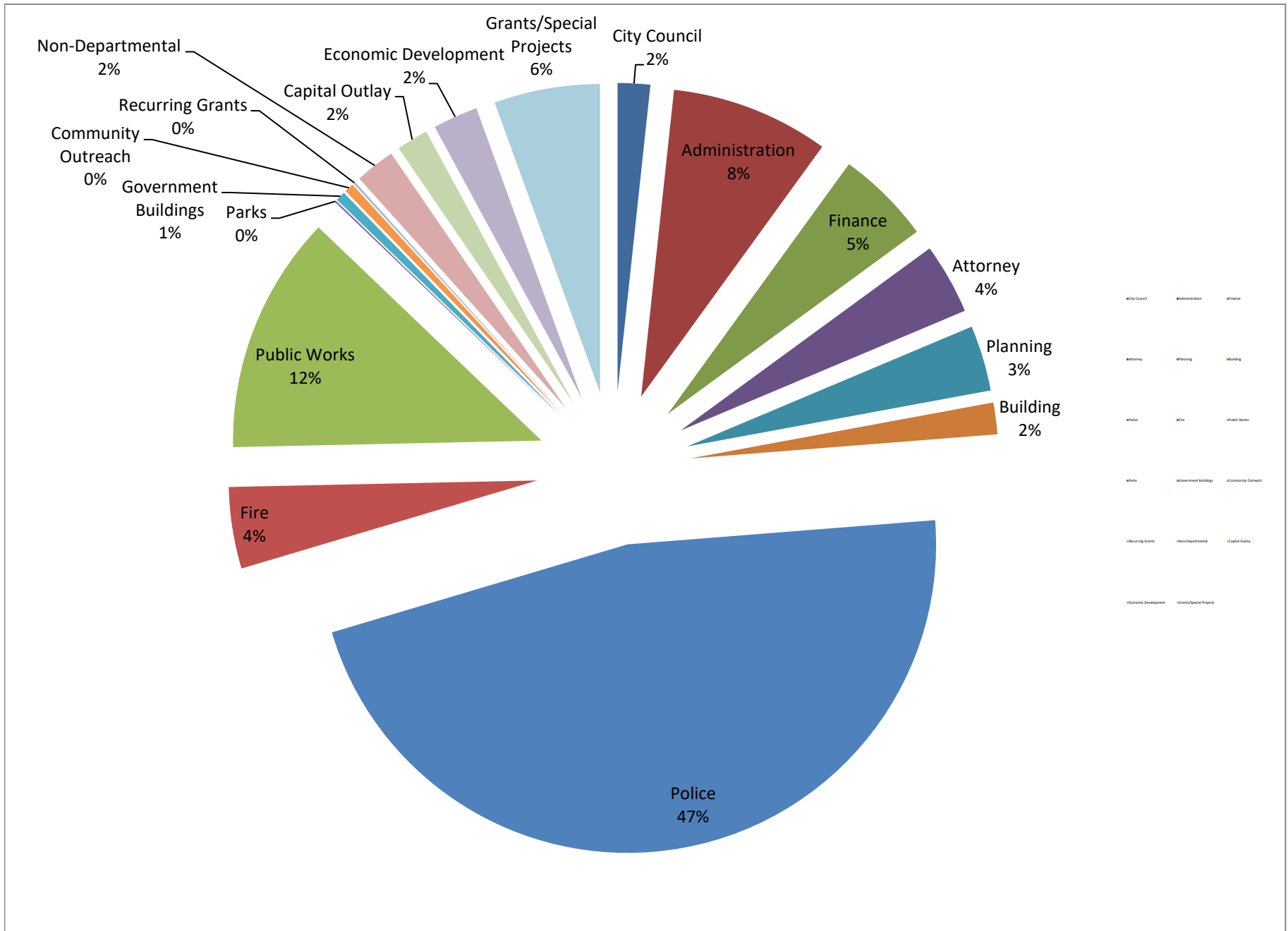
FY 2020-2021 Proposed Revenues Amend #1



Budget Summary City Revenues

Description	Actuals FY 19-20	FY 20-21 Actuals thru 10/31/20	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
RECURRING REVENUES				
Property Taxes	143,836.68	81,566.95	153,000.00	155,200.00
Sales/Use Taxes	2,658,816.00	742,100.61	2,498,750.00	2,680,000.00
Transaction Tax	2,221,369.20	613,681.14	2,240,000.00	2,237,000.00
Franchise/Users Tax	237,056.95	80,827.34	245,400.00	231,400.00
Business License	499,855.29	493,664.79	501,000.00	499,000.00
Planning Revenues	6,677.00	4,600.00	14,550.00	13,250.00
Building Revenues	72,656.67	25,316.00	56,000.00	56,000.00
Police Revenues	28,973.44	18,693.79	17,420.00	25,520.00
Public Works Revenues	114,501.95	28,624.74	91,800.00	79,250.00
Interest	167,175.53	23,255.63	178,100.00	81,680.00
Rental	17,109.36	8,554.68	17,200.00	17,200.00
ROPS Residual	131,809.12	52,934.14	100,000.00	100,000.00
SA Admin Fees Reimbursement	103,416.96	32,136.35	160,000.00	140,000.00
Misc. Revenues	70,685.63	63,003.43	40,700.00	70,650.00
Recurring Grants	172,503.35	100,548.84	172,100.00	172,500.00
Cal-Am	850,000.00	0.00	850,000.00	850,000.00
Subtotal Recurring Revenues	7,496,443.13	2,369,508.43	7,336,020.00	7,408,650.00
OTHER FINANCING SOURCES				
Special Project Revenues	154,181.93	9,115.00	430,800.00	130,000.00
Grants	37,356.24	10,272.88	479,200.00	274,200.00
Subtotal Other Revenue	191,538.17	19,387.88	910,000.00	404,200.00
Total Revenue	7,687,981.30	2,388,896.31	8,246,020.00	7,812,850.00

FY 2020-2021 Proposed Expenses Amend #1



Budget Summary
City Expenditures

Description	Actuals FY 19-20	FY 20-21 Actuals thru 10/31/20	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
RECURRING EXPENSES				
City Council	135,315.34	62,414.50	138,820.00	122,740.00
Administration	614,480.27	345,260.32	606,850.00	597,460.00
Finance	474,799.61	229,964.12	375,460.00	358,110.00
Attorney	296,927.46	114,545.46	265,500.00	267,230.00
Planning	235,960.94	145,385.09	271,700.00	248,050.00
Building	27,345.54	10,385.02	200,250.00	119,450.00
Police	3,280,245.48	1,620,742.16	3,409,050.00	3,364,450.00
Fire	298,990.00	153,831.00	308,000.00	308,000.00
Public Works	814,443.71	406,054.23	1,028,070.00	900,125.00
Parks	5,261.63	2,518.42	9,000.00	6,000.00
Government Buildings	32,321.15	30,046.92	34,200.00	36,500.00
Community Outreach	134,672.91	8,242.72	67,500.00	35,200.00
Recurring Grants	7,981.02	1,552.95	9,700.00	8,500.00
Non-Departmental	149,228.03	80,440.55	151,600.00	151,020.00
SUBTOTAL FOR RECURRING EXPENSES	6,507,973.09	3,211,383.46	6,875,700.00	6,522,835.00
OTHER EXPENSES				
Capital Outlay	19,052.50	5,442.50	187,000.00	120,000.00
Economic Development	199,529.67	69,516.49	403,600.00	170,000.00
Grants/Special Projects	136,409.80	66,413.89	510,600.00	400,250.00
SUBTOTAL OTHER EXPENSES	354,991.97	141,372.88	1,101,200.00	690,250.00
TOTAL EXPENSES	6,862,965.06	3,352,756.34	7,976,900.00	7,213,085.00

CITY SUMMARY

Description	Actuals FY 19-20	FY 20-21 Actuals thru 10/31/20	Adopted Budget FY 20-21	Proposed Amend #1 FY 20-21
Total City Revenues	7,687,981.30	2,388,896.31	8,246,020.00	7,812,850.00
Total City Expenditures	6,862,965.06	3,352,756.34	7,976,900.00	7,213,085.00
DIFFERENCE	825,016.24	-963,860.03	269,120.00	599,765.00
Revenues for Recurring Operation	7,496,443.13	2,369,508.43	7,336,020.00	7,408,650.00
Expenditures for Recurring Oper	6,507,973.09	3,211,383.46	6,875,700.00	6,522,835.00
SUB TOTAL	988,470.04	-841,875.03	460,320.00	885,815.00
Special Project Revenues	191,538.17	19,387.88	910,000.00	404,200.00
Special Expenditures	354,991.97	141,372.88	1,101,200.00	690,250.00
SUB TOTAL	-163,453.80	-121,985.00	-191,200.00	-286,050.00