

# CITY OF SAND CITY



## PUBLIC SAFETY/PUBLIC WORKS COMMITTEE MEETING

MONDAY, FEBRUARY 3, 2020

10:00 A.M.

**AGENDA**  
**PUBLIC SAFETY AND PUBLIC WORKS COMMITTEE**

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February 3, 2020  
10:00A.M.  
CITY COUNCIL CHAMBERS  
Sand City Hall, One Pendergrass Way, Sand City, CA 93955

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**1. ROLL CALL**

**2. PUBLIC COMMENT**

Members of the public may address the Public Safety and Public Works Committee on matters not appearing on the Agenda at this time for up to three minutes. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise as to which item you would like to comment on and the microphone will be brought to you.

**3. NEW BUSINESS**

- a. 2019/2020 Capital Improvement Plan Projects discussion

**4. ADJOURNMENT**

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If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at One Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation

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# Agenda Item

3a

**CITY OF SAND CITY  
5-YEAR CAPITAL IMPROVEMENT PROGRAM  
FY 2019/2020 - 2023/2024**

A	B	C	D	E	E	F	G	H	I	K	L					M	N	
											Fiscal Years							
No.	Project Title	Project Description	2019 Project Cost (Est.)	Multiple Year Project?	Grant Funding Available (Y=Yes)	Grant Funding Amount (Est.)	Matching Amount (Est.)	Project Cost - Grant Funding (Est.)	Funding Sources	Department	2019/2020	2020/2021 3%	2021/2022 6%	2022/2023 9%	2023/2024 12%	Total 5-Year Fiscal Cost (Est.)	Notes	
<b>Government Facilities</b>																		
1	Public Works Building	Construct new 2-story steel building to house equipment, frame offices on 2nd floor, and provide paved parking area at existing PW corporation yard	\$300,000	N				\$300,000	General Fund	Public Works	\$0				\$336,000	\$336,000	Estimated costs provided by PD/PWD. May move up for community center.	
2	City Hall Electrical Service Upgrades	Improve electrical service to include new commercial panel and new connection to PG&E electrical supply	\$100,000	N				\$100,000	General Fund	Public Works	\$100,000					\$100,000	Estimated costs provided by PD/PWD. PGE Grant?	
3	City Hall Air Conditioning System	Install air conditioning system	\$40,000	N				\$40,000	General Fund	Public Works	\$0		\$42,400			\$42,400	Estimated costs provided by PD/PWD.	
4	Community Center	Study/analysis to determine the feasibility of a community center	\$25,000	N				\$25,000	General Fund	Admin	\$25,000					\$25,000	Estimated costs provided by CE/CM.	
<b>Subtotal - Government Facilities</b>											\$125,000	\$0	\$42,400	\$0	\$336,000	\$503,400		
<b>Transportation</b>																		
5	West End Stormwater Improvement Project - Contra Costa St.	Green Street/Complete Street Reconstruction of major collector	\$1,400,000	Y	2019-2021	Y	\$1,260,000	\$140,000	\$140,000	Prop. 1 SW Grant (10% DAC Match), General Fund,	Public Works	\$25,000	\$118,450			\$143,450	Grant response: Sept. Funding 12/2020 Construction 2021	
6	West End Stormwater Improvement Project - Catalina St.	Green Street/Complete Street Reconstruction of minor collector	\$975,000	Y	2019-2021	Y	\$710,000	\$0	\$265,000	Prop. 1 IRWM SW Grant, General Fund	Public Works	\$25,000	\$240,000			\$265,000	Grant response: April Funding 7/2020 Construction 2021	
7	Contra Costa Street Improvements	Street reconstruction from Redwood Ave. to north end at Bay Avenue for portion of street not included in the West End Stormwater Improvement Project.	\$600,000	Y	2022-2024				\$600,000	General Fund	Public Works	\$0		\$98,100	\$516,120	\$614,220	Estimated costs provided by City Engineer	
8	California Ave. - East Half (Tioga Ave. to East Ave)	East half of California Ave. adjacent to the South of Tioga project to include rehabilitated street pavement and new curb, gutter, and sidewalk.	\$800,000	N					\$800,000	General Fund	Public Works		\$400,000	\$400,000		\$800,000	Estimated costs provided by City Engineer. Timing of costs with respect to fiscal year dependent on progress of South of Tioga.	
9	West Bay St. Coastal Access Repair Project	Repair of damaged observation platform and storm drain inlet and small infiltration basin, wood walkways, benches, and signage at end of West Bay St.	\$120,000	N		Y	\$113,000	\$0	\$7,000	FEMA/CalOES Grant, General Fund	Public Works	\$7,000				\$7,000	Estimated costs provided by City Engineer	
10	Pavement Management Program (PMP)	Establish a PMP to guide/direct short and long-term rehabilitation and maintenance of existing streets built upon the regional PMP effort established by TAMC and their consultant, NCE.	\$1,500,000	Y	2019-2024	Y	\$171,600	\$0	\$1,328,400	SB 1, Measure X, HUTA (total for all is \$42.9K), General Fund	Public Works	\$0	\$386,250	\$397,500	\$408,750	\$420,000	\$1,612,500	Estimates based on "setup" of PMP in Year 1 (FY 19/20) using ONLY outside funding sources shown (\$42,900) and for Years 2-5 implementing NCE recommendation to spend \$300,000/year (minus outside funding sources) to bring streets up to PCI of 70 (good)..
11	Carroll Property Repurpose	Improve existing building and parking lot.	\$100,000	Y	2020-2022				\$100,000	General Fund	Public Works	\$0	\$51,500	\$53,000		\$104,500	Possible uses include: Food Truck pod, Community Gallery, Sand City Arts office, incubator...	
12	TAMC ROW Improvements	Improve area within existing 100' TAMC ROW to provide public parking, landscaping, stormwater control measures, and public amenities.	\$25,000	N		TBD (TAMC?)			\$25,000	General Fund	Public Works			\$27,250		\$27,250	Estimated cost for concept design. Wait for TAMC busway project.	
13	Parking Garage	Construct a multi-story parking garage to provide public parking in the downtown area.	\$2,500,000						\$2,500,000	General Fund	Public Works	\$0					Estimated costs \$25,000 per spot/100 spots	
14	Parking Plan	Study/analysis to determine the feasibility of increasing parking w/in city.	\$36,600	N					\$36,600	General Fund	Planning	\$37,000				\$37,000	Parking Plan to include CEQA, and to be included in a future genral plan update	
<b>Subtotal - Transportation</b>											\$94,000	\$1,196,200	\$850,500	\$534,100	\$936,120	\$3,610,920		
<b>Parks</b>																		
15	Calabrese Park Improvements - P1	Phase 1 includes ADA parking and pedestrian improvements at top of park.	\$120,000	N		Y	\$60,000	N	\$60,000	CDBG (\$60K), General Fund	Public Works	\$60,000				\$60,000	Estimated costs provided by City Engineer. Ask for extension	
16	Calabrese Park Improvements - P2	Phase 2 includes additional ADA parking and pedestrian access improvements, new curb, gutter, sidewalk, and parking lots adjacent to park and city hall parcel, site grading and retaining walls for new play structures, tables, BBQs, and refurbished public bathrooms.	\$1,515,195	N		Y	\$1,515,195	N	\$0	Prop. 68 Statewide Park Development and Community Revitalization Program (no matching requirement)	Public Works	\$0				\$0	Estimated costs provided by City staff.	

A	B	C	D	E	E	F	G	H	I	K	L					M	N
											Fiscal Years						
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17	TAMC Parcel Landscaping	Landscape improvements, water connection and meter to serve parcel and city monument on Contra Costa St.	\$35,000	N				\$35,000	General Fund	Public Works			\$38,150			\$38,150	Estimated costs provided by PD/PWD. Wait to see if #5 gets approved
18	Memorial/Lookout Area Improvements	Improve area along upper ridge/bike trail, install fencing/safety barrier near cliff edge, install bike rack	\$15,000	N				\$15,000	General Fund	Public Works	\$0				\$16,800	\$16,800	Estimated costs provided by PD/PWD.
19	Habitat Preserves at Commercial Shopping Center	Rehabilitation of existing habitat preserve areas behind the Edgewater Shopping Center.	\$15,000	N				\$15,000	General Fund		\$15,000					\$15,000	Estimated costs based on "scope development" for project.
<b>Subtotal - Parks</b>											\$75,000	\$0	\$38,150	\$0	\$16,800	\$129,950	
<b>Special Projects</b>																	
20	General Plan Update	Update general plan. Last updated in 2002. Most cities update every 15 years.	\$600,000	Y 2021-2023				\$600,000	General Fund	Planning	\$0		\$327,000	\$318,000		\$645,000	Average cost based on cost range of \$450,000-750,000 provided by EMC letter dated 6/25/19.
21	Sustainable Transportation Plan	Preparation of a local transportation study to address bicycle and pedestrian infrastructure, connectivity deficiencies, and develop solutions for gaps.	\$185,000	N	Y	\$163,779	\$21,221	\$21,221	General Fund, Caltrans Sustainable Transportation Plan Grant	Planning						\$0	Estimated costs provided by City Planner. Already in the operations budget
22	East Dunes Habitat Specific Plan (SP) and Habitat Conservation Plan (HCP)	Create and adopt a SP and HCP to address habitat issues in the East Dunes and encumber development.	\$200,000	Y 2021-2023				\$200,000	General Fund	Planning			\$106,000	\$109,000		\$215,000	Estimated costs provided by City Planner.
23	Zoning Code Update - State Housing Mandate	Update of existing zoning code to address state housing mandate.	\$15,000	N				\$15,000	General Fund	Planning	\$0		\$15,900			\$15,900	Estimated costs provided by City Planner.
24	Zoning Code Update - General	General review and update of zoning code.	\$70,000	Y 2021-2023				\$70,000	General Fund	Planning	\$0		\$37,100	\$38,150		\$75,250	Average cost based on cost range of \$50,000-75,000 provided by EMC letter dated 6/25/19.
25	Facade Program	Assistance to business and property owners for exterior facade improvements.	\$50,000	N				\$50,000	General Fund	Communit Dev.	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	Five Grants per year proposed
26	Public Art Program	Sponsorship or Grant program	\$50,000	N				\$50,000	General Fund	Communit Dev.	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000	Could be used as a grant or sponsorship
<b>Subtotal - Special Projects</b>											\$100,000	\$100,000	\$586,000	\$565,150	\$100,000	\$1,451,150	
<b>Information Technology (IT) Equipment and Software</b>																	
27	IWorQ Systems - Applications and Software Services	Purchase of the following: 1) Public Works 2) Stormwater MS4 3) Community Development 4) Plan Review 5) Citizen Engagement 6) Facilities Management 7) Asset Management	\$18,000	N				\$18,000	General Fund	Police / Community Dev.	\$12,000					\$12,000	Estimated cost provided by IWorQ.
28	Granicus, LLC - Agenda Management Software / City Website Redesign	Purchase agenda management software and services to redesign the city website including staff training, website maintenance, and technical assistance.	\$12,000	N				\$12,000	General Fund	Clerk	\$10,500					\$10,500	Estimated costs provided by Administrative Services Director.
29	ECS Imaging, Inc - Laserfiche Record Management Software	Purchase record management software to provide a public portal for citizens, council members, and others to access City documents.	\$33,000	N				\$33,000	General Fund	Clerk	\$28,000					\$28,000	Estimated costs provided by Administrative Services Director.
30	Firewall	Firewall Administration.	\$12,000	N				\$12,000	General Fund	Admin	\$12,000					\$12,000	Estimated costs provided by Administrative Services Director.
<b>Subtotal - IT Equip. and Software</b>											\$62,500	\$0	\$0	\$0	\$0	\$62,500	
<b>Vehicles and Equipment</b>																	
31	Patrol Vehicles	Purchase vehicles for police dept. use.	\$350,000	Y 20/24				\$350,000	General Fund	Police		\$50,000	\$60,000	\$120,000	\$120,000	\$350,000	Estimated costs provided by PD/PWD. Move to future years, South of Tioga
32	Street Sweeper	Purchase used street sweeper to replace existing sweeper.	\$40,000	N				\$40,000	General Fund	Public Works	\$40,000					\$40,000	Estimated costs provided by PD/PWD. Current sweeper pay-off \$32,000
33	Dump Truck	Purchase large capacity dump truck to replace worn Ford F350 1-ton truck.	\$75,000	N				\$75,000	General Fund	Public Works		\$75,000				\$75,000	Estimated costs provided by PD/PWD. Move to future year.
34	Tracked Skid Steer	Purchase track skid steer with attachments for PW maintenance projects.	\$75,000	N				\$75,000	General Fund	Public Works					\$84,000	\$84,000	Estimated costs provided by PD/PWD.
<b>Subtotal - Vehicles and Equipment</b>											\$40,000	\$125,000	\$60,000	\$120,000	\$204,000	\$549,000	
<b>Grand Total by Fiscal Years -</b>											<b>\$496,500</b>	<b>\$1,421,200</b>	<b>\$1,577,050</b>	<b>\$1,219,250</b>	<b>\$1,592,920</b>	<b>\$6,306,920</b>	

**Abbreviations**  
ASD Administrative Services Director      Est. Estimate  
CE City Engineer                                      FY Fiscal Year  
CM City Manager                                      PWF Public Works Foreman  
CP City Planner                                        PDC Police Department Chief

**MORE INFO REQUESTED/CHANGED**  
**COUNCIL REVIEW 12.10.19 - OK**  
**COMPLETED**