



REGULAR MEETING

SAND CITY COUNCIL

AND

**SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY**

AGENDA

SAND CITY COUNCIL CHAMBERS

TUESDAY, JULY 7, 2020

5:30 P.M.

AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY

Regular Meeting – July 7, 2020
5:30 P.M.

As allowed per the State of California Governor’s Executive Order N-29-20, this meeting will be conducted by telephone. Members of the public may call in to:

Dial-in number: (425) 436-6361

Access code: 549824

How to Submit Public Comments:

Written: All comments received before 8:00 am the day of the meeting will be posted on the City’s website as “Correspondence” under the relevant agenda item and provided to the City Council members at the meeting. Please email your comments to aaron@sandcityca.org.

Read Aloud During the Meeting: Email your comments to aaron@sandcityca.org when the Mayor opens the public comment period for the relevant agenda item; please indicate the agenda item and title in your email subject line. If you want your comment read aloud, prominently write “Read Aloud at Meeting” at the top of the email and your comments will be read into the record (not to exceed three minutes at staff’s cadence).

1. ROLL CALL

2. ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF

3. PUBLIC COMMENT

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

If you need assistance, please advise the City Clerk in advance as to which item you would like to comment on and the City will assist you with arrangements.

4. CONSENT CALENDAR

A. Approval of June 16, 2020 Sand City Council Regular Meeting Minutes

B. Acceptance of City/Successor Agency Monthly Financial Report, May 2020

C. Approval of City RESOLUTION Authorizing a Time Extension of the

Building Inspection and Plan Check Services Agreement with the City of Monterey to June 30, 2021

- D. Approval of City Donation/Contribution
 - 1) United Way Monterey County - \$500
 - 2) Community Human Service and Gathering for Women - \$1,500 in Support of Casa de Noche Buena
- E. Approval of City RESOLUTION Approving the Contra Costa Street and Sidewalk Improvement Project Funded by SB1, the Road Repair and Accountability Act of 2017 for Fiscal Year 2020-2021

5. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT CALENDAR

6. PRESENTATION

- A. Presentation by City Manager Aaron Blair on the Carroll Property Repurpose

7. PUBLIC HEARING

- A. FIRST READING: Consideration of an ORDINANCE of the City of Sand Replacing the Existing General Purpose Transactions and Use Tax at a Rate of One Percent with a General Purpose Transaction and Use Tax at a Rate of One and One-Half Percent, to be Administered by the California Department of Tax and Fee Administration, subject to the Adoption by the Electorate

8. OLD BUSINESS

- A. Discussion of Greenwaste Recovery Franchise Rate Review (**this item continued from the June 16, 2020 Council meeting**)

9. NEW BUSINESS

- A. Review and Approval of the "Ballot Argument in Favor of Measure"
- B. Discussion of Planning and Organizing Campaign in Support of Measure
- C. Consideration of City RESOLUTION Authorizing an Agreement for City Attorney Services with Vibeke Norgaard for Fiscal Year 2020-2021
- D. Comments by Council Members on Meetings and Items of interest to Sand City
- E. Upcoming Meetings/Events

10. CLOSED SESSION

- A. City Council/Successor Agency Board to adjourn to Closed Session regarding:

- 1) Public Employee Performance Evaluation (Government Code Section 54957)
Position: Chief of Police

- B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with Cal. Gov Code section 54957.1.

11. ADJOURNMENT

Next Scheduled Council Meeting:
Tuesday, July 21, 2020
5:30 P.M.
Telephonic meeting:
Dial-in number: (425) 436-6361
Access code: 549824

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

The current Sand City agenda is available in PDF format on our website at:
www.sandcity.org/agenda

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 222, or give your written request to the City Clerk at One Pendergrass Way, Sand City, CA 93955 at least 12 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation

AGENDA ITEM

2

MEMO



To: Honorable Mayor and City Council Members
From: Aaron Blair, City Manager
Date: July 7, 2020
Re: City Manager Update

Public Works/Engineering

- Storm water interceptor maintenance contract: RFP (3rd quarter)
- CIP-Calabrese Park Improvements A (2nd & 3rd quarter)
- CIP-Pavement Management Program (3rd quarter)
- CIP-Edgewater Habitat Restoration (3rd & 4th quarter)
- CIP-West Bay Street Repair Project (2nd & 3rd quarter)
- CIP-West End SW Improvement Projects (TBD)
 - Contra Costa St. (Grant Funding requested)
 - Catalina St. (Grant Funding requested)
- Sand City Water Supply Project (SCWSP) Phase 1 New Wells (2020)
- CIP-City Hall Electrical Service Updates (2nd & 3rd quarter)

Community Development/Planning

- CIP-Parking Strategy Plan (Implementation Phase)
- Sustainable Transportation Plan (Implementation Phase)
- Accessory Dwelling Units Code Amendment (3rd quarter)
- Short-term rental ordinance workshop (3rd quarter)
- Fee schedule Update: Fee Study (3rd quarter)
- CIP-Façade Program (3rd quarter)
- CIP-Public Art Program (2nd & 3rd quarter)
- CIP- iWorQ: (Implementation Phase)

Finance/Clerk/HR

- Sales tax initiative: November 2020 Ballot (2nd & 3rd quarter)
- November Municipal Election
- 2020/21 Budget & CIP Process (2nd quarter)
- Personnel Manual Revision (3rd quarter)

Economic Development

- Carroll Property reuse (2020)
- Ocean View Ave at Fell St. SFD (Under Construction)
- 756 California Avenue (Under Construction)
- 460 Elder Expansion (Permit Review)
- Monterey Bay Shores (Under Construction: On Hold)
- 534 Shasta Commercial Building Expansion (Permit Issued)
- Monterey Bay Collection (Permit Review Coastal Commission)
- Target Remodel (Permit Issued)
- Catalina Lofts (Under Construction)
- Telsa Charging Stations (Edgewater – Permit Review)
- Ashley Home Furniture (Former Orchard Supply)
- South of Tioga
 - Development Agreement
 - ~~○ Quimby Act~~
 - ~~○ Lincoln and Beech ROW Abandonment~~
 - Community Finance District
 - Sliver properties (Pending)
 - Lot line Adjustment (Pending)
 - Final Map

Other

- we. murals (Sept 28-Oct 3)

AGENDA ITEM

4A

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – June 16, 2020
5:30 P.M.

As allowed per the State of California Governor’s Executive Order N-29-20, this meeting was conducted by teleconference.

Mayor Carbone opened the meeting at 5:30 P.M.

The following members of the Council and Staff attended the meeting via Zoom teleconference.

Present: Mayor Mary Ann Carbone
Vice Mayor Blackwelder
Council Member Hawthorne
Council Member Sofer
Council Member Cruz

Staff: Aaron Blair, City Manager
Vibeke Norgaard, City Attorney
Connie Horca, Acting City Clerk
Charles Pooler, City Planner
Brian Ferrante, Chief of Police

AGENDA ITEM 2, ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF

Mayor Carbone confirmed that a council meeting will be held on July 7, 2020 due to business items that need consideration.

City Manager Blair reported on the West Bay Street repair project, parking study, and sustainable plan, and that Staff is working on a ballot initiative for the November 2020 election. His attendance at the Art Committee meeting involved discussion of conducting a smaller scale We mural event. He further reported that 11 demolition permits for the South of Tioga project are signed and ready to go. Staff is waiting to receive payment for the permits from the developer.

City Attorney Norgaard added that Staff has drafted an ordinance regarding the ballot initiative which will be brought before the Council at the July meetings. The Council will also need to discuss the argument in favor of, and the planning and community outreach for the measure at the July 7, 2020 Council meeting.

The Mayor requested a moment of silence for Don Orosco as well as the civil unrest

happening throughout the country, and the reported rise of coronavirus cases within Monterey County.

AGENDA ITEM 3, PUBLIC COMMENT

5:41 p.m. Floor opened for Public Comment.

City Manager Blair commented that public comments were received regarding item 9A and will be read into the record when the item is considered. There were no other comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

5:43 p.m. Floor closed for Public Comment.

AGENDA ITEM 4, CONSENT CALENDAR

- A. There was no discussion of the June 2, 2020 Sand City Council SPECIAL Meeting Minutes.
- B. There was no discussion of the June 2, 2020 Sand City Council Regular Meeting Minutes.
- C. There was no discussion of the City **Resolution** authorizing Renewal of a Maintenance Services Agreement with HOPE Rehabilitation Services for Fiscal 2020-2021.
- D. There was no discussion of the City **Resolution** approving a One (1) year Agreement with the Monterey County Weekly for continued Participation of Co-Op Advertisements during the 2020-2021 Fiscal Year.
- E. There was no discussion of the City Donation/Contribution to the California Central Coast Veterans Cemetery for \$250 (in memory of Edith Johnsen)
- F. There was no discussion of the City **Resolution** authorizing a Service Agreement for Auditor Services by Hayashi & Wayland for Fiscal Year 2019-2020 at a cost not to exceed \$53,000.
- G. There was no discussion of the City **Resolution** authorizing the City Manager to Execute an Amendment to the Contract with Meyers, Nave, Riback, Silver & Wilson, PLC in an amount not to exceed Twenty Thousand Dollars (\$20,000).

Motion to approve the Consent Calendar items was made by Council Member Blackwelder, seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

AGENDA ITEM 5, CONSIDERATION OF ITEMS PULLED FROM THE CONSENT CALENDAR

There were no items pulled from the Consent Calendar.

AGENDA ITEM 6, PRESENTATION

A. Presentation by Lina Williams, Manager of Account Services of Monterey Bay Community Power (MBCP) regarding Annual Member Agency Update (10 minutes)

Lina Williams, Manager of Account Services of Monterey Bay Community Power provided the annual member update to the Council regarding MBCP's service offerings of MB Choice and MB Prime programs. She also presented an overview of Sand City accounts and community savings. MBCP's response to the Covid-19 pandemic provided a reduction in electrical rates of customer costs by 50%, with continued minimal saving for the remainder of the year. Ms. Williams explained the uninterruptable power supply (UPS) fund program and its benefits to the community.

B. Presentation and Update on Status of the 2020 West End Celebration (WEC) by Stephen Vagnini, WEC Coordinator (10 minutes)

West End Coordinator Stephen Vagnini reported that the venue is set to go and has already received approximately 40 vendor applications. The County would need to move into Stage 4 before the West End Celebration can proceed and permission from the State would need to be obtained. He mentioned the recent surges in coronavirus cases in the County and suggested that the event could move forward with a smaller venue, with the possibility of postponing the event until the fall.

There was Council discussion regarding the increased numbers of coronavirus cases within the community, the health and safety of individuals, and cancellation of all community events until 2021.

Mr. Vagnini added that when the County moves into Stage 4, he could easily produce a smaller event such as a 'pop up festival'.

City Manager Blair reported that Mr. Vagnini has already received full compensation to produce the WEC and the possibility of allocating those funds to produce an event next year. He will further provide a report on funds that have been expensed to date for the Council.

There was consensus of the Council to pull the August 2020 West End Celebration and consider a new date in the future.

AGENDA ITEM 7, PUBLIC HEARING

{Council Member Cruz recused form the online meeting due to a possible conflict of interest by residing within 500' of the subject property}

A. Consideration of City RESOLUTION to Approve Conditional Use Permit 640 for Sand City Floor Inc., to Establish and Operate Showrooms within an Existing Mixed-Use Building at 679 Redwood Avenue

City Planner Charles Pooler presented an application submitted by Frank Barrita to establish showrooms for his flooring business within two ground floor units at 679 Redwood Avenue. Mr. Pooler provided the site and project descriptions with Staff's recommended hours of operation to occur between the hours of 7:00 a.m. to 6:00 p.m., Monday through Friday and 10:00 a.m. to 5:00 p.m. on Saturdays. The applicant was agreeable to Staff's recommendation. Shipments to and from the business location should only occur during normal business hours. There is sufficient on-site parking to accommodate the applicant based on the parking ratio for the residential and business uses located at the building. Storage within the side yard would be acceptable only if the yard has appropriate visual screening. The proposed wholesale material showroom and inventory storage is not anticipated to pose a nuisance to the neighboring properties. Staff recommends approval of the conditional use permit with the conditions/restrictions proposed within the report.

Council Member Sofer commented on business vehicles that park and impede pedestrian access to the sidewalks.

6:30 p.m. Floor opened for Public Comment

The applicant Frank Barrita commented that he will be utilizing 2 units in the building, would like to keep his business in Sand City, and does not foresee any negative impacts to the surrounding areas.

In response to Mayor Carbone's inquiry regarding vehicles that may impede sidewalk access, Mr. Barrita commented that he intends to park his vehicle in front of the roll up doors to the building. He further reported on the construction of a permitted metal roof.

The Mayor inquired whether the applicant was in favor of the conditions of the use permit. The applicant responded that he was in agreement with permit conditions.

6:38 p.m. Floor closed for Public Comment.

Motion to adopt the City **Resolution** approving Conditional Use Permit 640 for Sand City Floor Inc., to Establish and Operate Showrooms within an Existing Mixed-Use Building at 679 Redwood Avenue was mad by Council Member Hawthorne, seconded by Council Member Sofer. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Hawthorne, Sofer. NOES: None. ABSENT:

None. ABSTAIN: Council Member Cruz. Motion carried.

{Council Member Cruz rejoined the online meeting}

AGENDA ITEM 8, OLD BUSINESS

A. Update on Proposition 1 Grant Application and Design for Contra Costa Street

City Planner Charles Pooler reported that the City's technical assistance and design team is preparing to submit the Phase II grant application for the West End Storm Water Improvement Project on Contra Costa Street. The application will be submitted to the State Water Control Board for funding under the Proposition 1 Storm Water Implementation Program. Application submission deadline is July 2, 2020. Mr. Pooler provided a project summary and indicated that the project would retrofit Contra Costa Street to install bio-retention facilities, permeable pavement in parking areas, ADA ramps, new catch basins, horizontal infiltration chambers and new storm drain routing for the existing storm drains at specific locations. Notification of grant awards are estimated to be around September-October of 2020. If the City is awarded the grant, a grant agreement resolution would need to be approved. Should the logistics stay on schedule, project completion is estimated for November 2023 with final report and completion of grant administrative work in January-February 2024. The attached report is provided as information only and no action is required by the City Council.

There was discussion involving the landscaped areas, soil levels, traffic impacts, and that the resulting project would add to the esthetic value of the area.

6:52 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

6:52 P.M. Floor closed to Public Comment.

AGENDA ITEM 9, NEW BUSINESS

A. Consideration of Proposed City Budget for Fiscal Year 2020-2021 and Appropriations Limit for FY 2020-2021

- 1) Approval of City Resolution Adopting the Proposed City Budget for Fiscal Year 2020-2021**
- 2) Approval of City RESOLUTION Establishing Appropriations Limit for Fiscal Year 2020-2021 pursuant to Article XIII B of the California Constitution**

City Manager Blair presented the proposed City Budget for fiscal year 2020-

2021 and indicated that the proposed budget was reviewed by the Budget/Personnel Committee at their last meeting held on May 21, 2020. The proposed budget reflects projected revenues based on shelter in place orders through July 2020, and HdL's forecast of decreased earnings for the first quarter. He noted that page 101 of the staff report that the fiscal year 2020-2021 proposed budget is \$247,749 less than the fiscal year 2019-2020 budget that reflects cuts from several departments. The Council also approved the Capital Improvement Plan and that those projects will move forward if funding is available. As depicted in Amendment #3 Staff cut expenses by \$450,000 to offset the projected reduction of \$250,000 in revenues. The City is continuing with its hiring freeze, and eliminating overtime hours unless it is absolutely necessary. Staff is confident with the proposed fiscal year 2020-2021 budget and recommends approval by the City Council.

There were no additional questions from the Council. Vice Mayor Blackwelder received information regarding the next 2-3 years revenues and sales tax projection. Mr. Blair added that the first quarter revenues reported a 28% decrease due to shelter in place which is significantly more than projected, but is hopeful to see an increase in the next quarter as businesses begin to re-open.

7:02 P.M. Floor opened for Public Comment.

City Manager Blair reported that two public comments were received for the item.

Sand City resident Brian Clark provided an email comment that it is time to disband the police force and reinvent the Community, invest in security cameras, and that license plate recording is the only way petty crimes will be stopped. He provided the state and county averages of police to citizen ratios and indicated Sand City has a ratio of 1 police officer per 35 residents. Sand City represents a police paycheck piggybank – nothing more. Since there are no projects built yet, there is no rational reason for the scope and size of the Sand City police force and that there is no valid "law enforcement" criteria for any stand-alone Sand City police force. The City needs to realign its priorities and invest in, and build Sand City for the entire Community.

Ann Packer Board member of Gathering for Women (GFW) emailed her comment in meetings she had attended regarding the development of the new Seaside Shelter, Casa de Noche Buena. She commented on the high cost of housing in Monterey County, the existing housing crisis, and homelessness, especially those affecting single women with families and children. The combined skills of both organizations would continue to provide shelter and comprehensive case management and wraparound services to address education, employment and permanent housing needs. Community Human Services and Gathering for Women is asking for Sand City's support of \$1,500 for fiscal year 2020-21 in support of Casa de Noche

Buena.

7:12 P.M. Floor closed for Public Comment.

City Manager Blair commented that the proposed budget has a line item for donations/contributions of \$10,000 allocated for next fiscal year.

The Mayor added that three additional retail businesses are slowly opening in the shopping center which is a good indicator of economic recovery.

- 1) Motion to approve the City **Resolution** adopting the Proposed City Budget for Fiscal Year 2020-2021 was made by Council Member Sofer seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

City Manager Blair reported that the Appropriations Limit is set by California Constitution and is calculated based on population and the cost of living factor. The appropriations limit set for the fiscal year is calculated at \$14,527,226. Staff recommends approval of the attached resolution establishing the Appropriations Limit for fiscal year 2020-2021. City Attorney Norgaard added that it is also known as the Gann Limit and establishes the spending limit that is approved by Council.

7:18 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

7:18 P.M. Floor closed to Public Comment.

- 2) Motion to approve the City **Resolution** establishing Appropriations Limit for Fiscal Year 2020-2021 pursuant to Article XIII B of the California Constitution was made by Council Member Blackwelder, seconded by Council Member Cruz. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

B. Consideration of City Resolution to Maintain Current Maximum Service Rates Charged by Greenwaste Recovery for Collection of Franchised Solid Waste, Recycling, and Organics for Fiscal Year 2020-2021 and that Revenue Surpluses be Used Against Rate Increases in Future Years

City Planner Charles Pooler reported that HF&H Consultants has performed a review of Greenwaste Recovery's (GWR) service rates on behalf of the Peninsula cities. The review analysis of GWR's rates and revenues suggest that revenues have exceeded service expenses for Sand City for fiscal year 2019-20 and 2020-21 Following a meeting in April with HF&H consultants,

city staff expressed their preference to hold rates as they are and use the excess revenue to offset future rate increases, as operational costs are anticipated to increase over time. Mr. Pooler further reported on the necessity of amending the franchise agreement to address new state laws in regard to SB 1383 and organic recycling, meeting diversion goals/mandates, and to address fiscal impacts. Staff recommends approval of the attached resolution to maintain the current maximum service rates and implement no rate changes until the revenue surplus credit from fiscal year 2019-20 and year thereafter are expended.

There was Council discussion whether to leave the rates the same, the pros and cons involved in raising and/or decreasing the rates, how excess funds in Sand City's reserve would be accounted for, and should the City offer a cost savings to its customers from the reserve. City Planner Pooler commented that the cities of Pacific Grove and Marina are looking at increasing their rates next year, that Greenwaste would maintain Sand City's account, and that reserve funds would offset any future rate increases.

There was further discussion regarding residents who relocate and the possibility of conducting another study. It was suggested that Staff meet with the consultant to determine what should be done and if the Council needs to make a firm decision prior to the close of the fiscal year.

7:46 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications.

7:46 P.M. Floor closed to Public Comment.

Motion to continue the **Resolution** to maintain current maximum service rates charged by Greenwaste Recovery for collection of franchised solid waste, recycling, and organics for fiscal year 2020-2021 and that revenue surpluses be used against rate increases in future years to a future Council meeting was made by Council Member Sofer, seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Carbone, Cruz, Hawthorne, Sofer. NOES: Council Member Blackwelder. ABSENT: None. ABSTAIN: None. Motion carried.

C. Comments by Council Members on Meetings and Items of interest to Sand City

Council Member Hawthorne updated the Council on the Arts Committee meeting held earlier and reported that the mural project would garner a positive image for the City.

City Manager Blair thanked the Council for their support during the budget process.

D. Upcoming Meetings/Events

There were no upcoming events and meetings reported.

AGENDA ITEM 10, ADJOURNMENT

Motion to adjourn the meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne. There was consensus of the City Council to adjourn the meeting at 7:50 p.m. to the next regularly scheduled City Council meeting on Tuesday, July 7, 2020 at 5:30 p.m.

Connie Horca, Acting City Clerk

AGENDA ITEM

4B

INTER

MEMORANDUM

OFFICE

To: City Council/Agency Board Members
From: Administrative Assistant
Subject: Financial Reports
Date: June 11, 2020

Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of May 2020.

A. City of Sand City Reports

1. Balance Sheet Report for May 2020.
2. Revenue received in the month of May 2020-Total \$ 1,181,974.69
(This total includes transfers).
Month End Cash Register Activity Report for May 2020.
3. Expenditures paid for in the month of May 2020-Total \$ 499,480.63
Month End May 2020 Accounts Payable Report
4. Current City Balances as of May 31, 2020.
Total \$ 9,275,459.04
Restricted & unrestricted
[Includes, Mechanics Bank, and Local Agency Investment Fund (LAIF), and City CDs ranging from 6 months to 3 years]

B. Sand City Successor Agency for the former Redevelopment Agency Reports

1. Balance Sheet Report for May 2020
2. Revenue received in the month of May - Total \$ 112.85
Month End Cash Register Activity Report for May 2020.
3. Expenditures paid for in the month of May 2020 Total \$ 0
4. Current Successor Agency Balances as of May 31, 2020
Total \$ 1,688,330.89
Restricted and unrestricted
(Includes Mechanics Bank, Bond CDs, and Bond Reserves for the 2008 Taxable Bonds).

NOTES TO THE FINANCIAL REPORT

Special City Notes for May 2020

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month May 2020 are listed below.

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
05/04/2020	State of California	\$ 309,734.87	1 st QTR2020 Transaction and Use Tax
05/04/2020	State of California	\$ 328,022.81	1 st QTR 2020 Sales Tax
05/08/2020	State of California	\$ 969.83	April 2020 Highway Users Tax
05/15/2020	County of Monterey	\$ 8,333.33	March 2020 COPS Grant
05/29/2020	PG&E	\$ 8046.16	April 2020 Utility Users Tax

Transfers

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
05/19/2020	City Checking	\$500,000.00	Transfer to LAIF

Month End Cash Disbursement Report - Special or Major Expenses for the Month of May 2020 are explained below

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
34825	Harris & Associates	\$ 34,390.00	March 2020 City Engineer Services
34834	Vibeke Norgaard	\$ 20,174.70	May 2020 City Attorney Services
34847	Linda Scholink	\$ 26,879.64	Retirement Accrued Hours Cash Out
34857	Dave Jansen – RPMS	\$ 8,996.36	IT Services
34873	Monterey County	\$ 9,118.07	1 st QTR Criminal Justice Info System
34882	CalPERS	\$ 36,470.25	May 2020 457 Contribution
34884	Harris & Associates	\$ 16,591.25	April 2020 City Engineer Services
		\$ 152,377.46	May 2020 Payroll
		\$ 59,611.68	May 2020 Payroll Taxes

Successor Agency Notes for May 2020

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of May 2020 are listed below.

<u>Date</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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There were no special or major receipts in April 2020.

Month End Cash Disbursement Report-Special or Major Expenses for the Month of April 2020 is explained below.

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
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There expenses in May 2020.

CITY

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets			Acct ID
Cash Clearing Checking Account	70,816.24	99	1001
General Fund CITY- OPEB POTENTIAL FUNDING	142,499.90	10	1004
General Fund City Housing Account	673,608.24	10	1006
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	7,039,888.02	10	1008
General Fund Fair market value adjustments	15,105.36	10	1009
General Fund Investment CD	164,935.59	10	1020
General Fund Pro Equities Money Market	78,712.05	10	1080
General Fund Pro Equities CD's	985,000.00	10	1081
General Fund Cash Balance	-37,956.14	10	1099
Gas Tax - 2105 Cash Balance	13,846.16	31	1099
Traffic Safety Cash Balance	898.13	35	1099
RMRA -Road M&R Cash Balance	14,456.01	37	1099
TAMC X TSIPF Cash Balance	79,571.96	38	1099
Cash Clearing Cash Balance	-70,816.24	99	1099
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AAgency/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	4,043,994.88	70	1290
Gen. Fixed Asst Prop 1 IRWM - Catalina St.	15,511.50	60	1281
Gen. Fixed Asst PROP 1 SW CONTRA COSTA CIP	1,200.00	60	1282
Gen. Fixed Asst PROP 68 - CALABRESE PARK	12,040.00	60	1286
Gen. Fixed Asst CDBG Calabrese Park Update	8,310.50	60	1287
Gen. Fixed Asst CIP- Wells	175,070.23	60	1288
Gen. Fixed Asst CIP-CITY ENTRANCE PROJECT	1,312.00	60	1289
Gen. Fixed Asst Land	1,837,193.95	60	1290
Gen. Fixed Asst Land Improvements	441,562.65	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	567,289.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,538,775.38	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,594,595.69	60	1297
Gen. Fixed Asst CITY HALL	172,866.41	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	5,155,456.95	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-7,888,249.72	60	1300
General LTD Act Deferred Outflow- Pers contrib	690,963.74	70	1400
General LTD Act Deferred Outflow- Actuarial	1,047,036.74	70	1405
General LTD Act DEFER OUTFLOWS/OPEB CONTRIBUTES	78,451.00	70	1500
Total of Assets ---->			36,682,840.63

36,682,840.63

Liabilities			Acct ID
General Fund STRONG MOTION	129.36	10	2010
General Fund SB1473-COUNTY PERMIT ASSESSMEN	21.00	10	2012
General Fund GHANDOUR TAMC IMPACT FEE	542,222.00	10	2013
General Fund SCSD- SEWER CAPACITY STUDY	1,200.00	10	2014
General LTD Act Compensated Absences	607,598.39	70	2020
General LTD Act NET OPEB LIABILITY/ASSET	-494,423.00	70	2025
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund Orosco-South of Tioga	25,000.00	10	2059
General LTD Act capital lease-police radios	121,427.99	70	2070
General Fund State Mandated CASP Fee	3.20	10	2115
General Fund Health Insurance	24,576.20	10	2150
General Fund Dental/Vision	52.64	10	2160
General Fund POLICE ASSOC. DUES	1,050.00	10	2180
General Fund PEPRA RETIREMENT %	3,518.04	10	2191
General Fund AFLAC PRE TAX	1,266.53	10	2195
General Fund AFLAX-AFTER TAX	778.92	10	2196
General Fund PERS SURVIVOR BENEFIT	44.00	10	2197
General LTD Act Net Pers Liability	4,332,942.46	70	2200
General LTD Act DEFERRED INFLOWS-ACTUARIAL	396,500.79	70	2500
General LTD Act DEFER INFLOWS/OPEB ACTUARIALS	68,454.00	70	2505
Total of Liabilities ---->			6,407,128.94

6,407,128.94

FUND Balances			Acct ID
General Fund Unappropriated Fund Balance	18,324,583.43	10	3400
Gas Tax - 2105 Unappropriated Fund Balance	1,086.15	31	3400
Traffic Safety Unappropriated Fund Balance	134.47	35	3400
RMRA -Road M&R Unappropriated Fund Balance	8,863.08	37	3400
TAMC X TSIPF Unappropriated Fund Balance	55,557.37	38	3400
Gen. Fixed Asst Unappropriated Fund Balance	-692,185.35	60	3400
General LTD Act Unappropriated Fund Balance	827,945.73	70	3400
Gen. Fixed Asst Investment in Fixed Assets	11,725,360.61	60	3600
Gen. Fixed Asst CAPITAL LEASE	337,830.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	-743,464.21		
Total of FUND Balances ---->			30,275,711.69

30,275,711.69 36,682,840.63

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
Revenues		
General Fund Curr Prop Taxes Non Department	0.00	88735.35
General Fund AB 1484 DISTRIB Non Department	0.00	131809.12
General Fund Admin Fees SA Non Department	0.00	103416.96
General Fund Prior Year Prop Non Department	0.00	803.28
General Fund PROP TAX VLF Non Department	0.00	36709.00
General Fund SB 813 Non Department	0.00	9146.72
General Fund Prop Tax Transf Non Department	0.00	5953.75
General Fund Users Tax Non Department	10886.14	122977.94
General Fund Sales/Use Tax Non Department	328022.81	1967962.32
General Fund Transaction tax Non Department	309734.87	1711206.95
General Fund State CASP Fee Non Department	18.00	1483.20
General Fund Cable Franchise Non Department	1775.30	5243.76
General Fund Refuse Franchis Non Department	0.00	41534.74
General Fund PG & E Gas Non Department	0.00	2855.97
General Fund PG & E Electric Non Department	0.00	28415.43
General Fund Bus. License Non Department	618.00	496755.69
General Fund B. L. Late Fee Non Department	0.00	2684.87
General Fund TECH GRANT 2 Public Safety	0.00	12190.00
General Fund CLEEP GRANT Public Safety	8333.33	130947.63
General Fund Bldg. Permit Community Dev.	2469.13	39422.16
General Fund Coastal Permit Community Dev.	0.00	500.00
General Fund CUP Community Dev.	500.00	4000.00
General Fund TEMPORARY CUP Community Dev.	0.00	300.00
General Fund Site Permits Community Dev.	0.00	100.00
General Fund Bldg Dev. Fees Public Works	0.00	2206.50
General Fund Design Review Community Dev.	0.00	300.00
General Fund Other Fees Community Dev.	0.00	1277.00
General Fund Other Fees Public Works	8112.40	47931.40
General Fund Plan CK Fees Community Dev.	1604.93	26336.80
Traffic Safety CA Code Fines Public Works	179.16	763.66
General Fund City Fines Public Safety	514.86	3652.10
General Fund PARKING PERMITS Community Dev.	0.00	400.00
General Fund SANCITYPARKING Public Safety	4330.00	12600.00
TAMC X TSIPF Measure X-TAMC Public Works	0.00	24014.59
Gas Tax - 2105 Gas Tax Funds Public Works	969.83	12313.69
RMRA -Road M&R RMRA-ROAD MAINT Public Works	0.00	5592.93
Gas Tax - 2105 SB1/PROP42TRAFF Public Works	0.00	446.32
General Fund Motor Vehicle Public Safety	0.00	314.18
General Fund Prop 172 Public Safety	24.98	283.65
General Fund Post Reimburse Public Safety	0.00	1087.66
General Fund HOPTR Tax Non Department	0.00	205.13
General Fund Sanitation Non Department	0.00	8854.55
General Fund Int. General Non Department	18.10	798.82
General Fund OPEB INTEREST Non Department	5.93	65.09
General Fund Housing Interes Non Department	45.77	1577.02
General Fund Int. LAIF Non Department	0.00	117511.29
General Fund TVI CD INTEREST Non Department	379.29	20921.27
General Fund WEST END REVEUE Non Department	0.00	53234.16
General Fund DOG LICENSING Public Safety	0.00	5.00
General Fund UNCLAIMED PROP Public Safety	0.00	20.00
General Fund Dev. Orosco Non Department	0.00	146424.43
General Fund Pub. Copies Fee Non Department	0.00	74.20
General Fund Special Police Public Safety	30.00	290.00
General Fund GRANT-VESTS POL Public Safety	0.00	530.41
General Fund Mitigation Non Department	1321.35	1321.35
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	0.00	4198.50
General Fund REIMBURSEMENTS Non Department	0.00	3632.68
General Fund RECYCLING GRANT Non Department	0.00	5000.00
General Fund RENTAL INCOME Non Department	1425.78	15683.58
General Fund SUSTAIN GRANT Non Department	876.54	876.54
General Fund CSA74-GRANT EMS Public Safety	0.00	2500.00
Gross Revenues	682196.50	5475799.34

Expenditures		
General Fund MUNI CODE Non Department	0.00	3257.25
General Fund MEMBERSHIPS PA Non Department	0.00	30186.24
General Fund MEMBERSHIPS VOL Non Department	500.00	12551.00
General Fund ART COM EVENTS Community Out	5750.00	91160.33
General Fund ARTS COUNCIL Non Department	0.00	1142.64
General Fund COVID-19 Non Department	7427.73	8948.68
General Fund Capital Outlay Non Department	0.00	8372.05
General Fund Capital Outlay Public Safety	0.00	8372.05
General Fund Capital Outlay Parks	7362.50	7362.50
General Fund Capital Outlay CAPITAL PROGRAM	800.00	35214.00
General Fund Contract Svcs. Administration	0.00	20282.86

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund Contract Svcs. Finance	0.00	2500.00
General Fund Contract Svcs. Community Dev.	7246.68	25528.73
General Fund Contract Svcs. Public Works	35343.75	102761.00
General Fund Contract Svcs. Parks	0.00	11629.04
General Fund SALE/TRANS TAX Finance	0.00	21473.75
General Fund Dues/Subscrptn Non Department	0.00	180.00
General Fund Dues/Subscrptn City Council	0.00	150.00
General Fund Dues/Subscrptn Administration	0.00	2076.00
General Fund Dues/Subscrptn Finance	0.00	95.00
General Fund Dues/Subscrptn Community Dev.	0.00	507.00
General Fund Dues/Subscrptn Public Safety	125.00	1678.00
General Fund Dues/Subscrptn Public Works	0.00	570.00
General Fund PERMITS/LICENSE Public Works	0.00	2847.00
General Fund Pest control Public Works	130.00	780.00
General Fund Mileage City Council	200.00	2200.00
General Fund Mileage Administration	341.54	3641.54
General Fund Mileage Finance	41.54	1541.54
General Fund Mileage Public Safety	0.00	137.89
General Fund Service Cont. Administration	0.00	3300.00
General Fund Salaries Administration	27640.48	312212.64
General Fund Salaries Finance	9147.62	169759.32
General Fund Salaries Community Dev.	8872.05	97592.55
General Fund Salaries Public Safety	90840.85	1198799.49
General Fund Salaries Public Works	18455.57	203011.27
General Fund W/C WAGES Public Safety	21062.29	21062.29
General Fund PAID TIME OFF Administration	33061.80	44047.53
General Fund PAID TIME OFF Finance	33060.91	44046.66
General Fund PAID TIME OFF Community Dev.	0.00	3813.86
General Fund PAID TIME OFF Public Safety	0.00	176099.64
General Fund HOLIDAY Public Safety	1508.11	3721.91
General Fund Overtime Community Dev.	0.00	1554.77
General Fund Overtime Public Safety	505.75	5886.43
General Fund Overtime Public Works	0.00	1191.72
General Fund L.T.D. Administration	483.92	2427.32
General Fund L.T.D. Finance	191.29	2104.19
General Fund L.T.D. Community Dev.	81.40	895.40
General Fund L.T.D. Public Safety	272.71	2922.47
General Fund L.T.D. Public Works	148.39	1632.29
General Fund Dental City Council	354.53	3899.83
General Fund Dental Administration	322.77	2376.85
General Fund Dental Finance	66.48	731.28
General Fund Dental Community Dev.	44.32	487.52
General Fund Dental Public Safety	1502.21	16375.23
General Fund Dental Public Works	379.64	4713.50
General Fund VISION COVERAGE City Council	66.56	732.16
General Fund VISION COVERAGE Administration	55.43	425.56
General Fund VISION COVERAGE Finance	12.48	137.28
General Fund VISION COVERAGE Community Dev.	8.32	91.52
General Fund VISION COVERAGE Public Safety	234.63	2564.47
General Fund VISION COVERAGE Public Works	60.94	732.99
General Fund Life Ins. Administration	57.20	534.70
General Fund Life Ins. Finance	30.18	331.98
General Fund Life Ins. Community Dev.	29.37	323.07
General Fund Life Ins. Public Safety	177.57	1926.27
General Fund Life Ins. Public Works	40.50	445.50
General Fund Health Benefits Non Department	65.44	656.23
General Fund Health Benefits City Council	5275.50	58030.50
General Fund Health Benefits Administration	4747.95	44314.20
General Fund Health Benefits Finance	1582.65	17409.15
General Fund Health Benefits Community Dev.	1055.10	11606.10
General Fund Health Benefits Public Safety	18464.25	185697.60
General Fund Health Benefits Public Works	4220.40	49589.70
General Fund HEALTH-RETIREES Administration	1154.34	12878.64
General Fund HEALTH-RETIREES Attorney	351.39	3919.41
General Fund HEALTH-RETIREES Community Dev.	781.98	8671.20
General Fund HEALTH-RETIREES Public Safety	3941.19	38872.71
General Fund Pers Retire EE City Council	51.84	518.40
General Fund Pers Retire EE Administration	1352.12	13223.75
General Fund Pers Retire EE Finance	1387.69	13876.90
General Fund Pers Retire EE Community Dev.	766.55	7665.50
General Fund Pers Retire EE Public Safety	9943.84	99039.15
General Fund Pers Retire EE Public Works	1528.79	15243.17
General Fund PERS City Council	93.29	932.95
General Fund PERS Administration	3738.75	32986.05
General Fund PERS Finance	2497.49	24974.90
General Fund PERS Community Dev.	1379.59	13795.90
General Fund PERS Public Safety	23303.18	229168.79
General Fund PERS Public Works	2573.65	25658.27

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT	YEAR
	MONTH	TO
		DATE
Expenditures (Continue)		
General Fund PERS REPLACMNT Public Safety	0.00	8591.91
General Fund DEFERRED COMP City Council	400.00	4400.00
General Fund DEFERRED COMP Administration	100.00	1500.00
General Fund DEFERRED COMP Finance	100.00	1500.00
General Fund DEFERRED COMP Community Dev.	100.00	1100.00
General Fund DEFERRED COMP Public Safety	1200.00	12878.45
General Fund DEFERRED COMP Public Works	300.00	2350.00
General Fund FICA/Medicare City Council	354.48	3899.47
General Fund FICA/Medicare Administration	905.22	5420.14
General Fund FICA/Medicare Finance	613.07	3130.03
General Fund FICA/Medicare Community Dev.	130.82	1516.36
General Fund FICA/Medicare Public Safety	1608.31	22945.14
General Fund FICA/Medicare Public Works	320.70	3546.39
General Fund CA SUI/ETT City Council	69.11	362.21
General Fund CA SUI/ETT Administration	0.00	595.00
General Fund CA SUI/ETT Finance	0.00	119.00
General Fund CA SUI/ETT Community Dev.	0.00	119.00
General Fund CA SUI/ETT Public Safety	18.25	1665.99
General Fund CA SUI/ETT Public Works	0.00	357.00
General Fund Train/Meetings City Council	0.00	7686.26
General Fund Train/Meetings Administration	0.00	11299.72
General Fund Train/Meetings Finance	0.00	2270.92
General Fund Train/Meetings Attorney	-1004.00	1213.69
General Fund Train/Meetings Community Dev.	0.00	43.32
General Fund Train/Meetings Public Safety	0.00	6096.81
General Fund Train/Meetings Public Works	0.00	511.03
General Fund Council Meeting City Council	1500.00	16500.00
General Fund BEACH Clean up Parks	0.00	303.23
General Fund WEBSITE City Council	0.00	2700.00
General Fund GASB68LIABILITY City Council	0.00	2367.27
General Fund GASB68LIABILITY Administration	0.00	69738.83
General Fund GASB68LIABILITY Finance	0.00	71018.10
General Fund GASB68LIABILITY Attorney	0.00	2367.27
General Fund GASB68LIABILITY Community Dev.	0.00	40243.59
General Fund GASB68LIABILITY Public Safety	0.00	123476.50
General Fund GASB68LIABILITY Public Works	0.00	52443.44
General Fund EAP PROGRAM Non Department	0.00	941.64
General Fund ADP/SHRED IT Administration	322.28	4504.77
General Fund CONSULTING Administration	0.00	6500.00
General Fund Bldg.Plan Chk Community Dev.	5553.36	22405.54
General Fund Planning/Other Community Dev.	39.00	441.50
General Fund PROPERTY TAX FE Finance	0.00	938.00
General Fund Audit Finance	0.00	49500.00
General Fund Mngt. Services Finance	0.00	7548.25
General Fund Service Agreeem Community Dev.	0.00	4800.00
General Fund Service Agreeem Public Works	0.00	6800.00
General Fund Technical Spprt Non Department	0.00	3927.00
General Fund Technical Spprt Administration	0.00	4158.00
General Fund Technical Spprt Finance	643.74	4540.14
General Fund Technical Spprt Community Dev.	0.00	331.00
General Fund Technical Spprt Public Safety	4410.00	46941.00
General Fund Technical Spprt Public Works	0.00	798.00
General Fund HDL/BL/PROP/SAL Finance	1260.00	16442.78
General Fund CITY ATTORNEY Attorney	18483.40	191418.60
General Fund ATTORNEY COSTS Attorney	41.30	361.69
General Fund Legal Cont. Attorney	0.00	2712.50
General Fund PERSONNEL ISSUE Attorney	0.00	47270.50
General Fund Animal Reg/Vet Public Safety	0.00	2720.00
General Fund Auto Fuel Public Safety	1600.17	26246.18
General Fund Auto Maint. Public Safety	2906.33	28038.96
General Fund Auto Maint. Public Works	0.00	1337.59
General Fund AUTO DETAILING Public Safety	0.00	2801.00
General Fund Comm & ACJIS Public Safety	9267.53	26699.19
General Fund FEMA GRANT-BAY Non Department	3787.50	4087.50
General Fund RECYCLING GRANT Non Department	0.00	5000.00
General Fund DOJ- VESTS POL Public Safety	0.00	559.88
General Fund Equipment Public Safety	383.20	907.14
General Fund RANGE FEES/SUP Public Safety	0.00	5303.08
General Fund SRU Annual Fee Public Safety	0.00	5000.00
General Fund Fire Contract Fire Dept.	0.00	298990.00
General Fund Reserves Public Safety	6488.00	62365.12
General Fund EQUIP/COMPUTER Public Safety	0.00	10441.89
General Fund Police Supplies Public Safety	502.69	5688.00
General Fund SPECIAL SKILLS Public Safety	100.00	1100.00
General Fund Uniform Allow. Public Safety	2080.00	10880.39
General Fund Uniform Allow. Public Works	169.09	1396.63
General Fund Police Educatin Public Safety	4326.80	47151.46
General Fund ARRESTS/INVEST Public Safety	0.00	3148.87

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT	YEAR
	MONTH	TO
		DATE
Expenditures (Continue)		
General Fund COMPUTER/MAINT Public Safety	0.00	11878.26
General Fund STORM WATER MAT Public Works	0.00	4400.00
General Fund HOPE SERVICES Public Works	3106.73	45681.93
General Fund St. Lighting Public Works	62.52	7668.27
General Fund St. Maintenance Public Works	0.00	1648.20
General Fund ADOPT A HWY Public Works	0.00	2655.00
General Fund Flags/Banners Public Works	0.00	907.80
General Fund Bike Trail Elec Community Out	243.08	2871.04
General Fund PARKS SUPPLIES Parks	0.00	2158.61
General Fund SECURITY Public Safety	0.00	482.04
General Fund SECURITY Public Works	0.00	796.97
General Fund SECURITY Government Bldg	0.00	1983.79
General Fund SUPPLIES Public Works	62.74	4535.32
General Fund EQUIPMENT RENTA Public Works	0.00	807.60
General Fund URBAN RUNOFF Public Works	0.00	23015.81
General Fund STREET SIGNS Public Works	0.00	1111.84
General Fund City Events Community Out	0.00	17813.96
General Fund LIABILITY-AON Public Safety	0.00	7087.89
General Fund Donations Non Department	1000.00	5860.39
General Fund Fire/Theft Government Bldg	0.00	18442.62
General Fund ADVERTISING Community Dev.	332.99	4375.77
General Fund ADVERTISING Community Out	1076.00	11836.00
General Fund Liability Ins. City Council	0.00	9258.43
General Fund Liability Ins. Administration	0.00	9834.83
General Fund Liability Ins. Finance	0.00	4719.28
General Fund Liability Ins. Community Dev.	0.00	3818.65
General Fund Liability Ins. Public Safety	0.00	65313.31
General Fund Liability Ins. Public Works	0.00	7925.50
General Fund Rental Payments Public Safety	264.75	2912.25
General Fund Misc. Expense Non Department	81.65	5500.10
General Fund Misc. Expense Public Safety	300.00	5800.00
General Fund NGEN MAINTENANC Public Safety	2316.93	9267.72
General Fund Equip. Maint. Non Department	226.03	6133.48
General Fund Equip. Maint. Public Works	0.00	95.28
General Fund Equip. Maint. Parks	0.00	417.31
General Fund STORAGE Public Works	223.00	1826.69
General Fund Office Supplies Non Department	1616.90	21228.36
General Fund Office Supplies Government Bldg	2.08	1308.79
General Fund Office Phones Non Department	0.00	840.45
General Fund Office Phones City Council	306.45	3274.05
General Fund Office Phones Administration	228.23	3037.40
General Fund Office Phones Community Dev.	0.00	406.84
General Fund Office Phones Public Safety	1187.46	10984.46
General Fund Office Phones Public Works	281.79	2825.82
General Fund Official Bonds Non Department	0.00	1050.00
General Fund Utilities Non Department	1155.60	16726.75
General Fund REFUSE/TRASH Public Works	282.72	5277.64
General Fund IRRIGATION/LAND Public Works	0.00	1439.68
General Fund Work. Comp. Ins City Council	0.00	1151.16
General Fund Work. Comp. Ins Administration	0.00	26860.33
General Fund Work. Comp. Ins Finance	0.00	9209.26
General Fund Work. Comp. Ins Community Dev.	0.00	9209.26
General Fund Work. Comp. Ins Public Safety	0.00	223708.17
General Fund Work. Comp. Ins Public Works	0.00	113580.82
General Fund Equip. Purchase Non Department	0.00	2428.25
General Fund Equip. Purchase City Council	0.00	2556.27
General Fund Equip. Purchase Administration	0.00	3682.32
General Fund Equip. Purchase Finance	0.00	65.00
General Fund Equip. Purchase Community Dev.	0.00	65.00
General Fund Equip. Purchase Public Works	0.00	2681.51
General Fund Equip. Purchase Parks	0.00	126.64
General Fund Bank Charges Non Department	30.00	175.00
General Fund Exercise Prgm City Council	90.00	990.00
General Fund Exercise Prgm Administration	154.16	1384.16
General Fund Exercise Prgm Finance	4.15	154.15
General Fund Exercise Prgm Public Safety	300.00	3240.00
General Fund Exercise Prgm Public Works	120.00	1320.00
General Fund Internet/Web Non Department	97.62	1816.84
General Fund Internet/Web Public Safety	406.86	4064.58
General Fund Internet/Web Public Works	113.13	1230.41
General Fund Maint/Repairs Government Bldg	1064.20	10430.90
General Fund Maint/Repairs Community Out	477.48	4274.31
General Fund CSA74-GRANT EMS Non Department	583.20	1777.15
General Fund SUSTAIN TRANS Non Department	5903.40	32436.63
General Fund DEVELOPER AGREE Non Department	4162.50	194407.17
General Fund EQUIP LEASE-PRN Public Safety	0.00	26605.42
General Fund EQUIP LEASE-INT Public Safety	0.00	7914.93
General Fund Principal-Sweep Public Works	0.00	40503.08

REPORT.: 06/09/20
RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Statement of Revenues & Expenditures
ALL FUND(S)

PAGE: 006
ID #: GLBS
CTL.: SAN

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
<u>Expenditures (Continue)</u>		
General Fund Interest-Sweepe Public Works	0.00	3366.07
Total Expenditures	501245.68	6219263.55
Net Surplus (MDT) *Net Deficit (YTD)	180950.82	-743464.21

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1004	CITY- OPEB POTENTIAL FUNDING	142,498.90	
1006	City Housing Account	673,608.24	
1007	Tioga Beach Clean Up Fund	120,000.00	
1008	LAIIF	7,039,888.02	
1009	Fair market value adjustments	15,105.36	
1020	Investment CD	164,935.59	
1080	Pro Equities Money Market	78,712.05	
1081	Pro Equities CD's	985,000.00	
1099	Cash Balance	-37,956.14	
1130	Due From RA/Operating Expenses	3,626,057.91	
1140	Due From AAgency/Costcc/Seaside	4,649,999.99	
1145	Due RA/COP reimbursement	1,454,766.42	
	Total of Assets ---->	18,912,616.34	18,912,616.34

Liabilities

2010	STRONG MOTION	129.36	
2012	SB1473-COUNTY PERMIT ASSESSMEN	21.00	
2013	GHANDOUR TAMC IMPACT FEE	542,222.00	
2014	SCSD- SEWER CAPACITY STUDY	1,200.00	
2056	DEFERRED REVENUE RDA COP REIMB	774,766.42	
2059	Orosco-South of Tioga	25,000.00	
2115	State Mandated CASP Fee	3.20	
2150	Health Insurance	24,576.20	
2160	Dental/Vision	52.64	
2180	POLICE ASSOC. DUES	1,050.00	
2191	PEPRA RETIREMENT %	3,518.04	
2195	AFLAC PRE TAX	1,266.53	
2196	AFLAX-AFTER TAX	778.92	
2197	PERS SURVIVOR BENEFIT	44.00	
	Total of Liabilities ---->	1,374,628.31	

FUND Balances

3400	Unappropriated Fund Balance	18,324,583.43	
	CURRENT EARNINGS	-786,595.40	
	Total of FUND Balances ---->	17,537,988.03	18,912,616.34

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
Revenues		
General Fund Curr Prop Taxes Non Department	0.00	88735.35
General Fund AB 1484 DISTRIB Non Department	0.00	131809.12
General Fund Admin Fees SA Non Department	0.00	103416.96
General Fund Prior Year Prop Non Department	0.00	803.28
General Fund PROP TAX VLF Non Department	0.00	36709.00
General Fund SB 813 Non Department	0.00	9146.72
General Fund Prop Tax Transf Non Department	0.00	5953.75
General Fund Users Tax Non Department	10886.14	122977.94
General Fund Sales/Use Tax Non Department	328022.81	1967962.32
General Fund Transaction tax Non Department	309734.87	1711206.95
General Fund State CASP Fee Non Department	18.00	1483.20
General Fund Cable Franchise Non Department	1775.30	5243.76
General Fund Refuse Franchis Non Department	0.00	41534.74
General Fund PG & E Gas Non Department	0.00	2855.97
General Fund PG & E Electric Non Department	0.00	28415.43
General Fund Bus. License Non Department	618.00	496755.69
General Fund B. L. Late Fee Non Department	0.00	2684.87
General Fund TECH GRANT 2 Public Safety	0.00	12190.00
General Fund CLEEP GRANT Public Safety	8333.33	130947.63
General Fund Bldg. Permit Community Dev.	2469.13	39422.16
General Fund Coastal Permit Community Dev.	0.00	500.00
General Fund CUP Community Dev.	500.00	4000.00
General Fund TEMPORARY CUP Community Dev.	0.00	200.00
General Fund Site Permits Community Dev.	0.00	100.00
General Fund Bldg Dev. Fees Public Works	0.00	2206.50
General Fund Design Review Community Dev.	0.00	300.00
General Fund Other Fees Community Dev.	0.00	1277.00
General Fund Other Fees Public Works	8112.40	47931.40
General Fund Plan CK Fees Community Dev.	1604.93	26336.80
General Fund City Fines Public Safety	514.86	3652.10
General Fund PARKING PERMITS Community Dev.	0.00	400.00
General Fund SANDCITYPARKING Public Safety	4330.00	12600.00
General Fund Motor Vehicle Public Safety	0.00	314.18
General Fund Prop 172 Public Safety	24.98	283.65
General Fund Post Reimburse Public Safety	0.00	1087.66
General Fund HOPTR Tax Non Department	0.00	205.13
General Fund Sanitation Non Department	0.00	8854.55
General Fund Int. General Non Department	18.10	798.82
General Fund OPEB INTEREST Non Department	5.93	65.09
General Fund Housing Interes Non Department	45.77	1577.02
General Fund Int. LAIF Non Department	0.00	117511.29
General Fund TVI CD INTEREST Non Department	379.29	20921.27
General Fund WEST END REVEUE Non Department	0.00	53234.16
General Fund DOG LICENSING Public Safety	0.00	5.00
General Fund UNCLAIMED PROP Public Safety	0.00	20.00
General Fund Dev. Crosco Non Department	0.00	146424.43
General Fund Pub. Copies Fee Non Department	0.00	74.20
General Fund Special Police Public Safety	30.00	290.00
General Fund GRANT-VESTS POL Public Safety	0.00	530.41
General Fund Mitigation Non Department	1321.35	1321.35
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	0.00	4198.50
General Fund REIMBURSEMENTS Non Department	0.00	3632.68
General Fund RECYCLING GRANT Non Department	0.00	5000.00
General Fund RENTAL INCOME Non Department	1425.78	15683.58
General Fund SUSTAIN GRANT Non Department	876.54	876.54
General Fund CSA74-GRANT EMS Public Safety	0.00	2500.00
Gross Revenues	681047.51	5432668.15

Expenditures		
General Fund MUNI CODE Non Department	0.00	3257.25
General Fund MEMBERSHIPS PA Non Department	0.00	30186.24
General Fund MEMBERSHIPS VOL Non Department	500.00	12551.00
General Fund ART COM EVENTS Community Out	5750.00	91160.33
General Fund ARTS COUNCIL Non Department	0.00	1142.64
General Fund COVID-19 Non Department	7427.73	8948.68
General Fund Capital Outlay Non Department	0.00	8372.05
General Fund Capital Outlay Public Safety	0.00	8372.05
General Fund Capital Outlay Parks	7362.50	7362.50
General Fund Capital Outlay CAPITAL PROGRAM	800.00	35214.00
General Fund Contract Svcs. Administration	0.00	20282.86
General Fund Contract Svcs. Finance	0.00	2500.00
General Fund Contract Svcs. Community Dev.	7246.68	25528.73
General Fund Contract Svcs. Public Works	35343.75	102761.00
General Fund Contract Svcs. Parks	0.00	11629.04
General Fund SALE/TRANS TAX Finance	0.00	21473.75

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund Dues/Subscrptn Non Department	0.00	180.00
General Fund Dues/Subscrptn City Council	0.00	150.00
General Fund Dues/Subscrptn Administration	0.00	2076.00
General Fund Dues/Subscrptn Finance	0.00	95.00
General Fund Dues/Subscrptn Community Dev.	0.00	507.00
General Fund Dues/Subscrptn Public Safety	125.00	1678.00
General Fund Dues/Subscrptn Public Works	0.00	570.00
General Fund PERMITS/LICENSE Public Works	0.00	2847.00
General Fund Pest control Public Works	130.00	780.00
General Fund Mileage City Council	200.00	2200.00
General Fund Mileage Administration	341.54	3641.54
General Fund Mileage Finance	41.54	1541.54
General Fund Mileage Public Safety	0.00	137.89
General Fund Service Cont. Administration	0.00	3300.00
General Fund Salaries Administration	27640.48	312212.64
General Fund Salaries Finance	9147.62	169759.32
General Fund Salaries Community Dev.	6872.05	97592.55
General Fund Salaries Public Safety	90840.85	1198799.49
General Fund Salaries Public Works	18455.57	203011.27
General Fund W/C WAGES Public Safety	21062.29	21062.29
General Fund PAID TIME OFF Administration	33061.80	44047.53
General Fund PAID TIME OFF Finance	33060.91	44046.66
General Fund PAID TIME OFF Community Dev.	0.00	3813.86
General Fund PAID TIME OFF Public Safety	0.00	176099.64
General Fund HOLIDAY Public Safety	1508.11	3721.91
General Fund Overtime Community Dev.	0.00	1554.77
General Fund Overtime Public Safety	505.75	5886.43
General Fund Overtime Public Works	0.00	1191.72
General Fund L.T.D. Administration	493.92	2427.32
General Fund L.T.D. Finance	191.29	2104.19
General Fund L.T.D. Community Dev.	81.40	895.40
General Fund L.T.D. Public Safety	272.71	3922.47
General Fund L.T.D. Public Works	148.39	1632.29
General Fund Dental City Council	354.53	3899.83
General Fund Dental Administration	322.77	2376.85
General Fund Dental Finance	66.48	731.28
General Fund Dental Community Dev.	44.32	487.52
General Fund Dental Public Safety	1502.21	16375.23
General Fund Dental Public Works	379.64	4713.50
General Fund VISION COVERAGE City Council	66.56	732.16
General Fund VISION COVERAGE Administration	55.43	425.56
General Fund VISION COVERAGE Finance	12.48	137.28
General Fund VISION COVERAGE Community Dev.	9.32	91.52
General Fund VISION COVERAGE Public Safety	234.63	2564.47
General Fund VISION COVERAGE Public Works	60.94	732.99
General Fund Life Ins. Administration	57.20	534.70
General Fund Life Ins. Finance	30.18	331.98
General Fund Life Ins. Community Dev.	29.37	323.07
General Fund Life Ins. Public Safety	177.57	1926.27
General Fund Life Ins. Public Works	40.50	445.50
General Fund Health Benefits Non Department	65.44	656.23
General Fund Health Benefits City Council	5275.50	58030.50
General Fund Health Benefits Administration	4747.95	44314.20
General Fund Health Benefits Finance	1582.65	17409.15
General Fund Health Benefits Community Dev.	1055.10	11606.10
General Fund Health Benefits Public Safety	18464.25	185697.60
General Fund Health Benefits Public Works	4220.40	49589.70
General Fund HEALTH-RETIRES Administration	1154.34	12878.64
General Fund HEALTH-RETIRES Attorney	351.39	3919.41
General Fund HEALTH-RETIRES Community Dev.	781.98	8671.20
General Fund HEALTH-RETIRES Public Safety	3941.19	38872.71
General Fund Pers Retire EE City Council	51.84	518.40
General Fund Pers Retire EE Administration	1352.12	13223.75
General Fund Pers Retire EE Finance	1387.69	13876.90
General Fund Pers Retire EE Community Dev.	766.55	7665.50
General Fund Pers Retire EE Public Safety	9943.84	99039.15
General Fund Pers Retire EE Public Works	1528.79	15243.17
General Fund PERS City Council	93.29	932.95
General Fund PERS Administration	3738.75	32986.05
General Fund PERS Finance	2497.49	24974.90
General Fund PERS Community Dev.	1379.59	13795.90
General Fund PERS Public Safety	23303.18	229168.79
General Fund PERS Public Works	2573.65	25658.27
General Fund PERS REPLACEMNT Public Safety	0.00	8591.91
General Fund DEFERRED COMP City Council	400.00	4400.00
General Fund DEFERRED COMP Administration	100.00	1500.00
General Fund DEFERRED COMP Finance	100.00	1500.00
General Fund DEFERRED COMP Community Dev.	100.00	1100.00

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	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund DEFERRED COMP Public Safety	1200.00	12878.45
General Fund DEFERRED COMP Public Works	300.00	2350.00
General Fund FICA/Medicare City Council	354.48	3899.47
General Fund FICA/Medicare Administration	905.22	5420.14
General Fund FICA/Medicare Finance	613.07	3130.03
General Fund FICA/Medicare Community Dev.	130.82	1516.36
General Fund FICA/Medicare Public Safety	1608.31	22945.14
General Fund FICA/Medicare Public Works	320.70	3546.39
General Fund CA SUI/ETT City Council	69.11	362.21
General Fund CA SUI/ETT Administration	0.00	595.00
General Fund CA SUI/ETT Finance	0.00	119.00
General Fund CA SUI/ETT Community Dev.	0.00	119.00
General Fund CA SUI/ETT Public Safety	18.25	1665.99
General Fund CA SUI/ETT Public Works	0.00	357.00
General Fund Train/Meetings City Council	0.00	7686.26
General Fund Train/Meetings Administration	0.00	11299.72
General Fund Train/Meetings Finance	0.00	2270.92
General Fund Train/Meetings Attorney	-1004.00	1213.69
General Fund Train/Meetings Community Dev.	0.00	43.32
General Fund Train/Meetings Public Safety	0.00	6096.81
General Fund Train/Meetings Public Works	0.00	511.03
General Fund Council Meeting City Council	1500.00	16500.00
General Fund BEACH Clean up Parks	0.00	303.23
General Fund WEBSITE City Council	0.00	2700.00
General Fund GASB68LIABILITY City Council	0.00	2367.27
General Fund GASB68LIABILITY Administration	0.00	69738.83
General Fund GASB68LIABILITY Finance	0.00	71018.10
General Fund GASB68LIABILITY Attorney	0.00	2367.27
General Fund GASB68LIABILITY Community Dev.	0.00	40243.59
General Fund GASB68LIABILITY Public Safety	0.00	123476.50
General Fund GASB68LIABILITY Public Works	0.00	52443.44
General Fund EAP PROGRAM Non Department	0.00	941.64
General Fund ADP/SHRED IT Administration	322.28	4504.77
General Fund CONSULTING Administration	0.00	6500.00
General Fund Bldg.Plan Chk Community Dev.	5553.36	22405.54
General Fund Planning/Other Community Dev.	39.00	441.50
General Fund PROPERTY TAX FE Finance	0.00	938.00
General Fund Audit Finance	0.00	49500.00
General Fund Mngt. Services Finance	0.00	7548.25
General Fund Service Agreemt Community Dev.	0.00	4800.00
General Fund Service Agreemt Public Works	0.00	6800.00
General Fund Technical Spprt Non Department	0.00	3927.00
General Fund Technical Spprt Administration	0.00	4158.00
General Fund Technical Spprt Finance	643.74	4540.14
General Fund Technical Spprt Community Dev.	0.00	231.00
General Fund Technical Spprt Public Safety	4410.00	46941.00
General Fund Technical Spprt Public Works	0.00	798.00
General Fund HDL/BL/PROP/SAL Finance	1260.00	16442.78
General Fund CITY ATTORNEY Attorney	18483.40	191418.60
General Fund ATTORNEY COSTS Attorney	41.30	361.69
General Fund Legal Cont. Attorney	0.00	2712.50
General Fund PERSONNEL ISSUE Attorney	0.00	47270.50
General Fund Animal Reg/Vet Public Safety	0.00	2720.00
General Fund Auto Fuel Public Safety	1600.17	26246.18
General Fund Auto Maint. Public Safety	2906.33	28038.96
General Fund Auto Maint. Public Works	0.00	1337.59
General Fund AUTO DETAILING Public Safety	0.00	2801.00
General Fund Comm & ACJIS Public Safety	9267.53	26699.19
General Fund FEMA GRANT-BAY Non Department	3787.50	4087.50
General Fund RECYCLING GRANT Non Department	0.00	5000.00
General Fund DOJ- VESTS POL Public Safety	0.00	559.88
General Fund Equipment Public Safety	383.20	907.14
General Fund RANGE FEES/SUP Public Safety	0.00	5803.08
General Fund SRU Annual Fee Public Safety	0.00	5000.00
General Fund Fire Contract Fire Dept.	0.00	298990.00
General Fund Reserves Public Safety	6488.00	62365.12
General Fund EQUIP/COMPUTER Public Safety	0.00	10441.89
General Fund Police Supplies Public Safety	502.69	5688.00
General Fund SPECIAL SKILLS Public Safety	100.00	1100.00
General Fund Uniform Allow. Public Safety	2080.00	10880.39
General Fund Uniform Allow. Public Works	169.09	1396.63
General Fund Police Educatin Public Safety	4326.80	47151.46
General Fund ARRESTS/INVEST Public Safety	0.00	3148.67
General Fund COMPUTER/MAINT Public Safety	0.00	11878.26
General Fund STORM WATER MAT Public Works	0.00	4400.00
General Fund HOPE SERVICES Public Works	3106.73	45681.93
General Fund St. Lighting Public Works	62.52	7668.27
General Fund St. Maintenance Public Works	0.00	1648.20

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	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund ADOPT A HWY Public Works	0.00	2655.00
General Fund Flags/Banners Public Works	0.00	907.80
General Fund Bike Trail Elec Community Out	243.08	2871.84
General Fund PARKS SUPPLIES Parks	0.00	2159.61
General Fund SECURITY Public Safety	0.00	482.04
General Fund SECURITY Public Works	0.00	796.97
General Fund SECURITY Government Bldg	0.00	1983.79
General Fund SUPPLIES Public Works	62.74	4535.32
General Fund EQUIPMENT RENTA Public Works	0.00	807.60
General Fund URBAN RUNOFF Public Works	0.00	23015.81
General Fund STREET SIGNS Public Works	0.00	1111.84
General Fund City Events Community Out	0.00	17913.96
General Fund LIABILITY-AON Public Safety	0.00	7087.89
General Fund Donations Non Department	1000.00	5860.39
General Fund Fire/Theft Government Bldg	0.00	18442.62
General Fund ADVERTISING Community Dev.	332.99	4375.77
General Fund ADVERTISING Community Out	1076.00	11836.00
General Fund Liability Ins. City Council	0.00	9258.43
General Fund Liability Ins. Administration	0.00	9834.83
General Fund Liability Ins. Finance	0.00	4719.28
General Fund Liability Ins. Community Dev.	0.00	3818.65
General Fund Liability Ins. Public Safety	0.00	65313.31
General Fund Liability Ins. Public Works	0.00	7925.50
General Fund Rental Payments Public Safety	264.75	2912.25
General Fund Misc. Expense Non Department	81.65	5500.10
General Fund Misc. Expense Public Safety	300.00	5800.00
General Fund NGEN MAINTENANC Public Safety	2316.93	9267.72
General Fund Equip. Maint. Non Department	226.03	6133.48
General Fund Equip. Maint. Public Works	0.00	95.28
General Fund Equip. Maint. Parks	0.00	417.31
General Fund STORAGE Public Works	223.00	1826.69
General Fund Office Supplies Non Department	1616.90	21228.36
General Fund Office Supplies Government Bldg	2.08	1308.79
General Fund Office Phones Non Department	0.00	840.45
General Fund Office Phones City Council	306.45	3274.05
General Fund Office Phones Administration	228.23	3037.40
General Fund Office Phones Community Dev.	0.00	406.84
General Fund Office Phones Public Safety	1187.46	10984.46
General Fund Office Phones Public Works	281.79	3825.82
General Fund Official Bonds Non Department	0.00	1050.00
General Fund Utilities Non Department	1155.60	16726.75
General Fund REFUSE/TRASH Public Works	282.72	5277.64
General Fund IRRIGATION/LAND Public Works	0.00	1439.68
General Fund Work. Comp. Ins City Council	0.00	1151.16
General Fund Work. Comp. Ins Administration	0.00	26860.33
General Fund Work. Comp. Ins Finance	0.00	9209.26
General Fund Work. Comp. Ins Community Dev.	0.00	9209.26
General Fund Work. Comp. Ins Public Safety	0.00	223708.17
General Fund Work. Comp. Ins Public Works	0.00	113580.82
General Fund Equip. Purchase Non Department	0.00	2428.25
General Fund Equip. Purchase City Council	0.00	3556.27
General Fund Equip. Purchase Administration	0.00	3682.32
General Fund Equip. Purchase Finance	0.00	65.00
General Fund Equip. Purchase Community Dev.	0.00	65.00
General Fund Equip. Purchase Public Works	0.00	2681.51
General Fund Equip. Purchase Parks	0.00	126.64
General Fund Bank Charges Non Department	30.00	175.00
General Fund Exercise Prgm City Council	90.00	990.00
General Fund Exercise Prgm Administration	154.16	1384.16
General Fund Exercise Prgm Finance	4.15	154.15
General Fund Exercise Prgm Public Safety	300.00	3240.00
General Fund Exercise Prgm Public Works	120.00	1320.00
General Fund Internet/Web Non Department	97.62	1816.84
General Fund Internet/Web Public Safety	406.86	4064.58
General Fund Internet/Web Public Works	112.13	1230.41
General Fund Maint/Repairs Government Bldg	1064.20	10430.90
General Fund Maint/Repairs Community Out	477.48	4274.31
General Fund CSA74-GRANT EMS Non Department	583.20	1777.15
General Fund SUSTAIN TRANS Non Department	5903.40	32436.63
General Fund DEVELOPER AGREE Non Department	4162.50	194407.17
General Fund EQUIP LEASE-PRN Public Safety	0.00	26605.42
General Fund EQUIP LEASE-INT Public Safety	0.00	7914.93
General Fund Principal-Sweep Public Works	0.00	40503.08
General Fund Interest-Sweepe Public Works	0.00	3366.07
Total Expenditures	501245.68	6219263.55
Net Surplus (MDT) *Net Deficit (YTD)	179801.83	-786595.40

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1099	Cash Balance	13,846.16	
	Total of Assets ---->	13,846.16	13,846.16

Liabilities

FUND Balances

3400	Unappropriated Fund Balance	1,086.15	
	CURRENT EARNINGS	12,760.01	
	Total of FUND Balances ---->	13,846.16	13,846.16

REPORT.: 06/09/20
RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Statement of Revenues & Expenditures
FUND 31 - Gas Tax - 2105

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Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
<u>Revenues</u>		
Gas Tax - 2105 Gas Tax Funds Public Works	969.83	12313.69
Gas Tax - 2105 SB1/PROP42TRAFF Public Works	0.00	446.32
Gross Revenues	969.83	12760.01
<u>Revenue Reductions</u>		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	969.83	12760.01
<u>Expenditures</u>		
Total Expenditures	0.00	0.00
Net Surplus	969.83	12760.01

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RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Balance Sheet Report
FUND 35 - Traffic Safety

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Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1099 Cash Balance 898.13
Total of Assets ----> 898.13 898.13

Liabilities

FUND Balances

3400 Unappropriated Fund Balance 134.47
CURRENT EARNINGS 763.66
Total of FUND Balances ----> 898.13 898.13

REPORT.: 06/09/20
RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Statement of Revenues & Expenditures
FUND 35 - Traffic Safety

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Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
Revenues		
Traffic Safety CA Code Fines Public Works	179.16	763.66
Gross Revenues	179.16	763.66
Revenue Reductions		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	179.16	763.66
Expenditures		
Total Expenditures	0.00	0.00
Net Surplus	179.16	763.66

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RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Balance Sheet Report
FUND 37 - RMRA -Road M&R

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Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1099	Cash Balance	14,456.01	
	Total of Assets ---->	14,456.01	14,456.01

Liabilities

FUND Balances

3400	Unappropriated Fund Balance	8,863.08	
	CURRENT EARNINGS	5,592.93	
	Total of FUND Balances ---->	14,456.01	14,456.01

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RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Statement of Revenues & Expenditures
FUND 37 - RMRA -Road M&R

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	CURRENT MONTH	YEAR TO DATE
Revenues		
RMRA -Road M&R RMRA-ROAD MAINT Public Works	0.00	5592.93
Gross Revenues	0.00	5592.93
Revenue Reductions		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	0.00	5592.93
Expenditures		
Total Expenditures	0.00	0.00
Net Deficit (MDT) *Net Surplus (YTD)	0.00	5592.93

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RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Balance Sheet Report
FUND 38 - TAMC X TSIPF

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Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1099 Cash Balance 79,571.96
Total of Assets ----> 79,571.96 79,571.96

Liabilities

FUND Balances

3400 Unappropriated Fund Balance 55,557.37
CURRENT EARNINGS 24,014.59
Total of FUND Balances ----> 79,571.96 79,571.96

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RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Statement of Revenues & Expenditures
FUND 38 - TAMC X TSIPF

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	CURRENT MONTH	YEAR TO DATE
Revenues		
TAMC X TSIPF Measure X-TAMC Public Works	0.00	24014.59
Gross Revenues	0.00	24014.59
Revenue Reductions		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	0.00	24014.59
Expenditures		
Total Expenditures	0.00	0.00
Net Deficit (MDT) *Net Surplus (YTD)	0.00	24014.59

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RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Balance Sheet Report
FUND 60 - Gen. Fixed Asst

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Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1273	BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	
1281	Prop 1 IRWM - Catalina St.	15,511.50	
1282	PROP 1 SW CONTRA COSTA CIP	1,200.00	
1286	PROP 68 - CALABRESE PARK	12,040.00	
1287	CDBG Calabrese Park Update	8,310.50	
1288	CIP- Wells	175,070.23	
1289	CIP-CITY ENTRANCE PROJECT	1,312.00	
1290	Land	1,837,193.95	
1291	Land Improvements	441,562.65	
1292	VEHICLE FIXED ASSET	567,289.39	
1293	Furniture and Fixtures	114,513.83	
1295	Buildings	8,538,775.38	
1297	FIXED ASSETS EQUIPMENT	2,594,595.69	
1298	CITY HALL	172,866.41	
1299	INFRASTRUCTURE- streets	5,155,456.95	
1300	ACCUMULATED DEPRECIATION	-7,888,249.72	

	Total of Assets ---->	11,801,005.67	11,801,005.67

Liabilities

FUND Balances

3400	Unappropriated Fund Balance	-692,185.35	
3600	Investment in Fixed Assets	11,725,360.61	
3601	CAPITAL LEASE	337,830.41	
3602	Donated Assets	430,000.00	
	CURRENT EARNINGS	0.00	

	Total of FUND Balances ---->	11,801,005.67	11,801,005.67

REPORT.: 06/09/20
RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Balance Sheet Report
FUND 70 - General LTD Act

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Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1280	AMOUNT PROVIDED FOR LTD	4,043,994.88	
1400	Deferred Outflow- Pers contrib	690,963.74	
1405	Deferred Outflow- Actuarial	1,047,036.74	
1500	DEFER OUTFLOWS/OPEB CONTRIBUT	78,451.00	

	Total of Assets ---->	5,860,446.36	5,860,446.36 -----

Liabilities

2020	Compensated Absences	607,598.39	
2025	NET OPEB LIABILITY/ASSET	-494,423.00	
2070	capital lease-police radios	121,427.99	
2200	Net Pers Liability	4,332,942.46	
2500	DEFERRED INFLOWS-ACTUARIAL	396,500.79	
2505	DEFER INFLOWS/OPEB ACTUARIALS	68,454.00	

	Total of Liabilities ---->	5,032,500.63	

FUND Balances

3400	Unappropriated Fund Balance	827,945.73	
	CURRENT EARNINGS	0.00	

	Total of FUND Balances ---->	827,945.73	5,860,446.36 -----

REPORT.: 06/09/20
RUN....: 06/09/20
Run By.: SHELBY

City of Sand City
Balance Sheet Report
FUND 99 - Cash Clearing

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ID #: GLBS
CTL.: SAN

Ending Calendar Date.: May 31, 2020 Fiscal {11-20}

Assets

1001	Checking Account	70,816.24	
1099	Cash Balance	-70,816.24	

	Total of Assets ---->	0.00	0.00

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Liabilities

FUND Balances

	CURRENT EARNINGS	0.00	
	Total of FUND Balances ---->	0.00	0.00

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eg	Period	Date	Receipt	T Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/04/20	24293	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8491 Receipt Date: 05/04/20 TEODORO ARAGON Issued...: TO (DEVON) May 04 2020 09:54 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
			24294	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8343 Receipt Date: 05/04/20 Paid by: PATRICIA SILVA Issued...: TO (DEVON) May 04 2020 09:54 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	100.00
			24295	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8482 Receipt Date: 05/04/20 Paid by: KINSEY MATHEWS Issued...: TO (DEVON) May 04 2020 09:54 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
			24296	C Mis	REN01	RENTAL INCOME MAY 2020 CELL TOWER RENT Receipt Date: 05/04/20 Paid by: CROWN CASTLE Issued...: TO (DEVON) May 04 2020 09:55 am Devon	Db: 99 1001 Cr: 10 4740 00 Lazzarino	1425.78
			24297	C Mis	ENG01	ENGINEERING FEES REIMBURSE 12/19 TO 1/20 ENGINEER FEES Receipt Date: 05/04/20 Paid by: GREG HAWTHORNE Issued...: TO (DEVON) May 04 2020 09:55 am Devon	Db: 99 1001 Cr: 10 4160 11 Lazzarino	1360.00
			24298	C Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION PRIOR TO 3RD Q 2019 Receipt Date: 05/04/20	Db: 99 1001 Cr: 10 4032 00 Db: 99 1001	2207.37 - .47
				Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 3RD Q 2019 Receipt Date: 05/04/20	Cr: 10 4032 00 Db: 99 1001	413.71
				Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 4TH Q 2019 Receipt Date: 05/04/20	Cr: 10 4032 00 Db: 99 1001	189577.35
				Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 1ST Q 2020 Receipt Date: 05/04/20	Cr: 10 4032 00 Db: 99 1001	117500.00
			24299	C Mis	STAX	CURRENT ADVANCE FEBRUARY 2020 Receipt Date: 05/04/20 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON) May 04 2020 09:56 am Devon	Cr: 10 4032 00 Lazzarino	2284.85
				Mis	STAX	SALES TAX RECEIVED DISTRIBUTION PRIOR TO 3RD Q 2019 Receipt Date: 05/04/20	Db: 99 1001 Cr: 10 4030 00 Db: 99 1001	187237.96
				Mis	STAX	SALES TAX RECEIVED DISTRIBUTION 1ST Q 2020 Receipt Date: 05/04/20	Cr: 10 4030 00 Db: 99 1001	138500.00
			24300	C Mis	TUT01	CURRENT ADVANCE FEBRUARY 2020 Receipt Date: 05/04/20 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON) May 04 2020 09:57 am Devon	Cr: 10 4030 00 Lazzarino	36.91
						TRANSACTION/USE TAX DISTRIBUTION PRIOR TO 3RD Q 2019 Receipt Date: 05/04/20 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON) May 04 2020 09:58 am Devon	Db: 99 1001 Cr: 10 4032 00 Lazzarino	
						Day 05/04/20 Total ---->		640723.46
	05/08/20		24301	C Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA2000120 Receipt Date: 05/08/20 Paid by: STEVE ROZMAN Issued...: TO (DEVON) May 08 2020 10:19 am Devon	Db: 99 1001 Cr: 10 4560 08 Lazzarino	10.00
			24302	C Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SAQ1600282 Receipt Date: 05/08/20 Paid by: AIMEE MORALES Issued...: TO (DEVON) May 08 2020 10:19 am Devon	Db: 99 1001 Cr: 10 4560 08 Lazzarino	10.00
			24303	C Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - RAILROAD TAMC Receipt Date: 05/08/20	Db: 99 1001 Cr: 10 4055 00 Db: 99 1001	50.00 3.60
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - RAILROAD TAMC Receipt Date: 05/08/20	Cr: 10 4033 00 Db: 99 1001	.40
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - RAILROAD TAMC Receipt Date: 05/08/20 Paid by: LA SIRENITA TREE SERVICE Issued...: TO (DEVON) May 08 2020 10:20 am Devon	Cr: 10 2115 Lazzarino	
			24304	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8427 Receipt Date: 05/08/20 Paid by: JODY STANNERS Issued...: TO (DEVON) May 08 2020 10:20 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00

eg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/08/20	24305	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8508 Receipt Date: 05/08/20 Paid by: MINH TAN Issued..: TO (DEVON) May 08 2020 10:20 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24306	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8427 Receipt Date: 05/08/20 Paid by: MARTIN CORDOVA Issued..: TO (DEVON) May 08 2020 10:20 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24307	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8199 Receipt Date: 05/08/20 Paid by: JOSE CORREJO Issued..: TO (DEVON) May 08 2020 10:20 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	100.00
			24308	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8289 Receipt Date: 05/08/20 Paid by: ALEJANDRA CHAVEZ Issued..: TO (DEVON) May 08 2020 10:41 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24309	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8432 Receipt Date: 05/08/20 Paid by: CECILE SOLIVAN Issued..: TO (DEVON) May 08 2020 10:41 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24310	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8498 Receipt Date: 05/08/20 Paid by: SAMANTHA TORRES Issued..: TO (DEVON) May 08 2020 10:41 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24311	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8433 Receipt Date: 05/08/20 Paid by: GUICELA SANCHEZ Issued..: TO (DEVON) May 08 2020 10:42 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	100.00
			24312	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8392 Receipt Date: 05/08/20 Paid by: OSCAR HERNANDEZ Issued..: TO (DEVON) May 08 2020 10:42 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24313	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8243 Receipt Date: 05/08/20 Paid by: JOSEPHINE HAUGHT Issued..: TO (DEVON) May 08 2020 10:42 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24314	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8346 Receipt Date: 05/08/20 Paid by: JESSICA VALDEZ Issued..: TO (DEVON) May 08 2020 10:45 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24315	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8297 Receipt Date: 05/08/20 Paid by: OTHEA BYERS Issued..: TO (DEVON) May 08 2020 10:45 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24316	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8373 Receipt Date: 05/08/20 Paid by: KATHY PAMINTUAN Issued..: TO (DEVON) May 08 2020 10:46 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24317	C	Mis	POL01	POLICE REPORT 4560 POLICE REPORT #SA2000120 Receipt Date: 05/08/20 Paid by: METRO REPORTING Issued..: TO (DEVON) May 08 2020 10:46 am Devon Lazzarino	Db: 99 1001 Cr: 10 4560 08	10.00
			24318	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8485 Receipt Date: 05/08/20 Paid by: KARLA GARCIA Issued..: TO (DEVON) May 08 2020 10:46 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			24319	C	Mis	02103	GAS TAX 2103 APRIL 2020 HIGHWAY USERS TAX Receipt Date: 05/08/20	Db: 99 1001 Cr: 31 4305 11	176.06
				Mis	02105	GAS TAX - 2105 31 APRIL 2020 HIGHWAY USERS TAX Receipt Date: 05/08/20	Db: 99 1001 Cr: 31 4305 11	140.48	
				Mis	02106	GAS TAX - 2106 32 APRIL 2020 HIGHWAY USERS TAX Receipt Date: 05/08/20	Db: 99 1001 Cr: 31 4305 11	458.95	
				Mis	02107	GAS TAX - 2107 33 APRIL 2020 HIGHWAY USERS TAX Receipt Date: 05/08/20	Db: 99 1001 Cr: 31 4305 11	194.34	
			24320	C	Mis	MIT01	PAID BY: STATE OF CALIFORNIA MITIGATION 2020 MITIGATION FEES Receipt Date: 05/08/20 Paid by: FORTUNA REALTY Issued..: TO (DEVON) May 08 2020 10:47 am Devon Lazzarino	Db: 99 1001 Cr: 10 4710 00	1321.35

eg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
00	05-20	05/08/20						Day	05/08/20 Total	3055.18
		05/11/20	24324	C	Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - 925 PLAYA Receipt Date: 05/11/20	Db:	99 1001	183.00
						Mis CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - 925 PLAYA Receipt Date: 05/11/20	Cr:	10 4055 00	3.60
						Mis CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - 925 PLAYA Receipt Date: 05/11/20	Db:	99 1001	.40
							Paid by: STUPAKK CONSTRUCTION Issued...: TO (DEVON) May 11 2020 09:38 am Devon Lazzarino			
			24325	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8190 Receipt Date: 05/11/20	Db:	99 1001	40.00
							Paid by: ROGELIO PEREZ Issued...: TO (DEVON) May 11 2020 09:39 am Devon Lazzarino			
			24326	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8341 Receipt Date: 05/11/20	Db:	99 1001	100.00
							Paid by: MAYRA CALDERON Issued...: TO (DEVON) May 11 2020 09:39 am Devon Lazzarino			
			24327	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8370 Receipt Date: 05/11/20	Db:	99 1001	40.00
							Paid by: CINDY VARGAS Issued...: TO (DEVON) May 11 2020 09:39 am Devon Lazzarino			
			24328	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8375 Receipt Date: 05/11/20	Db:	99 1001	40.00
							Paid by: SAU DANG Issued...: TO (DEVON) May 11 2020 09:39 am Devon Lazzarino			
			24329	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8483 Receipt Date: 05/11/20	Db:	99 1001	40.00
							Paid by: MIGUEL MACEDA Issued...: TO (DEVON) May 11 2020 09:39 am Devon Lazzarino			
			24330	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8338 Receipt Date: 05/11/20	Db:	99 1001	40.00
							Paid by: CARMINE ALTOMARE Issued...: TO (DEVON) May 11 2020 09:40 am Devon Lazzarino			
			24331	C	Mis	ENG01	ENGINEERING FEES ENCROACHMENT PERMIT Receipt Date: 05/11/20	Db:	99 1001	475.00
							Paid by: GARZA PLUMBING Issued...: TO (DEVON) May 11 2020 09:40 am Devon Lazzarino			
			24332	C	Mis	BUI01	BUILDING PERMIT 4115 PERMITS/FEES - 800 PLAYA Receipt Date: 05/11/20	Db:	99 1001	1942.19
						Mis PLA01	PLAN CHECK FEE 4165 PERMITS/FEES - 800 PLAYA Receipt Date: 05/11/20	Cr:	10 4115 05	1262.42
						Mis STR01	STRONG MOTION 2010 PERMITS/FEES - 800 PLAYA Receipt Date: 05/11/20	Db:	99 1001	56.00
						Mis CBSC	CBSC FEE - SB1473 PERMITS/FEES - 800 PLAYA Receipt Date: 05/11/20	Cr:	10 2010	8.00
							Paid by: FORTUNA REALTY Issued...: TO (DEVON) May 11 2020 09:41 am Devon Lazzarino			
			24333	C	Mis	CAB01	CABLE FRANCHISE 1ST QUARTER 2020 FRANCHISE FEES Receipt Date: 05/11/20	Db:	99 1001	1476.87
							Paid by: COMCAST Issued...: TO (DEVON) May 11 2020 09:41 am Devon Lazzarino			
			24334	C	Mis	CAB01	CABLE FRANCHISE 1ST QUARTER 2020 FRANCHISE FEES Receipt Date: 05/11/20	Db:	99 1001	298.43
							Paid by: COMCAST Issued...: TO (DEVON) May 11 2020 09:41 am Devon Lazzarino			
			24335	C	Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - 715 CALIFORNIA Receipt Date: 05/11/20	Db:	99 1001	50.00
						Mis CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - 715 CALIFORNIA Receipt Date: 05/11/20	Cr:	10 4055 00	3.60
						Mis CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - 715 CALIFORNIA Receipt Date: 05/11/20	Db:	99 1001	.40
							Paid by: COASTAL PAVING Issued...: TO (DEVON) May 11 2020 09:42 am Devon Lazzarino			
			24336	C	Mis	BL01	BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 05/11/20	Db:	99 1001	160.00
								Cr:	10 4055 00	

eg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/11/20	24336	C			BUSINESS LICENSE CASP FEE 90% NEW BUSINESS LICENSE Receipt Date: 05/11/20	Db: 99 1001 Cr: 10 4033 00	3.60
							Mis CAS10 BUSINESS LICENSE CASP FEE 10% NEW BUSINESS LICENSE Receipt Date: 05/11/20 Paid by: CUSTOM DRYWALL Issued..: TO (DEVON) May 11 2020 09:43 am Devon	Db: 99 1001 Cr: 10 2115 Lazzarino	.40
								Day 05/11/20 Total ---->	6223.91
	05/15/20	24340	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8342 Receipt Date: 05/15/20 Paid by: UNK-DOOR Issued..: TO (DEVON) May 15 2020 09:52 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	100.00
		24341	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8396 Receipt Date: 05/15/20 Paid by: BARRY VISSELL Issued..: TO (DEVON) May 15 2020 09:52 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24342	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8495 Receipt Date: 05/15/20 Paid by: SANDRA OTERO Issued..: TO (DEVON) May 15 2020 09:54 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	100.00
		24343	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8530 Receipt Date: 05/15/20 Paid by: BERNARDINO PEREZ Issued..: TO (DEVON) May 15 2020 09:54 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24344	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8246 Receipt Date: 05/15/20 Paid by: BRYAN VELASCO Issued..: TO (DEVON) May 15 2020 09:55 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24345	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8505 Receipt Date: 05/15/20 Paid by: CHRISTIAN SALEIDO Issued..: TO (DEVON) May 15 2020 09:55 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24346	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8197 Receipt Date: 05/15/20 Paid by: CHARLES MESSENGER Issued..: TO (DEVON) May 15 2020 09:55 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24347	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8436 Receipt Date: 05/15/20 Paid by: LORI CATALANO Issued..: TO (DEVON) May 15 2020 09:55 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	50.00
		24348	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8391 Receipt Date: 05/15/20 Paid by: MARCO FIGUEROA Issued..: TO (DEVON) May 15 2020 09:56 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24349	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8477 Receipt Date: 05/15/20 Paid by: MEREDITH RAMIREZ Issued..: TO (DEVON) May 15 2020 09:56 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24350	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8513 Receipt Date: 05/15/20 Paid by: CHRISTIAN LOPEZ Issued..: TO (DEVON) May 15 2020 09:56 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24351	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8337 Receipt Date: 05/15/20 Paid by: ARTHUR CABRAL Issued..: TO (DEVON) May 15 2020 09:56 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	100.00
		24352	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8512 Receipt Date: 05/15/20 Paid by: SARY SVAY Issued..: TO (DEVON) May 15 2020 09:57 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00
		24353	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8100 Receipt Date: 05/15/20 Paid by: JONATHAN TROTTER Issued..: TO (DEVON) May 15 2020 09:57 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	100.00
		24354	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8481 Receipt Date: 05/15/20 Paid by: CALEB KING Issued..: TO (DEVON) May 15 2020 09:57 am Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	40.00

eg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/15/20	24355	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8019 Receipt Date: 05/15/20 Paid by: DUOR STANIKZAI Issued...: TO (DEVON) May 15 2020 09:58 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24356	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8492 Receipt Date: 05/15/20 Paid by: RICARDO MOLINA Issued...: TO (DEVON) May 15 2020 09:58 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24357	C	Mis	UUT	UTILITY USERS TAX MARCH 2020 UUT - ELECTRIC Receipt Date: 05/15/20 Paid by: DIRECT ENERGY Issued...: TO (DEVON) May 15 2020 09:58 am Devon	Lazzarino Db: 99 1001 Cr: 10 4025 00	554.28
			24358	C	Mis	ENG01	ENGINEERING FEES ENCROACHMENT PERMIT - 715 CALIFORNIA Receipt Date: 05/15/20 Paid by: COASTAL PAVING Issued...: TO (DEVON) May 15 2020 09:58 am Devon	Lazzarino Db: 99 1001 Cr: 10 4160 11	475.00
			24359	C	Mis	ENG01	ENGINEERING FEES ENCROACHMENT PERMIT - OCEANVIEW & FELL Receipt Date: 05/15/20 Paid by: P.G. & E. Issued...: TO (DEVON) May 15 2020 09:59 am Devon	Lazzarino Db: 99 1001 Cr: 10 4160 11	950.00
			24360	C	Mis	TRA01	COUNTY/TRAFFIC MARCH 2020 TRAFFIC Receipt Date: 05/15/20	Lazzarino Db: 99 1001 Cr: 35 4205 11	137.14
				Mis	RL01	COUNTY/ RED LIGHT MARCH 2020 TRAFFIC Receipt Date: 05/15/20	Db: 99 1001 Cr: 35 4205 11	28.82	
				Mis	CRI01	CRIMINAL PC1463/CITY FINES MARCH 2020 TRAFFIC Receipt Date: 05/15/20	Db: 99 1001 Cr: 10 4210 08	284.26	
				Mis	POC01	COUNTY/PROOF OF CORR MARCH 2020 TRAFFIC Receipt Date: 05/15/20	Db: 99 1001 Cr: 35 4205 11	13.20	
				Mis	P172	1/2 TAX POLICE/PROP 172 MARCH 2020 TRAFFIC Receipt Date: 05/15/20	Db: 99 1001 Cr: 10 4330 08	24.98	
				Mis	REV	COUNTY/REV & RECOVERY MARCH 2020 TRAFFIC Receipt Date: 05/15/20 Paid by: COUNTY OF MONTEREY Issued...: TO (DEVON) May 15 2020 09:59 am Devon	Lazzarino Db: 99 1001 Cr: 10 4210 08	230.60	
			24361	C	Mis	COPS	COPS GRANT MARCH 2020 COPS GRANT Receipt Date: 05/15/20 Paid by: COUNTY OF MONTEREY Issued...: TO (DEVON) May 15 2020 10:00 am Devon	Lazzarino Db: 99 1001 Cr: 10 4069 08	8333.33
			24362	C	Mis	UUT	UTILITY USERS TAX MARCH 2020 UUT Receipt Date: 05/15/20 Paid by: PILOT POWER GROUP Issued...: TO (DEVON) May 15 2020 10:00 am Devon	Lazzarino Db: 99 1001 Cr: 10 4025 00	.47
			24363	C	Mis	ENG01	ENGINEERING FEES ENCROACHMENT PERMIT - 1869 OCEANVIEW Receipt Date: 05/15/20 Paid by: YUN HAN Issued...: TO (DEVON) May 15 2020 10:00 am Devon	Lazzarino Db: 99 1001 Cr: 10 4160 11	475.00
			24364	C	Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - ORTIZ & HOLLY Receipt Date: 05/15/20	Lazzarino Db: 99 1001 Cr: 10 4056 00	50.00
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - ORTIZ & HOLLY Receipt Date: 05/15/20	Db: 99 1001 Cr: 10 4033 00	3.60	
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - ORTIZ & HOLLY Receipt Date: 05/15/20 Paid by: BUTANO GEOTECHNICAL Issued...: TO (DEVON) May 15 2020 10:01 am Devon	Db: 99 1001 Cr: 10 2115 Lazzarino Day 05/15/20 Total ---->	.40 12491.08	
	05/19/20	24382	E	Mis	LAI03	TRANSFER TO LAIF TRANSFER FROM CITY CHECKING TO LAIF Receipt Date: 05/19/20 Paid by: TRANSFER FROM CITY CHECKING TO LAIF Issued...: TO (DEVON) May 19 2020 09:02 am Devon	Lazzarino Db: 10 1608 Cr: 99 1001 Day 05/19/20 Total ---->	500000.00 500000.00	
	05/22/20	24365	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8507 Receipt Date: 05/22/20 Paid by: DYLAN SHEA Issued...: TO (DEVON) May 22 2020 11:05 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00	

eg	Period	Date	Receipt T	Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/22/20	24366	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8487 Receipt Date: 05/22/20 Paid by: PAUL VILLANUEVA Issued...: TO (DEVON) May 22 2020 11:10 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24367	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8502 Receipt Date: 05/22/20 Paid by: BERTHA SANTIAGO Issued...: TO (DEVON) May 22 2020 11:10 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24368	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8517 Receipt Date: 05/22/20 Paid by: OLIVIA ABARICO Issued...: TO (DEVON) May 22 2020 11:11 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24369	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8581 Receipt Date: 05/22/20 Paid by: STEPHEN BURKE Issued...: TO (DEVON) May 22 2020 11:11 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24370	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8428 Receipt Date: 05/22/20 Paid by: UNKNOWN Issued...: TO (DEVON) May 22 2020 11:11 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24371	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8553 Receipt Date: 05/22/20 Paid by: MICHAEL BOWE Issued...: TO (DEVON) May 22 2020 11:11 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24372	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8194 Receipt Date: 05/22/20 Paid by: HOLLY CRAW Issued...: TO (DEVON) May 22 2020 11:12 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24373	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8395 Receipt Date: 05/22/20 Paid by: CARLOS RAM Issued...: TO (DEVON) May 22 2020 11:12 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	100.00
			24374	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8509 Receipt Date: 05/22/20 Paid by: PATRICIA WALLWORTH Issued...: TO (DEVON) May 22 2020 11:12 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24375	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8344 Receipt Date: 05/22/20 Paid by: JAVIER ACOSTA Issued...: TO (DEVON) May 22 2020 11:13 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	100.00
			24376	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8506 Receipt Date: 05/22/20 Paid by: BRIANA LOPEZ Issued...: TO (DEVON) May 22 2020 11:13 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24377	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8555 Receipt Date: 05/22/20 Paid by: JACKELINE RODRIGUEZ Issued...: TO (DEVON) May 22 2020 11:13 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24378	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8196 Receipt Date: 05/22/20 Paid by: PATRICIA LEMUS Issued...: TO (DEVON) May 22 2020 11:14 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24379	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8479 Receipt Date: 05/22/20 Paid by: DANIEL ROSS Issued...: TO (DEVON) May 22 2020 11:14 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24380	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8437 Receipt Date: 05/22/20 Paid by: ANA NAVARRO Issued...: TO (DEVON) May 22 2020 11:14 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	50.00
			24381	C Mis	MS	STATE OF CALIFORNIA 4TH Q 2019 CAL TRANS SUSTAINABLE GRANT Receipt Date: 05/22/20 Paid by: STATE OF CALIFORNIA Issued...: TO (DEVON) May 22 2020 11:16 am Devon	Lazzarino Db: 99 1001 Cr: 10 4757 00	876.54
			24383	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8374 Receipt Date: 05/22/20 Paid by: UNKNOWN Issued...: TO (DEVON) May 22 2020 07:30 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00

eg	Period	Date	Receipt	T Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/22/20	24384	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8247 Receipt Date: 05/22/20 Paid by: ADSHA LLC Issued...: TO (DEVON) May 22 2020 07:30 am Devon	Db: 99 1001 Cr: 10 4221 08	75.00
			24385	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8458 Receipt Date: 05/22/20 Paid by: TOMMY ADMIRE Issued...: TO (DEVON) May 22 2020 07:30 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24386	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8435 Receipt Date: 05/22/20 Paid by: AUDEL DULALIA Issued...: TO (DEVON) May 22 2020 07:30 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	100.00
			24387	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8397 Receipt Date: 05/22/20 Paid by: VUONG PHAM Issued...: TO (DEVON) May 22 2020 07:31 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	100.00
			24388	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8511 Receipt Date: 05/22/20 Paid by: GUILLERMO FERNANDEZ Issued...: TO (DEVON) May 22 2020 07:31 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24389	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8399 Receipt Date: 05/22/20 Paid by: MARTIN ROMERO Issued...: TO (DEVON) May 22 2020 07:31 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24390	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8566 Receipt Date: 05/22/20 Paid by: BEATRIZ ROMAN Issued...: TO (DEVON) May 22 2020 07:31 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24391	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8560 Receipt Date: 05/22/20 Paid by: JOSE BUSTILLOS Issued...: TO (DEVON) May 22 2020 07:32 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24392	C Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8519 Receipt Date: 05/22/20 Paid by: MIGUEL MONTES Issued...: TO (DEVON) May 22 2020 07:32 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	100.00
			24393	C Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT - GAS Receipt Date: 05/22/20 Paid by: GPT, INC Issued...: TO (DEVON) May 22 2020 07:32 am Devon	Lazzarino Db: 99 1001 Cr: 10 4025 00	5.75
			24394	C Mis	MS	AVIANA BUSHNELL JUNE 2020 COBRA Receipt Date: 05/22/20 Paid by: AVIANA BUSHNELL Issued...: TO (DEVON) May 22 2020 07:32 am Devon	Lazzarino Db: 99 1001 Cr: 10 2160	52.64
			24395	C Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT - GAS Receipt Date: 05/22/20 Paid by: TIGER NATURAL GAS Issued...: TO (DEVON) May 22 2020 07:33 am Devon	Lazzarino Db: 99 1001 Cr: 10 4025 00	59.28
			24396	C Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT - GAS Receipt Date: 05/22/20 Paid by: VISTA ENERGY Issued...: TO (DEVON) May 22 2020 07:33 am Devon	Lazzarino Db: 99 1001 Cr: 10 4025 00	4.35
			24397	C Mis	ENG01	ENGINEERING FEES ENCROACHMENT PERMIT - ORTIZ & HOLLY Receipt Date: 05/22/20 Paid by: BUTANO GEOTECHNICAL Issued...: TO (DEVON) May 22 2020 07:35 am Devon	Lazzarino Db: 99 1001 Cr: 10 4160 11	475.00
			24398	C Mis	BL01	BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 05/22/20	Cr: 10 4055 00	
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% NEW BUSINESS LICENSE Receipt Date: 05/22/20	Db: 99 1001 Cr: 10 4033 00	3.60
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% NEW BUSINESS LICENSE Receipt Date: 05/22/20	Db: 99 1001 Cr: 10 2115	.40
			24399	C Mis	ENG01	ENGINEERING FEES ENGINEER FEES - PARKING LOT PAVING Receipt Date: 05/22/20 Paid by: FORTUNA REALTY Issued...: TO (DEVON) May 22 2020 07:52 am Devon	Lazzarino Db: 99 1001 Cr: 10 4160 11	3902.40

eg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/22/20	24400	C	Mis	BUI01	BUILDING PERMIT 4115 PERMITS/FEES - 990 PLAYA/SIGNS Receipt Date: 05/22/20	Db: 99 1001 Cr: 10 4115 05	526.94
					Mis	PLA01	PLAN CHECK FEE 4165 PERMITS/FEES - 990 PLAYA/SIGNS Receipt Date: 05/22/20	Db: 99 1001 Cr: 10 4165 05	342.51
					Mis	STR01	STRONG MOTION 2010 PERMITS/FEES - 990 PLAYA/SIGNS Receipt Date: 05/22/20	Db: 99 1001 Cr: 10 2010	7.84
					Mis	CBSC	CBSC FEE - SB1473 PERMITS/FEES - 990 PLAYA/SIGNS Receipt Date: 05/22/20	Db: 99 1001 Cr: 10 2012	2.00
							Paid by: ALL SIGNS SERVICES Issued...: TO (DEVON) May 22 2020 07:53 am Devon Lazzarino		
							Day 05/22/20 Total ---->		7794.25
	05/29/20		24401	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8631 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: SANJAY POONEN Issued...: TO (DEVON) May 29 2020 07:27 am Devon Lazzarino		
			24402	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8504 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: ELIZABETH DELATORRE Issued...: TO (DEVON) May 29 2020 07:27 am Devon Lazzarino		
			24403	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8578 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: DENISE HERMANN Issued...: TO (DEVON) May 29 2020 07:27 am Devon Lazzarino		
			24404	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8558 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: JILL BUNTENBACH Issued...: TO (DEVON) May 29 2020 07:28 am Devon Lazzarino		
			24405	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8549 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: ALMA JIMENEZ Issued...: TO (DEVON) May 29 2020 07:28 am Devon Lazzarino		
			24406	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8398 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	100.00
							Paid by: ESMERALDA BUCIO Issued...: TO (DEVON) May 29 2020 07:28 am Devon Lazzarino		
			24407	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8348 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: DANACCA MIRELES Issued...: TO (DEVON) May 29 2020 07:28 am Devon Lazzarino		
			24408	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8372 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: UNUOI GUTTENBEIL Issued...: TO (DEVON) May 29 2020 07:29 am Devon Lazzarino		
			24409	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8632 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: YOSHITARO KUMAGAI Issued...: TO (DEVON) May 29 2020 07:29 am Devon Lazzarino		
			24410	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8429 Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4221 08	40.00
							Paid by: ANABELL MIRELES Issued...: TO (DEVON) May 29 2020 07:30 am Devon Lazzarino		
			24411	C	Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT - GAS Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4025 00	136.06
							Paid by: CALPINE ENERGY Issued...: TO (DEVON) May 29 2020 07:30 am Devon Lazzarino		
			24412	C	Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT - ELECTRIC Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4025 00	1747.33
							Paid by: MTRY BAY COMMUNITY POWER Issued...: TO (DEVON) May 29 2020 07:31 am Devon Lazzarino		
			24413	C	Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4025 00	329.44
							Paid by: CONSTELLATION NEW ENERGY Issued...: TO (DEVON) May 29 2020 07:31 am Devon Lazzarino		
			24414	C	Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT Receipt Date: 05/29/20	Db: 99 1001 Cr: 10 4025 00	8046.16
							Paid by: P.G. & E. Issued...: TO (DEVON) May 29 2020 07:31 am Devon Lazzarino		

eg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
00	05-20	05/29/20	24415	C	Mis	UUT	UTILITY USERS TAX APRIL 2020 UUT Receipt Date: 05/29/20 Paid by: SPARK ENERGY Issued...: TO (DEVON) May 29 2020 07:31 am Devon	Lazzarino Db: 99 1001 Cr: 10 4025 00	3.02
			24416	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8515 Receipt Date: 05/29/20 Paid by: HANNAH GARNICA Issued...: TO (DEVON) May 29 2020 07:08 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24417	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8529 Receipt Date: 05/29/20 Paid by: MICHELLE CHILD Issued...: TO (DEVON) May 29 2020 07:09 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	115.00
			24418	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8544 Receipt Date: 05/29/20 Paid by: ANGELICA VALDOVINES Issued...: TO (DEVON) May 29 2020 07:09 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24419	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8349 Receipt Date: 05/29/20 Paid by: SALVADOR FIGUEROA Issued...: TO (DEVON) May 29 2020 07:09 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	60.00
			24420	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8400 Receipt Date: 05/29/20 Paid by: CHRISTOPHER POSTON Issued...: TO (DEVON) May 29 2020 07:10 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	100.00
			24421	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8534 Receipt Date: 05/29/20 Paid by: KIMBERLY RIVERA Issued...: TO (DEVON) May 29 2020 07:10 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			24422	C	Mis	CUP01	CONDITIONAL USE PERM CUP APPLICATION Receipt Date: 05/29/20 Paid by: AL SAMBAR Issued...: TO (DEVON) May 29 2020 07:10 am Devon	Lazzarino Db: 99 1001 Cr: 10 4125 05	500.00
							Day 05/29/20 Total ---->		11617.01
05/31/20			24461	C	Mis	CDINT	CD INTEREST MAY 2020 INTEREST Receipt Date: 05/31/20 Paid by: MECHANICS BANK Issued...: TO (DEVON) May 31 2020 02:12 pm Devon	Lazzarino Db: 10 1020 Cr: 10 4410 00	7.34
			24462	C	Mis	HOU03	CITY HOUSING #3 INTEREST MAY 2020 INTEREST Receipt Date: 05/31/20 Paid by: MECHANICS BANK Issued...: TO (DEVON) May 31 2020 02:16 pm Devon	Lazzarino Db: 10 1006 Cr: 10 4413 00	45.77
			24463	C	Mis	OPEB	OPEB INTEREST MAY 2020 INTEREST Receipt Date: 05/31/20 Paid by: MECHANICS BANK Issued...: TO (DEVON) May 31 2020 02:20 pm Devon	Lazzarino Db: 10 1004 Cr: 10 4411 00	5.93
			24464	C	Mis	INT01	INTEREST IN CHECKING MAY 2020 INTEREST Receipt Date: 05/31/20 Paid by: MECHANICS BANK Issued...: TO (DEVON) May 31 2020 02:22 pm Devon	Lazzarino Db: 99 1001 Cr: 10 4410 00	10.76
							Day 05/31/20 Total ---->		69.80
							Period 05-20 Total ---->		1181974.69
							Register 000 Total ---->		1181974.69

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 Total of All Registers ----> 1181974.69
 =====

Register Activity Report
 For Period: 05-20

Reg	Period	Date	[A] - Cash	[B] - Non-Cash	[C] - E.F.T.	[A]+[B]+[C]
00	05-20	05/04/20	640,723.46	0.00	0.00	640,723.46
00	05-20	05/08/20	3,055.18	0.00	0.00	3,055.18
00	05-20	05/11/20	6,223.91	0.00	0.00	6,223.91
00	05-20	05/15/20	12,491.08	0.00	0.00	12,491.08
00	05-20	05/19/20	0.00	0.00	500,000.00	500,000.00
00	05-20	05/22/20	7,794.25	0.00	0.00	7,794.25
00	05-20	05/29/20	11,617.01	0.00	0.00	11,617.01
00	05-20	05/31/20	69.80	0.00	0.00	69.80
05-20 Total -->			681,974.69	0.00	500,000.00	1181,974.69
00 Total ----->			681,974.69	0.00	500,000.00	1181,974.69
Report Total ----->			681,974.69	0.00	500,000.00	1181,974.69

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-20	001586	05/29/20	KLI01 (MARY ANN CARBONE)		1,389.69	.00	1,389.69	MAY 2020 PAYROLL
	001587	05/29/20	POO01 (CHARLES POOLER)		6,538.67	.00	6,538.67	MAY 2020 PAYROLL
	001588	05/29/20	GRA04 (VITO GRAZIANO)		10,700.76	.00	10,700.76	MAY 2020 PAYROLL
	034814	05/05/20	VIS01 (RABOBANK VISA CARD)		395.99	.00	395.99	Automatic Generated Check
	034815	05/05/20	AFL01 (AFLAC)		2,045.45	.00	2,045.45	Automatic Generated Check
	034816	05/05/20	AME10 (AMERIPRIDE SERVICES)		649.39	.00	649.39	Automatic Generated Check
	034817	05/05/20	AVA01 (AVAYA, INC)		226.03	.00	226.03	Automatic Generated Check
	034818	05/05/20	CAL01 (CAL-AM WATER)		96.71	.00	96.71	Automatic Generated Check
	034819	05/05/20	CLE01 (CALIFORNIA LAW)		245.00	.00	245.00	Automatic Generated Check
	034820	05/05/20	COA07 (MONTEREY COUNTY WEEKLY)		1,526.00	.00	1,526.00	Automatic Generated Check
	034821	05/05/20	COR01 (CORBIN WILLITS SYSTEMS)		223.74	.00	223.74	Automatic Generated Check
	034822	05/05/20	CSD01 (CALIFORNIA STATE DISBURSEMEN)		385.00	.00	385.00	Automatic Generated Check
	034823	05/05/20	CYP04 (CYPRESS COAST FORD)		63.58	.00	63.58	Automatic Generated Check
	034824	05/05/20	GLA06 (RORY GLASS)		500.00	.00	500.00	Automatic Generated Check
	034825	05/05/20	HAR06 (HARRIS & ASSOCIATES, INC.)		34,390.00	.00	34,390.00	Automatic Generated Check
	034826	05/05/20	HDL01 (HDL COREN & CONE)		1,260.00	.00	1,260.00	Automatic Generated Check
	034827	05/05/20	HUM02 (HUMANA INSURANCE COMPANY)		3,426.22	.00	3,426.22	Automatic Generated Check
	034828	05/05/20	JUM01 (VINCENT GARCIA)		29.00	.00	29.00	Automatic Generated Check
	034829	05/05/20	MBC01 (PATRICIO R. PADILLA)		250.00	.00	250.00	Automatic Generated Check
	034830	05/05/20	MCR01 (MONTEREY COUNTY BUSINESS)		500.00	.00	500.00	Automatic Generated Check
	034831	05/05/20	MCR01 (MONTEREY COUNTY RECORDER'S O)		39.00	.00	39.00	Automatic Generated Check
	034832	05/05/20	MOB02 (MCGRATH RENTCORP)		264.75	.00	264.75	Automatic Generated Check
	034833	05/05/20	MON10 (COUNTY OF MONTEREY)		2,316.93	.00	2,316.93	Automatic Generated Check
	034834	05/05/20	NOR02 (VIBEKE NORGAARD)		20,174.70	.00	20,174.70	Automatic Generated Check
	034835	05/05/20	ONL01 (OHIO NATIONAL LIFE)		69.55	.00	69.55	Automatic Generated Check
	034836	05/05/20	PET01 (PETTY CASH - CASHED BY SHEL		66.20	.00	66.20	Automatic Generated Check
	034837	05/05/20	PW01 (PITNEY BOWES)		300.00	.00	300.00	Automatic Generated Check
	034838	05/05/20	RID01 (CRAIG RIDDELL)		250.00	.00	250.00	Automatic Generated Check
	034839	05/05/20	RPM01 (DAVID W. JANSEN)		1,869.00	.00	1,869.00	Automatic Generated Check
	034840	05/05/20	SAN01 (SAND CITY POLICE OFFICERS)		1,050.00	.00	1,050.00	Automatic Generated Check
	034841	05/05/20	SLV01 (STEPHEN L. VAGNINI)		5,000.00	.00	5,000.00	Automatic Generated Check
	034842	05/05/20	STA03 (STAR SANITATION, LLC)		229.49	.00	229.49	Automatic Generated Check
	034843	05/05/20	SUN02 (SUN LIFE FINANCIAL)		932.71	.00	932.71	Automatic Generated Check
	034844	05/05/20	VIS01 (RABOBANK VISA CARD)		31.25	.00	31.25	Automatic Generated Check
	034845	05/05/20	WEE01 (MARY ANN WEEMS)		192.39	.00	192.39	Automatic Generated Check
	034846	05/08/20	VOID (Reversed Check)		.00	.00	.00	Ck# 034846 Reversed
	034847	05/08/20	SCH01 (LINDA SCHOLINK)		26,879.64	.00	26,879.64	Automatic Generated Check
	034848	05/12/20	ATT03 (A.T. & T.)		328.94	.00	328.94	Automatic Generated Check
	034849	05/12/20	BOY01 (BOYS AND GIRLS CLUB)		1,000.00	.00	1,000.00	Automatic Generated Check
	034850	05/12/20	COM11 (COMCAST)		151.33	.00	151.33	Automatic Generated Check
	034851	05/12/20	GAT02 (HOPE SERVICES)		3,106.73	.00	3,106.73	Automatic Generated Check
	034852	05/12/20	HER01 (THE HERALD)		332.99	.00	332.99	Automatic Generated Check
	034853	05/12/20	MON02 (CITY OF MONTEREY)		4,923.36	.00	4,923.36	Automatic Generated Check
	034854	05/12/20	NAP01 (NAPA AUTO PARTS)		89.02	.00	89.02	Automatic Generated Check
	034855	05/12/20	OFF03 (OFFICE DEPOT, INC.)		254.95	.00	254.95	Automatic Generated Check
	034856	05/12/20	PET01 (PETTY CASH - CASHED BY SHEL		59.09	.00	59.09	Automatic Generated Check
	034857	05/12/20	RPM01 (DAVID W. JANSEN)		8,996.36	.00	8,996.36	Automatic Generated Check
	034858	05/12/20	SHR01 (SHRED IT- SAN JOSE)		66.53	.00	66.53	Automatic Generated Check
	034859	05/12/20	STU02 (STURDY OIL COMPANY)		772.43	.00	772.43	Automatic Generated Check
	034860	05/19/20	EMC02 (EMC PLANNING GROUP, INC.)		5,903.40	.00	5,903.40	Automatic Generated Check
	034861	05/19/20	EMC02 (EMC PLANNING GROUP, INC.)		5,396.02	.00	5,396.02	Automatic Generated Check
	034862	05/19/20	EMC02 (EMC PLANNING GROUP, INC.)		1,493.89	.00	1,493.89	Automatic Generated Check
	034863	05/19/20	4LE01 (4LEAF, INC.)		630.00	.00	630.00	Automatic Generated Check
	034864	05/19/20	ATT01 (AT & T)		123.24	.00	123.24	Automatic Generated Check
	034865	05/19/20	ATT05 (AT&T MOBILITY)		532.22	.00	532.22	Automatic Generated Check
	034866	05/19/20	BAT01 (MISTY BATCH, LMFT)		300.00	.00	300.00	Automatic Generated Check
	034867	05/19/20	COM11 (COMCAST)		209.75	.00	209.75	Automatic Generated Check
	034868	05/19/20	CUR03 (L.N. CURTIS & SONS)		583.20	.00	583.20	Automatic Generated Check
	034869	05/19/20	CYP04 (CYPRESS COAST FORD)		399.28	.00	399.28	Automatic Generated Check
	034870	05/19/20	EMC02 (EMC PLANNING GROUP, INC.)		356.77	.00	356.77	Automatic Generated Check
	034871	05/19/20	MBP03 (MONTEREY BAY PEST CONTROL)		130.00	.00	130.00	Automatic Generated Check
	034872	05/19/20	MON04 (MONTEREY TIRE SERVICE, INC)		824.31	.00	824.31	Automatic Generated Check
	034873	05/19/20	MON08 (MONTEREY COUNTY)		9,118.07	.00	9,118.07	Automatic Generated Check
	034874	05/19/20	MRW02 (MRWMD)		282.72	.00	282.72	Automatic Generated Check
	034875	05/19/20	PET01 (PETTY CASH - CASHED BY SHEL		44.42	.00	44.42	Automatic Generated Check
	034876	05/19/20	PGE01 (PACIFIC GAS & ELECTRIC)		1,364.49	.00	1,364.49	Automatic Generated Check
	034877	05/19/20	RPM01 (DAVID W. JANSEN)		231.00	.00	231.00	Automatic Generated Check
	034878	05/19/20	STA03 (STAR SANITATION, LLC)		247.99	.00	247.99	Automatic Generated Check
	034879	05/19/20	VER01 (VERIZON WIRELESS)		1,013.33	.00	1,013.33	Automatic Generated Check
	034880	05/26/20	AME04 (AMERICAN LOCK & KEY)		466.80	.00	466.80	Automatic Generated Check
	034881	05/26/20	ATT03 (A.T. & T.)		214.59	.00	214.59	Automatic Generated Check
	034882	05/26/20	CAL16 (CALPERS 457 PLAN)		36,470.25	.00	36,470.25	Automatic Generated Check
	034883	05/26/20	COM11 (COMCAST)		47.24	.00	47.24	Automatic Generated Check
	034884	05/26/20	HAR06 (HARRIS & ASSOCIATES, INC.)		16,591.25	.00	16,591.25	Automatic Generated Check
	034885	05/26/20	MON06 (MONTEREY COUNTY)		149.46	.00	149.46	Automatic Generated Check
	034886	05/26/20	PET01 (PETTY CASH - CASHED BY SHEL		40.24	.00	40.24	Automatic Generated Check
	034887	05/26/20	PUB01 (PUBLIC STORAGE)		223.00	.00	223.00	Automatic Generated Check
	034888	05/26/20	RYA01 (RYAN RANCH PRINTERS)		589.89	.00	589.89	Automatic Generated Check
	034889	05/26/20	STU02 (STURDY OIL COMPANY)		827.74	.00	827.74	Automatic Generated Check
	034890	05/26/20	USB01 (U.S. BANK CORPORATE PAYMENT		922.84	.00	922.84	Automatic Generated Check
	220001	05/29/20	BLA01 (JERRY BLACKWELDER)		1,163.02	.00	1,163.02	MAY 2020 PAYROLL
	220002	05/29/20	CRU01 (KIM CRUZ)		129.89	.00	129.89	MAY 2020 PAYROLL
	220003	05/29/20	HAW01 (GREGORY HAWTHORNE)		1,051.44	.00	1,051.44	MAY 2020 PAYROLL

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-20	220004	05/29/20	SOF02 (ELIZABETH A. SOFER)		908.69	.00	908.69	MAY 2020 PAYROLL
	220005	05/29/20	BLA04 (AARON BLAIR)		10,824.01	.00	10,824.01	MAY 2020 PAYROLL
	220006	05/29/20	GOR02 (SHELBY GORMAN)		4,277.65	.00	4,277.65	MAY 2020 PAYROLL
	220007	05/29/20	HOR01 (CONNIE HORCA)		6,847.14	.00	6,847.14	MAY 2020 PAYROLL
	220008	05/29/20	LAZ01 (DEVON LAZZARINO)		6,102.92	.00	6,102.92	MAY 2020 PAYROLL
	220009	05/29/20	BLA03 (MATTHEW BLACKMON)		7,728.18	.00	7,728.18	MAY 2020 PAYROLL
	220010	05/29/20	BRO07 (CHRISTOPHER BROWNING)		4,313.70	.00	4,313.70	MAY 2020 PAYROLL
	220011	05/29/20	BUS05 (JEFF BUSHNELL)		12,456.57	.00	12,456.57	MAY 2020 PAYROLL
	220012	05/29/20	CHA03 (DANIEL A CHARLTON)		9,093.58	.00	9,093.58	MAY 2020 PAYROLL
	220013	05/29/20	DU02 (DAVID DUCOEUR)		6,147.39	.00	6,147.39	MAY 2020 PAYROLL
	220014	05/29/20	ESC01 (LAWRENCE ESCOBAR)		5,775.39	.00	5,775.39	MAY 2020 PAYROLL
	220015	05/29/20	FER03 (BRIAN FERRANTE)		7,343.76	.00	7,343.76	MAY 2020 PAYROLL
	220016	05/29/20	FER03 (BRIAN FERRANTE)		985.50	.00	985.50	MAY 2020 UNIFORM ALLOWANC
	220017	05/29/20	MAR10 (DANNY MARTIN)		8,136.90	.00	8,136.90	MAY 2020 PAYROLL
	220018	05/29/20	MAR10 (DANNY MARTIN)		985.50	.00	985.50	MAY 2020 UNIFORM ALLOWANC
	220019	05/29/20	MOR07 (LAURA MORALES)		4,696.08	.00	4,696.08	MAY 2020 PAYROLL
	220020	05/29/20	MOU01 (MICHAEL MOUNT)		8,652.54	.00	8,652.54	MAY 2020 PAYROLL
	220021	05/29/20	SEG01 (BRANDON SEGOVIA)		7,631.10	.00	7,631.10	MAY 2020 PAYROLL
	220022	05/29/20	VEL03 (CHRISTOPHER VELOZ)		1,290.98	.00	1,290.98	MAY 2020 PAYROLL
	220023	05/29/20	GAR01 (RICHARD GARZA)		5,627.85	.00	5,627.85	MAY 2020 PAYROLL
	220024	05/29/20	MEN01 (FREDERICK MENEZES III)		4,797.66	.00	4,797.66	MAY 2020 PAYROLL
	220025	05/29/20	PAR08 (MARK PARKER)		6,780.90	.00	6,780.90	MAY 2020 PAYROLL
	34814A	05/08/20	ADP01 (ADP, INC)		255.75	.00	255.75	P/R PROCESSING CHARGES FO
	34814B	05/08/20	PER02 (PERS - MEDICAL)		23,316.96	.00	23,316.96	MAY 2020 PERS HEALTH PREM
	34814C	05/15/20	PER01 (PUBLIC EMPLOYEES RET. SYS)		52,203.03	.00	52,203.03	APRIL 2020 PERS RETIREMEN
	34814D	05/29/20	ADP01 (ADP, INC)		59,611.68	.00	59,611.68	MAY 2020 PAYROLL TAXES
	34814E	05/31/20	RAB01 (MECHANICS BANK)		30.00	.00	30.00	WIRE OUT TRANSFER FEE
Total for Bank Account 1001 ----->					499,480.63	.00	499,480.63	
Grand Total of all Bank Accounts ----->					499,480.63	.00	499,480.63	

SUCCESSOR AGENCY

REPORT.: 06/09/20
 RUN...: 06/09/20
 Run By.: DEVON

SUCCESSOR AGENCY
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SUC

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets			Acct ID
Fiduciary Fund Tax Increment Account	404,759.07	40	1005
Fiduciary Fund 2008 TAX EXEMPT CD #6998114883	526,691.76	40	1025
Fiduciary Fund 2008 TAX EXEMPT CD # 535671579	532,028.22	40	1026
Fiduciary Fund 2008B RESERVE ACCOUNT	224,851.84	40	1070
Fiduciary Fund 2008B Debt Service Fund	7.56	40	1072
Fiduciary Fund 2008B-INTEREST ACCOUNT-BONDS	3.24	40	1073
Fiduciary Fund 2017 Debt Service Fund	0.18	40	1085
Fiduciary Fund Land	1,100,000.26	40	1291
Fiduciary Fund FURNITURE AND FIXTURES	40,218.25	40	1293
Fiduciary Fund SIGNS AND LANDSCAPING	182,630.99	40	1297
Fiduciary Fund ACCUMULATED DEPRECIATION	-222,849.24	40	1300
Total of Assets ---->	2,788,342.13		2,788,342.13
Liabilities			Acct ID
Fiduciary Fund REFUNDABLE FEES	1,455,000.00	40	2045
Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Fiduciary Fund ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Fiduciary Fund SERIES B BONDS	780,000.00	40	2485
Fiduciary Fund Refunding Bonds, Series 2017	3,710,000.00	40	2490
Total of Liabilities ---->	15,675,824.33		
FUND Balances			Acct ID
Fiduciary Fund Unappropriated Fund Balance	-13,933,903.83	40	3400
CURRENT EARNINGS	1,046,421.63		
Total of FUND Balances ---->	-12,887,482.20		2,788,342.13

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
Revenues		
Fiduciary Fund RPTTF Non Department	0.00	1648598.00
Fiduciary Fund 2008A-TAX EXEMP Non Department	0.16	46.15
Fiduciary Fund 2008B-TAXABLE Non Department	1.97	328.00
Fiduciary Fund GAIN/LOSS PROPT Non Department	0.00	46371.31
Fiduciary Fund TAXEXEMPT INT. Non Department	44.11	492.48
Fiduciary Fund TAX INCR INTER Non Department	68.74	1087.35
Gross Revenues	114.98	1696923.29
Expenditures		
Fiduciary Fund Contract Srvcs Community Dev.	0.00	1500.00
Fiduciary Fund Mileage/Auto City Council	0.00	180.00
Fiduciary Fund Mileage/Auto Administration	0.00	285.00
Fiduciary Fund Mileage/Auto Finance	0.00	135.00
Fiduciary Fund Salaries Administration	0.00	25023.58
Fiduciary Fund Salaries Finance	0.00	14455.05
Fiduciary Fund Salaries Community Dev.	0.00	7984.85
Fiduciary Fund Long Term Dis Administration	0.00	174.91
Fiduciary Fund Long Term Dis Finance	0.00	172.16
Fiduciary Fund Long Term Dis Community Dev.	0.00	73.26
Fiduciary Fund DENTAL INSURANCE City Council	0.00	319.08
Fiduciary Fund DENTAL INSURANCE Administration	0.00	173.13
Fiduciary Fund DENTAL INSURANCE Finance	0.00	59.83
Fiduciary Fund DENTAL INSURANCE Community Dev.	0.00	39.89
Fiduciary Fund VISION INSURANCE City Council	0.00	59.90
Fiduciary Fund VISION INSURANCE Administration	0.00	31.47
Fiduciary Fund VISION INSURANCE Finance	0.00	11.23
Fiduciary Fund VISION INSURANCE Community Dev.	0.00	7.49
Fiduciary Fund Life Insurance Administration	0.00	42.03
Fiduciary Fund Life Insurance Finance	0.00	27.16
Fiduciary Fund Life Insurance Community Dev.	0.00	26.43
Fiduciary Fund Health Benefits City Council	0.00	4747.95
Fiduciary Fund Health Benefits Administration	0.00	3481.83
Fiduciary Fund Health Benefits Finance	0.00	1424.39
Fiduciary Fund Health Benefits Community Dev.	0.00	949.59
Fiduciary Fund PERS - Retire. City Council	0.00	116.11
Fiduciary Fund PERS - Retire. Administration	0.00	3612.06
Fiduciary Fund PERS - Retire. Finance	0.00	3108.14
Fiduciary Fund PERS - Retire. Community Dev.	0.00	1716.91
Fiduciary Fund DEFERRED COMP City Council	0.00	320.00
Fiduciary Fund DEFERRED COMP Administration	0.00	120.00
Fiduciary Fund DEFERRED COMP Finance	0.00	120.00
Fiduciary Fund DEFERRED COMP Community Dev.	0.00	80.00
Fiduciary Fund FICA/Medicare City Council	0.00	319.05
Fiduciary Fund FICA/Medicare Administration	0.00	399.03
Fiduciary Fund FICA/Medicare Finance	0.00	228.13
Fiduciary Fund FICA/Medicare Community Dev.	0.00	125.47
Fiduciary Fund Council Meeting City Council	0.00	1350.00
Fiduciary Fund Appraisals Administration	0.00	5000.00
Fiduciary Fund Finance Audit Finance	0.00	5000.00
Fiduciary Fund Finance Srvc Finance	0.00	17381.45
Fiduciary Fund Finance Tech Administration	0.00	369.60
Fiduciary Fund Finance Tech Finance	0.00	250.00
Fiduciary Fund ATTORNEY/CONTRA Attorney	0.00	14000.00
Fiduciary Fund Seaside Settle Non Department	0.00	364522.00
Fiduciary Fund Fire/Theft Ins Government Bldg	0.00	250.00
Fiduciary Fund Liability Ins City Council	0.00	625.00
Fiduciary Fund Liability Ins Administration	0.00	625.00
Fiduciary Fund Liability Ins Finance	0.00	625.00
Fiduciary Fund Liability Ins Community Dev.	0.00	625.00
Fiduciary Fund Misc. Expense Non Department	0.00	1500.00
Fiduciary Fund Office Supplies Non Department	0.00	500.00
Fiduciary Fund Workmans Comp. City Council	0.00	150.00
Fiduciary Fund Workmans Comp. Administration	0.00	450.00
Fiduciary Fund Workmans Comp. Finance	0.00	250.00
Fiduciary Fund Workmans Comp. Community Dev.	0.00	250.00
Fiduciary Fund EXERCISE PROG City Council	0.00	81.00
Fiduciary Fund EXERCISE PROG Administration	0.00	106.50
Fiduciary Fund EXERCISE PROG Finance	0.00	13.50
Fiduciary Fund Bond Expenses Non Department	0.00	4025.00
Fiduciary Fund 2017A Interest Non Department	45.86	110223.75
Fiduciary Fund TAXABLE BND INT Non Department	25.89	49737.50
Fiduciary Fund DEP EXPENSE	941.25	941.25
Total Expenditures	1013.00	650501.66
Net Deficit (MDT) *Net Surplus (YTD)	-898.02	1046421.63

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

Assets

1005	Tax Increment Account	404,759.07	
1025	2008 TAX EXEMPT CD #6998114883	526,691.76	
1026	2008 TAX EXEMPT CD # 535671579	532,028.22	
1070	2008B RESERVE ACCOUNT	224,851.84	
1072	2008B Debt Service Fund	7.56	
1073	2008B-INTEREST ACCOUNT-BONDS	3.24	
1085	2017 Debt Service Fund	0.18	
1291	Land	1,100,000.26	
1293	FURNITURE AND FIXTURES	40,218.25	
1297	SIGNS AND LANDSCAPING	182,630.99	
1300	ACCUMULATED DEPRECIATION	-222,849.24	
	Total of Assets ---->	2,788,342.13	2,788,342.13

Liabilities

2045	REFUNDABLE FEES	1,455,000.00	
2330	GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	
2455	LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	
2460	ADVANCES COP REIMBURSEMENTS	1,454,766.42	
2485	SERIES B BONDS	780,000.00	
2490	Refunding Bonds, Series 2017	3,710,000.00	
	Total of Liabilities ---->	15,675,824.33	

FUND Balances

3400	Unappropriated Fund Balance	-13,933,903.83	
	CURRENT EARNINGS	1,046,421.63	
	Total of FUND Balances ---->	-12,887,482.20	2,788,342.13

Ending Calendar Date.: May 31, 2020 Fiscal (11-20)

	CURRENT MONTH	YEAR TO DATE
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Expenditures		
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Fiduciary Fund Mileage/Auto Administration	0.00	285.00
Fiduciary Fund Mileage/Auto Finance	0.00	135.00
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Fiduciary Fund Salaries Finance	0.00	14455.05
Fiduciary Fund Salaries Community Dev.	0.00	7984.85
Fiduciary Fund Long Term Dis Administration	0.00	174.91
Fiduciary Fund Long Term Dis Finance	0.00	172.16
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Fiduciary Fund DENTAL INSURANCE Community Dev.	0.00	39.89
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Fiduciary Fund VISION INSURANCE Administration	0.00	31.47
Fiduciary Fund VISION INSURANCE Finance	0.00	11.23
Fiduciary Fund VISION INSURANCE Community Dev.	0.00	7.49
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Fiduciary Fund Finance Tech Finance	0.00	250.00
Fiduciary Fund ATTORNEY/CONTRA Attorney	0.00	14000.00
Fiduciary Fund Seaside Settle Non Department	0.00	364522.00
Fiduciary Fund Fire/Theft Ins Government Bldg	0.00	250.00
Fiduciary Fund Liability Ins City Council	0.00	625.00
Fiduciary Fund Liability Ins Administration	0.00	625.00
Fiduciary Fund Liability Ins Finance	0.00	625.00
Fiduciary Fund Liability Ins Community Dev.	0.00	625.00
Fiduciary Fund Misc. Expense Non Department	0.00	1500.00
Fiduciary Fund Office Supplies Non Department	0.00	500.00
Fiduciary Fund Workmans Comp. City Council	0.00	150.00
Fiduciary Fund Workmans Comp. Administration	0.00	450.00
Fiduciary Fund Workmans Comp. Finance	0.00	250.00
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Fiduciary Fund TAXABLE BND INT Non Department	25.89	49737.50
Fiduciary Fund DEP EXPENSE	941.25	941.25
Total Expenditures	1013.00	650501.66
Net Deficit (MDT) *Net Surplus (YTD)	-898.02	1046421.63

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid	
000	05-20	05/31/20	00395	C	Mis	PRP01	PROPERTY TAX INCREMENT MAY 2020 INTEREST Receipt Date: 05/31/20	Db: 40 1005 Cr: 40 4450 00	68.74	
			00396	C	Mis	BND04	MECHANICS BANK Issued.: T0 (DEVON) May 31 2020 01:59 pm Devon Lazzarino 3 MONTH TAX EXEMPT BOND INTEREST MAY 2020 INTEREST Receipt Date: 05/31/20 Paid by: MECHANICS BANK	Db: 40 1025 Cr: 40 4435 00	21.94	
			00397	C	Mis	BND05	MECHANICS BANK Issued.: T0 (DEVON) May 31 2020 02:06 pm Devon Lazzarino 6 MONTH TAX EXEMPT BOND INTEREST MAY 2020 INTEREST Receipt Date: 05/31/20 Paid by: MECHANICS BANK	Db: 40 1026 Cr: 40 4435 00	22.17	
									Issued.: T0 (DEVON) May 31 2020 02:08 pm Devon Lazzarino	
									Day 05/31/20 Total ---->	112.85
									Period 05-20 Total ---->	112.85
									Register 000 Total ---->	112.85
									=====	
									Total of All Registers ---->	112.85
									=====	

Register Activity Report
For Period: 05-20

Reg	Period	Date	[A] -	Cash	[B] - Non-Cash	[C] -	E.F.T.	[A]+[B]+[C]
000	05-20	05/31/20		112.85	0.00		0.00	112.85
000	Total	----->		112.85	0.00		0.00	112.85
Report	Total	----->		112.85	0.00		0.00	112.85

AGENDA ITEM

4C

CITY OF SAND CITY

STAFF REPORT

MAY 22, 2020
(For City Council Review on July 7, 2020)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: Time Extension of the Contract with City of Monterey Building Department for Plans Examination and Inspection Services

BACKGROUND

Since 1994, the City of Monterey has provided quality and professional building inspection and plan check services to the City of Sand City on an “as needed” basis. The current service agreement contract, entered into in 2011, is subject to annual time extensions. The latest contract extension (approved last year) expires on June 30, 2020. To continue building department services after that date, a time extension of this service agreement is necessary. The time extension, presented for Council’s consideration, would commence on July 1, 2020 and expire on end of day on June 30, 2021, coinciding with the fiscal year.

DISCUSSION

Sand City has limited on-site staffing, which necessitates additional outside services to maintain proper/efficient functioning of City activities. The City of Monterey’s Building Department and staff have proved to be dependable and professional in performing plan check services, building code guidance, and building inspections. Furthermore, Sand City and Monterey staffs have maintained an excellent working relationship. Continuation of said services will best serve the building administration needs of the City at an economically efficient cost basis.

Section 3.02 of the Service Agreement allows for time extensions of said Agreement by “...consecutive one (1) year time periods, or for shorter extension periods as agreed to by the parties,...” by written mutual agreement of both parties’ City Managers that specifies the renewal and end dates. This Section of the Agreement also allows for the annual adjustment of labor rates; subject to written agreement between the City Managers of both Cities. There are several rate changes by Monterey. The rate for inspections will increase to \$104 (up from \$103), plan review fees will remain at seventy-five percent (75%) of plan review fees collected by Sand City with a minimum plan check fee increased to \$106 (up from \$105). The fee for reviewing revised plans will increase to \$104 per hour (up from \$103). The Building Official fee will increase to \$186 per hour (up from \$155).

In 2018, the City of Monterey specified the following term be added to the service agreement, which was approved by Council:

“For projects with a valuation greater than one-million dollars (\$1,000,000), the building permit fee structure must be agreed upon in writing in advance of performance of any work by the City of Monterey to ensure full cost recovery for both parties.”

This term will remain in effect with this service contract time extension. Under the contract renewal/extension (with rate amendments), Monterey Building would continue plan check and inspection services for projects over \$1,000,000 if such a project’s scale is within their means. Despite the current service agreement (and extension proposal), the City is outsourcing (via contract) with 4-LEAF, a private service firm, for plan check and inspection services regarding the South of Tioga project. The City’s planning and engineering departments will still be involved, but with the bulk of manpower provided by the private firm.

Staff has also been evaluating the potential to out source all building department services; however, Requests for Proposals (RFP) or Qualifications (RFQ) cannot be performed and completed prior to expiration of the current service contract with the City of Monterey. Therefore, staff wishes to renew the service contract with Monterey.

RECOMMENDATION

Staff recommends **APPROVAL** of the draft Resolution (see Attachment 2) authorizing a time extension and rate amendments of the Service Agreement with the City of Monterey for Building Department plans examination and inspection services, commencing on July 1, 2020, and ending on June 30, 2021 to coincide with the 2020-21 Fiscal Year.

Attachment:

1. Draft Resolution authorizing a time extension of the Service Agreement to June 30, 2021, with a copy of the 2011 Service Agreement attached as “Resolution Exhibit A” and the 2020 agreement amendment(s) as “Resolution Exhibit B”.

CITY OF SAND CITY

RESOLUTION SC _____, 2020

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY AUTHORIZING
A TIME EXTENSION OF THE BUILDING INSPECTION AND PLAN CHECK
SERVICES AGREEMENT WITH THE CITY OF MONTEREY TO JUNE 30, 2021**

WHEREAS, the City of Sand City requires part-time and periodic building inspection and plan check services for development and public safety within Sand City; and

WHEREAS, the City of Monterey has provided reliable high quality professional building inspection and plan check services on an as-needed basis to the City since 1994; and

WHEREAS, the service agreement adopted in 2011 by both the City of Sand City and the City of Monterey for plan check and inspection services (the "Service Agreement"), attached hereto and incorporated herein as "Resolution Exhibit A", will expire, following its last extension, on June 30, 2020; whereby continuation of those services thereafter requires a time extension of said Service Agreement; and

WHEREAS, Paragraph 3 of the Service Agreement allows for consecutive one (1) year, or less, time extensions of this Service Agreement by written mutual agreement of both parties; and

WHEREAS, the City has chosen to extend the Service Agreement to (and include) June 30, 2021, coinciding with the 2020-2021 fiscal year.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Sand City the following:

1. The City of Monterey is hereby selected to continue serving as Sand City's building inspection and plan check provider in accordance with the Service Agreement terms attached hereto and incorporated herein as "Resolution Exhibit A" and the amendment terms of said Service Agreement as outlined in "Resolution Exhibit B", with key points of that Service Agreement reiterated or amended as follows:
 - A. Plan check service will be provided on an as-needed basis and charged to the City of Sand City at seventy-five percent (75%) of the building permit plan check fees collected, with a minimum of \$106.00, for an applicable project.
 - B. The hourly rate for administrative services and building inspections (building-related services exclusive of plan checks) will increase to one hundred and four (\$104) per hour (this includes vehicle costs). The minimum plan check fee shall increase to one-hundred and six (\$106) and plan revision fees shall increase to one-hundred and four (\$104) per hour. The Building Official hourly rate shall increase to one-hundred eighty-six (\$186) per hour. All fees/amounts owed by Sand City per the service agreement shall be payable to the City of Monterey.

- C. The City of Monterey will work with Sand City staff and permit applicants to coordinate and schedule inspection times as conveniently as possible.
 - D. The City of Monterey will work with Sand City staff to organize the City's building administration services within the City Community Development Department functions.
 - E. The City of Monterey will assist the City of Sand City in administering Housing grant related programs as may be applicable from time-to-time.
 - F. For projects with a valuation greater than one-million dollars (\$1,000,000), the building permit fee structure must be agreed upon in writing by both parties in advance of performance of any work by the City of Monterey to ensure full cost recovery for both parties.
2. The City Manager for Sand City is hereby authorized to execute a time extension and amendments, as listed on "Resolution Exhibit B", of the Service Agreement for Building Inspection and Plan Check services with the City of Monterey to (and including) June 30, 2021.
 3. The City of Monterey services approved for/by the Service Agreement shall be under the general supervision of the City Manager of Sand City.
 4. Furthermore, it is hereby recognized and acknowledged that the individuals listed as the 'City Managers' under Paragraph 14 of the Service Agreement are no longer employed with either the City of Monterey or Sand City, and that Aaron Blair is the current City Administrator/Manager for Sand City and Hans Uslar is the current City Manager for the City of Monterey.

PASSED AND ADOPTED by the City Council of Sand City this ___ day of July, 2020, by the following vote:

AYES:
 NOES:
 ABSENT:
 ABSTAIN:

APPROVED:

ATTEST:

 Mary Ann Carbone, Mayor

 Connie Horca, Acting City Clerk

RESOLUTION EXHIBIT A

AGREEMENT FOR BUILDING INSPECTION AND PLAN REVIEW SERVICES

City of Monterey and City of Sand City

THIS AGREEMENT for Building Inspection and Plan Review Services is made and entered into this 18th day of August, 2011, by and between the City of Monterey (hereinafter "Monterey"), a municipal corporation, as the service provider, and the City of Sand City, a municipal corporation (hereinafter "Sand City").

WHEREAS, Sand City desires to utilize the City of Monterey for plan review services, inspections of buildings related to approved plans and all applicable building-related codes, and administrative assistance related to these services, as outlined in detail in the attached Exhibit A; and

WHEREAS, Monterey is willing and qualified to provide such services to Sand City upon the terms and conditions set forth herein; and

WHEREAS, California Government Code section 54981 provides the City Councils of Monterey and Sand City with the authority to contract for performance of municipal services by the former within the territory of the later; and

WHEREAS, the City of Monterey authorized this agreement on June 7, 2011 by the passage of Resolution No. 11-073; and

WHEREAS, the City of Sand City authorized this agreement on [June 7, 2011] by the passage of Resolution No. [SC 11-57].

NOW, THEREFORE, in consideration of the recitals and the mutual obligations of the parties as herein expressed, Monterey and Sand City agree as follows:

1. **SERVICES TO BE PROVIDED.** The City of Sand City hereby engages Monterey to perform, and Monterey hereby agrees to perform, the services described in Exhibit A in conformity with the terms of this Agreement.

1.01. **FINAL DECISION AUTHORITY.** Sand City's City Manager, or designee, shall have final decision authority over the results of the services performed on behalf of Sand City, and all work performed by Monterey shall be to the satisfaction of Sand City's City Manager or designee. In instances where a dispute arises over the City Manager or designee's determination, Sand City's City Manager or designee shall render a final decision.

1.02. **DUTIES OF MONTEREY AND SAND CITY.** See Exhibit A.

1.03. **EXTRA WORK.** Monterey shall not perform extra work without written authorization from Sand City's City Manager or designee. Any extra work so authorized shall be within the general scope of work set forth in this Agreement.

2. **PAYMENTS BY SAND CITY.** Sand City shall pay Monterey in accordance with the payment provisions set forth in **Exhibit A**, subject to the limitations set forth in this agreement. Fees are generally based on percentage of fees collected by the City of Sand City.

3. **TERM OF AGREEMENT.**

3.01. **INITIAL TERM.** The term of this Agreement shall be from August 18, 2011 through August 17, 2012, unless sooner terminated pursuant to the terms set forth in section 8 herein.

3.02. **EXTENSIONS.** This Agreement may be extended by consecutive one (1) year periods, or for shorter extension periods as agreed to by the parties, by written mutual agreement of both parties' City Managers specifying the renewal and end dates. At the time of any extension, or at any other time during the term of the Agreement, the labor rates schedule (**Exhibit A**) may be adjusted by written agreement between the City Managers of each party. Should either party decide not to extend the Agreement beyond the initial (1) year or subsequent (1) year terms, notice of such decision shall be provided to the other party no later than 12 months before the expiration date of the Agreement.

4. **ADDITIONAL PROVISIONS/EXHIBITS.** The following attached exhibits are incorporated herein by reference and constitute a part of this Agreement.

Exhibit A **Scope of Services/Payment Provisions**

5. **PERFORMANCE STANDARDS.**

5.01. Monterey warrants that Monterey and Monterey's agents, employees, and subcontractors performing services under this Agreement are specially trained, experienced, competent, and appropriately licensed (if applicable) to perform the work and deliver the services required under this Agreement, and that they are not employees of Sand City.

5.02. Monterey, its agents, employees and subcontractors shall perform all work in a safe and skillful manner and in compliance with all applicable laws and regulations. All work performed under this Agreement that is required by law to be performed or supervised by licensed personnel shall be performed in accordance with such licensing requirements.

5.03. Monterey shall furnish all personnel necessary to carry out the specific services set forth in **Exhibit A** herein, except as otherwise specified in this Agreement. Monterey shall not use Sand City's premises, property (including equipment, instruments, or supplies) or personnel for any purpose other than in the performance of its obligations under this Agreement.

5.04. Monterey shall perform all services set forth in **Exhibit A** in a timely manner consistent with the time Monterey would perform similar services within its own jurisdiction whenever possible; however, Monterey projects shall be given priority over Sand City projects if scheduling conflicts arise and Monterey shall not be liable for any delays in performing Sand City's work if such delays are caused by such scheduling conflicts.

6. EXCLUSIONS

- a. All discretionary reviews including, but not limited to: California Environmental Quality Act; National Environmental Protection Act; Clean Water Act; National Pollutant Discharge Elimination System Storm Water Post-Construction or local codes and regulations.
- b. Review of project submittals for compliance with conditions of approval.
- c. Inspection of projects to determine if conditions of approval have been met.

7. PAYMENT CONDITIONS.

7.01. Payment for Monterey's services under this Agreement shall be made by Sand City upon the monthly submission to Sand City by Monterey of an invoice for services rendered by Monterey in the preceding month. Payment shall be made within thirty (30) days after receipt of such invoice. An additional two percent (2%) will be paid as a late payment carrying charge for each thirty days of delinquency thereafter. Any disputed invoices shall be brought to Monterey's attention within ten (10) days of receipt or invoices will be deemed acceptable.

7.02. Sand City and Monterey acknowledge that there may be partially completed projects at both the beginning and the end of term of this Agreement or any extensions thereof. There will therefore be cases when applicant fees have been paid to Sand City prior to the beginning of the term of this Agreement but the project is completed during the term of this Agreement, resulting in Monterey providing services on a project during the term of this Agreement but not receiving a percentage of the fees paid to Sand City for that project. There will also be cases when applicant fees are paid to Sand City during the term of this Agreement or any extensions thereof, but the project is not completed during the term of the Agreement or any extensions thereof, resulting in Monterey receiving a percentage of the fees for that project but not completing the services on that project. Sand City and Monterey agree that the payments to Monterey as provided in Exhibit A shall be deemed fair compensation for the work provided by Monterey during the term of this Agreement, regardless of the partially completed projects at the beginning and the end of the term of this Agreement or any extensions thereof.

7.03. Monterey shall receive payment for work performed pursuant to the payment provisions set forth in Exhibit A, regardless of whether Sand City elects to charge fees. For projects subject to waivers of fees, Sand City shall calculate the amount of fees otherwise due, and pay Monterey accordingly.

7.04. Monterey shall not receive reimbursement for travel expenses unless set forth in Exhibit A herein.

8. TERMINATION.

8.01. During the term of this Agreement, either party may terminate the Agreement for any reason by giving written notice of termination to the other party at least sixty (60) days prior to the effective date of termination. In the event of an adverse claim or litigation involving either party and related to the services of this Agreement, this Agreement may be terminated by either party

giving written notice at least thirty (30) days prior to the effective date of termination. Any termination notice shall set forth the effective date of termination.

8.02. Sand City may cancel and terminate this Agreement for good cause effective immediately upon written notice to Monterey. "Good cause" includes the failure of Monterey to perform the required services at the time and in the manner provided under this Agreement. If Sand City terminates this Agreement for good cause, Sand City may be relieved of the payment of any consideration to Monterey, and Sand City may proceed with the work in any manner which Sand City deems proper. The cost to Sand City shall be deducted from any sum due the Monterey under this Agreement.

8.03. Monterey may cancel and terminate this Agreement for good cause effective immediately upon written notice to Sand City. "Good cause" includes but is not limited to failure of Sand City to pay Monterey at the time and in the manner provided under this Agreement or other failure of Sand City to fulfill its responsibilities set forth in Exhibit A herein. Termination of this Agreement pursuant to this section shall not be construed to limit Monterey's right to obtain, by any means available at law, the amount Sand City still owes Monterey.

9. IMMUNITY.

As it is mandated by the California Building Code and Uniform Administrative Code, the Building Official is directed through employees or deputies to perform certain tasks as described in said Codes and, when acting in accordance with said Codes, is afforded certain protection from liability.

As Sand City's authorized representative, Monterey shall be recognized as having rights to any immunities it is entitled to. In no event shall any duties contained in Exhibit A, or otherwise herein, negate any legal protections or immunities available to the parties under state or federal law. Monterey's liability, including, without limitation, that referenced in Section 10 herein, shall be limited to an amount not to exceed the fee earned for each project.

10. INDEMNIFICATION.

10.01. Each party shall indemnify, defend and hold harmless the other party, to the extent allowed by law and in proportion to fault, against any and all third-party liability for claims, demands, costs or judgments (direct, indirect, incidental or consequential) involving bodily injury, personal injury, death, property damage or other costs and expenses (including reasonable attorneys' fees, costs and expenses) arising or resulting from the acts or omissions of its own officers, agents, employees or representatives carried out pursuant to the obligations of this Agreement.

10.02. Each party will protect, defend, indemnify and hold harmless the other party (including their officials, employees and agents as the same may be constituted now and from time to time hereafter) from and against any and all liabilities, losses, damages, expenses or costs, whatsoever (including reasonable attorneys' fees, costs and expenses), which may arise against or be incurred by the other party as a result of or in connection with any actual or alleged breach of this Agreement by either party.

10.03. These indemnity provisions shall survive the termination or expiration of this Agreement. Further, each party will be liable to the other party for attorneys' fees, costs and

expenses, and all other costs and expenses whatsoever, which are incurred by the other party in enforcing these indemnity provisions.

11. INSURANCE.

- 11.01 Each party shall maintain in effect, at its own cost and expense, the following insurance coverage provided either through a bonafide program of self-insurance, commercial insurance policies, or any combination thereof as follows:
- 11.02 Commercial General Liability or Public Liability with minimum limits of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. Each party shall prove that is self insured to the limits specified or have its insurance policy endorsed to name the other party additionally insured.
- a. Auto Liability including owned, leased, non-owned, and hired automobiles, with a combined single limit of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
 - b. If a party employs others in the performance of this Agreement, that party shall maintain Workers' Compensation in accordance with California Labor Code section 3700 with a minimum of \$1,000,000 per occurrence for employer's liability, for the duration of time that such workers are employed.
 - c. Each party shall maintain in effect throughout the term of this agreement all risk property insurance, excluding earthquake and flood, on all permanent property of an insurable nature in an amount sufficient to cover at least 100% of the replacement costs of said property.
- 11.03 All insurance required by this Agreement shall:
- a. be placed (1) with companies admitted to transact insurance business in the State of California and with a current A.M. Best rating of no less than A:VI or with carriers with a current A.M. Best rating of no less than A:VII; or (2) disclosed self-insurance with limits acceptable to the other party
 - b. provide that each party's insurance is primary and non-contributing insurance to any insurance or self-insurance maintained by the other party and that the insurance of the other party shall not be called upon to contribute to a loss covered by a party's insurance.
 - c. subsequent to execution of this Agreement, each party shall file certificates of insurance with the other party evidencing that the required insurance is in effect.

12. **NON-DISCRIMINATION.** During the performance of this Agreement, Monterey, and its subcontractors, shall not unlawfully discriminate against any person because of race, religious creed, color, sex, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age (over 40), or sexual orientation, either in Monterey's employment practices or in the furnishing of services to recipients. Monterey shall ensure that the evaluation and treatment of its employees and applicants for employment and all persons receiving and requesting services are free of such discrimination. Monterey and any subcontractor shall, in the performance of this Agreement, fully comply with all federal, state, and local laws and regulations which prohibit

discrimination. The provision of services primarily or exclusively to such target population as may be designated in this Agreement shall not be deemed to be prohibited discrimination.

13. **INDEPENDENT CONTRACTOR.** In the performance of work, duties, and obligations under this Agreement, Monterey is at all times acting and performing as an independent contractor and not as an employee of Sand City. No offer or obligation of permanent employment with Sand City or particular Sand City department or agency is intended in any manner, and Monterey shall not become entitled by virtue of this Agreement to receive from Sand City any form of employee benefits including but not limited to sick leave, vacation, retirement benefits, workers' compensation coverage, insurance or disability benefits.

14. **NOTICES.** Notices required under this Agreement shall be delivered personally or by first-class, postage pre-paid mail to Sand City's and Monterey's contract administrators at the addresses listed below:

FOR SAND CITY: Steve Matarazzo City Manager City of Sand City	FOR MONTEREY: Fred Meurer City Manager City of Monterey
Name and Title 1 Sylvan Park Sand City, CA 93955	Name and Title 580 Pacific Street Monterey, CA 93940
Address	Address
831-394-3054	831-646-3760
Phone	Phone

15. **MISCELLANEOUS PROVISIONS.**

15.01. Conflict of Interest. Monterey represents that it presently has no interest and agrees not to acquire any interest during the term of this Agreement which would directly or indirectly conflict in any manner or to any degree with the full and complete performance of the professional services required to be rendered under this Agreement.

15.02. Amendment. This Agreement may be amended or modified only by an instrument in writing signed by Sand City and Monterey.

15.03. Waiver. Any waiver of any terms and conditions of this Agreement must be in writing and signed by Sand City and Monterey. A waiver of any of the terms and conditions of this Agreement shall not be construed as a waiver of any other terms or conditions in this Agreement.

15.04. Contractor. The term "Monterey" as used in this Agreement includes Monterey's officers, agents, and employees acting on Monterey's behalf in the performance of this Agreement.

15.05. Disputes. Monterey shall continue to perform under this Agreement during any dispute. Monterey and Sand City hereby agree to make good faith efforts to resolve disputes as quickly as possible. In the event any dispute arising from or related to this Agreement results in litigation or arbitration, the prevailing party shall be entitled to recover all reasonable costs incurred, including court costs, attorney fees, expenses for expert witnesses (whether or not called to testify), expenses for accountants or appraisers (whether or not called to testify), and other related expenses. Recovery of these expenses shall be as additional costs awarded to the prevailing party, and shall not require initiation of a separate legal proceeding.

15.06. Assignment and Subcontracting. The Monterey shall not assign, sell, or otherwise transfer its interest or obligations in this Agreement without the prior written consent of Sand City. None of the services covered by this Agreement shall be subcontracted without the prior written approval of Sand City. Notwithstanding any such subcontract, Monterey shall continue to be liable for the performance of all requirements of this Agreement.

15.07. Successors and Assigns. This Agreement and the rights, privileges, duties, and obligations of Sand City and Monterey under this Agreement, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns, and heirs.

15.08. Compliance with Applicable Law. The parties shall comply with all applicable federal, state, and local laws and regulations in performing this Agreement.

15.09. Headings. The headings are for convenience only and shall not be used to interpret the terms of this Agreement.

15.10. Time is of the Essence. Time is of the essence in each and all of the provisions of this Agreement.

15.11. Governing Law. This Agreement shall be governed by and interpreted under the laws of the State of California.

15.12. Non-exclusive Agreement. This Agreement is non-exclusive and both Sand City and Monterey expressly reserve the right to contract with other entities for the same or similar services.

15.13. Construction of Agreement. Sand City and Monterey agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any amendment to this Agreement.

15.14. Counterparts. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

15.15. Authority. Any individual executing this Agreement on behalf of Sand City or the Monterey represents and warrants hereby that he or she has the requisite authority to enter into this Agreement on behalf of such party and bind the party to the terms and conditions of this Agreement.

15.16. Integration. This Agreement, including the exhibits and any documents incorporated by reference, represent the entire Agreement between Sand City and the Monterey with respect to the subject matter of this Agreement and shall supersede all prior negotiations, representations, or agreements, either written or oral, between Sand City and the Monterey as of the effective date of this Agreement, which is the date that Sand City signs the Agreement.

15.17 Interpretation of Conflicting Provisions. In the event of any conflict or inconsistency between the provisions of this Agreement and the Provisions of any exhibit or other attachment to this Agreement, the provisions of this Agreement shall prevail and control.

15.18 Severability. If any of the provisions contained in the Contract are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions shall not be impaired thereby. Limitations of liability and indemnities shall survive termination of the Contract for any cause. If a part of this Contract is valid, all valid parts that are severable from the invalid part remain in effect. If a part of this Contract is invalid in one or more of its applications, the part remains in effect in all valid applications that are severable from the invalid applications.

IN WITNESS WHEREOF, Sand City and Monterey have executed this Agreement as of the day and year written on the first page herein.

CITY OF MONTEREY

By: [Signature]
City Manager

Approved as to form:

[Signature]
Monterey City Attorney

CITY OF SAND CITY

By: [Signature]
City Manager

Approved as to form:

[Signature]
Monterey Risk Manager

EXHIBIT A
SCOPE OF SERVICES/PAYMENT PROVISIONS

I City of Monterey to Provide the Following:

A. Plan Review Services:

- ◆ Plan review services under the direction of ICC certified plan reviewers.
- ◆ Provide plan review for conformance to regulations contained in Sand City's adopted codes.
- ◆ Provide applicant or designee with a list of plan check correction comments to achieve conformance with Sand City's adopted codes.
- ◆ Expedited plan review will be available with prior approval (additional fees will be charged to the applicant).
- ◆ Provide all necessary liaisons with applicant or designee with regard to plan check comments.
- ◆ Perform review of revisions to plans that have been previously approved for permit issuance.
- ◆ Plan check turnaround times as follows, unless different turnaround times are agreed to by both City Managers:
 - ◆ 20 working days – new commercial building
 - ◆ 15 working days – new SFD, major remodel
 - ◆ 10 working days – minor projects
 - ◆ 5 working days – revisions or plan changes
 - ◆ Rechecks are half the original plan check time

B. Inspection Services:

- ◆ Building inspection services with 24-hour lead time (inspection requests received before 2:00pm will be scheduled for the next business day. Requests received after 2:00 pm will be scheduled the following business day). All inspectors will be ICC certified.
- ◆ Provide inspection of buildings to ensure compliance with the approved plans and all applicable codes.
- ◆ Emergency response 24/7. All responders will be ICC certified inspectors. A list of inspectors within 20-minutes response time will be provided to dispatch for after hours response.
- ◆ After hours, weekends and holiday emergency inspections available with 72-hour minimum notice and prior approval (additional fees will be required).
- ◆ Respond and report as required to Building Code violations.
- ◆ Residential Property Inspection Reports.

C. Staff Functions to Include

- ◆ Plans Examiners
- ◆ Building Inspectors
- ◆ Administrative assistance on an as-needed basis

II City of Sand City to Provide the Following:

A. *Plan Review Services:*

- ◆ An amount equal to 75% of the plan review fees collected. All fees to be established by the City of Sand City. There will be a minimum plan review fee of \$84.00. Revision fees will be based on \$84.00 per hour. Expedited plan review will be 90% of the fees collected.

B. *Building Inspection Services:*

- ◆ Inspection fees are based on \$81.00 per hour.
- ◆ Any after hour inspection requests will be charged at \$122.00 per hour with a two-hour minimum (72-hour minimum lead time).

RESOLUTION EXHIBIT B



5th AMENDMENT TO AGREEMENT BETWEEN CITY OF SAND CITY AND CITY OF MONTEREY FOR BUILDING AND PLAN REVIEW SERVICES

The Agreement between City of Sand City and City of Monterey for Building and Plan Review Services entered into on August 6, 2013, by and amended July 7, 2020 by and between City of Sand City (hereinafter "Sand City") and CITY OF MONTEREY (hereinafter "City"), is hereby amended as follows:

1. The minimum plan review fee under Exhibit A, Part II, shall be increased from \$105.00 to **\$106.00.**
2. The Revision fee under Exhibit A, Part II, shall be increased from \$103.00 to **\$104.00** per hour.
3. The Inspection fee under Exhibit A, Part II, shall be increased from \$103.00 to **\$104.00** per hour.
4. Addition of Building Official rate of **\$186.00** per hour.
5. The Agreement, as amended on July 7, 2020, is hereby extended for an additional one (1) year to July 1, 2021, under Part 3 (3.02 Extensions) of this Agreement.
6. For projects that have a valuation greater than \$1,000,000, the Building permit fee structure must be agreed upon in writing in advance of performance of any work by City of Monterey to ensure full cost recovery for the parties.
7. All other terms and conditions of the Agreement shall remain unchanged.

This Amendment is entered into this ____ day of _____, 2020 in Monterey, California.

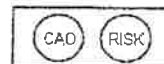
CITY OF MONTEREY

CITY OF SAND CITY

By: _____
Hans Usiar, City Manager

By: _____
Aaron Blain, City Manager

T00002-CA (v. 2.0 - 03/03/2015)



AGENDA ITEM


4D



City of Sand City

Agenda
Item
4D

Staff Memo

TO: City Council
FROM: Aaron Blair, City Manager 
DATE: June 26, 2020
SUBJECT: Review of City Contribution/Donation

Attached are requests for support and contribution for Fiscal Year 2020-2021. After reviewing these requests, the following donations are recommended:

- United Way Monterey County - \$500
- Community Human Services - \$1,500 (in support of Casa de Noche Buena)

If any Council member wants to discuss these requests or to propose a different contribution, then this item should be pulled from the consent calendar for discussion with the full Council.

The following finding is specified in the annual City/Successor Agency Budget: *"The Sand City Council finds that it is a valid public purpose and in the best interest of this small city to support and participate in various community programs and activities of the larger Monterey Peninsula area. This support includes not only the City's financial contributions outlined in the attached pages but also the active involvement/participation by council members, city staff, Sand City businesses and citizens. This is Sand City's pledge and commitment of support for the larger regional community in which it is an active and dedicated member".*



United Way
Monterey County

The Honorable Mary Ann Carbone

Mayor of Sand City
Mr. Aaron Blair
City Manager
City of Sand City
1 Pendergrass Way
Sand City, CA 93955

RECEIVED

MAY 05 2020

CITY OF SAND CITY

OFFICERS
Doug Yount
Chair

Brett Harrell
Past Chair

Warren Hoy
Vice Chair, Community
Investments

Willard Lewallen
Vice Chair, Resource
Development

Debbie Sober
Secretary

Dave Mora
Treasurer

BOARD MEMBERS

Michelle Czarnecki
Sandi Eason
Leinette Limtiaco
René Mendez
Jasmine Nguyen
Elsa Quezada
Juan Rodriguez
Monica Tovar

STAFF

Katy Castagna
President and CEO

Re: Request for Support

Dear Mayor Carbone and Mr. Blair,

Thank you for continued support of United Way Monterey County and our 211 referral and information service. During the COVID-19 pandemic, 211 has become more crucial for our county than ever before. It has become more than a helpline — it is an essential service. Residents are not only calling to request health information about COVID-19 but for help in addressing immediate and long term economic impacts related to the disruption of their lives.

Since the Shelter-in-Place order went into effect on March 17th, our call volume has been **over 200% higher** than average. Due to the increase in number of calls, 211 Monterey County has expanded the capacity of our call center and is rapidly updating resources to help our community. Also, 211 continues to offer the two-way text feature where residents can text “Coronavirus” or “Covid19” to 211-211 for information in English and Spanish. The website 211MontereyCounty.org is also updated regularly to help with the rapidly growing needs of our community.

Funding Request

With this increased activity comes higher expense. More people now know where to go for information, and we don't want to let them down. We need your help to keep our high-quality service strong.

Funding for 211 is made possible by a variety of funding sources, including County Government, local foundations, and the Cities of Carmel-by-the-Sea, Gonzales, Greenfield, Monterey, Salinas, Sand City, and Soledad, and the State of California. We appreciate the opportunity to serve the residents of Sand City and we look forward to continuing to do so into the future. **We respectfully request support from the City of Sand City of \$500 to help maintain the availability of 211 around the clock free of charge to people seeking help during this pandemic and beyond.** Please consider including this contribution to 211 in your 2020-2021 Budget. We know you are under significant financial pressure but believe you will agree that 211 is an essential part of our community infrastructure. If you have any questions or would like any further information, please do not hesitate to ask.

Sincerely,

Katy Castagna
President and CEO

Doug Yount
Chair

PS: We have enclosed some 211 reporting to show recent activity in your community.

From: Ann Packer <abpacker@pacbell.net>
Sent: Tuesday, June 16, 2020 11:15 AM
To: aaron@sandcityca.org
Subject: Agenda Item # 9A for June 16 Council meeting

READ ALOUD AT MEETING

Dear Mayor and Council Members of Sand City,

I am on the board of Gathering for Women (GFW) and have been involved in meetings for development of the new Seaside shelter, Casa de Noche Buena. This shelter is a project developed by two local nonprofits, GFW and Community Human Services (CHS), which effectively deliver services to our local homeless community.

The high cost of housing in Monterey County has led to a housing crisis and many face homelessness or housing insecurity because of the high rents. Casa de Noche Buena will be the only low-barrier shelter on the Peninsula serving single women and families with children. Our goal is to help women and families move from homelessness to secure housing.

Casa de Noche Buena will serve those who are most vulnerable and will provide comprehensive case management and wraparound services to address education, employment and housing needs. We believe that investing in the shelter's services will greatly reduce the demand on City services for homeless community members in the future.

Both Community Human Services and Gathering for Women are asking for your support of a funding request of \$1500 as part of Sand City's FY 2020-2021 budget. Our two organizations have unmatched skills in the county for providing shelter and comprehensive case management to move women and families into safe and secure permanent housing. The shelter will give us the opportunity to work with women and families with children to get them the support they need. But we can not do this without your help.

We are currently renovating the vacant County health clinic in Seaside as part of a HEAP capital grant of almost \$1.3 million. The entire building is being redone and brought up to current ADA standards. Work began earlier this month and we are planning on opening in November 2020.

Even before the COVID-19 pandemic, homelessness was identified as a major social challenge confronting our communities. Since homeless people are at even greater risk of contracting and spreading coronavirus (because there is nowhere for them to Shelter in Place), we believe that establishing a shelter on the Monterey Peninsula is even more imperative. We can provide short term shelter which we believe will lead to long-term solutions.

CHS and GFW understand that Sand City is facing fiscal challenges, as are all the cities. Our organizations are also being challenged but we remain committed to establishing and operating this shelter. We believe our partnership with peninsula cities is key to our success.

Please support the request from CHS and GFW for \$1500 in support of Casa de Noche Buena.

Thank you for your consideration!

Sincerely,

Ann Packer
Board Member, Gathering for Women

AGENDA ITEM

4E

STAFF REPORT

DATE: July 1, 2020 (for City Council action on May 7, 2019) **Agenda Item: 4E**
TO: Honorable Mayor and City Council Members
FROM: Leon Gomez, City Engineer
**SUBJECT: Senate Bill 1 (SB 1) Road Maintenance and Rehabilitation Account (RMRA)
Funding for Local Roads and Streets for Fiscal Year 2020-2021**

RECOMMENDATION

Approve a Resolution Approving the Contra Costa Street and Sidewalk Improvement Project Funded by SB1, the Road Repair and Accountability Act of 2017, for Fiscal Year 2020-2021

BACKGROUND

Senate Bill 1 (SB 1), the Road Repair and Accountability Act (RRAA) of 2017 (Chapter 5, Statutes of 2017) was passed by the California Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide. SB 1 includes accountability and transparency provisions to ensure that the residents of a given City/County are aware of the projects proposed for funding in their communities and which projects have been completed each fiscal year.

The RRAA provides that local streets and roads funding be used for road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, complete street components that includes active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project. Local expenditures on allowable projects include direct and indirect administrative costs, including the salaries, wages, fringe benefits, and related costs of employees directly participating on street and road purpose projects.

In order to qualify and receive funding for a given Fiscal Year (FY), the City Council of Sand City must adopt by resolution, a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA) created by SB 1 that includes a description and location of each proposed project, a schedule for the project's completion, and the estimated useful life of the improvements.

On September 19, 2017, the City Council adopted Resolution SC 17-81, 2017 amending the City's FY 2017-2018 budget to include SB 1 funds in the amount of \$2,153. It was anticipated that SB 1 funds would be "banked" for several years to accumulate funds and then utilize those funds towards a Capital Improvement Project (CIP). The project that was selected was the Contra Costa Street and Sidewalk Improvement Project. The project is shown on Exhibit A to the resolution. An engineer's estimate of probably construction cost in the amount of \$280,140 for the project is shown on Exhibit B to the resolution.

On April 17, 2018, the City Council adopted Resolution SC 18-46, 2018 approving the Contra

Costa Street and Sidewalk Improvement Project funded by SB1 for FY 2018-2019 for an approximate amount of \$6,377. Again, the intention was to bank these funds towards the Contra Costa Street and Sidewalk Improvement Project.

On May 7, 2019, the City Council adopted Resolution SC 19-26, 2019 approving the Contra Costa Street and Sidewalk Improvement Project funded by SB1 for fiscal year 2019-2020 for an amended amount of \$7,300 and continuing to bank these funds towards the Contra Costa Street and Sidewalk Improvement Project.

For FY 2020-2021, the City anticipates receiving another \$7,300 (estimated) in RMRA funding from SB 1 that will again be banked and added to the funding account for the Contra Costa Street and Sidewalk Improvement Project.

The project is within the footprint of the larger West End Stormwater Improvement Project, for which the City is pursuing a Proposition 1 Stormwater Implementation Grant. However, construction of the West End project is dependent on whether the City receives this grant funding and since this is unknown at this time, the City will continue to bank SB 1 RMRA funds for the Contra Costa Street and Sidewalk Improvement Project.

REVIEW AND ANALYSIS

SB1 RMRA funding is available to the City of Sand City. The City has pursued this funding over the past several years and should continue to pursue this funding in order to support street improvement projects.

ENVIRONMENTAL (CEQA) CLEARANCE

The approval of a resolution to adopt a list of projects in order to receive SB 1 funds does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) and is therefore exempt under CEQA guidelines sections 15060(c)(2) and 15061(b)(3). Adoption of a potential project(s) and/or a list of project(s), non-inclusive of any plans or project construction, and for the purposes of receiving funding does not qualify as a "Project" per CEQA.

FISCAL IMPACT

Insofar as the City approves a resolution for each fiscal year adopting a list of projects to receive SB 1 RMRA funding, the City will continue to receive funding that it can bank towards a street improvement project.

However, in order to receive SB 1 funding, the City is required to perform periodic reporting prior to May 1 of each year. Therefore, it should be anticipated that city staff and contract City Engineer time and effort will be required in order to prepare and provide the required reporting information.

ATTACHMENTS:

1. Resolution
2. Resolution Exhibit A – Contra Costa Street and Sidewalk Improvements
3. Resolution Exhibit B - Engineer's Estimate of Probable Construction Cost

CITY OF SAND CITY

RESOLUTION SC ____, 2020

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY APPROVING
THE CONTRA COSTA STREET AND SIDEWALK IMPROVEMENT PROJECT
FUNDED BY SB 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017, FOR
FISCAL YEAR 2020-2021**

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the California Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, the Road Repair and Accountability Act provides that local streets and roads funding be used for road maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices, complete street components that includes active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project; and

WHEREAS, SB 1 includes accountability and transparency provisions to ensure that the residents of the City of Sand City are aware of community projects proposed for funding, which projects are in progress, and have been completed each fiscal year; and

WHEREAS, local expenditures on allowable projects include direct and indirect administrative costs, including the salaries, wages, fringe benefits, and related costs of employees directly participating on street and road purpose projects; and

WHEREAS, the City Council must adopt by resolution, a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA) created by SB 1 that includes a description and location of each proposed project, a schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, on September 19, 2017, the City Council adopted Resolution SC 17-81, 2017 amending the City's FY 2017-2018 budget to include SB 1 funds in the amount of \$2,153 that was banked towards the Contra Costa Street and Sidewalk Improvement Capital Improvement Project (CIP); and

WHEREAS, on April 17, 2018, the City Council adopted Resolution SC 18-46, 2018 approving the Contra Costa Street and Sidewalk Improvement Project funded by SB1 for fiscal year 2018-2019 for an approximate amount of \$6,377 and this will be banked towards said improvement project; and

WHEREAS, on May 7, 2019, the City Council adopted Resolution SC 19-26, 2019 approving the Contra Costa Street and Sidewalk Improvement Project funded by SB1 for fiscal year 2019-2020 for an amended amount of \$7,300 and this will be banked towards said improvement project; and

WHEREAS, for Fiscal Year 2020-2021, the City will receive an estimated \$7,300 in RMRA funding from SB1 that will be added to the CIP fund account towards the Contra Costa Street Improvement Project which is estimated to commence construction in 2022.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Sand City that the City's allocation of Road Maintenance and Rehabilitation Account revenues (SB 1) for fiscal year 2020-2021 shall be used to fund the following local street maintenance repair project:

- A. Project: Contra Costa Street and Sidewalk project between Elder Avenue and Shasta Avenue
- B. Description: Curb, gutter, and sidewalk Improvements; and adjacent street rehabilitation with new crosswalks (Funds to be banked and combined with other funding sources)
- C. Estimated Cost: \$280,140
- D. Useful Life (est.): 20 Years
- E. Construction Term: April 2022 through September 2022
- F. Allocation Period: Fiscal Year 2020-2021 (banked for 2022)

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Sand City, this ____ day of July, 2020 by the following votes:

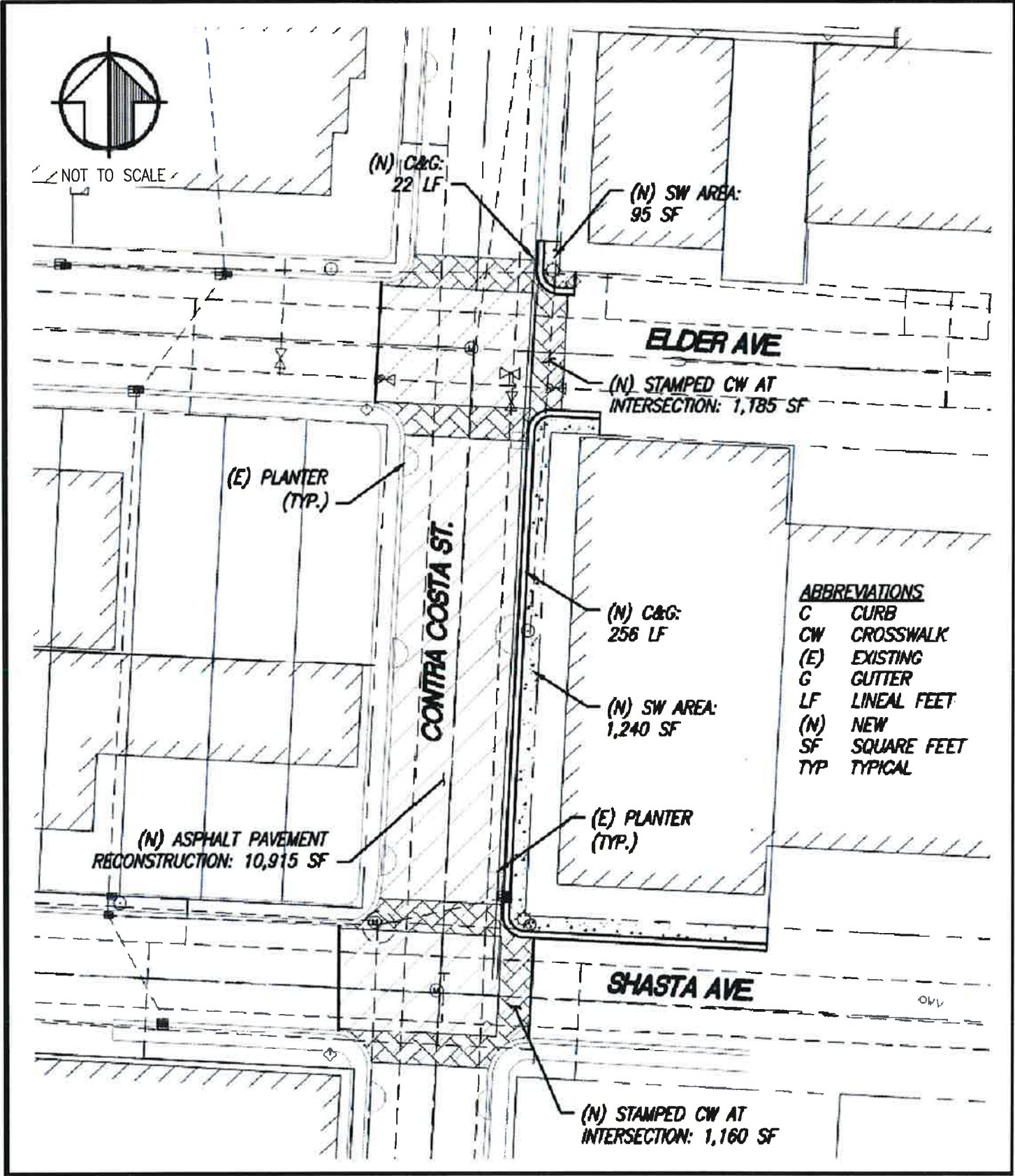
AYES:
 NOES:
 ABSENT:
 ABSTAIN:

APPROVED:

 Mary Ann Carbone, Mayor

ATTEST:

 Connie Horca, Acting City Clerk



PROJECT TITLE
EXHIBIT A
 CONTRA COSTA ST. AND SIDEWALK IMPROVEMENT PROJECT



Harris & Associates

450 Lincoln Avenue, suite 103, Salinas, CA 93901
 p: 831.233.9242 * WeAreHarris.com

EXHIBIT B
ENGINEER'S ESTIMATE OF PROBABLE CONSTRUCTION COST

BASE BID					
Item No.	Item Description	Unit	Estimated Quantity	Unit Cost	Total Cost
GENERAL					
1	PROJECT MOBILIZATION/DEMobilIZATION	LS	1	\$25,000.00	\$25,000.00
2	GRIND EX AC, MIX & RESHAPE COMPACT & OFFHAUL EXCESS MATERIAL	SF	10,915	\$2.00	\$21,830.00
3	4.5" ASPHALT CONCRETE	TONS	297	\$160.00	\$47,520.00
4	CONCRETE CURB AND GUTTER	LF	278	\$68.00	\$18,904.00
5	CONCRETE SIDEWALK	SF	1,335	\$13.00	\$17,355.00
6	CONCRETE CURB RAMP (ADA)	EA	6	\$3,100.00	\$18,600.00
7	SAWCUT & REMOVE EX CONCRETE	SF	140	\$13.00	\$1,820.00
8	SAWCUT & REMOVE EX ASPHALT CONCRETE	SF	1,760	\$7.00	\$12,320.00
9	ADJUST (E) MANHOLE TO FG	EA	2	\$1,000.00	\$2,000.00
10	ADJUST (E) VALVE TO FG	EA	4	\$500.00	\$2,000.00
11	ADJUST (E) WATER VALVE TO FG	EA	3	\$500.00	\$1,500.00
12	THERMOPLASTIC PAVEMENT MARKING	SF	88	\$9.00	\$792.00
13	STAMPED ASPHALT PAVEMENT - CROSSWALKS	SF	2,345	\$11.00	\$25,795.00
14	PLANTERS/TREE WELLS	EA	2	\$900.00	\$1,800.00
15	EROSION CONTROL MEASURES	LS	1	\$5,000.00	\$5,000.00
SUBTOTAL					\$203,000.00
CONTINGENCY (10%)					\$20,300.00
PROJECT SCALE FACTOR (10%)					\$20,300.00
TOTAL PRELIMINARY COST					\$243,600.00
ENGINEERING DESIGN (7%)					\$17,052.00
CONSTRUCTION ADMINISTRATION (5%)					\$12,180.00
MATERIALS INSPECTION AND TEST (3%)					\$7,308.00
GRAND TOTAL					\$280,140.00

Notes:

1 This document is prepared as a guide only and is subject to change. It has been prepared to a standard of accuracy which, to our knowledge and judgment, is sufficient to satisfy our understanding of the purpose of this document. Harris & Associates makes no warranty, either expressed or implied, as to the accuracy of this



AGENDA ITEM

6A

REPURPOSE: CARROLL PROPERTY

Using arts-based initiatives as an economic development tool



THE IDEA

Activate a rarely used city-owned space in the heart of the west end. Create instant energy, regional exposure, and a much needed community space.



THE WHY

Arts programs and quality-of-place initiatives are critical when competing for new businesses and investment.

Community murals and other arts initiatives encourage a sense of excitement among the citizens and promote reinvestment.

Expanding the cultural offerings of the community in order to create the kind of place where residents and visitors are eager to live and visit.

Arts are an export industry. Arts drive tourism. Arts strengthen the community connection. Arts turn ordinary buildings into notable architecture.

THE WHY

TANGIBLE CITY BENEFITS OF MURALS:

Murals Enhance Community.

Studies have found that “at the most basic level, the arts provide opportunities for people to come together through their attendance at art based events and classes, mural festivals, and arts fairs.

Murals Benefit Local Businesses

Murals increase magnetism to a location, boost business and social media tagging for business locations, and cause bumps in most annual business revenues.

THE WHY

TANGIBLE CITY BENEFITS OF MURALS:

Murals Boost Tourism

Tourists who visit a community to see its works of art tend to also shop, eat, and stay at a hotel in the community. High concentrations of artists and/or high-skilled workers create a feedback loop, where businesses are drawn to an area because of the availability of creative talent and/or high-skilled workers, and that talent is consequently drawn to that area because of those businesses.

THE GOAL

**creative space. community space. open-air art gallery.
food trucks. outdoor entertainment. incubator of artist
culture. art market. events. theater.**



THE GOAL

**creative space. community space. open-air art gallery.
food trucks. outdoor entertainment. incubator of artist
culture. art market. events. theater.**



WYNWOOD WALLS MIAMI





WYNWOOD WALLS MIAMI

PALLET PAVILION – NEW ZEALAND

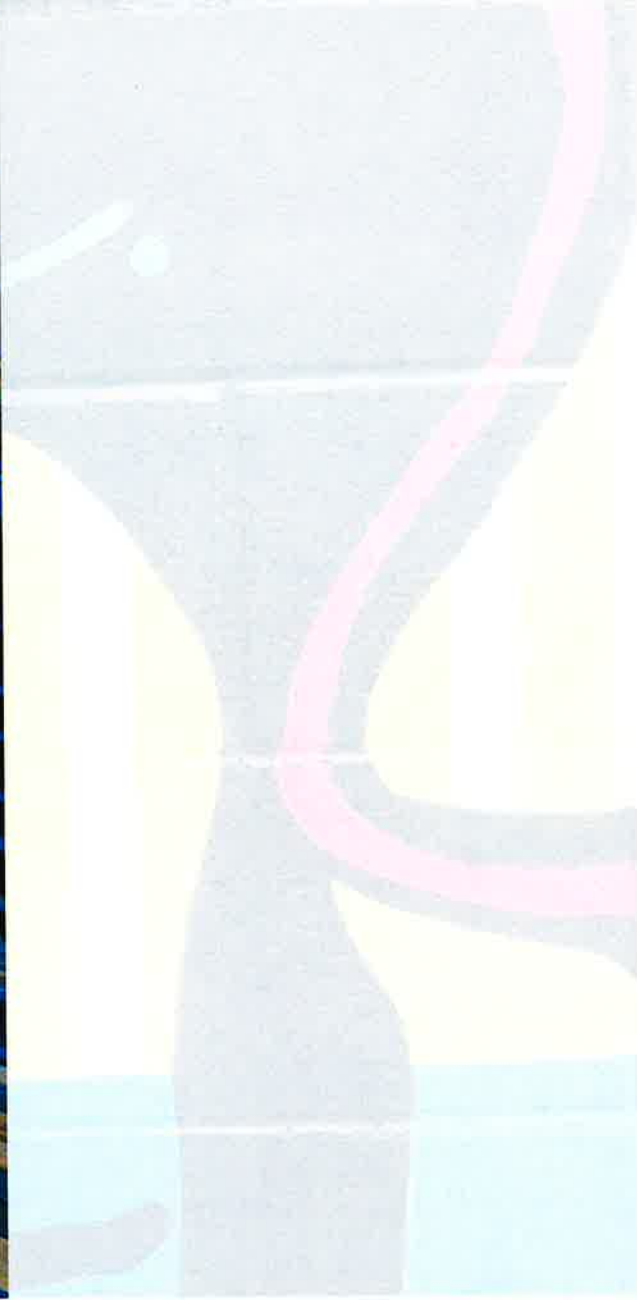
Transform a space by using simple objects





PALLET PAVILION – NEW ZEALAND

Transform a space by using simple objects



PVT | PHOTOGRAPHY

FOOD TRUCK POD – PORTLAND



REPURPOSE: CARROLL PROPERTY



REPURPOSE: CARROLL PROPERTY



Density of arts organizations plays a role in attracting residents and businesses to (re)locate to a community by improving its image and making it more appealing.

REPURPOSE: CARROLL PROPERTY



Density of arts organizations plays a role in attracting residents and businesses to (re)locate to a community by improving its image and making it more appealing.

KENTON HOPPAS

REPURPOSE: CARROLL PROPERTY

ARTSPACE @ SAND CITY

An injection of creativity & entrepreneurship.

Arts Council of Monterey County

The purpose of this is to provide affordable working studios, and continue to develop Sand City artist. The space will be used as studio space, and a gallery for visual artists to do and display their work.

Open to the public noon-4pm on Saturdays and Sundays.

Support the Art Park by holding monthly events.

ARTSPACE @ SAND CITY

An investment into creative economic development.

Artist will be charged a low monthly rent per square foot. Each artist sets up their own studio space, most of which range from 100 to 400 square feet, using their art pieces, equipment and tools to create it.

All rent revenue from the artists would go to cover marketing, utilities, staff, and supplies.

ArtWorks @Pacific Grove has been very successful so they have a proven track record.

REPURPOSE: CARROLL PROPERTY

CIP ITEM #6 CARROLL PROPERTY REPURPOSE \$50,000

CIP ITEM #7 PUBLIC WORKS BUILDING \$80,000

NEXT STEPS

ART PARK PREPARATION

- **Call for artist to begin the transformation of the walls.**
- **Replace Entry Gate.**
- **Shipping Containers to define the space and to be used for event storage and pop-up events.**
- **Ensure adequate electric for events and lighting.**
- **Temporary restrooms or add outdoor access to existing building.**



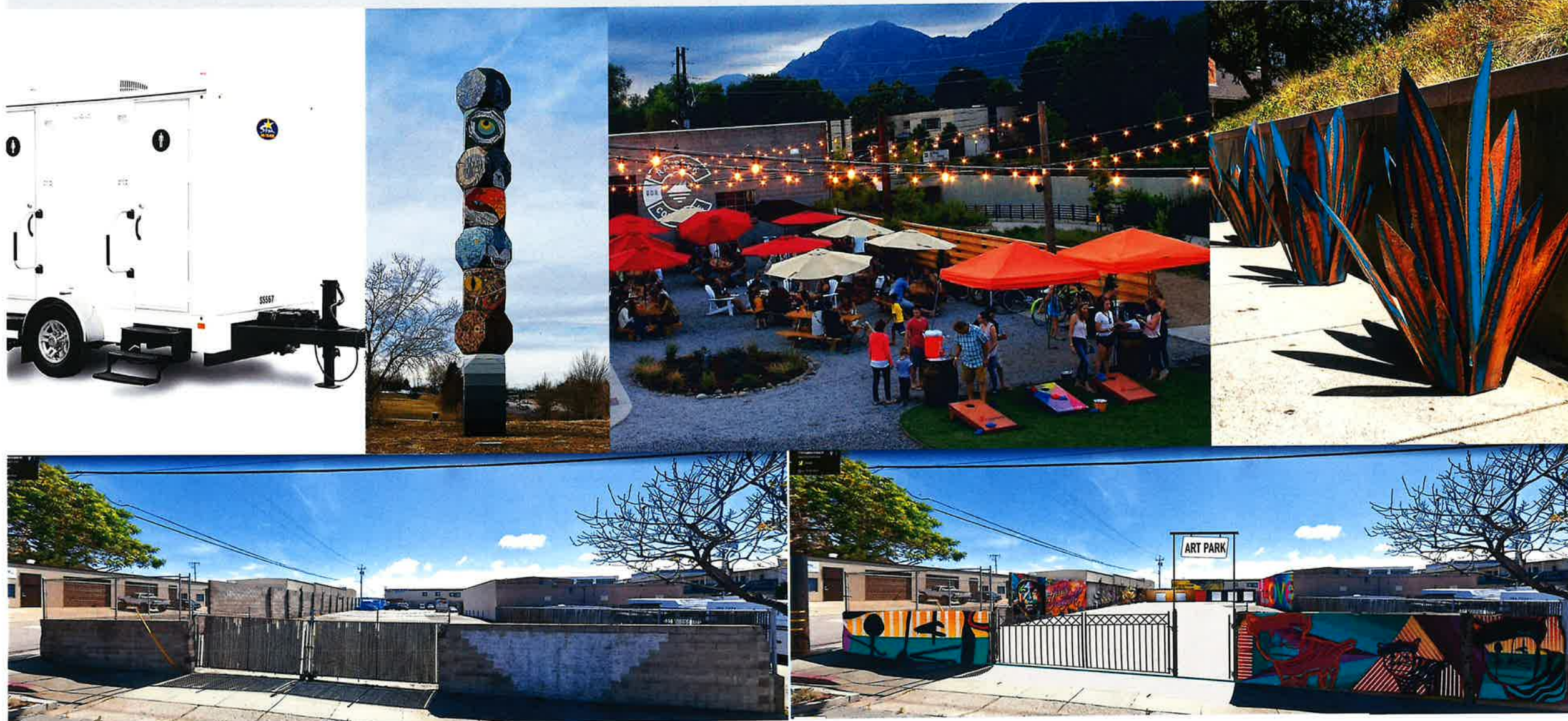
NEXT STEPS

ART PARK PREPARATION

REPURPOSE: CARROLL PROPERTY

CIP ITEM #6 CARROLL PROPERTY REPURPOSE \$50,000

CIP ITEM #7 PUBLIC WORKS BUILDING \$80,000



REPURPOSE: CARROLL PROPERTY

CIP ITEM #6 CARROLL PROPERTY REPURPOSE \$50,000

CIP ITEM #7 PUBLIC WORKS BUILDING \$80,000

NEXT STEPS

ART PARK ACTIVATION



- **Outdoor movies and plays through a new partnership with the Forest Theater Guild.**
- **Monthly live art events on the Walls & Art Market**
- **Community Yoga & Zumba**
- **Cornhole Tournaments**
- **2-3 truck food truck pod**
- **Street Art 101 classes**
- **Special events**



NEXT STEPS

REPURPOSE: CARROLL PROPERTY

CIP ITEM #6 CARROLL PROPERTY REPURPOSE \$50,000

CIP ITEM #7 PUBLIC WORKS BUILDING \$80,000

ART PARK BUILDING PREPARATION

- **New partnership with the Arts Council of Monterey County**
- **Arts Council to install proposed façade mural asap**
- **City to ensure building is a safe useable shell (Electrical, Leaking roof,..)**
- **Arts Council to announce ArtWorks @ Sand City**
- **Move Forward with a new PW metal building**



REPURPOSE: CARROLL PROPERTY

Using arts-based initiatives as an economic development tool

Questions?



AGENDA ITEM

7A



City of Sand City

Agenda
Item

7A

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Aaron Blair, City Manager; Vibeke Norgaard, City Attorney
DATE: June 15, 2020 (For July 7, 2020 City Council meeting)
SUBJECT: Transactions and Use Tax Ordinance

Discussion/Background:

The proposed tax:

Transaction and use taxes are “sales taxes” in common parlance but have a slightly different tax base. Transactions and use taxes are generally applied the same as the sales and use tax except:

- Sales of property made in a tax district and delivered to a customer outside the district may not be subject to the local tax.
- Retailers located outside a district delivering property into a district may be required to collect the district’s tax if they are “engaged in business” in the district.
- Retailers or lessors of vehicles or undocumented vessels are required to collect district use tax imposed in the district(s) of registration of the vehicle. In the case of motor vehicle sales, the Transaction and use tax (also known as a “district tax”) is sourced to the location where the property is registered. Thus, the sale of a motor vehicle is taxable if it is to be registered in the City that impose the transaction and use tax, regardless of the point of sale. (Rev. & Tax Code section 7261(f)).

Under state law, cities may impose transaction and use taxes at a rate of 0.125%, or a multiple of that amount, of retailers’ gross receipts from the sale of tangible personal property. (Rev. & Tax Code section 7285.9, 7285.92). The combined rate of sales and transaction and use taxes at the local/county level may not exceed 2%. (Rev. & Tax Code section 7251.1).

Currently the transaction and use tax in Sand City is 1.0%. the proposed ordinance would raise it to 1.5%. The current Sand City sales tax rate is 8.75%. This includes the Statewide rate of 7.25%, City of Sand City’s Measure J rate of 1.00%, Transportation Agency for Monterey County rate of 0.375%, and Monterey-Salinas Transit rate of 0.125%. The State of California statutorily limits sales tax at the local/county level to no

more than 2.00%. A City of Sand City General Sales Tax increase of 0.50% in November 2020 would bring the City to the maximum sales tax allowed under state law (9.25%).

The tax proposed is a general tax --- imposed to raise general-purpose revenues. The City may use revenues from a general tax for any lawful public purpose.

Procedure for adopting the tax:

The ordinance proposing the tax must be approved by a two-thirds vote of all members of the City Council and approved by a majority vote of the qualified voters voting on the issue at the November election.

The following steps will be necessary in order to put this measure on the November 2020 ballot:

At the July 7, 2020 City Council meeting:

- Introduce and conduct a first reading of the General Purpose Transactions and Use Tax Ordinance
- Review and approval of the Ballot argument in favor of Measure K
- Discuss planning and organizing campaign support for Measure K

At the next (July 21, 2020) City Council meeting:

- Adopt by second reading the General Purpose Transactions and Use Tax Ordinance.
- Review and approve a resolution to place the measure on the November 3, 2020 Ballot.
- Further discuss the planning and organizing of a campaign to support Measure K

The new revenue source is necessary because the City's finances have grown ever more constrained with a projected \$800,024 loss of revenues for the fiscal year 2019/2020. In fiscal year 2020/2021 the City is facing a projected loss of \$247,729 bringing the total projected revenue loss due to the impact of COVID-19 to just over a million dollars.

All neighboring Peninsula cities are currently at the 9.25% tax rate, with the exception of the City of Pacific Grove. Sand City's transaction & use tax is currently ½% lower than that of all the other cities on the Peninsula.

The City Attorney has prepared the enclosed Transactions and Use Tax Ordinance for the first and second reading. After the second reading – if the ordinance is approved – the resolution which authorizes the placement of Measure K on the November 2, 2020 ballot will be considered. The measure will then be placed on the ballot for a scheduled vote of the people and will only go into effect if a majority of voters approve it.

An additional discussion has been scheduled at the next City Council meeting to plan and organize support for the measure. It must be noted that the responsibility for such

support will have to be assumed by the City Council and the general public. City funds and resources may not be allocated for this purpose, and staff may not be assigned to this responsibility (but may volunteer to help out.) The Council may want to appoint a citizens' committee to help and guide the campaign.

CEQA:

This General Purpose Transactions and Use Tax is a general tax that can be used for any legitimate governmental purpose, the revenues from which are not committed to any particular action. As such, under CEQA Guidelines 153789(b)(4) and 15060(c)(2) & (3) the tax is not a project within the meaning of CEQA because it creates a governmental funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. (Public Resources Code Sections 21000 et seq, "CEQA", and 14 Cal. Code Reg. Sections 15000 et seq, "CEQA Guidelines"). If revenue from the tax were used for a purpose that would have such effect, the City would undertake the required CEQA review for that particular project. Therefore, under CEQA Guidelines 15060, review of this ordinance under CEQA is not required.

Fiscal Impact:

It is anticipated that if the measure passes, it will produce approximately \$1,000,000. However in FY 20-21, Sand City will receive only about three months of the revenue after the implementation of the ballot measure, due to the effective date of the tax as required by state law. The measure would add approximately \$250,000 for the 20/21 fiscal year.

Recommendation:

It is recommended that the City Council:

1. Approve a first reading of the proposed Ordinance:
 - i) Motion to waive full reading and introduce the attached Ordinance by title only.
 - ii) Motion to approve the First Reading of the Ordinance.
2. Schedule the public hearing and Second Reading and adoption of the Ordinance for the next regular Council meeting.

Exhibits:

Exhibit A: Transaction and Use Tax Ordinance

CITY OF SAND CITY

ORDINANCE NO. ____, 2020

AN ORDINANCE OF THE CITY OF SAND CITY REPLACING THE EXISTING GENERAL PURPOSE TRANSACTIONS AND USE TAX AT A RATE OF ONE PERCENT WITH A GENERAL PURPOSE TRANSACTIONS AND USE TAX AT A RATE OF ONE AND ONE-HALF PERCENT, TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, SUBJECT TO ADOPTION BY THE ELECTORATE

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAND CITY:

SECTION 1. FINDINGS.

A. On November 2, 2004, the voters of the City of Sand City adopted a General Purpose Transactions and Use Tax with a rate of one-half of one percent.

B. On November 4, 2014, the voters of the City of Sand City adopted a General Purpose Transactions and Use Tax with a rate of one percent.

C. The depressed economic times due to the coronavirus pandemic has resulted in a decline in revenues available for use in the City and a crucial immediate need for revenue, jeopardizing the community's essential services.

D. Without additional revenue the City cannot maintain the quality of local services due to insufficient revenue.

E. All funds from a local transactions and use tax must stay in the City of Sand City and cannot be taken by the State.

F. This General Purpose Transactions and Use Tax is a general tax and must be approved by at least a simple majority of affirmative votes of the qualified voters of Sand City at an election to be held on November 3, 2020 to become effective.

SECTION 2. AMENDMENT OF SAND CITY MUNICIPAL CODE. Chapter 3.36 "General Purpose Transactions and Use Tax" of the Sand City Municipal Code is hereby amended to read in its entirety as follows:

"Section 3.36.010 Title. This ordinance shall be known as the City of Sand City General Purpose Transactions and Use Tax Ordinance. The City of Sand City hereinafter shall be called "City." This ordinance shall be applicable in the incorporated territory of the City.

Section 3.36.020 Operative Date. "Operative Date" means the first day of the first calendar quarter commencing more than 110 days after the effective date, being the date this ordinance is approved by the voters as set forth below. The operative date is anticipated to be April 1, 2021.

Section 3.36.030 Purpose. This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted in order to accomplish those purposes:

A. To impose a retail transactions and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.9 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

B. To adopt a retail transactions and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.

C. To adopt a retail transactions and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the California Department of Tax and Fee Administration in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the California Department of Tax and Fee Administration in administering and collecting the California State Sales and Use Taxes.

D. To adopt a retail transactions and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

Section 3.36.040 Contract with State. Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

Section 3.36.050 Transactions Tax Rate. For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of 1.5% of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

Section 3.36.060 Place of Sale. For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

Section 3.36.070 Use Tax Rate. An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of 1.5% of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 3.36.080 Adoption of Provisions of State Law. Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

Section 3.36.090 Limitations on Adoption of State Law and Collections of Use Taxes. In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefore. However, the substitution shall not be made when:

1. The word "State" is used as a part of the title of the State Controller, State Treasurer, State Board of Control, State Treasury, or the Constitution of the State of California;

2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the California Department of Tax and Fee Administration, in performing the functions incident to the administration or operation of this Ordinance.

3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:

a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by

the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code, or;

b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.

4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code.

B. The word "City" shall be substituted for the word "State" in the phrase "retailer engaged in business in this State" in Section 6203 and in the definition of that phrase in Section 6203.

Section 3.36.100 Permit not Required. If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

Section 3.36.110 Exemptions and Exclusions.

A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.

B. There are exempted from the computation of the amount of transactions tax the gross receipts from:

1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.

2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:

a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and

b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:

1. The gross receipts from the sale of which have been subject to a transactions tax under any state-administered transactions and use tax ordinance.

2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.

3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.

4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.

5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.

7. "A retailer engaged in business in the City" shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.

D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

Section 3.36.120 Amendments. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance.

Section 3.36.130 Enjoining Collection Prohibited. No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

Section 3.36.140 Severability. If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 3.36.150 Effective Date. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately if the tax is imposed by a simple majority of the voters voting on the question at the November 3, 2020 election..”

SECTION 3. REPEAL OF EXISTING GENERAL PURPOSE TRANSACTIONS AND USE TAX. The existing one percent General Purpose Transaction and Use Tax will not be repealed by this Ordinance unless this Ordinance is approved by a simple majority of the affirmative votes of the qualified voters of Sand City at the election to be held on November 3, 2020. If this Ordinance is approved by a simple majority of the affirmative votes of the qualified voters of Sand City at the election to be held November 3, 2020, the existing one percent General Purpose Transaction and Use Tax will be repealed effective on the Operative Date set forth in SECTION 2 (Section 3.36.020) of this Ordinance.

SECTION 4. CEQA DETERMINATION. This General Purpose Transactions and Use Tax to be submitted to the voters is a general tax that can be used for any legitimate governmental purpose, the revenues from which are not committed to any particular action. As such, under CEQA Guidelines 15378(b)(4) and 15060(c)(2) & (3) the tax is not a project within the meaning of CEQA because it creates a governmental funding mechanism that does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment. (Public Resources Code Sections 21000 et seq, "CEQA", and 14 Cal. Code Reg. Sections 15000 et seq, "CEQA Guidelines"). If revenue from the tax were used for a purpose that would have such effect, the City would undertake the required CEQA review for that particular project. Therefore, under CEQA Guidelines 15060, review of this ordinance under CEQA is not required.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Sand City held on this ____ day of July, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Connie Horca, Acting City Clerk

APPROVED by the following vote of the people on November 3, 2020:

Yes: ____ No: ____

Connie Horca, Acting City Clerk

AGENDA ITEM

8A

CITY OF SAND CITY

REPORT ADDENDUM

JUNE 29, 2020
(for the July 7, 2020 City Council Meeting)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: SUBJECT: Greenwaste Recovery Franchise Rate Review

BACKGROUND

At the June 16, 2020 City Council Meeting, staff presented a resolution to maintain the current maximum GreenWaste Recovery service rates and implement no rate changes until the revenue surplus credit from FY 2019-20 and future surpluses thereafter are expended. There were Council inquiries that staff was unable to address at that Council Meeting; and the agenda item was continued. City staff contacted both Dave Hilton of HF&F and Emily Finn of GreenWaste Recovery (GWR) for further assistance in addressing Council inquiries. Emily Finn will attend (probably teleconference) the July 7, 2020 Council meeting to present her suggestions on how to address the surplus amounts and future service rates.

The primary questions of Council that staff noted on June 16th were:

- Q1) Who will control and monitor the surplus funds and ensure those funds are appropriately credited?**
- Q2) What about customers who paid into the surplus but have or will move out of the City before benefitting from the surplus credits stabilizing future rates?**
- Q3) How could the surplus be refunded to customers?**

COUNCIL DIRECTION

Staff seeks Council direction (via motion and consensus vote) at the July 7, 2020 Council meeting in regard to Council preference regarding rates and surplus management. Pending direction given by Council, staff will then prepare the appropriate material for future Council action. No resolution is included with this report for action.

ATTACHMENTS:

- 1. Staff Report and Exhibits presented at the June 16, 2020 City Council Meeting and Agenda Packet for reference.

CITY OF SAND CITY

STAFF REPORT

MAY 26, 2020
(For City Council Review on June 16 , 2020)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: Greenwaste Recovery Franchise Rate Review

BACKGROUND

HF&H Consultants, LLC (“HF&H”) has performed a review of Greenwaste Recovery’s (“GWR”) service rates on behalf of the Peninsula cities, including Sand City. As a service through the Monterey Regional Waste Management District (“MPWMD”), for which the City agreed to participate, HF&F Consultants performs annual performance reviews of GWR and of GWR’s rate change requests. The rate review was initially initiated by a couple of Peninsula cities, which eventually lead to a request by GWR to do a comprehensive Cost Base Rate Adjustment (CRBA) for all their Peninsula service cities. GWR and member cities are entitled to request such a review as a term of their franchise agreement.

DISCUSSION

Rate Adjustments:

The review analysis of GWR’s rates and revenues (see Exhibit A) suggest that revenues have exceeded service expenses for Sand City in an amount of \$145,467 for FY 2019-20 (Period 5) and are estimated (under the current rates) to exceed operational service costs to Sand City by \$109,047 for FY 2020-21 (Period 6). To offset these excess revenue, the rates would have to be lowered by 28.70% for Period 5 and 21.51% for Period 6 (again, this is based on the current rate schedule and operation expenses). In 2016, there was an 11.8% increase evenly distributed between residential, commercial, and commercial roll-off rates to compensate for inflationary factors and increased waste volumes. In 2017, there was a 0.6% increase to compensate for inflation and the District’s tipping fee increase. There were no rate increases authorized by the City or implemented by GWR for 2018 or 2019.

In April, the City Planner and City Manager met with HF&H and GWR representatives to discuss the analysis, options, and a potential course of action. City staff expressed their preference to hold rates as they are and use the excess revenue to offset future rate increase as operational costs are only anticipated to only increase over time. HF&H’s review conclusion concurs with this position. It should be noted that other Peninsula communities will be looking at either substantial rate increases due to revenue shortfalls or to reduce/cut specific services for their communities in offsetting operational expenses.

With ever increasing directives from the State to meet diversion rate mandates and greenhouse gas reduction goals, there is only going to be an increased need of additional waste collection services to meet those mandates. Organic collection is already a requirement for certain commercial operations; and there are discussions for required residential food waste collection in the future. Therefore, using the excess revenue to offset future expenses and subsidize future operational expense increases is logical in minimizing long-term financial impact to the residential and commercial communities. Furthermore, to lower rates now and then to only increase them again in the near future will confuse and probably agitate the general public. As that revenue surplus is eventually reduced over time, the City Council may want to consider smaller rate increases in future years that minimize rate hikes and extends the life of the surplus subsidy.

The Monterey Regional Waste Management District - MRWMD (the "District") is currently considering budget cuts and rate increases at the Marina landfill facility. Going before the District board will be a proposal to increase the disposal fee by 5% and increase the MRF (material recovery facility) processing fee by \$5.00 per ton on single stream recycling. The purpose of those increases is to 1) catch up on 2-years of inflation costs, 2) keep pace with on-going regulatory mandates, 3) reflect actual expenses for running the MRF, and 4) help offset anticipated revenue shortfalls due to the Covid-19 situation. These increases are estimated to impact the seven jurisdictions franchised with GWR by 4.4%. The monthly billing impact to Sand City is estimated to be a \$0.65 increase for residential service, \$3.05 increase to commercial 1-cubic yard per week service, and a \$0.52 increase for commercial organic 65 gallon container service. District fees account for about 19% of the overall solid waste system costs, with city/agency fees accounting for 14% and the remaining 67% cost for collection services. Despite these proposed increases, the average rate for the District remains lower than most other northern California communities (source: MRWMD TAC meeting PowerPoint presentation). These District fee increases will have an impact upon GWR rates in Sand City, which justifies maintaining rates as they are to compensate for upcoming and future rate increases.

Agreement Amendment:

An amendment of the franchise agreement will be necessary to address new state laws in regard to Senate Bill (SB) 1383 and organic recycling. These amendments are still being reviewed and negotiated between GWR and HF&H Consultants (representing the 7 Peninsula cities and District); however, compliance with those requirements will increase operational costs to GWR. Therefore, utilizing the revenue surplus will enable the City to maintain the current rates for some time while compensating for those additional operational expenses. The franchise agreement amendments will be presented to the City Council at a future time for discussion and action.

Meeting Diversion Goals/Mandates:

An important component of operational expense and customer rates is GWR's effort in getting the City's waste diversion rate to meet and exceed state mandated levels. Sand City, along with other Peninsula cities, are having difficulties of late in maintaining or increasing diversion rates. A large factor of this is due to contamination of material loads collected by GWR and taken to the District's facility in Marina. Though Sand City has been doing an exceptional job in getting multi-family recycling and organic/food waste collection

programs implemented in compliance with state regulations, the City and GWR need to further work with residents and businesses to do a better job to reduce contamination and increase recycling participation. If a high enough content of non-recyclable materials are in the recycle bin when collected by GWR, even if at just a few pick-up points along a collection route, then the entire truck load could end up being considered 'contaminated' and rejected and directed straight to the landfill. Once contamination of a truck load exceeds a certain level, that load is no longer considered diverted, but as landfill waste negatively impacting the City's overall diversion rate. .

Addressing the issues of contamination and greater recycling participation by the public will require increased public outreach and education, and increased labor to deduce source/location of contamination and implement necessary communication, education, and potential enforcement; which will increase operational expenses. It should be noted that Sand City's municipal facilities (City Hall and Public Works) have been achieving good to high diversion percentages (as measured by GWR collection data); ranging from 57% to 73% over the past twelve months (Source: HF&H's analysis of GWR's 2019 2nd quarter report).

It must be understood that the diversion percentages stated in GWR's Quarterly and Annual Reports are not the City's overall diversion rate reported to Cal-Recycle; but only reflects those diversion tonnages/percentages captured by GWR. Diversion captured and recorded at the District's facility from other sources (i.e. self-hauling residents, businesses, contractors, etc.) are added to GWR's numbers to determine the City's overall diversion rate that is reported to Cal-Recycle annually. Furthermore, it should be noted that Cal-Recycle is far more satisfied with GWR's reporting and data availability than compared to the City's previous hauler Waste Management.

CEQA:

Action by the City Council to establish, modify, and/or approve garbage collection rates is Statutorily exempt from CEQA (California Environmental Quality Act) per CEQA Guideline section 15237(a), nor does such action qualify as a Project per CEQA Guideline section 15378; and therefore, such action is not subject to CEQA.

Fiscal Impact:

In accordance with Article 7 of the franchise agreement between the City and GWR, the City receives ten percent (10%) of gross receipts on a quarterly basis for all services performed per the franchise agreement. This fee is to cover the City's franchise agreement administrative expenses. Franchise fee revenues each quarter will continue to vary depending upon customer demand for services, but will not be effected by maintaining the current rates.

CONCLUSION

Due to state mandates for additional waste collection services and reporting in meeting law requirements on waste diversion and greenhouse gas reduction, in addition to the typical annual cost price index (CPI) increases (for both equipment and labor) and increasing maintenance expenses on vehicles/equipment as those age, operational expenses will only increase and trickle down to the customer rates. Therefore, it is both conservative and

logical to use those existing revenue surpluses to subsidize inevitable expense increases for as long as possible to stabilize rates and minimize potential future financial impact to Sand City residents and businesses. As that revenue surplus is eventually reduced over time, the City Council may want to consider smaller rate increases in future years that minimize rate hikes and extend the life of the surplus subsidy.

RECOMMENDATION

Staff recommends the City Council approve the Resolution to maintain the current maximum service rates and implement no rate changes until the revenue surplus credit from FY 2019-20 thereafter are expended.

EXHIBITS:

- A. HF&H Consultants Correspondence (dated 05/26/20) with fiscal analysis of City rates and GWR operational expenses.
- B. Franchise Agreement Exhibit E, E.1 and E.2 regarding rate adjustment methodology (referenced in HF&H correspondence).

ATTACHMENT:

- 1. Draft resolution to maintain current maximum service rates for collection of franchised solid waste, recycling, and organics for fiscal Year 2020-2021 and that revenue surpluses be used against rate increases in future years.

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May 28, 2020

Mr. Charles Pooler
City Planner
City of Sand City

Sent via E-mail

Subject: Review of GreenWaste Recovery's 2020/21 Rate Request

Reference Number: S5051

Dear Mr. Pooler:

HF&H Consultants, LLC (HF&H) was retained by the City to assist with a review of a Cost Based Rate Adjustment (CBRA) of GreenWaste Recovery (GWR) intended to result in an adjustment to customer rates, effective July 1, 2019 (Rate Period 5). Due to delays in the submittal of the CBRA, the findings of the CBRA were to be included with the index based rate adjustment (which the Monterey Regional Waste Management District (District) has retained HF&H to perform annually) for the City of Sand City (City) with rates to be adjusted July 1, 2020 (Rate Period 6). This report presents our findings and recommendations.

EXECUTIVE SUMMARY

HF&H's review of GWR's Rate Period 5 and 6 rate requests to the City and subsequent negotiations with GWR related to those rate requests result in the following outcomes:

1. A -28.70% adjustment (the result of a \$145,467 surplus in revenues) to rates as calculated in the CBRA for Rate Period 5. City staff has indicated a preliminary preference to freeze rates and use the rate reduction as an offset against future rate adjustments, until such time as that credit has been exhausted. Due to GWR's late triggering and submittal of the CBRA for Rate Period 5, HF&H recommends that the City not apply any rate adjustment to Rate Period 5 and instead make the CBRA effective with Rate Period 6 (July 1, 2020) in combination with the index based adjustment.
2. A proposed amendment to the franchise agreement. This amendment memorializes the negotiated revisions to costs and services resulting from the CBRA. The most significant elements of the amendment relate to: 1) adding staffing with GWR to support the City's compliance with AB 341, AB 1826, and SB 1383 reporting; and, 2) revising the index based rate adjustment methodology to formally correct mechanical issues in Exhibit E1.
3. A -21.51% adjustment (the result of a \$109,047 surplus in revenues) to rates for Rate Period 6 as calculated in the amended Exhibit E1 and incorporating the anticipated recycling and disposal rate adjustments at the District.

Mr. Charles Pooler
 May 26, 2020
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4. A cumulative -44.04% adjustment to rates when accumulating and compounding the effects of #1 and #3 above. Or no adjustment to rates and a remaining credit of \$254,514 to be used against future rate adjustments. The table below illustrates an example of a common current rate (established for Rate Period 4) and the adjustment of that rate through Rate Periods 5 and 6.

Figure 1 – Example Rate Impact of Adjustment

Sand City Rate Adjustments				
	Current Rates (RP 4)	RP5	RP6	Total Change
Adjustment	N/A	-28.70%	-21.51%	-44.04%
Residential 62-gallon rate	\$ 14.68	\$ 10.47	\$ 8.22	\$ (6.47)

BACKGROUND

In 2012, the City, participating with other members of the District, issued a competitive request for proposals for collection services and entered into the new agreement with GWR effective July 1, 2015. The agreement provides for the following, related to the adjustment of rates:

- Rates are to be adjusted annually throughout the term of the agreement, using various inflationary indices, actual tonnage, and changes in the tipping fees at the District, unless either the City or GWR request a CBRA.
- The City and GWR may mutually agree upon alternative approaches to structuring rates without amendment to the agreement (Section 8.2.D).
- On March 8, 2019 a CBRA was triggered by GWR. By this date CBRA's had been triggered for all of the District's Peninsula Cities served by GWR.
- Delays in the submittal of the cost based rate adjustment and required supporting documentation caused a delay in setting rates for FY 2019/2020 (RP5), resulting in the combining of CBRA and the scheduled index based rate adjustment effective July 1, 2020.
- The CBRA resulted in a -28.70% adjustment, details of which can be seen as Attachment A.
- During the CBRA review, a number of issues surrounding the process for setting rates and the resulting rate relationships amongst sectors and materials was identified. As such the City and GWR have negotiated an amendment to the prescribed methodology for the CBRA and index adjustments so as to not alter rate relationships between service sectors and material types.
- Through negotiations of the amendment, as a result of the desire to maintain current rate relationships between sectors and service levels, the City and GWR have prescribed a uniform rate adjustment to be applied to all sectors.

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- The results of the CBRA indicate a required -28.70% adjustment needed to adequately compensate GWR for the services provided to the City which serves as the basis on which RP6 compensation is calculated.

RATE CALCULATION REVIEW

HF&H Scope of Work

HF&H performed this review of the rate request in accordance with Exhibit E1 (for the index based rate adjustment). These procedures included:

1. A review of the rate request for completeness and compliance with the procedures contained in Exhibit E1 of the Agreement based on the results of the CBRA.
2. A review for mathematical accuracy and logical consistency to determine that the rate request is mathematically correct, that the rows and columns of numbers add down and across as intended, and that the stated assumptions were, in fact, used. Also, to determine that the rate request is internally consistent and that any summary schedules agree to the supporting schedules and worksheets.
3. Verification of the inclusion of the franchise fee calculation in the adjustment.
4. Verifying contract compliance with regard to:
 - A) The indices used in the adjustment;
 - B) The tip fees reported for the disposal/processing components of the rates;
 - C) The use of quarterly-reported tonnage data and allocations among agencies. A detailed audit of tonnage and allocations of tonnage reported by GWR was not a part of this scope of work. HF&H discussed GWR's allocation methodology with them and the methodology appears reasonable and consistent with standard practices within the industry.
 - D) Any changes in governmental fees on the fee component of the rates; and, the accurate application of the resultant percentage changes in the various rate components to the rate schedules approved by each agency through the franchise agreements.

Review of Rate Request

Rate Period 6 Application

As part of the negotiations of revised Amendment 1, HF&H prepared the rate application for RP6 after the results of RP5 were determined. These were reviewed by GWR's controller and CFO, and were approved as being in alignment with Amendment 1. The results of the CBRA can be seen in RP5 and the resulting calculation of RP6 per methodology of Exhibit E1 of the amendment can be seen in the table below.

Mr. Charles Pooler
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Figure 2 - Application of Index Based Adjustments to RP5

	Rate Period Five	Adjustment Factor	Rate Period Six
Annual Cost of Operations			
Labor-Related Costs	\$ 49,708	1.02669	\$ 51,034
Vehicle-Related Costs	\$ 20,109	1.03155	\$ 20,743
Fuel Costs	\$ 7,425	1	\$ 7,425
Other Costs	\$ 74,448	1.03155	\$ 76,796
Direct Depreciation	\$ 22,034	N.A.	\$ 22,034
Total Allocated Costs - Labor, Vehicle, Fuel & Other	\$ 34,140	1.03155	\$ 35,217
Total Allocated Costs - Depreciation & Start-Up	\$ 4,856	N.A.	\$ 4,856
Total Annual Cost of Operations	\$ 212,719	N.A.	\$ 218,106
Profit	\$ 25,488	OR=89.30	\$ 26,134
Pass-Through Costs			
Disposal Costs	\$ 63,082	Tons*Tip Fee	\$ 78,070
Curbside Supplemental	\$ (1,885)	1.00	\$ (1,885)
Recycling Processing Costs	\$ -	Tons*Tip Fee	\$ 16,663
Residue Processing Costs	\$ -	Tons*Tip Fee	\$ 287
Yard Trimmings Processing Costs	\$ 390	Tons*Tip Fee	\$ 784
Food Waste Processing Costs	\$ 9,419	Tons*Tip Fee	\$ 5,959
C&D Processing Costs	\$ -	Tons*Tip Fee	\$ -
Interest Expense	\$ 6,934	N.A.	\$ 6,934
Total Allocated Costs - Lease	\$ 4,102	N.A.	\$ 4,102
Total Pass-Through Costs	\$ 82,042	N.A.	\$ 110,915
Total Costs before Agency Fees	\$ 320,249	N.A.	\$ 355,155
Agency Fees/Payments			
Franchise Fee	\$ 36,139	10.00%	\$ 39,781
Rate Application Review Costs	\$ 5,000	Actual	\$ 2,500
Other Adjustments (as needed from time to time)			
Residue Processing Costs (Back Pay for 2019-2020)	\$ -	N.A.	\$ 174
Mailer	\$ -	N.A.	\$ 199
Total Calculated Costs	\$ 361,388		\$ 397,809
Prior Year Revenue	\$ 506,856		\$ 506,856
Surplus/(Shortfall)	\$ 145,467		\$ 109,047
Increase/Decrease	-28.70%		-21.51%

Mr. Charles Pooler
 May 26, 2020
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Review of GWR Costs

There are three major components to GWR's rate application: 1) calculation and application of the inflationary indexes as prescribed in the Agreement; 2) the disposal and/or processing component; and, 3) the Agency Fee.

There are three indexes used in the index adjustment; CPI, the fuel index, and the labor index. The annual percent change in each of the indices is used to calculate the coming years projected cost for the line items to which these indexes are applied.

HF&H has reviewed and GWR has confirmed the accuracy of each of these indexes, and notes that the fuel index remains unchanged, as reported by management staff at the District.

Review of Disposal/Processing Component

Calendar year 2018 collected tons were used for the Rate Period 5 review, and calendar year 2019 collected tons were used for the Rate Period 6 review in accordance with the amendment. The disposal and processing components also consider the tipping fees charged by the District in order to project anticipated disposal and processing costs at the District. At the time of this writing, District staff has presented proposed tip fee increases, which have been recommended by the District's Finance Committee and will be considered by the Board of Directors in May or June. The following table describes the changes in the City's disposal and processing costs for each material type based on the proposed tip fees at the District which have been incorporated into our RP6 review.

Figure 3 - Impact of District Tip Fee Changes

	2018 Tons	Current Per Ton Tip Fee	Rate Period 5 Costs	2019 Tons	Projected Per Ton Tip Fee	Rate Period 6
	A	B	A x B	C	D	C x D
Solid Waste	1,017	\$ 62.00	\$ 63,082	1,199	\$ 65.10	\$ 78,070
Recycling	417	\$ -	\$ -	417	\$ 40.00	\$ 16,663
Yard Trimmings	10	\$ 40.00	\$ 390	19	\$ 42.00	\$ 784
Food Waste	174	\$ 54.00	\$ 9,419	105	\$ 56.70	\$ 5,959
C&D*	-	\$ 54.88	\$ -	-	\$ 57.63	\$ -

*The C&D per ton tip fee reflects an average weighted cost for multiple types of C&D materials.

Review of Fee Component

The final step of the rate adjustment process is to ensure that the fee component of each rate matches the contractual percentage of 10% for franchise fees remitted to the City by GWR.

No Adjustment to Rates

Upon completion of the review of the CBRA and index based rate adjustment HF&H has identified a surplus of \$145,467 in RP5 and a surplus of \$109,047 in RP6. As such HF&H recommends no increase to

Mr. Charles Pooler
May 26, 2020
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current service rates, and that the total surplus of \$254,514 be held by GWR as a reserve to be used against rate increases that may be necessary in future rate years.

* * * * *

We would like to express our appreciation to GWR staff for their assistance and cooperation in this process. Should you have any questions, please call me at 925/977-6959 or rchilton@hfh-consultants.com.

Very truly yours,
HF&H CONSULTANTS, LLC

Rob Hilton
President

Attachment A

Sand City RP 5 Adjusted Compensation	
2017-2018 Costs per Trial Balance	\$ 394,552
Labor Adjustments	
CPI Adjustment	4,082
G&A Allocation	(19,541)
Vehicle Maintenance Allocation	(1,740)
Direct Labor Allocation	(6,251)
Vehicle-Related Adjustments	
CPI Adjustment	1,912
G&A Allocation	(129)
Vehicle Maintenance Allocation	(1,195)
Direct Cost Allocation	(1,279)
Fuel Adjustments	
G&A Allocation	(617)
Vehicle Maintenance Allocation	(1)
Adjustment to TB - Direct	1,095
Adjustment to TB - G&A	(33)
Adjustment to TB - Vehicle Maintenance	8
Other Adjustments	
CPI Adjustment	6,100
Damages/Penalties	(19)
Damages/Penalties	(65)
Donations	(39)
SCC Professional Services	(19)
G&A Allocation	(5,612)
Vehicle Maintenance Allocation	(72)
Depreciation Adjustments	
Direct	(14,619)
Allocated	3,992
Profit Adjustments	
Inclusion of Profit (before Adjustments)	29,567
Profit due to Adjustments above	(4,079)
Pass-through Cost Adjustments	
Disposal	(23,629)
Processing	9,809
Recycling Revenues	4,955
Interest Expense	6,934
Allocated Lease Costs	(1,120)
Agency Fee Adjustments	
Franchise Fee	(26,559)
Rate Application Review Costs	5,000
RP 5 Forecasted Costs	\$ 361,388
Current Revenue	506,856
Surplus/(Shortfall)	\$ 145,467
Required Percentage Increase	-28.70%

EXHIBIT E RATE ADJUSTMENT METHODOLOGY

General

Subject to the terms herein, the Contractor shall be entitled to an annual adjustment of all Rates. Each Rate, excluding special charges, includes an "Operating Component", "Disposal Component", "Processing Component", and "Fee Component", which are annually adjusted.

Contractor shall submit its application for a Rate adjustment to the Agency Contract Manager on or before April 1 of each Rate Period where Rates will be adjusted using the index-based methodology. Contractor shall submit its application on or before February 1 for any Rate Period where Rates will be adjusted using the cost-based methodology. Contractor's Rate application shall document all calculations and include all supporting schedules, documentation of Disposal or Processing Facility tipping fee changes, documentation of changes in Governmental Fees, and any other documentation or evidence determined by the Agency Contract Manager to be reasonably necessary to ensure that the calculation of Rate adjustments has been performed in strict conformance to the requirements of this Exhibit E.

The Agency's City Council shall make a good faith effort to approve Rates by June 1 of each year, and such Rates shall be effective on each subsequent July 1. If Rates are not effective by July 1 due to a delay caused solely by Agency, Agency shall allow Contractor to retroactively bill Customers for the amount of the Rate increase for any period of said delay that is solely caused by Agency. If Rates are not effective by July 1 as a result of Contractor's delay in submitting the Rate application in a complete and accurate form, then prior Rates remain in effect until such adjustment is made. In the case of a delayed Rate adjustment, the Contractor may bill the Customer during the next billing cycle to recoup the deferred Rate increase.

Definitions

Certain terms which are specific to this Exhibit (including Exhibits E1, E2, and E3) are defined below:

1. **Agency Fees** shall mean those fees described in Article 7 of this Agreement.
2. **Annual Percentage Change** means the average value of an index for the 12-month period ending December of the then-current Rate Period minus the average index value for the 12-month period ending December of the most-recently completed Rate Period, divided by the average index value for the 12-month period ending December of the most-recently completed Rate Period. The Annual Percentage Change shall be rounded to the nearest thousandth (1,000th).

For example, if the Contractor is preparing its Rate application for Rates to be effective for Rate Period 2, the Annual Percentage Change in CPI shall be calculated as follows: $[(\text{Average CPI for January 2015 through December 2015}) - (\text{Average CPI for January 2014 through December 2014})] / (\text{Average CPI for January 2014 through December 2014})$.

3. **Bureau of Labor Statistics (BLS)** shall mean the U.S. Department of Labor, Bureau of Labor Statistics

EXHIBIT E RATE ADJUSTMENT METHODOLOGY

or its successor agency.

4. **Consumer Price Index (CPI)** shall mean the All Urban Consumers Index (CPI-U) compiled and published by the BLS, using the following parameters:
 - Area – San Francisco-Oakland-San Jose Metropolitan Area
 - Item – All Items
 - Base Period – Current 1982-84=100
 - Not seasonally adjusted
 - Periodicity – Bi-Monthly
 - Series Identification Number – CUURA422SA0
5. **Employment Cost Index (ECI)** shall mean the index, compiled and published by the BLS with the following parameters:
 - Compensation – Total Compensation
 - Ownership – Private Industry
 - Periodicity – Index Number
 - Group – 210 - Service-Providing Industries
 - Seasonally Adjusted
 - Series Identification Number – CIS201000000000Q
6. **Fuel Index** shall mean the Producer Price Index-Commodities for #2 Diesel Fuel compiled and published by the BLS, using the following parameters:
 - Not Seasonally Adjusted
 - Group – Fuels and Related Products and Power
 - Item – #2 Diesel Fuel
 - Base Date – 8200
 - Series Identification Number – WPU057303
7. **Governmental Fee** shall mean any fee or surcharge imposed by a governmental entity other than the Agency or MRWMD including without limitation the State, County, or Local Enforcement Agency. Governmental Fees are a component of the Tipping Fee.
8. **Pass-Through Cost** shall mean those Agency Fees, Tipping Fees, Governmental Fees, and other costs, as specifically identified below, that Contractor may include in the determination of Contractor's Compensation but which are not included in the calculation of Contractor's allowable profit.
9. **Rate Adjustment Factor** shall mean the amount, expressed as a percentage, by which each of the operating, disposal, processing, and fee components of each Rate are adjusted. The Rate Adjustment Factor for each component shall be calculated separately.
10. **Tipping Fee** shall mean the Rate or tipping fee charged or paid for each ton or unit of material delivered to an Approved Facility. The Parties acknowledge that the timing of changes to the Tipping Fees at Approved Facilities that are not owned or operated by Contractor or their

EXHIBIT E RATE ADJUSTMENT METHODOLOGY

subcontractor may not align with the review and adjustment of Rates under this Agreement. In the event that the Contractor begins to pay a new Tipping Fee at an Approved Facility or is directed to an alternative Approved Facility, other than one owned and operated by Contractor or their Subcontractor, prior to the adjustment of Rates under this Agreement, the adjustment to the Rate Adjustment Factor shall consider that period. Alternatively, the Agency reserves the right to adjust Rates at any time during the year in order to address changes in Tipping Fees alone without adjusting any other component of Rates. The "Current Approved" Tipping Fee for any Approved Facility shall be the Tipping Fee in place on January 1 immediately preceding the submission of the Rate Application. The "Interim Tipping Fee Increment" for any Approved Facility shall be the difference between the prior Tipping Fee and the Current Approved Tipping Fee.

11. **Total Contractor's Compensation** shall mean the total amount to be used as a basis for determining the Rate Adjustment Factor. The Total Contractor's Compensation does not reflect or in any way guarantee the Gross Receipts that are to be generated by Rates or retained by the Contractor.

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EXHIBIT E1 MULTI-INDEX RATE ADJUSTMENT METHODOLOGY

General

The multi-index Rate adjustment methodology involves inflating: (1) the operating component of Rates for the current Rate Period by the CPI, ECI, and Fuel Index; and, (2) the disposal, processing, and fee components of the Rates by the actual changes to those components, to determine the Rates for the coming Rate Period. The intent of performing the multi-index-based adjustment is to allow Contractor's Compensation to be adjusted throughout the Term of this Agreement (giving consideration to those specific cost categories of "fuel" and "labor" that may be more volatile than the CPI) using simple, readily available indicators of changes in Contractor's costs for providing service.

If the ECI, CPI, or Fuel Index is discontinued or revised during the Term by the BLS, such other government index or computation with which it is replaced shall be used in order to obtain substantially the same result as would be obtained if said index had not been discontinued or revised.

Calculation

Contractor shall calculate the adjustment to their Rates using the following methodology:

Step 1: Calculate the "Operating Component Factor" or "OCF".

Step 1a: Calculate the Labor-Related Factor of the OCF by calculating the Annual Percentage Change in the ECI. The factor shall be rounded to the nearest tenth (10th) percent.

Step 1b: Calculate the Fuel Factor of the OCF by calculating the Annual Percentage Change in the Fuel Index. The factor shall be rounded to the nearest tenth (10th) percent. If Contractor purchases CNG from the MRWMD, either Agency or Contractor may require that the percentage change in the Fuel Index be replaced by the percentage change in the annual average per unit price of fuel. The annual average per unit price of fuel shall be calculated based on the total fuel expense in the most recently completed calendar year divided by the number of units purchased in that same period. The percentage change shall consider the average unit price in the most recently completed calendar year compared to the calendar year immediately preceding. For the purposes of the first such adjustment, Contractor's Proposal assumed a Diesel Gallon Equivalent price of \$1.696.

Step 1c: Calculate the Other Factor of the OCF by calculating the Annual Percentage Change in the CPI. The factor shall be rounded to the nearest tenth (10th) percent.

Step 1d: Calculate the OCF, rounded to the nearest tenth (10th) percent, as follows:

$$\text{OCF} = (17.4\% \times \text{Labor-Related Factor calculated in Step 1a above}) + (3.2\% \times \text{Fuel Factor calculated in Step 1b above}) + (79.4\% \times \text{Other Factor calculated in Step 1c above})$$

For example, assuming:

1. Proposed labor-related costs are 17.4% of proposed total annual operating costs.

EXHIBIT E1 MULTI-INDEX RATE ADJUSTMENT METHODOLOGY

2. Proposed fuel costs are 3.2% of proposed total annual operating costs.
3. Proposed other costs are 79.4% of proposed total annual operating costs.
4. Labor-Related Factor = 3% (calculated in Step 1a)
5. Fuel Factor = 17% (calculated in Step 1b)
6. Other Factor = 1% (calculated in Step 1c)
7. $OCF = (17.4\% \times 3\%) + (3.2\% \times 17\%) + (79.4\% \times 1\%) = 0.0186 = 1.9\%$

Step 2: Calculate the adjusted Operating Component, rounded to the nearest cent, for each Rate as follows:

$$\text{Adjusted Operating Component} = \text{Then-current Operating Component} \times (1 + OCF)$$

For example, assuming:

1. Then-current Operating Component = \$50.00
 2. OCF = 1.9%
- Adjusted Operating Component = $\$50.00 \times (1 + 0.019) = \50.95

Step 3: Calculate the adjusted Disposal Component, rounded to the nearest cent, for each Rate to reflect any percentage change in the total cost of Disposal at the Approved Disposal Facility. This “step 3” shall only be applied to Solid Waste Rates. The adjustment shall be calculated as follows:

$$\text{Adjusted Disposal Component} = \text{Then-current Disposal Component} \times \left[\frac{(\text{Current Approved Disposal Facility Tipping Fee} \times \text{Most Recent 12-month Tonnage} + \text{Interim Tipping Fee Increment} \times \text{Actual Tonnage at Interim Tipping Fee})}{(\text{Prior Approved Disposal Facility Tipping Fee} \times \text{Prior 12-month Tonnage})} \right]$$

For example, assuming:

1. Then-current Disposal Component = \$20.00
 2. Current Approved Disposal Facility Tipping Fee = \$50.00 per Ton
 3. Most Recent 12-month Tonnage = 1,050
 4. Interim Tipping Fee Increment = \$3.75
 5. Actual Tonnage at Interim Tipping Fee = 525
 6. Prior Approved Disposal Facility Tipping Fee = \$46.25 per Ton
 7. Prior 12-month Tonnage = 1,000
- Adjusted Disposal Component = $\$20.00 \times \left[\frac{(\$50.00 \times 1,050 + \$3.75 \times 525)}{(\$46.25 \times 1,000)} \right] = \23.55

Step 4: Calculate the adjusted Processing Component, rounded to the nearest cent, for each Rate to reflect any percentage change in the total cost of or rebate from Processing at an Approved Processing Facility. This “step 4” shall not be applied to Solid Waste Rates, unless the Solid Waste Rates includes the cost and/or revenue associated with processing Recyclable and/or Organic Materials. The processing component Rate Adjustment Factor shall not exceed the Annual Percentage Change in CPI for any facility owned and operated by Contractor or their Subcontractor. The adjustment shall be calculated as follows:

EXHIBIT E1 MULTI-INDEX RATE ADJUSTMENT METHODOLOGY

Adjusted Processing Component = Then-current Processing Component x [(Current Approved Processing Facility Tipping Fee x Most Recent 12-month Tonnage + Interim Tipping Fee Increment x Actual Tonnage at Interim Tipping Fee) / (Prior Approved Processing Facility Tipping Fee x Prior 12-month Tonnage)]

For example, assuming:

1. Then-current Processing Component = \$2.00
 2. Current Approved Processing Facility Tipping Fee = \$16.00 per Ton
 3. Most Recent 12-month Tonnage = 900
 4. Interim Tipping Fee Increment = \$1.00
 5. Actual Tonnage at Interim Tipping Fee = 500
 6. Prior Approved Processing Facility Tipping Fee = \$15.00 per Ton
 7. Prior 12-month Tonnage = 1,000
- Adjusted Processing Component = \$2.00 x [(\$16.00 x 900 + \$1.00 x 500) / (\$15.00 x 1,000)] = \$1.99

Step 5: Calculate the adjusted Fee Component, rounded to the nearest cent, for each Rate. The adjusted Fee Component of each Rate shall be calculated as follows:

Adjusted Fee Component = Then-current Fee Component x (1+OCF)

For example, assuming:

1. Then-current Fee Component = \$5.00
 2. OCF = 1.9%
- Adjusted Fee Component = \$5.00 x (1 + 0.019) = \$5.10

Step 6: Calculate the adjusted value for each Rate charged under this Agreement. Adjusted Rates shall be calculated as follows:

Adjusted Rate = Adjusted Operating Component + (Adjusted Disposal Component OR Adjusted Processing Component) + Adjusted Fee Component

For example, assuming:

1. The Rate being adjusted is a Solid Waste Collection Rate
 2. Adjusted Operating Component = \$50.95 (as calculated in Step 2)
 3. Adjusted Disposal Component = \$22.70 (as calculated in Step 3)
 4. Adjusted Fee Component = \$5.20 (as calculated in Step 5)
- Adjusted Rate = \$50.95 + \$23.55 + \$5.10 = \$79.60



EXHIBIT E2

COST-BASED RATE ADJUSTMENT METHODOLOGY

General

The cost-based adjustment involves review of the Contractor's actual cost of operations and operational statistics (staffing levels, routes, route hours, Customers and their service levels, etc.) to determine the Total Contractor's Compensation for the current Rate Period and to forecast the Total Contractor's Compensation for the coming Rate Period. The difference (measured as a percentage) between the Total Contractor's Compensation for the coming Rate Period and the Gross Receipts most-recently reported calendar year is the "Rate Adjustment Factor". The Rate Adjustment Factor is applied to the then-current Rates to determine the Rates for the coming Rate Period.

The intent of performing the cost-based adjustment is to examine the actual impact of changes in inflation, the number of Customers, and the Service Level of Customers.

The Agency may incur costs, including consulting and legal fees, when determining adjustments to the Rates in accordance with this Exhibit and may require the Contractor to pay for such costs within sixty (60) calendar days of receipt of the Agency's invoice for such costs. The Contractor may recover such costs through the Rates by treating the costs as an allowable Pass-Through Cost. Regardless of Contractor's payment of costs associated with said review, Agency shall retain full and unimpeded discretion in selection of its agents to ensure, at a minimum, that no conflict of interest arises in the review of Contractor's request. Agency retains the right to select its agents on the basis of their qualifications and experience and without regard to cost.

Forecasting Total Contractor's Compensation

The Total Contractor's Compensation for the coming Rate Period shall be forecasted in the manner described in this Section.

A. Forecasting Total Annual Cost of Operations

1. Determine Actual Total Annual Cost of Operations. Contractor's financial statement, books, and records shall be reviewed to determine Contractor's "Actual Total Annual Cost of Operations" for the most-recently completed Rate Period to perform all the services in the manner required by this Agreement for each of the following cost categories:

- a. Labor-related costs
- b. Vehicle-related costs (excluding fuel)
- c. Fuel costs
- d. Other costs
- e. Depreciation costs

2. Calculate Allowable Costs. Contractor shall calculate "Allowable Total Annual Cost of Operations" for the most-recently completed Rate Period by adjusting "Actual Total Annual Cost of Operations" for the most-recently completed Rate Period (determined in accordance with A.1



EXHIBIT E2

COST-BASED RATE ADJUSTMENT METHODOLOGY

above) to deduct non-allowable costs. The Allowable Total Annual Cost of Operations shall be reported in the cost categories identified in A.1 above. Non-allowable costs that shall be deducted from actual costs include the following:

- a. Labor and equipment costs for personnel and vehicles that are not specified in the proposal forms contained in Exhibit G.
- b. Payments to directors and/or owners of Contractor unless the amount paid is reasonable compensation for services actually rendered. Reasonableness shall be determined based on available market pricing for similar services and shall be in the sole discretion of the Agency.
- c. Travel expenses and entertainment (above five thousand dollars (\$5,000) annually in total) expenses, unless authorized in advance by the City.
- d. Payments to repair damage to public or private property for which Contractor is legally liable.
- e. Fines or penalties of any nature.
- f. Liquidated Damages assessed under this Agreement.
- g. Federal or State income taxes.
- h. Charitable or political donations unless such donation is to a youth, civic, or charitable organization and has been previously approved in writing as an allowable expense by the Agency Contract Manager.
- i. Depreciation or interest expense for Collection-vehicles, Containers, other equipment, offices and other facilities if such items are leased as specified in Exhibit G.
- j. Attorney's fees and other expenses incurred by Contractor in any court proceeding in which the Agency and Contractor are adverse Parties.
- k. Attorney's fees and other expenses incurred by Contractor arising from any act or omission in violation of this Agreement.
- l. Attorneys' fees and other expenses incurred by Contractor in any court proceeding in which Contractor's own negligence, violation of law or regulation, or wrong doing are in issue and occasion, in whole or in part, the attorneys' fees and expenses claimed; and attorneys' fees and expenses incurred by Contractor in a court proceeding in which the legal theory or statute providing a basis of liability against Contractor also provides for separate potential liability for the Agency derived from the action of its citizens or Rate payers (such as in a CERCLA lawsuit) unless the Contractor is found not liable in such claims and such claims arise from acts or occurrences within the Term of the Agreement.

EXHIBIT E2

COST-BASED RATE ADJUSTMENT METHODOLOGY

- m. Payments to Related-Party Entities for products or services, in excess of the cost to the Related-Party Entities for those products or services.
- n. Goodwill.
- o. Unreasonable profit sharing distributions.
- p. Replacement costs for Containers that need to be replaced because the useful life of such Container was less than the Term.
- q. Administrative costs greater than the administrative costs presented in Contractor's Proposal (Exhibit G) adjusted annually by the Annual Percentage Change in the CPI.
- r. Bad debt write-offs in excess of two percent (2%) of annual Rate revenues.

3. Forecast Total Annual Cost of Operations. Forecasted Total Annual Cost of Operations for the coming Rate Period shall be calculated based on Allowed Total Cost of Operations for the most-recently completed Rate Period determined in accordance with A.2 above. The forecasts shall be performed in the following manner:

- a. **Forecasted labor-related costs** shall be calculated for the coming Rate Period by multiplying the allowed labor-related costs, both direct and allocated, for the most-recently completed Rate Period by one (1) plus the Annual Percentage Change in the ECI. The result of this calculation shall be multiplied once more by one (1) plus the Annual Percentage Change in the ECI.
- b. **Forecasted vehicle-related costs** (excluding fuel and depreciation costs) shall be calculated for the coming Rate Period by multiplying the allowed vehicle-related costs, both direct and allocated, for the most-recently completed Rate Period by one (1) plus the Annual Percentage Change in the CPI. The result of this calculation shall be multiplied once more by one (1) plus the Annual Percentage Change in the CPI.
- c. **Forecasted fuel costs** shall be calculated for the coming Rate Period by multiplying the allowed fuel costs, both direct and allocated, for the most-recently completed Rate Period by one (1) plus the Annual Percentage Change in the Fuel Index. The result of this calculation shall be multiplied once more by one (1) plus the Annual Percentage Change in the Fuel Index.
- d. **Forecasted other costs** shall be calculated for the coming Rate Period by multiplying the allowed other-related costs, both direct and allocated, for most-recently completed Rate Period by one (1) plus the Annual Percentage Change in CPI. The result of this calculation shall be multiplied once more by one (1) plus the Annual Percentage Change in the CPI.
- e. **Forecasted direct depreciation expense** shall be the amount specified in Exhibit

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EXHIBIT E2 COST-BASED RATE ADJUSTMENT METHODOLOGY

G2 for vehicles, Containers, and facilities. Direct depreciation expense is a fixed cost and is not subject to inflation.

- f. **Forecasted allocated depreciation expense** shall be the amount specified in Exhibit G2 for vehicles, Containers, and facilities. Allocated depreciation expense is a fixed cost and not subject to inflation.
- g. **Forecasted Total Annual Cost of Operations** for the coming Rate Period shall equal the sum of the following costs, which shall have been calculated in accordance with the procedures in this Exhibit E3:
 - (1) Forecasted labor-related costs
 - (2) Forecasted vehicle-related costs (excluding fuel costs)
 - (3) Forecasted fuel costs
 - (4) Forecasted other costs
 - (5) Forecasted direct depreciation expense
 - (6) Forecasted allocated costs (depreciation)

B. Forecast Profit

Contractor shall be entitled to Profit on Forecasted Total Annual Cost of Operations. Profit shall be calculated using an operating ratio of eighty nine and three tenths percent (89.3%) as proposed by Contractor and described in Exhibit G-2. Profit shall be calculated using the following formula:

Profit = (Forecasted Total Annual Cost of Operations/Operating Ratio)-Forecasted Total Annual Cost of Operations

For Example:

- 1. Assuming an operating ratio of 92%
- 2. Assuming a Forecasted Total Annual Cost of Operations of \$1,000,000
- 3. Profit = $(1,000,000 / .92) - 1,000,000 = 86,956.52$

C. Forecast Pass-Through Costs.

Pass-Through Costs for the coming Rate Period shall be forecasted in the following manner:

- 1. **Forecasted Disposal Cost.** Annual Forecasted Disposal Cost = (Tipping Fee at Approved Disposal Facility) x (total Tons of Solid Waste Collected for the most-recently completed calendar year).
- 2. **Forecasted Recyclable Materials Processing Cost.** Annual Forecasted Recyclable Materials Processing Cost = (Tipping Fee at Approved Recyclable Materials Processing Facility) x (total Tons of Recyclable Materials Collected for the most-recently completed calendar year)
- 3. **Forecasted Organic Materials Processing Cost.** Annual Forecasted Organic Materials

(2)

EXHIBIT E2

COST-BASED RATE ADJUSTMENT METHODOLOGY

Processing Cost = (Tipping Fee at Approved Organic Materials Processing Facility) x (total Tons of Organic Materials Collected for the most-recently completed calendar year)

4. **Forecasted Interest Expense.** Interest Expense is six thousand nine hundred thirty four dollars (\$6,934) per year and shall not be adjusted over the Term of the Agreement.
5. **Forecasted Direct Lease Costs.** Direct Lease Costs are zero dollars (\$0) per year and shall not be adjusted over the Term of the Agreement.
6. **Forecasted Allocated Lease Costs.** Allocated Lease Costs are four thousand one hundred two dollars (\$4,102) per year and shall not be adjusted over the Term of the Agreement.

D. Forecast Agency Fees

1. **Forecasted Franchise Fee.** Forecasted Franchise Fees, which shall equal ten percent (10%) of the Forecasted Total Contractor's Compensation.
2. **Forecasted Administrative Fee.** The Forecasted Administrative Fee shall be in an amount prescribed by the Agency. If no revised Administrative Fee is provided by the Agency, the Administrative Fee paid to the Agency during the prior Rate Period shall remain in effect.
3. **Forecasted AB939 Fee.** The Forecasted AB939 Fee shall be in an amount prescribed by the Agency. If no revised AB939 Fee is provided by the Agency, the AB939 Fee paid to the Agency during the prior Rate Period shall remain in effect.
4. **Forecasted HHW Fee.** The Forecasted HHW Fee shall be in an amount prescribed by the Agency. If no revised HHW Fee is provided by the Agency, the HHW Fee paid to the Agency during the prior Rate Period shall remain in effect.
5. **Forecasted Vehicle Impact Fee.** The Forecasted Vehicle Impact Fee shall be in an amount prescribed by the Agency. If no revised Vehicle Impact Fee is provided by the Agency, the Vehicle Impact Fee paid to the Agency during the prior Rate Period shall remain in effect.
6. **Forecasted Litter Abatement Fee.** The Forecasted Litter Abatement Fee shall be in an amount prescribed by the Agency. If no revised Litter Abatement Fee is provided by the Agency, the Litter Abatement Fee paid to the Agency during the prior Rate Period shall remain in effect.
7. **Rate Application Review Costs.** An amount determined by the Agency to reimburse the Contractor for payment of the City's costs, including consulting and legal fees associated with determination of Rates under this Exhibit.
8. **Forecasted Total Agency Fees.** Forecasted Total Agency Fees shall equal the sum of the Forecasted Franchise Fee, Forecasted Administrative Fee, Forecasted AB939 Fee,

Franchise Agreement, Exhibit E2

Page E2-5

EXHIBIT E2

COST-BASED RATE ADJUSTMENT METHODOLOGY

Forecasted HHW Fee, Forecasted Vehicle Impact Fee, Forecasted Litter Abatement Fee,
and Rate Application Review Costs.

RATE ADJUSTMENT FACTORS

A. Operating Component Rate Adjustment Factor. The "Operating Component Rate Adjustment Factor" shall be determined by dividing the sum of the Forecasted Total Annual Cost of Operations, Forecasted Profit, Forecasted Interest Expense, Forecasted Direct Lease Costs, and Forecasted Allocated Lease Costs by the sum of the Actual Total Annual Cost of Operations, Profit, Interest Expense, Direct Lease Costs, and Allocated Lease Costs, rounded to the nearest thousandth.

B. Disposal Component Rate Adjustment Factor. The "Disposal Component Rate Adjustment Factor" shall be determined by dividing the Forecasted Disposal Cost by the Disposal Component portion of Rate Revenues received over the most recent twelve (12) months, rounded to the nearest thousandth (1000th). The Disposal Component shall only be applied to Solid Waste Collection Rates and shall not be included in the calculation of Recyclable Materials Collection Rates, Organic Materials Collection Rates, or Special Charges.

C. Processing Component Rate Adjustment Factor. The "Processing Component Rate Adjustment Factor" shall be determined by dividing the Forecasted Processing Cost by the Processing Component portion of Rate Revenues received over the most recent twelve (12) months, rounded to the nearest thousandth (1000th). This calculation shall be performed for the Forecasted Recyclable Materials Processing Cost for determination of Recyclable Materials Collection Rates. The calculation shall be performed separately for the Forecasted Organic Materials Processing Cost for determination of Organic Materials Collection Rates. The Processing Component Rate Adjustment Factor shall not be applied to Solid Waste Collection Rates or Special Charges.

D. Fee Component Rate Adjustment Factor. The "Fee Component Rate Adjustment Factor" shall be determined by dividing the Forecasted Total City Fees by the sum of all Agency Fees, as described in Article 7 of the Agreement, paid to the City by Contractor over the most recent twelve (12) months, rounded to the nearest thousandth (1000th).

ADJUSTMENT OF RATES

Each then-current Rate component shall be multiplied by the associated component Rate Adjustment Factor to calculate the effective Rate for the coming Rate Period. All Special Charges shall be adjusted using the Operating Component Rate Adjustment Factor.

AGENDA ITEM

9A



City of Sand City

Agenda
Item

9A

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Aaron Blair, City Manager *AB*
DATE: June 26, 2020
MEETING DATE: July 7, 2020
SUBJECT: Proposed Ballot Measure

Discussion:

Our three-year revenue forecast is showing a recessionary impact from COVID-19. COVID-19 has left local governments, including Sand City, with financial difficulties and growing budget problems. A new revenue source is necessary because the City's finances have grown ever more constrained with a projected \$800,024 loss of revenues for the fiscal year 2019/2020. In fiscal year 2020/2021 the City is facing a projected loss of \$247,729 bringing the total projected revenue loss due to the impact of COVID-19 to just over a million dollars in just one calendar year. Also, let us not forget that we have a looming revenue loss of \$850,000 from the desalination plant lease.

These COVID-19 impacts are challenging the City to sustain service levels and fund ongoing capital needs. City expenditures for police and infrastructure improvements continue to grow, revenues are declining, and the costs to provide quality services are rising. This measure will support local services and community improvements such as community facilities and spaces; beach and parks; public safety and emergency preparedness; address pension costs; fund capital projects and support other citywide services.

Attached is an argument in favor of Measure K for the upcoming November election for consideration.

CEQA: This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Fiscal Impact:

The Sand City measure would increase the current local sales tax by .5% to a new rate of 1.5%. The sales tax rate paid by locals and visitors/shoppers would become 9.25%. All neighboring peninsula cities are currently at the 9.25% tax rate, with the exception of the City of Pacific Grove. Sand City's transaction & use tax is currently ½% lower than that of all the other cities on the peninsula. It is anticipated that if the measure passes, it will produce approximately \$1,000,000. However, in FY 20-21, sand city will receive only

about three months of the revenue after the implementation of the ballot measure. The measure would add approximately \$250,000 for the 20/21 fiscal year.

Recommendation:

I am confident by working together with our community, Council, and committed staff, we will capitalize on opportunities and mitigate challenges, positioning Sand City to effectively deal with the changes that come in the years ahead. Therefore, Staff recommends that Council support and approve the ballot measure, and the argument in favor of Measure K.

ARGUMENT IN FAVOR OF SAND CITY SALES TAX MEASURE

The Coronavirus pandemic has left local governments, including Sand City, with financial difficulties and growing budget problems. City expenditures for police and infrastructure improvements continue to grow while revenues are experiencing a recessionary impact from the Coronavirus pandemic.

This recessionary impact is challenging the City to sustain service levels and fund ongoing capital needs. Our infrastructure needs are great, revenues are declining and the costs to provide quality services are rising, largely due to State regulations, pension liabilities, and healthcare that are outside of the City's control. That is why we are asking for your support.

Please join us in supporting Sand City's measure to maintain quality services and fund projects that contribute to our quality of life; protect our natural resources; and invest in our infrastructure while bolstering the financial health of the City.

These sales tax revenues would be used to invest in community facilities and spaces; protect the beach and parks; maintain public safety and emergency preparedness; address pension costs; fund capital projects and support citywide services.

A "YES" vote on Sand City's measure means a "YES" on Community, Infrastructure, Safety, Services and Fiscal Sustainability. We ask that you join the five of us in voting "YES" on this measure.

STATEMENT TO BE FILED BY AUTHOR

The undersigned author(s) of the Primary argument (In Favor/Against) of ballot measure _____ at the Presidential General Municipal election for the City of Sand City to be held on November 3, 2020 hereby states that such argument is true and correct to the best of (his/her/their) belief.

(NOTE: Names and titles will be printed in the voters pamphlet in the order signed below).

Signed	Type or Print Name & Title	Date
_____	<u>Mary Ann Carbone</u> <u>Mayor</u>	_____
_____	<u>Jerry Blackwelder</u> <u>Vice Mayor</u>	_____
_____	<u>Kim Cruz</u> <u>Council Member</u>	_____
_____	<u>Gregory Hawthorne</u> <u>Council Member</u>	_____
_____	<u>Elizabeth Sofer</u> <u>Council Member</u>	_____

Please send Proofs to: _____ Fax: 394-2472
(Address)

_____ Phone: 394-3054
(City & Zip code)

Contact Person (s) Names (s): Aaron Blair or Connie Horca

AGENDA ITEM

9C



City of Sand City

Agenda
Item

9C

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Aaron Blair, City Manager *AB*
DATE: June 24, 2020
SUBJECT: City Attorney Contract Services.

Discussion:

Vibeke Norgaard has served as the City Attorney for the City of Sand City since September 1, 2018, and has consistently provided quality work, valuable experience in legal issues, and demonstrated responsiveness to City Staff and Department Heads. The City Attorney is appointed by and reports to the City Council, and is the chief legal counsel for the City of Sand City and, as such, is responsible for advising on all legal matters.

Under the proposed agreement, the City Attorney will provide legal services as outlined in Exhibit A, Item B (Scope of Work and Duties) to the City for a retainer of \$16,750 per month for 67 hours. When the 67 hours have been reached approval will be required by the City Manager for any additional work beyond the 67 hours for the remainder of the month at a rate of \$250.00 per hour.

Fiscal Impact:

The monthly retainer amount would equal \$201,000 annually, and falls below the approved fiscal year 2020/21 budgeted amount of \$221,400. (Attorney 5511-04 Attorney Contract)

CEQA:

The contract is an administrative activity and does not constitute a 'project' as defined by the California Environmental Quality Act (CEQA)

Recommendation:

Staff recommends authorizing the Mayor to enter into a contract for city attorney services with Vibeke Norgaard for the fiscal year 2020/2021.

**CITY OF SAND CITY
RESOLUTION SC ____, 2020**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY AUTHORIZING AN
AGREEMENT FOR CITY ATTORNEY SERVICES WITH VIBEKE NORGAARD FOR
FISCAL YEAR 2020-2021**

WHEREAS, since September 1, 2018, Vibeke Norgaard has served as the City Attorney for the City of Sand City and has consistently provided quality work and valuable experience in legal issues, and demonstrated responsiveness to City Staff and Department Heads; and

WHEREAS, the City Attorney is appointed by and reports to the City Council and is the chief legal counsel for the City of Sand City and, as such, is responsible for advising on all legal matters; and

WHEREAS, the City of Sand City and Vibeke Norgaard have negotiated an agreement, taking advantage of experience and knowledge gained over these past three years, for their mutual benefit; and

WHEREAS, under the agreement, the City Attorney will provide legal services as outlined in Exhibit A, Item B (Scope of Work and Duties) to the City for a retainer of \$16,750 per month for 67 hours, and when the 67 hours have been reached approval will be required by the City Manager for any additional work beyond the 67 hours, and shall be charged at a rate of \$250.00 per hours for the remainder of the month; and

WHEREAS, this action does not constitute a "project" as defined by California Environmental Quality Act (CEQA) because it is an organizational or administrative activity that will not result in direct or indirect physical changes to the environment.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Sand City hereby authorizes the Mayor to execute the contract known as "Agreement for City Attorney Services City of Sand City" from July 1, 2020 through June 30, 2021, as set forth in "Exhibit A" attached hereto and incorporated herein.

PASSED AND ADOPTED by the City Council of Sand City on this ____, day of July 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Mary Ann Carbone, Mayor

Connie Horca, Acting City Clerk

**AGREEMENT FOR CITY ATTORNEY SERVICES
CITY OF SAND CITY**

This Agreement for City Attorney Services (the "Agreement") is made this ____ day of _____ 2020, by and between the CITY OF SAND CITY, a municipal corporation ("City"), and VIBEKE NORGAARD ("City Attorney").

TERMS

A. APPOINTMENT

The City initially appointed Norgaard to the position of City Attorney for the City of Sand City, California on September 1, 2018, and prior to that she served as Assistant City Attorney. This Agreement continues that appointment and sets forth new terms and conditions of City Attorney's continued appointment. City Attorney accepts such terms and conditions. This Agreement supersedes all prior agreements.

B. SCOPE OF WORK AND DUTIES

The City Attorney is the legal advisor to the City including the City Council, the City's boards and commissions, and the officers and employees of the City on all matters concerning the municipal affairs of the City. As such she shall perform all work necessary for the provision of City Attorney services to the City, under the primary direction of the City Council, including the following:

1. Provide legal advice, written legal opinions, and consultation on all matters related to normal day-to-day business of City, to the City Council, City Manager, boards, commissions, committees and officers of City and as requested by the City Council or City Manager;
2. Provide general legal opinions concerning matters affecting City, interpret statutes, court decisions and other laws;
3. Prepare or review all ordinances, resolutions, and ordinary contracts;
4. Review and draft correspondence;
5. Advise and assist City on all Public Records Act requests;
6. Advise City on all pending and potential litigation that comes to her attention or as requested by City;
7. Monitor pending and current legislation and case law as appropriate and inform City of items of interest;
8. Retain and supervise all outside legal services as authorized, and keep the City informed of the progress and status of such outside legal services;
9. Attend local proceedings such as Coastal Commission or local public agencies when requested to do so by City Council or City Manager;
10. Perform routine legal research and factual investigations;
11. Attend all regular and special meetings of the City Council, including all closed session meetings, unless excused by City, and other boards and bodies of City, as directed by

City. In the event City Attorney cannot attend a regular or special City Council meetings she will find a replacement attorney for those meetings and City shall be responsible for compensation to the replacement attorney at an amount not to exceed \$250 per hour, provided that in no event shall City pay such replacement attorney for more than two (2) meetings in a calendar year.

City Attorney's client is the City, as a public entity, and not any of its individual members, groups of individuals or any other entity or individual.

C. COMPENSATION

City Attorney will provide legal services to City for a monthly retainer of \$16,750.00 per month for 67 hours of legal work. City Attorney will notify the City Manager when the 67 hours have been reached every month, and obtain his approval for any additional work beyond the 67 hours for the remainder of the month, provided that parties agree such approval will not be withheld for any legal work that is necessary to protect City's legal interests. City agrees to pay City Attorney for any work above 67 hours in a month at a rate of \$250 an hour.

D. COSTS AND OTHER CHARGES

City Attorney shall be reimbursed for all out-of-pocket expenses and costs incurred on behalf of City, including but not limited to costs of outside investigators or experts pertaining to City litigation; court reporter fees and charges, court costs, notary costs, messenger and delivery fees; postage; printing/copying; actual cost for monthly subscription to computer research support services (e.g., Westlaw); cost of annual subscription to municipal law research materials (e.g., CEB subscriptions); travel expenses; costs for registration and travel to attend conferences such as the California League of City's Annual City Attorney conference, courses, and other activities or organizations that City Attorney, in consultation with City Manager, agree will benefit the City. In the event special administrative services, beyond the day-to-day administrative services required to operate City Attorney's law firm, are required for any reason (e.g., for larger litigation matters) City will pay for such additional administrative support at an hourly rate approved in advance by the City Manager.

All ordinary travel (such as to/from City Attorney's office to City Hall); administrative overhead; state and local annual bar dues; telephone and office rental shall be provided by City Attorney at no additional charge to City.

E. STATEMENTS

For all legal services, CITY ATTORNEY shall render to CITY a statement for fees and expenses incurred on a monthly basis. Such statements shall indicate the basis for the fees, including hours worked, the hourly rate, and a brief description of the work performed. Payment shall be made by the CITY within thirty (30) days of receipt of the statement.

F. INDEPENDENT CONTRACTOR

City Attorney shall perform all legal services required under this Agreement as an independent contractor. However, to the extent allowed by law, City Attorney and all associates, employees or appointees of CITY ATTORNEY, are deemed employees of the CITY solely in the context of the Tort Claims Act, including but not limited to Cal. Gov. Code Sections 820-825.

G. NOTICES

Notices required pursuant to this AGREEMENT shall be given by personal service upon the party to be notified, or by delivery of same, into the custody of the United States Postal Services, and addressed as follows:

CITY:

City of Sand City
1 Pendergrass Way
Sand City, CA 93955

CITY ATTORNEY:

Vibeke Norgaard
Law Office of Vibeke Norgaard
Su Vecino Court, Dolores & 6th Avenue
P.O. Box 183
Carmel, CA 93921

H. TERM AND TERMINATION

This Agreement is effective from July 1, 2020 until June 30, 2021, at which time it shall extend on a month-to-month basis at the applicable rates until modified by written agreement of the parties. Either party to this Agreement may terminate this Agreement with or without cause, upon sixty (60) calendar days written notice.

I. INDEMNIFICATION AND PROTECTION

CITY agrees to extend the indemnification and protections of California Government Code Section 825 et.seq. to CITY ATTORNEY, including any associates, employees, or appointees of CITY ATTORNEY working on City business, and shall defend and hold harmless CITY ATTORNEY, and associates, employees or appointees of CITY ATTORNEY, including other attorneys working on behalf of CITY ATTORNEY in carrying out the terms and conditions of this Agreement, from any action resulting from providing legal services pursuant to this Agreement to the extent allowed by law.

J. FILES

CITY ATTORNEY agrees that all legal files maintained by the CITY ATTORNEY pertaining to the services provided to CITY pursuant to this Agreement are and will remain CITY'S property. However, CITY ATTORNEY will have the right to retain copies of such files upon completion of the services provided for by this Agreement, or upon the earlier termination of such services in the manner provided for in this Agreement. For purposes of this Agreement the term "files" will include all electronic files and data as well as paper files that are maintained by CITY ATTORNEY in the performance of the services required by this Agreement.

K. INTERPRETATION OF AGREEMENT AND FORUM

This Agreement shall be governed by and interpreted in accordance with the laws of the State of California. Any action to enforce or interpret this Agreement shall be brought in the Superior Court of the State of California, County of Monterey.

L. INVALID PROVISIONS.

If any provision of this Agreement is held to be illegal, invalid or unenforceable, in full or in part, then such provision shall be modified to the minimum extent necessary to make the provision legal, valid and enforceable, and no other provisions of this Agreement shall be affected thereby.

M. AUTHORITY

The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that in so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the date of execution by the CITY.

Dated: _____, 2020

VIBEKE NORGAARD:

ATTEST:

Vibeke Norgaard

Connie Horca, Acting City Clerk

CITY OF SAND CITY:

APPROVED AS TO FORM:

Mary Ann Carbone, Mayor

Special Counsel