



REGULAR MEETING

SAND CITY COUNCIL

AND

**SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY**

SAND CITY COUNCIL CHAMBERS

TUESDAY, AUGUST 18, 2020

5:30 P.M.



**AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – August 18, 2020
5:30 P.M.

**THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH THE
GOVERNOR’S EXECUTIVE ORDER N-29-20 ALLOWING FOR A DEVIATION OF
TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.**

**TO PARTICIPATE IN THE ZOOM COUNCIL MEETING LIVE:
<https://us02web.zoom.us/j/4417277342>
Meeting ID: 441 727 7342#**

**To participate telephonically by calling the number below:
(669) 900-6833**

**Meeting ID: 441 727 7342#
If prompted to enter a participant ID, press #**

How to submit written Public Comments:

If any member of the public would like to provide written comments at the meeting, please do as set forth below.

Written: All comments received before 8:00 am the day of the meeting will be posted on the City’s website as “Correspondence” under the relevant agenda item and provided to the City Council members at the meeting. Please email your comments to connie@sandcityca.org.

Read Aloud During the Meeting: Email your comments to connie@sandcityca.org when the Mayor opens the public comment period for the relevant agenda item; please indicate the agenda item and title in your email subject line. If you want your comment read aloud, prominently write “Read Aloud at Meeting” at the top of the email and your comments will be read into the record (not to exceed three minutes at staff’s cadence).

DURING EACH MEETING, members of the public may participate by calling and speaking live during the designated time(s), subject to time limits that may be imposed pursuant to the Brown Act at the number provided above.

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- 1. ROLL CALL**
 - 2. ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF**

3. PUBLIC COMMENT

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

If you need assistance, please advise the City Clerk in advance as to which item you would like to comment on and the City will assist you with arrangements.

4. CONSENT CALENDAR

- A. Approval of August 4, 2020 Sand City Council Regular Meeting Minutes
- B. Approval of City RESOLUTION Confirming New Appointment of Kristen Fuentes to the Sand City Arts Committee
- C. Approval of City RESOLUTION Authorizing the City Manager to Enter into an Agreement Between the Transportation Agency for Monterey County (TAMC) And the City of Sand City for the Allocation of Funding Approved by the Transportation Agency Board of Directors
- D. Approval of Designation of Voting Delegate and Alternate for the League of California Cities Annual Conference and Expo, October 7-9, 2020

5. CONSIDERATION OF ITEMS PULLED FROM THE CONSENT CALENDAR

6. PRESENTATION

- A. Presentation by Paul Scuito, General Manager of Monterey One Water on Future Rate Increase {10 minutes}
- B. Presentation by Chief of Police Brian Ferrante on Current Police Services and Council Discussion regarding Police Services {10 minutes}

7. NEW BUSINESS

- A. Consideration of City RESOLUTION Approving a Private Property Mural Application at 1738 Hickory Street
- B. Discussion and Approval of a Mural and Mock-up as part of the West End Mural Festival Artist Procurement and Curation Service Agreement
- C. Comments by Council Members on Meetings and Items of interest to Sand City
- D. Upcoming Meetings/Events

8. ADJOURNMENT

Next Scheduled Council Meeting:
Tuesday, September 1, 2020
5:30 P.M.
Telephonic meeting:
Dial-in number: (669) 900-6833
Access code: 441 727 7342#

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

The current Sand City agenda is available in PDF format on our website at:
www.sandcity.org/agenda

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 222, or give your written request to the City Clerk at One Pendergrass Way, Sand City, CA 93955 at least 12 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation

AGENDA ITEM

2

MEMO



To: Honorable Mayor and City Council Members
From: Aaron Blair, City Manager
Date: August 11, 2020 (Meeting Date: August 18, 2020)
Re: City Manager Update

Committee Meetings:

The Art Committee will have held two meetings (8/6 and 8/17) since our last Council meeting on August 4th. The first meeting was to discuss the private mural application at 1738 Hickory, and the second meeting was to discuss the mural #2 mock-up as part of the West End Mural Festival artist procurement and curation service agreement.

Housing:

I had a very informative meeting with affordable housing developer Dan Silverie on 8/6. We discussed potential opportunities within Sand City, and the partnership work he is doing with the Salvation Army Housing Committee.

City CIP Projects:

City Staff meet with Electrical Engineers to discuss the electrical improvements at City Hall on 8/3 and again on 8/7. Based on our initial findings it seems that we may have enough amperage, but that we may need to reallocate some of our service load to other breakers. We have decided to do a quick load study on our services to determine our next steps.

Sustainable Transportation Plan

Our Sustainable Transportation Plan covers walking, bicycling, transit, and handicapped access within the City and connecting to neighboring locations. The plan is funded through a Caltrans Sustainable Communities Grant. We recently established a Technical Advisory Committee (TAC) to gather feedback on the planning process. The first TAC meeting was held virtual on 8/13 from 10:00 am to noon. The meeting included a guided virtual tour of Sand City through a Zoom shared desktop. The purpose of the virtual walking tour was to acquaint the TAC with the current conditions, but there was a secondary purpose of gathering input, comments, suggestions, and any other ideas.

City Staff

On 8/12 we held our monthly department head meeting, and a city staff only meeting to discuss items related to the South of Tioga project.

TASK LIST

Public Works/Engineering

- Storm water interceptor maintenance contract: RFP (3rd quarter)
- CIP-Calabrese Park Improvements A (2nd & 3rd quarter)
- CIP-Pavement Management Program (3rd quarter)
- CIP-Edgewater Habitat Restoration (3rd & 4th quarter)
- CIP-West Bay Street Repair Project (2nd quarter)
 - Extension Granted till 7/1/2020
- CIP-West End SW Improvement Projects (TBD)
 - Contra Costa St. (Grant Funding requested)
 - Catalina St. (Grant Funding requested)
- Sand City Water Supply Project (SCWSP) Phase 1 New Wells (2020)
- CIP-City Hall Electrical Service Updates (2nd & 3rd quarter)

Community Development/Planning

- CIP-Parking Strategy Plan (Implementation Phase)
- Sustainable Transportation Plan (Implementation Phase)
- Accessory Dwelling Units Code Amendment (3rd quarter)
- Short-term rental ordinance workshop (3rd quarter)
- Fee schedule Update: Fee Study (3rd quarter)
- CIP-Façade Program (On Hold)
- CIP-Public Art Program (2nd & 3rd quarter)
- CIP- iWorQ: (Implementation Phase)
- Building Services RFP (3rd quarter)

Finance/Clerk/HR

- Sales tax initiative: November 2020 Ballot (2nd & 3rd quarter)
- November Municipal Election
- 2021/22 Budget & CIP Process (4th quarter)
- Personnel Manual Revision (3rd quarter)

Economic Development

- Art Park Development (2020)
- Carroll Property reuse (2020)
- Ocean View Ave at Fell St. SFD (Under Construction)
- 756 California Avenue (Under Construction)
- 460 Elder Expansion (Permit Review)
- Monterey Bay Shores (Under Construction: On Hold)
- 534 Shasta Commercial Building Expansion (Permit Issued)
- Monterey Bay Collection (Permit Review Coastal Commission)
- Target Remodel (Permit Issued)
- Catalina Lofts (Under Construction)
- Telsa Charging Stations (Edgewater – Permit Review)
- Ashley Home Furniture (Permit Review)
- South of Tioga
 - Development Agreement
 - Quimby Act

- ~~o Lincoln and Beech ROW Abandonment~~
- o Community Finance District
- o Sliver properties (Pending)
- o Lot line Adjustment (Pending)
- o Final Map

Other

- we. murals (Sept 28-Oct 5)
- Call for Artist – Art park (Implementation phase)



**CITY OF SAND CITY
REQUEST FOR QUALIFICATIONS (RFQ) FOR
BUILDING DIVISION SERVICES**

Proposal Release Date:
Thursday, August 13, 2020

Proposal Submittal Due Date:
Friday, September 4, 2020 at 12:00 PM

1. INTRODUCTION

The City of Sand City invites interested firms and individuals to submit written qualifications to provide Building Division Services for the City of Sand City. The City is seeking a firm or individual that can serve as the Building Division for the City of Sand City, as well as provide diverse services to the City organization.

2. DEPARTMENT SERVICE DESCRIPTION

The City of Sand City is soliciting proposals from consultants to provide professional services on an as-needed contract basis in all phases of the Building Division. The City seeks to establish a working relationship with a firm to work with both the City and development teams to create a positive and productive work environment. The City seeks a firm to provide the following Building Division staff functions:

- Building Official
- Plans Examiners
- Building Inspectors
- Administrative assistance
- Building/Fire Code Interpretation
- Code Enforcement

3. SCOPE OF SERVICES

The selected firm will be accountable for the Building Division Services of municipal affairs. The selected firm must be highly accessible, have an appreciation of Sand City's unique character, and/or a willingness to understand it. Following is an outline of the desired scope of services for this position. The intent is to establish a core team to assist in all areas of Building Division services. This list to include:

A. Building Official:

- An ICC certified Building Official shall be available on-call during all hours of operation, except for normal absences.
- Staff meetings with the Sand City staff to coordinate all inter-department interactions as needed.

B. Plan Review Services:

- Plan review services under the direction of ICC certified plan reviewers. This also includes coordination with all applicable Monterey County outside agencies (water, health, air pollution, sewer, source, etc.).
- Provide plan review for conformance to regulations contained in Sand City's adopted codes.
- Provide applicant or designee with a list of plan check correction comments to achieve conformance with Sand City's adopted codes.
- Expedited plan reviews available with prior approval.
- Provide all necessary liaisons with applicant or designee regarding plan check comments.
- Perform review of revisions to plans that have been previously approved for permit issuance.
- Plan check turnaround times to be specified.

C. Building Inspection Services:

- Building inspection services with 24-hour lead time. All inspectors will be ICC certified.
- Ensure compliance with approved plans and applicable codes.
- Emergency response 24/7. All responders will be ICC certified inspectors. A list of inspectors will be provided to dispatch for afterhours response.
- After hours, weekends, and holiday emergency inspections available with 72-hour minimum notice and prior approval.
- Respond and report as required to Building Code violations or any other code enforcement matters upon City request.

D. Miscellaneous Services Performed by Consultant:

- Staff available to provide clerical support related to Building Department activity.
- Staff available to attend City Council and site review meetings, code enforcement hearing, or any other board or commission meeting as needed.
- Firm to work with the City to develop and manage electronic permits for all approved over-the-counter type permits.
- Provide Building and Fire code guidance on zoning/land use and development applications as needed.
- Staff available to provide and oversee code enforcement sixteen (16) hours a month.

4. SUBMISSION OF QUALIFICATIONS

Firms wishing to be considered for this project should submit two copies of their proposal in

one envelope or package clearly marked on the exterior **RESPONSE TO RFQ – BUILDING SERVICES** - Proposal Submittal Due Date: September 4, 2020 at 12:00 PM., to include the following:

- A one-page cover letter with the name and contact information for the firm.
- Description of the demonstrated qualifications and experience of the firm and any associates to be assigned to work for the City in the areas of described above.
- A list of subconsultants to be used, if any, and their expertise as called for in paragraph (1) above.
- A brief outline of the firm's current workload, staffing and ability to provide timely deliverables given the aggressive nature of the plan review timetables of the subject project.
- Three (3) relevant client references.
- List of current hourly rates and fee structure for assigned work.

Proposals shall be received by the City Manager by **12:00 PM Friday September 4, 2020**. Late proposals will not be accepted. All proposals received will be confidential and will be retained by the City of Sand City.

Proposals should be submitted by mailed or email to:
Aaron Blair, City Manager
1 Pendergrass Way
Sand City CA 93955
aaron@sandcityca.org

5. GENERAL INFORMATION

A. Procedures and Evaluation of Proposals

The City will select a firm based on a combination of qualifications, related experience with a similar sized municipality, ability to quickly respond to project submissions and staff, and at a fair and reasonable price. The City Manager and Department Head staff will review the proposals, and then make a recommendation to be considered by the City Council. The City Council reserves the right to reject all submittals and to waive minor inconsistencies. The cost of preparing responses to this Request for Qualifications shall be borne by the respondents and will not be reimbursed by the City.

B. Form of Contract:

The successful Respondent will be required to execute a contract with the City of Sand City. Please review the attached Professional Services Agreement (Attachment A) for all contractual requirements, including insurance and indemnification. Proposers should consider the cost of carrying the insurance required in the Professional Services Agreement. City reserves the right to reject any proposal as non-responsive based on failure or inability to meet the terms and conditions in the form Agreement. Respondent agrees it will enter into the Agreement using the attached form with no exceptions to the form of the Agreement.

C. Term:

Building Department Services to the City are anticipated to commence on or shortly after execution of service contract. The exact period of service required is subject to negotiation.

D. Protest Procedures:

Any protest challenging the City’s selection or the selection process must be submitted within five business days following the City’s issuance of a notice of selection. The protest must be submitted to

aaron@sandcityca.org

and must clearly state the basis for the protest. The protest will be reviewed by the City Manager in consultation with the City Attorney and their determination will be final. The City reserves the right to proceed with any award of the contract notwithstanding any protest.

E. Disclaimers, Reservation of Rights and Conflicts of interest

Upon receipt, each Proposal becomes the sole property of the City of Sand City and will not be returned to the Respondent. Each Respondent is solely responsible for the costs it incurs to prepare and submit its Proposal. The City reserves, in its sole discretion, the right to reject any and all Proposals, including the right to cancel or postpone this RFQ or the Project at any time, or to decline to award the Agreement to any of the Respondents. The City reserves the right to waive any immaterial irregularities in a Proposal or submission of a Proposal. The City reserves the right to reject any Proposal that is determined to contain false, misleading, or materially incomplete information.

City of Sand City employees are prohibited from participating in the selection process for this RFQ if they have any financial or business relationship with any Respondent.

On behalf of the Council and Staff of the City of Sand City, thank you for your consideration and efforts.

Aaron Blair, City Manager

Attachment:

Attachment A – Professional Services Agreement template

AGENDA ITEM

4A

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – August 4, 2020
5:30 P.M.

As allowed per the State of California Governor’s Executive Order N-29-20, this meeting was conducted by teleconference.

Mayor Carbone opened the meeting at 5:30 P.M.

The following members of the Council and Staff attended the meeting via Zoom teleconference.

Present: Mayor Mary Ann Carbone
Vice Mayor Blackwelder
Council Member Hawthorne
Council Member Sofer
Council Member Cruz

Staff: Aaron Blair, City Manager
Vibeke Norgaard, City Attorney
Connie Horca, Acting City Clerk
Charles Pooler, City Planner
Shelby Gorman, Administrative Assistant
Brian Ferrante, Chief of Police

AGENDA ITEM 2, ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF

Mayor Carbone announced that she received an email from Chris Cooke of Cal-Am water indicating good news of the desalination plants monthly production of 30-acre feet, and that item 8C will be pulled from the agenda.

City Manager Blair reported that his memo was enclosed and that he has been working with planning staff regarding a request for proposal (RFP) for building services to see how other organizations can provide these services to the City. Mr. Pooler explained the costs that the City of Monterey charges and the loss of some of their building department staff.

Following Council discussion regarding current and past building and plan check services, City Manager Blair received approval from the Council to email the draft RFP to them for their information.

City Attorney Norgaard reported that she has been working with City staff on several public records requests, submission of items related to the upcoming elections, and a draft response to the Monterey Peninsula Water Districts environmental impact report (EIR) that was submitted by the City Manager last week.

AGENDA ITEM 3, PUBLIC COMMENT

5:41 p.m. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

5:41 p.m. Floor closed for Public Comment.

AGENDA ITEM 4, CONSENT CALENDAR

- A. There was no discussion of the July 21, 2020 Sand City Council Regular Meeting Minutes.
- B. There was no discussion of the HdL Companies Sand City Sales Tax Update, First Quarter Sales (January – March 2020).

Motion to approve the Consent Calendar items was made by Council Member Blackwelder, seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

AGENDA ITEM 5, CONSIDERATION OF ITEMS PULLED FROM THE CONSENT CALENDAR

There were no items pulled from the Consent Calendar.

AGENDA ITEM 6, PUBLIC HEARING

{Following a name draw Council Members Blackwelder and Sofer recused from the virtual meeting due to a possible conflict of interest by residing within 500' of the subject property}

- A. Consideration of City RESOLUTION of the City Council of Sand City to Approve Coastal Development Permit 20-01 for Poe's Plumbing and Backflow to Operate a Plumbing Contractor Operation within an existing Commercial Building at 325 Elder Avenue**

City Planner Charles Pooler presented an application submitted by Scott Poe and Judie Hogan of Poe's Plumbing to operate a plumbing contractor's business for storage and accessory office within a unit located at 325 Elder Avenue. He provided information regarding the site and project description. The applicant intends to operate from 8:00 am – 5:00 pm, Monday through

Friday, with no weekend hours, and shipments to occur during the aforementioned hours. The location provides 34 parking spaces and the applicants intended hours of operation would not overlap with Camp Transformation's use and will accommodate both tenants. Staff recommends that company vehicles be parked within the building or employees take their assigned company vehicles home. Mr. Pooler concluded that due to the site specific situation; staff supports those uses/businesses of the remaining units of this building be low parking demand uses, to rotate parking demand and maximize accessibility between tenants. Staff recommends approval of the attached coastal development permit with the conditions/restrictions proposed by staff.

Mr. Pooler addressed the question regarding a trash enclosure and indicated that the permit specifies that trash be contained inside the building unless the applicant wishes to submit plans for an exterior trash enclosure.

5:54 p.m. Floor opened for Public Comment.

The applicant Judie Hogan provided a brief history of their business which was formerly located in the City of Monterey. They perform service plumbing, and she indicated that the use will not be open to the public.

In response to the Mayor's inquiry whether the applicants agreed with the conditions of the permit, the applicant responded that they were in agreement with permit conditions.

5:56 p.m. Floor closed to Public Comment.

Motion to approve the City **Resolution** to approve Coastal Development Permit 20-01 for Poe's Plumbing and Backflow to Operate a Plumbing Contractor Operation within an existing Commercial Building at 325 Elder Avenue was made by Council Member Blackwelder, seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Carbone, Cruz, Hawthorne. NOES: None. ABSENT: None. ABSTAIN: Council Members Blackwelder, Sofer. Motion carried.

{Council Members Blackwelder and Sofer re-joined the virtual meeting}

AGENDA ITEM 7. PRESENTATION

A. Presentation by City Manager Aaron Blair on the we.murals 2020

City Manager Blair reported that as part of the goal of encouraging and supporting local artist and muralist, the Sand City Art Committee is desiring to seek proposals from local Monterey Peninsula artists, preferably artist within Sand City, to submit mural proposals that will celebrate the history and culture of Sand City, its residents, and the larger community. The selected mural will be displayed in the City's Art Park (currently under consideration), and stand as the first of a tradition of art created by the

community, for the community, and proudly displayed in a space dedicated entirely to the community. The proposed 'Call for Artist' is attached as Exhibit A in the packet. Mr. Blair provided a Powerpoint presentation that displayed the background and timeline, and the artist's and walls they will be assigned to paint. Local artists will also be encouraged to participate. A submission form with the artists preliminary concept drawing and, narrative contact information, and examples of relevant works would be due to the City by August 19, 2020.

1) Discussion and Approval of a Local 'Call for Artist' for a mural located within the West End as part of the we.murals 2020

The Council discussed the mural festival, provided their feedback regarding the concept, the willingness of professional artists to come to Sand City to display their work, and also the opportunity for local artist to meet, learn, and share with other artists.

City Manager Blair recommended that the Council approve the 'Call for Artist' for the 6 wall/12 artist mural project.

Motion to approve the 'Call for Artist' and the we.mural 2020 was made by Council Member Sofer, seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

AGENDA ITEM 8, NEW BUSINESS

A. Consideration of City RESOLUTION Approving Application for Per Capita Grant Funds

City Manager Blair commended Administrative Assistant Shelby Gorman for her work in researching grants, and reported that the attached application for Per Capita Grant Funds are available from the State of California for local park rehabilitation. If awarded to the City, the grant funds would be used to renovate the existing Calabrese Park to include replacement of equipment, boardwalks, surrounding fences and benches, as well as removal of the woodchips. The grant is awarded on a non-competitive basis with no match requirement. Mr. Blair further explained condition 2 of the resolution regarding the availability of sufficient funds to complete the project. Staff recommends approval of the attached resolution.

Council Member Hawthorne approved the idea of rehabilitating Calabrese Park.

6:28 p.m. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through

telecommunications regarding items not appearing on the agenda.

6:28 p.m. Floor closed for Public Comment.

Motion to approve the City **Resolution** approving Application for Per Capita Grant Funds was made by Council Member Blackwelder, seconded by Council Member Sofer. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

B. Consideration of City RESOLUTION Approving Application for Statewide Park Development and Community Revitalization Program Grant Funds

City Manager Blair commented that the attached application is an opportunity for the City to apply for grant funds through the Statewide Park Development Community Revitalization Program (SPP) that would assist in further development of an Art Park. The project would address recreational opportunities for children and families, social events, and provide a cultural and educational experience. Funds would be implemented to renovate the existing Carroll Property. Applications are due by December 2020, with funds awarded in the spring of 2021, and projects to be completed by March 2025. The minimum grant amount awarded will be \$200,000 with no match required.

Council Member Hawthorne commended Ms. Gorman on a job well done in researching these grants.

6:33 p.m. Floor opened for Public Comment.

A member of the public encouraged the Council to consider the inclusion of a maker space at the Art Park.

Mr. Blair defined to the Council what a maker space consisted of. He added that he would get additional information to the member of the public regarding donations.

6:37 p.m. Floor closed to Public Comment.

Motion to approve the City **Resolution** approving Application for Statewide Park Development and Community Revitalization Program Grant Funds was made by Council Member Hawthorne, seconded by Council Member Sofer. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

C. Consideration of City RESOLUTION Authorizing Amendment to the Salary Step Plan

This item was pulled from the Agenda. No action was taken.

D. Consideration of Urgency ORDINANCE of the City Council of the City of Sand City Affirming Orders of the State Public Health Officer and the County of Monterey Public Health Officer Related to Covid-19 as Applicable and Enforceable within City Jurisdiction and Authorizing Director of Emergency Services to Designate Public Officers or Employees to Issue Citations

City Attorney Norgaard presented the ordinance and explained how it works to allow cities to enforce orders by the State and the County of Monterey Public Health Officers related to COVID-19 more easily, including orders requiring the wearing of face masks. The ordinance would allow enforcement of the orders as infractions, under the City's municipal code, instead of as misdemeanors. She commented that several local cities have already adopted a similar ordinance. As the Covid-19 pandemic continues to spread in California, the Centers for Disease Control and Prevention (CDC) called on Americans to wear masks to prevent the spread of the virus. The ordinance also affirms that a local emergency still exists and allows the Director of Emergency Services to take actions to address it. The ordinance allows the Director of Emergency Services to direct employees to issue citation for violations of the orders. The ordinance would go into effect immediately, and not be codified in the city's municipal code and will remain in effect until the Governor's Proclamation of a State of Emergency is lifted or until rescinded by the City Council, whichever occurs first. She also explained that an urgency ordinance requires a 4/5 vote of council in order to be adopted.

The Council discussed whether employees can issue citations, the type of offense classified by the Ordinance, and the importance of securing a code enforcement officer. City Attorney Norgaard clarified that the City Manager as Director of Emergency Services would be in charge of directing who would issue citations.

Police Chief Ferrante addressed some issues and noted that most people are in compliance, that the officers are directed to educate the public, and that it would be prudent to collaborate with other cities.

Mayor Carbone added that the Monterey County Mayors were encouraged to educate the public. Sand City would like to show its support and make a statement. The ordinance is necessary for the preservation of public peace, health, and safety so that no one infringes upon someone else's personal space.

6:55 p.m. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

6:56 p.m. Floor closed for Public Comment.

The Mayor added that the concerns regarding employees to issue citations would be at the discretion of the City Manager.

Motion approving that the Urgency **Ordinance** is necessary for the preservation of the public's health and welfare was made by Council Member Blackwelder, seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

Motion to approve the Urgency **Ordinance** of the City Council of the City of Sand City Affirming Orders of the State Public Health Officer and the County of Monterey Public Health Officer Related to Covid-19 as Applicable and Enforceable within City Jurisdiction and Authorizing Director of Emergency Services to Designate Public Officers or Employees to Issue Citations was made by Council Member Blackwelder, seconded by Council Member Hawthorne. Roll Call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

E. Comments by Council Members on Meetings and Items of interest to Sand City

Mayor Carbone commented that a new member will be appointed to the Arts Committee.

Council Member Cruz reported on her TAMC meeting and that they conducted a rail survey that identified a lack of response from the Hispanic community.

Council Member Sofer announced the TAMC Rail meeting tomorrow.

Council Member Hawthorne commented that he will be attending the TAMC Board meeting scheduled for August 26th and that an upcoming Arts Committee meeting will be held on Thursday, August 6th.

F. Upcoming Meetings/Event

There were no upcoming meetings/events.

AGENDA ITEM 9, CLOSED SESSION

7:06 p.m.

A. City Council/Successor Agency Board to adjourn to Closed Session regarding:

1) Conference with legal counsel - anticipated litigation (Cal. Gov.

code section 54956.9(e)(1)

7:59 p.m.

- B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with Cal. Gov Code section 54957.1.**

Legal Counsel provided confidential information regarding anticipated litigation (1 case). The City Council provided direction to Legal Counsel.

AGENDA ITEM 10, ADJOURNMENT

Motion to adjourn the meeting was made by Council Member Hawthorne, seconded by Council Member Sofer. There was consensus of the City Council to adjourn the meeting at 8:00 p.m. to the next regularly scheduled City Council meeting on Tuesday, August 18, 2020 at 5:30 p.m.

Connie Horca, Acting City Clerk

AGENDA ITEM

4B



City of Sand City

Agenda
Item
4B

Staff Memo

TO: City Council
FROM: Connie Horca, Acting City Clerk/Aaron Blair, City Manager
DATE: August 11, 2020
SUBJECT: New Appointment of Kristen (Krimp) Fuentes to the Sand City Arts Committee

Background:

The Sand City Arts Committee was established in 1995 by Resolution SC 95-73 and is a body of 5 members that seek to bring a vision and commitment of the arts to Sand City. On February 24, 2020 Donald Davis submitted his resignation from the Arts Committee which left a vacancy for several months.

Arts committee members are appointed by the Mayor and the appointment is ratified by the City Council.

On July 30, 2020 a letter of interest (Attachment 1) was received via email from Kristen (Krimp) Fuentes to the City Manager and Mayor expressing her interest in serving on the Sand City Arts Committee. Ms. Fuentes is a 13-year resident of Sand City with an avid knowledge and interest in various forms of art to include painting, screen printing, photography, stained glass, and ceramics. Her express desire is to serve the community in a creative way through involvement as a member of the Arts Committee as well as to encourage her own personal growth.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Fiscal Impact:

There is no fiscal impact of the appointment of a new member to the Arts Committee.

Recommendation:

It is recommended that the Council approve the attached resolution confirming new appointment of Kristen Fuentes as a Member of the Sand City Arts Committee.

**CITY OF SAND CITY
RESOLUTION SC _____, 2020**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY CONFIRMING
NEW APPOINTMENT OF KRISTEN FUENTES AS A MEMBER OF THE SAND CITY
ARTS COMMITTEE**

WHEREAS, Resolution SC 95-73 established the structure and organization of the Sand City Arts Committee; and

WHEREAS, the Sand City Arts Committee is a body of at least five (5) members, appointed by the Mayor and ratified by the City Council, that seek to create a cohesive alliance with the community to bring a mental vision and commitment of the arts; and

WHEREAS, the current Arts Committee members consist of Chairperson Gregory Hawthorne, and Committee members Brian Clark, Dawn Peters, and Shelby Hawthorne; and

WHEREAS, due to the resignation of Donald Davis on February 24, 2020, a vacancy existed on the Arts Committee for several months, and

WHEREAS, Sand City resident Kristen Fuentes has expressed her interest to serve as the fifth member of the Arts Committee; and

WHEREAS, other volunteers would be considered as "Friends of the Sand City Arts Committee" and would not be subject to Brown Act regulations as the regular committee members are required to uphold.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Sand City as follows:

1. Membership for the Sand City Art Committee will be through January 31, 2021 subject to annual appointment and/or reappointment thereafter;
2. The Sand City Arts Committee will follow the policy and recommendations as outlined in Resolution SC 95-73;
3. The following are recognized as the official Sand City Arts Committee members: Chairperson Gregory Hawthorne, Dawn Peters, Shelby Hawthorne, Brian Clark, and Kristen Fuentes.

PASSED AND ADOPTED by the Sand City Council on this 18th, day of August, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

ATTEST:

Mary Ann Carbone, Mayor

Connie Horca, Acting City Clerk

From: Krimp <krimp@mail.com>
Sent: Thursday, July 30, 2020 2:47 AM
To: Aaron Blair <Aaron@SandCityCA.org>; Mayor Mary Ann Carbone <maryann@sandcityca.org>
Subject: Letter of Interest for The Art Committee

July 30, 2020
Krimp
601 Redwood Ave.
Sand City, CA 93955-3030

Sand City Art Committee,

Hello, My name is Krimp. My partner Darren and I are both artists. We have lived in Sand City for 13 years and love it here. I believe that humanities best attributes are empathy and creativity. I have many interests. I love learning about matter and the very nature of being, Various different forms of art have been an outlet for expression, frustration, and exploration in my life. Other than art I have a strong love of science and I am never happier than when the two overlap. I have associate of science in automotive technology, DC electronics being my strong point. I love, painting, screen printing, photography, sewing, ceramics, stain glass, candy making, organic herb and floral scent extraction, marble making, lost wax casting, jewelry making, basically anything that has to do with melting metals.

I feel like the best way to support the arts is by providing opportunity be it space, tools or materials. At the risk of sounding like a hippie I state the following. Art spans over many different plains and is not limited to the material world. It lives in our ideas, in our actions, in our words and in our feelings. It is of great concern when money and art collide, for they depend upon each other for their survival as well as have the power to annihilate each other.

I am hoping I can be of use to the community in a generative way. I've received much help over the years and feel need to give back in some sort of way. I am a bit of an introvert and feel that engaging with in the community would encourage personal growth, as I do find myself a tad socially awkward.

Thanks for taking the time to read this,
Sincerely, Kristen (KRIMP) Fuentes

Aaron Blair
City Manager
City of Sand City, CA
1 Pendergrass Way
Sand City, CA 93955
Ph. 831.394.3054



@SandCityCA

AGENDA ITEM

4C



City of Sand City

Agenda Item <u>4C</u>

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Aaron Blair, City Manager
DATE: August 11, 2020 (Meeting date August 18, 2020)
SUBJECT: Resolution authorizing the City Manager to Enter into an Agreement between the Transportation Agency for Monterey County (TAMC) for the Allocation of Funding approved by the Transportation Agency Board of Directors

Background:

On February, 2017, the City of Sand City approved a Resolution authorizing the execution of an agreement between TAMC and the City of Sand City for the allocation of funding. On May 2, 2017, the City entered into an amended agreement with TAMC for a period of three (3) years. According to the provisions of the Transportation Development Act, TAMC is tasked with administering the apportionment of the Local Transportation Fund (LTF) to the Cities, County, and Monterey-Salinas Transit. TAMC has an agreement with the Department of Transportation (CalTrans) to assign a defined portion of its annual Regional Surface Transportation Program (RSTP) apportionment to CalTrans in exchange for state funds for three (3) fiscal years.

The RSTP is a federal program that provides states and local jurisdictions with funding for highway improvements, street rehabilitation, and transportation enhancements. TAMC is authorized to use these exchanged funds (hereinafter RSTP Exchange Funds) to assist local agencies in the promotion of projects which qualify for RSTP funding.

In order to utilize the RSTP funds, the City must approve an agreement with TAMC in the disbursement and utilization of those funds. TAMC has historically distributed RSTP funding through fair-share programs. Monterey County and the cities receive their fair-share allocation based on their urbanized populations. This agreement with TAMC would be in effect for a period of three (3) years.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Fiscal Impact:

The TAMC Board has approved the allocation of funds to a yet to be determined project (Unprogrammed balance) in the amount of \$12,088.52 (Exhibit A).

Recommendation:

Staff recommends approval of the attached resolution authorizing the execution of an agreement between TAMC and the City of Sand City for the allocation of funding.

CITY OF SAND CITY

RESOLUTION SC ____, 2020

RESOLUTION OF THE CITY OF SAND CITY AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT BETWEEN THE TRANSPORTATION AGENCY FOR MONTEREY COUNTY (TAMC) AND THE CITY OF SAND CITY FOR THE ALLOCATION OF FUNDING APPROVED BY THE TRANSPORTATION AGENCY BOARD OF DIRECTORS

WHEREAS, the Transportation Agency for Monterey County (TAMC) is the State designated Regional Transportation Planning Agency for Monterey Country; and

WHEREAS, On February, 2017, the City of Sand City approved a Resolution authorizing the execution of an agreement between TAMC and the City of Sand City for the allocation of funding; and

WHEREAS, on March 22, 2017, TAMC revised their master agreement that was approved by the TAMC Board of Directors, and on May 2, 2017, the City entered into an amended agreement with TAMC for a period of three (3) years; and

WHEREAS, according to the provisions of the Transportation Development Act, TAMC is tasked with administering the apportionment of the Local Transportation Fund (LTF) to the Cities, County, and Monterey-Salinas Transit; and

WHEREAS, TAMC entered into an agreement with the Department of Transportation (CalTrans) to assign a defined portion of its annual Regional Surface Transportation Program (RSTP) apportionment to CalTrans in exchange for state funds for three (3) fiscal year; and

WHEREAS, TAMC is authorized to use these exchanged funds (hereinafter RSTP Exchange Funds) to assist local agencies in the promotion of projects which qualify for RSTP funding; and

WHEREAS, the TAMC Board approved the allocation of funds towards those projects listed in the Agreement (Exhibit A).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Sand City hereby authorizes and directs the City Manager to execute, on behalf of the City, the Agreement with the Transportation Agency for Monterey County for the Allocation of Funding approved by the Transportation Agency Board of Directors, attached hereto as Resolution Exhibit A, and incorporated herein by this reference.

PASSED AND ADOPTED by the City Council of Sand City on this ____ day of August, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

ATTEST:

Mary Ann Carbone, Mayor

Connie Horca, Acting City Clerk

**AGREEMENT BETWEEN THE
TRANSPORTATION AGENCY FOR MONTEREY COUNTY
AND THE CITY OF SAND
FOR THE ALLOCATION OF FUNDING APPROVED BY
THE TRANSPORTATION AGENCY BOARD OF DIRECTORS**

This agreement is made on _____ by and between the City of Sand, a public body, hereinafter referred to as "Recipient," and the Transportation Agency for Monterey County, hereinafter referred to as "TAMC."

WHEREAS, TAMC is the state-designated Regional Transportation Planning Agency for Monterey County; and

WHEREAS, as authorized by section 182.6(g) of the Streets and Highways Code, TAMC has entered into a separate agreement with the State of California, through the Department of Transportation (Caltrans), to assign a defined portion of its annual federal Surface Transportation Block Grant Program (STBGP) apportionment to Caltrans in exchange for state funds for specified fiscal year(s); and

WHEREAS, TAMC is authorized to use these exchanged funds (hereinafter referred to as "RSTP Exchange Funds") to assist local agencies to promote projects which otherwise qualify for STBGP funds; and

WHEREAS, as authorized by Chapter 2, Title 21, Rule 6640 of the Transportation Development Act, one of the duties of TAMC is to administer the provisions of the Transportation Development Act in apportioning Local Transportation Funds (LTF) for the Transportation Development Act 2% (TDA 2%) program for bicycle and pedestrian projects pursuant to Article 3 of that law, and to the Cities, County, and Monterey-Salinas Transit;

WHEREAS, as authorized by the Joint Powers Agreement for the Monterey County Regional Development Impact Fee Agency, TAMC is designated to administer and allocate regional development impact fee revenues (RDIF) to projects identified in the approved Strategic Expenditure Plan; and

WHEREAS, the TAMC Board of Directors has approved the allocation of funds toward the projects listed in Exhibit A; and

WHEREAS, it is contemplated by TAMC and the Recipient that the amount of funding and the projects designated in Exhibit A may change from time to time as set forth below; and

WHEREAS, TAMC has requested the Monterey County Auditor-Controller to establish a separate fund for the Federal Apportionment Exchange Program and such a separate fund has been established.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, THE PARTIES HERETO AGREE AS FOLLOWS:

1. RULES FOR RSTP EXCHANGE FUNDS

- A. TAMC agrees to allocate RSTP Exchange Funds paid by Caltrans under the Federal Apportionment Exchange Program only for projects as authorized under sections 133(b) and 133 (c) of Title 23, United States Code and Article XIX of the California State Constitution.
- B. The Recipient agrees to use RSTP Exchange Funds only for the RSTP Exchange eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

2. RULES FOR TDA 2%

- A. TAMC agrees to allocate TDA 2% funds under the Transportation Development Act only for projects as authorized under the Transportation Development Act Section 99234 Claims for Pedestrian and Bicycle Facilities.
- B. The Recipient agrees to use TDA 2% funds only for TDA 2% eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

3. RULES FOR RDIF

- A. TAMC agrees to allocate RDIF funds under the Joint Powers Agreement only for projects as authorized by the TAMC Board of Directors in the approved Strategic Expenditure Plan.
- B. The Recipient agrees to use RDIF funds only for RDIF eligible project(s) described in Exhibit A, as approved by the TAMC Board of Directors, for the amounts awarded for each project.

4. ADMINISTRATIVE POLICIES

- A. The projects described in Exhibit A, and the amounts allocated therefore, may be amended from time to time without changing the rest of this Master Agreement, by means of approval by the TAMC Board of Directors of a revised Exhibit A, which shall be designated by a date and number (e.g., "Exhibit A-1 (DATE)").
- B. The Recipient agrees to submit an annual report to TAMC by April 30 describing the progress towards completion for all projects listed in Exhibit A.
- C. The Recipient agrees to mention TAMC's role in funding the project in any press releases or media events held by the Recipient to promote a funded project.
- D. TAMC agrees to reimburse the Recipient within 30 days of receipt of a completed claim form (Exhibit B) from the Recipient.
- E. The Recipient agrees to cause the completion of the project(s) within three years from the date funds were awarded by the TAMC Board of Directors, as recorded in Exhibit A. Failure to complete the project(s) in a timely basis shall allow TAMC to refuse reimbursement and to reprogram such funds for other purposes.

5. COST PRINCIPLES

- A. Recipient agrees to comply with Office of Management and Budget Circular A-87, Cost Principles for State and Local Government, and 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements.
- B. Recipient agrees to:
 - (a) use Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., to determine the allowability of individual project cost items; and
 - (b) comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.

Every sub-recipient receiving funds as a contractor or sub-contractor under this AGREEMENT shall comply with Federal administrative procedures in accordance with 2 CFR, Part 200, Uniform Administrative Requirements, Costs Principles and Audit Requirements.

6. THIRD PARTY CONTRACTING

- A. Recipient shall not award a construction contract over \$10,000 or other contracts over \$25,000 on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of Caltrans. This provision shall not apply to professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e), and (f).
- B. Recipient agrees that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors and only if consistent with Paragraph 10, below.
- C. In addition to the above, the pre-award requirements of third party contractor/consultants with Recipient shall be consistent with Local Program Procedures as published by Caltrans.

7. ACCOUNTING SYSTEM

Recipient, its contractors and subcontractors, shall establish and maintain an accounting system and records that properly accumulate and segregate expenditures by line item. The accounting system of Recipient, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment claims.

8. RIGHT TO AUDIT

For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq., when applicable and other matters connected with the performance of the Agreement pursuant to Government Code 8546.7, Recipient shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the Agreement, including but not limited to, the costs of administering the Agreement. All parties shall make such materials available at their respective offices at all reasonable times during the Agreement period and for three years from the date of final payment under the Agreement. The state, State Auditor, TAMC, FHWA, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of Consultant and its certified public accountants (CPA) work papers that are pertinent to the Agreement and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested. Subcontracts in excess of \$25,000 shall contain this provision.

9. TRAVEL AND SUBSISTENCE

Payments to Recipient for travel and subsistence expenses of Recipient forces and/or its contractors or subcontractors, claimed for reimbursement or applied as local match credit, shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then Recipient is responsible for the cost difference and any overpayments shall be reimbursed to the TAMC on demand.

10. PROJECT COMPLETION

Recipient agrees to provide to the TAMC a short report summarizing total project costs and milestones, including before and after photos of the project, for each project within sixty (60) days of completion.

11. GOVERNING LAWS

This Agreement shall be construed and enforced according to the laws of the State of California, and the parties hereby agree that the County of Monterey shall be the proper venue for any dispute arising hereunder.

12. CONFLICT OF INTEREST

Recipient warrants that it presently has no interest and shall not acquire any interest during the term of this Agreement, which would directly or indirectly conflict in any manner or to any degree with its full and complete performance of all services under this Agreement.

13. CONSTRUCTION OF AGREEMENT

The parties agree that each party has fully participated in the review and revision of this Agreement and that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in the interpretation of this Agreement or any exhibit or amendment. To that end, it is understood and agreed that this Agreement has been arrived at through negotiation, and that neither party is to be deemed the party which prepared this Agreement within the meaning of Civil Code Section 1654. Section and paragraph headings appearing herein are for convenience only and shall not be used to interpret the terms of this Agreement.

14. WAIVER

Any waiver of any term or condition hereof must be in writing. No such waiver shall be construed as a waiver of any other term or condition herein.

15. SUCCESSORS AND ASSIGNS

This Agreement and all rights, privileges, duties and obligations hereunder, to the extent assignable or delegable, shall be binding upon and inure to the benefit of the parties and their respective successors, permitted assigns and heirs.

16. TIME IS OF THE ESSENCE

The parties mutually acknowledge and agree that time is of the essence with respect to every provision hereof in which time is an element. No extension of time for performance of any obligation or act shall be deemed an extension of time for performance of any other obligation or act, nor shall any such extension create a precedent for any further or future extension.

17. EXECUTION OF AGREEMENT

Any individual executing this Agreement on behalf of an entity represents and warrants that he or she has the requisite authority to enter into this Agreement on behalf of such entity and to bind the entity to the terms and conditions hereof. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same agreement.

18. ENTIRE AGREEMENT

This document, including all exhibits hereto, constitutes the entire agreement between the parties, and supersedes any and all prior written or oral negotiations and representations between the parties concerning all matters relating to the subject of this Agreement.

19. TERMINATION DATE

This Agreement shall remain in effect for a period of three (3) years from the date of this Agreement.

IN WITNESS WHEREOF, TAMC and Recipient execute this Agreement as follows:

TRANSPORTATION AGENCY FOR MONTEREY COUNTY

Debra L. Hale
Executive Director

Date

**Recipient:
CITY OF XXXX**

Name, Title

Date

Approved as to Form:

Kathryn Reimann
TAMC Counsel

Date

City Attorney
City of XXX

Date

Transportation Agency for Monterey County
 Master State and Federal Funding Agreement
 Exhibit A

City of Sand City

Agency	Board Approval Date	Fund Expiration Date	Type	City	Active Projects	Budget	Paid	Balance Outstanding
Sand City	3/25/2020	3/25/2023	RSTP Fair Share	Unprogrammed balance		\$ 12,088.52	\$ -	\$ 12,088.52
						\$ 12,088.52	\$ -	\$ 12,088.52
Agency	Board Approval Date	Fund Expiration Date	Type	Completed Projects	Budget	Paid	Balance Outstanding	
Sand City	3/26/2014	Completed	RSTP Fair Share	Hickory Street Improvement Project	\$ 116,406.57	\$ 116,406.57	\$ -	
					\$ 116,406.57	\$ 116,406.57	\$ -	

Last Revised: 3/25/2020

Approved by: 
 Debra L. Hale, Executive Director

AGENDA ITEM

4D



City of Sand City

Agenda
Item
4D

Staff Memo

TO: City Council
FROM: Connie Horca, Acting City Clerk
DATE: August 11, 2020
SUBJECT: Designation of Voting Delegate and Alternate for the 2020 Annual League of California Cities Conference

Background:

The upcoming 2020 Annual League of California Cities Conference and Expo is scheduled for October 7-9, 2020. Every year, all California cities represented at the conference are required to appoint a voting delegate and alternate to represent their local jurisdictions. The voting delegate and alternate will attend the Annual Business Meeting to consider and take action on resolutions that establish League policy. In order to vote, the voting delegate and alternate must be approved by Council action at its regular meeting.

CEQA:

This action does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) guidelines section 15378.

Fiscal Impact:

There is no fiscal impact associated with the designation of voting delegates to the Annual League of California Cities Conference.

Recommendation:

It is recommended that Mayor Mary Ann Carbone serve as voting delegate, and Vice Mayor Jerry Blackwelder serve as the alternate to represent the City of Sand City (Attachment 1).



Council Action Advised by August 31, 2020

RECEIVED

JUL 06 2020

CITY OF SAND CITY

June 30, 2020

TO: Mayors, City Managers and City Clerks

**RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference & Expo – October 7 – 9, 2020**

The League's 2020 Annual Conference & Expo is scheduled for October 7 – 9. An important part of the Annual Conference is the Annual Business Meeting (during General Assembly) on Friday, October 9. At this meeting, the League membership considers and takes action on resolutions that establish League policy.

In order to vote at the Annual Business Meeting, your city council must designate a voting delegate. Your city may also appoint up to two alternate voting delegates, one of whom may vote in the event that the designated voting delegate is unable to serve in that capacity.

Please complete the attached Voting Delegate form and return it to the League's office no later than Wednesday, September 30. This will allow us time to establish voting delegate/alternate records prior to the conference.

Please note the following procedures are intended to ensure the integrity of the voting process at the Annual Business Meeting. These procedures assume that the conference will be held in-person at the Long Beach Convention Center as planned. Should COVID-19 conditions and restrictions prohibit the League from holding an in-person conference, new procedures will be provided.

- **Action by Council Required.** Consistent with League bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken, or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council. Please note that designating the voting delegate and alternates must be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.
- **Conference Registration Required.** The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration will open by the end of July at www.cacities.org. In order to cast a vote, at least one voter must be present at the Business Meeting and in possession of the voting delegate card. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the Voting Delegate Desk. This will enable them to receive the

special sticker on their name badges that will admit them into the voting area during the Business Meeting.

- **Transferring Voting Card to Non-Designated Individuals Not Allowed.** The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the Business Meeting, they may *not* transfer the voting card to another city official.
- **Seating Protocol during General Assembly.** At the Business Meeting, individuals with the voting card will sit in a separate area. Admission to this area will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate. If the voting delegate and alternates wish to sit together, they must sign in at the Voting Delegate Desk and obtain the special sticker on their badges.

The Voting Delegate Desk, located in the conference registration area of the Long Beach Convention Center, will be open at the following times: Wednesday, October 7, 8:00 a.m. – 6:00 p.m.; Thursday, October 8, 7:00 a.m. – 4:00 p.m.; and Friday, October 9, 7:30 a.m.–11:30 a.m.. The Voting Delegate Desk will also be open at the Business Meeting on Friday, but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to the League's office by Wednesday, September 30. If you have questions, please call Darla Yacub at (916) 658-8254.

Attachments:

- Annual Conference Voting Procedures
- Voting Delegate/Alternate Form



CITY: SAND CITY

2020 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM

Please complete this form and return it to the League office by Wednesday, September 30, 2020. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

Name: MARY ANN CARBONE

Title: MAYOR

2. VOTING DELEGATE - ALTERNATE

Name: JERRY BLACKWELDER

Title: VICE MAYOR

3. VOTING DELEGATE - ALTERNATE

Name:

Title:

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: Connie Horca

Email: connie@sandcityca.org

Mayor or City Clerk (circle one) (signature)

Date Phone

Please complete and return by Wednesday, September 30, 2020

League of California Cities
ATTN: Darla Yacub
1400 K Street, 4th Floor
Sacramento, CA 95814

FAX: (916) 658-8240
E-mail: dyacub@cacities.org
(916) 658-8254



Annual Conference Voting Procedures

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.

AGENDA ITEM

7A



City of Sand City

Agenda Item <u>7A</u>

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Aaron Blair, City Manager
DATE: August 10, 2020 (Meeting date: August 18, 2020)
SUBJECT: Discussion and Approval of a private property mural application at 1738 Hickory Street.

Discussion:

As part of the goal of encouraging and supporting artist and muralist, the City Council approved a Public Art Policy in May 2020 in order to have procedures in place for the acquisition, removal, installation, and maintenance of public art in Sand City. The Policy outlines the difference between public art/murals that are sponsored by the City and/or on public property, and murals on private property and/or sponsored by private funds.

Private property mural application at 1738 Hickory Street background.

Prior to establishing our public art policy, mural applications were sent to the Design Review Committee (DRC). Before my arrival as City Manager an application was submitted to the City on August 26, 2019, was scheduled to be taken to the DRC, and never made it to Council for a final decision. The original DRC application is attached. The original application process required an application fee of \$100. Since the original application never went through the former review process the City has issued a refund of the \$100 application fee to Mr. Ghodsi.

The applicant, Kayhan Ghodsi, is still interested in receiving approval for the proposed private property mural at 1738 Hickory Street. The process outlined in our public art policy is below;

B. Murals on Private Property, not sponsored by City

Any Sand City private property owner wishing to create/install a mural at his/her own expense, but which will be visible from any public place within the City, shall submit a written description of the proposed mural to the City Manager, including the following information ("Application"):

- a. Proposed location of the artwork, including which wall on the location.
- b. Photo, plans, model or other visual representation of proposed artwork.
- c. Description of the artwork, including dimensions, and color.
- d. Name of Artist and if possible, Artist's biography.
- e. Documented approval by building owner.

1. The City Manager will forward the Application to the Arts Committee and the City's Planning Department.

2. The City's Planning Department shall review the Application in consideration of any applicable City ordinances (e.g., sign and design review requirements) and forward a recommendation to the City Manager and the Arts Committee.

3. The Arts Committee shall review the Application and any recommendations from City Planning Department to ensure the proposed mural does not include subject matter that is apparent representation of violence, inappropriate nudity, denigration of individuals or cultures, or desecration of significant cultural symbols. The Committee will schedule the application to be reviewed by the City Council.

4. The City Council shall approve, conditionally approve, or deny the request to install the mural based on these guidelines, with consideration of recommendations from the Art Committee, Planning Department and the City Attorney (in the case of any First Amendment implications or other legal issues).

5. The City Manager will notify the applicant of the City Council's decision.

The applicant has submitted enough information, which is attached, to satisfy the public art policy requirements. The attached application was reviewed by the Art Committee on August 6, 2020, and they unanimously recommend that the City Council approve the application. The Art Committee was interested in who would be painting the mural since it will not be the artist of design. It was recommended that this information be requested from the applicant, and to be provided for the City Council discussion. I asked the applicant who would be painting the mural, and he responded by email on August 6, 2020 that "this work was given to me by the Artist and she left it to my discretion to produce it as I see fit and with whom I see fit and, I am paying for it too. So those people sitting there have no right to ask me that question."

CEQA:

The installation of a mural for a neighborhood mural program is not subject to CEQA (California Environmental Quality Act) as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; per CEQA guideline section 15060(c)(2). Furthermore, the application of artistic murals on existing structures qualifies for a categorical exemption per CEQA Guideline section 15301 as it a minor alteration of public and/or private structures involving no expansion of the use or structure.

Fiscal Impact:

There is no fiscal impact.

Recommendation:

Staff recommends that the City Council approve the private property mural at 1738 Hickory Street.

Details from the application;

- a. Proposed location of the artwork, including which wall on the location.
1738 Hickory Street. Entire building will be painted. Exhibit B and C.
- b. Photo, plans, model or other visual representation of proposed artwork.
Mock up is attached. Existing conditions photo attached.
- c. Description of the artwork, including dimensions, and color.
The plan is to display Sand City Artist Suzanne St. John's artwork. The artwork will enhance the public view. Mock up is attached.
- d. Name of Artist and if possible, Artist's biography.
Sand City Artist Suzanne St. John's.
- e. Documented approval by building owner.
Property owner authorization attached. Property owner is Mike Hubbard. Exhibit A.

CITY OF SAND CITY

RESOLUTION SC ____, 2020

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY
APPROVING A PRIVATE PROPERTY MURAL APPLICATION AT 1738 HICKORY
STREET**

WHEREAS, the City Council approved a Public Art Policy in May 2020 in order to have procedures in place for the acquisition, removal, installation, and maintenance of public art in Sand City; and

WHEREAS, the applicant, Kayhan Ghodsi, has submitted sufficient information to satisfy the Sand City public art policy requirements for murals on private property; and

WHEREAS, the Art Committee on August 6, 2020 unanimously voted to recommend that the City Council approve the application; and

WHEREAS, the installation of a mural for a neighborhood mural program is not subject to CEQA (California Environmental Quality Act) as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; per CEQA guideline section 15060(c)(2).

WHEREAS, the application of artistic murals on existing structures qualifies for a categorical exemption per CEQA Guideline section 15301 as it a minor alteration of public and/or private structures involving no expansion of the use or structure.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City as follows:

1. The Council hereby approves the private property mural for 1738 Hickory Street.

PASSED AND ADOPTED by the City Council of the City of Sand City on this ____, day of August, 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

ATTEST:

Mary Ann Carbone, Mayor

Connie Horca, Acting City Clerk

EXHIBIT A

To whom it may concern

I am the owner of the property located at 1738 Hickory St. in Sand City, and hereby giving Kayhan Ghodsi permission to use this building for his "Hickory Street Art Project."

You may contact me with any questions through Kayhan.

Mike Hubbard

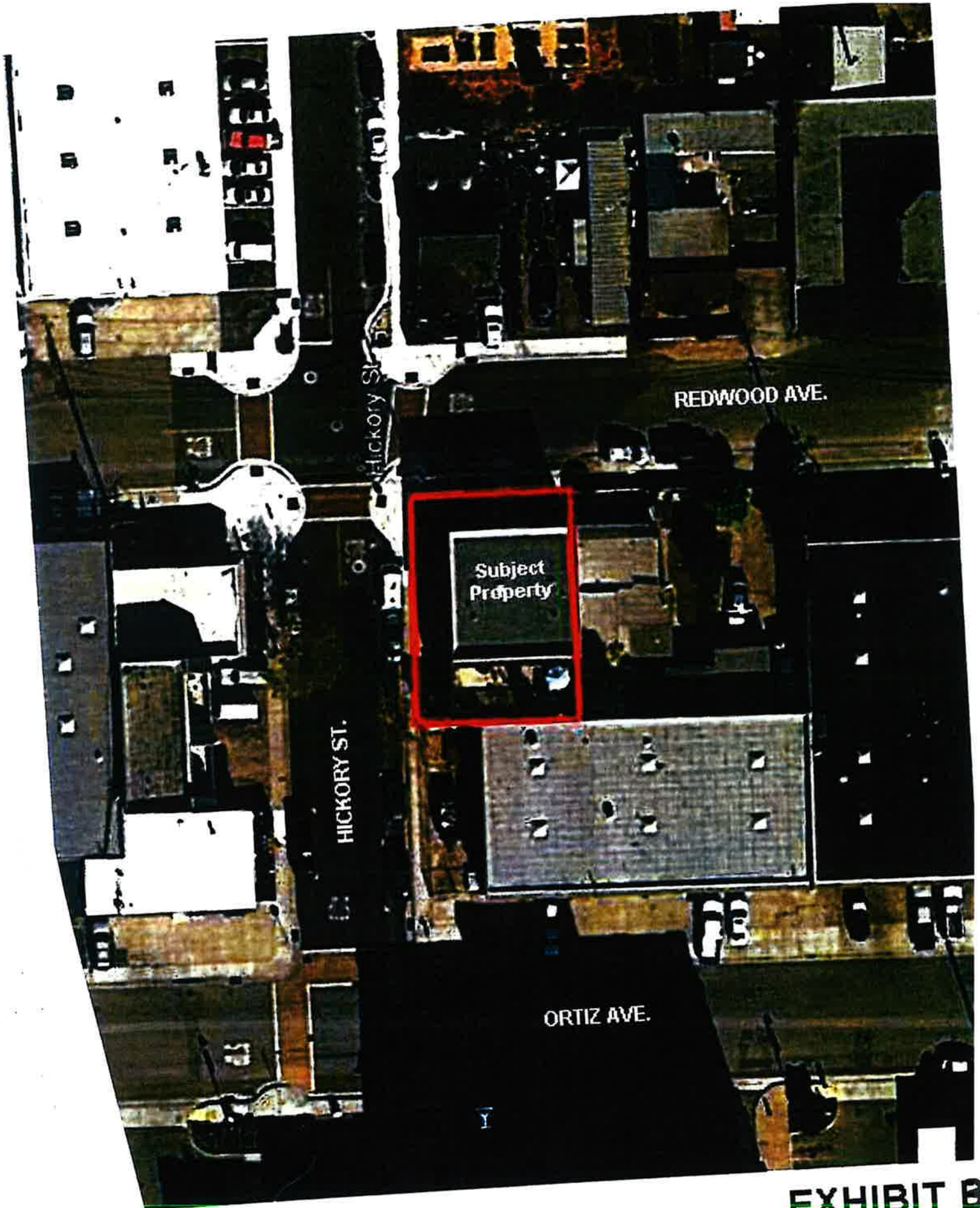
A handwritten signature in black ink, appearing to read "Mike Hubbard", written in a cursive style.

August 10, 2019

RECEIVED

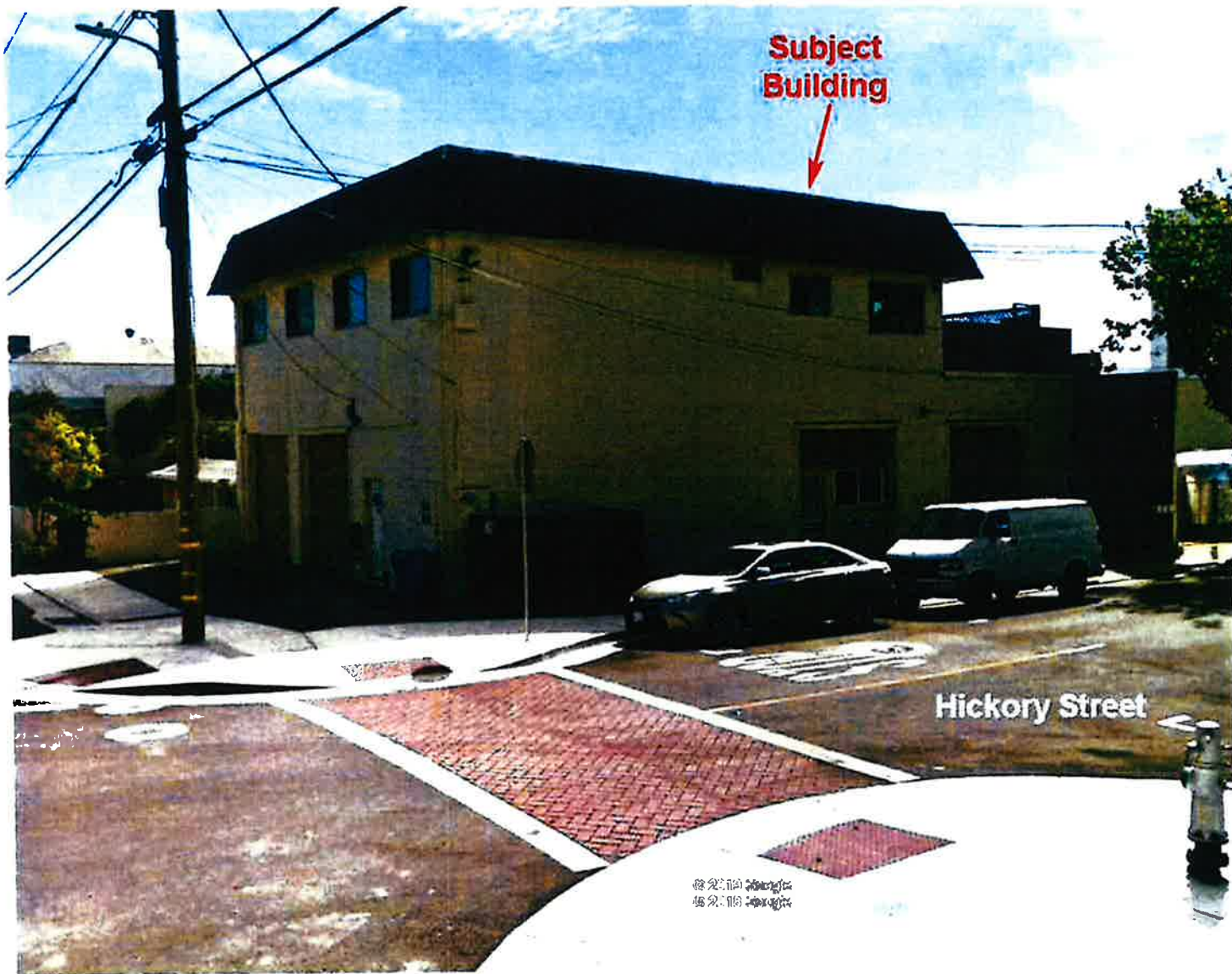
AUG 26 2019

CITY OF SAND CITY



Aerial Photo (via Google Earth)

EXHIBIT B



Site Photograph (via Google Earth)

EXHIBIT C





CITY OF SAND CITY PLANNING DEPARTMENT

RECEIVED
AUG 26 2019
CITY OF SAND CITY

Development Permit Application Form for Site Plan and/or Architectural Review (Projects in Coastal Zone also requires a Coastal Development Permit)

APPLICANT:

Name: Kayhan Cahodsi

Mailing Address: 1738 Hickory St. #A Sand City CA 93955
Street City State Zip

Phone Number: (209) 640-1953 Fax Number (if any): ()

E-mail (if any): Kayhancahodsi@gmail.com

Representative Name (if any): _____

Mailing Address: _____
Street City State Zip

Phone Number: () _____ Fax Number (if any): () _____

E-mail (if any): _____

PROPERTY OWNER:

Name: ROY MICHAEL HUBBARD

Mailing Address: 360 CORRAL DE TIERRA SALINAS CA 93908
Street City State Zip

Phone Number: (831) 484-9796 Fax Number (if any): () _____

E-mail (if any): _____

PROJECT DESCRIPTION:

1. Project Name: Hickory St. Art Project

2. Street Address: 1738 Hickory St. Assessor's Parcel Number: _____

3. Gross Property Area: _____ Floor Area Square Footage: _____

4. Describe in detail the intended use of the property: The plan is to display
The Sand City Artist Suzanne St. John's artwork.

Use back of this sheet or attach additional paper if necessary.

5 Describe the existing conditions, and previous use of the subject property: The Building is painted Mojave white right now.

Use back of this sheet or attach additional paper if necessary.

6. Indicate either "Yes", "Maybe", or "No" for the following items applicable to the project or its effects. Explain those items either checked "Yes" or "Maybe". (Use the back of this form or attach additional sheets as needed).

	YES	MAYBE	NO
a. Change in existing features of any bay, beach hill, or substantial alteration of ground surface.	_____	_____	<u>/</u>
b. Change in scenic views or vistas from existing areas or public lands or roads.	_____	_____	<u>/</u>
c. Change in pattern, scale, or character of general area of the project.	_____	_____	<u>/</u>
d. Significant amount of solid waste or litter.	_____	_____	<u>/</u>
e. Change in dust, ash, smoke, fumes or odors in the vicinity.	_____	_____	<u>/</u>
f. Change in ocean or ground water quality or quantity, or alteration of existing surface drainage patterns.	_____	_____	<u>/</u>
g. Substantial change in existing noise and/or vibration levels in the vicinity.	_____	_____	<u>/</u>
h. Site on filled land or slope of 10 percent or more.	_____	_____	<u>/</u>
i. Use or disposal of potentially hazardous or toxic materials, such as flammable or explosives.	_____	_____	<u>/</u>
j. Substantial change in demand for public services (i.e. Police, Fire, Water, Sewer, Schools, etc.)	_____	_____	<u>/</u>
k. Is this related to a larger or series of projects?	<u>/</u>	_____	_____

7. How many parking spaces are currently on the property? 3 Are they Striped?.....Y / N

8. How many on-site parking spaces are proposed? _____ covered _____ open None

9. Is there a loading area separate from the parking identified above?.....N.....Y / N

10. Stormwater Management:

- a) How much pervious area does the project site currently have? NA square feet
- b) How much impervious area does the project currently have? NA square feet
- c) How much new and/or additional impervious surface area (if any) will be created by the project? NA square feet
- d) Does the project site include (circle all that apply): Impermeable soil, near-surface bedrock, high groundwater, groundwater pollution or contaminated soils, steep slopes, geotechnical instability (i.e. coastal bluffs), high-intensity land use, heavy pedestrian or vehicle traffic, endangered species habitat, protected vegetation, archeological resources or safety concerns?

You are required to submit a Stormwater Control Plan with this application submission to demonstrate project compliance with Post-Construction Stormwater Management Requirements. See additional information under "Application Attachment Sheet 2". (Note: This application will be deemed "incomplete" without submission of a Stormwater Control Plan concurrently. Said Plan shall be subject to City Engineer review and approval during the processing of a project's land use entitlement permits.)

- 11. Will there be any business related signs installed:..... N/A Y / N
(Note: If yes, sign requires architectural review before installation).
- 12. Are there adequate water and sewer utilities provided to the site?..... N/A Y / N
- 13. Is there on-site water credit available to facilitate the proposed project?..... N/A Y / N
If "Yes", then what is the credit amount? _____ Acre-Feet.
- 14. Has the amount of water credit noted above been verified in writing..... N/A Y / N
by the MPWMD staff?

If "Yes", then provide copy of written verification with this application.
(Note: This application may be deemed "incomplete" without said written verification from the MPWMD.)

- 15. Will your project require an allocation of water?..... N/A Y / N

If yes, provide a written statement from the Monterey Peninsula Water Management District as to how much water they estimate the project will need. (Note: This application may be deemed "incomplete" without said written statement from the MPWMD.)

- 16. Describe the source of water for the project (i.e. Cal-Am., on-site well, etc.) N/A

- 17. Estimate water consumption for the proposed project, and explain. N/A

- 18. Will there be any on-site demolition to facilitate the project?..... N Y / N
If "yes" then describe. _____


19. What is the proposed Lot Coverage? N/A % Floor Area Ratio (FAR)? N/A
20. Describe proposed setbacks? Front: _____ Rear: _____ Sides: _____
21. What is the maximum height of the project, as measured from final grade? N/A
22. How many floors does the project propose? N/A
23. How many units does the project propose? Residential: _____
Commercial/Retail: _____
Hotel Units: _____
Vacation Ownership: _____
Other: N/A
24. If the entire project is not to be constructed at one time, then describe the project phases, and identify time of final completion. N/A
25. Describe access to the property and development. Include on-site traffic circulation. N/A
26. Will the proposed project displace any residents and/or businesses. Y N Explain: _____
27. Will there be any grading or drainage improvements to the property?..... Y N
If so, explain and provide a grading and drainage plan with application submission. _____
28. Explain erosion control measures to be implemented. N/A
29. Are there any existing sensitive biological species and/or habitat areas within the project boundaries that may be impacted by this project? If so, explain. N/A
30. Describe any proposed measures to protect sensitive biological species and/or habitat areas. N/A
31. Is any portion of the project site to be reserved or dedicated for environmental preservation purposes? Y / N If "Yes", then identify locations on site plan submitted and explain. N/A

32. Describe measures to protect any identified archaeological resources (if any). NA
33. Describe project design features that will impede, provide, or enhance public views. _____
Art enhances public view.
34. What areas of the property are proposed (if any) for public use, or vertical / lateral, and/or bluff top access ways? Explain. Facade of the building
35. Is a tentative sub-division map attached with this application for review and approval?.....Y / N

APPLICATION CONSENT AND CERTIFICATION:

An application cannot be accepted without the signature of both the applicant and property owner. Failure to provide both signatures (at a minimum) may qualify this application as "incomplete".

Applicant's Attestation: I/We state that as the applicant(s) here described, I/we have read and completed this application and know the contents herein. I/We declare that the information contained in this application, the project plans, and other supporting material submitted herewith are true and correct to the best of my/our knowledge.



 Signature of Applicant

8-1-2019

 Date

 Signature of Applicant

 Date

Consent of Property Owner: I/We declare that I/we am/are the current owner(s) of the herein described property, and that I/we have familiarized myself/ourselves with this completed application, and give consent to the action request.

 Signature of Property Owner

 Date

 Signature of Property Owner

 Date

To whom it my concern.

Few months after I moved to Sand City in 2016; I realized there were 27 artists creating artwork on daily basis within four blocks radius of my kitchen table.

I saw this as a great privilege and I wanted to respond to this gift from the universe, so I set out to meet these artists; took their portraits and invited all of them to participate in a group show.

The idea that came to me at the end of that show was to get these artists to create a piece of public art, so driving in Sand City will feel like driving in a modern art museum. And this is what I have done about that so far.

1- Beehive Art Project

Krimp, one of Sand City artists is currently painting a stack of five beehives that are in the community garden. This project will most probably be done by the end of September.

2- Hickory Street Art Project

This project, which is the subject of this application, involves the building located at 1738 Hickory Street in Sand City. The owner, Mr. Mike Hubbard, has given this art project his consent. The artwork is by Sand City artist Suzanne St.John. The execution will be by the Sand City resident, Cody Hubbard and a group of Sand City artist volunteers. Philip Priddy, a professional painter, is volunteering as an advisor. The paint will be purchased from John Fisk Paint Store in Sand City and the equipments will be donated by local contractors. I am not asking for any city money. This art project will be financed by private donations. I am hoping to get this project done in June of 2020.

Thank you for your consideration.

Kayhan Ghodsi

A handwritten signature in black ink, consisting of a series of connected loops and a final flourish.

August 25, 2019

RECEIVED

AUG 26 2019

CITY OF SAND CITY

AGENDA ITEM

7B



City of Sand City

Agenda Item <u>7B</u>

Staff Report

TO: Honorable Mayor and City Council Members
FROM: Aaron Blair, City Manager
DATE: August 8, 2020 (Meeting date: August 18, 2020)
SUBJECT: Discussion and Approval of a mural and mock-up as part of the West End Mural Festival artist procurement and curation service agreement.

Discussion:

The West End Mural Festival Artist Procurement and Curation Service Agreement was approved by the Art Committee on February 20, 2020, and the City Council on March 3, 2020. The contract states, amongst several other things, that the Consultant is required to;

- Production of up to three (3) public murals on City owned property, to be produced by So Gnar, Inc., within the West End prior to the West End Mural Festival.

The location selected for the murals was chosen to further support the development of the Sand City Art Park, and to enhance its exterior walls. "Exhibit A" includes an existing wall photo, mural location, and three proposed mock-ups for mural #2 for discussion. A black and white design was chosen to act as a transition piece between the existing adjacent mural, and the forthcoming we. mural that will produced by local artist Kenton Hoppas and Bryan Gage.

Staff is also seeking direction on the "hyper cat" mural which was installed prior to the Council's adoption of the Public Art Policy. An image of that mural is attached to this report as Exhibit B. It was supported by the Art Committee as a temporary marketing piece for the mural festival. Since it was installed, staff has received positive feedback about the mural and is therefore requesting that Council consider approving the mural as a permanent part of the City's landscape.

CEQA: The action to procure artists for a neighborhood mural program is not subject to CEQA (California Environmental Quality Act) as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; per CEQA guideline section 15060(c)(2). Furthermore, the application of artistic murals on existing

structures qualifies for a categorical exemption per CEQA Guideline section 15301 as it a minor alteration of public and/or private structures involving no expansion of the use or structure.

Fiscal Impact:

The we. mural festival expenses were previously approved thus there is no additional fiscal impact associated with this item.

Recommendation:

Staff recommends that the City Council discuss, select the desired mock-up for mural #2, approve for installation, and approve the "hyper cat" mural to remain as a permanent mural in Sand City.

Exhibit A
Mural Location



Existing Wall



Exhibit A Continued
Mural #2 Option 1



Mural #2 Option 2



Mural #2 Option 3



Exhibit B



Exhibit B Continued

BEFORE



AFTER



AGENDA ITEM

7D

Connie Horca

From: Monterey Peninsula Chamber of Commerce
<communications@montereychamber.com>
Sent: Wednesday, August 12, 2020 1:53 PM
To: connie@sandcityca.org
Subject: Member2Member - August 12, 2020



The mission of the Monterey Peninsula Chamber of Commerce is to support member success and promote the regional economy.



**Welcome
NEW
MEMBERS**

The Haberdashery Monterey



LEADERSHIP LUNCHEON



Presented By
AERA

Monday, August 24, 2020 • 12:00pm-1:30pm

\$30.00 / Members • \$35.00 / Non-Members

Join us for a virtual “lunch” with our federal, state, and local public officials who will brief us on key legislation, Covid-19 and its impact on our communities, and ways to move forward.

INVITED GUEST SPEAKERS

- Congressman Jimmy Panetta
- Senator Bill Monning
- Assemblymember Mark Stone
- Supervisor John M. Phillips
- Supervisor Mary Adams
- Supervisor Jane Parker
- Sheriff Steve Bernal
- Mayor Mary Ann Carbone
- Mayor Bruce Delgado
- Mayor Alison Kerr
- Mayor Ian Oglesby
- Mayor Bill Peake
- Mayor Dave Potter
- Mayor Clyde Roberson
- Interim Mayor Christie Cromeenes

Details and Registration at: montereychamber.com

The mission of the Monterey Peninsula Chamber of Commerce is to support member success and promote the regional economy.

COVID RESOURCES

DO YOU HAVE A PLAN? FIND OUT WHAT TO DO IF AN EMPLOYEE TESTS POSITIVE FOR COVID-19

Follow this link for more information: <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

We strongly encourage all businesses to make sure you have a plan, and utilize this free resource.

Monterey County employers interested in taking advantage of Montage Health's specialized **free resource** should **contact Gene Fischer**, Community Hospital's Corporate Accounts Manager, at gene.fischer@chomp.org or (831) 658-3983.

RE-CORONAVIRUS SMART

HOW TO PROTECT YOUR FAMILY

- TALK TO YOUR KIDS**
Your Children May Be Feeling Confused and Anxious.
 - Answer questions and encourage them to share their feelings.
 - Reassure them that they are ok and you are there for them.
- WASH HANDS FREQUENTLY & WEAR A FACE COVERING**
It's the Best Way to Stop the Spread.
 - Thorough handwashing takes at least 20 seconds.
 - Do it when you come in from outside, before eating and after you sneeze or cough.
 - Always wear a face covering, making sure nose and mouth are covered.

- STAY AT HOME**
Social and Physical Distancing Slows the Spread.
 - This can be especially hard for kids. Staying home protects your family and other people.
 - Keep playdates virtual.
 - If you need to leave the house, stay a minimum of 6 feet from other people.
- FREQUENTLY CLEAN HIGH TOUCH SURFACES**
Think clean up where you touch.


FAMILY REMINDERS

- Place Notes Like These to Help Your Family Stay Safe.
- Did you wash your hands? Take 20 words and do it now!
- Hey, clean your phone! Phones are the most germiest thing you touch every day.
- Stay six feet apart. Any time you are outside of the house, no exceptions.

FOR MORE INFORMATION VISIT MontereyCountyCovid19.com



GETTING BACK TO BUSINESS

A GUIDE FOR MONTEREY COUNTY BUSINESSES & ASSOCIATES

- WEAR A FACE COVERING**
Remember, all business associates and customers must wear a face covering when in your establishment. The only exception is if they are eating, drinking, or have health issues that prevent them from wearing one. They will need to wear a face covering to return.

- KEEP A DISTANCE**
It's important to fill empty seats at all times most customers to that guidelines recommend 6 feet apart. Be smart and keep your customers 6 feet apart.

- CAUTION**
We all want to get out to enjoy our friends and restaurants. But keep in mind it's too soon for large gatherings. Help Control our COVID to help keep Monterey County open for business.


- WASH YOUR HANDS**
Remember all of your guests need to be washed hands before and after eating. The same advice goes for everyone in your establishment.

- EDUCATE YOUR STAFF**
Take your customers on the guidelines and expectations for your business sector. This will help when it comes to identify conditions for your customers.

- IF SICK, STAYING HOME IS RESPONSIBLE**
If you or your associates are not feeling well, compassionately send them home to get better. Prevent our spread.

- EDUCATE YOUR CUSTOMERS**
Post signs to help people learn healthy behaviors. This is another way you can show your care about your guests and community.

- BE PATIENT, KIND & WELCOMING**
Be patient with your customers, they are adjusting too and need help in finding the new guidelines. We get lots of concern that may get understood by employees of our beautiful County. Everyone gets a long way.

- KEEP OUR HOME BEAUTIFUL**
Help keep Monterey County beautiful, ask your employees and customers properly dispose of your waste and gloves. Don't be a COVID-19 Hero.

- ASK ABOUT LOCAL RULES**
When in doubt about the COVID-19 rules for your business sector in our County, visit our website or call your local Chamber of Commerce, industry association, or business council. We're all in this together.


FOR MORE INFORMATION PLEASE VISIT MontereyCountyCovid19.com




GREETINGS & WELCOME TO MONTEREY COUNTY

TOP 10 THINGS TO PREVENT THE SPREAD OF COVID-19

- WEAR A FACE COVERING**
Even though the risk is low, wearing a face covering, your 100% face mask, in public can help you avoid catching or spreading the virus that causes COVID-19. It is important to wear your face covering.
- KEEP YOUR DISTANCE**
If you're talking or get close to someone else, make sure to keep a 6-foot distance and keep your voice down.
- AVOID CROWDS**
If you have to go to a public place, avoid crowded areas and large gatherings. Avoid all COVID-19 hotspots.
- WASH YOUR HANDS**
Remember when you return home, WASH YOUR HANDS in well-hand sanitizer often.
- BE PATIENT & KIND WITH YOUR HOSTS**
There's a great host & hospitality form to go with the form and have to give back.
- STAY HOME IF SICK**
If you're not feeling yourself during your visit, stay at home to get better and get better. You can always mail food to your home.
- ASK LOCAL STAFF**
When you visit about the COVID-19 risks of your county, ask your friendly local staff members. They will guide you in the right direction.
- EDUCATE YOURSELF**
Reading is fundamental, so make sure you read or the person if you can help with other people's safety during your visit to Monterey County.
- SPEAK UP**
Be patient with your hosts and neighbors. They are adjusting and need to follow the rules as well.
- KEEP MONTEREY EXQUISITE**
Only keep Monterey County beautiful properly. Report if you see someone not following COVID-19 rules.

FOR MORE INFORMATION PLEASE VISIT: [MontereyCountyCovid19.com](https://www.montereycounty.gov/covid19)

GOOD PUBLIC HEALTH IS GOOD FOR BUSINESS



Every business in Monterey County plays an important role in helping to defeat COVID-19.

Let's work together to bring about **economic recovery** while following important health guidelines.

A HEALTHY COMMUNITY BEGINS WITH YOU!

FOR MORE INFORMATION PLEASE VISIT: [MontereyCountyCovid19.com](https://www.montereycounty.gov/covid19)

MEMBER FEATURES

NOLAND
HAMERLY
ETIENNE
& HOSS

NorCal Super Lawyers
**Select Mike Masuda and
Lindsey Berg-James**



Attorneys at Law

A PROFESSIONAL CORPORATION

7th Straight Year for Mr. Masuda; "Rising Star" Repeat for Ms. Berg-James

Michael Masuda, Noland Hamerly shareholder, has again been selected to the 2020 Northern California *Super Lawyers* list. Mike specializes in civil litigation, trial and appellate practice, arbitration and mediation and has served as a mediator in over 100 cases. He holds the highest rating, "AV," from Martindale-Hubbell. Mike has tried over ninety cases before juries and judges in both state and federal courts throughout California, where he has obtained numerous million dollar-plus verdicts and settlements, including a *Top 100 Verdicts in Daily Journal*. In 2014, he was the recipient of the *Lewis I. Fenton Award for Excellence in Advocacy* from the Monterey County Bar Association.

For the second year, Noland Hamerly associate **Lindsey Berg-James** has been selected as a "Rising Star" on the Northern California *Super Lawyers* list. Rising Stars are attorneys who are under age 40 and/or have practiced law for ten years or fewer. Only 2.5% of eligible attorneys pass the selection process to receive this recognition. Lindsey's practice focuses on civil litigation and labor and employment law. She is the immediate past-president of the Monterey County Women Lawyers Association and serves on the Board of IMPOWER.

nheh.com

333 Salinas Street Salinas, CA 93901 831.424.1414

470 Camino El Estero Monterey, CA 93940 831.373.3622

CITY OF MONTEREY RECREATION
AND MEALS ON WHEELS

PRESENT

MEALS FOR SENIORS



Drive-thru meal pick-up program at
Dennis the Menace Parking Lot
Tuesday - Friday
60 YEARS AND OLDER

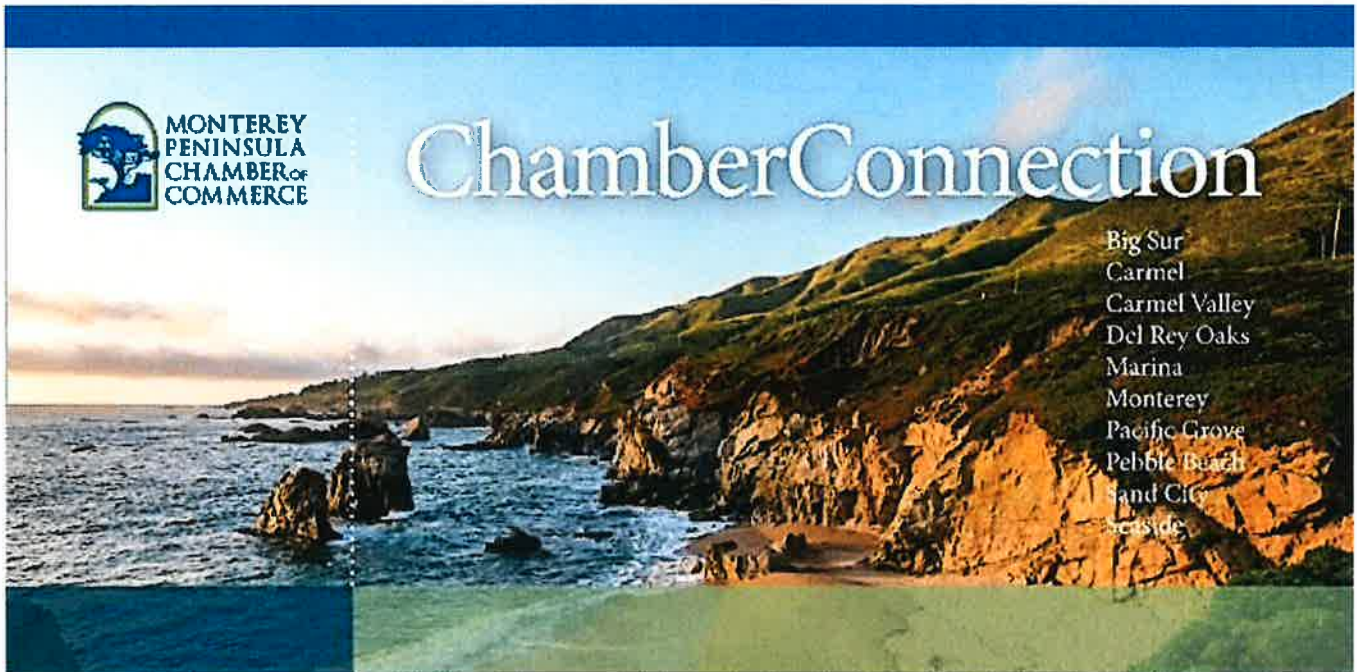
SIGN UP:

monterey.org/rec
montereyrecreation@monterey.org
831.646.3866

MPCC LEADERSHIP CIRCLE

Connie Horca

From: Monterey Peninsula Chamber of Commerce
<communications@montereychamber.com>
Sent: Tuesday, August 11, 2020 4:21 PM
To: connie@sandcityca.org
Subject: Chamber Connection - August 11, 2020



Business Roundtable – 8/11/2020 – 10:00am

MISSION: Success in two stages during the Covid-19:
1) Response to the immediate threat
2) Economic recovery when the threat diminishes.

Recap

1. **City of Monterey.** *n/a*
2. **General Conversation: Kelly VIOLINI, CEO of The Monterey County Fairgrounds**– “How do you assess your COVID-19 preparation plans, policies, and workflow to ensure maximum safety for your members, their employees and customers?” The Monterey County Fairgrounds is a State agency and has been using the Department of Industry Relations and Cal OSHA as reference guides for operations. The Fairgrounds have different protocols for the RV park, Outdoor satellite wagering, exhibitor receiving area. They have increased their janitorial services in order to maintain the grounds and have marked social distancing signs for restrooms and other areas. Recommend having an IIPP plan in place, ongoing staff meetings and signed acknowledgement of receipt of information. Drive -In movies have been a success for the facility and way to engage with the community.
3. **Hospitality & Tourism.** *n/a*
4. **Retail.** *n/a*
5. **State of California.** Sacramento report – John Arreaga-Coronavirus statistics are now going in right direction, generally. \$100 billion stimulus plan still in works with state legislature. \$400 from President’s executive order for unemployment benefits but states’ responsible for %25. California does not have the money. Moratorium on housing evictions and the governor will extend the moratorium authority to local governments.
6. **Health Care.** *n/a*
7. **Community Foundation.** \$3 million raised for coronavirus relief. Small Business Relief fund exhausted and working on rebuilding funds for grant making.
8. **Financial, SBA, Loans & Grants.** *n/a*
9. **Non-Profit sector.** *n/a*
10. **Education.** *n/a*
11. **Legal.** *n/a*
12. **Transportation.** MST plans for recovery presented to the Board last week. began collecting fares at the beginning of August, going well and they are covering some lost revenue. Have partnered with Visa to

introduce open loop, contactless fare system service change for Labor Day weekend.

13. **City of Seaside.** *n/a*
14. **Monterey County Fairgrounds.** see above
15. **HR-TPO.** see attached

Next teleconference will be held **Tuesday 8/18/2020 at 10:00am**

<https://www.montereychamber.com>
<https://www.unitedwaymcca.org>
<https://www.montereycountybank.com>
<https://www.canneryrow.com>
<https://www.pacificvalleybank.com>
<https://www.pinnacle.bank>
<https://www.raynetech.com>
<https://www.monterey.org>

<https://www.cfmco.org>
<https://www.tpohr.com>
<https://www.seemonterey.com>
<https://www.mcha.net>
<https://www.montereycountypoa.org>
<https://www.oldmonterey.org>
<https://www.chomp.org>
<https://www.jeaandassociates.com>

KEY BUSINESS INTERESTS



TPO Updates - Recap (August 11, 2020)

View the latest recap from TPO. For questions or additional information please contact michaelles@tpohr.com.

COMMUNITY NEWS



The Transportation Agency for Monterey County (TAMC) **Monterey Bay Area Rail Network Integration Study** project outreach team is working on a project centering around laying the foundation for the implementation of new transit opportunities and passenger rail service

in the region, connecting residents throughout the Monterey Bay Area and the Central Coast, and providing connections to the San Francisco Bay Area and the Los Angeles Basin.

We are working on increasing public survey engagement in the Spanish-speaking and Latinx/Hispanic communities in and around Monterey County. We look forward to hearing from you.

<https://www.surveymonkey.com/r/tamcrailespanol>

TAMC - SURVEY



Remembering Georgette Cash

Georgette Cash , former Event Coordinator for our Chamber of Commerce, has left our company and passed on to a peaceful rest on July 16, 2020. After the Chamber she continued to thrive in the wine industry and enjoyed her time at Dawn’s Dream in Carmel.

She always brought class to the party Our fond memories of her will always be with us. She quickly became a familiar face in our wine community as she was often behind the tasting room bar with a warm smile and quick wit for anyone that walked into the tasting room. If she was ever missing from behind the bar, chances are she was out playing a round of golf on a local course with her “golf girls”. A life so beautifully lived deserves to be beautifully remembered.

Please help us honor and mourn the loss of Georgette.

MEMBER FEATURES



**YOUTH SOCCER
PLAYERS:
Stay Fit & Focused
While Sidelined!**

**THURSDAY, AUG. 27
5-6 p.m.**

**BPT & Human Performance Center
143 John St., Salinas**

Balance Physical Therapy (BPT) leads a free, interactive, in-depth conversation on preventing the most common injuries in soccer.

Led by BPT's Dr. Kurt Muñoz, a former collegiate soccer player.

Learn FIFA's 11+ Warm Up Protocol and other tips to stay healthy and on the field once team sports begin.

Register on Eventbrite. Limited to 10 attendees (social distancing practiced)

Find out more at

balancept.com

Please forward this e-blast to your colleagues, customers, clients, friends, family and fellow community members!

