

**BUDGET/PERSONNEL
COMMITTEE
AGENDA PACKET**



**SAND CITY COUNCIL CHAMBERS
TUESDAY, SEPTEMBER 22, 2020
1:00 P.M.**

AGENDA
BUDGET/PERSONNEL COMMITTEE

Tuesday, September 22, 2020
1:00 PM
Sand City Council Chambers
1 Pendergrass Way, Sand City, CA. 93955

THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ALLOWING FOR A DEVIATION OF TELECONFERENCE RULES REQUIRED BY THE BROWN ACT

TO PARTICIPATE IN THE ZOOM BUDGET/PERSONNEL COMMITTEE LIVE:
<https://us02web.zoom.us/j/82389038324>
Meeting ID: 823 8903 8324#

To participate telephonically by calling the number below: (669) 900-6833
Meeting ID: 823 8903 8324# If prompted to enter a participant ID, press #.

How to submit written Public Comments:

If any member of the public would like to provide written comments at the meeting, please do as set forth below.

Written: All comments received before 8:00 am the day of the meeting will be posted on the City's website as "Correspondence" under the relevant agenda item and provided to the Committee members at the meeting. Please email your comments to aaron@sandcityca.org.

Read Aloud During the Meeting: If you want your comment read aloud, prominently write "Read Aloud at Meeting" at the top of the email and your comments will be read into the record (not to exceed three minutes at staff's cadence).

DURING EACH MEETING members of the public may participate by calling and speaking live during the designated public comment period/time(s), subject to time limits that may be imposed pursuant to the Brown Act at the number provided above.

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- 1. CALL TO ORDER**
 - 2. ROLL CALL**
 - 3. COMMUNICATIONS**

Members of the Public may address the Budget/Personnel Committee on matters not appearing on the Budget/Personnel Committee Agenda at this time for up to three minutes. In order that the Budget/Personnel Committee Secretary may later identify the speaker in the minutes of the meeting, it is helpful if the speakers state their names. Public

comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the Budget/Personnel Committee.

4. ORDER OF BUSINESS

- a. Approval of Sand City Budget/Personnel Committee Meeting Minutes, August 27, 2020

5. CLOSED SESSION

- a. Budget/Personnel Committee to adjourn to Closed Session regarding:
 - 1) Conference with Labor Negotiator (Cal.Gov.Code §54957.6)
Agency Negotiator: Aaron Blair, City Manager
Position: City Attorney
 - 2) Public Employee negotiation (Cal Gov Code section 54957.6).
Agency Negotiator: Aaron Blair, City Manager
Position: Chief of Police
 - 3) Public Employee Appointment (Cal.Gov.Code §54957)
Position: City Clerk
- b. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with Cal.Gov.Code §54957.1.

6. ADJOURNMENT

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 222, or give your written request to the City Clerk at One Pendergrass Way, Sand City, CA 93955 at least 12 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation

Budget/Personnel Committee

AGENDA ITEM

4a

**MINUTES
BUDGET/PERSONNEL COMMITTEE**

Thursday, August 27, 2020
1:00 PM
Sand City Council Chambers
1 Pendergrass Way, Sand City, CA. 93955

As allowed per the State of California Governor's Executive Order N-29-20,
this meeting was conducted by teleconference.

Agenda Items 1, CALL TO ORDER

Committee Member Carbone called the meeting to order at 1:00 p.m.

Agenda Item 2, ROLL CALL

Members Present: Committee Member Mary Ann Carbone
 Committee Member Kim Cruz
 Staff Member Aaron Blair
 Staff Member Connie Horca

Guest: City Attorney Vibeke Norgaard

Agenda Item 3, COMMUNICATIONS

1:02 p.m. Committee Member Carbone opened the floor for public comment.

There were no comments from the Public in person, via writing or through telecommunications.

1:03 p.m. Committee Member Carbone closed the floor for public comment.

Agenda Item 4, ORDER OF BUSINESS

a. Approval of Sand City Budget/Personnel Committee Meeting Minutes, May 21, 2020

There was no discussion regarding the May 21, 2020 Budget/Personnel Meeting Minutes.

Motion to approve the Sand City Budget/Personnel Committee Meeting Minutes, May 21, 2020 was made by Committee Member Cruz, seconded by Committee Chair Carbone. Roll call Vote AYES: Committee Members Carbone, Cruz. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

1:04 p.m.

Agenda item 5, CLOSED SESSION

a. Budget/Personnel Committee to adjourn to Closed Session regarding:

- 1) Conference with Labor Negotiator (Cal.Gov.Code §54957.6)
Agency Negotiator: Aaron Blair, City Manager
Position: City Attorney**
- 2) Conference with Labor Negotiator (Cal.Gov.Code §54957.6)
Agency Negotiator: Aaron Blair, City Manager
Unrepresented Employees: Miscellaneous positions: Chief of Police, City Planner, Public Works Foreman, Maintenance Worker III, Finance/HR Specialist, City Clerk, Administrative Assistant, Records Coordinator, and Maintenance Worker II.**
- 3) Public Employee Performance Evaluation (Cal.Gov.Code §54957)
Agency Negotiator: Aaron Blair, City Manager
Unrepresented Employees: Miscellaneous positions: Chief of Police, City Planner, Public Works Foreman, Maintenance Worker III, Finance/HR Specialist, Acting City Clerk, Administrative Assistant, Records Coordinator, and Maintenance Worker II.**
- 4) Public Employee Appointment (Cal.Gov.Code §54957)
Position: City Clerk**

b. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with Cal.Gov.Code §54957.1.

Items 5a (1-4) Direction was given to the City Manager.

Agenda Item 6, ADJOURNMENT

Motion to adjourn the Budget/Personnel Committee meeting was made by Committee Member Cruz, seconded by Committee Member Carbone. There was consensus of the Budget/Personnel Committee to adjourn the meeting at 1:59 p.m. to the next Budget/Personnel Committee meeting to be announced.

Respectfully submitted:

Connie Horca, B/P Committee Clerk