



**REGULAR MEETING**

**JOINT SAND CITY COUNCIL AND  
SUCCESSOR AGENCY OF THE  
REDEVELOPMENT AGENCY**

**TUESDAY, NOVEMBER 3, 2020**

**5:30 PM**

**AGENDA**  
**JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY OF THE REDEVELOPMENT**  
**AGENCY**

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Regular Meeting - Tuesday, November 3, 2020  
5:30 PM

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**THIS MEETING WILL BE HELD VIRTUALLY AND IS COMPLIANT WITH THE  
GOVERNOR’S EXECUTIVE ORDER N-29-20 ALLOWING FOR A DEVIATION OF  
TELECONFERENCE RULES REQUIRED BY THE BROWN ACT.  
TO PARTICIPATE IN THE ZOOM COUNCIL MEETING LIVE:**

**<https://us02web.zoom.us/j/4417277342>**

**Meeting ID: 441 727 7342#**

**To participate telephonically by calling the number below:**

**(669) 900-6833**

**Meeting ID: 441 727 7342#**

**If prompted to enter a participant ID, press #**

**How to submit written Public Comments:**

If any member of the public would like to provide written comments at the meeting, please do as set forth below.

Written: All comments received before 8:00 am the day of the meeting will be posted on the City’s website as “Correspondence” under the relevant agenda item and provided to the City Council members at the meeting. Please email your comments to [connie@sandcityca.org](mailto:connie@sandcityca.org).

Read Aloud During the Meeting: Email your comments to [aaron@sandcityca.org](mailto:aaron@sandcityca.org) when the Mayor opens the public comment period for the relevant agenda item; please indicate the agenda item and title in your email subject line. If you want your comment read aloud, prominently write “Read Aloud at Meeting” at the top of the email and your comments will be read into the record (not to exceed three minutes at staff’s cadence).

DURING EACH MEETING, members of the public may participate by calling and speaking live during the designated time(s), subject to time limits that may be imposed pursuant to the Brown Act at the number provided above.

**1. ROLL CALL**

**2. ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF**

- 2A City Manager Update  
[City Manager Update.pdf](#)

### **3. COMMUNICATIONS**

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

### **4. CONSENT CALENDAR**

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

- 4A Approval of October 6, 2020 Sand City Council Regular Meeting Minutes  
[10.06.20 Minutes.pdf](#)
- 4B Approval of October 13, 2020 Special City Council Meeting Minutes  
[10.13.20 Special meeting Minutes.pdf](#)
- 4C Approval of October 20, 2020 City Council Regular Meeting Minutes  
[10.20.20 Minutes.pdf](#)
- 4D Acceptance of Sand City Sales Tax Update, 2nd Quarter (April - June 2020)  
[Sand City Sales Tax Update. 2nd Quarter.pdf](#)
- 4E Acceptance of City/Successor Agency Financial Report, September 2020  
[City of Sand City and Successor Agency Monthly Financial Report.September 2020.pdf](#)

### **5. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR**

### **6. PUBLIC HEARING**

- 6A Consideration of City RESOLUTION Approving Conditional Use Permit 644 for the Wahine Project authorizing a Storage, Office, & Limited Sales Operation at 398-C Shasta Avenue  
[CUP for the Wahine Project at 398 Shasta Avenue.pdf](#)

### **7. OLD BUSINESS**

- 7A Consideration of Proposed Mural Application at 613 Ortiz Avenue  
[Private Property Mural Application 613 Ortiz Avenue.pdf](#)

### **8. NEW BUSINESS**

- 8A Consideration of Private Mural Application for Wahine HQ located at 398 Shasta

Avenue

[Private Property Mural Application 398 Shasta Avenue.pdf](#)

8B Consideration and Approval of City RESOLUTION Continuing the Appointment of Vibeke Norgaard as City Attorney and Authorizing the Mayor to Enter into City Attorney Employment Agreement

[City Attorney Employment Agreement.pdf](#)

8C Comments by Council Members on Meeting and Items of Interest to Sand City

8D Upcoming Meetings/Events

[Upcoming Events.pdf](#)

## 9. ADJOURNMENT

Next Scheduled Council Meeting:  
Tuesday, November 17, 202  
5:30 P.M.  
Telephonic meeting:  
Dial-in number: (669) 900-6833  
Access code: **441 727 7342#**

The current Sand City agenda is available in PDF format on our website at:  
[www.sandcity.org](http://www.sandcity.org)

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at 1 Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

**AGENDA ITEM  
2A**

**City Manager Update**

# MEMO



**To:** Honorable Mayor and City Council Members

**From:** Aaron Blair, City Manager

**Date:** October 29, 2020 (Meeting Date: November 3, 2020)

**Re:** City Manager Update

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Time flies when you are having fun! As of October 28, 2020, I have officially had the pleasure of serving as City Manager for one year. Although it has been the craziest of years, I want to thank you all for all of your support over the past year.

#### *Committee Meetings:*

1. The Art Committee met on 10/28 to review a private mural application.
2. Staff will be scheduling a meeting in November with our housing sub-committee to discuss short-term rentals.

#### *City CIP Projects:*

1. Electrical Upgrades. Awaiting design from the electrical engineer.
2. Catalina Stormwater Grant. Next steps including moving the design to a 60% completion. Grant award: \$972,400. On 9/29 the City engineer confirmed that we have been awarded an additional \$120,000 towards the project to support further enhancements to the intersections.
3. Contra Costa Stormwater Grant. Our application was submitted several months ago. We anticipate hearing something related to the grant toward the end of the year.
4. Calabrese Park. Grant award for playground improvements: \$177,952. CDBG Grant \$90,000: Staff met on 10/6 to review the design for the ADA improvements.
5. Cal Am/Sand City desal wells - We have reached an agreement with CalAm on all the legal aspects of the MOU, and it should be before Council shortly.

#### *Sustainable Transportation Plan*

1. EMC has developed a virtual walking tour to gather public to provide feedback. The virtual walking tour is essentially a map that you can use to get acquainted with the current conditions within the City and identify transportation/mobility connections or deficiencies. Feel free to take the tour at your own pace and

please provide any comments/feedback you may have. Tour link: <https://www.sandcity.org/visitors/virtual-walking-tour>. Staff met with EMC on 10/22 to go over the project and timeline.

### *City Staff*

1. Devon continues to have various calls with our auditor to provide the necessary documents for our annual audit.
2. Meetings:
  - a. We have reduced our bi-weekly City Manager meetings with all of the regional managers to monthly. I continue to attend the bi-weekly CalEOS meetings on COVID-19. We held our area City Manager meeting on 10/16.
  - b. Chuck and I met with TAMC Consultant Kimberly Horn to discuss the planned Vehicles Miles Travelled update on 10/5.
  - c. Devon and I met with our Sales Tax Consultant, HDL, on 10/21 to review 2Q of 2020 sales tax.
  - d. I held a walking tour of the new murals and other important projects within Sand City with staff from the MC Weekly on 10/22.
  - e. I met with Sand City citizen Dan Albro on 10/22 to discuss items related to climate change and trash.
  - f. I participated in the PG&E PSPS Portal Training related to power outages on 10/23.
3. Our Personnel Manual update has been reviewed by staff and the City Attorney, and is pending POA review to ensure compliance with the recently approved mou.

### *Code Enforcement*

1. I continue to work with property owners that have code enforcement issues. We have included code enforcement assistance as a duty within our Building Services RFQ.

### *Community Development*

1. The RFQ for Building Services was issued on 8/13, and three proposals received by the 9/4 deadline. Chuck, Leon, and I interviewed each of the applicants on 9/24 and 9/25, and will be bringing a recommendation to Council on November 17, 2020.
2. Seaside Sanitation Upgrades. The current project should be close to finished by the end of November. There is a planned sewer upsizing along Ortiz between Contra Costa and Holly. You may see some potholing related to this project in the near future. More information will be forth coming.
3. Public Art & Placemaking: we murals was a great success, and we continue to see increased pedestrian traffic from individuals viewing the murals, as well as, increased social media post about them. Over the next several months additional steps will be taken to increase the marketing behind all of the public art in the West End to further increase our vibrancy and awareness to our local

businesses. There has been a lot of discussion of making it an annual installation and multiple individuals have expressed a desire to support the event, but at this time no additional funding was allocated in the FY 20/21 budget.

4. South of Tioga. Staff met on 10/5, 10/27 and 10/29 with DBO to discuss the development agreement and other items related to the project. Staff held an internal meeting to discuss the timeline and outstanding items related to the project on 10/26 and 10/28.
5. Business Development: Even though we are in a tough environment for business recruitment, I continue to have some solid meetings with prospective business that I believe line up with the vibrancy goal for the West End. Most are a little hesitant due to the current shelter in place restrictions.
  - a. *Wahine Surfing*. CUP application and a mural application is before you tonight. They are looking to open November 4<sup>th</sup>. The new shop will focus, but is no limited to, women and children surfers amongst other things. <https://www.thewahineproject.org/>
  - b. *Captain and Stoker Coffee*. I am working with them to find a new location within the West End.

## TASK LIST

### Public Works/Engineering

- Storm water interceptor maintenance contract: RFP (3<sup>rd</sup> quarter)
- CIP-Calabrese Park Improvements A (3<sup>rd</sup> quarter)
- CIP-Pavement Management Program (3<sup>rd</sup> quarter)
- CIP-Edgewater Habitat Restoration (3<sup>rd</sup> & 4<sup>th</sup> quarter)
- CIP-West Bay Street Repair Project (3<sup>rd</sup> quarter)
  - Extension Granted till 12/31/2020
- CIP-West End SW Improvement Projects (TBD)
  - Contra Costa St. (Grant Funding requested)
  - Catalina St. (Grant Funding requested)
- Sand City Water Supply Project (SCWSP) Phase 1 New Wells (2020/21)
- CIP-City Hall Electrical Service Updates (2<sup>nd</sup> & 3<sup>rd</sup> quarter)

### Community Development/Planning

- CIP-Parking Strategy Plan (Implementation Phase)
- Sustainable Transportation Plan (Implementation Phase)
- Accessory Dwelling Units Code Amendment (3<sup>rd</sup> quarter)
- Short-term rental ordinance workshop (3<sup>rd</sup> quarter)
- Fee schedule Update: Fee Study (4<sup>th</sup> quarter)
- CIP-Public Art Program (2<sup>nd</sup> & 3<sup>rd</sup> quarter)
- CIP- iWorQ: (Implementation Phase)
- Building Services RFP (3<sup>rd</sup> quarter)

### Finance/Clerk/HR

- ~~Sales tax initiative: November 2020 Ballot (2<sup>nd</sup> & 3<sup>rd</sup> quarter)~~



- ~~November Municipal Election~~
- 2021/22 Budget & CIP Process (4<sup>th</sup> quarter)
- Personnel Manual Revision (3<sup>rd</sup> quarter)

### **Economic Development**

- Carroll Property reuse & Art Park Development (2020/21)
- McDonalds Remodel (Permit Review)
- Ocean View Ave at Fell St. SFD (Under Construction)
- 756 California Avenue (Under Construction)
- 460 Elder Expansion (Permit Review)
- Monterey Bay Shores (Under Construction: On Hold)
- 534 Shasta Commercial Building Expansion (Permit Issued)
- Monterey Bay Collection (Permit Review Coastal Commission)
- Target Remodel (Permit Issued)
- Catalina Lofts (Under Construction)
- Telsa Charging Stations (Edgewater – Permit Review)
- Ashley Home Furniture (Permit Issued)
- South of Tioga
  - ~~Development Agreement~~
  - ~~Quimby Act~~
  - ~~Lincoln and Beech ROW Abandonment~~
  - Community Finance District (Pending)
  - Sliver properties (Pending)
  - Lot line Adjustment (Pending)
  - Subdivision Improvement Agreement
  - Final Map

### **Other**

- ~~we. murals (Sept 28-Oct 5)~~

**AGENDA ITEM  
4A**

**Approval of October 6, 2020 Sand City  
Council Regular Meeting Minutes**

**MINUTES  
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY  
OF THE REDEVELOPMENT AGENCY**

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Regular Meeting – October 6, 2020  
5:30 P.M.

As allowed per the State of California Governor’s Executive Order N-29-20, this meeting was conducted by teleconference.

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Mayor Carbone opened the meeting at 5:31 P.M.

The following members of the Council and Staff attended the meeting via Zoom teleconference.

Present: Mayor Mary Ann Carbone  
Vice Mayor Blackwelder  
Council Member Hawthorne  
Council Member Sofer  
Council Member Cruz

Staff: Aaron Blair, City Manager  
Vibeke Norgaard, City Attorney  
Connie Horca, Acting City Clerk  
Charles Pooler, City Planner

**AGENDA ITEM 2, ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF**

Mayor Carbone announced that her Mayor’s report will be available at a future Council meeting and that the Candidate Forum was well attended. She thanked Staff and City Manager Blair for their involvement with the we.festival.

City Manager Blair provided an update on the grant award for the Catalina Street improvements, interviews with respondents to the building services RFQ, Ashley Store tenant improvements, and provided a reminder of the sales tax initiative.

**AGENDA ITEM 3, PUBLIC COMMENT**

5:35 P.M. Floor opened for Public Comment.

City Clerk Horca reported that an email was received from Marilyn Galli from the Citizens of New California State issuing Notification of Presentment and Recognition. The email was distributed earlier to the City Council.

5:36 P.M. Floor closed to Public Comment.

City Attorney Norgaard noted that Closed Session items 4A2(b) and 11A1(b) will be pulled from the Agenda.

#### **AGENDA ITEM 4, CLOSED SESSION**

5:37 P.M.

**A. City Council/Successor Agency Board to adjourn to Closed Session regarding:**

**1) Conference with Labor Negotiator (Cal. Gov. Code §54957.6)**

**Agency Negotiator: Aaron Blair, City Manager**

**Position: City Attorney.**

**2) Conference with real property negotiator (Cal. Gov. Code §54956.8).**

**Closed session with real property negotiator regarding terms of payment related to the South of Tioga development**

**Agency Negotiator: Aaron Blair, City Manager; Vibeke Norgaard, City Attorney**

**Other Party: DBO Development LLC No. 30**

**Properties:**

**a. Portions of land along California Avenue and Tioga Avenue abutting the following: Lots 10 through 25 and 51 of Block 26; Lots 27 & 53 of Block 27; Lots 21 and 37 of Block 28; Lots 6,7, & 8 of Block 29; and Lots 17, 18, 19 & 20 of Block 16.**

**b. 600 Ortiz Ave, Sand City, CA 93955 (*This item was pulled*)**

**c. .9 acres of proposed habitat located within the South of Tioga Development.**

6:24 P.M.

**B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act**

4A(1) The City Manager received confidential direction in regards to the position of City Attorney and the item will be brought back at a future meeting.

4A(2) The City Manager and City Attorney received confidential direction on real property negotiations from the Council.

The Mayor commented that Agenda item 5E will be pulled from the Consent Calendar and considered under Agenda item 6.

#### **AGENDA ITEM 5, CONSENT CALENDAR**

A. There was no discussion of the September 9, 2020 Special City Council Meeting Minutes.

B. There was no discussion of the September 15, 2020 Sand City Council Regular Meeting Minutes.

C. There was no discussion of the City/Successor Agency Financial Report, August 2020.

- D. There was no discussion of the City **Resolution** approving a Reimbursement Agreement with the Transportation Agency for Monterey County (TAMC) for a Consultant to Develop Vehicle Miles Traveled (VMT) Thresholds to Meet SB 743 Requirements Specific to the City of Sand City, for an amount not to exceed \$17,000 and Authorizing the City Manager to Execute Said Agreement on Behalf of the City of Sand City.
- E. Approval of City Donation/Contribution  
1) Pajaro Valley Indian Council - \$275 *{this item was pulled from the Consent Calendar and considered under agenda item 6}.*

Motion to approve Consent Calendar items 5A-5D was made by Council Member Hawthorne, seconded by Council Member Blackwelder. Roll call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

## **AGENDA ITEM 6, CONSIDERATION OF ITEMS PULLED FROM THE CONSENT CALENDAR**

*{Mayor Carbone stepped down from the dais due to a possible conflict with the agenda item}*

*Vice Mayor Blackwelder presided over the meeting.*

### **5E. Approval of City Donation/Contribution, Pajaro Valley Indian Council for \$275.**

6:28 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

6:28 P.M. Floor closed for Public Comment.

Council Member Sofer expressed favor in contributing to the organization.

Motion to approve the City Donation/Contribution to Pajaro Valley Indian Council was made by Council Member Sofer, seconded by Council Member Hawthorne. Roll call Vote AYES: Council Members Blackwelder, Cruz, Sofer, Hawthorne. NOES: None. ABSENT: None. ABSTAIN: Mayor Carbone. Motion carried.

*Mayor Carbone returned to the dais and rejoined the virtual meeting.*

## **AGENDA ITEM 7, PRESENTATION**

*{Council Member Cruz recused from the virtual meeting due to a possible conflict of interest by residing within 500' of the subject property}*

### **A. Presentation and Discussion by DBO LLC No. 30 regarding Development Agreement Terms (hotel transient occupancy tax and community facilities district)**

Patrick Orosco representing DBO Development LLC thanked the Mayor and Council, and complimented City Staff for their diligence and consistent efforts in trying to bring the development agreement forward. The resolution of the Habitat Management Plan is a critical step and needs to be addressed prior to demolition work commencing. Initial remediation should begin within the next few weeks and is confident that the finish line is in sight. He is looks forward to seeing some progress, and thanked Staff for addressing some difficult issues.

6:34 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

6:34 P.M. Floor closed for Public Comment.

The Mayor thanked Mr. Orosco for the update.

*{Council Member Cruz returned to the virtual meeting}*

## **AGENDA ITEM 8, PUBLIC HEARINGS**

*{A named draw was conducted for Agenda item 7A. Council Members Hawthorne and Blackwelder recused from the virtual meeting due to a possible conflict of interest by residing within 500' of the subject property}*

### **A. Consideration of City RESOLUTION to Approve Coastal Development Permit 20-03 for Captain + Stoker Coffee Roasters to Operate a Coffee Roasting Production and Wholesale Operation within an Existing Commercial Building at 1807 Contra Costa Street**

City Planner Charles Pooler presented an application submitted by Tyler Ellis of Captain + Stoker Coffee Roasters for coastal development permit approval to establish and operate a coffee roasting production, packaging, and wholesale operation within an approximate 3,000 square foot portion of an existing mixed-use building at 1807 Contra Costa Street in Sand City. Mr. Pooler provided the site and project description. The Applicant informed staff that they may co-occupy this unit with a motorcycle renovation operation. No physical tenant improvement to divide the unit is intended or proposed at this time. Mr. Pooler further reported on hours of operation to include shipment/deliveries, loading/unloading, and onsite office and janitorial activities. Since the Applicant is required to have three (3) off-street parking spaces, the permit should require the Property Owner to be responsible for allocating and managing the parking spaces for all tenants of the Subject Property. Activities such as storage, packaging, and shipping are not anticipated to create detrimental impacts provided such activities are maintained inside the Applicant's unit.

Mr. Pooler explained the water requirements needed for the permit and recommends the permit specify that if and/or when the Applicant wishes to

implement the public service/sales of take-out beverage service/sales, then the Applicant would first have to acquire a water allocation from the City and then a water permit from the Monterey Peninsula Water Management District prior to such service/activity. Stormwater control regulations do not apply to this application. Staff recommends approval of the Coastal Development Permit for the Applicant, with the conditions/restrictions proposed by staff

There were Council concerns regarding possible fire hazards from dark roasting coffee and the smell of coffee that may emanate to the residential units above.

The applicant Tyler Ellis addressed the Council's concerns and noted that air vents will be provided through the windows and that afterburner equipment is now required by the State.

6:43 P.M. Floor opened for Public Comment.

The applicant Tyler Ellis provided a history of the business and would like to bring the business to Sand City.

Public Member Patrick Orosco commented that he highly endorses the business concept and it would be a wow factor for Sand City.

Sand City resident Michael Morris commented that some people may find the coffee odor oppressive and that the previous coffee roasting company closed due to complaints from the City of Seaside.

6:58 P.M. Floor closed to Public Comment.

The Mayor expressed concerns regarding the parking issues with the former use at the location.

Property Owner Jim Davi commented that he has not spoken with the other tenants of the building and that they should know of the proposed use for the space.

The Mayor suggested that the item be continued to allow the property owner additional time to contact the tenants of the building.

Motion to continue the City **Resolution** to Approve Coastal Development Permit 20-03 for Captain + Stoker Coffee Roasters to Operate a Coffee Roasting Production and Wholesale Operation within an Existing Commercial Building at 1807 Contra Costa Street to the October 20, 2020 Council meeting to give residents adequate notice was made by Council Member Sofer, seconded by Council Member Cruz. Roll Call Vote AYES: Council Members Carbone, Cruz, Sofer. NOES: None. ABSENT: None. ABSTAIN: Council Members Blackwelder, Hawthorne. Motion carried.

*Council Members Blackwelder and Hawthorne returned to the virtual*

*meeting.*

*{A named draw was conducted for Agenda item 7B. Council Members Blackwelder and Hawthorne recused from the virtual meeting due to a possible conflict of interest by residing within 500' of the subject property*

**B. Consideration of City RESOLUTION Approving Conditional Use Permit 642 for A.Strouse & Son Glass Incorporated Authorizing a Service Commercial Operation at 398-B Shasta Avenue**

City Planner Charles Pooler presented an application submitted by Russell Strouse and Cecilia Strouse of A. Strouse & Son Glass Incorporated for conditional use permit approval to establish a glass product sales and installation business, along with an office and storage use within an existing commercial building at 398-B Shasta Avenue. He provided site and project descriptions with Staffs recommended commercial hours of activities to occur between 7:00 a.m. to 6:00 p.m. Monday through Friday and 10:00 a.m. to 5:00 p.m. on Saturdays to minimize impact(s) upon residential dwellings while allowing flexibility for commercial activity. The Applicant's floor area requires two (2) parking spaces and based on a 1/700 parking ratio, will be sufficient to accommodate the Applicant's 1 to 2-person operation. Staff does not foresee negative traffic impacts from the Applicant's Use. The on-site water credit is adequate to facilitate this service commercial operation, and no water allocation from the City is deemed necessary. Staff recommends approval of the Conditional Use Permit for the Applicant, with the conditions/restrictions proposed by staff.

Council Member Sofer expressed her concern whether there will be glass debris resulting from business activities.

7:18 P.M. Floor opened for Public Comment.

The applicants, Russell and Cecelia Strouse provided a history of their 40 years of business, manufacturing activities, and noted that they are moving from the City of Seaside in an effort to downsize their business operation. Ms. Strouse addressed Council Member Sofer's concern and commented that leftover shards are broken in the dumpster and that they sweep and clean the surrounding location regularly.

7:22 P.M. Floor closed to Public Comment

In response to the Mayor's inquiry whether the applicants were in agreement with the conditions of the use permit, the applicants responded that they were in agreement with permit conditions.

Motion to approve the City **Resolution** approving Conditional Use Permit 642 for A.Strouse & Son Glass Incorporated Authorizing a Service Commercial Operation at 398-B Shasta Avenue was made by Council Member Sofer, seconded by Council Member Cruz. Roll call Vote AYES: Council Members Carbone, Cruz, Sofer. NOES: None. ABSENT: None.



ABSTAIN: Council Members Blackwelder, Hawthorne. Motion carried.

*{Council Member Hawthorne returned to the virtual meeting}*

## **AGENDA ITEM 9, OLD BUSINESS**

*{Council Member Blackwelder remained recused and Council Member Sofer recused from the online meeting due to a possible conflict of interest by residing within 500' of the subject property}*

### **A. Discussion and Possible Approval of a Private Property Mural Application at 1738 Hickory Street**

City Manager Blair presented the written staff report for the application that was reviewed by the Arts Committee on August 6, 2020, and the Committee unanimously recommended that the City Council approve the application. The City Council considered the application at the August 18, 2020 City Council meeting. The item was tabled to gather more information on who would be painting the mural. The applicant shared the update noted in the staff report that the artist(s) have yet to be determined because he is in the process of fundraising. The applicants estimated cost is not to exceed \$30,000, would like to start fundraising early, and is hoping to begin execution in June 2021. Staff recommends approval of the private property mural at 1738 Hickory Street with the understanding that the applicant will provide a list of artist(s) before beginning.

There were questions regarding the cost and how much money would be raised, who are the muralist involved, and liability/insurance issues for the operation of the lift.

City Attorney Norgaard advised that the City has no role in deciding the method used by a private applicant to raise funds for private art on private property.

City Manager Blair noted that the company providing the lift for the we.mural festival would not drop off the lift without the client providing proof of adequate insurance.

7:35 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

7:35 P.M. Floor closed for Public Comment.

Motion to approve the Private Property Mural Application at 1738 Hickory Street was made by Council Member Hawthorne, seconded by Mayor Carbone. Roll call Vote AYES: Council Members Carbone, Cruz, Hawthorne. NOES: None. ABSENT: None. ABSTAIN: Council Members Blackwelder, Sofer. Motion carried.

## **AGENDA ITEM 10, NEW BUSINESS**

*{Council Member Blackwelder returned to the online meeting. Council member Sofer remained recused from the online meeting due to a possible conflict of interest by residing within 500' of the subject property}*

### **A. Discussion and Possible Approval of a Private Property Mural Application at 613 Ortiz Street**

City Manager Blair presented the written staff report and noted that the Art Committee reviewed the application at its September 23, 2020 meeting. The Arts Committee recommended that the applicant submit another design from the artist for that location in order to add more diversity to the mural mixture in the West End. The design is a continuation of the art painted along Hickory Street and the applicant would like to move forward with the application as is. The occupants of the building have both expressed their excitement about the artwork, and approval was provided by the property owner. Should the Council approve the application, Staff also recommends approval of the existing portion of the mural that was started before the existing Sand City Public Art Policy was formally adopted.

In response to Council Member Cruz's question whether the prior artwork on the other side of the building went through the approval process, City Manager Blair commented that the prior artwork was installed before adoption of the Public Art Policy and has received unfavorable comments from the public.

Council Member Hawthorne interjected and noted that the mural application went before the Arts Committee and the committee indicated that they were not in favor of the mural as it does not create the atmosphere of the current murals in the City. There have been complaints from residents of the Independent of the current mural and to approve the application would not take into consideration the comments and objections of the residents.

Mr. Pooler confirmed that the current mural did not go through the Planning Department and the applicant's fees were refunded. The current process takes the planning department out of the application process and goes directly to the Arts Committee.

City Attorney Norgaard reminded the Council that the mural application appears to not have properly gone through the procedures established in the City's Public Art Policy guidelines as there was no planning/design review. Council can decide to amend the current procedures at a future meeting which can be done by resolution.

Council Member Blackwelder suggested that the application should go through a design review for overall City context, then to the Arts Committee to see if it fits the criteria of the highest and best for the City as the art would overall reflect the City.

Council Member Hawthorne added that if an application goes to the Arts Committee, they should have the ability whether to approve or deny an application based on the content, balance, depth, and ability of the art, and if precluded from making that determination, it should not be brought before the Arts Committee. There should be an esthetic standard because residents from the Independent will have to wake up and look at it every day.

Council Member Cruz expressed that the intent of the Art Policy allows a governing force for approval of murals, somehow the prior mural was painted and fell through the cracks. She inquired that if the Arts Committee rejected the mural does the Council not also have grounds to stand on.

City Attorney Norgaard added that there are established art procedures that the Council has adopted and the staff report should at a minimum set forth on what basis the Arts Committee rejected the mural application.

Mr. Blair suggested tabling the item, submitting it to the planning department for design comments, and running it back through the approval process to ensure that planning comments are not overlooked as part of the process.

Ms. Norgaard recommended that the Arts Committee provide written findings to support its approval or denial.

Mayor Carbone commented that his item will be tabled for further review by the planning department.

Motion directing the City Manager to bring the application back through the approval process was made by Council Member Hawthorne, seconded by Council Member Cruz. Roll Call Vote AYES: Blackwelder, Cruz, Carbone, Hawthorne. NOES: None. ABSENT: None. ABSTAIN: Council Member Sofer. Motion carried.

## **B. Comments by Council Members on Meetings and Items of interest to Sand City**

Council Member Sofer commented on her attendance of the League of California Cities virtual conference and mentioned the appointment of Mayor Carbone to serve as Vice President representative for the Peninsula.

Council Member Hawthorne commended Staff, the artist, and those involved in a successful mural festival, and looks forward to an international mural festival next year.

Mayor Carbone thanked the City for the contribution for Indigenous Peoples Day. There will be two nurses taking temperature checks to ensure public safety.

## **C. Upcoming Meetings/Events**

Council Member Sofer reminded the Council of the TAMC Bike Committee meeting at 6:00 p.m. on Wednesday, October 7, 2020 via Zoom.

*{Council Member Cruz recused from the remainder of the meeting due to a possible conflict by residing within 500' of the subject property}*

## **AGENDA ITEM 11, CLOSED SESSION**

8:12 P.M.

### **A. City Council/Successor Agency Board to adjourn to Closed Session regarding:**

- 1) **Conference with real property negotiator (Cal. Gov. Code §54956.8).  
Closed session with real property negotiator regarding terms of payment related to the South of Tioga development  
Agency Negotiator: Aaron Blair, City Manager; Vibeke Norgaard, City Attorney  
Other Party: DBO Development LLC No. 30  
Properties:**
  - a. **Portions of land along California Avenue and Tioga Avenue abutting the following: Lots 10 through 25 and 51 of Block 26; Lots 27 & 53 of Block 27; Lots 21 and 37 of Block 28; Lots 6,7, & 8 of Block 9; and Lots 17,18, 19 & 20 of Block 16.**
  - b. **600 Ortiz Ave, Sand City, CA 93955 *{this item was pulled}***
  - c. **.9 acres of proposed habitat located within the South of Tioga Development.**

8:39 P.M.

- b. **Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act**

The City Attorney reported out that the Council further discussed the real estate negotiations with the City negotiators (Blair and Norgaard) and Council provided the City negotiators with confidential guidance as to the terms of the negotiation.

## **AGENDA ITEM 12, ADJOURNMENT**

Motion to adjourn the meeting was made by Council Member Sofer, seconded by Council Member Hawthorne. There was consensus of the City Council to adjourn the meeting at 8:39 p.m. to the next scheduled Special City Council meeting on Tuesday, October 13, 2020 at 5:30 p.m.

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Connie Horca, Acting City Clerk

**AGENDA ITEM  
4B**

**Approval of October 13, 2020 Special City  
Council Meeting Minutes**

**SPECIAL MEETING MINUTES  
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY  
OF THE REDEVELOPMENT AGENCY**

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**Special Meeting** – October 13, 2020  
**5:30 P.M.**

As allowed per the State of California Governor's Executive Order N-29-20, this meeting was conducted by telephone.

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Mayor Carbone opened the meeting at 5:36 P.M.

**AGENDA ITEM 1, ROLL CALL**

The following members of the Council and Staff attended the meeting via Zoom teleconference.

Present: Mayor Mary Ann Carbone  
Vice Mayor Blackwelder  
Council Member Hawthorne  
Council Member Sofer  
Council Member Cruz

Staff: Aaron Blair, City Manager  
Vibeke Norgaard, City Attorney  
Connie Horca, Acting City Clerk  
Charles Pooler, City Planner

**AGENDA ITEM 2, PUBLIC COMMENT**

5:37 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

5:37 P.M. Floor closed to Public Comment.

**AGENDA ITEM 3, NEW BUSINESS**

**A. Consideration of City RESOLUTION Approving Procedures for the Consideration of Development Agreements**

City Attorney Norgaard presented the item for Council's consideration and noted that the attached resolution establishes procedures as outlined in Government Code §65864 through §65869.5 related to development agreements. The Council sits as the City's planning commission for the

purpose of entering into a development agreement between the developer and the City.

Motion to adopt **Resolution** approving Procedures for the Consideration of Development Agreements was made by Council Member Blackwelder, seconded by Council Member Hawthorne. Roll call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

#### **AGENDA ITEM 4, PUBLIC HEARING**

*{Council Member Cruz recused for the remainder of the meeting due to a possible conflict of interest by residing within 500' of the subject property}*

**A. Consideration of Approval for FIRST READING of an ORDINANCE of the City Council of the City of Sand City Approving the Development Agreement by and between DBO Development No. 30, LLC relating to the Development commonly known as The South of Tioga Project**

City Planner Pooler reported on the project area and referenced the project map to summarize the creation of new parcels, and the proposed construction of the new hotels and residential units. Last year, the Council took action to approve a new street and named it 'Morgan's Way'. He provided additional information regarding the DA's conformance with the adopted General Plan and it's outline for redevelopment at the location to include a higher/better use for the area, and to keep the affordable housing element as part of the project.

City Attorney Norgaard provided a history of prior approvals related to the South of Tioga project to include the vesting tentative map (VTM), mitigation and monitoring report, certified environmental impact report, approval of conditional use permits, Quimby Act fees, and the vacation of certain streets. Part of the VTM requires that the city enter into a development agreement with the developer.

Ms. Norgaard reported on the terms of the development agreement that involved giving the developer vested rights to the project for a term of 5 years which may be extended at DBO's discretion for an additional three-year period, and may be tolled/extended an additional 3 years for certain specified reasons. The DA includes conditions regarding the completion of Phase 1; requirements regarding securities to be provided by DBO so that if DBO begins construction, the City can finish the public improvements if DBO fails to; the establishment of a Community Facilities District and a credit towards the district from TOT taxes; an agreement that the City accepts a conservation easement in perpetuity; an agreement that City will reserve and allocate approximately 60 AFY water for the project, and assignment provisions. NBS, Inc. produced a fiscal analysis of the project and it reported that the project will have a positive fiscal impact.

Patrick Orosco of DBO development commented that he has worked closely with staff on the development agreement and is comfortable with the terms as outlined.

6:02 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda.

6:02 P.M. Floor closed to Public Comment.

Council Member Sofer expressed her appreciation to Staff and everyone involved with the project.

Council Member Hawthorne added that this project has been worked on for a long time and is looking forward to a hotel.

Ms. Norgaard pointed out on page 97 of the agenda packet that the map depicts certain small portions of property that DBO does not currently own, and the development agreement may need to be amended at a future time to include those properties if and when DBO were to acquire them.

Motion to waive the First Reading of the full text of the **Ordinance** of the City Council of the City of Sand City Approving the Development Agreement by and between DBO Development No. 30, LLC relating to the Development commonly known as The South of Tioga Project was made by Council Member Sofer, seconded by Council Member Hawthorne. Roll call Vote AYES: Council Members Blackwelder, Carbone, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: Council Member Cruz. Motion carried.

Motion to approve the First Reading by title only of the **Ordinance** of the City Council of the City of Sand City Approving the Development Agreement by and between DBO Development No. 30, LLC relating to the Development commonly known as The South of Tioga Project was made by Council Member Blackwelder, seconded by Council Member Sofer. Roll call Vote AYES: Council Members Blackwelder, Carbone, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: Council Member Cruz. Motion carried

## **AGENDA ITEM 5, ADJOURNMENT**

Motion to adjourn the Special meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne. There was consensus of the Council to adjourn the meeting at 6:07 p.m. to the next regularly scheduled meeting on Tuesday, October 20, 2020 at 5:30 p.m.

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Connie Horca, Acting City Clerk



**AGENDA ITEM  
4C**

**Approval of October 20, 2020 City Council  
Regular Meeting Minutes**

**MINUTES  
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY  
OF THE REDEVELOPMENT AGENCY**

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Regular Meeting – October 20, 2020  
5:30 P.M.

As allowed per the State of California Governor’s Executive Order N-29-20, this meeting was conducted by teleconference.

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Mayor Carbone opened the meeting at 5:30 P.M.

**AGENDA ITEM 1, INVOCATION**

The invocation was led by Reverend Robert Hellam.

**AGENDA ITEM 2, ROLL CALL**

The following members of the Council and Staff attended the meeting via Zoom teleconference.

Present: Mayor Mary Ann Carbone  
Vice Mayor Blackwelder  
Council Member Hawthorne  
Council Member Sofer  
Council Member Cruz

Staff: Aaron Blair, City Manager  
Vibeke Norgaard, City Attorney  
Connie Horca, Acting City Clerk  
Charles Pooler, City Planner

**AGENDA ITEM 3, ANNOUNCEMENTS BY MAYOR, CITY ATTORNEY, AND CITY STAFF**

Mayor Carbone announced that her Mayors report of activities was distributed earlier and reported the League of California Cities virtual conference, success of the we.mural festival, celebration of Indigenous People’s Day, and other meetings she attended. She also displayed the certificate of recognition for Mike and Gay Morris for their participation and support of Indigenous Peoples Day.

City Manager Blair reported that he will conducting a walking tour with Staff from the ‘Weekly’ publication to discuss proposed/current art projects. He also provided an update regarding the City’s financial standing.

City Attorney Norgaard mentioned her work on elections issues, and preparation for

follow-up action of the development agreement should the Council approve the second reading of the Ordinance.

The Mayor announced that the applicant for Agenda item 7A has withdrawn his application, and that there will be no further consideration of this item

#### **AGENDA ITEM 4, PUBLIC COMMENT**

5:37 P.M. Floor opened for Public Comment.

Sand City Resident Dawn Peters commented on her concerns regarding the fact that the CC&Rs for the property were not referenced in the recitals of the 2<sup>nd</sup> Amendment to the Affordable Housing Agreement and that she should have access to the same advice from the City Attorney as Independent Management was receiving.

City Attorney Norgaard clarified that she does not provide the Independent management with legal advice, and suggested that Ms. Peters may submit her comments and concerns in writing to the City Manager and City Attorney for review.

5:44 P.M. Floor closed for Public Comment.

#### **AGENDA ITEM 5, CONSENT CALENDAR**

**A. Approval of City Donation/Contribution**  
**1) Salvation Army Thanksgiving Meals - \$300**

Motion to approve the Consent Calendar item was made by Council Member Sofer, seconded by Council Member Hawthorne. Roll call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Sofer, Hawthorne. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

#### **AGENDA ITEM 6, CONSIDERATION OF ITEMS PULLED FROM THE CONSENT CALENDAR**

There were no items pulled from the Consent Calendar.

#### **AGENDA ITEM 7, PUBLIC HEARING**

The Mayor announced that item 7A was pulled and the meeting will commence to item 7B.

**A. Consideration of City RESOLUTION to Approve Coastal Development Permit 20-03 for Captain + Stoker Coffee Roasters to Operate a Coffee Roasting Production and Wholesale Operation within an Existing Commercial Building at 1807 Contra Costa Street *{this item continued from the October 6, 2020 Council Meeting}***

This item was withdrawn at the request of the applicant.

*{Council Members Blackwelder and Hawthorne recused from the virtual meeting due to a possible conflict of interest with Agenda item 7B, by residing within 500' of the subject property}*

**B. Consideration of City RESOLUTION Approving Conditional Use Permit 643 for Edgar's Plumbing Incorporated authorizing a Service Commercial Operation at 371 Orange Avenue**

An application was submitted by Edgardo Espinola of Edgar's Plumbing Incorporated for conditional use permit approval to establish and operate a plumbing contractor business with office and storage in an existing commercial building at 371 Orange Avenue. Intended hours of operation will be 7:00 a.m. to 6:00 p.m. Monday through Saturday. Staff typically recommends commercial activities between 7:00 a.m. to 6:00 p.m. Monday through Friday and 10:00 a.m. to 5:00 p.m. on Saturdays to minimize impacts upon residential dwellings. The Applicants use requires four off-street parking spaces. The site is capable of providing five perpendicular parking spaces which is sufficient to accommodate the Applicants vehicles. Staff recommends the permit prohibit company vehicle parking within public right of ways during non-business hours. On-site water credit is adequate to facilitate the operation and no allocation is deemed necessary. Staff recommends approval with the conditions/restrictions proposed by staff and as contained within the staff report.

Council Member Sofer inquired whether the company vehicles will be full sized plumbing trucks, and does the location contain a trash enclosure.

5:51 P.M. Floor opened for Public Comment.

The applicant Jessica Espinola responded to Council Member Sofer's inquiry and indicated that they intend to park 2 vehicles inside of the building and 2 outside. Mr. Edgardo Espinola added that all trash will be contained within the building and that they intend on picking up the trash with a dump trailer.

Mayor Carbone asked the applicants if they were in agreement with the conditions contained in the use permit. Mr. Espinola responded that they were in agreement with permit conditions.

5:54 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** approving Conditional Use Permit 643 for Edgar's Plumbing Incorporated authorizing a Service Commercial Operation at 371 Orange Avenue was made by Council Member Member Sofer, seconded by Council Member Cruz. Roll call Vote AYES: Council Members Carbone, Cruz, Sofer. NOES: None. ABSENT: None. ABSTAIN: Council Members Blackwelder, Hawthorne. Motion carried.

*{Council Members Blackwelder and Hawthorne returned to the virtual meeting}*

*{Council Member Cruz recused from the virtual meeting for Agenda item 7C due to a possible conflict of interest by residing within 500' of the subject property}*

**C. Consideration of Approval for SECOND READING of an ORDINANCE of the City Council of the City of Sand City Approving the Development Agreement by and between DBO Development No. 30, LLC relating to the Development commonly known as The South of Tioga Project**

City Attorney Norgaard reported that the City Council approved the first reading of the Ordinance at the October 13, 2020 Special City Council meeting. Since Sand City does not have a separate Planning Commission, the City Council served as both the City's Planning agency and decision-makers for purposes of Development Agreement review and general plan consistency and found the DA consistent with the general plan. Staff recommends approval of the Ordinance approving the Development Agreement by and between DBO Development No. 30, LLC.

5:59 P.M. Floor opened for Public Comment.

Sand City Resident Michael Morris expressed his concerns with the development agreement giving DBO an extension and encouraged the Council to begin work within the next few months as the project area appears in very bad condition and attracts vagrants. The area is embarrassing and unsightly. He suggested that the developer perform some form of remediation to mitigate the existing blight.

Patrick Orosco from DBO Development addressed Mr. Morris' concerns and commented that the property started as a blighted area and recognizes that it continues to deteriorate. He added that they would like to begin work at the project site and that staff is working on outstanding issues in order to move the project forward.

6:11 P.M. Floor closed to Public Comment.

The Mayor brought to the Council's attention her concern regarding kids skateboarding at the former U-Haul location within the boundaries of the South of Tioga project. Mr. Orosco suggested a site walk with his team to observe the area to address and resolve some issues.

Motion to approve the SECOND READING by title only, of an **Ordinance** of the City Council of the City of Sand City Approving the Development Agreement by and between DBO Development No. 30, LLC relating to the Development commonly known as The South of Tioga Project was made by Council Member Blackwelder, seconded by Council Member Sofer. Roll call Vote AYES: Council Members Blackwelder, Carbone, Sofer, Hawthorne. NOES: None. ABSENT: None. ABSTAIN: Council Member Cruz. Motion carried.

*{Council Member Cruz returned to the virtual meeting}*

## AGENDA ITEM 8, NEW BUSINESS

### A. **Consideration of City RESOLUTION of the City Council of Sand City Approving Application for and Entering into Agreements for the Regional Early Action Planning (Reap) Grant**

City Planner Charles Pooler reported that the Association of Monterey Bay Area Governments (AMBAG) has a reservation of \$65,000 that is part of local grant funds. The Regional Early Action Planning (REAP) grant is one component of the Local Government Planning Support Grants Program made available through regional agencies. REAP provides non-competitive funding to jurisdictions for the preparation of planning documents and process improvements that accelerate housing production and facilitate compliance. The City could use these funds towards the update of the general plan and parking study that is underway. EMC Planning Group provided an estimate of approximately \$450,000 to \$750,000 to update the City's general plan. Application for the REAP grant funds would help the City in costs associated with the update and no matching funds are required. Staff recommends approval of the attached resolution approving the application and entering into agreements for the REAP grant.

6:18 P.M. Floor opened for Public Comment.

There were no comments from the Public in person, via writing or through telecommunications regarding items not appearing on the agenda

6:18 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** approving Application for and Entering into Agreements for the Regional Early Action Planning (Reap) Grant was made by Council Member Cruz, seconded by Council Member Hawthorne. Roll call Vote AYES: Council Members Blackwelder, Carbone, Cruz, Hawthorne, Sofer. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

### B. **Comments by Council Members on Meetings and Items of interest to Sand City**

Council Member Sofer reported on the completion of her Ethics and Harassment Training, correspondence received from Mr. Vossen of the Seaside/Sand City Chamber, and her attendance at the TAMC Bike Committee meeting.

Council Member Hawthorne announced the results of the open forum that addressed several misconceptions and was attended by artist and residents of the community. He received several compliments regarding the murals, as well as the suggestion to have a bulletin board that would display the activities and events happening within the City. There were also residents who expressed interest in hosting artists for the next mural festival.

Council Member Cruz added that the forum was very positive and that the residents were favorable to the idea of a billboard at City Hall.

The Mayor provided information regarding the availability of a glass blowing machine as a demonstration on glass blowing techniques for the Art Park.

**C. Upcoming Meetings/Events**

No upcoming meetings/events were announced.

**AGENDA ITEM 9, ADJOURNMENT**

Motion to adjourn the meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne. There was consensus of the City Council to adjourn the meeting at 6:32 p.m. to the next regularly scheduled City Council meeting on Tuesday, November 3, 2020 at 5:30 p.m.

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Connie Horca, Acting City Clerk

**AGENDA ITEM  
4D**

**Acceptance of Sand City Sales Tax Update,  
2nd Quarter (April - June 2020)**



# Q2 2020



# Sand City Sales Tax *Update*

Third Quarter Receipts for Second Quarter Sales (April - June 2020)

## Sand City In Brief

Sand City's receipts from April through June were 10.7% above the second sales period in 2019, inflated by payments deferred from previous quarters. Excluding reporting aberrations, actual sales were down 8.5%.

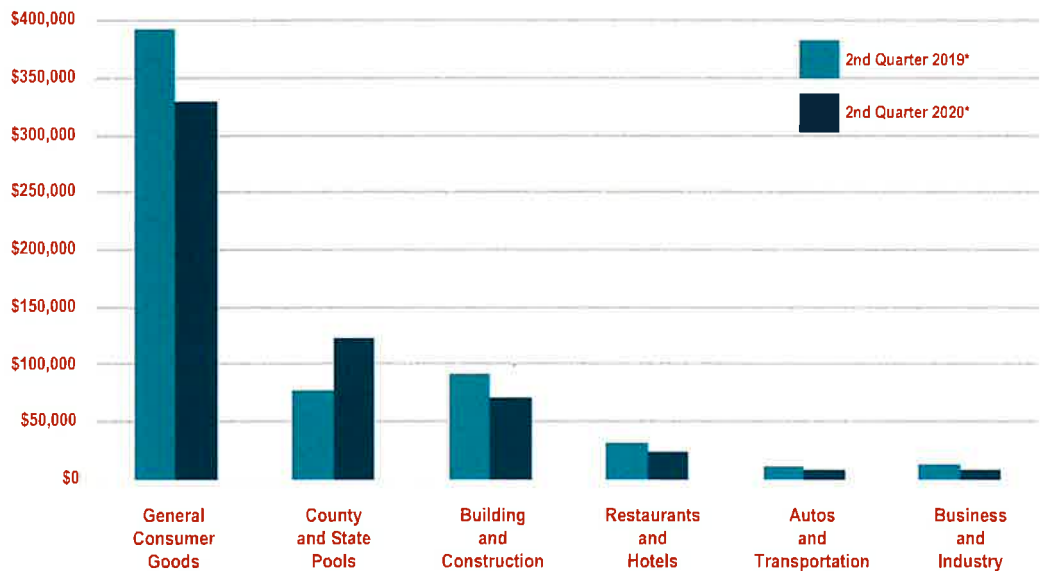
Second quarter 2020 was the economic bottoming out from the COVID-19 pandemic. With all but essential businesses temporarily closed, general consumer goods posted declines of 15.9%. Capacity limits had a profound negative impact on restaurant-hotels. The declines in contractors and plumbing/electrical supply stores cause the drop in building-construction of 22.5%.

There were a couple of bright spots, food-drug stores posted gains of 26.3% and the growth in the countywide pool allocation from an increase in online sales helped to mitigate some the point of sale losses.

The voter-approved transaction tax, Measure J generated \$469,758, down 14.7% with the drop in revenues in general consumer goods causing the majority of the decline.

Net of aberrations, taxable sales for all of Monterey County declined 22.5% over the comparable time period; the Central Coast region was down 17.8%.

## SALES TAX BY MAJOR BUSINESS GROUP



\*Allocation aberrations have been adjusted to reflect sales activity

### TOP 25 PRODUCERS

IN ALPHABETICAL ORDER

7 Eleven	Gene's Import Auto Body
Alameda Electric Supply	Granite Rock
Carmel Stone Imports	Habit Burger Grill
Chipotle	Home Goods
Coastal Fabrication Company	Luckys
Consolidated Electrical Distributors	Marshalls
Costco	Mattress Firm
Ferguson Enterprises	McDonald's
Fisk Paints & Stains	Office Depot
Five Guys Burgers & Fries	Out Of The Woods
	Petsmart
	Ross
	Slakey Brothers
	Target
	Verizon Wireless

### REVENUE COMPARISON

Four Quarters – Fiscal Year To Date (Q3 to Q2)

	2018-19	2019-20
<b>Point-of-Sale</b>	\$2,527,147	\$2,223,272
<b>County Pool</b>	355,972	434,394
<b>State Pool</b>	1,262	1,151
<b>Gross Receipts</b>	<b>\$2,884,380</b>	<b>\$2,658,816</b>
<b>Measure J</b>	\$2,522,131	\$2,222,864

**Statewide Results**

Local sales and use tax receipts from April through June sales were 16.3% lower than the same quarter of 2019 after factoring for accounting anomalies and back payments from previous quarters.

This was the largest quarter to quarter decline since 2009. The drops were deepest in the San Francisco Bay Area, Central Coast and Southern California where declines in revenues from fuel, automobiles, general consumer goods and restaurants/hotels were the most severe.

However, despite a 14.9% unemployment rate that eclipsed the previous high of 12.3% during the great recession of 2010 and temporary business closures, the drop in sales was less than previously projected by most analysts including HdL.

The high second quarter unemployment rates primarily affected lower wage service sectors which generate a smaller share of sales tax revenues. Internet connected knowledge workers continued to work but locked at home, found that they had extra cash to spend because of reduced commute and work-related expenses and few entertainment or travel options. Additionally, though much of the quarter's government relief payments were spent largely on rents, utilities and necessities, the money was not distributed proportionally to income losses thereby adding temporary discretionary income gains for some recipients.

Low interest rates and longer term lending practices allowed the extra money to be spent on previously delayed purchases such as autos and home improvements. New car registrations dropped 48.9% in the second quarter, but sales tax receipts dropped only 15.8% as buyers who did purchase, opted for more expensive SUV's, trucks and luxury vehicles. As cabin fever set in, sales of RV's, boats and Motorcycles also began to rise.

With restaurants and many brick and mortar stores closed or restricted to limited occupancy, buyers shifted to online shopping with tax revenues from in-state fulfillment centers rising 142.7% over the

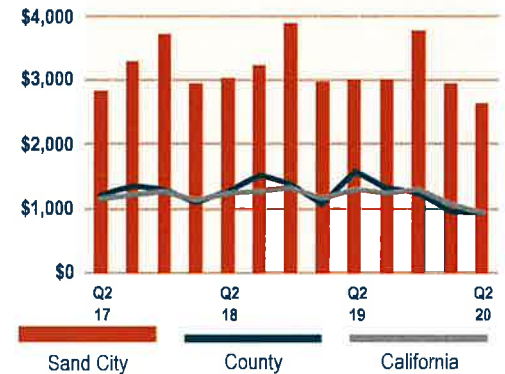
second quarter of 2019 and county pools where tax receipts from out-of-state goods are allocated, rising 28.9%. Online sales accounted for 52.0% of this quarter's tax revenues from the general consumer goods group.

Working at home eventually morphed into working on home thereby boosting related improvement purchases. Grocers, cannabis, liquor and sporting goods further helped offset losses in other segments.

Strong demand for warehouse and shipping technology, equipment and supplies to accommodate the increase in online shopping as well as home offices and virtual classrooms helped offset declines in the business/industrial group. Unanticipated gains in agriculture related purchases and transit spending further added to the offset.

Pandemic uncertainties, fires, childcare issues and bankruptcies are expected to result in uneven gains through 2020-21 with each jurisdiction's experience differing according to the scope and character of their individual tax bases. Overall recovery and improvement in statewide receipts is not expected to begin until 2021-22.

**SALES PER ACCOUNT**



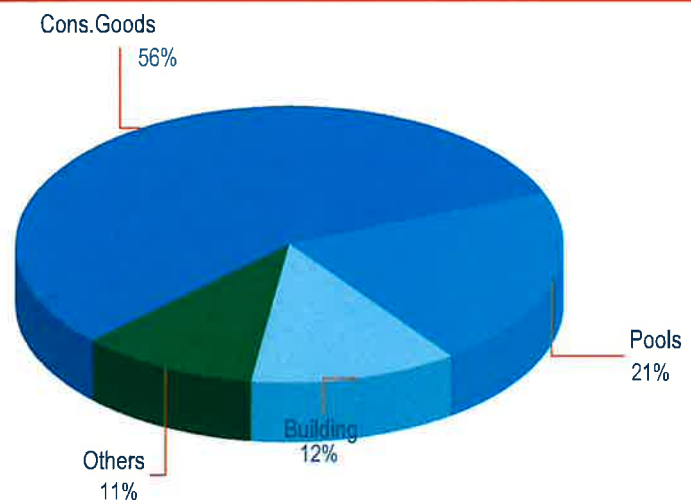
*\*Allocation aberrations have been adjusted to reflect sales activity*

**COUNTY OVERALL  
2Q YOY RECEIPTS % CHANGE**

Major Industry Groups	Cash	Adjusted*
Autos and Transportation	12.5%	-13.1%
Building and Construction	-2.6%	-8.5%
Business and Industry	-3.8%	-12.9%
Food and Drugs	7.0%	4.0%
Fuel and Service Stations	-39.6%	-46.3%
General Consumer Goods	-29.6%	-37.0%
Restaurants and Hotels	-43.3%	-58.4%
County and State Pools	31.1%	27.5%
<b>Total</b>	<b>-12.0%</b>	<b>-22.5%</b>

*\*Accounting anomalies factored out*

**REVENUE BY BUSINESS GROUP  
Sand City This Quarter\***



*\*Allocation aberrations have been adjusted to reflect sales activity*

**AGENDA ITEM  
4E**

**Acceptance of City/Successor Agency  
Financial Report, September 2020**

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**INTER**

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# *MEMORANDUM*

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**OFFICE**

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**To:** City Council/Agency Board Members  
**From:** Administrative Assistant  
**Subject:** September 2020 Financial Reports  
**Date:** October 19, 2020

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Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of September 2020.

**A. City of Sand City Reports**

1. Balance Sheet Report for September 2020.
2. Revenue received in the month of September 2020-Total \$ 742,061.41  
(This total includes transfers).  
Month End Cash Register Activity Report for September 2020.
3. Expenditures paid for in the month of September 2020-Total \$ 455,821.82  
Month End September 2020 Accounts Payable Report
4. Current City Balances as of September 30, 2020.  
Total \$ 9,754,360.69  
Restricted & unrestricted  
[Includes, Mechanics Bank, and Local Agency Investment Fund (LAIF), and City CDs ranging from 6 months to 3 years]

**B. Sand City Successor Agency for the former Redevelopment Agency Reports**

1. Balance Sheet Report for September 2020
2. Revenue received in the month of September 2020-Total \$ 106.40  
Month End Cash Register Activity Report for September 2020.
3. Expenditures paid for in the month of September 2020 Total \$ 2,251.25  
Month End Cash Disbursements Report for September 2020
4. Current Successor Agency Balances as of September 30, 2020

Total \$ 2,034,758.50  
 Restricted and unrestricted  
 (Includes Mechanics Bank, Bond CDs, and Bond Reserves for the 2008 Taxable Bonds).

**NOTES TO THE FINANCIAL REPORT**

**Special City Notes for September 2020**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month September 2020 are listed below.

<b><u>Date</u></b>	<b><u>Source</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
09/16/2020	Petsmart	\$ 5899.62	FY 20-21 Business License Renewal
09/23/2020	County of Monterey	\$ 8333.37	July 2020 COPS Grant
09/23/2020	State of California	\$ 8333.00	August 2020 Cares Act COVID-19 Relief Fund
09/29/2020	PG&E	\$ 10,639.38	August 2020 Utility Users Tax
09/29/2020	State of California	\$ 201,569.41	3 <sup>rd</sup> QTR 2020 Sales Tax
09/29/2020	State of California	\$ 174,103.87	3 <sup>rd</sup> QTR 2020 Transactions & Use Tax

**Transfers**

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

<b><u>Date</u></b>	<b><u>Source</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
09/30/2020	City Checking	\$ 300,000.00	Transfer to LAIF

Month End Cash Disbursement Report - Special or Major Expenses for the Month of September 2020 are explained below

<b><u>Check #</u></b>	<b><u>Paid To</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
035218	Vibeke Norgaard	\$ 17,466.95	August 2020 City Attorney Services
035228	Harris & Associates	\$ 20,888.75	July 2020 City Engineering Services
035233	County of Monterey	\$ 27,258.38	FY 20-21 1 <sup>st</sup> /2 <sup>nd</sup> QTR 911 Dispatch
035250	Hayashi & Wayland	\$ 6,409.05	2020 Audit Services/ Financial Consult
035290	CalPers 457 Plan	\$ 14,437.00	September 2020 Contributions
035295	EMC Planning	\$ 3,720.20	August 2020 Planning Support Services & August 2020 Sustainable Grant
035300	Harris & Associates	\$ 19,758.75	August 2020 City Engineer Services
35194A	CalPERS	\$ 23,915.52	September 2020 PERS Health Premiums
35194B	CalPERS	\$ 53,058.31	August 2020 PERS Retirement
		\$ 157,748.19	September 2020 Payroll

City Council

Page 2

October 19, 2020

\$ 40,065.09

September 2020 Payroll Taxes

**Successor Agency Notes for September 2020**

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of September 2020 are listed below.

<b><u>Date</u></b>	<b><u>Source</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
09/30/2020	Mechanics Bank	\$ 106.40	September 2020 Interest

Month End Cash Disbursement Report-Special or Major Expenses for the Month of September 2020 is explained below.

<b><u>Check #</u></b>	<b><u>Paid To</u></b>	<b><u>Amount</u></b>	<b><u>Description</u></b>
09/08/2020	US Bank	\$ 2,100.00	Series 2017 Bonds Trustee
09/15/2020	Hayashi & Wayland	\$ 151.25	2020 Financial Consulting

CITY

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

Assets			Acct ID
Cash Clearing Checking Account	223,159.07	99	1001
General Fund CITY- OPEB POTENTIAL FUNDING	142,522.91	10	1004
General Fund City Housing Account	673,788.37	10	1006
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	7,365,050.68	10	1008
General Fund Fair market value adjustments	15,105.36	10	1009
General Fund Investment CD	164,964.51	10	1020
General Fund Pro Equities Money Market	79,875.15	10	1080
General Fund Pro Equities CD's	985,000.00	10	1081
General Fund Cash Balance	103,883.54	10	1099
Gas Tax - 2105 Cash Balance	18,757.19	31	1099
Traffic Safety Cash Balance	1,158.45	35	1099
RMRA -Road M&R Cash Balance	16,932.03	37	1099
TAMC X TSIPF Cash Balance	82,427.74	38	1099
Cash Clearing Cash Balance	-223,159.07	99	1099
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AAgency/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	4,015,966.94	70	1280
Gen. Fixed Asst Prop 1 IRWM - Catalina St.CIP	18,176.50	60	1281
Gen. Fixed Asst PROP 1 SW CONTRA COSTA CIP	6,722.50	60	1282
Gen. Fixed Asst CITY HALL ELECTRICAL CIP	3,660.00	60	1283
Gen. Fixed Asst CDBG Calabrese Park CIP	33,666.75	60	1287
Gen. Fixed Asst CIP- Wells	177,122.73	60	1288
Gen. Fixed Asst CIP-CITY ENTRANCE PROJECT	1,312.00	60	1289
Gen. Fixed Asst Land	1,837,193.95	60	1290
Gen. Fixed Asst Land Improvements	441,562.65	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	567,289.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,538,775.38	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,594,595.69	60	1297
Gen. Fixed Asst CITY HALL	172,866.41	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	5,155,456.95	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-8,492,713.51	60	1300
General LTD Act Deferred Outflow- Pers contrib	753,101.74	70	1400
General LTD Act Deferred Outflow- Actuarial	782,191.74	70	1405
General LTD Act DEFER OUTFLOWS/OPEB CONTRIBUTS	81,784.00	70	1500
Total of Assets ---->	36,357,092.80		36,357,092.80

Liabilities			Acct ID
General Fund STRONG MOTION	13.53	10	2010
General Fund SB1473-COUNTY PERMIT ASSESSMEN	4.00	10	2012
General Fund GHANDOUR TAMC IMPACT FEE	542,222.00	10	2013
General Fund SCS- SEWER CAPACITY STUDY	1,200.00	10	2014
General LTD Act Compensated Absences	529,232.39	70	2020
General LTD Act NET OPEB LIABILITY/ASSET	-1,278,129.00	70	2025
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund Orosco-South of Tioga	25,000.00	10	2059
General LTD Act capital lease-police radios	93,400.05	70	2070
General Fund State Mandated CASP Fee	94.80	10	2115
General Fund SQUARE CREDIT CARD PMT FEE	-10.06	10	2116
General Fund Health Insurance	25,523.74	10	2150
General Fund Dental/Vision	105.28	10	2160
General Fund POLICE ASSOC. DUES	1,050.00	10	2180
General Fund PEPPA RETIREMENT %	3,978.24	10	2191
General Fund RETIREMENT %	6,471.57	10	2192
General Fund AFLAC PRE TAX	1,183.79	10	2195
General Fund AFLAX-AFTER TAX	778.92	10	2196
General Fund PERS SURVIVOR BENEFIT	42.00	10	2197
General LTD Act Net Pers Liability	4,687,474.46	70	2200
General LTD Act DEFERRED INFLOWS-ACTUARIAL	282,302.79	70	2500
General LTD Act DEFER INFLOWS/OPEB ACTUARIALS	836,272.00	70	2505
Total of Liabilities ---->	6,532,976.92		

FUND Balances			Acct ID
General Fund Unappropriated Fund Balance	18,905,715.02	10	3400
Gas Tax - 2105 Unappropriated Fund Balance	15,493.15	31	3400
Traffic Safety Unappropriated Fund Balance	1,079.25	35	3400
RMRA -Road M&R Unappropriated Fund Balance	15,796.28	37	3400
TAMC X TSIPF Unappropriated Fund Balance	84,779.59	38	3400
Gen. Fixed Asst Unappropriated Fund Balance	-1,296,649.14	60	3400
General LTD Act Unappropriated Fund Balance	482,491.73	70	3400
Gen. Fixed Asst Investment in Fixed Assets	11,752,576.86	60	3600
Gen. Fixed Asst CAPITAL LEASE	337,830.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602



Ending Calendar Date.: September 30, 2020      Fiscal (03-21)

<u>FUND Balances</u>	<u>Acct ID</u>
CURRENT EARNINGS	-904,997.27
Total of FUND Balances ---->	29,824,115.88      36,357,092.80

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

	CURRENT	YEAR
	MONTH	TO
		DATE
<b>Revenues</b>		
General Fund AB 1484 DISTRIB Non Department	0.00	52934.14
General Fund MBASIA CLAIMS Non Department	0.00	4534.82
General Fund COVID-19 RELIEF Non Department	8333.00	24999.00
General Fund Prop Tax Transf Non Department	634.70	634.70
General Fund Users Tax Non Department	12729.96	25463.55
General Fund Sales/Use Tax Non Department	201569.41	201569.41
General Fund Transaction tax Non Department	174103.87	174103.87
General Fund State CASP Fee Non Department	129.60	852.20
General Fund Bus. License Non Department	19894.35	473192.72
General Fund CLEEP GRANT Public Safety	8333.37	8333.37
General Fund Bldg. Permit Building	0.00	665.90
General Fund Coastal Permit Community Dev.	0.00	500.00
General Fund CUP Community Dev.	500.00	1500.00
General Fund Reimburse Fees Public Works	950.00	2419.50
General Fund Plan CK Fees Building	0.00	516.69
Traffic Safety CA Code Fines Public Works	79.20	79.20
General Fund City Fines Public Safety	373.99	373.99
General Fund VEHICLE RELEASE Public Safety	0.00	95.00
General Fund PARKING PERMITS Community Dev.	0.00	200.00
General Fund SANDCITYPARKING Public Safety	2165.00	12741.50
TAMC X TSIPF Measure X-TAMC Public Works	7146.15	7146.15
Gas Tax - 2105 Gas Tax Funds Public Works	1176.80	3264.04
RMRA -Road M&R RMRA-ROAD MAINT Public Works	580.82	1135.75
General Fund Prop 172 Public Safety	31.33	31.33
General Fund Int. General Non Department	11.34	38.93
General Fund OPEB INTEREST Non Department	6.44	17.96
General Fund Housing Interes Non Department	44.30	137.84
General Fund TVI CD INTEREST Non Department	0.00	771.21
General Fund DOG LICENSING Public Safety	0.00	15.00
General Fund Special Police Public Safety	0.00	40.00
General Fund GRANT-VESTS POL Public Safety	488.90	488.90
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	0.00	15.00
General Fund REIMBURSEMENTS Non Department	0.00	150.00
General Fund US BANK CALCARD Non Department	119.78	119.78
General Fund RENTAL INCOME Non Department	1425.78	4277.34
<b>Gross Revenues</b>	<b>440828.09</b>	<b>1010858.79</b>

<b>Expenditures</b>		
General Fund MEMBERSHIPS PA Non Department	0.00	7195.76
General Fund MEMBERSHIPS VOL Non Department	0.00	3800.00
General Fund ARTS COUNCIL Non Department	190.94	119.06
General Fund COVID-19 Non Department	1312.88	5815.28
General Fund Capital Outlay Parks	4943.75	4943.75
General Fund Capital Outlay Government Bldg	3660.00	3660.00
General Fund Capital Outlay CAPITAL PROGRAM	5090.00	5090.00
General Fund Contract Svcs. Finance	2500.00	2500.00
General Fund Contract Svcs. Community Dev.	394.32	394.32
General Fund Contract Svcs. Public Works	25517.50	25517.50
TAMC X TSIPF Contract Svcs. Public Works	0.00	9498.00
General Fund Dues/Subscrptn Administration	135.00	1511.00
General Fund Dues/Subscrptn Public Safety	50.00	865.00
General Fund Dues/Subscrptn Public Works	50.00	50.00
General Fund PERMITS/LICENSE Public Works	1024.50	1024.50
General Fund Pest control Public Works	130.00	260.00
General Fund Mileage City Council	200.00	600.00
General Fund Mileage Administration	300.00	900.00
General Fund Salaries Administration	27252.49	81757.47
General Fund Salaries Finance	8655.65	25966.95
General Fund Salaries Community Dev.	9093.85	27281.55
General Fund Salaries Public Safety	93635.97	284744.67
General Fund Salaries Public Works	18916.96	56750.88
General Fund W/C WAGES Public Safety	27275.61	77990.07
General Fund Overtime Public Safety	1977.22	2220.52
General Fund L.T.D. Administration	178.34	535.02
General Fund L.T.D. Finance	91.79	275.37
General Fund L.T.D. Community Dev.	81.40	244.20
General Fund L.T.D. Public Safety	272.71	818.13
General Fund L.T.D. Public Works	148.39	445.17
General Fund Dental City Council	221.60	930.66
General Fund Dental Administration	300.61	900.40
General Fund Dental Finance	44.32	132.96
General Fund Dental Community Dev.	44.32	132.96
General Fund Dental Public Safety	1502.21	4506.63
General Fund Dental Public Works	379.64	1138.92
General Fund VISION COVERAGE City Council	41.60	174.72

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	CURRENT MONTH	YEAR TO DATE
Expenditures (Continue)		
General Fund VISION COVERAGE Administration	51.27	153.54
General Fund VISION COVERAGE Finance	8.32	24.96
General Fund VISION COVERAGE Community Dev.	8.32	24.96
General Fund VISION COVERAGE Public Safety	234.63	703.89
General Fund VISION COVERAGE Public Works	60.94	182.82
General Fund Life Ins. Administration	48.00	144.00
General Fund Life Ins. Finance	16.00	48.00
General Fund Life Ins. Community Dev.	31.87	95.61
General Fund Life Ins. Public Safety	205.07	615.21
General Fund Life Ins. Public Works	48.00	144.00
General Fund Health Benefits Non Department	59.61	189.95
General Fund Health Benefits City Council	5275.50	15826.50
General Fund Health Benefits Administration	4220.40	12661.20
General Fund Health Benefits Finance	1055.10	3165.30
General Fund Health Benefits Community Dev.	1055.10	3165.30
General Fund Health Benefits Public Safety	18464.25	55392.75
General Fund Health Benefits Public Works	4220.40	12661.20
General Fund HEALTH-RETIRES Administration	1539.12	4617.36
General Fund HEALTH-RETIRES Attorney	351.39	1054.17
General Fund HEALTH-RETIRES Community Dev.	781.98	2345.94
General Fund HEALTH-RETIRES Public Safety	3941.19	11823.57
General Fund Pers Retire EE City Council	51.84	103.67
General Fund Pers Retire EE Administration	711.39	1422.78
General Fund Pers Retire EE Finance	747.85	1495.70
General Fund Pers Retire EE Community Dev.	785.71	1571.42
General Fund Pers Retire EE Public Safety	3965.02	7930.04
General Fund Pers Retire EE Public Works	1560.02	3131.77
General Fund PERS City Council	100.07	200.14
General Fund PERS Administration	2843.96	5687.92
General Fund PERS Finance	1443.81	2887.62
General Fund PERS Community Dev.	1516.91	3033.82
General Fund PERS Public Safety	26207.92	52479.31
General Fund PERS Public Works	2821.86	5664.86
General Fund DEFERRED COMP City Council	400.00	1200.00
General Fund DEFERRED COMP Administration	100.00	300.00
General Fund DEFERRED COMP Finance	100.00	300.00
General Fund DEFERRED COMP Community Dev.	100.00	300.00
General Fund DEFERRED COMP Public Safety	1150.00	3500.00
General Fund DEFERRED COMP Public Works	300.00	900.00
General Fund FICA/Medicare City Council	354.50	1063.51
General Fund FICA/Medicare Administration	420.82	1262.46
General Fund FICA/Medicare Finance	126.90	380.70
General Fund FICA/Medicare Community Dev.	134.03	402.08
General Fund FICA/Medicare Public Safety	1679.46	5019.15
General Fund FICA/Medicare Public Works	327.40	982.15
General Fund GASB 68 Non Department	2100.00	2100.00
General Fund Train/Meetings City Council	150.00	184.50
General Fund Train/Meetings Administration	184.00	253.00
General Fund Train/Meetings Finance	0.00	34.50
General Fund Train/Meetings Attorney	100.00	184.50
General Fund Train/Meetings Community Dev.	0.00	34.50
General Fund Train/Meetings Public Safety	565.00	841.00
General Fund Train/Meetings Public Works	321.90	390.90
General Fund Council Meeting City Council	1500.00	4500.00
General Fund Elections City Council	53.27	53.27
General Fund GASB68LIABILITY City Council	0.00	2571.73
General Fund GASB68LIABILITY Administration	0.00	73479.44
General Fund GASB68LIABILITY Finance	0.00	77151.90
General Fund GASB68LIABILITY Community Dev.	0.00	46291.14
General Fund GASB68LIABILITY Public Safety	0.00	148840.72
General Fund GASB68LIABILITY Public Works	0.00	59605.07
General Fund EAP PROGRAM Non Department	0.00	1338.12
General Fund ADP/SHRED IT Administration	349.94	1462.10
General Fund Audit Finance	4855.30	4855.30
General Fund Mngt. Services Finance	1553.75	1553.75
General Fund Technical Spprt Non Department	0.00	336.00
General Fund Technical Spprt Finance	228.21	684.63
General Fund Technical Spprt Public Safety	2940.00	7581.00
General Fund HDL/BL/PROP/SAL Finance	1449.55	9092.68
General Fund CITY ATTORNEY Attorney	17190.00	35662.50
General Fund ATTORNEY COSTS Attorney	276.95	541.70
General Fund PERSONNEL ISSUE Attorney	2083.00	2083.00
General Fund Animal Reg/Vet Public Safety	0.00	652.00
General Fund Auto Fuel Public Safety	2785.67	4714.31
General Fund Auto Maint. Public Safety	1706.20	1756.25
General Fund Auto Maint. Public Works	0.00	127.15
General Fund AUTO DETAILING Public Safety	0.00	270.00
General Fund Comm & ACJIS Public Safety	645.84	645.84

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

		CURRENT	YEAR
		MONTH	TO
			DATE
Expenditures (Continue)			
General Fund	911 CENTER Public Safety	21465.52	21465.52
General Fund	FEMA GRANT-BAY Non Department	2865.00	2865.00
General Fund	DOJ- VESTS POL Public Safety	488.90	488.90
General Fund	Fire Contract Fire Dept.	0.00	153831.00
General Fund	Reserves Public Safety	8450.94	23896.33
General Fund	EQUIP/COMPUTER Public Safety	2400.00	3523.94
General Fund	Police Supplies Public Safety	476.92	520.76
General Fund	SPECIAL SKILLS Public Safety	100.00	300.00
General Fund	Uniform Allow. Public Safety	1318.86	2978.80
General Fund	Uniform Allow. Public Works	285.22	763.47
General Fund	Police Educatin Public Safety	5762.01	17286.03
General Fund	ARRESTS/INVEST Public Safety	2000.00	2000.00
General Fund	COMPUTER/MAINT Public Safety	0.00	10558.29
General Fund	HOPE SERVICES Public Works	1751.19	4123.77
General Fund	St. Lighting Public Works	862.45	1722.60
General Fund	ADOPT A HWY Public Works	590.00	885.00
General Fund	Flags/Banners Public Works	2460.60	2460.60
General Fund	Bike Trail Elec Community Out	206.84	470.36
General Fund	PARKS SUPPLIES Parks	0.00	298.72
General Fund	SECURITY Public Safety	0.00	120.51
General Fund	SECURITY Public Works	0.00	305.85
General Fund	SECURITY Government Bldg	0.00	519.93
General Fund	SUPPLIES Public Works	155.78	471.00
General Fund	EQUIPMENT RENTA Public Works	238.00	238.00
General Fund	STREET SIGNS Public Works	652.88	652.88
General Fund	CLAIMS - PHYSDA Non Department	0.00	5386.72
General Fund	Donations Non Department	0.00	2573.20
General Fund	Fire/Theft Government Bldg	0.00	22308.00
General Fund	ADVERTISING Community Dev.	453.21	1489.19
General Fund	ADVERTISING Community Out	1076.00	2690.00
General Fund	Liability Ins. City Council	0.00	378.27
General Fund	Liability Ins. Administration	0.00	6808.72
General Fund	Liability Ins. Finance	0.00	1513.05
General Fund	Liability Ins. Community Dev.	0.00	1891.32
General Fund	Liability Ins. Public Safety	0.00	61278.52
General Fund	Liability Ins. Public Works	0.00	3782.62
General Fund	Rental Payments Public Safety	283.80	1078.05
General Fund	Misc. Expense Non Department	65.32	146.97
General Fund	NGEN MAINTENANC Public Safety	5792.86	5792.86
General Fund	Equip. Maint. Non Department	518.54	744.57
General Fund	Equip. Maint. Parks	0.00	156.92
General Fund	STORAGE Public Works	223.00	669.00
General Fund	Office Supplies Non Department	1733.26	3510.86
General Fund	Office Phones Non Department	116.00	249.54
General Fund	Office Phones City Council	452.98	879.52
General Fund	Office Phones Administration	263.27	526.63
General Fund	Office Phones Community Dev.	50.73	104.68
General Fund	Office Phones Public Safety	1194.21	2265.99
General Fund	Office Phones Public Works	286.00	581.66
General Fund	Official Bonds Non Department	0.00	1103.00
General Fund	Utilities Non Department	1857.46	3655.53
General Fund	REFUSE/TRASH Public Works	542.15	1077.51
General Fund	Work. Comp. Ins City Council	0.00	811.48
General Fund	Work. Comp. Ins Administration	0.00	27860.89
General Fund	Work. Comp. Ins Finance	0.00	3245.93
General Fund	Work. Comp. Ins Community Dev.	0.00	4057.41
General Fund	Work. Comp. Ins Public Safety	0.00	32000.00
General Fund	Work. Comp. Ins Public Works	0.00	32024.29
General Fund	Equip. Purchase Non Department	434.99	434.99
General Fund	Equip. Purchase Administration	0.00	2017.70
General Fund	Equip. Purchase Finance	0.00	1000.00
General Fund	Equip. Purchase Community Dev.	0.00	1000.00
General Fund	Equip. Purchase Parks	0.00	1512.74
General Fund	Bank Charges Non Department	168.57	379.93
General Fund	Exercise Prgm City Council	90.00	270.00
General Fund	Exercise Prgm Administration	150.00	450.00
General Fund	Exercise Prgm Public Safety	300.00	900.00
General Fund	Exercise Prgm Public Works	120.00	360.00
General Fund	Nighthawk WiFi Public Safety	482.88	482.88
General Fund	Internet/Web Non Department	97.63	592.87
General Fund	Internet/Web Public Safety	-42.97	595.41
General Fund	Internet/Web Public Works	112.14	336.41
General Fund	Maint/Repairs Government Bldg	335.04	4685.50
General Fund	Maint/Repairs Community Out	456.58	456.58
General Fund	CSA74-GRANT EMS Non Department	801.47	855.88
General Fund	SUSTAIN TRANS Non Department	3325.88	8030.16
General Fund	PUBLIC ARTS Community Out	12250.00	12250.00
General Fund	S of Tioga Non Department	2231.25	2231.25

Ending Calendar Date.: September 30, 2020                      Fiscal (03-21)

	CURRENT MONTH	YEAR TO DATE
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Expenditures (Continue)		
General Fund S OF TIOGA PC Non Department	280.00	280.00
General Fund EQUIP LEASE-PRN Public Safety	0.00	28027.94
General Fund EQUIP LEASE-INT Public Safety	0.00	6492.41
	-----	-----
Total Expenditures	455311.44	1915856.06
	-----	-----
Net Deficit	-14483.35	-904997.27
	=====	=====

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

Assets

-----		
1004	CITY- OPEB POTENTIAL FUNDING	142,522.91
1006	City Housing Account	673,788.37
1007	Tioga Beach Clean Up Fund	120,000.00
1008	LAIIF	7,365,050.68
1009	Fair market value adjustments	15,105.36
1020	Investment CD	164,964.51
1080	Pro Equities Money Market	79,875.15
1081	Pro Equities CD's	985,000.00
1099	Cash Balance	103,883.54
1130	Due From RA/Operating Expenses	3,626,057.91
1140	Due From AGENCY/Costco/Seaside	4,649,999.99
1145	Due RA/COP reimbursement	1,454,766.42
-----		
	Total of Assets ---->	19,381,014.84
		<u>19,381,014.84</u>

Liabilities

-----		
2010	STRONG MOTION	13.53
2012	SB1473-COUNTY PERMIT ASSESMEN	4.00
2013	GHANDOUR TAMC IMPACT FEE	542,222.00
2014	SCSD- SEWER CAPACITY STUDY	1,200.00
2056	DEFERRED REVENUE RDA COP REIMB	774,766.42
2059	Orosco-South of Tioga	25,000.00
2115	State Mandated CASP Fee	94.80
2116	SQUARE CREDIT CARD PMT FEE	-10.06
2150	Health Insurance	25,523.74
2160	Dental/Vision	105.28
2180	POLICE ASSOC. DUES	1,050.00
2191	PEPRA RETIREMENT %	3,978.24
2192	RETIREMENT %	6,471.57
2195	AFLAC PRE TAX	1,183.79
2196	AFLAX-AFTER TAX	778.92
2197	PERS SURVIVOR BENEFIT	42.00
-----		
	Total of Liabilities ---->	1,382,424.23

FUND Balances

-----		
3400	Unappropriated Fund Balance	18,905,715.02
	CURRENT EARNINGS	-907,124.41
-----		
	Total of FUND Balances ---->	17,998,590.61
		<u>19,381,014.84</u>

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
General Fund AB 1484 DISTRIB Non Department	0.00	52934.14
General Fund MBASIA CLAIMS Non Department	0.00	4534.82
General Fund COVID-19 RELIEF Non Department	8333.00	24999.00
General Fund Prop Tax Transf Non Department	634.70	634.70
General Fund Users Tax Non Department	12729.96	25463.55
General Fund Sales/Use Tax Non Department	201569.41	201569.41
General Fund Transaction tax Non Department	174103.87	174103.87
General Fund State CASP Fee Non Department	129.60	852.20
General Fund Bus. License Non Department	19894.35	473192.72
General Fund CLEEP GRANT Public Safety	8333.37	8333.37
General Fund Bldg. Permit Building	0.00	665.90
General Fund Coastal Permit Community Dev.	0.00	500.00
General Fund CUP Community Dev.	500.00	1500.00
General Fund Reimburse Fees Public Works	950.00	2419.50
General Fund Plan CK Fees Building	0.00	516.69
General Fund City Fines Public Safety	373.99	373.99
General Fund VEHICLE RELEASE Public Safety	0.00	95.00
General Fund PARKING PERMITS Community Dev.	0.00	200.00
General Fund SANDCITYPARKING Public Safety	2165.00	12741.50
General Fund Prop 172 Public Safety	31.33	31.33
General Fund Int. General Non Department	11.34	38.93
General Fund OPEB INTEREST Non Department	6.44	17.96
General Fund Housing Interes Non Department	44.30	137.84
General Fund TVI CD INTEREST Non Department	0.00	771.21
General Fund DOG LICENSING Public Safety	0.00	15.00
General Fund Special Police Public Safety	0.00	40.00
General Fund GRANT-VESTS POL Public Safety	488.90	488.90
General Fund MBASIA/Fitness Non Department	0.00	7500.00
General Fund Other Non Department	0.00	15.00
General Fund REIMBURSEMENTS Non Department	0.00	150.00
General Fund US BANK CALCARD Non Department	119.78	119.78
General Fund RENTAL INCOME Non Department	1425.78	4277.34
<b>Gross Revenues</b>	<b>431845.12</b>	<b>999233.65</b>

<b>Expenditures</b>		
General Fund MEMBERSHIPS PA Non Department	0.00	7195.76
General Fund MEMBERSHIPS VOL Non Department	0.00	3800.00
General Fund ARTS COUNCIL Non Department	190.94	119.06
General Fund COVID-19 Non Department	1312.88	5815.28
General Fund Capital Outlay Parks	4943.75	4943.75
General Fund Capital Outlay Government Bldg	3660.00	3660.00
General Fund Capital Outlay CAPITAL PROGRAM	5090.00	5090.00
General Fund Contract Svcs. Finance	2500.00	2500.00
General Fund Contract Svcs. Community Dev.	394.32	394.32
General Fund Contract Svcs. Public Works	25517.50	25517.50
General Fund Dues/Subscrptn Administration	135.00	1511.00
General Fund Dues/Subscrptn Public Safety	50.00	865.00
General Fund Dues/Subscrptn Public Works	50.00	50.00
General Fund PERMITS/LICENSE Public Works	1024.50	1024.50
General Fund Pest control Public Works	130.00	260.00
General Fund Mileage City Council	200.00	600.00
General Fund Mileage Administration	300.00	900.00
General Fund Salaries Administration	27252.49	81757.47
General Fund Salaries Finance	8655.65	25966.95
General Fund Salaries Community Dev.	9093.85	27281.55
General Fund Salaries Public Safety	93635.97	284744.67
General Fund Salaries Public Works	18916.96	56750.88
General Fund W/C WAGES Public Safety	27275.61	77990.07
General Fund Overtime Public Safety	1977.22	2220.52
General Fund L.T.D. Administration	178.34	535.02
General Fund L.T.D. Finance	91.79	275.37
General Fund L.T.D. Community Dev.	81.40	244.20
General Fund L.T.D. Public Safety	272.71	818.13
General Fund L.T.D. Public Works	148.39	445.17
General Fund Dental City Council	221.60	930.66
General Fund Dental Administration	300.61	900.40
General Fund Dental Finance	44.32	132.96
General Fund Dental Community Dev.	44.32	132.96
General Fund Dental Public Safety	1502.21	4506.63
General Fund Dental Public Works	379.64	1138.92
General Fund VISION COVERAGE City Council	41.60	174.72
General Fund VISION COVERAGE Administration	51.27	153.54
General Fund VISION COVERAGE Finance	8.32	24.96
General Fund VISION COVERAGE Community Dev.	8.32	24.96
General Fund VISION COVERAGE Public Safety	234.63	703.89
General Fund VISION COVERAGE Public Works	60.94	182.82

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Expenditures (Continue)		
General Fund Life Ins. Administration	48.00	144.00
General Fund Life Ins. Finance	16.00	48.00
General Fund Life Ins. Community Dev.	31.87	95.61
General Fund Life Ins. Public Safety	205.07	615.21
General Fund Life Ins. Public Works	48.00	144.00
General Fund Health Benefits Non Department	59.61	189.95
General Fund Health Benefits City Council	5275.50	15826.50
General Fund Health Benefits Administration	4220.40	12661.20
General Fund Health Benefits Finance	1055.10	3165.30
General Fund Health Benefits Community Dev.	1055.10	3165.30
General Fund Health Benefits Public Safety	18464.25	55392.75
General Fund Health Benefits Public Works	4220.40	12661.20
General Fund HEALTH-RETIREES Administration	1539.12	4617.36
General Fund HEALTH-RETIREES Attorney	351.39	1054.17
General Fund HEALTH-RETIREES Community Dev.	781.98	2345.94
General Fund HEALTH-RETIREES Public Safety	3941.19	11823.57
General Fund Pers Retire EE City Council	51.84	103.67
General Fund Pers Retire EE Administration	711.39	1422.78
General Fund Pers Retire EE Finance	747.85	1495.70
General Fund Pers Retire EE Community Dev.	785.71	1571.42
General Fund Pers Retire EE Public Safety	3965.02	7930.04
General Fund Pers Retire EE Public Works	1560.02	3131.77
General Fund PERS City Council	100.07	200.14
General Fund PERS Administration	2843.96	5687.92
General Fund PERS Finance	1443.81	2887.62
General Fund PERS Community Dev.	1516.91	3033.82
General Fund PERS Public Safety	26207.92	52479.31
General Fund PERS Public Works	2821.86	5664.86
General Fund DEFERRED COMP City Council	400.00	1200.00
General Fund DEFERRED COMP Administration	100.00	300.00
General Fund DEFERRED COMP Finance	100.00	300.00
General Fund DEFERRED COMP Community Dev.	100.00	300.00
General Fund DEFERRED COMP Public Safety	1150.00	3500.00
General Fund DEFERRED COMP Public Works	300.00	900.00
General Fund FICA/Medicare City Council	354.50	1063.51
General Fund FICA/Medicare Administration	420.82	1262.46
General Fund FICA/Medicare Finance	126.90	380.70
General Fund FICA/Medicare Community Dev.	134.03	402.08
General Fund FICA/Medicare Public Safety	1679.46	5019.15
General Fund FICA/Medicare Public Works	327.40	982.15
General Fund GASB 68 Non Department	2100.00	2100.00
General Fund Train/Meetings City Council	150.00	184.50
General Fund Train/Meetings Administration	184.00	253.00
General Fund Train/Meetings Finance	0.00	34.50
General Fund Train/Meetings Attorney	100.00	184.50
General Fund Train/Meetings Community Dev.	0.00	34.50
General Fund Train/Meetings Public Safety	565.00	841.00
General Fund Train/Meetings Public Works	321.90	390.90
General Fund Council Meeting City Council	1500.00	4500.00
General Fund Elections City Council	53.27	53.27
General Fund GASB68LIABILITY City Council	0.00	2571.73
General Fund GASB68LIABILITY Administration	0.00	73479.44
General Fund GASB68LIABILITY Finance	0.00	77151.90
General Fund GASB68LIABILITY Community Dev.	0.00	46291.14
General Fund GASB68LIABILITY Public Safety	0.00	148840.72
General Fund GASB68LIABILITY Public Works	0.00	59605.07
General Fund EAP PROGRAM Non Department	0.00	1338.12
General Fund ADP/SHRED IT Administration	349.94	1462.10
General Fund Audit Finance	4855.30	4855.30
General Fund Mngt. Services Finance	1553.75	1553.75
General Fund Technical Spprt Non Department	0.00	336.00
General Fund Technical Spprt Finance	228.21	684.63
General Fund Technical Spprt Public Safety	2940.00	7581.00
General Fund HDL/BL/PROP/SAL Finance	1449.55	9092.68
General Fund CITY ATTORNEY Attorney	17190.00	35662.50
General Fund ATTORNEY COSTS Attorney	276.95	541.70
General Fund PERSONNEL ISSUE Attorney	2083.00	2083.00
General Fund Animal Reg/Vet Public Safety	0.00	652.00
General Fund Auto Fuel Public Safety	2785.67	4714.31
General Fund Auto Maint. Public Safety	1706.20	1756.25
General Fund Auto Maint. Public Works	0.00	127.15
General Fund AUTO DETAILING Public Safety	0.00	270.00
General Fund Comm & ACJIS Public Safety	645.84	645.84
General Fund 911 CENTER Public Safety	21465.52	21465.52
General Fund FEMA GRANT-BAY Non Department	2865.00	2865.00
General Fund DOJ- VESTS POL Public Safety	488.90	488.90
General Fund Fire Contract Fire Dept.	0.00	153831.00
General Fund Reserves Public Safety	8450.94	23896.33



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Expenditures (Continue)		
General Fund EQUIP/COMPUTER Public Safety	2400.00	3523.94
General Fund Police Supplies Public Safety	476.92	520.76
General Fund SPECIAL SKILLS Public Safety	100.00	300.00
General Fund Uniform Allow. Public Safety	1318.86	2978.80
General Fund Uniform Allow. Public Works	285.22	763.47
General Fund Police Educatin Public Safety	5762.01	17286.03
General Fund ARRESTS/INVEST Public Safety	2000.00	2000.00
General Fund COMPUTER/MAINT Public Safety	0.00	10558.29
General Fund HOPE SERVICES Public Works	1751.19	4123.77
General Fund St. Lighting Public Works	862.45	1722.60
General Fund ADOPT A HWY Public Works	590.00	885.00
General Fund Flags/Banners Public Works	2460.60	2460.60
General Fund Bike Trail Elec Community Out	206.84	470.36
General Fund PARKS SUPPLIES Parks	0.00	298.72
General Fund SECURITY Public Safety	0.00	120.51
General Fund SECURITY Public Works	0.00	305.85
General Fund SECURITY Government Bldg	0.00	519.93
General Fund SUPPLIES Public Works	155.78	471.00
General Fund EQUIPMENT RENTA Public Works	238.00	238.00
General Fund STREET SIGNS Public Works	652.88	652.88
General Fund CLAIMS - PHYSDA Non Department	0.00	5386.72
General Fund Donations Non Department	0.00	2573.20
General Fund Fire/Theft Government Bldg	0.00	22308.00
General Fund ADVERTISING Community Dev.	453.21	1489.19
General Fund ADVERTISING Community Out	1076.00	2690.00
General Fund Liability Ins. City Council	0.00	378.27
General Fund Liability Ins. Administration	0.00	6808.72
General Fund Liability Ins. Finance	0.00	1513.05
General Fund Liability Ins. Community Dev.	0.00	1891.32
General Fund Liability Ins. Public Safety	0.00	61278.52
General Fund Liability Ins. Public Works	0.00	3782.62
General Fund Rental Payments Public Safety	283.80	1078.05
General Fund Misc. Expense Non Department	65.32	146.97
General Fund NGEN MAINTENANC Public Safety	5792.86	5792.86
General Fund Equip. Maint. Non Department	518.54	744.57
General Fund Equip. Maint. Parks	0.00	156.92
General Fund STORAGE Public Works	223.00	669.00
General Fund Office Supplies Non Department	1733.26	3510.86
General Fund Office Phones Non Department	116.00	249.54
General Fund Office Phones City Council	452.98	879.52
General Fund Office Phones Administration	263.27	526.63
General Fund Office Phones Community Dev.	50.73	104.68
General Fund Office Phones Public Safety	1194.21	2265.99
General Fund Office Phones Public Works	286.00	581.66
General Fund Official Bonds Non Department	0.00	1103.00
General Fund Utilities Non Department	1857.46	3655.53
General Fund REFUSE/TRASH Public Works	542.15	1077.51
General Fund Work. Comp. Ins City Council	0.00	811.48
General Fund Work. Comp. Ins Administration	0.00	27860.89
General Fund Work. Comp. Ins Finance	0.00	3245.93
General Fund Work. Comp. Ins Community Dev.	0.00	4057.41
General Fund Work. Comp. Ins Public Safety	0.00	32000.00
General Fund Work. Comp. Ins Public Works	0.00	32024.29
General Fund Equip. Purchase Non Department	434.99	434.99
General Fund Equip. Purchase Administration	0.00	2017.70
General Fund Equip. Purchase Finance	0.00	1000.00
General Fund Equip. Purchase Community Dev.	0.00	1000.00
General Fund Equip. Purchase Parks	0.00	1512.74
General Fund Bank Charges Non Department	168.57	379.93
General Fund Exercise Prgm City Council	90.00	270.00
General Fund Exercise Prgm Administration	150.00	450.00
General Fund Exercise Prgm Public Safety	300.00	900.00
General Fund Exercise Prgm Public Works	120.00	360.00
General Fund Nighthawk WiFi Public Safety	482.88	482.88
General Fund Internet/Web Non Department	97.63	592.87
General Fund Internet/Web Public Safety	-42.97	595.41
General Fund Internet/Web Public Works	112.14	336.41
General Fund Maint/Repairs Government Bldg	335.04	4685.50
General Fund Maint/Repairs Community Out	456.58	456.58
General Fund CSA74-GRANT EMS Non Department	801.47	855.88
General Fund SUSTAIN TRANS Non Department	3325.88	8030.16
General Fund PUBLIC ARTS Community Out	12250.00	12250.00
General Fund S of Tioga Non Department	2231.25	2231.25
General Fund S OF TIOGA PC Non Department	280.00	280.00
General Fund EQUIP LEASE-PRN Public Safety	0.00	28027.94
General Fund EQUIP LEASE-INT Public Safety	0.00	6492.41
<b>Total Expenditures</b>	<b>455311.44</b>	<b>1906358.06</b>
<b>Net Deficit</b>	<b>-23466.32</b>	<b>-907124.41</b>

REPORT.: 10/19/20  
RUN...: 10/19/20  
Run By.: SHELBY

City of Sand City  
Balance Sheet Report  
FUND 31 - Gas Tax - 2105

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Assets

1099	Cash Balance		18,757.19	
			<u>18,757.19</u>	<u>18,757.19</u>
	Total of Assets ---->		18,757.19	<u>18,757.19</u>

Liabilities

FUND Balances

3400	Unappropriated Fund Balance		15,493.15	
	CURRENT EARNINGS		3,264.04	
			<u>18,757.19</u>	<u>18,757.19</u>
	Total of FUND Balances ---->		18,757.19	<u>18,757.19</u>

REPORT.: 10/19/20  
RUN....: 10/19/20  
Run By.: SHELBY

City of Sand City  
Statement of Revenues & Expenditures  
FUND 31 - Gas Tax - 2105

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	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
Gas Tax - 2105 Gas Tax Funds Public Works	1176.80	3264.04
Gross Revenues	1176.80	3264.04
<b>Revenue Reductions</b>		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	1176.80	3264.04
<b>Expenditures</b>		
Total Expenditures	0.00	0.00
Net Surplus	1176.80	3264.04

REPORT.: 10/19/20  
RUN...: 10/19/20  
Run By.: SHELBY

City of Sand City  
Balance Sheet Report  
FUND 35 - Traffic Safety

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Assets  
-----  
1099 Cash Balance 1,158.45  
Total of Assets ----> 1,158.45 1,158.45

Liabilities  
-----

FUND Balances  
-----  
3400 Unappropriated Fund Balance 1,079.25  
CURRENT EARNINGS 79.20  
Total of FUND Balances ----> 1,158.45 1,158.45

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
Traffic Safety CA Code Fines Public Works	79.20	79.20
Gross Revenues	79.20	79.20
<b>Revenue Reductions</b>		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	79.20	79.20
<b>Expenditures</b>		
Total Expenditures	0.00	0.00
Net Surplus	79.20	79.20

Ending Calendar Date.: September 30, 2020      Fiscal (03-21)

Assets

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1099	Cash Balance		16,932.03	
	Total of Assets ---->		16,932.03	16,932.03

Liabilities

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FUND Balances

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3400	Unappropriated Fund Balance		15,796.28	
	CURRENT EARNINGS		1,135.75	
	Total of FUND Balances ---->		16,932.03	16,932.03

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
RMRA -Road M&R RMRA-ROAD MAINT Public Works	580.82	1135.75
Gross Revenues	580.82	1135.75
<b>Revenue Reductions</b>		
Total Revenue Reductions	0.00	0.00
* Adjusted Revenues	580.82	1135.75
<b>Expenditures</b>		
Total Expenditures	0.00	0.00
Net Surplus	580.82	1135.75

Ending Calendar Date.: September 30, 2020      Fiscal (03-21)

Assets

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1099	Cash Balance	82,427.74	
	Total of Assets ---->	82,427.74	82,427.74

Liabilities

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FUND Balances

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3400	Unappropriated Fund Balance	84,779.59	
	CURRENT EARNINGS	-2,351.85	
	Total of FUND Balances ---->	82,427.74	82,427.74



REPORT.: 10/19/20  
RUN...: 10/19/20  
Run By.: SHELBY

City of Sand City  
Statement of Revenues & Expenditures  
FUND 38 - TAMC X TSIPF

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	CURRENT MONTH	YEAR TO DATE
<u>Revenues</u>		
TAMC X TSIPF Measure X-TAMC Public Works	7146.15	7146.15
Gross Revenues	7146.15	7146.15
<u>Expenditures</u>		
TAMC X TSIPF Contract Svcs. Public Works	0.00	9498.00
Total Expenditures	0.00	9498.00
Net Surplus (MDT)    *Net Deficit (YTD)	7146.15	-2351.85

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

Assets

-----		
1273	BIKE TRAIL INTERCONNECT-TIOGA	53,556.91
1281	Prop 1 IRWM - Catalina St.CIP	18,176.50
1282	PROP 1 SW CONTRA COSTA CIP	6,722.50
1283	CITY HALL ELECTRICAL CIP	3,660.00
1287	CDBG Calabrese Park CIP	33,666.75
1288	CIP- Wells	177,122.73
1289	CIP-CITY ENTRANCE PROJECT	1,312.00
1290	Land	1,837,193.95
1291	Land Improvements	441,562.65
1292	VEHICLE FIXED ASSET	567,289.39
1293	Furniture and Fixtures	114,513.83
1295	Buildings	8,538,775.38
1297	FIXED ASSETS EQUIPMENT	2,594,595.69
1298	CITY HALL	172,866.41
1299	INFRASTRUCTURE- streets	5,155,456.95
1300	ACCUMULATED DEPRECIATION	-8,492,713.51
-----		
	Total of Assets ---->	11,223,758.13
		<u>11,223,758.13</u>

Liabilities

FUND Balances

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3400	Unappropriated Fund Balance	-1,296,649.14
3600	Investment in Fixed Assets	11,752,576.86
3601	CAPITAL LEASE	337,830.41
3602	Donated Assets	430,000.00
	CURRENT EARNINGS	0.00
-----		
	Total of FUND Balances ---->	11,223,758.13
		<u>11,223,758.13</u>

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

Assets

1280	AMOUNT PROVIDED FOR LTD	4,015,966.94	
1400	Deferred Outflow- Pers contrib	753,101.74	
1405	Deferred Outflow- Actuarial	782,191.74	
1500	DEFER OUTFLOWS/OPEB CONTRIBUTS	81,784.00	
	Total of Assets ---->	5,633,044.42	5,633,044.42

Liabilities

2020	Compensated Absences	529,232.39	
2025	NET OBEP LIABILITY/ASSET	-1,278,129.00	
2070	capital lease-police radios	93,400.05	
2200	Net Pers Liability	4,687,474.46	
2500	DEFERRED INFLOWS-ACTUARIAL	282,302.79	
2505	DEFER INFLOWS/OPEB ACTUARIALS	836,272.00	
	Total of Liabilities ---->	5,150,552.69	

FUND Balances

3400	Unappropriated Fund Balance	482,491.73	
	CURRENT EARNINGS	0.00	
	Total of FUND Balances ---->	482,491.73	5,633,044.42

REPORT.: 10/19/20  
RUN....: 10/19/20  
Run By.: SHELBY

City of Sand City  
Balance Sheet Report  
FUND 99 - Cash Clearing

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-----  
Assets

1001	Checking Account	223,159.07	
1099	Cash Balance	-223,159.07	
	Total of Assets ---->	0.00	0.00

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Liabilities

-----  
FUND Balances

	CURRENT EARNINGS	0.00	
	Total of FUND Balances ---->	0.00	0.00

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	09-20	09/02/20	25143	C	Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - ASHLEY Receipt Date: 09/02/20	Db: 99 1001 Cr: 10 4055 00	260.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - ASHLEY Receipt Date: 09/02/20	Db: 99 1001 Cr: 10 4033 00	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - ASHLEY Receipt Date: 09/02/20	Db: 99 1001 Cr: 10 2115	.40
			25144	C	Mis	BL01	AVILA CONSTRUCTION Issued...: T0 (DEVON ) Sep 02 2020 09:16 am Devon Lazzarino	Db: 99 1001	150.00
					Mis	CAS90	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4033 00 Db: 99 1001	.40
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20 Paid by: WHISTLER ASSET MANAGEMENT	Cr: 10 2115	
			25145	C	Mis	BL01	Issued...: T0 (DEVON ) Sep 02 2020 09:16 am Devon Lazzarino	Db: 99 1001	150.00
					Mis	CAS90	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4033 00 Db: 99 1001	.40
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20 Paid by: REDBOX	Cr: 10 2115	
			25146	C	Mis	BL01	Issued...: T0 (DEVON ) Sep 02 2020 09:17 am Devon Lazzarino	Db: 99 1001	25.00
					Mis	CAS90	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4033 00 Db: 99 1001	.40
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20 Paid by: VIBEKE NORGAARD	Cr: 10 2115	
			25147	C	Mis	BL01	Issued...: T0 (DEVON ) Sep 02 2020 09:17 am Devon Lazzarino	Db: 99 1001	2244.00
					Mis	CAS90	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4033 00 Db: 99 1001	.40
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20 Paid by: CARDINALE NISSAN	Cr: 10 2115	
			25148	C	Mis	BL01	Issued...: T0 (DEVON ) Sep 02 2020 09:17 am Devon Lazzarino	Db: 99 1001	815.23
					Mis	CAS90	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20	Cr: 10 4033 00 Db: 99 1001	.40
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/02/20 Paid by: DORITY ROOFING	Cr: 10 2115	
							Issued...: T0 (DEVON ) Sep 02 2020 09:18 am Devon Lazzarino	Day 09/02/20 Total ---->	3668.23
	09/09/20		25149	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9152 Receipt Date: 09/09/20 Paid by: ROLAND LIM	Db: 99 1001 Cr: 10 4221 08	75.00
			25150	C	Mis	PAR02	Issued...: T0 (DEVON ) Sep 09 2020 09:01 am Devon Lazzarino	Db: 99 1001	40.00
							SAND CITY PARKING PARKING VIOLATION #8996 Receipt Date: 09/09/20 Paid by: JUAN MARTINEZ	Cr: 10 4221 08	
			25151	C	Mis	PAR02	Issued...: T0 (DEVON ) Sep 09 2020 09:01 am Devon Lazzarino	Db: 99 1001	100.00
							SAND CITY PARKING PARKING VIOLATION #9116 Receipt Date: 09/09/20 Paid by: MANUEL GOMEZ	Cr: 10 4221 08	
			25152	C	Mis	PAR02	Issued...: T0 (DEVON ) Sep 09 2020 09:01 am Devon Lazzarino	Db: 99 1001	40.00
							SAND CITY PARKING PARKING VIOLATION #9120 Receipt Date: 09/09/20 Paid by: GLORIA GUERRERO	Cr: 10 4221 08	
							Issued...: T0 (DEVON ) Sep 09 2020 09:02 am Devon Lazzarino		

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	09-20	09/09/20	25153	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9058 Receipt Date: 09/09/20 Paid by: MIRIAM GARCIA Issued...: T0 (DEVON ) Sep 09 2020 09:02 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			25154	C	Mis	REN01	RENTAL INCOME SEPTEMBER 2020 CELL TOWER RENT Receipt Date: 09/09/20 Paid by: CROWN CASTLE Issued...: T0 (DEVON ) Sep 09 2020 09:02 am Devon	Lazzarino Db: 99 1001 Cr: 10 4740 00	1425.78
			25155	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20	Lazzarino Db: 99 1001 Cr: 10 4055 00	146.00
				Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20	Db: 99 1001 Cr: 10 4033 00	3.60
				Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20 Paid by: PJS TILE & STONE Issued...: T0 (DEVON ) Sep 09 2020 09:02 am Devon	Db: 99 1001 Cr: 10 2115 Lazzarino Db: 99 1001	.40
			25156	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20	Lazzarino Db: 99 1001 Cr: 10 4055 00	80.00
				Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20	Db: 99 1001 Cr: 10 4033 00	3.60
				Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20 Paid by: TENJI Issued...: T0 (DEVON ) Sep 09 2020 09:03 am Devon	Db: 99 1001 Cr: 10 2115 Lazzarino Db: 99 1001	.40
			25157	C	Mis	MS	US BANK 2ND QUARTER 2020 CAL CARD REBATE Receipt Date: 09/09/20 Paid by: US BANK Issued...: T0 (DEVON ) Sep 09 2020 09:03 am Devon	Lazzarino Db: 99 1001 Cr: 10 4736 00	119.78
			25158	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20 Paid by: GARZA PLUMBING Issued...: T0 (DEVON ) Sep 09 2020 09:04 am Devon	Lazzarino Db: 99 1001 Cr: 10 4055 00	54.00
			25159	C	Mis	BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - ORTIZ & HOLLY Receipt Date: 09/09/20	Lazzarino Db: 99 1001 Cr: 10 4055 00	50.00
				Mis	CAS90		BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - ORTIZ & HOLLY Receipt Date: 09/09/20	Db: 99 1001 Cr: 10 4033 00	3.60
				Mis	CAS10		BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - ORTIZ & HOLLY Receipt Date: 09/09/20 Paid by: SUMMIT PIPELINES Issued...: T0 (DEVON ) Sep 09 2020 09:04 am Devon	Db: 99 1001 Cr: 10 2115 Lazzarino Db: 99 1001	.40
			25160	C	Mis	ENG01	ENGINEERING FEES ENCROACHMENT PERMIT - ORTIZ & HOLLY Receipt Date: 09/09/20 Paid by: SUMMIT PIPELINES Issued...: T0 (DEVON ) Sep 09 2020 09:04 am Devon	Lazzarino Db: 99 1001 Cr: 10 4160 11	475.00
			25163	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9059 Receipt Date: 09/09/20 Paid by: TAYLOR BREITMAIER Issued...: T0 (DEVON ) Sep 09 2020 08:05 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	40.00
			25164	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7968 Receipt Date: 09/09/20 Paid by: WILLOW ARAY Issued...: T0 (DEVON ) Sep 09 2020 08:05 am Devon	Lazzarino Db: 99 1001 Cr: 10 4221 08	150.00
			25165	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Lazzarino Db: 99 1001 Cr: 10 4055 00	609.29
				Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db: 99 1001 Cr: 10 4033 00	3.60
				Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20 Paid by: MOORE TWINING Issued...: T0 (DEVON ) Sep 09 2020 08:06 am Devon	Db: 99 1001 Cr: 10 2115 Lazzarino Db: 99 1001	.40
			25166	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Lazzarino Db: 99 1001 Cr: 10 4055 00	40.00
				Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db: 99 1001 Cr: 10 4033 00	3.60

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	09-20	09/09/20	25166	C			BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20 Paid by: DS SERVICES Issued...: T0 (DEVON ) Sep 09 2020 08:07 am Devon Lazzarino	Db:	99 1001	.40
								Cr:	10 2115	
			25167	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	369.88
								Cr:	10 4055 00	
							BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	3.60
								Cr:	10 4033 00	
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20 Paid by: CYRUS MORSE CONSTRUCTION Issued...: T0 (DEVON ) Sep 09 2020 08:07 am Devon Lazzarino	Db:	99 1001	.40
								Cr:	10 2115	
			25168	C	Mis	02103	GAS TAX 2103 AUGUST 2020 HIGHWAY USERS TAX Receipt Date: 09/09/20	Db:	99 1001	329.23
								Cr:	31 4305 11	
							GAS TAX - 2105 31 AUGUST 2020 HIGHWAY USERS TAX Receipt Date: 09/09/20	Db:	99 1001	159.05
								Cr:	31 4305 11	
							GAS TAX - 2106 32 AUGUST 2020 HIGHWAY USERS TAX Receipt Date: 09/09/20	Db:	99 1001	467.85
								Cr:	31 4305 11	
							GAS TAX - 2107 33 AUGUST 2020 HIGHWAY USERS TAX Receipt Date: 09/09/20 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Sep 09 2020 08:08 am Devon Lazzarino	Db:	99 1001	220.67
								Cr:	31 4305 11	
			25169	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20	Db:	99 1001	146.00
								Cr:	10 4055 00	
							BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20	Db:	99 1001	3.60
								Cr:	10 4033 00	
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/09/20 Paid by: COASTAL FABRICATION Issued...: T0 (DEVON ) Sep 09 2020 08:08 am Devon Lazzarino	Db:	99 1001	.40
								Cr:	10 2115	
			25170	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	360.00
								Cr:	10 4055 00	
							BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	3.60
								Cr:	10 4033 00	
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20 Paid by: FREEDOM MEDICAL Issued...: T0 (DEVON ) Sep 09 2020 08:09 am Devon Lazzarino	Db:	99 1001	.40
								Cr:	10 2115	
			25171	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	2818.40
								Cr:	10 4055 00	
							BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	3.60
								Cr:	10 4033 00	
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20 Paid by: OFFICE DEPOT Issued...: T0 (DEVON ) Sep 09 2020 08:09 am Devon Lazzarino	Db:	99 1001	.40
								Cr:	10 2115	
			25172	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	175.00
								Cr:	10 4055 00	
							BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20	Db:	99 1001	3.60
								Cr:	10 4033 00	
							BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/09/20 Paid by: REYES COCA COLA Issued...: T0 (DEVON ) Sep 09 2020 08:09 am Devon Lazzarino	Db:	99 1001	.40
								Cr:	10 2115	
								Day 09/09/20 Total ---->		8570.93
		09/16/20	25176	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7970 Receipt Date: 09/16/20 Paid by: VINCENT TORRES Issued...: T0 (DEVON ) Sep 16 2020 12:56 pm Devon Lazzarino	Db:	99 1001	40.00
								Cr:	10 4221 08	
			25177	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9063 Receipt Date: 09/16/20 Paid by: MARTIN CONTRERAS Issued...: T0 (DEVON ) Sep 16 2020 12:57 pm Devon Lazzarino	Db:	99 1001	100.00
								Cr:	10 4221 08	

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L	Posting	Amt	Paid
000	09-20	09/16/20	25178	C	Mis	BL01		BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		1936.00
					Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Cr:	10 4055 00		3.60
					Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		.40
								Paid by: OUT OF THE WOODS Issued..: T0 (DEVON ) Sep 16 2020 12:57 pm Devon	Lazzarino			
			25179	C	Mis	BL01		BUSINESS LICENSE FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/16/20	Db:	99 1001		108.00
					Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/16/20	Cr:	10 4055 00		3.60
					Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE BALANCE Receipt Date: 09/16/20	Db:	99 1001		.40
								Paid by: GARZA PLUMBING Issued..: T0 (DEVON ) Sep 16 2020 12:57 pm Devon	Lazzarino			
			25180	C	Mis	ENG01		ENGINEERING FEES ENCROACHMENT PERMIT - 425 ORANGE Receipt Date: 09/16/20	Cr:	10 4160 11		475.00
								Paid by: PG&E Issued..: T0 (DEVON ) Sep 16 2020 12:58 pm Devon	Lazzarino			
			25181	C	Mis	BL01		BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		5895.62
					Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Cr:	10 4055 00		3.60
					Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		.40
								Paid by: PETSMART Issued..: T0 (DEVON ) Sep 16 2020 12:58 pm Devon	Lazzarino			
			25182	C	Mis	BL01		BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		455.72
					Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Cr:	10 4055 00		3.60
					Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		.40
								Paid by: KEITH BALLIN Issued..: T0 (DEVON ) Sep 16 2020 12:58 pm Devon	Lazzarino			
			25183	C	Mis	UUT		UTILITY USERS TAX AUGUST 2020 UUT - GAS Receipt Date: 09/16/20	Cr:	10 4025 00		66.10
								Paid by: TIGER NATURAL GAS Issued..: T0 (DEVON ) Sep 16 2020 12:58 pm Devon	Lazzarino			
			25184	C	Mis	TAMCX		TAMC MEASURE X FOR STREETS APRIL-JUNE 2020 TAMC MEASURE X Receipt Date: 09/16/20	Cr:	38 4302 11		7146.15
								Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON ) Sep 16 2020 12:59 pm Devon	Lazzarino			
			25185	C	Mis	BL01		BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		150.00
					Mis	CAS90		BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Cr:	10 4055 00		3.60
					Mis	CAS10		BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/16/20	Db:	99 1001		.40
								Paid by: DISCOUNT SCREEN PRINTING Issued..: T0 (DEVON ) Sep 16 2020 12:59 pm Devon	Lazzarino			
								Day 09/16/20 Total ---->				16392.59
	09/22/20		25263	E	Mis	BUL01		BULLETPROOF VEST GRANT BULLETPROOF VEST GRANT - DUCOEUR Receipt Date: 09/22/20	Db:	99 1001		488.90
								Paid by: DEPARTMENT OF JUSTICE Issued..: T0 (DEVON ) Sep 22 2020 02:35 pm Devon	Lazzarino			
			25264	C	Mis	INT01		INTEREST IN CHECKING SEPTEMBER 2020 INTEREST Receipt Date: 09/22/20	Cr:	10 4410 00		4.11
								Paid by: MECHANICS BANK Issued..: T0 (DEVON ) Sep 22 2020 02:37 pm Devon	Lazzarino			
								Day 09/22/20 Total ---->				493.01
	09/23/20		25186	C	Mis	PAR02		SAND CITY PARKING PARKING VIOLATION #8449 Receipt Date: 09/23/20	Db:	99 1001		60.00
								Paid by: HUMAM ALOSH Issued..: T0 (DEVON ) Sep 23 2020 12:52 pm Devon	Lazzarino			



Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	09-20	09/23/20	25187	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8493 Receipt Date: 09/23/20 Paid by: IVAN MARTINEZ Issued..: T0 (DEVON ) Sep 23 2020 12:52 pm Devon	Db: 99 1001 Cr: 10 4221 08 Lazzarino	200.00
			25188	C	Mis	TRA01	COUNTY/TRAFFIC JULY 2020 TRAFFIC Receipt Date: 09/23/20	Db: 99 1001 Cr: 35 4205 11	52.82
				Mis	RL01	COUNTY/ RED LIGHT JULY 2020 TRAFFIC Receipt Date: 09/23/20	Db: 99 1001 Cr: 35 4205 11		13.18
				Mis	CRI01	CRIMINAL PC1463/CITY FINES JULY 2020 TRAFFIC Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 4210 08		101.32
				Mis	POC01	COUNTY/PROOF OF CORR JULY 2020 TRAFFIC Receipt Date: 09/23/20	Db: 99 1001 Cr: 35 4205 11		13.20
				Mis	PTT01	COUNTY/PROPERTY TAX JULY 2020 TRAFFIC Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 4020 00		634.70
				Mis	P172	1/2 TAX POLICE/PROP 172 JULY 2020 TRAFFIC Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 4330 08		31.33
				Mis	REV	COUNTY/REV & RECOVERY JULY 2020 TRAFFIC Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 4210 08		272.67
			25189	C	Mis	COPS	Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON ) Sep 23 2020 12:52 pm Devon COPS GRANT JULY 2020 COPS GRANT Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 4069 08	8333.37
			25190	C	Mis	UUT	Issued..: T0 (DEVON ) Sep 23 2020 12:58 pm Devon UTILITY USERS TAX AUGUST 2020 UUT - GAS Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 4025 00	5.01
			25191	C	Mis	BL01	Issued..: T0 (DEVON ) Sep 23 2020 12:58 pm Devon BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 4055 00	150.00
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 4033 00		3.60
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 2115		.40
			25192	C	Mis	UUT	Paid by: VIVINT Issued..: T0 (DEVON ) Sep 23 2020 01:01 pm Devon UTILITY USERS TAX AUGUST 2020 UUT - ELECTRIC Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 4025 00	37.19
			25193	C	Mis	BL01	Issued..: T0 (DEVON ) Sep 23 2020 01:02 pm Devon BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 4055 00	200.30
				Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 4033 00		3.60
				Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Db: 99 1001 Cr: 10 2115		.40
			25194	C	Mis	MS	Paid by: MAEGIR Issued..: T0 (DEVON ) Sep 23 2020 01:02 pm Devon AVIANA BUSHNELL OCTOBER 2020 COBRA Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 2160	52.64
			25195	C	Mis	MS	Paid by: AVIANA BUSHNELL Issued..: T0 (DEVON ) Sep 23 2020 01:02 pm Devon LINDA SCHOLINK OCTOBER 2020 COBRA Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 2160	52.64
			25196	C	Mis	UUT	Paid by: LINDA SCHOLINK Issued..: T0 (DEVON ) Sep 23 2020 01:03 pm Devon UTILITY USERS TAX AUGUST 2020 UUT - GAS Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 4025 00	1.44
			25197	C	Mis	UUT	Paid by: SPARK ENERGY Issued..: T0 (DEVON ) Sep 23 2020 01:03 pm Devon UTILITY USERS TAX AUGUST 2020 UUT - GAS Receipt Date: 09/23/20	Lazzarino Db: 99 1001 Cr: 10 4025 00	.76
							Paid by: VISTA ENERGY Issued..: T0 (DEVON ) Sep 23 2020 01:03 pm Devon	Lazzarino	

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	09-20	09/23/20	25198	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Db: 99 1001	516.24
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Cr: 10 4033 00 Db: 99 1001	.40
			25199	C	Mis	BL01	Issued..: T0 (DEVON ) Sep 23 2020 01:03 pm Devon Lazzarino BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Db: 99 1001	193.09
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Cr: 10 4033 00 Db: 99 1001	.40
			25200	C	Mis	BL01	Issued..: T0 (DEVON ) Sep 23 2020 01:04 pm Devon Lazzarino BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Db: 99 1001	442.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/23/20	Cr: 10 4033 00 Db: 99 1001	.40
			25201	C	Mis	UUT	Paid by: EYVIND EARLE PUBLISHING Issued..: T0 (DEVON ) Sep 23 2020 01:04 pm Devon Lazzarino UTILITY USERS TAX AUGUST 2020 UUT - ELECTRIC Receipt Date: 09/23/20	Db: 99 1001	454.45
			25202	C	Mis	MS	Issued..: T0 (DEVON ) Sep 23 2020 01:05 pm Devon Lazzarino STATE OF CALIFORNIA CARES RELIEF FUND - COVID19 INSTALLMENT #3 Receipt Date: 09/23/20	Db: 99 1001	8333.00
							Paid by: STATE OF CALIFORNIA Issued..: T0 (DEVON ) Sep 23 2020 01:05 pm Devon Lazzarino	Day 09/23/20 Total ---->	20171.35
	09/29/20		25229	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9070 Receipt Date: 09/29/20	Db: 99 1001	40.00
							Paid by: HANNAH MALONE Issued..: T0 (DEVON ) Sep 29 2020 12:07 pm Devon Lazzarino		
			25230	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8939 Receipt Date: 09/29/20	Db: 99 1001	100.00
							Paid by: OMPRAKASH PUPPALA Issued..: T0 (DEVON ) Sep 29 2020 12:08 pm Devon Lazzarino		
			25231	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9114 Receipt Date: 09/29/20	Db: 99 1001	60.00
							Paid by: DAVID BENAVIDES Issued..: T0 (DEVON ) Sep 29 2020 12:13 pm Devon Lazzarino		
			25232	C	Mis	BL01	BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 09/29/20	Db: 99 1001	150.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% NEW BUSINESS LICENSE Receipt Date: 09/29/20	Cr: 10 4055 00 Db: 99 1001	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% NEW BUSINESS LICENSE Receipt Date: 09/29/20	Cr: 10 4033 00 Db: 99 1001	.40
			25233	C	Mis	UUT	Paid by: RESCH CLEANING Issued..: T0 (DEVON ) Sep 29 2020 12:13 pm Devon Lazzarino UTILITY USERS TAX AUGUST 2020 UUT - GAS Receipt Date: 09/29/20	Db: 99 1001	.40
							Paid by: XOOM ENERGY Issued..: T0 (DEVON ) Sep 29 2020 12:13 pm Devon Lazzarino		
			25234	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db: 99 1001	300.12
							Paid by: SAND CITY FLOORS Issued..: T0 (DEVON ) Sep 29 2020 12:14 pm Devon Lazzarino		
			25235	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db: 99 1001	150.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Cr: 10 4055 00 Db: 99 1001	3.60
							Cr: 10 4033 00		

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	09-20	09/29/20	25235	C						
				Mis		CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20 Paid by: HALE KAI LANA Issued...: T0 (DEVON ) Sep 29 2020 12:14 pm Devon	Db:	99 1001	.40
								Cr:	10 2115	
			25236	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	341.38
				Mis		CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	3.60
				Mis		CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	.40
								Cr:	10 2115	
			25237	C	Mis	RMRA	ROAD MAINTENANCE & REHAB AUGUST 2020 RMRA Receipt Date: 09/29/20 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Sep 29 2020 12:14 pm Devon	Db:	99 1001	580.82
								Cr:	37 4306 11	
			25238	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	171.40
				Mis		CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	3.60
				Mis		CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	.40
								Cr:	10 2115	
			25239	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20 Paid by: DETAIL ASSOCIATES Issued...: T0 (DEVON ) Sep 29 2020 12:15 pm Devon	Db:	99 1001	150.00
				Mis		CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	3.60
				Mis		CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	.40
								Cr:	10 2115	
			25240	C	Mis	UUT	UTILITY USERS TAX AUGUST 2020 UUT - ELECTRIC Receipt Date: 09/29/20 Paid by: CENTRAL COAST COMMUNITY ENERGY Issued...: T0 (DEVON ) Sep 29 2020 12:15 pm Devon	Db:	99 1001	1525.23
								Cr:	10 4025 00	
			25241	C	Mis	CUP01	CONDITIONAL USE PERM CUP APPLICATION - 371 ORANGE Receipt Date: 09/29/20 Paid by: EDGARS PLUMBING Issued...: T0 (DEVON ) Sep 29 2020 12:39 pm Devon	Db:	99 1001	500.00
								Cr:	10 4125 05	
			25242	C	Mis	UUT	UTILITY USERS TAX AUGUST 2020 UUT Receipt Date: 09/29/20 Paid by: PG&E Issued...: T0 (DEVON ) Sep 29 2020 12:39 pm Devon	Db:	99 1001	10639.38
								Cr:	10 4025 00	
			25243	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	876.00
				Mis		CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	3.60
				Mis		CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	.40
								Cr:	10 2115	
			25244	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20 Paid by: CLASSIC KITCHENS Issued...: T0 (DEVON ) Sep 29 2020 12:40 pm Devon	Db:	99 1001	25.00
				Mis		CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	3.60
				Mis		CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	.40
								Cr:	10 2115	
			25245	C	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20 Paid by: HARRIS & ASSOC Issued...: T0 (DEVON ) Sep 29 2020 12:40 pm Devon	Db:	99 1001	130.75
				Mis		CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	3.60
								Cr:	10 4033 00	

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	09-20	09/29/20	25245	C			BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20 Paid by: SEADRIFT STUDIO Issued...: T0 (DEVON ) Sep 29 2020 12:41 pm Devon Lazzarino	Db: 99 1001 Cr: 10 2115	.40
			25246	C	Mis	STAX	SALES TAX RECEIVED DISTRIBUTION PRIOR TO 1ST Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4030 00	20.02
					Mis	STAX	SALES TAX RECEIVED DISTRIBUTION 1ST Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4030 00	254.43
					Mis	STAX	SALES TAX RECEIVED DISTRIBUTION 2ND Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4030 00	10293.75
					Mis	STAX	SALES TAX RECEIVED DISTRIBUTION 3RD Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4030 00	401.21
					Mis	STAX	SALES TAX RECEIVED CURRENT ADVANCE Receipt Date: 09/29/20 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Sep 29 2020 12:42 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4030 00	190600.00
			25247	C	Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION PRIOR TO 1ST Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4032 00	1228.84
					Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 1ST Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4032 00	285.25
					Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 2ND Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4032 00	5849.80
					Mis	TUT01	TRANSACTION/USE TAX DISTRIBUTION 3RD Q 2020 Receipt Date: 09/29/20	Db: 99 1001 Cr: 10 4032 00	1139.98
					Mis	TUT01	TRANSACTION/USE TAX CURRENT ADVANCE Receipt Date: 09/29/20 Paid by: STATE OF CALIFORNIA Issued...: T0 (DEVON ) Sep 29 2020 12:44 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4032 00	165600.00
							Day 09/29/20 Total ---->		391445.76
	09/30/20		25203	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8971 Receipt Date: 09/29/20 Paid by: CRYSTAL SKIPWORTH Issued...: T0 (SHELBY) Sep 29 2020 09:57 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	40.00
			25204	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9115 Receipt Date: 09/29/20 Paid by: ANALICIA GOMEZ Issued...: T0 (SHELBY) Sep 29 2020 09:51 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	100.00
			25205	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8623 Receipt Date: 09/29/20 Paid by: JAVIER SERRANO Issued...: T0 (SHELBY) Sep 29 2020 09:52 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	40.00
			25206	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9112 Receipt Date: 09/29/20 Paid by: CARLOS REYES Issued...: T0 (SHELBY) Sep 29 2020 09:52 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	40.00
			25207	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9065 Receipt Date: 09/29/20 Paid by: ANDRE HENRY Issued...: T0 (SHELBY) Sep 29 2020 09:54 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	100.00
			25208	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8965 Receipt Date: 09/29/20 Paid by: SHALEENI SINGH Issued...: T0 (SHELBY) Sep 29 2020 09:54 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	60.00
			25209	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8345 Receipt Date: 09/29/20 Paid by: MARIA AQUINO Issued...: T0 (SHELBY) Sep 29 2020 09:55 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	80.00
			25210	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9021 Receipt Date: 09/29/20 Paid by: ALEXANDRIA CANTU Issued...: T0 (SHELBY) Sep 29 2020 09:56 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	60.00
			25211	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #40,00 Receipt Date: 09/29/20 Paid by: RYAN P MAJEWSKI Issued...: T0 (SHELBY) Sep 29 2020 09:56 am Shelby Gorman	Db: 99 1001 Cr: 10 4221 08	40.00

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	09-20	09/30/20	25212	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9109 Receipt Date: 09/29/20 Paid by: JESSICA ALARCON Issued...: TO (SHELBY) Sep 29 2020 09:58 am Shelby Gorman	Db:	99 1001	60.00
								Cr:	10 4221 08	
			25214	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8997 Receipt Date: 09/29/20 Paid by: MATTHEW ROBLES Issued...: TO (SHELBY) Sep 29 2020 09:59 am Shelby Gorman	Db:	99 1001	60.00
								Cr:	10 4221 08	
			25215	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9060 Receipt Date: 09/29/20 Paid by: JAIRO BERNAL Issued...: TO (SHELBY) Sep 29 2020 10:00 am Shelby Gorman	Db:	99 1001	60.00
								Cr:	10 4221 08	
			25216	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9071 Receipt Date: 09/29/20 Paid by: YESENIA VILLALOBOS Issued...: TO (SHELBY) Sep 29 2020 10:00 am Shelby Gorman	Db:	99 1001	40.00
								Cr:	10 4221 08	
			25217	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9072 Receipt Date: 09/29/20 Paid by: SABRINA ROJAS Issued...: TO (SHELBY) Sep 29 2020 10:01 am Shelby Gorman	Db:	99 1001	40.00
								Cr:	10 4221 08	
			25218	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8728 Receipt Date: 09/29/20 Paid by: SUMMER FRY Issued...: TO (SHELBY) Sep 29 2020 10:01 am Shelby Gorman	Db:	99 1001	80.00
								Cr:	10 4221 08	
			25219	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #8991 Receipt Date: 09/29/20 Paid by: NICOLE GULLION Issued...: TO (SHELBY) Sep 29 2020 10:02 am Shelby Gorman	Db:	99 1001	60.00
								Cr:	10 4221 08	
			25220	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9068 Receipt Date: 09/29/20 Paid by: KILEY OHL Issued...: TO (SHELBY) Sep 29 2020 10:02 am Shelby Gorman	Db:	99 1001	60.00
								Cr:	10 4221 08	
			25221	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #9022 Receipt Date: 09/29/20 Paid by: ALEXANDER PELAYO Issued...: TO (SHELBY) Sep 29 2020 10:03 am Shelby Gorman	Db:	99 1001	20.00
								Cr:	10 4221 08	
			25222	E	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7975 Receipt Date: 09/29/20 Paid by: ADRIANNA NAVARRO Issued...: TO (SHELBY) Sep 29 2020 10:03 am Shelby Gorman	Db:	99 1001	40.00
								Cr:	10 4221 08	
			25223	E	Mis	SQU01	SQUARE FEES TRANSACTION FEE Receipt Date: 09/29/20 Paid by: SQUARE Issued...: TO (SHELBY) Sep 29 2020 10:04 am Shelby Gorman	Db:	99 1001	-1.21
								Cr:	10 2116	
			25224	E	Mis	BL01	BUSINESS LICENSE CONSULANT FEE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	25.00
						Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Cr:	10 4055 00
								Db:	99 1001	3.60
						Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Cr:	10 4033 00
								Db:	99 1001	.40
			25225	E	Mis	BL01	BUSINESS LICENSE FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Db:	99 1001	150.00
						Mis	CAS90	BUSINESS LICENSE CASP FEE 90% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Cr:	10 4055 00
								Db:	99 1001	3.60
						Mis	CAS10	BUSINESS LICENSE CASP FEE 10% FY 20-21 BUSINESS LICENSE RENEWAL Receipt Date: 09/29/20	Cr:	10 4033 00
								Db:	99 1001	.40
			25228	E	Mis	SQU01	SQUARE FEES TRANSACTION FEE Receipt Date: 09/29/20 Paid by: SQUARE Issued...: TO (SHELBY) Sep 29 2020 10:07 am Shelby Gorman	Db:	99 1001	-.22
								Cr:	10 2116	
			25248	E	Mis	LAI03	TRANSFER TO LAIF TRANSFER FROM CITY CHECKING TO LAIF Receipt Date: 09/30/20 Paid by: TRANSFER FROM CITY CHECKING TO LAIF Issued...: TO (DEVON ) Sep 30 2020 09:34 am Devon Lazzarino	Db:	10 1008	300000.00
								Cr:	99 1001	

REPORT.: Oct 19 20 Monday  
 RUN....: 10/19/20 Time: 10:53  
 Run By.: Shelby Gorman

City of Sand City  
 Month End Cash Register Activity Report  
 For Period: 09-20

PAGE: 010  
 ID #: CH-AC  
 CTL.: SAN

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	09-20	09/30/20	25249	C	Mis	CDINT	CD INTEREST SEPTEMBER 2020 INTEREST Receipt Date: 09/30/20 Paid by: MECHANICS BANK	Db: 10 1020	7.23
			25250	C	Mis	OPEB	Issued..: T0 (DEVON ) Sep 30 2020 12:48 pm Devon OPEB INTEREST SEPTEMBER 2020 INTEREST Receipt Date: 09/30/20 Paid by: MECHANICS BANK	Lazzarino Db: 10 1004	6.44
			25251	C	Mis	HOU03	Issued..: T0 (DEVON ) Sep 30 2020 12:51 pm Devon CITY HOUSING #3 INTEREST SEPTEMBER 2020 INTEREST Receipt Date: 09/30/20 Paid by: MECHANICS BANK	Lazzarino Db: 10 1006	44.30
							Issued..: T0 (DEVON ) Sep 30 2020 02:13 pm Devon Lazzarino		
							Day 09/30/20 Total ---->		301319.54
							Period 09-20 Total ---->		742061.41
							Register 000 Total ---->		742061.41
							Total of All Registers ---->		742061.41

Register Activity Report  
 For Period: 09-20

Reg	Period	Date	[A] - Cash	[B] - Non-Cash	[C] - E.F.T.	[A]+[B]+[C]
000	09-20	09/02/20	3,668.23	0.00	0.00	3,668.23
000	09-20	09/09/20	8,570.93	0.00	0.00	8,570.93
000	09-20	09/16/20	16,392.59	0.00	0.00	16,392.59
000	09-20	09/22/20	4.11	0.00	488.90	493.01
000	09-20	09/23/20	20,171.35	0.00	0.00	20,171.35
000	09-20	09/29/20	391,445.76	0.00	0.00	391,445.76
000	09-20	09/30/20	117.97	0.00	301,201.57	301,319.54
09-20 Total -->			440,370.94	0.00	301,690.47	742,061.41
000 Total ----->			440,370.94	0.00	301,690.47	742,061.41
Report Total ----->			440,370.94	0.00	301,690.47	742,061.41

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
09-20	001599	09/30/20	KL101 (MARY ANN CARBONE)		1,389.68	.00	1,389.68	SEPTEMBER 2020 PAYROLL
	001600	09/30/20	POO01 (CHARLES POOLER)		6,681.33	.00	6,681.33	SEPTEMBER 2020 PAYROLL
	001601	09/30/20	GRA04 (VITO GRAZIANO)		11,139.02	.00	11,139.02	SEPTEMBER 2020 PAYROLL
	035194	09/01/20	AFL01 (AFLAC )		1,962.71	.00	1,962.71	Automatic Generated Check
	035195	09/01/20	CAL01 (CAL-AM WATER)		571.20	.00	571.20	Automatic Generated Check
	035196	09/01/20	CBS02 (CANON SOLUTIONS AMERICA, INC)		136.40	.00	136.40	Automatic Generated Check
	035197	09/01/20	CHA04 (CALIFORNIA HIGHWAY)		295.00	.00	295.00	Automatic Generated Check
	035198	09/01/20	CLE01 (CALIFORNIA LAW)		245.00	.00	245.00	Automatic Generated Check
	035199	09/01/20	COA07 (MONTEREY COUNTY WEEKLY)		1,526.00	.00	1,526.00	Automatic Generated Check
	035200	09/01/20	COR01 (CORBIN WILLITS SYSTEMS)		228.21	.00	228.21	Automatic Generated Check
	035201	09/01/20	CSD01 (CALIFORNIA STATE DISBURSEMEN)		385.00	.00	385.00	Automatic Generated Check
	035202	09/01/20	CYP04 (CYPRESS COAST FORD)		1,122.75	.00	1,122.75	Automatic Generated Check
	035203	09/01/20	ENV03 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035204	09/01/20	FEH01 (FEHR ENGINEERING COMPANY, IN		1,605.00	.00	1,605.00	Automatic Generated Check
	035205	09/01/20	HUM02 (HUMANA INSURANCE COMPANY)		3,307.06	.00	3,307.06	Automatic Generated Check
	035206	09/01/20	IIM01 (IIMC )		135.00	.00	135.00	Automatic Generated Check
	035207	09/01/20	LCW01 (LIEBERT CASSIDY WHITMORE)		2,083.00	.00	2,083.00	Automatic Generated Check
	035208	09/01/20	ONL01 (OHIO NATIONAL LIFE)		44.94	.00	44.94	Automatic Generated Check
	035209	09/01/20	PER01 (PUBLIC EMPLOYEES RET. SYS)		2,100.00	.00	2,100.00	Automatic Generated Check
	035210	09/01/20	PET01 (PETTY CASH - CASHED BY SHEL		68.41	.00	68.41	Automatic Generated Check
	035211	09/01/20	PW01 (PITNEY BOWES)		300.00	.00	300.00	Automatic Generated Check
	035212	09/01/20	PUB01 (PUBLIC STORAGE)		223.00	.00	223.00	Automatic Generated Check
	035213	09/01/20	RPM01 (DAVID W. JANSEN)		1,008.00	.00	1,008.00	Automatic Generated Check
	035214	09/01/20	SAN01 (SAND CITY POLICE OFFICERS)		1,050.00	.00	1,050.00	Automatic Generated Check
	035215	09/01/20	STU02 (STURDY OIL COMPANY)		897.07	.00	897.07	Automatic Generated Check
	035216	09/01/20	SUN02 (SUN LIFE FINANCIAL)		527.63	.00	527.63	Automatic Generated Check
	035217	09/01/20	WEG01 (MARY ANN WEEMS)		192.39	.00	192.39	Automatic Generated Check
	035218	09/01/20	NOR02 (VIBEKE NORGAARD)		17,466.95	.00	17,466.95	Automatic Generated Check
	035219	09/08/20	AME10 (AMERIPRIDE SERVICES)		472.85	.00	472.85	Automatic Generated Check
	035220	09/08/20	BRA04 (RICHARD A VEIGA BRASIL III)		1,250.00	.00	1,250.00	Automatic Generated Check
	035221	09/08/20	BRO08 (JACOB NATHANIEL BROWN)		1,250.00	.00	1,250.00	Automatic Generated Check
	035222	09/08/20	EDD03 (HANNAH EDDY)		1,250.00	.00	1,250.00	Automatic Generated Check
	035223	09/08/20	ENV03 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035224	09/08/20	EVA01 (THOMAS EVANS)		1,250.00	.00	1,250.00	Automatic Generated Check
	035225	09/08/20	EXP04 (EXPRESS PRINTING)		193.09	.00	193.09	Automatic Generated Check
	035226	09/08/20	GAG01 (BRYAN GAGE)		1,250.00	.00	1,250.00	Automatic Generated Check
	035227	09/08/20	GAT02 (HOPE SERVICES)		1,751.19	.00	1,751.19	Automatic Generated Check
	035228	09/08/20	HAR06 (HARRIS & ASSOCIATES, INC.)		20,888.75	.00	20,888.75	Automatic Generated Check
	035229	09/08/20	HOM01 (HOME DEPOT CREDIT SERVICE)		236.78	.00	236.78	Automatic Generated Check
	035230	09/08/20	HOP02 (KENTON HOPPAS)		1,250.00	.00	1,250.00	Automatic Generated Check
	035231	09/08/20	KAW01 (CASEY KAWAGUCHI)		1,250.00	.00	1,250.00	Automatic Generated Check
	035232	09/08/20	KL101 (MARY ANN CARBONE)		170.41	.00	170.41	Automatic Generated Check
	035233	09/08/20	MON10 (COUNTY OF MONTEREY)		27,258.38	.00	27,258.38	Automatic Generated Check
	035234	09/08/20	OFF03 (OFFICE DEPOT , INC.)		246.36	.00	246.36	Automatic Generated Check
	035235	09/08/20	PET01 (PETTY CASH - CASHED BY SHEL		64.04	.00	64.04	Automatic Generated Check
	035236	09/08/20	RPM01 (DAVID W. JANSEN)		798.00	.00	798.00	Automatic Generated Check
	035237	09/08/20	STA03 (STAR SANITATION, LLC)		247.99	.00	247.99	Automatic Generated Check
	035238	09/08/20	VAL03 (AMANDA L VALDES)		1,250.00	.00	1,250.00	Automatic Generated Check
	035239	09/15/20	VIS01 (MECHANICS VISA CARD)		422.26	.00	422.26	Automatic Generated Check
	035240	09/15/20	VIS01 (MECHANICS VISA CARD)		173.59	.00	173.59	Automatic Generated Check
	035241	09/15/20	ATT01 (AT & T)		123.66	.00	123.66	Automatic Generated Check
	035242	09/15/20	ATT03 (A.T. & T.)		441.96	.00	441.96	Automatic Generated Check
	035243	09/15/20	AVA01 (AVAYA, INC)		226.03	.00	226.03	Automatic Generated Check
	035244	09/15/20	COM11 (COMCAST)		263.37	.00	263.37	Automatic Generated Check
	035245	09/15/20	DIS01 (DISASTER KLEENUP, INC.)		63.55	.00	63.55	Automatic Generated Check
	035246	09/15/20	DMD01 (DM DIVING, INC.)		109.20	.00	109.20	Automatic Generated Check
	035247	09/15/20	ENV03 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035248	09/15/20	EVA02 (JESSICA EVANGELISTA)		500.00	.00	500.00	Automatic Generated Check
	035249	09/15/20	GRO03 (GROUNDWORK RENEWABLES, INC.)		106.01	.00	106.01	Automatic Generated Check
	035250	09/15/20	HAY01 (HAYASHI & WAYLAND)		6,409.05	.00	6,409.05	Automatic Generated Check
	035251	09/15/20	HER01 (THE HERALD)		453.21	.00	453.21	Automatic Generated Check
	035252	09/15/20	ILL01 (ILLUSIONS OF GRANDEUR)		110.00	.00	110.00	Automatic Generated Check
	035253	09/15/20	MAL01 (MALLORY SAFETY AND SUPPLY, L		187.06	.00	187.06	Automatic Generated Check
	035254	09/15/20	MHS02 (MONTEREY HOMESCAPES, INC.)		94.32	.00	94.32	Automatic Generated Check
	035255	09/15/20	MHS03 (MONTEREY HOMESCAPES, INC.)		98.39	.00	98.39	Automatic Generated Check
	035256	09/15/20	MOB02 (MCGRATH RENTCORP)		283.80	.00	283.80	Automatic Generated Check
	035257	09/15/20	MON06 (MONTEREY COUNTY)		645.84	.00	645.84	Automatic Generated Check
	035258	09/15/20	NTC01 (NATIONAL TRAINING CONCEPTS,		315.00	.00	315.00	Automatic Generated Check
	035259	09/15/20	PAN02 (HANIF PANNI)		500.00	.00	500.00	Automatic Generated Check
	035260	09/15/20	PET01 (PETTY CASH - CASHED BY SHEL		56.90	.00	56.90	Automatic Generated Check
	035261	09/15/20	PST01 (PSTS, INC.)		533.60	.00	533.60	Automatic Generated Check
	035262	09/15/20	RPM01 (DAVID W. JANSEN)		189.00	.00	189.00	Automatic Generated Check
	035263	09/15/20	RYA01 (RYAN RANCH PRINTERS)		274.27	.00	274.27	Automatic Generated Check
	035264	09/15/20	SHR01 (SHRED IT- SAN JOSE)		97.84	.00	97.84	Automatic Generated Check
	035265	09/15/20	STR03 (STREET DECOR, INC.)		2,294.33	.00	2,294.33	Automatic Generated Check
	035266	09/15/20	SVP01 (SALINAS VALLEY PRO SQUAD)		977.79	.00	977.79	Automatic Generated Check
	035267	09/15/20	VER01 (VERIZON WIRELESS)		878.60	.00	878.60	Automatic Generated Check
	035268	09/15/20	VIS01 (MECHANICS VISA CARD)		31.25	.00	31.25	Automatic Generated Check
	035269	09/22/20	4LE01 (4LEAF, INC.)		280.00	.00	280.00	Automatic Generated Check
	035270	09/22/20	ATT03 (A.T. & T.)		214.60	.00	214.60	Automatic Generated Check
	035271	09/22/20	ATT05 (AT&T MOBILITY)		565.75	.00	565.75	Automatic Generated Check
	035272	09/22/20	BAR01 (BARTEL ASSOCIATES, LLC)		2,500.00	.00	2,500.00	Automatic Generated Check
	035273	09/22/20	CCA03 (CCAC )		35.00	.00	35.00	Automatic Generated Check



Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
09-20	035274	09/22/20	COM11 (COMCAST)		97.63	.00	97.63	Automatic Generated Check
	035275	09/22/20	CYP04 (CYPRESS COAST FORD)		403.35	.00	403.35	Automatic Generated Check
	035276	09/22/20	ENW03 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035277	09/22/20	MAL01 (MALLORY SAFETY AND SUPPLY, L		494.78	.00	494.78	Automatic Generated Check
	035278	09/22/20	MBP03 (MONTEREY BAY PEST CONTROL)		130.00	.00	130.00	Automatic Generated Check
	035279	09/22/20	MRW02 (MRWMD )		542.15	.00	542.15	Automatic Generated Check
	035280	09/22/20	PET01 (PETTY CASH - CASHED BY SHEL		57.71	.00	57.71	Automatic Generated Check
	035281	09/22/20	PGE01 (PACIFIC GAS & ELECTRIC)		2,355.55	.00	2,355.55	Automatic Generated Check
	035282	09/22/20	REN01 (RENTAL DEPOT - MONTEREY)		238.00	.00	238.00	Automatic Generated Check
	035283	09/22/20	RPM01 (DAVID W. JANSEN)		945.00	.00	945.00	Automatic Generated Check
	035284	09/22/20	STU02 (STURDY OIL COMPANY)		993.14	.00	993.14	Automatic Generated Check
	035285	09/22/20	USB01 (U.S. BANK CORPORATE PAYMENT		1,598.03	.00	1,598.03	Automatic Generated Check
	035286	09/22/20	VER02 (VERITONE, INC.)		2,400.00	.00	2,400.00	Automatic Generated Check
	035287	09/22/20	ZUM01 (ZUMAR INDUSTRIES, INC.)		652.88	.00	652.88	Automatic Generated Check
	035288	09/29/20	ASCO1 (AMERICAN SUPPLY CO)		32.75	.00	32.75	Automatic Generated Check
	035289	09/29/20	ATP03 (A.T. & T.)		380.06	.00	380.06	Automatic Generated Check
	035290	09/29/20	CAL16 (CALPERS 457 PLAN)		14,437.00	.00	14,437.00	Automatic Generated Check
	035291	09/29/20	CBS02 (CANON SOLUTIONS AMERICA, INC		156.11	.00	156.11	Automatic Generated Check
	035292	09/29/20	CHA04 (CALIFORNIA HIGHWAY)		295.00	.00	295.00	Automatic Generated Check
	035293	09/29/20	CLE04 (C.L.E.A.R.S., INC)		50.00	.00	50.00	Automatic Generated Check
	035294	09/29/20	COM11 (COMCAST)		47.24	.00	47.24	Automatic Generated Check
	035295	09/29/20	EMC02 (EMC PLANNING GROUP, INC.)		3,720.20	.00	3,720.20	Automatic Generated Check
	035296	09/29/20	ENVO3 (BAY AREA HYGIENE SERVICES)		125.00	.00	125.00	Automatic Generated Check
	035297	09/29/20	ERT01 (ERICKSON AUTOMOTIVE AND 4X4)		140.70	.00	140.70	Automatic Generated Check
	035298	09/29/20	FEH01 (FEHR ENGINEERING COMPANY, IN		2,055.00	.00	2,055.00	Automatic Generated Check
	035299	09/29/20	FRA02 (FRANK J CHRISTIE)		1,250.00	.00	1,250.00	Automatic Generated Check
	035300	09/29/20	HAR06 (HARRIS & ASSOCIATES, INC.)		19,758.75	.00	19,758.75	Automatic Generated Check
	035301	09/29/20	HDL03 (HINDERLITER, DE LLAMAS & ASS		1,449.55	.00	1,449.55	Automatic Generated Check
	035302	09/29/20	KEL06 (J.J. KELLER & ASSOCIATES, IN		321.90	.00	321.90	Automatic Generated Check
	035303	09/29/20	MAL01 (MALLORY SAFETY AND SUPPLY, L		224.62	.00	224.62	Automatic Generated Check
	035304	09/29/20	MCH05 (MONTEREY COUNTY HEALTH)		2,000.00	.00	2,000.00	Automatic Generated Check
	035305	09/29/20	PES01 (PESTICIDE APPLICATORS)		50.00	.00	50.00	Automatic Generated Check
	035306	09/29/20	PET01 (PETTY CASH - CASHED BY SHEL		124.59	.00	124.59	Automatic Generated Check
	035307	09/29/20	RED01 (RED WING SHOES)		195.01	.00	195.01	Automatic Generated Check
	035308	09/29/20	SEA09 (SEASIDE GROUNDWATER BASIN WA		1,024.50	.00	1,024.50	Automatic Generated Check
	035309	09/29/20	STA03 (STAR SANITATION, LLC)		208.59	.00	208.59	Automatic Generated Check
	035310	09/29/20	STU02 (STURDY OIL COMPANY)		895.46	.00	895.46	Automatic Generated Check
	35194A	09/10/20	PER02 (PERS - MEDICAL)		23,915.52	.00	23,915.52	SEPTEMBER 2020 PERS HEALT
	35194B	09/15/20	PER01 (PUBLIC EMPLOYEES RET. SYS)		53,058.31	.00	53,058.31	AUGUST 2020 PERS RETIREME
	35194C	09/11/20	ADP01 (ADP, INC)		252.10	.00	252.10	P/R PROCESSING CHARGES FO
	35194D	09/30/20	ADP01 (ADP, INC)		40,065.09	.00	40,065.09	SEPTEMBER 2020 PAYROLL TA
	35194E	09/30/20	RAB01 (MECHANICS BANK)		168.57	.00	168.57	SEPTEMBER 2020 ANALYSIS C
	400001	09/30/20	BLA01 (JERRY BLACKWELDER)		1,163.01	.00	1,163.01	SEPTEMBER 2020 PAYROLL
	400002	09/30/20	CRU01 (KIM CRUZ)		129.88	.00	129.88	SEPTEMBER 2020 PAYROLL
	400003	09/30/20	HAW01 (GREGORY HAWTHORNE)		1,051.43	.00	1,051.43	SEPTEMBER 2020 PAYROLL
	400004	09/30/20	SOF02 (ELIZABETH A. SOFER)		908.68	.00	908.68	SEPTEMBER 2020 PAYROLL
	400005	09/30/20	BLA04 (AARON BLAIR)		10,824.00	.00	10,824.00	SEPTEMBER 2020 PAYROLL
	400006	09/30/20	GOR02 (SHELBY GORMAN)		4,360.40	.00	4,360.40	SEPTEMBER 2020 PAYROLL
	400007	09/30/20	HOR01 (CONNIE HORCA)		6,983.20	.00	6,983.20	SEPTEMBER 2020 PAYROLL
	400008	09/30/20	LAZ01 (DEVON LAZZARINO)		6,226.66	.00	6,226.66	SEPTEMBER 2020 PAYROLL
	400009	09/30/20	BLA03 (MATTHEW BLACKMON)		7,352.90	.00	7,352.90	SEPTEMBER 2020 PAYROLL
	400010	09/30/20	BRO07 (CHRISTOPHER BROWNING)		5,854.41	.00	5,854.41	SEPTEMBER 2020 PAYROLL
	400011	09/30/20	BUS05 (JEFF BUSHNELL)		12,712.42	.00	12,712.42	SEPTEMBER 2020 PAYROLL
	400012	09/30/20	CHA03 (DANIEL A CHARLTON)		8,973.20	.00	8,973.20	SEPTEMBER 2020 PAYROLL
	400013	09/30/20	DCU02 (DAVID DUCOEUR)		6,455.43	.00	6,455.43	SEPTEMBER 2020 PAYROLL
	400014	09/30/20	ESC01 (LAWRENCE ESCOBAR)		7,011.12	.00	7,011.12	SEPTEMBER 2020 PAYROLL
	400015	09/30/20	FER03 (BRIAN FERRANTE)		7,250.12	.00	7,250.12	SEPTEMBER 2020 PAYROLL
	400016	09/30/20	MAR10 (DANNY MARTIN)		9,684.40	.00	9,684.40	SEPTEMBER 2020 PAYROLL
	400017	09/30/20	MOR07 (LAURA MORALES)		4,970.85	.00	4,970.85	SEPTEMBER 2020 PAYROLL
	400018	09/30/20	MOU01 (MICHAEL MOUNT)		9,171.55	.00	9,171.55	SEPTEMBER 2020 PAYROLL
	400019	09/30/20	SEG01 (BRANDON SEGOVIA)		9,336.81	.00	9,336.81	SEPTEMBER 2020 PAYROLL
	400020	09/30/20	VEL03 (CHRISTOPHER VELOZ)		1,177.48	.00	1,177.48	SEPTEMBER 2020 PAYROLL
	400021	09/30/20	GAR01 (RICHARD GARZA)		5,736.39	.00	5,736.39	SEPTEMBER 2020 PAYROLL
	400022	09/30/20	MEN01 (FREDERICK MENEZES III)		4,826.44	.00	4,826.44	SEPTEMBER 2020 PAYROLL
	400023	09/30/20	PAR08 (MARK PARKER)		6,377.38	.00	6,377.38	SEPTEMBER 2020 PAYROLL
Total for Bank Account 1001 ----->					455,821.82	.00	455,821.82	
Grand Total of all Bank Accounts ----->					455,821.82	.00	455,821.82	

# SUCCESSOR AGENCY

REPORT.: 10/13/20  
RUN....: 10/13/20  
Run By.: SHELBY

SUCCESSOR AGENCY  
Balance Sheet Report  
ALL FUND(S)

PAGE: 001  
ID #: GLBS  
CTL.: SUC

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

Assets		Acct ID	
Fiduciary Fund Tax Increment Account	751,003.27	40	1005
Fiduciary Fund 2008 TAX EXEMPT CD#69981148831	526,780.52	40	1025
Fiduciary Fund 2008 TAX EXEMPT CD#53567157891	532,117.87	40	1026
Fiduciary Fund 2008B RESERVE ACCOUNT	224,856.84	40	1070
Fiduciary Fund 2008B Debt Service Fund	7.56	40	1072
Fiduciary Fund 2008B-INTEREST ACCOUNT-BONDS	3.24	40	1073
Fiduciary Fund 2017 Debt Service Fund	0.18	40	1085
Fiduciary Fund Land	1,100,000.26	40	1291
Fiduciary Fund FURNITURE AND FIXTURES	40,218.25	40	1293
Fiduciary Fund SIGNS AND LANDSCAPING	182,630.99	40	1297
Fiduciary Fund ACCUMULATED DEPRECIATION	-222,849.24	40	1300
Total of Assets ---->	3,134,769.74		3,134,769.74
Liabilities		Acct ID	
Fiduciary Fund REFUNDABLE FEES	1,455,000.00	40	2045
Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Fiduciary Fund ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Fiduciary Fund SERIES B BONDS	780,000.00	40	2485
Fiduciary Fund Refunding Bonds, Series 2017	3,710,000.00	40	2490
Total of Liabilities ---->	15,675,824.33		
FUND Balances		Acct ID	
Fiduciary Fund Unappropriated Fund Balance	-12,888,401.43	40	3400
CURRENT EARNINGS	347,346.84		
Total of FUND Balances ---->	-12,541,054.59		3,134,769.74

REPORT.: 10/13/20  
RUN....: 10/13/20  
Run By.: SHELBY

SUCCESSOR AGENCY  
Statement of Revenues & Expenditures  
ALL FUND(S)

PAGE: 002  
ID #: GLBS  
CTL.: SUC

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

	CURRENT MONTH	YEAR TO DATE
<u>Revenues</u>		
Fiduciary Fund RPTTF Non Department	0.00	531534.00
Fiduciary Fund 2008B-TAXABLE Non Department	0.95	3.10
Fiduciary Fund TAXEXEMPT INT. Non Department	44.97	133.45
Fiduciary Fund TAX INCR INTER Non Department	61.43	188.54
Gross Revenues	107.35	531859.09
<u>Expenditures</u>		
Fiduciary Fund Finance Srvc Finance	151.25	151.25
Fiduciary Fund Seaside Settle Non Department	0.00	182261.00
Fiduciary Fund Bond Expenses Non Department	2100.00	2100.00
Total Expenditures	2251.25	184512.25
Net Deficit (MDT) *Net Surplus (YTD)	-2143.90	347346.84

REPORT.: 10/13/20  
RUN...: 10/13/20  
Run By.: SHELBY

SUCCESSOR AGENCY  
Balance Sheet Report  
FUND 40 - Fiduciary Fund

PAGE: 003  
ID #: GLBS  
CTL.: SUC

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

Assets

1005	Tax Increment Account	751,003.27	
1025	2008 TAX EXEMPT CD#69981148831	526,780.52	
1026	2008 TAX EXEMPT CD#53567157891	532,117.87	
1070	2008B RESERVE ACCOUNT	224,856.84	
1072	2008B Debt Service Fund	7.56	
1073	2008B-INTEREST ACCOUNT-BONDS	3.24	
1085	2017 Debt Service Fund	0.18	
1291	Land	1,100,000.26	
1293	FURNITURE AND FIXTURES	40,218.25	
1297	SIGNS AND LANDSCAPING	182,630.99	
1300	ACCUMULATED DEPRECIATION	-222,849.24	
	Total of Assets ---->	3,134,769.74	3,134,769.74

Liabilities

2045	REFUNDABLE FEES	1,455,000.00	
2330	GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	
2455	LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	
2460	ADVANCES COP REIMBURSEMENTS	1,454,766.42	
2485	SERIES B BONDS	780,000.00	
2490	Refunding Bonds, Series 2017	3,710,000.00	
	Total of Liabilities ---->	15,675,824.33	

FUND Balances

3400	Unappropriated Fund Balance	-12,888,401.43	
	CURRENT EARNINGS	347,346.84	
	Total of FUND Balances ---->	-12,541,054.59	3,134,769.74

REPORT.: 10/13/20  
RUN...: 10/13/20  
Run By.: SHELBY

SUCCESSOR AGENCY  
Statement of Revenues & Expenditures  
FUND 40 - Fiduciary Fund

PAGE: 004  
ID #: GLBS  
CTL.: SUC

Ending Calendar Date.: September 30, 2020 Fiscal (03-21)

	CURRENT MONTH	YEAR TO DATE
<b>Revenues</b>		
Fiduciary Fund RPTTF Non Department	0.00	531534.00
Fiduciary Fund 2008B-TAXABLE Non Department	0.95	3.10
Fiduciary Fund TAXEXEMPT INT. Non Department	44.97	133.45
Fiduciary Fund TAX INCR INTER Non Department	61.43	188.54
Gross Revenues	107.35	531859.09
<b>Expenditures</b>		
Fiduciary Fund Finance Srvc Finance	151.25	151.25
Fiduciary Fund Seaside Settle Non Department	0.00	182261.00
Fiduciary Fund Bond Expenses Non Department	2100.00	2100.00
Total Expenditures	2251.25	184512.25
Net Deficit (MDT) *Net Surplus (YTD)	-2143.90	347346.84

REPORT.: Oct 13 20 Tuesday  
 RUN...: 10/13/20 Time: 15:51  
 Run By.: Shelby Gorman

SUCCESSOR AGENCY  
 Month End Cash Register Activity Report  
 For Period: 09-20

PAGE: 001  
 ID #: CH-AC  
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	09-20	09/30/20	00409	C	Mis	BND04	3 MONTH TAX EXEMPT BOND INTEREST SEPTEMBER 2020 INTEREST Receipt Date: 09/30/20 MECHANICS BANK	Db: 40 1025 Cr: 40 4435 00	22.37
			00410	C	Mis	BND05	Issued.: T0 (DEVON ) Sep 30 2020 12:22 pm Devon 6 MONTH TAX EXEMPT BOND INTEREST SEPTEMBER 2020 INTEREST Receipt Date: 09/30/20 Paid by: MECHANICS BANK	Lazzarino Db: 40 1026 Cr: 40 4435 00	22.60
			00411	C	Mis	PRP01	Issued.: T0 (DEVON ) Sep 30 2020 12:26 pm Devon PROPERTY TAX INCREMENT SEPTEMBER 2020 INTEREST Receipt Date: 09/30/20 Paid by: MECHANICS BANK	Lazzarino Db: 40 1005 Cr: 40 4450 00	61.43
								Issued.: T0 (DEVON ) Sep 30 2020 01:59 pm Devon Lazzarino	
								Day 09/30/20 Total ---->	106.40
								Period 09-20 Total ---->	106.40
								Register 000 Total ---->	106.40
									=====
								Total of All Registers ---->	106.40
									=====

Reg Period	Date	[A] - Cash	[B] - Non-Cash	[C] - E.F.T.	[A]+[B]+[C]
000 09-20	09/30/20	106.40	0.00	0.00	106.40
000 Total	----->	106.40	0.00	0.00	106.40
Report Total	----->	106.40	0.00	0.00	106.40



REPORT.: Oct 13 20 Tuesday  
 RUN...: Oct 13 20 Time: 15:49  
 Run By.: Shelby Gorman

SUCCESSOR AGENCY  
 Month End Cash Disbursements Report  
 Report for 09-20 BANK ACCOUNT 1005

PAGE: 001  
 ID #: PY-CD  
 CTL.: SUC

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
09-20	002208	09/08/20	USB01 (US BANK)		2,100.00	.00	2,100.00	SERIES 2017 BONDS TRUSTEE
	002209	09/15/20	HAY01 (HAYASHI & WAYLAND)		151.25	.00	151.25	2020 FINANCIAL CONSULTING
	Total for Bank Account 1005 ----->				2,251.25	.00	2,251.25	
Grand Total of all Bank Accounts ----->					2,251.25	.00	2,251.25	

**AGENDA ITEM  
6A**

**Consideration of City RESOLUTION  
Approving Conditional Use Permit 644 for  
the Wahine Project authorizing a Storage,  
Office, & Limited Sales Operation at 398-C  
Shasta Avenue**

CITY OF SAND CITY

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STAFF REPORT

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OCTOBER 5, 2020  
(For City Council Review on November 3, 2020)

**TO: Mayor and City Council**

**FROM: Charles Pooler, City Planner**

**SUBJECT: Conditional Use Permit for The Wahine Project at 398 Shasta Avenue**

**BACKGROUND**

An application was submitted by Dionne Ybarra of The Wahine Project (the "Applicant") for conditional use permit approval for office, storage, and limited wholesale/retail activities for their non-profit organization (the "Applicant's Use") within an approximate 1,400 square foot portion of an existing commercial building at 398-C Shasta Avenue (portion of APN 011-253-012) in Sand City (the "Subject Property"). The Subject Property has a non-coastal Planned Mixed-Use (MU-P) zoning designation and a General Plan land use designation of Mixed-Use Development. The Applicant's Use at the Subject Property qualifies for a categorical exemption, under State CEQA (California Environmental Quality Act) Guidelines, Section 15301.

**Site Description:**

The Subject Property is 100-foot wide fronting Shasta Avenue and 75-foot deep fronting Catalina Street (7,500 square feet), facilitating two buildings with an approximate 2,250 square foot paved parking area between. The first structure is a 3,850 square foot floor area of a 2-level commercial metal clad building fronting Catalina Street, measuring 75-foot long and 32-foot wide with multiple separated units. The Applicant proposes to inhabit Unit C and D, which is the end unit of the commercial building; Unit C on the ground floor space and Unit D on the upper level area above. The second structure is a multi-family residential building that is not part of this application. Both buildings are existing non-conforming structures that predate the planned-mixed use zoning adopted in 2002. The last known occupant of the entire commercial building was Ocean Construction, a contractor operation, working under the previous Lupin Construction zoning approval. A. Strouse & Son Glass is occupying the center unit, for which a use permit was just approved on October 6<sup>th</sup>. Existing utilities (i.e. gas, electric, water, sewer, etc.) are available to the Subject Property and Applicant's unit. Road pavement, curbs, driveway apron, and gutter exist along the Subject Property's Catalina Street and Shasta Avenue frontages. It should be noted that the Catalina Street frontage is planned for major renovations and storm-water infrastructure improvements to commence construction within the next couple years as part of the recently awarded IRWM Proposition 1 grant.

## **DISCUSSION**

### **Project Description:**

The Applicant intends to utilize the Subject Property for inventory storage, office, and limited retail activity for her non-profit organization. There will be two (2) employees on-site. Items stored on-site will primarily be surfboards and wetsuits, and the primary items to be sold will be surfing related merchandise. There will be no on-line sales at this time. Intended hours of operation will be 10:00 a.m. to 5:00 p.m. Tuesday through Saturday. No shipments or deliveries or large truck shipments to/from the site are anticipated. There is one (1) company van the Applicant would like to park/store on the Subject Property during non-operational hours.

**Land Use:** The Subject Property has a Zoning Map designation of "Planned Mixed Use" and a General Plan designation of Mixed-Use Development (MU-D). Section 18.13.040(A) of the City's Zoning Ordinance lists 'Public and Quasi-Public Uses' as an allowable use subject to the issuance of a conditional use permit pending review of potential impacts upon a mixed residential/commercial neighborhood. Zoning Code section 18.04.445 defines "public and Quasi-Public Uses" as operational uses open to the general public supported by public or non-profit organizations. The Applicant's organization is a Non-Profit organization that satisfies this zoning definition. Therefore, staff finds the Applicant's Use consistent and compatible with the intent of the General Plan and Zoning Code.

**Hours of Operation:** Intended hours of operation at the Subject Property will be 10:00 a.m. to 5:00 p.m. Tuesday through Saturday. Staff finds these hours acceptable for the mixed use district; however, for consistency with other use permits for similar operations, staff recommends the permit specify 7:00 a.m. to 6:00 p.m. on weekdays and the Applicant's proposed 10:00 a.m. to 5:00 p.m. on Saturdays. Any product shipments to/from the site with loading/unloading activities should also only occur within those times. On-site office and janitorial activities beyond permit specified hours of operation are acceptable, provided such activities do not pose a nuisance to surrounding properties.

**Parking:** The Subject Property has a central paved area of approximately 2,250 square feet with driveway apron fronting Shasta Avenue to accommodate on-site commercial parking; however, parking stalls are not specifically laid out or delineated on the property. This area is capable of providing six tandem parking spaces. This is not an ideal parking layout, but it is an existing non-conforming condition. The multi-family residential dwelling to the west side of the property has four (4) additional parking spaces fronting Shasta Avenue that accommodates residents, and are separate from the commercial area. The overall commercial building has 3,850 square feet of floor area accommodating multiple units, some units with an upper level. This cumulative square footage occupied by manufacturing or service commercial uses would require a total of six (6) parking spaces (rounded up from 5.5 spaces).

Of the Applicant's 1,400 square feet, 750 square feet on the upper level (Unit D) will be for inventory storage, while the 650 square feet on the ground floor (Unit C) will be for office and limited on-site sales in addition to inventory storage. Taking into account this

division of activities and floor area in different areas of the building, Staff's analysis determines that the storage activity on the upper level requires one (1) parking space (rounded up from 0.75 parking spaces) based on a 1/1000 parking requirement for 'warehouse' while the office and limited sales on the ground floor will require two (2) parking spaces (rounded down from 2.16 spaces) based on a 1/300 parking ratio for professional office and retail.

The recently approved conditional use permit for Strouse & Son Glass in Unit B requires two (2) parking spaces. The remaining 750 square feet of Unit A, if accommodating manufacturing or service commercial type uses, would then require one (1) off-street parking space (rounded down from 1.07 spaces) based on a 1/700 parking ratio. Therefore, taking into account one (1) parking space for Unit A (with a service commercial or manufacturing use), two (2) parking spaces for Unit B (A. Strouse and Son Glass), and three (3) parking spaces for the Applicant's use of Units C & D, then the on-site paved area of potentially six parking stalls is sufficient for the Applicant and other tenants of this building to meet minimum zoning code parking standards. Variation in total on-site parking spaces as compared parking required when evaluating individual units and/or uses is due to rounding.

Company Vehicle: The Applicant has one (1) company van she would like to park/store on the Subject Property during non-operational hours. Provided this does not obstruct access to the other units of this commercial building or shared parking by other tenants of this building, staff would support allowing the company van to be parked on-site during non-business hours.

Storage: Items stored on-site will primarily be surfboards and wetsuits with other surfing related merchandise. Equipment on-site will primarily be standard office equipment (computers, desks, etc.). Staff recommends the permit include the standard language that prohibits outside storage of materials, equipment, and items associated with the Applicant's Use. The permit should also prohibit the placement of storage containers/pods in the parking area/driveway for the Applicant. If the Applicant needs to place a storage container in the parking area to accommodate activities/storage, then that would indicate that this operation has exceeded the Subject Property's ability to accommodate the Applicant's Use.

Loading/Unloading: According to the Applicant, no shipments, deliveries, or large truck shipments to/from the site are intended or anticipated. The Subject Property has an approximate 2,250 square foot paved area for parking that can accommodate loading/unloading activities from smaller sized vehicles (ie. pick-up truck, Box truck, etc.). Catalina Street is a secondary collector street through the West End District, and should remain open for 2-way vehicular traffic; therefore, loading/unloading activities should be prohibited unless utilizing the abutting curbside parking within the Catalina Street right-of-way that does not interfere or impede 2-way traffic flow on Catalina Street. The property owner should also be held responsible for managing/addressing conflicts between tenants' use of the paved area for parking and loading/unloading activities, provided minimum City zoning and permit requirements are satisfied.

Trash: The Subject Property does not provide an enclosure for trash bins or dumpsters. Staff recommends the permit require the Applicant to either maintain refuse and trash receptacles for their operation within their unit of the building unless a City approved enclosure is provided on the Subject Property. The permit should also prohibit the storage of refuse bins/dumpsters on the street by the Applicant's Use except curbside on scheduled trash collection days.

Impacts: Due to the small scale and low-key nature of the activities proposed, staff does not foresee negative impacts from the Applicant's Use. The office and product storage of the described inventory are considered relatively benign activities that do not produce excessive detrimental noise, vibrations, dust, fumes, particulate, or the like. The small scale of the Applicant's Use will enable the sharing of available on-site parking with other building tenants. The Applicant's intended hours of operation are within the typical daytime/weekday business hours. Provided the Applicant abides by the permit conditions recommended by staff, the Applicant's Use should not pose a public nuisance or blighting influence.

Signs: The Applicant intends to establish a business sign on the Subject Property. Commercial signs are subject to City Design Review Committee (DRC) review and approval in the issuance of a sign permit prior to installation. This should be a condition of permit approval. The submitted application for a sign permit will be processed separately from this use permit application.

**Water:**

The Subject Property has water credit for Group I occupancy in accordance with the Monterey Peninsula Water Management District (MPWMD) regulations. The Applicant's office, storage, and limited sales activities are also a Group I use. Therefore, existing on-site water credit of the commercial building is adequate to facilitate the Applicant's Use, and no water allocation from the City is deemed necessary for the Applicant's Use. The zoning permit for the Applicant should contain the standard language stating that approval of a permit does not arbitrarily grant any privilege or right to the Applicant and/or property owner for any allocation of water from the City or other entity.

**Stormwater Control:**

The Applicant's Use is of an existing commercial building on developed land. The Applicant does not propose to install or replace pavement or implement physical modifications of the site or building that would otherwise trigger storm water control regulations. Therefore, storm water control regulations do not apply to this application.

**Covid-19 Epidemic:**

Issuance of a conditional use permit does not override any Federal, State, or County orders that may impact the Applicant's Use in terms of operating during the pandemic. The conditional use permit outlines the authorized land use and the conditions and restrictions upon which the Applicant may conduct business during normal circumstances. The Applicant will have to coordinate with the Monterey County Health Department as to determine the conditions and restrictions that would impact and/or limit the Applicant during the current pandemic.

**Advisory Agencies:**

Information on the Applicant's Use was circulated to the City's advisory agencies. Responding agencies expressed no concern with the Applicant's Use. The Seaside County Sanitation District had no concern, but commented that the Applicant must contact Monterey One Water to confirm proper sewer billing and service. The Fire Department had no concerns. No other comments were received at the time of preparing this report.

**STAFF RECOMMENDATION**

Staff recommends **APPROVAL** of the Conditional Use Permit for the Applicant, with the conditions/restrictions proposed by staff and as discussed in this report.

**Findings:**

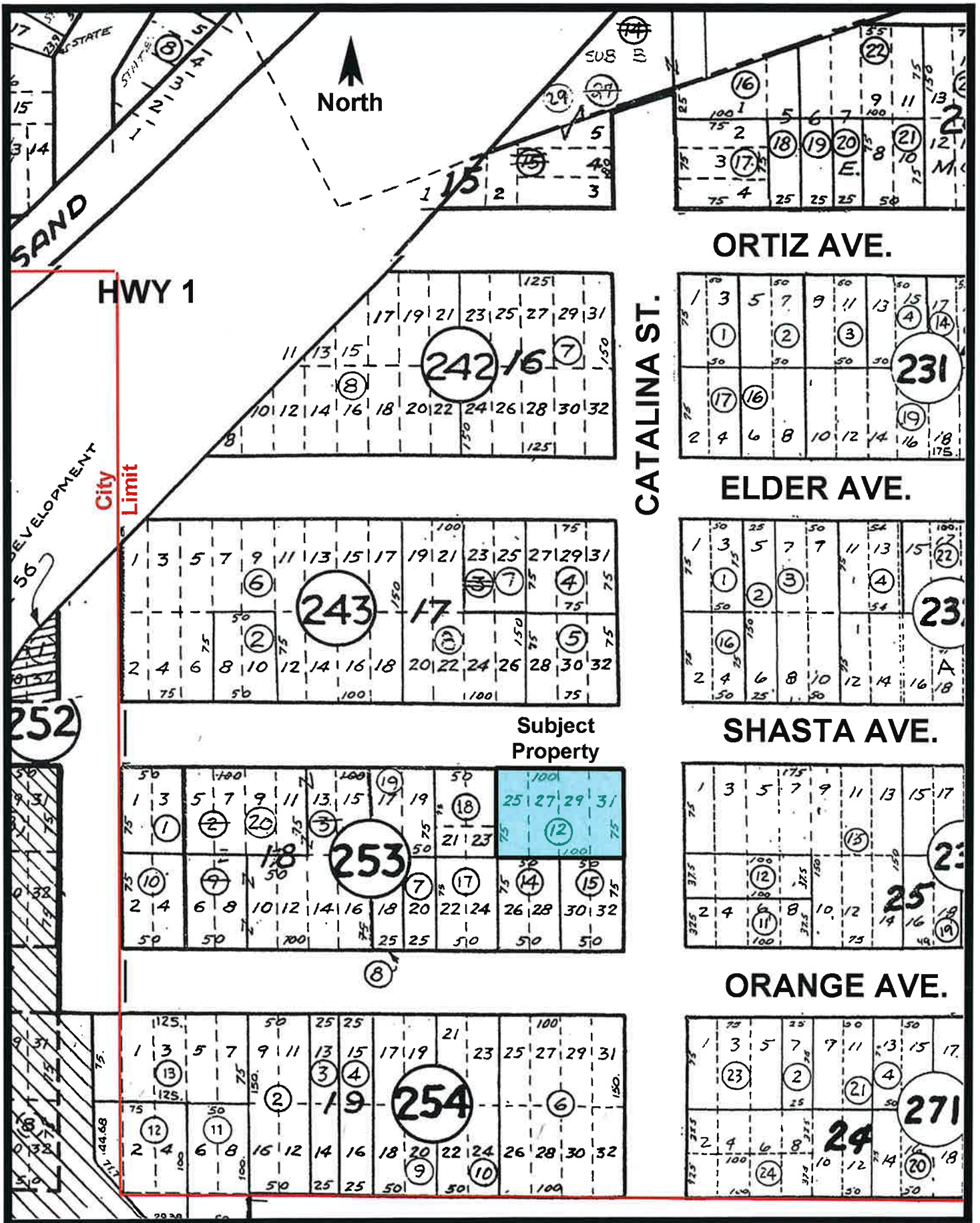
1. The Applicant's Use is of a type, scope, and scale that is compatible with the Planned Mixed-Use zoning of the Subject Property and surrounding land uses.
2. The site can provide sufficient on-site parking to meet minimum zoning code parking requirements for the Applicant's Use and other light manufacturing and/or service commercial tenants of this building as analyzed by City staff.
3. The Subject Property has water credit based on a Monterey Peninsula Water Management District (MPWMD) 'Group I' classification, which is the same group classification for the Applicant's operation; and therefore, no further allocation of water is deemed necessary for the Applicant's Use at the Subject Property.
4. Utilities (electricity, gas, water, sewer, etc.) are sufficiently available to facilitate the Applicant's Use at the Subject Property.
5. Large truck deliveries are not intended or anticipated for the Applicant's Use at the Subject Property; therefore, the Applicant's Use is not anticipated to pose an impediment of traffic flow and/or driver visibility along Catalina Street Avenue (a secondary collector street) due to the scope/scale of operation described by the Applicant and with the permit conditions proposed by staff.
6. The Project qualifies for a categorical exemption, under State CEQA Guidelines, Section 15301.

**Exhibits:**

- A. Location Map
- B. Aerial Map (via Google Earth)
- C. Site Photographs (via Google Earth)
- D. Site Plan/Ground Level Floor Plan
- E. Floor Plans - upper and lower floors
- F. Mission Statement from Applicant's website
- G. Hazardous Material Questionnaire (Mont. Cnty. Health Dept.)

**Attachment:**

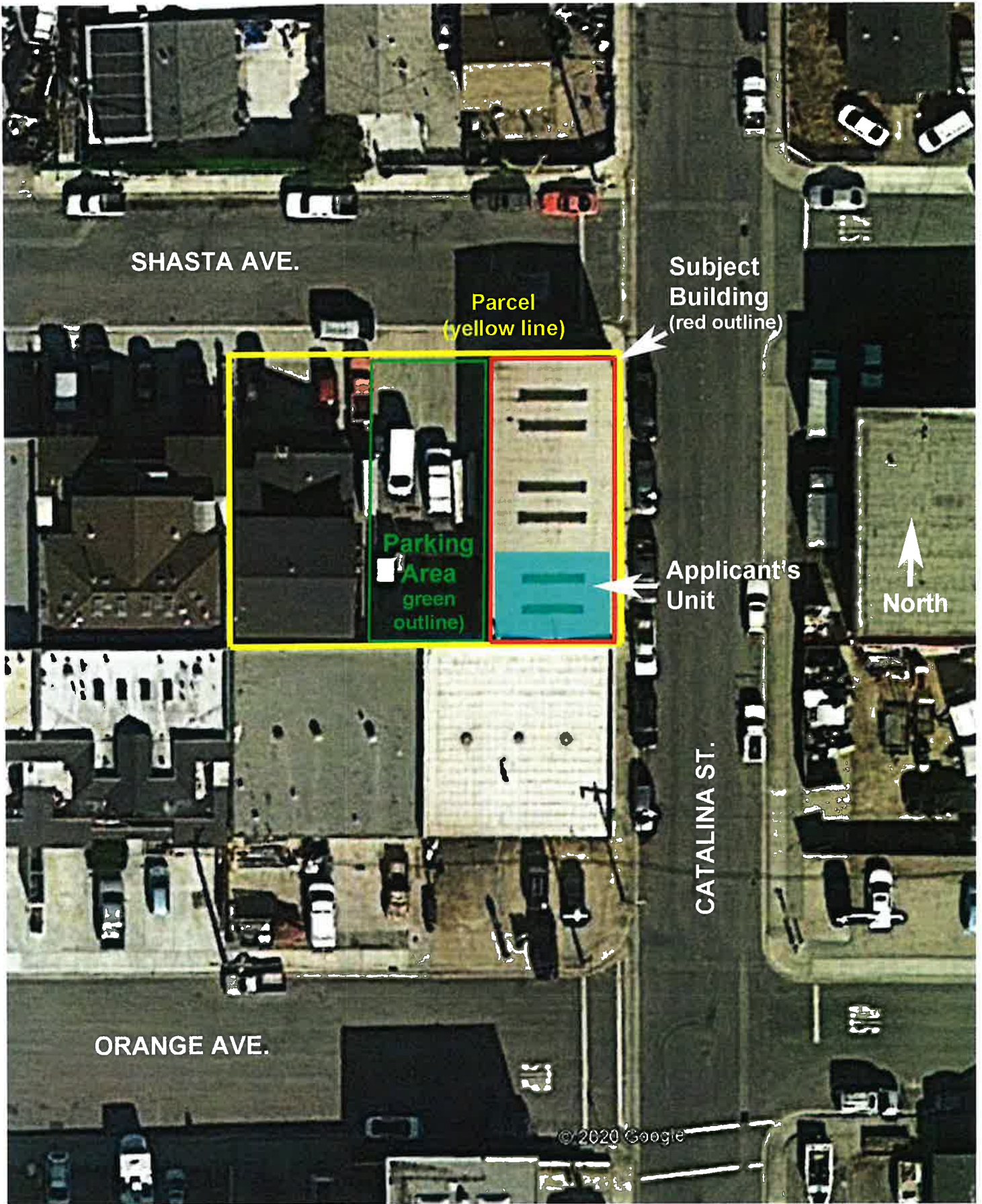
- Draft Resolution to approve a Conditional Use Permit (CUP)



Location Map

EXHIBIT A





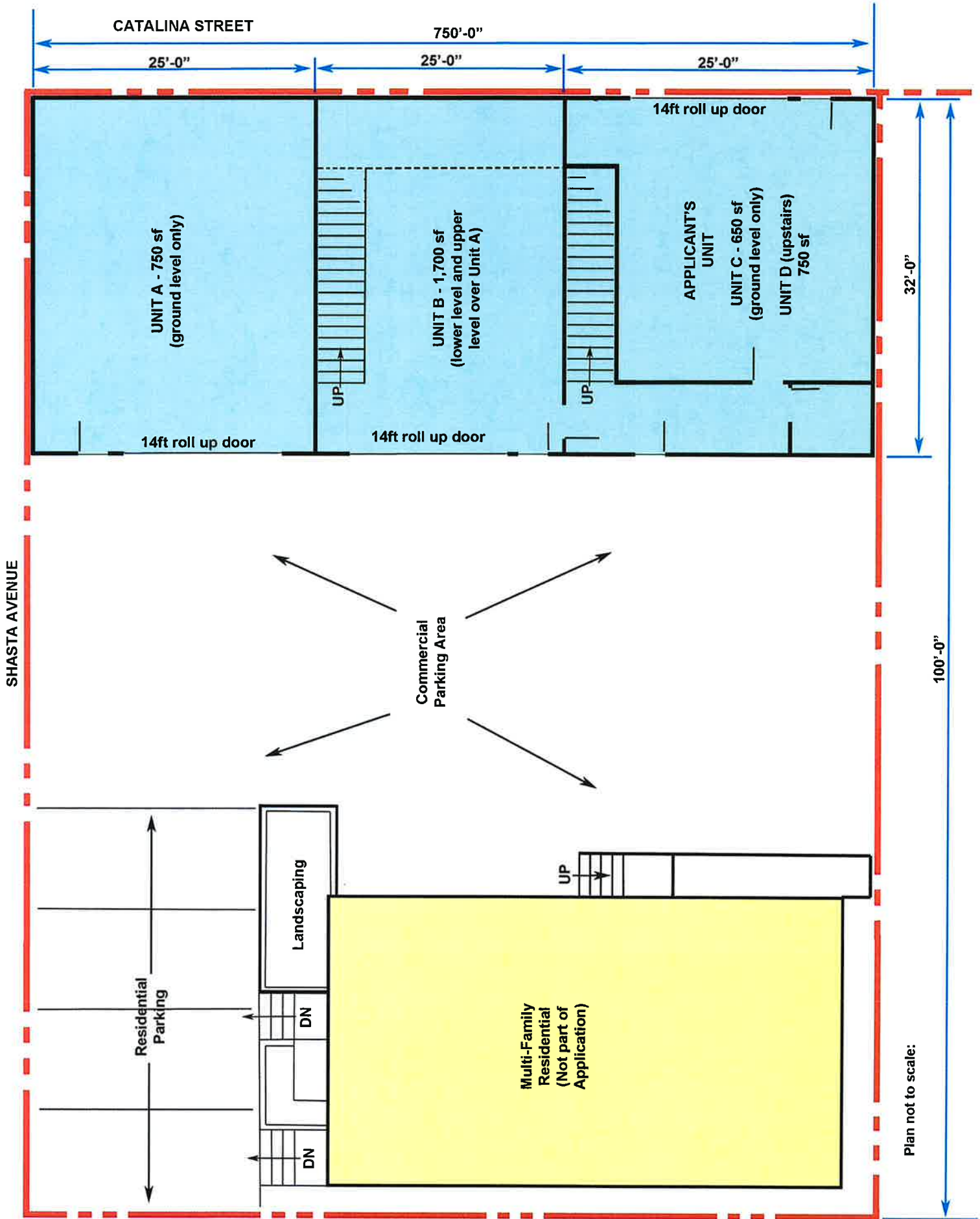
**Aerial Map** (via Google Earth)

**EXHIBIT B**



Site Photograph (via Google Earth)

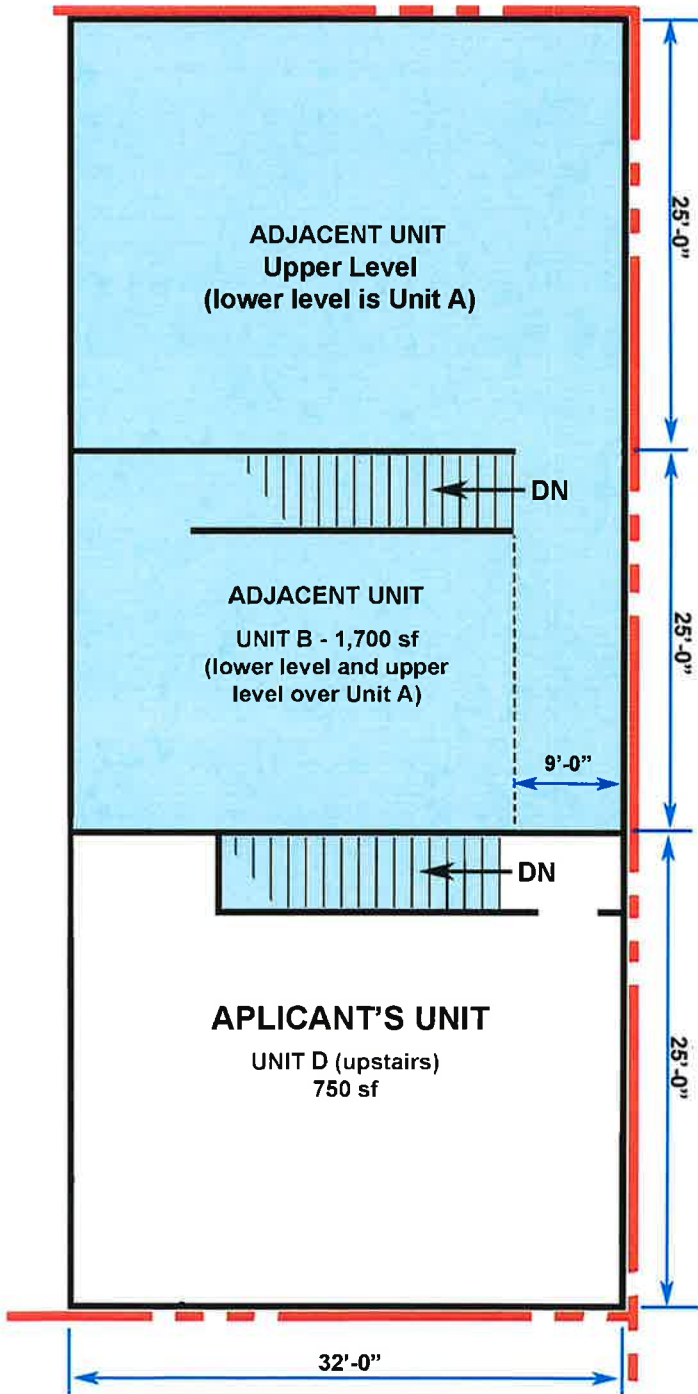
EXHIBIT C



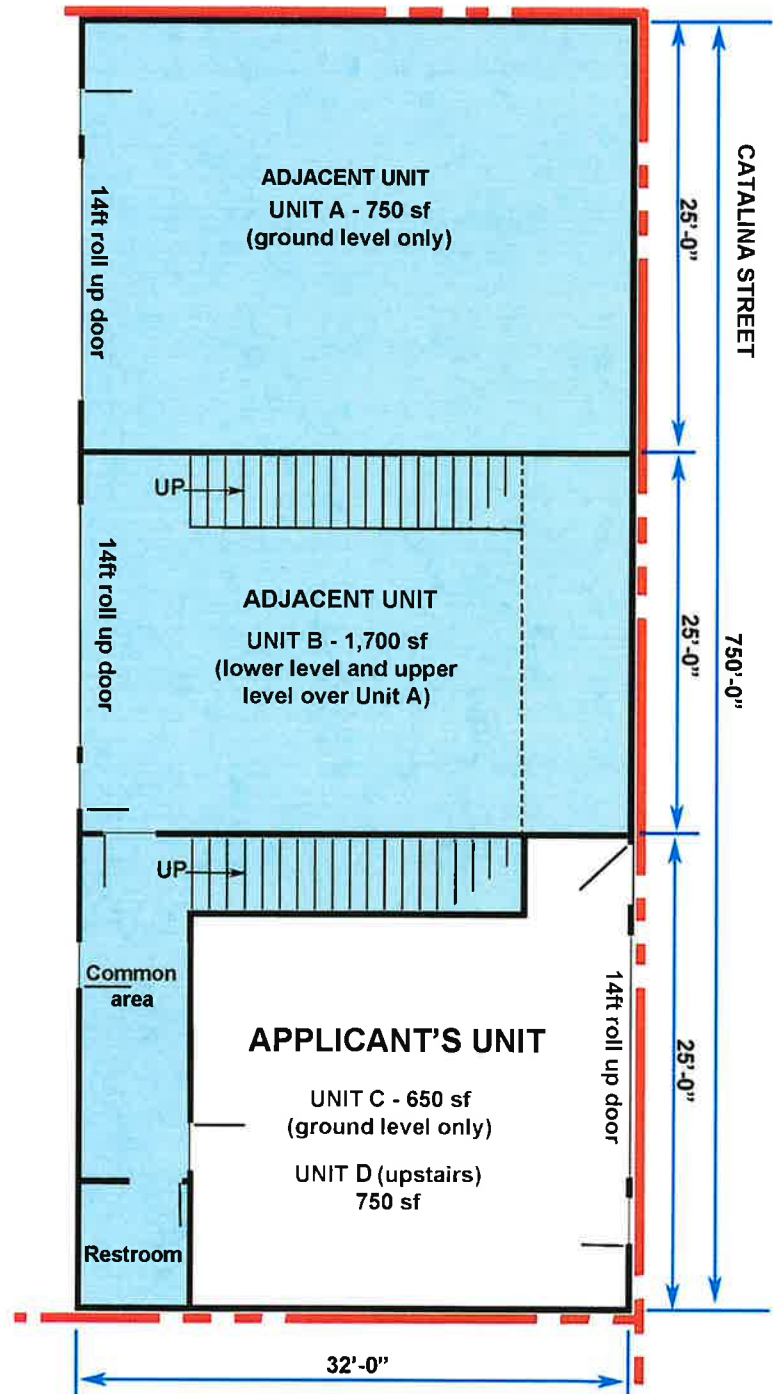
# Site Plan

# EXHIBIT D

### Upper Level



### Ground Floor



Not to scale



## Mission Statement

Inspiring a global response that eliminates the barriers preventing a diversity of youth from a personal relation with the ocean and with one another

## About The Wahine Project



The Wahine Project was created in 2010 as an effort to reach young girls around the world who would otherwise not have access to the resources that would allow them to surf. Whether geographical, financial or lack of opportunity, The Wahine Project seeks to break down the barriers that prevent the participation of youth in ocean sports and provide them the opportunity to not only become proficient waterhumans but as a result of this relationship, increase their awareness to the vast possibilities of a future that will amplify their voice in climate change, environmental justice and give them a sense of social responsibility that the ocean uniquely provides.



In 2015 we began a partnership with Explore Corps that offers programming for Boys. To support the diversity of all youth in a Safe Space environment we encourage them to choose the program that is the most comfortable for them to participate in or take advantage of programs that are co-ed.



We do not have gender restrictions in any of our programs and support the gender expansiveness of each of our participants. We celebrate diversity and our hope is to inspire our participants to live out their healthiest and fullest lives and choose the program that will best support them in community.

Monterey County Health Department  
1270 Natividad Road, Room B301  
Salinas, CA 93906  
(831) 755-4511  
Fax (831) 755-8954

Jurisdiction Name Sand City  
Use Permit # CVP 644  
Or \_\_\_\_\_  
Building Permit # \_\_\_\_\_  
Contact Name \_\_\_\_\_  
Phone # \_\_\_\_\_

### HAZARDOUS MATERIAL QUESTIONNAIRE

Business Name Wahine Headquarters Type of Business Office/Storage/wholesale  
Site Location 398 Shasta Ave. Unit C City Sand City APN: 011-253-012  
Mailing Address PO BOX 51204 Pacific Grove CA 93950  
Business Contact Dionne Ybarra dionne@thewahineproject.org  
Property Owner Jeff Reisdorf 831-921-4977  
Name Phone Number

- Will your business/proposed project be using any hazardous materials such as oil, fuels, solvents, compressed gases, acids, corrosives, pesticides, fertilizers, paints or other chemicals?  
 Yes  No
- Will your business/proposed project be using hazardous materials in quantities of 55 gallons and above for liquids, 500 lbs. and above for solids and/or 200 cubic feet and above for compressed gases?  
 Yes  No
- Will your business/proposed project be using any quantities of acutely hazardous materials such as ammonia, chlorine, sulfuric acid, formaldehyde, hydrogen peroxide, methyl bromide or other restricted pesticides?  
 Yes  No
- Will your business/proposed project be using underground storage tanks to store hazardous materials?  
 Yes  No
- Will your business/proposed project be generating any quantities of hazardous waste such as waste oil, waste solvents, etc?  
 Yes  No
- Will your business/proposed project be emitting any hazardous air emissions?  
 Yes  No

**CERTIFICATION:**

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct to the best of my knowledge and belief.

**ANY QUESTIONS REGARDING THIS FORM CAN BE DIRECTED TO:**

Monterey County Health Department  
Division of Environmental Health  
1270 Natividad Road, Room B301  
Salinas, CA 93906  
(831) 755-4511

Executed AT:

\_\_\_\_\_  
City, State

Print Name of Owner/Operator: \_\_\_\_\_

Signature of Owner/Operator: \_\_\_\_\_

**For Local Jurisdiction Use Only:**

- Is there a known or proposed school, hospital, day care, or long term care facility within 1,000 feet of this site location?  
 Yes  No
- Is there a known or proposed school, hospital, day care, or long term care facility ¼ mile of this site location?  
 Yes  No

Health Department Clearance

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Air Pollution District Clearance

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

**EXHIBIT G**

**CITY OF SAND CITY**

**RESOLUTION SC \_\_\_\_\_, 2020**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING  
CONDITIONAL USE PERMIT 644 FOR THE WAHINE PROJECT  
AUTHORIZING A STORAGE, OFFICE, & LIMITED SALES OPERATION  
AT 398-C SHASTA AVENUE**

**WHEREAS**, Dionne Ybarra of The Wahine Project (the “Applicant”) submitted an application to the City of Sand City (the “City”) for conditional use permit approval for office, inventory storage, and limited retail activities for her non-profit organization (the “Applicant’s Use”) within an approximate 1,400 square foot portion of an existing commercial building at 398 Shasta Avenue (portion of APN 011-253-012) in Sand City (the “Subject Property”); and

**WHEREAS**, the Applicant’s Use of the Subject Property, at the scale and intensity described, with the appropriate mitigation required, is considered consistent with the non-coastal Planned Mixed-Use (MU-P) zoning designation and a General Plan land use designation of Mixed-Use Development, and compatible with neighboring mixed-use developed and zoned properties of the West End planning district, as defined by the City’s General Plan and Zoning Ordinance; and

**WHEREAS**, based upon information provided by the Applicant, the Applicant’s Use is not anticipated to generate excessive noise, vibration, odors, and/or pose a general nuisance to neighboring properties or the tenants therein; and

**WHEREAS**, the Subject Property provides sufficient paved area on-site to accommodate and satisfy the minimum parking requirements of the Sand City Municipal Code (section 18.64.050.K) for the Applicant’s Use in conjunction with tenants of the adjoining units of the commercial building, separate from on-site residential parking, on the Subject Property; and

**WHEREAS**, the Subject Property and Applicant’s Unit have water credit based upon a Monterey Peninsula Water Management District (MPWMD) Group I classification, which is the same as the Applicant’s Use; and therefore, no further water allocation for the Applicant’s Use of the Subject Property is deemed necessary; and

**WHEREAS**, the Applicant’s Use, within an existing commercial building, qualifies for a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15301; and

**WHEREAS**, the City Council of the City of Sand City, on \_\_\_\_\_, 2020, has found and determined that the Applicant’s Use, as identified by the Applicant and appropriately conditioned, will not adversely impact the character of the surrounding neighborhood, nor be injurious or detrimental to adjoining properties or the rights of the owners therein, and

thus Conditional Use Permit 644 shall be granted upon the conditions hereinafter set forth; and

**WHEREAS**, the City Council of the City of Sand City has accepted the analysis and findings for approving Conditional Use Permit 644 (hereinafter "CUP 644") as outlined in the City staff report, dated October 5, 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sand City to hereby grant and issue CUP 644 upon the following terms and conditions:

1. Execution & Acceptance: CUP 644 is not valid, and the Applicant's Use of the Subject Property shall not commence unless and until two copies of this Resolution/Permit, signed by the permittee and the Subject Property's owner, acknowledging receipt of the Permit and acceptance of the terms and conditions, is returned to the City's Planning Department. Failure to return said signed/executed document may be grounds for City termination of CUP 644.
2. Purpose: CUP 644 is for the express purpose of authorizing, at the scope and scale described by the Applicant for inventory storage, office, and limited on-site merchandise sales within a 1,400 square foot portion of an existing commercial building at 398 Shasta Avenue, units C and D (portion of APN 011-253-012); subject to the terms and conditions specified in CUP 644. Residential occupancy of the Applicant's unit(s) on the Subject Property is prohibited. There shall be no expansion to the scope or intensity of the Applicant's Use beyond that as authorized by CUP 644 without either an amendment of said Permit or the issuance of a new land use entitlement permit by the City.
3. Hours of Operation: Hours of operation for the Applicant's Use at the Subject Property shall only occur between the hours of 7:00 a.m. to 6:00 p.m. Monday through Friday and 10:00 a.m. to 5:00 p.m. on Saturdays. All activities associated with the Applicant's Use at the Subject Property, including loading/unloading, shall only occur within these aforementioned permitted hours of operation, and such activities are prohibited on Sundays. Office and/or janitorial activities on-site by the Applicant may extend beyond the aforementioned hours/days provided that the Applicant's unit is not open to the public and such activities do not pose a public disturbance/nuisance.
4. On-Site Parking: The Subject Property shall maintain a minimum of six (6) on-site parking spaces to accommodate the commercial building tenants, separated from those parking spaces accommodating the residential tenants in the other building on-site. A minimum of three (3) off-street parking spaces shall be provided for the Applicant Use by the Subject Property's owner and/or property manager. The location/designation of these parking spaces shall be identified by the Property Owner and subject to the review and approval of the City's Planning Department. Curbside and/or other street parking shall not be counted towards meeting zoning parking requirements. Any vehicle parking by and for the Applicant Use shall not double park as to encroach into public rights-of-way, including public sidewalks. The



Subject Property's owner and/or property manager shall be responsible for managing tenant parking and addressing and resolving tenant disputes regarding parking, provided City zoning and permit requirements are met to the satisfaction of the City without conflicting with other reserved parking for other building tenants. On-site parking spaces shall not be utilized by the Applicant's Use for any purpose that impedes vehicle parking unless actively involved with loading/unloading activities.

5. Truck & Trailer Street Parking: In accordance with City Municipal Code Chapter 10.08, the Applicant shall not park or store trucks, trailers, or other large vehicles, as listed in said Chapter 10.08, within any City street at any time unless actively involved with loading/unloading or otherwise has a valid City issued annual parking permit. Violation of this condition may result in the issuance of citations in accordance with City Municipal Code Chapter 10.08.
6. Loading/Unloading: All deliveries/shipments and/or loading/unloading of any item associated with the Applicant's Use at the Subject Property shall only occur during Permit authorized hours of operation (see Condition No. 3 "Hours of Operation"). At no time shall loading/unloading activities associated with the Applicant's Use impede 2-way traffic circulation on Catalina Street or any other public right-of-way within Sand City. Short term (approximately 5-minute) loading/unloading via private shipment companies (i.e. Federal Express, UPS, etc.) is exempt and allowed, provided such action does not impede traffic circulation of public streets.
7. Storage: All materials, parts, tools, equipment, packaging, pallets, and/or any other item associated with the Applicant's Use on the Subject Property, shall only be stored within the Applicant's unit and are prohibited from being stored on the Subject Property beyond the confines of the Applicant's unit and building. Any materials stored/used on-site, that may pose a hazard, shall comply with all requirements of the Monterey County Health Department, the City's Fire Department, and/or the City's code enforcement officer. The placement of a self-contained portable storage unit on-site or within any City public right-of-way, beyond the confines of the building for the Applicant's Use, is hereby prohibited; and the need of the Applicant to do so shall be considered by the City as justification that this operation has expanded beyond the Subject Property's ability to sufficiently accommodate the Applicant's operation; and thus be sufficient reason for the City to terminate CUP 644.
8. Property Maintenance: The Subject Property shall be maintained in a clean, orderly, weed-free, and litter-free condition. There shall be no storage of waste material or debris on-site, except as otherwise allowed by CUP 644. The Applicant and/or the Subject Property's owner shall be responsible for maintenance and upkeep of the Applicant's leased area of the Subject Property for the duration of the Applicant's Use at the Subject Property as authorized by CUP 644.
9. Signs: Commercial signs on the exterior of the building or anywhere on the Subject Property, identifying the Applicant's Use, shall be reviewed and approved by the

Sand City Design Review Committee (the "DRC") in the issuance of a sign permit prior to the establishment of any sign such as at the Subject Property. Signs attached to the building shall also obtain a City building permit prior to installation of said sign. The Applicant shall not place any free-standing sign anywhere within City limits without City Planning Department approval.

10. General Waste: Trash, litter, boxes, crates, pallets, debris, or other used and/or discarded materials generated/used by the Applicant's Use shall be stored in an appropriate waste collection bin or dumpster. Except on a designated trash collection day, said bin(s) or dumpster(s) shall be maintained either within the building or within a City approved enclosure on the Subject Property. An enclosure may be established on the Subject Property only after approval by the City's Planning Department. The Applicant shall work and coordinate with the City's franchised waste hauler to implement material recycling and recovery as part of this operation's regular routine when feasible.
11. Hazardous Waste: Any and all hazardous materials and/or waste used/generated by the Applicant's Use shall be legally stored and disposed of in accordance with the regulations of the City, the County of Monterey, and the State of California. The Applicant shall concede to any direction of the City's Fire Department, City Code Enforcement Officer, and/or the Monterey County Health Department regarding the storage and/or handling of hazardous materials on the Subject Property. Any illegal material storage, dumping, and/or disposal shall be sufficient grounds for City termination of CUP 644.
12. Water Runoff: The Applicant's Use shall not create water run-off within the City in accordance with Chapter 13.05 of the Sand City Municipal Code regarding Storm Water Management. There shall be no washing of vehicles on the Subject Property.
13. Water: Issuance of CUP 644 does not grant the Applicant and/or Subject Property's owner any right or privilege to any allocation of water from the City of Sand City or other entity. The Applicant's Use shall be limited to that water credit available to the Subject Property, in accordance with the regulations of the Monterey Peninsula Water Management District (MPWMD).
14. Local/Regional Compliance: All requirements of the City's contracted Building and Fire Departments, the City Engineer, City Building Official, the City Police Department, the Sand City Code Enforcement officer(s), the Seaside County Sanitation District, Monterey One Water (formerly 'Monterey Regional Water Pollution Control Agency'), and Monterey County Health Department, that are applicable to the Applicant's Use, shall be implemented to the satisfaction of each department and inspector thereof.
15. Air District: The Applicant shall be responsible for complying with all applicable regulations of the Monterey Bay Air Resources District. Failure to comply shall be sufficient grounds for City termination of CUP 644.

16. Fire Department: The Applicant's Use of the Subject Property, as authorized by CUP 644, must conform to storage and operational requirements specified in the California Fire Code to the satisfaction of the City's Fire Department inspector. The Subject Property shall be available and open for Fire Department, City Building Official, and/or City code enforcement safety inspections. Failure to comply with Fire Inspector and/or code enforcement requirements may be sufficient grounds for City issuance of a 'Cease and Desist' order for closure of the Applicant's Use and/or City termination of CUP 644.
17. Nuisance: The Applicant's Use of the Subject Property shall be conducted as to not constitute a nuisance to surrounding units and/or properties or the occupants thereof. The Applicant shall be considered responsible for the impacts created by the Applicant's Use and activities. The Applicant shall implement all mitigation necessary to inhibit any noise, vibration, particulate, odors, overflow parking, and/or other negative impact(s) that this operation may or will generate. Any mitigation to abate negative impacts of the Applicant's Use, as directed by the City, shall be implemented by the Applicant to the City's satisfaction as to effectively mitigate such negative impacts. If the City Council finds at any time that any use of the Subject Property constitutes a nuisance, or is otherwise detrimental to the neighborhood or to the community, such use shall be discontinued or modified as may be required by the City. Failure to effectively implement mitigation required by this Permit, or other direction/notification by the City deemed necessary to abate negative impacts generated by the Applicant's Use, may be adequate grounds for the City to amend or terminate CUP 644. Failure to comply with such City direction may result in the amendment or revocation of CUP 644.
18. Violation/Termination: If the City determines that any term or condition of CUP 644 has been violated, and/or use of the Subject Property constitutes a nuisance or is otherwise detrimental to the neighborhood or the community, written notice shall be issued to the Applicant, that if such violation is not corrected or removed within a specified time, a public hearing may then be scheduled where the City Council may consider amending or revoking CUP 644 and may then order said Permit amended or revoked. The Applicant and the Subject Property's owner/manager shall be notified of any such public hearing, and provided an opportunity to address the City Council prior to any action by the City Council to amend or terminate CUP 644.
19. Interpretation: Any question of intent or interpretation regarding any condition within CUP 644 shall be resolved by the City's Planning Department.
20. The issuance of CUP 644 shall not supersede or override any requirement of any other City, County, State, or Federal agency.
21. Indemnification: To the extent permitted by law, the Applicant and Property Owner shall indemnify and hold harmless the City, its City Council, its officers, employees, consultants, and agents (the "indemnified parties") from and against any claim, action, or proceeding brought by a third party against the indemnified parties, the Applicant, and/or Property Owner in connection with this Permit, including but not

limited to any such action to attack, set aside, or void, any permit or approval authorized hereby, including (without limitation) reimbursing the City for its actual attorney's fees and costs incurred in defense of the litigation. The City may, in its sole discretion, elect to defend any such action with attorneys of its own choice.

- 22. Business License: The Applicant shall acquire, maintain, and annually renew a Sand City business license for the duration of the Applicant's Use within Sand City. Failure to maintain a current City business license may be sufficient grounds for termination of CUP 644.

**PASSED AND ADOPTED** by the City Council of Sand City this \_\_\_\_ day of November, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

ATTEST:

\_\_\_\_\_  
Connie Horca, Acting City Clerk

\_\_\_\_\_  
Mary Ann Carbone, Mayor

This is to certify that the Conditional Use Permit (CUP) 644 contains the conditions specified by the City Council in approving said Permit.

\_\_\_\_\_  
Charles Pooler, City Planner

**APPLICANT ACCEPTANCE (CUP 644)**

The Conditional Use Permit is hereby accepted upon the express terms and conditions hereof, and the undersigned agrees to strictly conform to and comply with each and all of the said terms and conditions therein.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
**Applicant**

**CONSENT OF OWNER (CUP 644)**

Consent is hereby granted to the permittee to carry out the terms and conditions of the Conditional Use Permit.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
**Property Owner**

**AGENDA ITEM  
7A**

**Consideration of Proposed Mural  
Application at 613 Ortiz Avenue**



# City of Sand City

Agenda  
Item  
7A

## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** Aaron Blair, City Manager  
**DATE:** October 23, 2020 (Meeting date: November 3, 2020)  
**SUBJECT:** Discussion and possible approval of a private property mural application at 613 Ortiz Street.

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### Discussion:

As part of the goal of encouraging and supporting artist and muralist, the City Council approved a Public Art Policy in May 2020 in order to have procedures in place for the acquisition, removal, installation, and maintenance of public art in Sand City. The Policy outlines the difference between public art/murals that are sponsored by the City and/or on public property, and murals on private property and/or sponsored by private funds.

The applicant has submitted enough information, which is attached, to satisfy the public art policy requirements. The Planning Department reviewed the application and is recommending denial of the application due to reasons outlined in the attached staff report (Attachment A). The Art Committee reviewed the application on September 23, 2020, and is recommending denial of the application based on a poorly scaled design in relation to the existing adjacent mural which this is an extension of. The Art Committee would like to support the applicant's desire to add more public art thus they encouraged the applicant to bring forward a new design from the artist or another Sand City artist. The applicant would like to move forward with the application as is.

### Details:

- a. Proposed location of the artwork, including which wall on the location.  
**613 Ortiz.**
- b. Photo, plans, model or other visual representation of proposed artwork.  
**Mock up is attached. Existing conditions photo is attached**
- c. Description of the artwork, including dimensions, and color.  
Applicant Description:  
**Sand City Trees. The original project was always to do both sides of Mr. Wood's building along Ortiz & Hickory. Eleen Auvil being 95 and with an upcoming show at the Carmel Art Association at the time, was the reason why she did not finish both sides at**

**the same time. I even mentally gave up on that side, as I didn't want it to overwhelm her. Colors are the same as on the Hickory and as shown on the provided photo. The paint will be purchased from John Fisk. This is as much Sand City as I can make it, just like the other side. I even invited Krimp to take part. This will affect two of Mr. Woods occupants, Mr. Barney Cullen and Manny Espinoza. They both have expressed their gratitude and excitement about having this artwork. The mural will be approximately 65' long.**

- d. **Name of Artist and if possible, Artist's biography.  
Design by artist Eleen Auvil, and painted by Seaside resident and artist Margaret Ghodsi with potential assistance from Sand City Art Committee Member Krimp.**
- e. **Documented approval by building owner.  
The property owner and businesses within support the mural.**

**CEQA:** The installation of a mural for a neighborhood mural program is not subject to CEQA (California Environmental Quality Act) as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; per CEQA guideline section 15060(c)(2). Furthermore, the application of artistic murals on existing structures qualifies for a categorical exemption per CEQA Guideline section 15301 as it a minor alteration of public and/or private structures involving no expansion of the use or structure.

**Fiscal Impact:**

There is no fiscal impact.

**Recommendation:**

Staff is not opposed to the proposed mural, but does value the recommendation of the Art Committee and the Planning Department.





**CITY OF SAND CITY**

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**STAFF REPORT**

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**OCTOBER 22, 2020  
(For Art Committee on October 28, 2020)**

**TO: Sand City Art Committee**

**FROM: Charles Pooler, City Planner**

**SUBJECT: Planning Dept. Review of Proposed Mural at 613 Ortiz Avenue**

**BACKGROUND**

An application was submitted to the City of Sand City (the “City”) by Kayhan Ghodsi, a Sand City resident (the “Applicant”), for approval of an art mural on a single building elevation (the “Project”) of an existing building at 613 Ortiz Avenue (APN 011-197-015) in Sand City (the “Subject Property”). The Subject Property has a non-coastal General Plan land use designation of Mixed Land Use (MU-D) and Zoning Map designation of “Mixed Use” (MU-P). The application of an art mural onto an existing building qualifies for a categorical exemption, under State CEQA (California Environmental Quality Act) Guidelines, Section 15301.

The City’s municipal code, which includes the zoning ordinance (Title 18), does not specify specific requirements for art murals; nor are there any adopted design guidelines regarding murals within the zoning code. Therefore, in the absence of such regulations and/or guidelines, review of the Project is subject to the Art Committee’s discretion.

**Site Description:**

The Subject Property is 125-feet wide and 75-feet deep with a 1-story commercial building; with two commercial units. Sylvan Design (art studio) and Creame Creative (photography studio) currently occupy the building. There is sufficient frontage of the Subject Property to provide 14 on-site parking spaces along the property’s Ortiz Avenue frontage. There are roll-up doors for the commercial units facing both Hickory Street (for one unit) and Ortiz Avenue (for both units). The west side of the building facing Hickory Street has an enclosed chain-link fenced yard. The east side of the building abuts an adjacent commercial building of similar architectural design.

**DISCUSSION**

**Project Description:**

The proposed mural is titled “Sand City Trees”. The illustration portrays vague non-descriptive trees with colors consisting of dark green, red, orange, and medium yellow on a blue background with brown ‘tree trunks’. This repeats the non-permitted mural on this building’s Hickory Street frontage. At the center of this proposed mural is an indiscernible

brown figure with extended pointed elements atop a flattened dark green and semi-round orange shapes. According to the illustration provided by the Applicant, this mural will cover the entire wall surface of the building's south elevation facing Ortiz Avenue, from ground to soffit. The shapes and colors do not follow the building's architectural lines and/or features. None of the mural's design elements follow the vertical and/or horizontal lines of the building.

How do you define a "Mural"?:

Murals are important in that they bring art into the public sphere. However, a mural should be defined as more than just a paint scheme on a structure, otherwise any and all color applications on a building would fall into the definition of a "mural". Historically, murals have functioned as a means of communication or expression for and between members of a community. Even illegal and unsightly graffiti generally expresses some message (Note: staff is not endorsing graffiti). Taking that into account, a mural should portray a message, emotion, and/or statement. The proposed mural does not appear to meet this criteria. If a mural is intended only as decoration, then the question stands "*what differentiates a mural from being just an architectural treatment?*"; and if a decorative application is just architectural treatment, then it should then be considered as such and not considered as 'art'. The proposed mural does not portray any discernable historical, political, social or other context that Planning staff can infer.

Art Incorporated as Architecture:

Art is subjective. As the saying goes, "Beauty is in the Eye of the Beholder". It is difficult to apply architectural standards to public art; however, basic architectural rules of integration and balance can be applied that provide a harmonious design and experience.

- 1) Integration: Does the mural integrate into the building's architectural elements? If a new building were proposed, the application of materials and colors are architectural elements that are considered. Part of an architectural analysis would be to ask "Are there too many materials/colors?", "Do the proposed materials/colors integrate with a building's mass and shape?", and "Is there a balance or consistency in the use of materials and colors?". In that respect, murals should also be evaluated as to how they integrate into a building's architecture. The Subject Property is in need of aesthetic improvement and an attractive mural would be a potentially valid solution; but the question remains, "Does the proposed mural integrate in with the building as to improve its architectural appeal?"

A distinguishing characteristic of mural paintings is that the architectural elements of the given space are harmoniously incorporated into the picture or illustration of the mural. The proposed mural does not provide for such harmony with the building's architecture; rather the mural's design is a collection of abstract tree shapes and colors that conflict with the building's lines, mass, and elements (i.e. windows/doors, framing, signs, facade articulation, etc.). It is staff's position that the proposed mural design does not achieve architectural harmony, and thus as a result, does not enhance the building's architecture.

- 2) **Balance:** Is there a balance between the mural's scale and design with the building's mass and form? Again, the proposed mural design is a collection of abstract tree shapes and colors applied upon a single building elevation from ground to soffit with no boundary or limitation. If this design were not labeled a "mural"; but rather, it was proposed as only a building's paint color scheme, Planning staff would not recommend approval due to it's architecturally conflictive application. There is no balance between the proposed mural design and the building's mass or shape. Furthermore, the proposed mural simply ends at the property line and has no aesthetic transition or conclusion that does not conflict with the commercial building on the abutting commercial parcel along Ortiz Avenue. As that building is not part of the mural, the design should somehow taper as to not just "end" at property line creating a visual conflict.

Sign(s) for commercial tenant(s):

Another issue to consider is the integration of commercial signs on the building for the commercial tenant(s) within the building. Signs for commercial tenants of the Subject Property are not included on the submitted mural illustration (see Exhibit D). Commercial tenants are entitled, consistent with City regulations under Chapter 18.66 of the City's Municipal Code, to have commercial signs on their building. How do commercial signs on the Subject Property integrate and/or conflict with existing or future commercial signs? As the mural is presented on the provided illustration, such signs would cover and/or contrast with the mural's design elements. Signs, as well as murals, should integrate into the building's architecture.

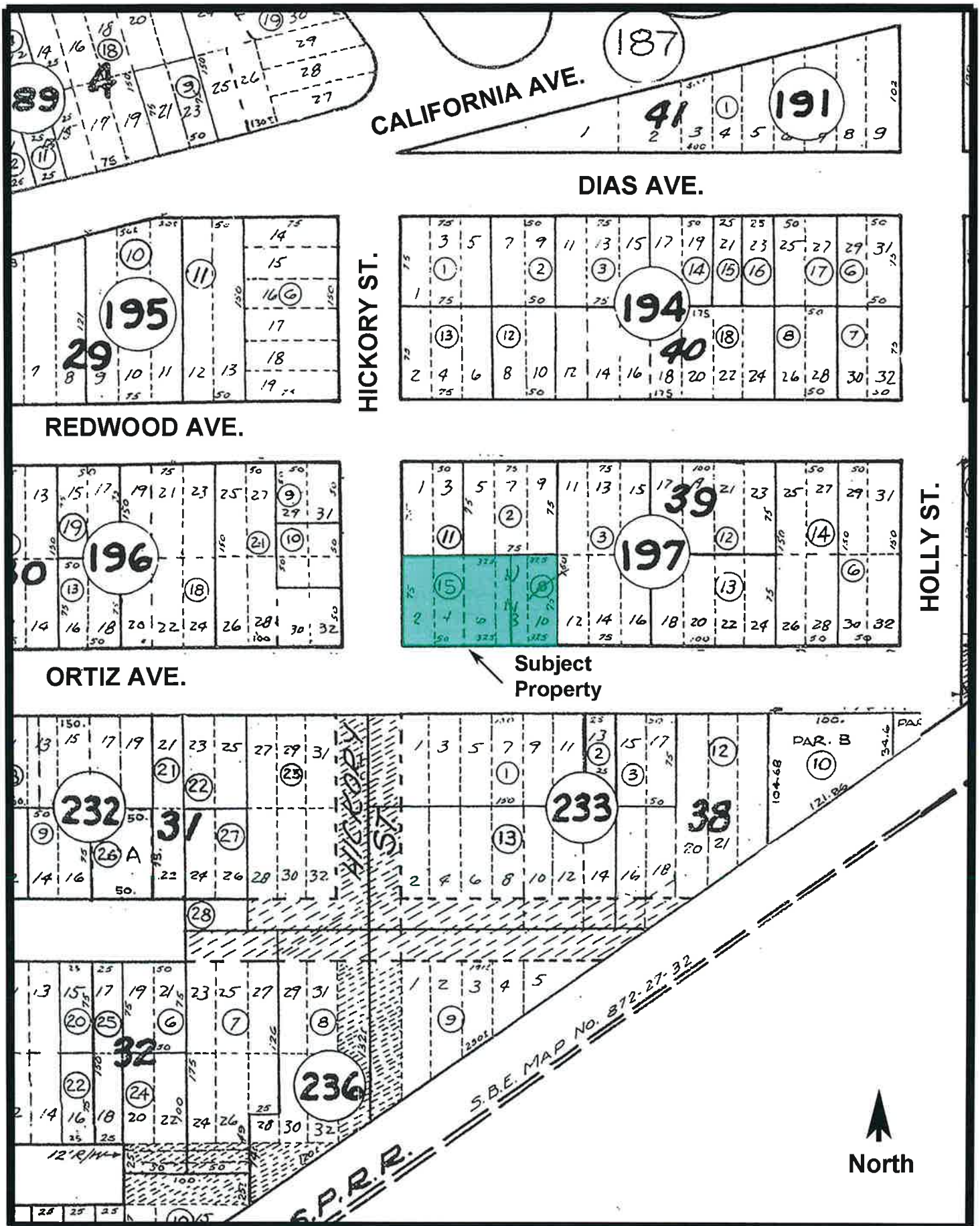
### **CONCLUSION**

Though staff supports murals in general, the Planning Department does not support the proposed mural design for the reasons discussed in this report; however staff does encourage the Applicant to redesign and submit a mural that does satisfy, at minimum but not limited to, the points noted in this staff report; which include:

- 1) A mural design that integrates and balances with the building's architectural elements and mass.
- 2) The mural should artistically and discernibly communicate some message, emotion, and/or statement relative to the community.
- 3) Allow for the integration of commercial signs on the building.

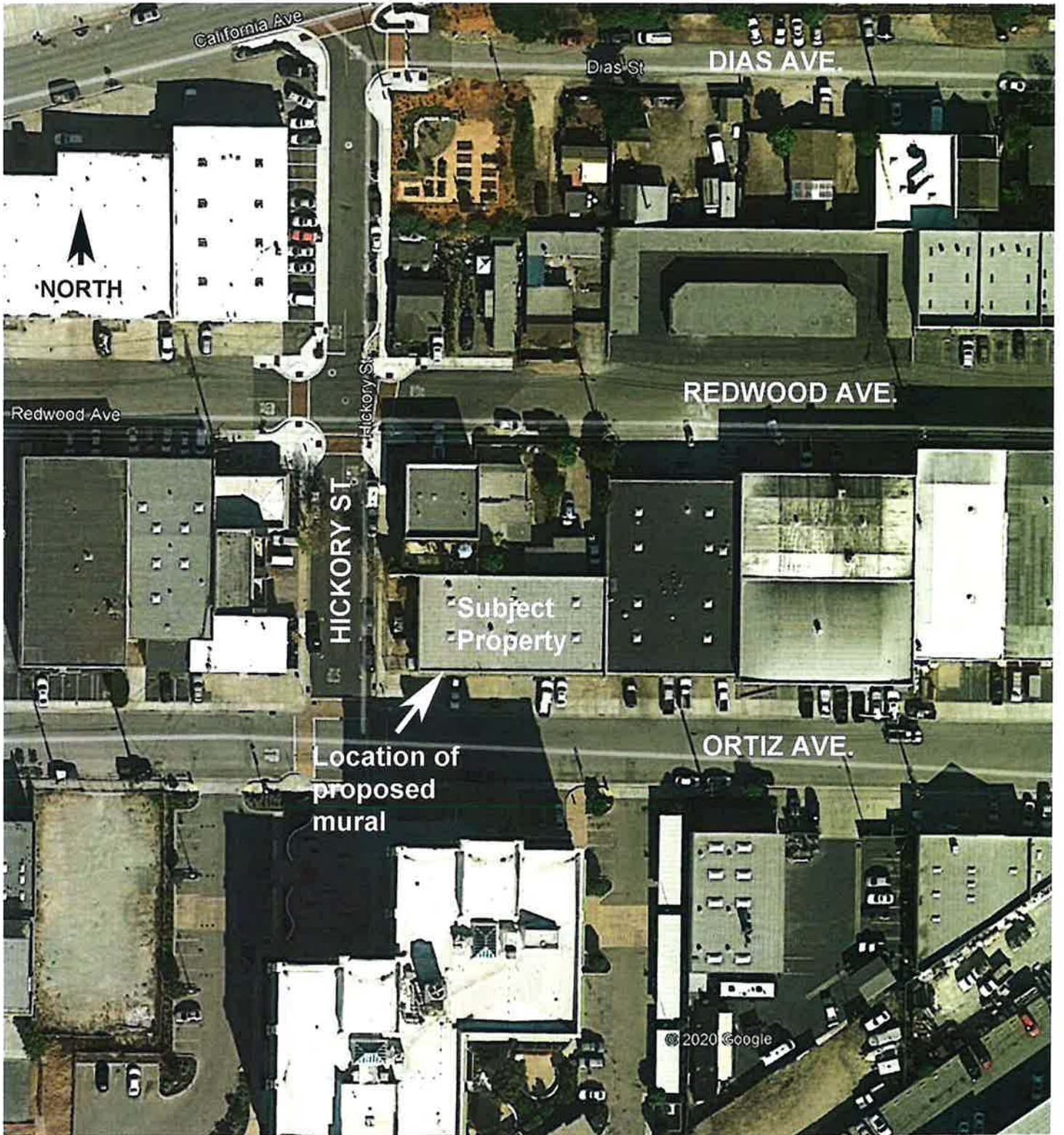
**Exhibits:**

- A. Location Map
- B. Aerial Map
- C. Site Photographs (via Google Earth - 2019)
- D. Applicant's Proposed Mural Design Illustration



Location Map

EXHIBIT A



**Aerial Map** (via Google Earth)

**EXHIBIT B**



Mural of similar design not permitted by City already applied to side elevation.



Width of mural as illustrated on submission

ORTIZ AVE.



Rendition of Applicant's proposed mural at 613 Ortiz Avenue

**AGENDA ITEM  
8A**

**Consideration of Private Mural Application  
for Wahine HQ located at 398 Shasta  
Avenue**





# City of Sand City

Agenda  
Item

8A

## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** Aaron Blair, City Manager  
**DATE:** October 23, 2020 (Meeting date: November 3, 2020)  
**SUBJECT:** Discussion and possible approval of a private property mural application at 398 Shasta Avenue.

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### Discussion:

As part of the goal of encouraging and supporting artist and muralist, the City Council approved a Public Art Policy in May 2020 in order to have procedures in place for the acquisition, removal, installation, and maintenance of public art in Sand City. The Policy outlines the difference between public art/murals that are sponsored by the City and/or on public property, and murals on private property and/or sponsored by private funds.

The applicant has submitted enough information to satisfy the public art policy requirements. The Planning Department reviewed the application and is recommending approval based on the reasons outlined in the attached staff report (Attachment 1). The Art Committee reviewed the application on October 28, 2020, and recommended to approve the application.

### Details:

- a. Proposed location of the artwork, including which wall on the location.  
**Wahine HQ located at 398 Shasta Avenue. Corner of Shasta and Catalina. NE roll-up door that is approximately 24' wide by 30' tall.**
- b. Photo, plans, model or other visual representation of proposed artwork.  
**Attached as Exhibit A.**
- c. Description of the artwork, including dimensions, and color.  
**The inspiration behind the serape is protection. Wahine HQ is a Safe Place. Serape brings, warmth, protection, comfort, recognition of culture. Approximately 24' wide by 30' tall.**
- d. Name of Artist and if possible, Artist's biography.  
**The artists are local artists Jessica Carmen and AugieWK. Both just recently finished the Lady Sand City mural as part of the we. fest.**

- e. Documented approval by building owner.  
**Written authorization has been received.**

**Planning Department Review:**

The Planning Department recommendation is attached as Attachment 1. Recommendation to approve.

**CEQA:** The installation of a mural for a neighborhood mural program is not subject to CEQA (California Environmental Quality Act) as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment; per CEQA guideline section 15060(c)(2). Furthermore, the application of artistic murals on existing structures qualifies for a categorical exemption per CEQA Guideline section 15301 as it a minor alteration of public and/or private structures involving no expansion of the use or structure.

**Fiscal Impact:**

There is no fiscal impact.

**Recommendation:**

The applicant has submitted enough information, which is attached, to satisfy the public art policy requirements. Based on the recommendation from the Planning Department and the Art Committee, staff recommends approval of the submitted mural application.

EXHIBIT A



**CITY OF SAND CITY**

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**STAFF REPORT**

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**OCTOBER 22, 2020  
(For Art Committee on October 28, 2020)**

**TO: Sand City Art Committee**

**FROM: Charles Pooler, City Planner**

**SUBJECT: Planning Dept. Review of Proposed Mural at 398 Shasta Avenue**

**BACKGROUND**

An application was submitted to the City of Sand City (the "City") by The Wahine Project (the "Applicant"), for approval of an art mural on the roll-up door facing Catalina Street of an existing commercial building (the "Project") at 398 Shasta Avenue (APN 011-197-015) in Sand City (the "Subject Property"). The Applicant has a conditional use permit application currently being processed and scheduled for City Council public hearing on November 3, 2020. The Subject Property has a non-coastal General Plan land use designation of Mixed Land Use (MU-D) and Zoning Map designation of "Mixed Use" (MU-P). The application of an art mural onto an existing building qualifies for a categorical exemption, under State CEQA (California Environmental Quality Act) Guidelines, Section 15301.

The City's municipal code, which includes the zoning ordinance (Title 18), does not specify specific requirements for art murals; nor are there any adopted design guidelines regarding murals within the zoning code. Therefore, in the absence of such regulations and/or guidelines, review of the Project is subject to the Art Committee's discretion.

**Site Description:**

The Subject Property is 100-feet wide fronting Shasta Avenue and 75-feet deep fronting Catalina Street (7,500 square feet), facilitating a 3,850 square foot floor area of a 2-level commercial metal clad building fronting Catalina Street, measuring 75-feet long and 32-feet wide with four separated units. The Applicant proposes to inhabit Unit C and D, which is the end unit of this commercial building; Unit C on the ground floor space and Unit D on the upper level area above. The Applicant's Unit C has a roll-up door facing Catalina Street while units A and B have roll-up doors facing west into the property and parking area. A commercial sign for the tenant of Unit B within the subject building has recently been approved by the City's Design Review Committee to be installed on the north building elevation, not in conflict with the Applicant's mural proposal.

## **DISCUSSION**

### **Project Description:**

The Applicant's mural design consists of a multitude of colors in thin horizontal lines that appear to match the width and height dimensions of the roll-up door's interlocking slats. The mural is located only on the approximately 12-foot wide and 14-foot tall roll-up door and not the building walls according to the submitted illustration. The Applicant refers to the mural as a "serape", which is defined as "a long blanket-like shawl, often brightly colored and fringed at the ends". (source: Wikipedia)

### **How do you define a "Mural"?:**

Murals are important in that they bring art into the public sphere. However, a mural should be defined as more than just a paint scheme on a structure, otherwise any and all color applications on a building would fall into the definition of a "mural". Historically, murals have functioned as a means of communication or expression for and between members of a community. Even illegal and unsightly graffiti generally expresses some message (Note: staff is not endorsing graffiti). Taking that into account, a mural should portray a message, emotion, and/or statement. If a mural is intended only as decoration, then the question stands "*what differentiates a mural from being just an architectural treatment?*"; and if a decorative application is just architectural treatment, then it should be considered as such and not considered as 'art'.

The Applicant explains in the submitted material that a serape (see definition above) brings warmth, protection, comfort, and recognition of culture; and that the inspiration for this mural was the idea of "protection", which could be interpreted as the feeling one gets when wrapped in a serape. The purpose of the Applicant's non-profit organization (The Wahine Project, headquartering at the Subject Property) is to provide safe and comforting access and opportunities for young girls and women to surf. Though this meaning of the mural is difficult to infer without the Applicant's provided description, there is a message and emotion presented that would satisfy the criteria for a 'mural' as discussed above.

### **Art Incorporated as Architecture:**

Art is subjective. As the saying goes, "Beauty is in the Eye of the Beholder". It is difficult to apply architectural standards to public art; however, basic architectural rules of integration and balance can be applied that provide a harmonious design and experience.

- 1) **Integration:** Does the mural integrate into the building's architectural elements? If a new building were proposed, the application of materials and colors are architectural elements that are considered. Part of an architectural analysis would be to ask "Are there too many materials/colors?", "Do the proposed materials/colors integrate with a building's mass and shape?", and "Is there a balance or consistency in the use of materials and colors?". In that respect, murals should also be evaluated as to how they integrate into a building's architecture. The Subject Property is in need of aesthetic improvement and an attractive mural would be a potentially valid solution; but the question remains, "Does the proposed mural integrate in with the building as to improve its architectural appeal?"

The proposed mural is intended to be applied to the roll-up door of the Applicant's unit, a physically defined and integral part of the building. The border of the mural is outlined by the frame of the roll-up door; therefore, the mural is definitely integrated into the building's architectural design. A distinguishing characteristic of mural paintings is that the architectural elements of the given space are harmoniously incorporated into the picture or illustration of the mural. It is planning staff's position that the proposed mural design does achieve architectural harmony through its visual enhancement of the roll-up door, a physical feature of the structure; and thus as a result, does enhance the building's architecture.

- 2) **Balance:** Is there a balance between the mural's scale and design with the building's mass and form? The proposed mural is intended to be applied to the roll-up door, a defined and integral part of the building, that in itself, has scale and balance with the building. Therefore, it is planning staff's position is that the proposed mural is in balance with the building's mass and form.

**Sign(s) for commercial tenant(s):**

Another issue to consider is the integration of commercial signs on the building for the commercial tenant(s) within the building. Signs for commercial tenants of the Subject Property are not included on the submitted mural illustration (see Exhibit D). Commercial tenants are entitled, consistent with City regulations under Chapter 18.66 of the City's Municipal Code, to have commercial signs on their building. How do commercial signs on the Subject Property integrate and/or conflict with existing or future commercial signs? As the mural is presented on the provided illustration, there is ample wall surface area of the building to allow non-conflicting application of commercial tenant signs along with the proposed mural; particularly since the proposed mural is confined to the roll-up door. Signs, as well as murals, should integrate into the building's architecture.

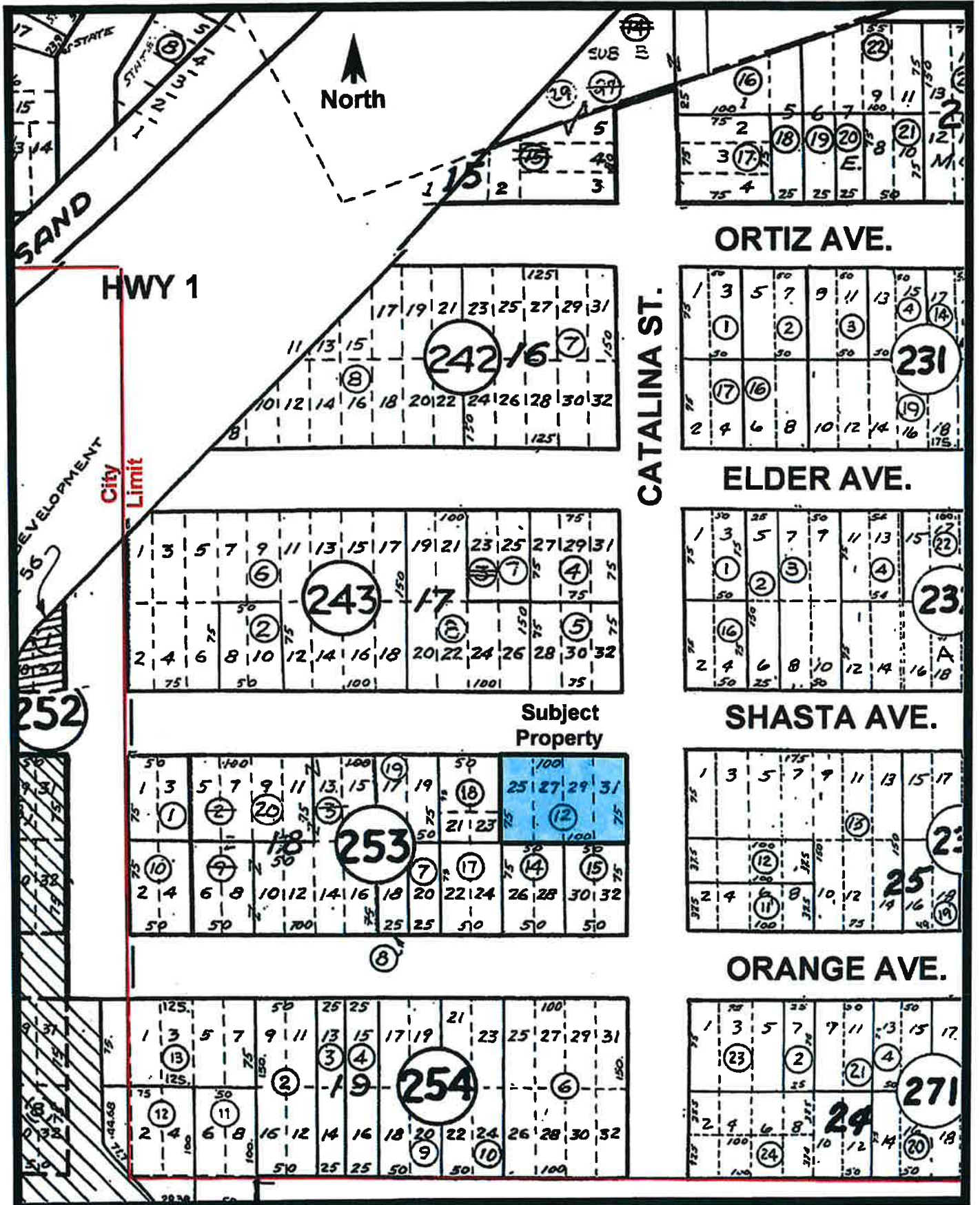
**CONCLUSION**

Planning staff supports murals in general, and the Planning Department hereby supports the proposed mural design for the reasons discussed in this report and as summarized below:

- 1) The proposed mural design integrates and balances with the building's architectural elements and mass.
- 2) The proposed mural artistically communicates a message; though it is difficult to discern without the Applicant's explanation of the serape and intended message of "protection".
- 3) The proposed mural allows for the integration of commercial signs on the building.

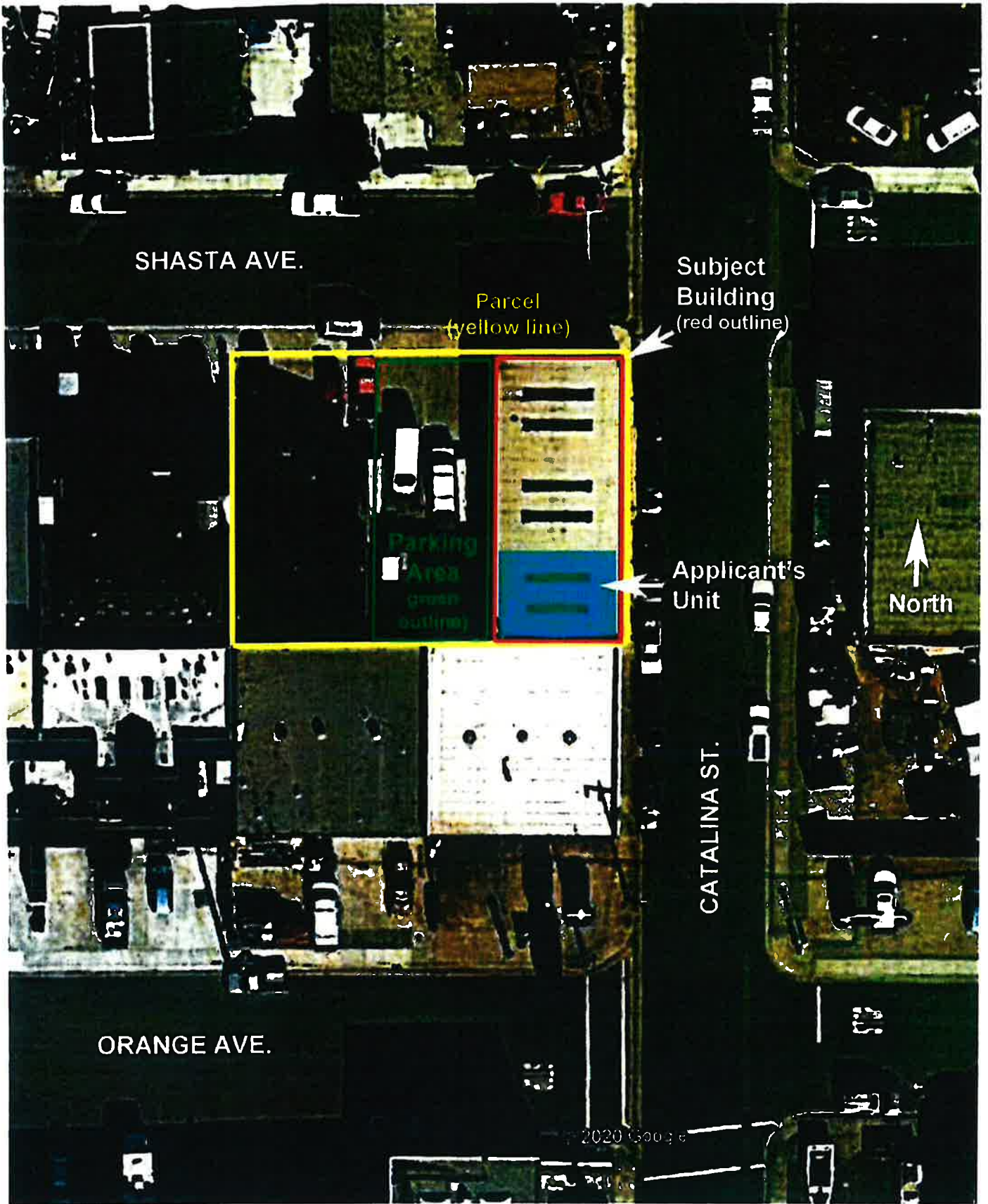
**Exhibits:**

- A. Location Map
- B. Aerial Map
- C. Site Photographs (via Google Earth - 2019)
- D. Applicant's Proposed Mural Design Illustration
- E. The Wahine Project - website mission statement



Location Map

EXHIBIT A



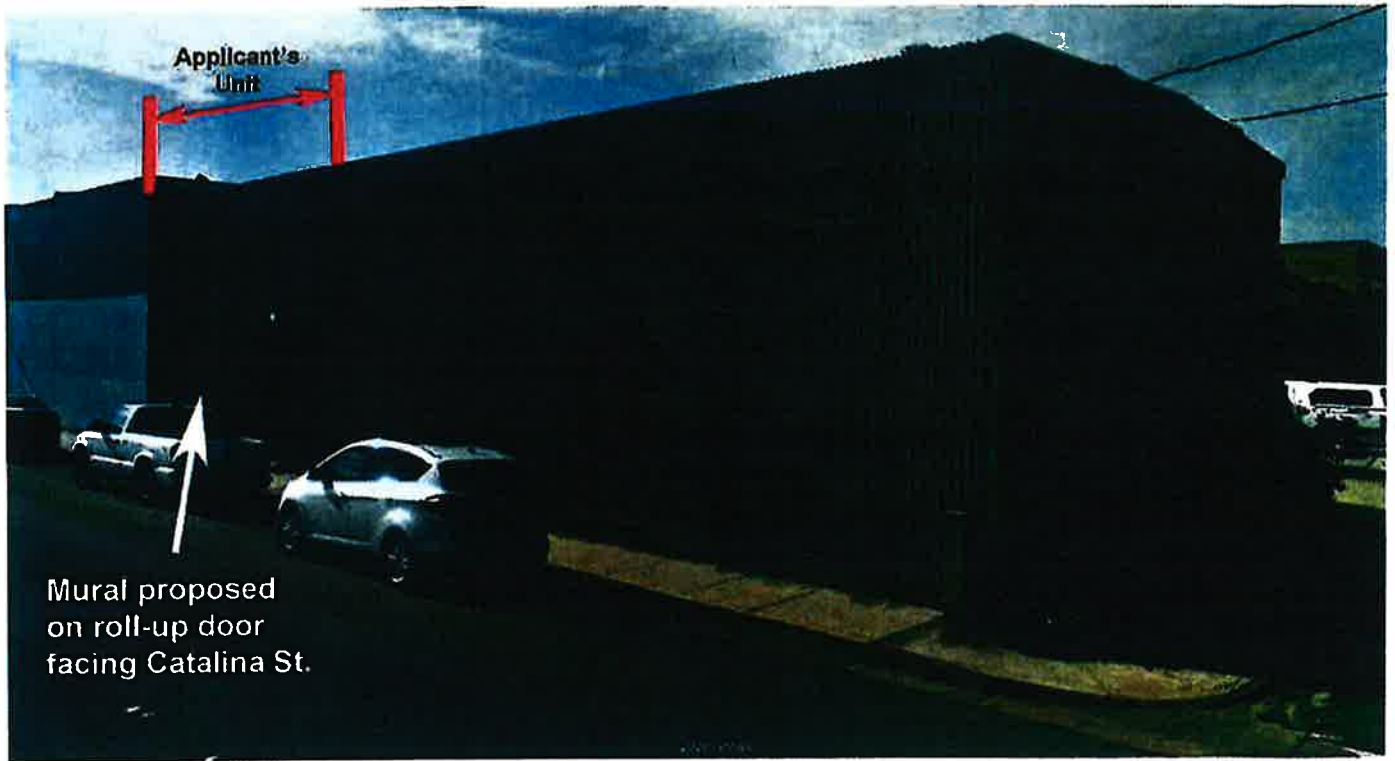
**Aerial Map** (via Google Earth)

**EXHIBIT B**





SHASTA AVE.



Mural proposed  
on roll-up door  
facing Catalina St.

**Site Photograph** (via Google Earth)

**EXHIBIT C**



**Applicant's Proposed Mural**

**EXHIBIT D**  
**21**



## Mission Statement

Inspiring a global response that eliminates the barriers preventing a diversity of youth from a personal relation with the ocean and with one another

## About The Wahine Project



The Wahine Project was created in 2010 as an effort to reach young girls around the world who would otherwise not have access to the resources that would allow them to surf. Whether geographical, financial or lack of opportunity, The Wahine Project seeks to break down the barriers that prevent the participation of youth in ocean sports and provide them the opportunity to not only become proficient waterhumans but as a result of this relationship, increase their awareness to the vast possibilities of a future that will amplify their voice in climate change, environmental justice and give them a sense of social responsibility that the ocean uniquely provides.



In 2015 we began a partnership with Explore Corps that offers programming for Boys. To support the diversity of all youth in a Safe Space environment we encourage them to choose the program that is the most comfortable for them to participate in or take advantage of programs that are co-ed.



We do not have gender restrictions in any of our programs and support the gender expansiveness of each of our participants. We celebrate diversity and our hope is to inspire our participants to live out their healthiest and fullest lives and choose the program that will best support them in community.

# EXHIBIT E

## **AGENDA ITEM**

### **8B**

**Consideration and Approval of City  
RESOLUTION Continuing the Appointment  
of Vibeke Norgaard as City Attorney and  
Authorizing the Mayor to Enter into City  
Attorney Employment Agreement**



# City of Sand City

Agenda  
Item

8B

## Staff Report

**TO:** Honorable Mayor and City Council Members  
**FROM:** Aaron Blair, City Manager  
**DATE:** October 26, 2020 (November 3, 2020 Council Meeting)  
**SUBJECT:** City Attorney Employment Contract

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### **Discussion:**

Vibeke Norgaard has served as the City Attorney for the City of Sand City since September 1, 2018, and has consistently provided quality work, valuable experience in legal issues, and demonstrated responsiveness to City Staff and Department Heads. The City Attorney is appointed by and reports to the City Council, and is the chief legal counsel for the City of Sand City and, as such, is responsible for advising on all legal matters.

The attached employment contract, Exhibit A, has been reviewed by the Budget and Personnel Committee at their August 24, 2020 and September 22, 2020 meeting. The Committee is recommending to the City Council approval of the attached employment contract.

### **Fiscal Impact:**

The increased annual cost to the City would be \$17,536.04.

### **CEQA:**

The contract is an administrative activity and does not constitute a 'project' as defined by the California Environmental Quality Act (CEQA)

### **Recommendation:**

Staff recommends authorizing the Mayor and City Manager to enter into the attached employment contract with Vibeke Norgaard as City Attorney.

**CITY OF SAND CITY  
RESOLUTION SC \_\_\_\_\_, 2020**

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY CONTINUING THE  
APPOINTMENT OF VIBEKE NORGAARD AS CITY ATTORNEY AND AUTHORIZING  
THE MAYOR TO ENTER INTO EMPLOYMENT AGREEMENT**

**WHEREAS**, Vibeke Norgaard has served as the City Attorney for the City of Sand City since September 1, 2018, and has consistently provided quality work, valuable experience in legal issues and demonstrated responsiveness to City Staff and Department Heads; and

**WHEREAS**, the City Attorney is appointed by and reports to the City Council, and is the chief legal counsel for the City of Sand City and, as such, is responsible for advising the City on all legal matters; and

**WHEREAS**, the attached contract was considered and approved by the Budget and Personnel Committee on September 22, 2020; and

**WHEREAS**, Vibeke Norgaard is highly qualified for the position of City Attorney, and has experience and knowledge gained over the past several years serving as a contracted City Attorney; and

**WHEREAS**, the City has consulted with an outside attorney to review and approve the terms of the contract; and

**WHEREAS**, Ms. Norgaard has agreed to the terms of the attached "City Attorney Employment Agreement."

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Sand City that the attached "City Attorney Employment Agreement" is hereby approved, and that the Mayor is hereby authorized and directed to execute the Employment Agreement on behalf of the City of Sand City.

**PASSED AND ADOPTED** by the City Council of Sand City on this \_\_\_\_ day of November, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

APPROVED:

\_\_\_\_\_  
Mary Ann Carbone, Mayor

ATTEST:

\_\_\_\_\_  
Connie Horca, Acting City Clerk

# EXHIBIT A

## City of Sand City CITY ATTORNEY EMPLOYMENT AGREEMENT

This Employment Agreement is made this \_\_\_\_ day of November 2020 by and between the CITY OF SAND CITY, a municipal corporation ("the City"), and VIBEKE NORGAARD ("Norgaard").

### TERMS

#### 1. Appointment of City Attorney:

The City initially appointed Norgaard to the position of City Attorney, in and for the City of Sand City, California, effective September 1, 2018, and prior to that she served as assistant City Attorney. This agreement continues that appointment and sets forth new terms and conditions of Norgaard's continued appointment. Norgaard accepts such terms and conditions. This employment agreement supersedes all prior agreements.

#### 2. Term of Agreement:

This Agreement is effective upon the date of adoption by the City Council until June 30, 2023, at which time it shall extend on a month-to-month at the applicable rates until modified by written agreement of the parties.

#### 3. Duties and Responsibilities:

- a. Norgaard is an at-will full-time employee who serves at the pleasure of the City Council.
- b. As City Attorney, Norgaard shall be the legal advisor to the City, including the City Council, the City's boards and committees, and the officers and employees of the City on all matters concerning the municipal affairs of the City, and shall have such other duties and responsibilities as assigned by the City Council. Norgaard shall supervise all outside attorneys hired by City.
- c. Norgaard shall at all times be licensed to practice law in the State of California, in good standing.
- d. As an exempt employee, Norgaard shall not receive overtime or extra compensation for work performed on behalf of the City outside normal business hours.

#### 4. Termination of Employment and Severance:

- a. Both the City, through a majority vote of its Council, and Norgaard may terminate this Agreement, with or without cause, at any time upon thirty (30) days written notice prior to such termination.
- b. If the City discharges Norgaard without cause, Norgaard shall be entitled to a lump sum

severance payment equal to three (3) months of base salary, and the continuation of medical, dental and vision benefits for three (3) months after the date Norgaard's employment is terminated. Such severance is contingent upon Norgaard signing and delivering a general release of all claims against the City (including without limitation its former and current elected officials, employees, officers and agents). Such severance shall be payable on the eighth day after the form of release is fully executed.

5. Base Salary:

Norgaard shall be paid an annual base salary of \$192,394.65 starting on October 12, 2020, less all applicable federal, state and local withholding. Such compensation shall be paid to Norgaard on a monthly basis.

6. Benefits:

Norgaard shall receive the following benefits:

- a. Participation in the 2% at 62 California Public Employees Retirement System plan according to PEPRRA conditions and guidelines based on full-time employment. Contributions as the same manner of other City employees
- b. Norgaard shall receive the same health, dental and vision, and life insurance coverage and benefits provided to employees of the City.
- c. Norgaard shall receive 100 hours of "use it or lose it" administrative leave each calendar year on Norgaard's anniversary date. This leave may not be accumulated from year to year.
- d. Norgaard shall accrue sick leave in the same manner as other management employees of the City and shall be subject to all the City's ordinances, rules and policies pertaining to all management employees with regard to accrual, use and conversion of sick leave.
- e. Norgaard shall receive all additional benefits provided to management employees and/or set forth in the Sand City personnel manual including but not limited to family leave, bereavement leave, medical leave, physical fitness incentive, and paid holidays.
- f. City agrees to match up to 50% of Norgaard's contribution to a Deferred Compensation Plan authorized under Internal Revenue Code Section 457, up to a maximum contribution of \$100 per month.
- g. A cell phone shall be provided by the City to the City Attorney for Sand City related communications.
- h. Norgaard shall be reimbursed for her cost of travel beyond 50 miles from City Hall at the same rate afforded other employees of the City.



i. Norgaard shall receive the same long-term disability coverage as is provided to other full-time employees.

7. Vacation Leave:

Norgaard shall accrue vacation leave in the same manner as other management employees of the City, with the exception that her vacation accrual shall begin at 120 hours per year and accrue at same rate as employees who are entering their sixth year of service, and shall be subject to all the City's ordinances, rules and policies pertaining to all employees with regard to accrual, use and conversion of sick leave. Provided however that Norgaard may take up to forty (40) hours of vacation time in advance of such time accruing provided such is approved in advance by City Manager. In addition, Norgaard may take two weeks of unpaid vacation during her first year.

City agrees that when Norgaard is on vacation or sick leave, she may appoint an acting City Attorney with approval from either the Mayor or the entire City Council to represent City in any urgent matter including City council meetings. City agrees to pay such person at an hourly rate not to exceed \$250 per hour, provided however that Norgaard will miss no more than two regular city council meetings per fiscal year due to vacation.

8. Indemnification:

The City shall defend, hold harmless and indemnify Norgaard against any lawsuit pursuant and subject to the provisions and limitations of California Government Code section 825, provided such lawsuit is against Norgaard for acts or omissions within the course and scope of her employment.

9. Notices

Notices pursuant to this Agreement shall be in writing given by deposit in the custody of the United States Postal Service, first class postage prepaid, addressed as follows:

a. The CITY:

Mayor and City Council City of Sand City  
1 Pendergrass Way  
Sand City, CA 93955

b. NORGAARD:

Vibeke Norgaard  
City Attorney (Home address on record with Human Resources)

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial process. Notice shall be deemed given as of the

date of personal service or as of the date of deposit of such written notice, postage prepaid, with the United States Postal Service.

10. Bonding:

The City shall bear the full cost of any fidelity or other bond required for the City Attorney under any law or ordinance.

11. Professional Memberships, Meetings, Seminars

It is understood and agreed that the City and Norgaard will mutually benefit from Norgaard's participation in certain professional activities relating to urban affairs and municipal law. Therefore, Norgaard shall be a member of the State Bar of California, and such other professional organizations as may be properly budgeted by City. The City shall pay state and local bar dues for Norgaard. Subject to budgetary constraints, Norgaard may enroll, attend, and participate in conferences, courses, seminars, committee work, or other activities of organizations such as those listed above that benefit the City. Norgaard shall be subject to the City's rules, regulations and ordinances that apply to Managers concerning reasonable costs and expenses in connection with a particular event or activity authorized through the budgetary process. When required to advance or reimburse expenses or costs associated with such events or activities, authorization shall be by the City Manager. Parties contemplate this will cover the California League of Cities conferences and one or two additional conferences annually, subject to budgetary constraints.

12. Miscellaneous:

a. Due to the City's space constraints, Norgaard agrees to work from her own office (currently in Carmel, California), payment of rent and utilities to be paid by Norgaard for the entire term of this Agreement. Norgaard shall not invoice City for such cost.

b. City shall compensate Norgaard for office expenses incurred as a result of her representation of City, including but not limited to subscriptions such as monthly CEB and Westlaw charges, the cost of law books specifically required for her representation of City, and miscellaneous expenses such as office supplies, postage, court fees, and copying costs at a not-to-exceed amount of \$5,000 unless otherwise approved by the City Manager. City shall pay for or reimburse Norgaard for all other ordinary and necessary expenses incurred by or on behalf of Norgaard in the course of performance of her duties under this Agreement in accordance with City Policies.

c. Norgaard will provide City on the last day of each month with an accounting of any work performed by Norgaard that is reimbursable to City by third parties. Norgaard will also provide City with a general summary on a monthly basis of the projects she is working on in her representation of City, and a time sheet. Norgaard shall provide detailed accounting of any expenses charged to City including any services performed by non-attorney legal support.

d. City agrees that if Norgaard’s work on behalf of the City requires temporary support services, either paralegal or administrative, such as may for example be required in complex litigation matters, City will reimburse Norgaard for the expense of hiring temporary support services at a reasonable rate if and when deemed necessary, provided such service is approved in advance by City Manager.

e. The text herein shall constitute the entire Agreement between the parties. This Agreement may not be modified, except by written agreement executed by both parties and specifically supersedes and replaces any and all terms of the prior employment agreement between the City and Norgaard.

f. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected and shall remain in full force and effect.

g. This Agreement shall be governed by the laws of the State of California. In the event of any dispute hereunder, the forum shall be the Superior Court in and for Monterey County.

h. The parties agree that any ambiguity in this Agreement shall not be construed or interpreted against, or in favor of, either party.

i. This Agreement may be executed in counterparts containing original signatures

**CITY OF SAND CITY**  
**A Municipal Corporation**

**VIBEKE NORGAARD**

By: \_\_\_\_\_  
Mary Ann Carbone, Mayor

By: \_\_\_\_\_  
Vibeke Norgaard

By: \_\_\_\_\_  
Aaron Blair, City Manager

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Connie Horca, Acting City Clerk

\_\_\_\_\_  
Name: \_\_\_\_\_  
Special Counsel for the City of Sand City

**AGENDA ITEM  
8C**

**Comments by Council Members on  
Meeting and Items of Interest to Sand City**

**AGENDA ITEM  
8D**

**Upcoming Meetings/Events**

Connie Horca

**From:** Monterey Peninsula Chamber of Commerce  
<communications@montereychamber.com>  
**Sent:** Wednesday, October 28, 2020 3:03 PM  
**To:** connie@sandcityca.org  
**Subject:** Member2Member - October 28, 2020



MONTEREY PENINSULA CHAMBER of COMMERCE

*The mission of the Monterey Peninsula Chamber of Commerce is to support member success and promote the regional economy.*

montereychamber.com

**WELCOME NEW MEMBERS**

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eljefetequila.com

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Building Communities. Changing Lives.  
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**kal financial**  
kalfinancial.com

**VIRUS GEEKS**  
virusgeeks.com

**AVILA CONSTRUCTION COMPANY**  
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# Community Focus MONTEREY

Breathtaking views of the beautiful beaches.  
A wonderful place to work, visit and play.

Full page: \$800/BW \$900/Color (9.889"x 21")

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Quarter page: \$300/BW \$350/Color (4.889"x 10.5")

Eighth page: \$200/BW \$250/Color (4.889"x 5")

Full and half page advertisers will receive digital ad impressions to run throughout November on [montereyherald.com](http://montereyherald.com)

## **Publishes**

Wednesday, November 19, 2020

## **Space Reservation Deadline**

Wednesday, November 11, 2020

## **Ad Deadline**

Friday, November 13, 2020

Call Dana Arvig at  
(831)726-4343 or email  
[darvig@montereyherald.com](mailto:darvig@montereyherald.com)





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## **Bernardus Lodge & Spa, Carmel Valley, California, United ...**

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## **COMMUNITY WELLNESS**

This is an opportunity for our business members and community at large for fast, convenient and friendly flu shots-takes about **5 minutes**, and can produce a superbill to invoice most insurance companies.



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VNAflu@ccvna.com

**CCVNA.com**

# 2020 FLU CLINIC

## COMPANY NAME

**Date**

Wednesday, November 4, 2020

**Time**

11:30-1:30 pm

**Location: Chamber of Commerce**

353 Camino El Estero, Monterey

**For More Information Contact**

**Mary Ann Franscioni**

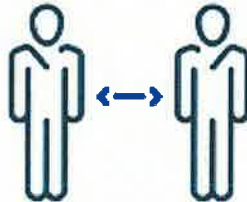
**Associate Director of Wellness**

**(831) 648 - 3703**

**mfranscioni@ccvna.com**



**Masks are  
Required**



**Maintain  
Physical Distancing**



**Wash Hands  
Before Arriving**

**Bring a valid ID ( license or state ID) and your insurance card.  
Insurance, Medicare Part B, Cash, Check or Credit if insurance not accepted.**

**QUADRIVALENT FLU SHOTS** available ages 2 and older

**FLU MIST** available ages 2-49 years

**HIGH DOSE** available ages 65 and older

**Clinic brought to you in collaboration with your local non-profit VNA**



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VNA travel clinic continues to support the community with convenient curbside vaccinations including Shingrix to prevent shingles.  
For an appointment and more information call 831-648-3777

# MPCC LEADERSHIP CIRCLE



Monterey Peninsula Chamber of Commerce | 353 Camino El Estero, Monterey, CA 93940

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