

REGULAR MEETING

SAND CITY COUNCIL

AND

**SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY**

AGENDA

SAND CITY COUNCIL CHAMBERS

TUESDAY, JULY 17, 2018

5:30 P.M.

AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY

Regular Meeting – July 17, 2018
5:30 P.M.

CITY COUNCIL CHAMBERS
Sand City Hall, 1 Pendergrass Way, Sand City, CA 93955

1. **INVOCATION**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR**
5. **COMMUNICATIONS**

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

6. **CONSENT CALENDAR**

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

A. Conditional Use Permits (CUP) and Coastal Development Permits (CDP) are subject to annual review by the City Council and City staff. Upon review of each of the following Use Permits, staff is recommending continued operation of the Use Permits to the City Council based on the finding that these uses are in compliance with their permits.

- 1) CUP #368, Jersey's Original Subs (food service), 832 Playa Avenue
- 2) CUP #377, Hartzel Automotive (manufacturing), 510 A California Avenue
- 3) CUP #521, Michael Sweaney (personal storage), 476 Shasta Avenue
- 4) CUP #564, Hale Kai Lana, Inc., (packing and coffee distribution), 542 Ortiz Avenue

- 5) CUP #603, Out of the Woods (showroom and wholesale), 801 California Avenue
- 6) CDP #11-09, Aqua Body Cleansing (hydrotherapy), 1807 B Contra Costa Avenue

- B. Approval of June 5, 2018 Sand City Council Meeting Minutes
- C. Approval of June 19, 2018 Sand City Council Meeting Minutes
- D. Acceptance of Police Department Monthly Activity Report, June 2018
- E. Acceptance of Public Works Monthly Report, June 2018
- F. Acceptance of Monthly City/Successor Agency Financial Reports. May 2018

- G. Approval of City **RESOLUTION** Approving Time Extensions to October 31, 2018 of Multiple Conditional Use Permits (CUPs 450, 503, 508, 527, 532, 540, 541, 548, 576, 578, 588, 590, 594, 595, 598, & 599) and Coastal Development Permits 14-01 and 15-02 to Continue as Interim Uses at their Respective Locations within the South of Tioga Area.

- H. Approval of City **RESOLUTION** Approving a Joint Exercise of Powers Agreement and Cooperation Agreement with Monterey County and the Cities of Gonzales, Greenfield, and Del Rey Oaks to Undertake or to Assist in the Undertaking of essential Activities Pursuant to Title I of the Housing and Community Development Act of 1974, as Amended, for the Period of July 1, 2019 through June 30, 2022.

- I. Approval of City **RESOLUTION** Honoring Jacob's Heart Children's Cancer Support Services and Declaration of Childhood Cancer Awareness Month

- J. Approval of City Donations/ Contributions
 - 1) Jacob's Heart Children's Cancer Support Services - \$250
 - 2) Panetta Institute for Public Policy - \$500

- K. Approval of City **RESOLUTION** Approving a Request for Lot Line Adjustment for Lots 11, 13, and 15, Block 8, as shown on that certain Map entitled "Map of Cities and Towns of Seaside Addition to the Town of East Monterey", APN 011-182-002 and 011-182-003, for the Development of Two Single Family Homes at 1785 Oceanview Avenue within Sand City, California

- 7. **CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR**

- 8. **PUBLIC HEARING**
 - A. Consideration of City **RESOLUTION** Approving Coastal Development Permit 18-03 for Camp Transformation Authorizing a Fitness Training Facility with Accessory Office at 325 Elder Avenue

9. PRESENTATION

- A. Presentation by Ms. Darla Elswick (Darla Elswick Consulting) and various Technical Assistance (TA) Team Members on Proposition 1 Stormwater Technical Assistance Project {10 minutes}

10. OLD BUSINESS

- A. Progress report on Desalination Plant and Sand City Water Supply New Wells Project, Residential Developments, Carroll Property Parking, West Bay Coastal Access Repair, Illicit Discharge Updates, South of Tioga Development, and other Sand City Community programs by City Engineer/City Administrator/City Planner

11. NEW BUSINESS

- A. Comments by Council Members on Meetings and Items of interest to Sand City
- B. Upcoming Meetings/Events

12. CLOSED SESSION

- A. City Council/Agency Board to adjourn to Closed Session: {confidential information will be presented at Closed Session}
- 1) To confer with Legal Counsel pursuant to Government Code Section 54957.6 regarding Labor Negotiations
- i) Agency Designated Representative: Mike McCarthy
Employee Organization: Sand City Police Officers Association (POA)
- ii) Agency Designated Representative: Mike McCarthy
Unrepresented Employees: Sand City Miscellaneous Employees
- 2) Regarding Public Employee Employment pursuant to Government Code Section 54957, Position: City Administrator
- B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown

13. ADJOURNMENT

Next Scheduled Council Meeting:
Tuesday, August 7, 2018
5:30 P.M.
Sand City Council Chambers
1 Pendergrass Way, Sand City

**Sand City Council Agenda
07.17.18 Council Meeting**

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.

The current Sand City agenda is available in PDF format on our website at:
www.sandcity.org

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 220, or give your written request to the City Clerk at 1 Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

AGENDA ITEM

6B

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – June 5, 2018
5:30 P.M.
CITY COUNCIL CHAMBERS
Sand City Hall, 1 Pendergrass Way, Sand City, CA 93955

Mayor Carbone opened the meeting at 5:30 p.m.
Invocation was led by Reverend Hellam.
The Pledge of Allegiance was led by Chief Ferrante.

Present: Vice Mayor Blackwelder
Council Member Hawthorne
Mayor Mary Ann Carbone
Council Member Hubler
Council Member McDaniel

Staff: Brian Ferrante, Police Chief
Charles Pooler, City Planner
Leon Gomez, City Engineer
Jim Heisinger, City Attorney
Todd Bodem, City Administrator
Linda Scholink, Administrative Services Director/City Clerk
Shelby Gorman, Administrative Assistant

AGENDA ITEM 4 ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR

Mayor Carbone mentioned she will release her Mayor's Report in the coming weeks.

City Administrator, Todd Bodem, brought attention to the handouts available for the public, including a packet of comments and a staff report on the fiscal analysis for the South of Tioga project.

AGENDA ITEM 5 COMMUNICATIONS

5:33 P.M. Floor opened for Public Comment

John Wizard asked that the public agenda packet be made regularly available on the City' website so the public could better prepare for meetings.

5:35 P.M. Floor closed to Public Comment.

AGENDA ITEM 6 CONSENT CALENDAR

- A. There was no discussion of the May 15, 2018 Sand City Council Meeting Minutes.
- B. There was no discussion of Financial Reports for April 2018.
- C. There was no discussion of the City **Resolution** Authorizing a City Engineering Service Agreement with Creegan + D'Angelo not to Exceed \$205,000.
- D. There was no discussion of the City **Resolution** Authorizing the City Administrator to Execute an Agreement with Patricio Paul Padilla for the Monthly Cleaning Services for the City of Sand City Hall Facility at a Cost not to Exceed \$250 per Month from June 2018 through June 31, 2019.
- E. There was no discussion of the City **Resolution** Approving an Agreement with Polaris Consulting to Provide Services to Prepare a Topographic Survey and Mapping of Existing Improvements along Contra Costa Street from Redwood Avenue to Olympia Avenue and Catalina Avenue from Olympia Avenue to Ortiz Avenue for Fiscal Year 2017-2018 at a Cost not to Exceed \$7,000.
- F. There was no discussion of the City **Resolution** Approving an Agreement with Polaris Consulting to Provide Services to Prepare a Topographic Survey for the Carroll Property on Contra Costa and Redwood Avenue for Fiscal Year 2017-2018 at a Cost not to Exceed \$3,500.
- G. There was no discussion of Approval of City Donation/ Contribution
 - a. United Way Monterey County \$500.

Motion to approve the consent calendar items was made by Council Member Blackwelder, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

AGENDA ITEM 7 CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

There were no items pulled from the consent calendar.

AGENDA ITEM 8 PUBLIC HEARING

- A. **Consideration of City RESOLUTION Approving Conditional Use Permit 627 for Paint Tech Painting & Decorating Authorizing a General Contractor Workshop, Office, and Storage at 336 Orange Avenue**

Council Member Hawthorne, having a possible conflict of interest, stepped down from the dais and excused himself from discussion and consideration.

City Planner, Charles Pooler, presented the specifications of the workshop, office, and storage and his recommendation to approve with the address amended from 336 Orange Avenue to the correct 361 Orange Avenue.

5:41 P.M. Floor opened for Public Comment

There was no public comment.

5:41 P.M. Floor closed to Public Comment.

Motion to approve the Sand City **Resolution** Approving Conditional Use Permit 627 for Paint Tech Painting & Decorating Authorizing a General Contractor Workshop, Office, and Storage at 361 Orange Avenue was made by Council Member Blackwelder, seconded by Council Member McDaniel. AYES: Council Members Blackwelder, Carbone, Hubler, McDaniel. ABSTAIN: Council Member Hawthorne. NOES: None. ABSENT: None. Motion carried.

Council Member Hawthorne returned to the dais.

B. Consideration of City RESOLUTIONS for the South of Tioga Project consisting of Accessor Parcel Numbers:

011-122-010, -011, -032, -038, -039, -040, -041;
011-123-004, -005, -006, -007, -008, -009, -011, -022, -023, -024,
-025, -026;
011-135-001, -014, -015, -016, -023, -024;
011-136-007, -012, -024;
011-186-021, -038, -039

- 1) Consideration of City **Resolution** Certifying an Environmental Impact Report (EIR) as adequate and complete for the South of Tioga Development Project
- 2) Consideration of City **Resolution** Approving a Vesting Tentative Map for the South of Tioga Development Project
- 3) Consideration of City **Resolution** Approving a Mitigation Monitoring Program for the South of Tioga Development Project

Richard James of EMC Planning Group presented on the proposed changes and comments of the South of Tioga Project. The Habitat Conservation Plan is in progress and will be able to be sent to Fish and Wildlife in several weeks.

Don Orosco of DBO spoke on the concerns of the community and

introduced the team on the project.

Paul Adamsen, studio director with TC Architects, presented the original Master Plan of the project

Matt Nohr, project manager for DBO, presented a video fly-through of the project.

Don Orosco concluded the presentations by responding to public comments, objections, and developing the community.

Mayor Carbone gave her comments on the development of the community element of the project.

6:30 P.M. Floor opened for Public Comment.

Matt Huerta of the Monterey Bay Economic Partnership spoke on equal housing and insisted fair housing measures be instigated to make some housing exclusive to Sand City residents. He also spoke on the need to phase the construction of the project.

Michael DeLapa of Land Watch Monterey County suggested the Council approve the rental component of the project as long as it contains 20% affordable housing which is constructed first. He insisted on the elimination of the hotel and restaurant to alleviate traffic and environmental concerns as he stated the current project, as planned, cannot meet environmental requirements.

Wanda Parrott, writer of the column "Homeless in Paradise", insisted the tri-counties provide units at a rent of \$300 to \$500 per month.

Nikki Nattaf spoke to enforce the letter sent to City Hall by Fred Watson. In the letter, Mr. Watson stated that the final Environmental Impact Report is inaccurate and that the City has not handled environmental constraints well previously. He also asked for more timely communication by the City and for meeting agenda packets to be posted online.

Alfonzo Hernandez, Sand City resident, spoke in support of the affordable housing of the project.

Nick Casas, manager of the Independent and Sand City resident, spoke on the need for affordable housing he has seen within his building.

Megan Dole commented that the City and developers have listened to the call of the community and that Don Orosco clearly cares about the thoughts of the community and has devoted his time to the public.

Tom Warren voiced his concerns with the lack of housing that will be

available to those who will service the hotels. He cautioned that the residences need to be constructed prior to the hotel.

Kelly Morgan, Sand City resident and property owner, commended Don Orosco for his ability to handle such a complicated project. He spoke on the need to update the businesses and activities of the area as well as on the safety issues of the current buildings.

Charles Clarke, Sand City resident, commented that the project needs more affordable housing and that the term of affordable housing should extend past its current 55 year term. He also expressed his concern that DBO may only be involved with Phase I of the project which could affect the timeliness of the completion of the following phases.

Michael Morris insisted that the scale of the project will have a great visual impact on the skyline.

Robbie Robinson, President and CEO of Carmel Stone Imports, spoke on the necessity for these types of projects to keep up with the tourism industry of the area.

Caroline DeGrey commented on the affordable housing element as a result of the impact of an increase in commuters.

Timberly Batcha requested attention be paid to disability access for sidewalks and pedestrian rights-of-way.

7:39 P.M. Floor closed to Public Comment.

The **City Council** discussed the proposed elements of the project, directly addressing points brought to attention by the public. They shared the opinion that the comments of the public have helped to shape the project into a vision appropriate for the City. They expressed their interest in seeing the specifics of the development that will come with the approval of future Conditional Use Permits and Coastal Development Permits.

Motion to approve the Sand City **Resolution** Certifying an Environmental Impact Report (EIR) as adequate and complete for the South of Tioga Development Project was made by Council Member Hawthorne seconded by Council Member McDaniel. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. ABSTAIN: None. NOES: None. ABSENT: None. Motion carried.

Motion to approve the Sand City **Resolution** Approving a Vesting Tentative Map 18-01 for the South of Tioga Development Project was made by Council Member Blackwelder, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. ABSTAIN: None. NOES: None. ABSENT: None. Motion carried.

Motion to approve the Sand City **Resolution** Approving a Mitigation Monitoring

Program for the South of Tioga Development Project was made by Council Member McDaniel, seconded by Council Member Blackwelder. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. ABSTAIN: None. NOES: None. ABSENT: None. Motion carried.

AGENDA ITEM 9 OLD BUSINESS

8:27 PM

A. Progress report on Public Works projects, South of Tioga Redevelopment project, Coastal projects, and other Sand City community programs by City Engineer/Community Development

City Engineer, Leon Gomez, reported on the water supply project. Production from the desalination plant for May 2018 was 25.4 acre feet. Denise Duffy and Associates, the environmental consultant for the Phase I New Intake Wells performed their biological surveys of the area on May 3, 2018. They provided the City Engineer's office with the sensitive resources mapped. The next step is to work on siting the location for the three wells and have California American Water approve the plan with their consultant, Intera, Inc. The design of the wells will then be continued.

The City Surveyor has provided the City Attorney's office with a proposal and scope of work to provide supplemental survey to perform the projects funded by the Proposition 1 Technical Assistance grant. Survey work should be done in the next month.

Issues have been raised in respect to management of the site of the Bogue residence including vehicles and construction materials in the public right-of-way. The property owner has been receptive and the site appears to have improved. Construction has continued rapidly.

The Carroll property, to be used for public parking, was surveyed last week and data should arrive at the office of the City engineer within another week. The City Engineer's office will then proceed with the ADA Assessment of the site.

City Engineer, Leon Gomez, thanked staff for work done on the South of Tioga project.

The building permit for the mixed-use Catalina Lofts project should be issued soon once a few details are resolved.

City Engineer Gomez concluded with concerns of significant discharge from Granite Rock. The Cities of Sand City and Seaside will conduct a joint investigation of the issue.

AGENDA ITEM 10 NEW BUSINESS

A. Comments by Council Members on Meetings and Items of interest to Sand City

There were no comments by Council Members.

B. Upcoming Meetings/Events

City Clerk, Linda Scholink, reminded the Council of the upcoming Monterey Peninsula Chamber of Commerce's 32nd Annual Business Excellence Awards and the League of California Cities' Annual Expo and Conference in Long Beach.

AGENDA ITEM 11 CLOSED SESSION

8:38 PM

A. City Council/Agency Board to adjourn to Closed Session:

1) To confer with Legal Counsel regarding pending litigation in accordance with Section 55956.9

i. California American Water v. City of Seaside, et al.; Stipulation and [Proposed] Order Modifying Exhibit C to Amended Decision; Case No. M66343

8:39 PM

B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown

The **City Council** gave direction to the City Attorney to use the allocated share of the California American Water for an additional four parcels.

AGENDA ITEM 12 ADJOURNMENT

Motion to adjourn the City Council meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne to the next regularly scheduled Council meeting on Tuesday, June 19, 2018 at 5:30 p.m. There was consensus of the Council to adjourn the meeting at 8:40 p.m.

Linda K. Scholink, City Clerk

AGENDA ITEM

6C

MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY

Regular Meeting – June 19, 2018

5:30 P.M.

CITY COUNCIL CHAMBERS

Sand City Hall, 1 Pendergrass Way, Sand City, CA 93955

Vice Mayor Blackwelder opened the meeting at 5:30 p.m.
Invocation was led by Reverend Jason Yarbrough.
The Pledge of Allegiance was led by Chief Ferrante.

Present: Mayor Mary Ann Carbone (excused absence)
Vice Mayor Blackwelder
Council Member Hawthorne
Council Member Hubler
Council Member McDaniel

Staff: Brian Ferrante, Police Chief
Charles Pooler, City Planner
Leon Gomez, City Engineer
Vibeke Norgaard, City Attorney
Todd Bodem, City Administrator
Linda Scholink, Administrative Services Director/City Clerk

AGENDA ITEM 4 ANNOUNCEMENTS BY VICE MAYOR AND CITY ADMINISTRATOR

There were no announcements by the Vice Mayor or the City Administrator.

AGENDA ITEM 5 COMMUNICATIONS

5:31 P.M. Floor opened for Public Comment

There were no public comments.

5:31 P.M. Floor closed to Public Comment.

AGENDA ITEM 6 CONSENT CALENDAR

A. There was no discussion of Conditional Use Permits (CUP) and Coastal Development Permits (CDP):

- 1) CUP #337, Hartzel Automotive (automotive), 510 A California Avenue
- 2) CUP #419, Carmel Tile Company (showroom and storage), 1725 C Contra Costa Street

- 3) CUP #563, Crema Creative Media (studio), 613 B Ortiz Avenue
- 4) CUP #583 and CDP #14-03, Wild Thyme (manufacturing), 1 John Street
- 5) CUP #593, Fisk Paints (retail), 465 C Olympia Avenue
- 6) CUP #614, Alternator and Starter Exchange (manufacturing), 329 Olympia Avenue
- 7) CUP #615, California Premier Restoration (manufacturing), 495 B Elder Avenue
- 8) CUP #616, Aaron Valdez (manufacturing), 352 B Orange Avenue
- 9) CDP #97-05, Monterey Bay Restaurant Equipment (retail/ wholesale), 325 Elder Avenue

Item 6A-9 was pulled from the Consent Calendar.

- B. There was no discussion of Police Department Monthly Activity Report, May 2018
- C. There was no discussion of Public Works Monthly Report, May 2018
- D. There was no discussion of City **Resolution** Authorizing a Contract and/or service Agreement with Fehr Engineering Company, Inc. to Provide Electrical Engineering Design and Construction Support Services for the City of Sand City Water Supply Project Phase 1 New Intake Wells Project in an Amount not to Exceed \$24,750.
- E. There was no discussion of City **Resolution** Authorizing a Time Extension of the Building Inspection and Plan Check Services Agreement with the City of Monterey to June 30, 2019
- F. There was no discussion of City **Resolution** Authorizing the Monterey County Health Department to Apply for State Block Grant Funding on Behalf of Sand City towards the Countywide Used Oil Recycling Program.

Motion to approve Items 6A1-8 and Items B-F of the consent calendar items was made by Council Member Hawthorne, seconded by Council Member Hubler. AYES: Council Members Blackwelder, Hawthorne, Hubler, McDaniel. NOES: None. ABSENT: Mayor Carbone. ABSTAIN: None. Motion carried.

AGENDA ITEM 7 CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

City Planner, Charles Pooler, spoke on Agenda Item 6A-9. He explained that a coastal development permit was issued to Monterey Restaurant Equipment back in 1997, which required twenty parking spaces. Since that time, the operation has changed in scope and scale and does not use the allotted parking, except for the purpose of outside storage, which is in violation of their permit. The storage has recently been removed after the City's Code Enforcement officer addressed the issue.

There is now an application being processed for Camp Transformation at the same address in an adjacent unit. However, there are issues regarding parking and sharing parking with Monterey Bay Restaurant Equipment. Staff is currently reviewing options in addressing this issue, both with the Camp Transformation application and with Monterey Bay Restaurant Equipment's permit.

Consent calendar Item 6A-9 was continued to a future meeting.

AGENDA ITEM 8 PUBLIC HEARING

A. Consideration of City RESOLUTION Budget Amendment #1 for Fiscal Year 2017-2018

Todd Bodem, City Administrator, reviewed the proposed amended budget. The Budget Committee's recommendation for Fiscal Year 2017-2018 of \$7,191,517 less the total revenue of \$7,420,335 leaves the City with a net positive amended budget difference of \$228,818. He asked the City Council if they had any questions. There were none.

5:36 P.M. Floor opened for Public Comment

There were no public comments.

5:36 P.M. Floor closed to Public Comment.

Motion to approve the Sand City **Resolution** Budget Amendment #1 for Fiscal Year 2017-2018 was made by Council Member McDaniel, seconded by Council Member Hubler. AYES: Council Members Blackwelder, Hawthorne, Hubler, McDaniel. ABSTAIN: None. NOES: None. ABSENT: Mayor Carbone. Motion carried.

B. Consideration of Proposed City Budget for Fiscal Year 2018-2019 and Appropriations Limit for Fiscal Year 2018-2019

1) Consideration of City RESOLUTION Adopting the Proposed City Budget for Fiscal Year 2018-2019

Todd Bodem, City Administrator, went over the proposed budget by department, including administration, Finance, Attorney, Planning, Public Safety, Public Works, and Parks. He also discussed Capital Improvements and Debt Payments and Grants and Special Projects.

There was an average COLA increase of 2.5% for agencies of Monterey County. This preliminary budget proposes no COLA increases.

Council Member Hawthorne asked about the Police Department's budget.

Police Chief Ferrante discussed the Police Departments expenditures.

Staff was directed to do an in-depth analysis of the Police Department's budget.

Todd Bodem, City Administrator, mentioned that the City did not anticipate California American Water (CalAm) to finance the three desalination wells upfront. The City Engineer projects the well construction to cost an estimate of \$1.75 million. Council asked the City Administrator to seek a financing mechanism to fund the construction of the project and then to work with CalAm for a lease back payment to the City.

The total expenditure from the proposed FY 18-19 Budget of \$9,154,320, less the total revenue of \$7,794,270, leaves a shortfall of \$1,360,050.

The FY 2018-2019 Budget is recommended to the City Council for approval.

6:04 P.M. Floor opened for Public Comment

There were no public comments.

6:04 P.M. Floor closed to Public Comment.

Motion to approve the Sand City **Resolution** Adopting the Proposed City Budget for Fiscal Year 2018-2019 was made by Council Member Hawthorne, seconded by Council Member Hubler. AYES: Council Members Blackwelder, Hawthorne, Hubler, McDaniel. ABSTAIN: None. NOES: None. ABSENT: Mayor Carbone. Motion carried.

2) Approval of City RESOLUTION Establishing and Appropriations Limit for Fiscal Year 2018-2019 pursuant to Article XIII B of the California Constitution

Todd Bodem, City Administrator, recommended a Fiscal Year 2018-2019 appropriation limit of \$11,723,719 and explained the calculations to arrive at this figure.

Motion to approve the Sand City **Resolution** Establishing and Appropriations Limit for Fiscal Year 2018-2019 pursuant to Article XIII B of the California Constitution was made by Council Member McDaniel, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Hawthorne, Hubler, McDaniel. ABSTAIN: None. NOES:

None. ABSENT: Mayor Carbone. Motion carried.

AGENDA ITEAM 9 OLD BUSINESS

6:10 P.M

- A. Progress report on Public Works projects, South of Tioga Redevelopment project, Coastal projects, and other Sand City community programs by City Engineer/Community Development Director/City Administrator.**

Leon Gomez, City Engineer, reported on the two wells south of Bay Street, which look fairly clear of habitat. Bay Street to North of Tioga is impacted by habitat. Production through June 18, 2018 has been 13.5 acre-feet.

City staff is working on a contract with Fehr engineering for electrical services to support the Phase 1 new intake wells project. The City Engineer will be coordinating with Fehr on the electrical design for the project and to determine if any new PG&E services will be required. The City Engineer also received an updated sensitive resources map from Denise Duffy & Associates and is currently working to site the wells in collaboration with Intera.

The City Engineer's office, the City Administrator, and the City Planner met on the Proposition 1 Technical Assistance Grant and the Technical Advisory team to discuss the various project alternatives that have emerged along with a preliminary cost/benefit analysis. City staff is working to have the Technical Advisory team present this information to the City Council and the public at the July 17, 2018 City Council meeting. In addition, City staff is working to have the Technical Advisory team share a booth with EMC during the City's West End Celebration in August 2018. This is because public participation and community engagement are important factors when applying for the Phase 2 Implementation Grant.

On May 25, 2018, Sand City police reported a discharge from the rear of the Graniterock facility into Moro Street and entering storm drains on Redwood Avenue. The facility is located at 1755 Del Monte Boulevard and is a Seaside business, but the site extends into Sand City. The City of Monterey Fire Department and County of Monterey Health Department were notified and conducted their own investigation. Based on this, the City Engineer filed an illicit discharge report. Then, on June 6, 2018, the City Engineer and Public Works Foreman met the City of Seaside to discuss measures to prevent future discharges. According to Graniterock, they have plans to make improvements to the rear of the facility to capture and prevent offsite discharges. The City Engineer has requested that

Graniterock provide documentation of their cleanup measures in response to the May 26, 2018 discharge, written procedures to prevent and/or respond to future discharges, and verification of the proposed improvements at the rear of the facility and a schedule for when these improvements are to be constructed.

In reference to the Coastal Access Repair Project, the City Engineer has been working with the City Administrator and City Attorney to finalize comments on the California State Parks Right of Entry permit. Once this is executed, the Right of Entry permit will be included with the application for immaterial amendment to the Coastal Commission. In addition, City staff is coordinating with FEMA and CalOES on the status of funding for the project.

The City Engineer is currently reviewing the third submittal of the civil improvement plans and supporting documents for the Dayton Residence project. The City has received the applicant's application for a lot line adjustment and it is currently under review by the City Surveyor.

The City Engineer continues to monitor construction work on the Bogue Residence to ensure the site is maintained in an orderly and neat manner and that appropriate BMPs are in place.

The City Surveyor performed a survey of the Carroll Property on June 1, 2018. The City Engineer is awaiting the survey data in order to perform the ADA assessment for the site.

AGENDA ITEM 10 NEW BUSINESS

6:30 P.M

A. Consideration of City RESOLUTION Authorizing a Contract with Michael McCarthy for Human Resources Management Services

Todd Bodem, City Administrator, explained the need for additional Human Resources support and Mr. McCarthy has over fifteen years of experience in local government.

Motion to approve the Sand City **Resolution** Authorizing a Contract with Michael McCarthy for Human Resources Management Services was made by Council Member Hubler, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Hawthorne, Hubler, McDaniel. ABSTAIN: None. NOES: None. ABSENT: Mayor Carbone. Motion carried.

B. Consideration of Cancelling Future City Council meeting

PURPOSE: It is proposed that the City Council cancel the City Council meeting scheduled for July 3, 2018 to minimize conflict with the Independence Day closure of City Hall, July 4, 2018

There was City Council consensus to cancel the July 3rd meeting due to the 4th of July holiday and the schedules of City Council members.

C. Comments by Council Members on Meetings and Items of interest to Sand City

There were no comments by Council Members.

D. Upcoming Meetings/Events

Responses were received for the Monterey Peninsula Chamber of Commerce's 32nd Annual Business Excellence Awards to be held on July 26th.

AGENDA ITEM 11 CLOSED SESSION

6:40 P.M

A. The City Council/Agency Board adjourned to Closed Session:

- 1) Conference with City Negotiators Gov. Code section 54957.6. Agency designated representative: Mike McCarthy; Employee Organization: Sand City Police Officers Associations (POA).
- 2) Conference with City Negotiators Gov. Code section 54957.6. Agency designated representative: Mike McCarthy; RE: Sand City Miscellaneous Employees.

7:38 P.M

B. The City Council/ Agency re-adjourned to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act

Council gave direction to Michael McCarthy to move forward with the labor negotiations.

AGENDA ITEM 12 ADJOURNMENT

Motion to adjourn the City Council meeting was made by Council Member Blackwelder, seconded by Council Member Hawthorne to the next regularly scheduled Council meeting on Tuesday, July 17, 2018 at 5:30 p.m. There was consensus of the Council to adjourn the meeting at 7:38 p.m.

Linda K. Scholink, City Clerk

AGENDA ITEM

6D

SAND CITY POLICE DEPARTMENT MONTHLY REPORT

DATE: 3-Jul-18

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMEBERS

FROM: BRIAN FERRANTE, CHIEF OF POLICE

SUBJECT: POLICE ACTIVITY FOR THE MONTH OF JUNE 2018

This report presents a condensed overview of the Sand City Police Department's operational and administrative activities. It is an approximate analysis and not conclusive.

CRIMINAL OFFENSES REPORTED

| | THIS MONTH | LAST MONTH | YEAR TO DATE | LAST YEAR TO DATE |
|--------------------------|---------------|---------------|-----------------|----------------------|
| Homicide | 0 | 0 | 0 | 0 |
| Rape | 0 | 0 | 0 | 0 |
| Robbery | 0 | 0 | 2 | 4 |
| Assault/Battery | 1 | 3 | 6 | 6 |
| Battery (spousal) | 0 | 0 | 0 | 1 |
| Burglary (commercial) | 1 | 0 | 3 | 12 |
| Burglary (residential) | 0 | 0 | 1 | 1 |
| Burglary (vehicle) | 1 | 0 | 1 | 0 |
| Theft (petty) | 3 | 6 | 45 | 83 |
| Theft (grand) | 0 | 0 | 1 | 1 |
| Theft (vehicle) | 0 | 0 | 7 | 1 |
| Vandalism | 3 | 2 | 14 | 11 |
| Arson | 0 | 0 | 0 | 0 |
| Forgery/Counterfiting | 0 | 0 | 2 | 1 |
| Fraud/Embezzlement | 4 | 2 | 15 | 27 |
| Health&Saftey code | 7 | 9 | 55 | 133 |
| Business&Professions Vio | 0 | 0 | 3 | 6 |
| TOTAL | 20 | 22 | 155 | 287 |

ARREST

| | | | | |
|----------------------|-----------|-----------|------------|------------|
| Adult Felony | 2 | 8 | 27 | 31 |
| Adult Misdemeanor | 31 | 29 | 158 | 146 |
| Juvenile Felony | 0 | 0 | 0 | 1 |
| Juvenile Misdemeanor | 0 | 0 | 1 | 8 |
| Warrants | 16 | 16 | 92 | 230 |
| Drunk Driving | 1 | 0 | 4 | 0 |
| TOTAL | 50 | 53 | 282 | 416 |

| | THIS MONTH | LAST MONTH | YEAR TO DATE | LAST YEAR TO DATE |
|---------------------|-----------------------|-----------------------|-------------------------|------------------------------|
| CITATIONS | | | | |
| Traffic Violations | 9 | 23 | 79 | 118 |
| Parking Violations | 39 | 23 | 143 | 356 |
| Sand City Muni Code | 1 | 0 | 1 | 9 |
| Warrants | 11 | 10 | 63 | 157 |
| TOTAL | 60 | 56 | 286 | 640 |

| | | | | |
|----------------------------|----------|----------|-----------|-----------|
| TRAFFIC ACCIDENTS | | | | |
| Non- Injury | 1 | 6 | 22 | 19 |
| Injury | 0 | 2 | 2 | 0 |
| Fatal | 0 | 0 | 0 | 0 |
| Hit/Run/ (property damage) | 0 | 0 | 0 | 0 |
| TOTAL | 1 | 8 | 24 | 19 |

| | | | | |
|--|------------|------------|------------|------------|
| MISCELLANEOUS CALLS FOR SERVICE | | | | |
| Accident (ACN/No Report) | 4 | 6 | 20 | 15 |
| Commerical Alarm (ALC) | 2 | 6 | 40 | 50 |
| Fire Alarm (ALF) | 0 | 0 | 0 | 3 |
| Residential Alarm (ALR) | 0 | 0 | 0 | 0 |
| Animal Call (ANX) | 4 | 2 | 16 | 22 |
| Agency Assist (ASP) | 15 | 4 | 43 | 49 |
| Vehicle (CHP180) | 0 | 0 | 0 | 2 |
| Civil (CIVIL) | 5 | 3 | 20 | 24 |
| Fire (FIRE) | 0 | 1 | 1 | 0 |
| Gang (GANG) | 0 | 0 | 0 | 1 |
| Informational (INFO) | 57 | 81 | 485 | 334 |
| Medical (MEDI) | 3 | 5 | 25 | 36 |
| Security Check (SEC) | 0 | 0 | 0 | 4 |
| Suspicious Cir. (SUSP) | 9 | 8 | 61 | 91 |
| Welfare Check (WLF) | 6 | 7 | 48 | 60 |
| TOTAL | 105 | 123 | 759 | 691 |

| | | | | |
|------------------------------------|------------|------------|------------|-------------|
| ALL OTHER CALLS FOR SERVICE | | | | |
| Complaint Initiated | 49 | 51 | 332 | 735 |
| Officer Initiated | 54 | 70 | 404 | 378 |
| TOTAL | 103 | 121 | 736 | 1113 |

AGENDA ITEM

6E

Public Works
Monthly Activity Report
June 2018

This report is to inform you of the activities and projects being accomplished by the City of Sand City Public Works Department.

Routine Public Works Functions:

- Clean City Hall offices, Police Department, kitchen and bathrooms.
- Check city for any needed repairs.
- Blow leaves and debris from City Hall and Park. Keep park bathroom clean.
- Remove weeds around City Hall and Park.
- Supervise Hope Crew to maintain city streets.
- City vehicle maintenance. (Gassing up city vehicles, washed, and frequent oil changes)
- Water plants inside City Hall.
- Pick up fruit and bagels daily for City Hall.
- Set up Council Chambers for meetings.
- Check the city for homeless encampments and loose shopping carts.
- Fill out Daily reports and a monthly report.
- Open and lock up the corporation yard at the end of the day and turn on the back porch light.
- Better Management Practices. (keeping our eyes open for illicit discharges or any waste going into the storm drains)
- Blowing the bike paths and emptying the trash cans citywide.
- Take the truck to the dump with citywide trash and street spoils.
- Water the trees citywide.
- Send the well readings to the City Engineer.
- Clean the city streets with the street sweeper, fill tanks with gas, diesel, and water, clean out the hopper, wash the outside after every use, and take all the spoils to the dump.

Safety/ Training meetings

- Work zones: Basic Training
- Pervious concrete seminar with city engineer

027
6-7-18

- Skin exposures
- Work Zones: Traffic Control Devices

Special Public Works Functions:

- Watered all the trees citywide (1000 gallons).
- Put the bulletin board in the City Hall conex at the corporation yard along with all the West End wine glasses that were at the Carroll building.
- Removed sand with the backhoe off the upper ridge bike path and also near Ellis.
- Took the power broom shipment along with the guard rail shipment.
- Pulled weeds around the Contra Costa monument.
- Had the SUV and the Camry washed and gassed up.
- Brought 20 chairs to the council chambers and set it up for a meeting.
- Took West End banners to Signworks to get an estimate on replacing them and changing the dates.
- Shoveled sand out of the curb line along Sand Dunes, West Bay, California and Tioga.
- Replaced wiper blades on unit 92 and 93.
- Took the sweeper spoils to the dump.
- Removed shopping carts citywide.
- Took the Toyota truck to Monterey Tire to get new tires.
- Removed 20 chairs from the council chambers and put them away in storage.
- Removed graffiti under the bridge under the upper ridge.
- Replaced the wiper blades on the SUV and the Toyota Camry.
- Met with John Ley tree service at Calabrese Park to get a bid on cutting trees.
- Blew the upper ridge bike path.
- Edged and cleaned up the turn-out on upper ridge bike path.
- Washed the dump truck.
- Weed eated Hickory and Diaz.
- Blew off the Sand Dunes Dr. bike path.
- Used the backhoe and power broom on the upper ridge.
- Cleaned up a homeless encampment on Afton.
- Received a bid from John Ley and filled out a purchase order for trimming 3 Cypress trees at Calabrese Park.
- Trimmed City Hall hedge by the Police Department trailer.
- Filled up the Camry with gas.
- Checked on homeless at the end of Orange st.
- Set an appointment with Pete Detailing the week of June 25th to have all the city vehicles washed.

- Spot sprayed 6 gallons of Roundup along Orange, Shasta, Catalina, the corporation yard, City Hall, Calabrese Park, Monterey Rd. monument, and the center median.
- Removed all the fire extinguishers from vehicles, buildings, and conex's to have them serviced by Monterey Fire extinguisher and put them all away.
- Did all the Costco shopping and put all the stuff away.
- Watered all the bulb outs citywide (1000 gallons) along with pulling out weeds.
- Emptied the trash citywide.
- Attended a miscellaneous employee meeting in the council chambers.
- Loaded all the e-waste in a truck and took it to the dump to dispose of properly.
- Removed a recliner off the street at the end of Orange that was dumped.
- Pulled weeds at the corporation yard.
- Emptied the trash citywide and filled the mutt mitt dispensers.
- Picked up food for a meeting in the council and set up the meeting.
- Used the backhoe to scrape the bike path on the upper ridge.
- Took the dump truck to the dump.
- Shoveled sand out of the curb line along Sand Dunes and West Bay St.
- Finished cleaning the turn out area on the upper ridge bike path.
- Trimmed low branches along Hickory, Contra Costa, and swept behind tree wells with excess leaves and dirt city wide.
- Shoveled sand out of the curb line along Sand Dunes and Tioga.
- Went to Gilroy to check on a truck for Public Works.
- Spoke with J&D owners about specific plants for their tree pockets.
- Weeded and trimmed shrubs around the Contra Costa monument.
- Trimmed plants and raked leaves around City Hall.
- Called and mailed Cal-Trans regarding a damaged fence along Highway 1 at the end of Catalina.
- Weed eaten at the community garden, raked, and loaded up debris to the dump.
- John Ley tree service trimmed 3 cypress trees, removed old Christmas tree, and an acacia.
- Changed all the flags at Monterey Rd. along with a Sand City flag at Contra Costa and brought the old flags to the American Legion.
- Shoveled sand along Bay Ave. and blew the whole street.
- Picked up homeless trash along the railroad tracks with the backhoe.
- Emptied the trash citywide and took the truck to the dump.
- Watered all the bulb outs citywide (800 gallons).
- Blew off West Bay St. along with shoveling back and blowing along the upper ridge bike path.
- Cleaned along West Bay St. and blew it.

- Shoveled sand out of the curb line along Tioga and Sand Dunes Dr.
- Blew around City Hall, the Police Department, and along the upper ridge bike path.
- Cleaned out leaves and limbs from bulb outs along Contra Costa.
- Attended a meeting for miscellaneous employees in the council chambers.
- Hedged plants, shoveled, and blew the bus stop along California across the street from Panera.
- Cut down a dead cypress tree along the railroad tracks along California, loaded some of it in the dump truck and took it to the dump.
- Cut plants around City Hall and pulled weeds.
- Replaced a stop sign at the bus stop across from Panera Bread on California and removed a sticker off a stop sign across the street.
- Picked up supplies from Home Depot.
- Went to Ford to get pricing on having the new Public Works truck rhino lined.
- Got prices and ordered 3 new keys for the Public Works truck.
- Cleaned out the side boxes and inside of the 4 door Chevy and put them in the new truck.
- Went to Home Depot to get storage boxes for the new truck.
- Put Sand City stickers on the side of the new truck.
- Had a meeting at the Community Garden with the Chief and the Mayor.
- Pulled more weeds around Calabrese Park.
- Went to Signworks to get a quote on numbers for the new truck.
- Went to Napa to order seat covers for the driver and passenger seat of the new truck.
- Pete Detailing washed all the Public Works vehicles including the Sweeper and the ATV.
- Put down a thermoplastic Stop Bar along Holly and California.
- Transferred the water tank and pump in the back of the utility truck and brought the 4 door Chevy to the Carrol building lot.
- Pulled weeds and trimmed plants along California and around City Hall.
- Watered all the trees and plants in the bulb outs citywide.
- Cut the rest of the dead cypress tree along the railroad tracks and loaded the dump truck.
- Picked up seat covers from Napa and installed them in the new truck.
- Emptied the trash citywide.
- Took pictures and sent emails to Sgt. Mount about what lights we need for the new work truck.
- Went to Chevrolet to have them program 3 new keys they ordered for the new work truck.
- Faxed well readings to the city engineer.

AGENDA ITEM

6F

INTER

MEMORANDUM

OFFICE

To: City Council/Agency Board Members
From: Director of Administrative Services
Subject: Financial Reports
Date: July 9, 2018

Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of May 2018.

A. City of Sand City Reports

1. Balance Sheet Report for May 2018.
2. Revenue received in the month of May 2018-Total \$ 564,041.34
(This total includes transfers).
Month End Cash Register Activity Report for May 2018.
3. Expenditures paid for in the month of 2018-Total \$ 219,860.33
Month End May 2018 Accounts Payable Report
This shows all City Expenditures (excluding employee payroll)
The Payroll figure listed below includes the Employee's and the City Council.
Payroll \$ 148,271.97
Payroll taxes \$ 40,555.05
4. Current City Balances as of May 31, 2018.
Total \$ 6,432,640.43- restricted & unrestricted
(Includes, Rabobank Bank and Local Agency Investment Fund, (LAIF).
5. The City also has \$988,000 in CD's ranging from 6 months to 3 years.

B. Sand City Successor Agency for the former Redevelopment Agency Reports

1. Balance Sheet Report for May 2018
 2. Revenue received in the month of May - Total \$ 567,424.59
Month End Cash Register Activity Report for May 2018.
 3. Expenditures paid for in the month of May - \$ 22,046.53
Month End Cash Disbursement Report for May 2018.
 4. Current Successor Agency Balances May 31,, 2018
Total \$ 2,191,162.17 restricted and unrestricted (Includes Rabobank and Bond CD's).
- In addition to the City and Successor Agency balances, there is a total of

- \$ 224,969.18 is currently being held in CD's/reserve accounts for the 2008 Taxable bonds.

NOTES TO THE FINANCIAL REPORT

Special City Notes for May 2018

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of May 2018 are listed below.

| <u>Date</u> | <u>Receipt #</u> | <u>Source</u> | <u>Amount</u> | <u>Description</u> |
|-------------|------------------|---------------------|---------------|---|
| 5/9/18 | 21903 | Successor Agency | \$ 22,046.53 | 3 rd Quarter 17-18 Admin Expense |
| 5/29/18 | 21936 | State of California | \$232,668.37 | Transaction tax received |
| 5/29/18 | 21937 | State of California | \$274,766.95 | Sales tax received |

Transfers

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

| <u>Date</u> | <u>Receipt #</u> | <u>Source</u> | <u>Amount</u> | <u>Description</u> |
|-------------|------------------|---------------|---------------|--------------------|
|-------------|------------------|---------------|---------------|--------------------|

There were no transfers this month.

Month End Cash Disbursement Report - Special or Major Expenses for the Month of May 2018 are explained below.

| <u>Check #</u> | <u>Paid To</u> | <u>Amount</u> | <u>Description</u> |
|----------------|--------------------|---------------|----------------------------|
| 32202 | Creegan & D'Angelo | \$ 40,490.00 | April Engineering Services |

Successor Agency Notes for May 2018

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of May 2018 are listed below. There were no special or major receipts this month.

| <u>Date</u> | <u>Receipt #</u> | <u>Source</u> | <u>Amount</u> | <u>Description</u> |
|-------------|------------------|--------------------|---------------|--------------------|
| 5/29/18 | 313 | County of Monterey | \$567,274.00 | ROPS 18-19A |

Transfers

There were no transfers this month.

| <u>Date</u> | <u>Receipt #</u> | <u>Source</u> | <u>Amount</u> | <u>Description</u> |
|-------------|------------------|---------------|---------------|--------------------|
|-------------|------------------|---------------|---------------|--------------------|

Month End Cash Disbursement Report-Special or Major Expense for the Month of May 2018 is explained below.

| <u>Date</u> | <u>Paid To</u> | <u>Amount</u> | <u>Description</u> |
|-------------|-------------------|---------------|--|
| 5/3/18 | City of Sand City | \$ 22,046.53 | 3 rd Quarter 17-18 Admin Expenses |

If you have any questions or concerns regarding the above reports, please let me know before the Council meeting.

City of Sand City

REPORT.: 06/28/18
 RUN....: 06/28/18
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: May 31, 2018 Fiscal (11-18)

Assets

| | | | Acct ID |
|--|---------------|----|---------------|
| | | | ----- |
| Cash Clearing Checking Account | 532,221.98 | 99 | 1001 |
| General Fund HOUSING ACCT. FROM SERAF SA | 166,819.60 | 10 | 1003 |
| General Fund CITY- OPEB POTENTIAL FUNDING | 142,237.83 | 10 | 1004 |
| General Fund Tioga Beach Clean Up Fund | 120,000.00 | 10 | 1007 |
| General Fund LAIF | 5,306,593.95 | 10 | 1008 |
| General Fund Fair market value adjustments | -4,737.64 | 10 | 1009 |
| General Fund Investment CD | 164,767.07 | 10 | 1020 |
| General Fund Pro Equities Money Market | 34,223.59 | 10 | 1080 |
| General Fund Pro Equities CD's | 988,000.00 | 10 | 1081 |
| General Fund Cash Balance | 517,063.97 | 10 | 1099 |
| Gas Tax - 2105 Cash Balance | 13,500.87 | 31 | 1099 |
| Traffic Safety Cash Balance | 1,657.02 | 35 | 1099 |
| Cash Clearing Cash Balance | -532,221.98 | 99 | 1099 |
| General Fund PROPERTY TAX RECEIVABLE | 3,468.69 | 10 | 1103 |
| General Fund SERAF RECEIVABLE | 518,349.00 | 10 | 1112 |
| General Fund Sales Tax Receivable | 65,080.08 | 10 | 1115 |
| General Fund TRANSACTION TAX RECEIVABLE | 69,427.05 | 10 | 1116 |
| General Fund Due From RA/Operating Expenses | 3,626,057.91 | 10 | 1130 |
| General Fund Due From AGENCY/Costco/Seaside | 4,649,999.99 | 10 | 1140 |
| General Fund Due RA/COP reimbursement | 1,454,766.42 | 10 | 1145 |
| Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA | 53,556.91 | 60 | 1273 |
| General LTD Act AMOUNT PROVIDED FOR LTD | 3,980,551.61 | 70 | 1280 |
| Gen. Fixed Asst CIP- Wells | 54,130.23 | 60 | 1288 |
| Gen. Fixed Asst CIP-CITY ENTRANCE PROJECT | 1,312.00 | 60 | 1289 |
| Gen. Fixed Asst Land | 1,005,871.95 | 60 | 1290 |
| Gen. Fixed Asst Land Improvements | 441,562.65 | 60 | 1291 |
| Gen. Fixed Asst VEHICLE FIXED ASSET | 579,196.15 | 60 | 1292 |
| Gen. Fixed Asst Furniture and Fixtures | 114,513.83 | 60 | 1293 |
| Gen. Fixed Asst Buildings | 8,538,775.38 | 60 | 1295 |
| Gen. Fixed Asst FIXED ASSETS EQUIPMENT | 2,450,038.44 | 60 | 1297 |
| Gen. Fixed Asst CITY HALL | 172,866.41 | 60 | 1298 |
| Gen. Fixed Asst INFRASTRUCTURE- streets | 5,155,456.95 | 60 | 1299 |
| Gen. Fixed Asst ACCUMULATED DEPRECIATION | -6,695,174.59 | 60 | 1300 |
| General LTD Act Deferred Outflow- Pers contrib | 558,678.76 | 70 | 1400 |
| General LTD Act Deferred Outflow- Actuarial | 1,059,323.74 | 70 | 1405 |
| ----- | | | |
| Total of Assets -----> | 35,307,935.82 | | 35,307,935.82 |

Liabilities

| | | | Acct ID |
|---|-------|----|---------|
| | | | ----- |
| General Fund STRONG MOTION | 38.24 | 10 | 2010 |
| General Fund SB1473-COUNTY PERMIT ASSESSMEN | 9.00 | 10 | 2012 |

REPORT.: 06/28/18
 RUN....: 06/28/18
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 002
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: May 31, 2018 Fiscal (11-18)

Liabilities

| | | | Acct ID |
|--|--------------|----|--------------|
| General Fund GHANDOUR TAMC IMPACT FEE | 542,222.00 | 10 | 2013 |
| General Fund SCSD- SEWER CAPACITY STUDY | 1,200.00 | 10 | 2014 |
| General LTD Act Compensated Absences | 539,286.42 | 70 | 2020 |
| General LTD Act NET OBEP LIABILITY | 1,353,747.00 | 70 | 2025 |
| General Fund DEFERRED REVENUE | 137,976.32 | 10 | 2050 |
| General Fund DEFERRED REVENUE RDA COP REIMB | 774,766.42 | 10 | 2056 |
| General Fund Orosco-South of Tioga | 37,450.00 | 10 | 2059 |
| General LTD Act STREET SWEEPER-CAPTIAL LEASE | 57,984.72 | 70 | 2071 |
| General Fund Federal Income Tax Withheld | 31.38 | 10 | 2100 |
| General Fund State Mandated CASP Fee | 9.30 | 10 | 2115 |
| General Fund FICA/Medicare | -57.60 | 10 | 2120 |
| General Fund Health Insurance | 26,348.44 | 10 | 2150 |
| General Fund Dental/Vision | 72.04 | 10 | 2160 |
| General Fund POLICE ASSOC. DUES | 385.00 | 10 | 2180 |
| General Fund Garnishments | 2,014.98 | 10 | 2185 |
| General Fund PEPRA RETIREMENT % | 2,396.95 | 10 | 2191 |
| General Fund AFLAC PRE TAX | 78.13 | 10 | 2195 |
| General Fund AFLAX-AFTER TAX | -69.70 | 10 | 2196 |
| General Fund PERS SURVIVOR BENEFIT | 46.00 | 10 | 2197 |
| General LTD Act Net Pers Liability | 4,261,356.22 | 70 | 2200 |
| General LTD Act DEFERRED INFLOWS-ACTUARIAL | 431,214.79 | 70 | 2500 |
| Total of Liabilities ----> | | | 8,168,506.05 |

FUND Balances

| | | | Acct ID |
|---|---------------|----|----------------------|
| General Fund Unappropriated Fund Balance | 16,477,746.35 | 10 | 3400 |
| Gas Tax - 2105 Unappropriated Fund Balance | 1,026.24 | 31 | 3400 |
| Traffic Safety Unappropriated Fund Balance | 560.82 | 35 | 3400 |
| Gen. Fixed Asst Unappropriated Fund Balance | -672,880.56 | 60 | 3400 |
| General LTD Act Unappropriated Fund Balance | -1,045,035.04 | 70 | 3400 |
| Gen. Fixed Asst Investment in Fixed Assets | 11,925,189.46 | 60 | 3600 |
| Gen. Fixed Asst CAPITAL LEASE | 189,797.41 | 60 | 3601 |
| Gen. Fixed Asst Donated Assets | 430,000.00 | 60 | 3602 |
| CURRENT EARNINGS | -166,974.91 | | |
| Total of FUND Balances ----> | | | 27,139,429.77 |
| | | | <u>35,307,935.82</u> |

| Reg | Period | Date | Receipt | T | Opr | ID | No | Description | G/L | Posting | Amt | Paid |
|----------|--------|----------|---------|---|-----|-------|----|--|--------|---------|-----|----------|
| 000 | 05-18 | 05/02/18 | 21884 | C | Mis | WT01 | | BUSINESS LICENSE CONTRACTOR BUSINESS LICENSE BALANCE - 2120 CALIF Receipt Date: 05/02/18 | Db: 99 | 1001 | | 21.38 |
| | | | | | Mis | CAS70 | | BUSINESS LICENSE CASP FEE 90% CONTRACTOR BUSINESS LICENSE BALANCE - 2120 CALIF Receipt Date: 05/02/18 | Cr: 10 | 4055 00 | | 3.60 |
| | | | | | Mis | CAS30 | | BUSINESS LICENSE CASP FEE 10% CONTRACTOR BUSINESS LICENSE BALANCE - 2120 CALIF Receipt Date: 05/02/18 | Cr: 10 | 4033 00 | | .40 |
| | | | 21885 | C | Mis | PAR02 | | ESI Issued..: TO (DEVON) May 02 2018 12:35 pm Devon Lazzarino SAND CITY PARKING PARKING VIOLATION #7666 Receipt Date: 05/02/18 | Db: 99 | 1001 | | 40.00 |
| | | | 21886 | C | Mis | PAR02 | | Paid by: REYNA MARTINEZ Issued..: TO (DEVON) May 02 2018 12:36 pm Devon Lazzarino SAND CITY PARKING PARKING VIOLATION #7196 Receipt Date: 05/02/18 | Db: 99 | 1001 | | 40.00 |
| | | | 21887 | C | Mis | REN01 | | Paid by: REYNA MARTINEZ Issued..: TO (DEVON) May 02 2018 12:36 pm Devon Lazzarino RENTAL INCOME MAY 2018 CELL TOWER RENT Receipt Date: 05/02/18 | Db: 99 | 1001 | | 1425.78 |
| | | | 21888 | C | Mis | MS | | Paid by: CROWN CASTLE Issued..: TO (DEVON) May 02 2018 12:36 pm Devon Lazzarino DBO DEVELOPMENT REIMBURSE 1/18 EMC S. OF TIOGA BIO SERVICES Receipt Date: 05/02/18 | Db: 99 | 1001 | | 328.92 |
| | | | 21889 | C | Mis | MS | | Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) May 02 2018 12:37 pm Devon Lazzarino DBO DEVELOPMENT REIMBURSE 1/18 S. OF TIOGA ENGINEER SERVICES Receipt Date: 05/02/18 | Db: 99 | 1001 | | 1817.50 |
| | | | 21890 | C | Mis | MS | | Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) May 02 2018 12:37 pm Devon Lazzarino DBO DEVELOPMENT REIMBURSE 1/18 EMC S. OF TIOGA STAFF SERVICES Receipt Date: 05/02/18 | Db: 99 | 1001 | | 2930.40 |
| | | | 21891 | C | Mis | UUT | | Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) May 02 2018 12:38 pm Devon Lazzarino UTILITY USERS TAX MARCH 2018 UUT Receipt Date: 05/02/18 | Db: 99 | 1001 | | 10094.18 |
| | | | 21892 | C | Mis | MS | | Paid by: P.G. & E. Issued..: TO (DEVON) May 02 2018 12:38 pm Devon Lazzarino SNG EVARISTE REIMBURSE ,TRY BAY SHORES ENGINEERING/MAP Receipt Date: 05/02/18 | Db: 99 | 1001 | | 2075.00 |
| | | | | | | | | Issued..: TO (DEVON) May 02 2018 12:38 pm Devon Lazzarino Day 05/02/18 Total -----> | | | | 18777.16 |
| | | | | | | | | | Db: 99 | 1001 | | 10.00 |
| 05/09/18 | | | 21897 | C | Mis | POL01 | | POLICE REPORT 4560 POLICE REPORT #SA18-142 Receipt Date: 05/09/18 | Cr: 10 | 4560 08 | | |
| | | | 21898 | C | Mis | PAR02 | | Paid by: LEXIS NEXIS Issued..: TO (DEVON) May 09 2018 08:36 am Devon Lazzarino SAND CITY PARKING PARKING VIOLATION #7645 Receipt Date: 05/09/18 | Db: 99 | 1001 | | 300.00 |
| | | | 21899 | C | Mis | DES01 | | Paid by: AUDRA MILOSEH Issued..: TO (DEVON) May 09 2018 08:36 am Devon Lazzarino DESIGN REVIEW FEE SIGN PERMIT FEE - 1714 CONTRA COSTA Receipt Date: 05/09/18 | Db: 99 | 1001 | | 50.00 |
| | | | 21900 | C | Mis | MS | | Paid by: MONTEREY PENINSULA PROPERTIES Issued..: TO (DEVON) May 09 2018 08:37 am Devon Lazzarino CHARLES POOLER PURCHASE OLD OFFICE COMPUTER Receipt Date: 05/09/18 | Db: 99 | 1001 | | 150.00 |
| | | | 21901 | C | Mis | MS | | Paid by: CHARLES POOLER Issued..: TO (DEVON) May 09 2018 08:37 am Devon Lazzarino LINDA SCHOLINK PURCHASE OLD OFFICE COMPUTER Receipt Date: 05/09/18 | Db: 99 | 1001 | | 150.00 |
| | | | 21902 | C | Mis | PLA01 | | Paid by: LINDA SCHOLINK Issued..: TO (DEVON) May 09 2018 08:37 am Devon Lazzarino PLAN CHECK FEE 4165 PLAN CHECK FEE - 850 PLAYA SOLAR PANELS REVISION Receipt Date: 05/09/18 | Db: 99 | 1001 | | 608.36 |
| | | | 21903 | C | Mis | MS | | Paid by: THANH PHAM Issued..: TO (DEVON) May 09 2018 08:38 am Devon Lazzarino SUCCESSOR AGENCY 3RD QUARTER 17-18 ADMIN EXPENSE REIMBURSEMENT Receipt Date: 05/09/18 | Db: 99 | 1001 | | 22046.53 |
| | | | 21904 | C | Mis | TAX05 | | Paid by: SUCCESSOR AGENCY Issued..: TO (DEVON) May 09 2018 08:38 am Devon Lazzarino GAS TAX 2103 APRIL 2018 HIGHWAY USERS TAX Receipt Date: 05/09/18 | Db: 99 | 1001 | | 113.32 |
| | | | | | Mis | TAX01 | | | Cr: 31 | 4305 11 | | 161.21 |
| | | | | | Mis | TAX02 | | | Db: 99 | 1001 | | 474.33 |

037

| Reg | Period | Date | Receipt | T | Opr | ID No | Description | G/L | Posting | Amt Paid |
|-----|--------|----------|----------|-------|-----|-------|--|---------------------------|-------------|----------|
| 000 | 05-18 | 05/09/18 | 21904 | C | Mis | TAX03 | GAS TAX - 2107 33 APRIL 2018 HIGHWAY USERS TAX Receipt Date: 05/09/18 Paid by: STATE OF CALIFORNIA | Db: 99 | 1001 | 214.19 |
| | | | 21905 | C | Mis | CLEEP | Issued...: TO (DEVON) May 09 2018 08:39 am Devon CLEEP GRANT MARCH 2018 COPS GRANT Receipt Date: 05/09/18 Paid by: COUNTY OF MONTEREY | Lazzarino Db: 99 | 1001 | 8333.33 |
| | | | 21906 | C | Mis | UUT | Issued...: TO (DEVON) May 09 2018 08:40 am Devon UTILITY USERS TAX APRIL 2018 UUT Receipt Date: 05/09/18 Paid by: CONSTELLATION NEW ENERGY | Lazzarino Db: 99 | 1001 | 32.67 |
| | | | 21907 | C | Mis | WT01 | Issued...: TO (DEVON) May 09 2018 08:40 am Devon BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - 2120 CALIFORNIA Receipt Date: 05/09/18 | Lazzarino Db: 99 | 1001 | 50.00 |
| | | | | | Mis | CAS70 | BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - 2120 CALIFORNIA Receipt Date: 05/09/18 | Cr: 10 Db: 99 | 4055 00 | 3.60 |
| | | | | | Mis | CAS30 | BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - 2120 CALIFORNIA Receipt Date: 05/09/18 | Cr: 10 Db: 99 | 4033 00 | .40 |
| | | | 21908 | C | Mis | WT01 | Paid by: SIERRA WEST FINISH Issued...: TO (DEVON) May 09 2018 08:40 am Devon BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - 2120 CALIFORNIA Receipt Date: 05/09/18 | Lazzarino Db: 99 | 1001 | 50.00 |
| | | | | | Mis | CAS70 | BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - 2120 CALIFORNIA Receipt Date: 05/09/18 | Cr: 10 Db: 99 | 4055 00 | 3.60 |
| | | | | | Mis | CAS30 | BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - 2120 CALIFORNIA Receipt Date: 05/09/18 | Cr: 10 Db: 99 | 4033 00 | .40 |
| | | | 21909 | C | Mis | CAB01 | Paid by: THE GRAZAK CORPORATION Issued...: TO (DEVON) May 09 2018 08:41 am Devon CABLE FRANCHISE 1ST QUARTER 2018 FRANCHISE FEE Receipt Date: 05/09/18 | Lazzarino Db: 99 | 1001 | 1528.49 |
| | | | 21910 | C | Mis | CAB01 | Paid by: COMCAST Issued...: TO (DEVON) May 09 2018 08:41 am Devon CABLE FRANCHISE 1ST QUARTER 2018 FRANCHISE FEE Receipt Date: 05/09/18 | Lazzarino Db: 99 | 1001 | 309.41 |
| | | | | | | | Paid by: COMCAST Issued...: TO (DEVON) May 09 2018 08:42 am Devon | Lazzarino Day 05/09/18 | Total ----> | 34589.84 |
| | | | 05/16/18 | 21912 | C | Mis | POLICE REPORT 4560 POLICE REPORT #SA 18-223 Receipt Date: 05/16/18 Paid by: NATHAN DAVIS | Db: 99 | 1001 | 10.00 |
| | | | | | | | Issued...: TO (DEVON) May 16 2018 08:55 am Devon | Cr: 10 | 4560 08 | |
| | | | 21913 | C | Mis | LIC01 | DOG LICENSE 4105 DOG LICENSE #SO 18-0004 Receipt Date: 05/16/18 Paid by: DOTTIE DIFEDE | Lazzarino Db: 99 | 1001 | 5.00 |
| | | | | | | | Issued...: TO (DEVON) May 16 2018 08:55 am Devon | Cr: 10 | 4515 08 | |
| | | | 21914 | C | Mis | PAR02 | SAND CITY PARKING PARKING VIOLATION #7640 Receipt Date: 05/16/18 Paid by: EDGARDO PASTORA | Lazzarino Db: 99 | 1001 | 40.00 |
| | | | | | | | Issued...: TO (DEVON) May 16 2018 08:56 am Devon | Cr: 10 | 4221 08 | |
| | | | 21915 | C | Mis | PAR02 | SAND CITY PARKING PARKING VIOLATION #7728 Receipt Date: 05/16/18 Paid by: WILLIAM KAUFMAN | Lazzarino Db: 99 | 1001 | 40.00 |
| | | | | | | | Issued...: TO (DEVON) May 16 2018 08:56 am Devon | Cr: 10 | 4221 08 | |
| | | | 21916 | C | Mis | POL01 | POLICE REPORT 4560 POLICE REPORT #SA 18-202 Receipt Date: 05/16/18 Paid by: LEXIS NEXIS | Lazzarino Db: 99 | 1001 | 10.00 |
| | | | | | | | Issued...: TO (DEVON) May 16 2018 08:56 am Devon | Cr: 10 | 4560 08 | |
| | | | 21917 | C | Mis | WEST | WEST END REVENUE 2018 WEST END DONATION Receipt Date: 05/16/18 Paid by: EMC PLANNING GROUP | Lazzarino Db: 99 | 1001 | 1000.00 |
| | | | | | | | Issued...: TO (DEVON) May 16 2018 08:57 am Devon | Cr: 10 | 4500 00 | |
| | | | 21918 | C | Mis | DES01 | DESIGN REVIEW FEE SIGN PERMIT - 637A ORTIZ Receipt Date: 05/16/18 Paid by: SCULPTURE WORKS | Lazzarino Db: 99 | 1001 | 50.00 |
| | | | | | | | Issued...: TO (DEVON) May 16 2018 08:57 am Devon | Cr: 10 | 4155 05 | |
| | | | 21919 | C | Mis | TRA01 | TRAFFIC SAFETY FUND MARCH 2018 TRAFFIC Receipt Date: 05/16/18 | Lazzarino Db: 99 | 1001 | 79.23 |
| | | | | | Mis | REV | CRIMINAL (PC1463) MARCH 2018 TRAFFIC Receipt Date: 05/16/18 | Cr: 35 Db: 99 | 4205 11 | 88.20 |
| | | | | | Mis | POC01 | COUNTY/PROOF OF CORR MARCH 2018 TRAFFIC Receipt Date: 05/16/18 | Cr: 10 Db: 99 | 4210 08 | 13.20 |
| | | | | | Mis | PTT01 | COUNTY/PROPERTY TAX MARCH 2018 TRAFFIC Receipt Date: 05/16/18 | Cr: 35 Db: 99 | 4205 11 | 590.43 |
| | | | | | | | | Cr: 10 | 4020 00 | |

038

| Reg | Period | Date | Receipt | T | Opr | ID No | Description | G/L Posting | Amt Paid |
|-----|----------|----------|---------|---|-----|-------|--|---------------------------------------|----------|
| 000 | 05-18 | 05/16/18 | 21919 | C | Mis | HTP01 | 1/2 TAX POLICE/PROP 172 MARCH 2018 TRAFFIC Receipt Date: 05/16/18 | Db: 99 1001 | 23.24 |
| | | | | | Mis | REV | COUNTY/REV & RECOVERY MARCH 2018 TRAFFIC Receipt Date: 05/16/18 | Cr: 10 4330 08 Db: 99 1001 | 357.52 |
| | | | 21920 | C | Mis | UUT | PAID BY: COUNTY OF MONTEREY ISSUED..: TO (DEVON) May 16 2018 08:57 am Devon UTILITY USERS TAX APRIL 2018 UUT - GAS Receipt Date: 05/16/18 | Lazzarino Db: 99 1001 | 90.15 |
| | | | 21921 | C | Mis | UUT | PAID BY: CALPINE ENERGY ISSUED..: TO (DEVON) May 16 2018 08:59 am Devon UTILITY USERS TAX APRIL 2018 UUT - GAS Receipt Date: 05/16/18 | Lazzarino Db: 99 1001 | 54.95 |
| | | | 21922 | C | Mis | UUT | PAID BY: TIGER NATURAL GAS ISSUED..: TO (DEVON) May 16 2018 08:59 am Devon UTILITY USERS TAX APRIL 2018 UUT - GAS Receipt Date: 05/16/18 | Lazzarino Db: 99 1001 | 15.89 |
| | | | 21923 | C | Mis | UUT | PAID BY: VISTA ENERGY ISSUED..: TO (DEVON) May 16 2018 08:59 am Devon UTILITY USERS TAX MARCH 2018 UUT - ELECTRIC Receipt Date: 05/16/18 | Lazzarino Db: 99 1001 | 502.54 |
| | | | | | | | ISSUED..: TO (DEVON) May 16 2018 08:59 am Devon | Lazzarino Day 05/16/18 Total ----> | 2970.35 |
| | 05/23/18 | | 21924 | C | Mis | POL01 | POLICE REPORT 4560 POLICE REPORT #SA18-220 Receipt Date: 05/23/18 | Db: 99 1001 | 10.00 |
| | | | 21925 | C | Mis | REIMB | PAID BY: OSCAR REYES HERNANDEZ ISSUED..: TO (DEVON) May 23 2018 08:43 am Devon REIMBURSEMENTS RETURN CASH FOR MTRY BAY DIVISION MEETING/PD CHECK Receipt Date: 05/23/18 | Lazzarino Db: 99 1001 | 50.00 |
| | | | 21926 | C | Mis | POL01 | PAID BY: TODD BODEM ISSUED..: TO (DEVON) May 23 2018 08:43 am Devon POLICE REPORT 4560 POLICE REPORT #SC18-549 Receipt Date: 05/23/18 | Lazzarino Db: 99 1001 | 10.00 |
| | | | 21927 | C | Mis | BUI01 | PAID BY: LEXIS NEXIS ISSUED..: TO (DEVON) May 23 2018 08:43 am Devon BUILDING PERMIT 4115 PERMITS/FEEES FOR 2120 CALIFORNIA/HABIT SIGN Receipt Date: 05/23/18 | Lazzarino Db: 99 1001 | 349.25 |
| | | | | | Mis | PLA01 | PLAN CHECK FEE 4165 PERMITS/FEEES FOR 2120 CALIFORNIA/HABIT SIGN Receipt Date: 05/23/18 | Cr: 10 4115 05 Db: 99 1001 | 227.01 |
| | | | | | Mis | STR01 | STRONG MOTION 2010 PERMITS/FEEES FOR 2120 CALIFORNIA/HABIT SIGN Receipt Date: 05/23/18 | Cr: 10 4165 05 Db: 99 1001 | 6.16 |
| | | | | | Mis | CBSC | CBSC FEE - SB1473 PERMITS/FEEES FOR 2120 CALIFORNIA/HABIT SIGN Receipt Date: 05/23/18 | Cr: 10 2010 Db: 99 1001 | 1.00 |
| | | | | | Mis | WT01 | BUSINESS LICENSE PERMITS/FEEES FOR 2120 CALIFORNIA/HABIT SIGN Receipt Date: 05/23/18 | Cr: 10 2012 Db: 99 1001 | 50.00 |
| | | | | | Mis | CAS70 | BUSINESS LICENSE CASP FEE 90% PERMITS/FEEES FOR 2120 CALIFORNIA/HABIT SIGN Receipt Date: 05/23/18 | Cr: 10 4055 00 Db: 99 1001 | 3.60 |
| | | | | | Mis | CAS30 | BUSINESS LICENSE CASP FEE 10% PERMITS/FEEES FOR 2120 CALIFORNIA/HABIT SIGN Receipt Date: 05/23/18 | Cr: 10 4033 00 Db: 99 1001 | .40 |
| | | | 21928 | C | Mis | BUI01 | PAID BY: ALL CALIFORNIA SIGNS ISSUED..: TO (DEVON) May 23 2018 08:44 am Devon BUILDING PERMIT 4115 PERMITS/FEEES FOR 357 SHASTA/ROOF Receipt Date: 05/23/18 | Lazzarino Db: 99 1001 | 83.25 |
| | | | | | Mis | STR01 | STRONG MOTION 2010 PERMITS/FEEES FOR 357 SHASTA/ROOF Receipt Date: 05/23/18 | Cr: 10 4115 05 Db: 99 1001 | .50 |
| | | | | | Mis | CBSC | CBSC FEE - SB1473 PERMITS/FEEES FOR 357 SHASTA/ROOF Receipt Date: 05/23/18 | Cr: 10 2010 Db: 99 1001 | 1.00 |
| | | | | | Mis | WT01 | BUSINESS LICENSE PERMITS/FEEES FOR 357 SHASTA/ROOF Receipt Date: 05/23/18 | Cr: 10 2012 Db: 99 1001 | 50.00 |
| | | | | | Mis | CAS70 | BUSINESS LICENSE CASP FEE 90% PERMITS/FEEES FOR 357 SHASTA/ROOF Receipt Date: 05/23/18 | Cr: 10 4055 00 Db: 99 1001 | 3.60 |
| | | | | | Mis | CAS30 | BUSINESS LICENSE CASP FEE 10% PERMITS/FEEES FOR 357 SHASTA/ROOF Receipt Date: 05/23/18 | Cr: 10 4033 00 Db: 99 1001 | .40 |
| | | | 21929 | C | Mis | UUT | PAID BY: ACME ROOFING ISSUED..: TO (DEVON) May 23 2018 08:45 am Devon UTILITY USERS TAX APRIL 2018 UUT - GAS Receipt Date: 05/23/18 | Lazzarino Db: 99 1001 | 37.55 |
| | | | 21930 | C | Mis | UUT | PAID BY: GPT, INC. ISSUED..: TO (DEVON) May 23 2018 08:46 am Devon UTILITY USERS TAX APRIL 2018 UUT Receipt Date: 05/23/18 | Lazzarino Db: 99 1001 | 282.99 |

| Reg | Period | Date | Receipt | T | Opr | ID No | Description | G/L Posting | Amt Paid |
|-----|----------|----------|---------|---|-----|-------|---|---|-----------|
| 000 | 05-18 | 05/23/18 | 21931 | C | Mis | REIMB | REIMBURSEMENTS REIMBURSE 3/14/18 ACTIVE SHOOTER TRAINING Receipt Date: 05/23/18 Paid by: COUNTY OF MONTEREY Issued..: T0 (DEVON) May 23 2018 08:46 am Devon Lazzarino | Db: 99 1001 Cr: 10 4732 00 | 857.40 |
| | | | 21932 | C | Mis | UUT | UTILITY USERS TAX APRIL 2018 UUT - GAS Receipt Date: 05/23/18 Paid by: SPARK ENERGY Issued..: T0 (DEVON) May 23 2018 08:47 am Devon Lazzarino | Db: 99 1001 Cr: 10 4025 00 | 2.09 |
| | | | 21933 | C | Mis | UUT | UTILITY USERS TAX APRIL 2018 UUT - ELECTRIC Receipt Date: 05/23/18 Paid by: DIRECT ENERGY Issued..: T0 (DEVON) May 23 2018 08:47 am Devon Lazzarino | Db: 99 1001 Cr: 10 4025 00 | 479.57 |
| | | | 21934 | C | Mis | MS | THE VINEYARD AT SPANISH SPRINGS REIMBURSE THE COLLECTION AT MTRY BAY ENGINEER FEES Receipt Date: 05/23/18 Paid by: THE VINEYARD AT APANISH SPRINGS Issued..: T0 (DEVON) May 23 2018 08:47 am Devon Lazzarino | Db: 99 1001 Cr: 10 4160 11 | 2093.00 |
| | | | | | | | Day 05/23/18 Total ----> | | 4598.77 |
| | 05/25/18 | | 21935 | C | Mis | ENG01 | ENGINEERING FEES REIMBURSE ENGINEER FEES - 756 CALIFORNIA Receipt Date: 05/25/18 Paid by: SAN JUAN POOLS Issued..: T0 (DEVON) May 25 2018 09:16 am Devon Lazzarino | Db: 99 1001 Cr: 10 4160 11 | 3650.00 |
| | | | | | | | Day 05/25/18 Total ----> | | 3650.00 |
| | 05/29/18 | | 21936 | C | Mis | TUT01 | BALANCE 1ST QUARTER 2018 APRIL 2018 T/U TAX Receipt Date: 05/29/18 COST OF ADMIN APRIL 2018 T/U TAX Receipt Date: 05/29/18 Paid by: STATE OF CALIFORNIA Issued..: T0 (DEVON) May 29 2018 09:29 am Devon Lazzarino | Db: 99 1001 Cr: 10 4032 00 Db: 99 1001 Cr: 10 5023 03 | 232668.37 |
| | | | | | | Mis | TUT01 | | -2530.00 |
| | | | 21937 | C | Mis | STAX | BALANCE 1ST QUARTER 2018 APRIL 2018 IN LIEU SALES TAX Receipt Date: 05/29/18 ADJUSTED COST OF ADMIN APRIL 2018 IN LIEU SALES TAX Receipt Date: 05/29/18 Paid by: STATE OF CALIFORNIA Issued..: T0 (DEVON) May 29 2018 09:30 am Devon Lazzarino | Db: 99 1001 Cr: 10 4030 00 Db: 99 1001 Cr: 10 5023 03 | 274766.95 |
| | | | | | | Mis | STAX | | -7146.64 |
| | | | 21938 | C | Mis | UUT | UTILITY USERS TAX APRIL 2018 UUT - ELECTRIC Receipt Date: 05/29/18 Paid by: CONSTELLATION NEW ENERGY Issued..: T0 (DEVON) May 29 2018 09:31 am Devon Lazzarino | Db: 99 1001 Cr: 10 4025 00 | 31.49 |
| | | | 21939 | C | Mis | RMRA | ROAD MAINTENANCE & REHAB APRIL 2018 SB1/RMRA ROAD MAINTENANCE Receipt Date: 05/29/18 Paid by: STATE OF CALIFORNIA Issued..: T0 (DEVON) May 29 2018 09:31 am Devon Lazzarino | Db: 99 1001 Cr: 31 4306 11 | 272.13 |
| | | | | | | | Day 05/29/18 Total ----> | | 498062.30 |
| | 05/31/18 | | 21940 | C | Mis | PAR02 | SAND CITY PARKING PARKING VIOLATION #7625 Receipt Date: 05/31/18 Paid by: KATTIA XIONG Issued..: T0 (DEVON) May 31 2018 10:41 am Devon Lazzarino | Db: 99 1001 Cr: 10 4221 08 | 40.00 |
| | | | 21941 | C | Mis | PAR02 | SAND CITY PARKING PARKING VIOLATION #7151 Receipt Date: 05/31/18 Paid by: BUDGET PROCESSING Issued..: T0 (DEVON) May 31 2018 10:42 am Devon Lazzarino | Db: 99 1001 Cr: 10 4221 08 | 40.00 |
| | | | 21942 | C | Mis | WEST | WEST END REVENUE 2018 WEST END DONATION Receipt Date: 05/31/18 Paid by: PENINSULA HYUNDAI Issued..: T0 (DEVON) May 31 2018 10:42 am Devon Lazzarino | Db: 99 1001 Cr: 10 4500 00 | 375.00 |
| | | | 21943 | C | Mis | WEST | WEST END REVENUE 2018 WEST END DONATION Receipt Date: 05/31/18 Paid by: PENINSULA CHEVROLET Issued..: T0 (DEVON) May 31 2018 10:42 am Devon Lazzarino | Db: 99 1001 Cr: 10 4500 00 | 375.00 |
| | | | 21944 | C | Mis | BUI01 | BUILDING PERMIT 4115 PERMITS/FEES - 325 ELDER/REMODEL Receipt Date: 05/31/18 PLAN CHECK FEE 4165 PERMITS/FEES - 325 ELDER/REMODEL Receipt Date: 05/31/18 STRONG MOTION 2010 PERMITS/FEES - 325 ELDER/REMODEL Receipt Date: 05/31/18 CBSC FEE - SB1473 PERMITS/FEES - 325 ELDER/REMODEL Receipt Date: 05/31/18 Paid by: HARMONIC BALANCE Issued..: T0 (DEVON) May 31 2018 10:42 am Devon Lazzarino | Db: 99 1001 Cr: 10 4115 05 Db: 99 1001 Cr: 10 4165 05 Db: 99 1001 Cr: 10 2010 Db: 99 1001 | 321.25 |
| | | | | | | Mis | PLA01 | | 208.81 |
| | | | | | | Mis | STR01 | | 5.60 |
| | | | | | | Mis | CBSC | | 1.00 |
| | | | 21945 | C | Mis | CDINT | CD INTEREST MAY 2018 INTEREST Receipt Date: 05/31/18 Paid by: RABOBANK Issued..: T0 (DEVON) May 31 2018 01:31 pm Devon Lazzarino | Db: 10 1020 Cr: 10 4410 00 | 7.32 |

REPORT.: Jun 28 18 Thursday
 RUN....: 06/28/18 Time: 14:47
 Run By.: Linda Scholink

City of Sand City
 Month End Cash Register Activity Report
 For Period: 05-18

PAGE: 005
 ID #: CH-AC
 CTL.: SAN

| Reg | Period | Date | Receipt | T | Opr | ID No | Description | G/L Posting | Amt Paid |
|-----|--------|----------|---------|---|-----|-------|---|-------------------------------|-----------|
| 000 | 05-18 | 05/31/18 | 21946 | C | Mis | OPEB | OPEB INTEREST MAY 2018 INTEREST Receipt Date: 05/31/18 Paid by: RABOBANK | Db: 10 1004 Cr: 10 4411 00 | 5.93 |
| | | | 21947 | C | Mis | HOU01 | Issued..: TO (DEVON) May 31 2018 01:33 pm Devon Lazzarino CITY HOUSING INTEREST MAY 2018 INTEREST Receipt Date: 05/31/18 Paid by: RABOBANK | Db: 10 1003 Cr: 10 4413 00 | 6.95 |
| | | | 21948 | C | Mis | INT01 | Issued..: TO (DEVON) May 31 2018 01:35 pm Devon Lazzarino INTEREST IN CHECKING MAY 2018 INTEREST Receipt Date: 05/31/18 Paid by: RABOBANK | Db: 99 1001 Cr: 10 4410 00 | 6.06 |
| | | | | | | | Issued..: TO (DEVON) May 31 2018 02:11 pm Devon Lazzarino | Day 05/31/18 Total ----> | 1392.92 |
| | | | | | | | | Period 05-18 Total ----> | 564041.34 |
| | | | | | | | | Register 000 Total ----> | 564041.34 |
| | | | | | | | | Total of All Registers ----> | 564041.34 |

Date...: Jul 9, 2018
 Time...: 10:55 am
 Run by.: Linda Scholink

City of Sand City
 MAY 2018 ACCOUNTS PAYABLE

Page: 1
 List: 0000
 ID #: PYCFDP

| Check Number | Vendor Name | Invoice Description | Check Date | Gross Check Amount |
|--------------|--|--|------------|--------------------|
| | AMERICAN LOCK & KEY | KEYS FOR CONFIDENTIAL INFORMATION CABINET | 05/01/18 | 10.93 |
| 00008 | AMERICAN SOCIETY OF COMPOSERS, A.T. & T. | 2018 WEST END PERFORMING RIGHTS | 05/01/18 | 215.00 |
| 032139 | | MARCH 2018 TELEPHONE BILLS | 05/01/18 | 294.21 |
| 032140 | CANON SOLUTIONS AMERICA, INC. | MARCH 2018 COPY MACHINE USAGE | 05/01/18 | 308.30 |
| 032141 | CALIFORNIA HIGHWAY | APRIL 2018 HIGHWAY CLEAN UP | 05/01/18 | 295.00 |
| 032142 | CALIFORNIA LAW | MAY 2018 POLICE LTD PREMIUMS | 05/01/18 | 245.00 |
| 032143 | CORBIN WILLITS SYSTEMS | MAY 2018 TECH SUPPORT - MOM | 05/01/18 | 219.35 |
| 032144 | CALIFORNIA STATE DISBURSEMENT | APRIL 2018 CHILD SUPPORT - BLACKMON | 05/01/18 | 385.00 |
| 032145 | EMC PLANNING GROUP, INC. | JANUARY 2018 OROSCO PROPERTY BIO SERVICES | 05/01/18 | 328.92 |
| 032145 | EMC PLANNING GROUP, INC. | JANUARY 2018 OROSCO PROPERTY STAFF SUPPORT | 05/01/18 | 2930.40 |
| 032146 | FASTENAL COMPANY | 5 DUST MASKS FOR P/W | 05/01/18 | 36.25 |
| 032147 | DEARBORN NATIONAL LIFE INSURAN | MAY 2018 LIFE INSURANCE PREMIUMS | 05/01/18 | 465.50 |
| 032148 | FRANCHISE TAX BOARD | APRIL 2018 WITHHOLDING ORDER - PARKER | 05/01/18 | 1629.98 |
| 032149 | RICHARD GARZA | FY 17-18 VISION EXPENSE REIMBURSEMENT | 05/01/18 | 179.98 |
| 032150 | SHELBY GORMAN | EXPENSE REIMBURSEMENT - GRANT WRITING | 05/01/18 | 224.21 |
| 032151 | VITO GRAZIANO | EXPENSE REIMBURSEMENT - MANAGEMENT SCHOOL | 05/01/18 | 67.00 |
| 032152 | GUARDIAN | MAY 2018 DENTAL PREMIUMS | 05/01/18 | 4410.56 |
| 032153 | HAYASHI & WAYLAND | JANUARY/FEBRUARY 2018 MANAGEMENT SERVICES | 05/01/18 | 297.00 |
| 032154 | HINDERLITER, DE LLAMAS & ASSOC | SOUTH OF TIOGA ECONOMIC DEVELOPMENT SERVICES | 05/01/18 | 750.00 |
| 032155 | MCGRATH RENTCORP | MAY 2018 POLICE LOCKER ROOM RENTAL | 05/01/18 | 185.21 |
| 032156 | CITY OF MONTEREY | MARCH 2018 INSPECTION SERVICES | 05/01/18 | 623.00 |
| 032156 | CITY OF MONTEREY | MARCH 2018 STREET SWEEPER MAINTENANCE | 05/01/18 | 1068.33 |
| 032157 | MONTEREY TIRE SERVICE, INC | 4 NEW TIRES FOR POLICE UNIT 91 | 05/01/18 | 751.70 |
| 032158 | OHIO NATIONAL LIFE | MAY 2018 LIFE INSURANCE PREMIUMS | 05/01/18 | 69.55 |
| 032159 | PETTY CASH - CASHED BY CONNIE | REPLENISH PETTY CASH | 05/01/18 | 82.50 |
| 032160 | PITNEY BOWES | REPLENISH POSTAGE MACHINE | 05/01/18 | 600.00 |
| 032161 | PRINT PLUS | 2018 WEST END FRIDAY NIGHT TICKETS | 05/01/18 | 218.57 |
| 032162 | CRAIG RIDDELL | 2018 WEST END ADVERTISING - MAY INSTALLMENT | 05/01/18 | 1000.00 |
| 032163 | DAVID W. JANSEN | FRONT DESK NETWORK ISSUE | 05/01/18 | 273.00 |
| 032163 | DAVID W. JANSEN | LINDA SYSTEM, MOM PRINTING, PHONE SYSTEM | 05/01/18 | 189.00 |
| 032163 | DAVID W. JANSEN | MAINTENANCE, MINUTES SOFTWARE | 05/01/18 | 407.99 |
| 032163 | DAVID W. JANSEN | POLICE SYSTEMS MAINTENANCE | 05/01/18 | 336.00 |
| 032163 | DAVID W. JANSEN | POLICE SYSTEMS MAINTENANCE | 05/01/18 | 567.00 |
| 032164 | SAND CITY POLICE OFFICERS | MAY 2018 POA DUES | 05/01/18 | 350.00 |
| 032165 | LINDA SCHOLINK | EXPENSE REIMBURSEMENT - CITY CLERKS CONFERENCE | 05/01/18 | 781.56 |
| 032165 | LINDA SCHOLINK | FY 17-18 VISION EXPENSE REIMBURSEMENT | 05/01/18 | 60.00 |
| 032166 | STEPHEN L. VAGNINI | 2018 WEST END COORDINATOR FEE - MAY/FINAL | 05/01/18 | 5000.00 |
| 032166 | STEPHEN L. VAGNINI | 2018 WEST END EXPENSE REIMBURSEMENT | 05/01/18 | 148.22 |
| 032167 | UNIVERSAL STAFFING IN | TEMP SERVICES 4/16/18 TO 4/19/18 | 05/01/18 | 430.00 |
| 032168 | MARY ANN WEEMS | FOR MAY 2018 | 05/01/18 | 191.15 |
| 032168 | KENNETH MICHAEL WOLFF | 2017 MAYOR LUNCHEON CATERING | 05/01/18 | 777.00 |
| 032169 | ADP, INC | P/R PROCESSING CHARGES FOR PERIOD ENDING 4/30/18 | 05/04/18 | 269.83 |
| 032170 | RABOBANK VISA CARD | 4/24/18 LUNCH MEETING - MAYOR, JERRY, OROSCO | 05/08/18 | 70.61 |
| 032171 | RABOBANK VISA CARD | APRIL 2018 COSTCO SUPPLIES | 05/08/18 | 589.63 |
| 032172 | RABOBANK VISA CARD | 4/25/18 LUNCH FOR DISASTER TRAINING | 05/08/18 | 26.44 |
| 032173 | RABOBANK VISA CARD | PESTICIDE SEMINAR, PUBLIC NOTICE MESSAGE CENTER | 05/08/18 | 2371.47 |
| 032174 | AFLAC | APRIL 2018 AFLAC PREMIUMS | 05/08/18 | 988.96 |
| 032175 | AVAYA, INC | APRIL 2018 TELEPHONE LEASE | 05/08/18 | 246.14 |
| 032176 | BOYS AND GIRLS CLUB | FY 17-18 ANNUAL CONTRIBUTION | 05/08/18 | 1000.00 |
| 032177 | CAL-AM WATER | APRIL 2018 WATER BILL - 1 SYLVAN | 05/08/18 | 88.44 |
| 032177 | CAL-AM WATER | APRIL 2018 WATER BILL - 320 ELDER | 05/08/18 | 58.67 |
| 032177 | CAL-AM WATER | APRIL 2018 WATER BILL - 525 ORTIZ | 05/08/18 | 45.72 |
| 032177 | CAL-AM WATER | APRIL 2018 WATER BILL - 600 DIAS | 05/08/18 | 41.13 |
| 032178 | CCAC | 2018 NUTS & BOLTS WORKSHOP REGISTRATION - SHELBY | 05/08/18 | 200.00 |
| 032179 | DANIEL A CHARLTON | FY 17-18 VISION EXPENSE REIMBURSEMENT | 05/08/18 | 323.96 |
| 032180 | MONTEREY COUNTY WEEKLY | APRIL 2018 CO-OP ADVERTISING | 05/08/18 | 1076.00 |
| 032181 | COMCAST | MAY 2018 POLICE INTERNET | 05/08/18 | 151.16 |
| 032182 | CSG CONSULTANTS, INC. | MARCH 2018 CODE ENFORCEMENT CONTRACT SERVICES | 05/08/18 | 1440.00 |
| 032183 | DEL REY OAKS CAR WASH | 60 CAR WASH TICKETS FOR POLICE | 05/08/18 | 480.00 |
| 032184 | LAWRENCE ESCOBAR | EXPENSE REIMBURSEMENT FOR ICI CORE COURSE | 05/08/18 | 192.62 |
| 032185 | GLASTONBURY | 2018 WEST END VIDEO/AUDIO FOR CARROLL BUILDING | 05/08/18 | 600.00 |
| 032186 | HOME DEPOT CREDIT SERVICE | APRIL 2018 SUPPLIES | 05/08/18 | 40.34 |
| 032187 | MONTEREY COUNTY BUSINESS | 5/11/18 MCBC LUNCHEON | 05/08/18 | 30.00 |
| 032188 | MONTEREY COUNTY | POLICE NETWORK ACCESS FOR PERIOD ENDING 3/31/18 | 05/08/18 | 133.80 |
| 032189 | PETTY CASH - CASHED BY SHELBY | REPLENISH PETTY CASH | 05/08/18 | 66.30 |
| 032190 | RED SHIFT INTERNET SRVCS | MAY 2018 CITY DSL, WEB & EMAIL | 05/08/18 | 51.94 |
| 032190 | RED SHIFT INTERNET SRVCS | MAY 2018 POLICE DSL, WEB & EMAIL | 05/08/18 | 41.95 |
| 032191 | DAVID W. JANSEN | ADP, CONNIE EMAIL, MOM ISSUES | 05/08/18 | 441.00 |
| 032192 | SEASIDE GARDEN CENTER | 33 PLANTS FOR CALBRESE PARK MAINTENANCE | 05/08/18 | 305.71 |
| 032193 | KATY BAZURTO | 2018 WEST END STAGES - 50% DEPOSIT | 05/08/18 | 1075.39 |
| 032194 | STURDY OIL COMPANY | 4/15/18 TO 4/30/18 FUEL COSTS | 05/08/18 | 1173.61 |
| 032195 | RABOBANK VISA CARD | 2018 CITY BBQ GIFT BAGS | 05/08/18 | 658.46 |
| 32137B | PERS - MEDICAL | MAY 2018 PERS HEALTH PREMIUMS | 05/10/18 | 22209.91 |
| 032196 | A&R PLUMBING, INC | CLEAN OUT SEWER LINE FOR CITY HALL | 05/15/18 | 177.50 |
| 032197 | A.T. & T. | APRIL 2018 POLICE OUTSIDE PHONE LINE | 05/15/18 | 183.75 |
| 032198 | BALBOA CAPITAL | JUNE 2018 WATER DISPENSER FOR OFFICE | 05/15/18 | 65.20 |
| 032199 | CONTRACTOR COMPLIANCE & MONITO | LABOR COMPLIANCE SERVICES - CONTRACT CLAUSES | 05/15/18 | 112.50 |
| 032200 | COMCAST | MAY 2018 P/W INTERNET, PHONE & TV | 05/15/18 | 150.50 |
| 032201 | COMMUNITY PARTNERSHIP FOR | 2018 CITY BBQ - FACE PAINTING | 05/15/18 | 250.00 |
| 032202 | CREEGAN & D'ANGELO | APRIL 2018 ENGINEER SERVICES | 05/15/18 | 40490.00 |
| 032203 | DEL REY OAKS CAR WASH | APRIL 2018 CAR WASHES FOR POLICE | 05/15/18 | 91.00 |
| 032203 | DE LAGE LANDEN FINANCIAL SERVI | MAY 2018 STREET SWEEPER PAYMENT #31 | 05/15/18 | 1522.18 |
| 032204 | EMC PLANNING GROUP, INC. | APRIL 2018 PLANNING STAFF SUPPORT SERVICES | 05/15/18 | 1744.50 |
| 032205 | EMC PLANNING GROUP, INC. | APRIL 2018 VIBRANCY PLAN SERVICES | 05/15/18 | 753.25 |
| 032206 | HDL COREN & CONE | 2ND QUARTER 2018 PROPERTY TAX SERVICES | 05/15/18 | 1260.00 |
| 032207 | HEISINGER BUCK AND MORRIS | APRIL 2018 ATTORNEY REIMBURSABLE COSTS | 05/15/18 | 23.80 |
| 032208 | THE HERALD | APRIL 2018 LEGAL ADVERTISING | 05/15/18 | 476.33 |
| 032209 | JOHN M. CARDINALLI | 2018 CITY BBQ - CATERING BALANCE DUE | 05/15/18 | 3360.00 |
| 032210 | JSL ELECTRONICS, INC. | 2018 CITY BBQ - PHOTO BOOTH BALANCE DUE | 05/15/18 | 400.00 |
| 032211 | VINCENT GARCIA | 2018 CITY BBQ - JUMP HOUSES, TABLES, CHAIRS | 05/15/18 | 1150.00 |

Date...: Jul 9, 2018
 Time...: 10:55 am
 Run by.: Linda Scholink

City of Sand City
 MAY 2018 ACCOUNTS PAYABLE

Page: 2
 List: 0000
 ID #: PYCPDP

| Check Number | Vendor Name | Invoice Description | Check Date | Gross | Check Amount |
|--------------|--------------------------------|---|------------|----------|--------------|
| 032212 | MARTINS IRRIGATION SUPPLY | PIPE FOR PARK WELL WATER | 05/15/18 | 11.14 | |
| 032216 | MICHAEL MASTROIANNI | 2018 CITY BBQ - PONIES & PETTING ZOO | 05/15/18 | 750.00 | |
| 032217 | MONTEREY TIRE SERVICE, INC | FLAT REPAIR FOR P/W DUMP TRUCK | 05/15/18 | 22.73 | |
| 032218 | MRWMD | APRIL 2018 REFUSE CHARGES | 05/15/18 | 834.92 | |
| 032216 | NBS GOVERNMENT FINANCE GROUP | S OF TIOGA CFD FORMATION CONTRACT SERVICES | 05/15/18 | 2000.00 | |
| 032217 | OFFICE DEPOT , INC. | APRIL 2018 SUPPLIES | 05/15/18 | 537.25 | |
| 032218 | PETTY CASH - CASHED BY SHELBY | REPLENISH PETTY CASH | 05/15/18 | 151.34 | |
| 032219 | RETIRED PUBLIC EMPLOYEES ASSOC | 6/1/18 TO 5/31/19 MEMBERSHIP DUES - LINDA | 05/15/18 | 30.00 | |
| 032220 | DAVID W. JANSEN | CITY HALL SYSTEMS MAINTENANCE/PRINTER/EMAIL | 05/15/18 | 693.00 | |
| 032220 | DAVID W. JANSEN | POLICE - YELLOW TONER FOR CHIEF PRINTER | 05/15/18 | 152.23 | |
| 032220 | DAVID W. JANSEN | POLICE SYSTEMS MAINTENANCE | 05/15/18 | 399.00 | |
| 032221 | STEPHEN L. VAGNINI | 2018 CITY BBQ - MUSIC | 05/15/18 | 500.00 | |
| 032222 | TROIA FOODS | 2018 CITY BBQ - ICE CREAM | 05/15/18 | 223.15 | |
| 032223 | VERIZON WIRELESS | APRIL 2018 CELL PHONE BILLS | 05/15/18 | 1143.14 | |
| 32137C | PUBLIC EMPLOYEES RET. SYS | APRIL 2018 PERS RETIREMENT CONTRIBUTIONS | 05/15/18 | 43114.33 | |
| 032225 | AMERICAN SUPPLY CO | 10 CASES MUTT MITTS FOR CITYWIDE | 05/22/18 | 897.19 | |
| 032226 | AT & T | APRIL 2018 POLICE TRACNET PHONE LINE | 05/22/18 | 104.91 | |
| 032227 | A.T. & T. | APRIL 2018 POLICE T-LINE | 05/22/18 | 215.15 | |
| 032228 | COMMUNITY HOSPITAL OF THE | BLOOD DRAW FEE FOR CASE #900062175 | 05/22/18 | 20.00 | |
| 032229 | COMCAST | MAY 2018 CITY INTERNET/COUNCIL TV | 05/22/18 | 96.89 | |
| 032229 | COMCAST | MAY 2018 POLICE CABLE TV | 05/22/18 | 46.59 | |
| 032230 | DEL REY OAKS GARDEN SUPPLY | BARK FOR CALABRESE PARK - 2 YARDS | 05/22/18 | 126.62 | |
| 032230 | DEL REY OAKS GARDEN SUPPLY | BARK FOR CALABRESE PARK - 4 YARDS | 05/22/18 | 253.24 | |
| 032231 | FASHION STREAKS | 2018 CITY BBQ - 150 TSHIRTS | 05/22/18 | 1824.28 | |
| 032232 | BRIAN FERRANTE | REIMBURSE EXPENSES FOR POST EXECUTIVE WORKSHOP | 05/22/18 | 631.19 | |
| 032233 | HOPE SERVICES | APRIL 2018 CLEAN UP CREW | 05/22/18 | 5016.48 | |
| 032234 | VITO GRAZIANO | REIMBURSE EXPENSES - MANAGEMENT SCHOOL | 05/22/18 | 93.00 | |
| 032235 | HAMPTON INN | HOTEL - PATROL RIFLE INSTRUCTION - CHARLTON | 05/22/18 | 630.78 | |
| 032236 | HINDERLITER, DE LLAMAS & ASSOC | 2ND QUARTER 2018 SALES/TRANSACTION TAX SERVICES | 05/22/18 | 3365.71 | |
| 032237 | MONTEREY COUNTY HERALD | POLICE NEWSPAPER SUBSCRIPTION RENEWAL | 05/22/18 | 9.92 | |
| 032238 | CRAIG HUBLER | FY 17-18 VISION EXPENSE REIMBURSEMENT | 05/22/18 | 199.98 | |
| 032239 | KELLY-MOORE PAINT | PAINT/SUPPLIES FOR GRAFFITTI/BENCHES | 05/22/18 | 315.70 | |
| 032240 | LEAGUE OF CALIF. CITIES | 5/14/18 DIVISION MEETING | 05/22/18 | 50.00 | |
| 032241 | MONTEREY BAY PEST CONTROL | 5/8/18 PEST CONTROL SERVICE | 05/22/18 | 120.00 | |
| 032242 | MONTEREY COUNTY | 1ST QUARTER 2018 CRIMINAL JUSTICE INFO SYSTEM | 05/22/18 | 8218.00 | |
| 032243 | COUNTY OF MONTEREY | 4TH QUARTER FY 17-18 NGEN OPERATIONS/MAINTENANCE | 05/22/18 | 1681.26 | |
| 032244 | NAACP | 46TH ANNUAL FREEDOM FUND LIFE MEMBERSHIP GALA | 05/22/18 | 100.00 | |
| 032245 | PETTY CASH - CASHED BY SHELBY | REPLENISH PETTY CASH | 05/22/18 | 92.48 | |
| 032246 | DAVID W. JANSEN | HDL SERVER MAINTENANCE, DOMAIN, NETWORK | 05/22/18 | 231.00 | |
| 032247 | LINDA SCHOLINK | FY 17-18 VISION EXPENSE REIMBURSEMENT | 05/22/18 | 140.00 | |
| 032248 | SHRED IT- SAN JOSE | APRIL 13, 2018 SHREDDING SERVICE | 05/22/18 | 56.00 | |
| 032249 | SOUTH BAY REGIONAL SAFETY | PATROL RIFLE INSTRUCTION - CHARLTON | 05/22/18 | 345.00 | |
| 032249 | STAR SANITATION, LLC | APRIL 2018 BIKE TRAIL RESTROOM | 05/22/18 | 159.44 | |
| 032249 | SUN LIFE FINANCIAL | MAY 2018 LTD PREMIUMS | 05/22/18 | 730.31 | |
| 032250 | UNIVERSAL STAFFING IN | TEMP SERVICES 5/7/18 THROUGH 5/11/18 | 05/22/18 | 860.00 | |
| 032253 | A.T. & T. | APRIL 2018 PHONE BILLS | 05/29/18 | 296.43 | |
| 032254 | CALPERS 457 PLAN | MAY 2018 PERS 457 CONTRIBUTIONS | 05/29/18 | 15232.57 | |
| 032255 | CANON SOLUTIONS AMERICA, INC. | APRIL 2018 COPY MACHINE USAGE | 05/29/18 | 191.80 | |
| 032256 | CALIFORNIA HIGHWAY | MAY 2018 HIGHWAY CLEAN UP | 05/29/18 | 295.00 | |
| 032257 | CSG CONSULTANTS, INC. | APRIL 2018 CODE ENFORCEMENT SERVICES | 05/29/18 | 1440.00 | |
| 032258 | CYPRESS COAST FORD | FRONT LICENSE PLATE HOLDER FOR DUMP TRUCK | 05/29/18 | 19.86 | |
| 032259 | DOUBLETREE BY HILTON HOTEL MOD | HOTEL FOR CITY CLERK NUTS/BOLTS WORKSHOP - SHELBY | 05/29/18 | 293.03 | |
| 032260 | RICHARD GARZA | MAY 2018 ACCRUAL CASH OUT | 05/29/18 | 2677.06 | |
| 032261 | MONTEREY TIRE SERVICE, INC | FLAT REPAIR FOR P/W TRUCK 8101 | 05/29/18 | 20.73 | |
| 032262 | NAPA AUTO PARTS | LICENSE PLATE FRAMES FOR P/W TRUCKS 8101/8102 | 05/29/18 | 40.04 | |
| 032263 | PETTY CASH - CASHED BY SHELBY | REPLENISH PETTY CASH | 05/29/18 | 180.85 | |
| 032264 | PACIFIC GAS & ELECTRIC | APRIL 2018 UTILITY BILLS | 05/29/18 | 2497.68 | |
| 032265 | STURDY OIL COMPANY | 5/1/18 TO 5/15/18 FUEL COSTS | 05/29/18 | 1195.05 | |
| 032266 | UNIVERSAL PRECAST | TEMP SERVICES 5/14/18 TO 5/18/18 | 05/29/18 | 900.31 | |
| 032267 | UNIVERSAL STAFFING IN | TEMP SERVICES 4/30/18 TO 5/4/18 | 05/29/18 | 924.50 | |
| 032268 | VOCAPIA RESEARCH | TRANSCRIPTION SOFTWARE/COUNCIL MEETING MINUTES | 05/29/18 | 360.00 | |

219860.33

Grn-Total:
 Ttl-Count: 151

**Sand City
Successor Agency
for the Former
Redevelopment
Agency**

REPORT.: 05/31/18
 RUN....: 05/31/18
 Run By.: LINDA

SUCCESSOR AGENCY
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SUC

Ending Calendar Date.: May 31, 2018 Fiscal (11-18)

| Assets | | | Acct ID |
|---|--------------|----|---------------------|
| ----- | | | |
| Fiduciary Fund Tax Increment Account | 1,133,516.53 | 40 | 1005 |
| Fiduciary Fund 2008 TAX EXEMPT CD #6998114883 | 526,157.30 | 40 | 1025 |
| Fiduciary Fund 2008 TAX EXEMPT CD # 535671579 | 531,488.34 | 40 | 1026 |
| Fiduciary Fund 2008A RESERVE ACCOUNT | 35.03 | 40 | 1060 |
| Fiduciary Fund 2008B RESERVE ACCOUNT | 224,934.15 | 40 | 1070 |
| Fiduciary Fund Escrow Fund 2017 Refunding | 5,531,880.54 | 40 | 1084 |
| Fiduciary Fund 2017 Debt Service Fund | 11,740.22 | 40 | 1085 |
| Fiduciary Fund Land | 1,958,822.26 | 40 | 1291 |
| Fiduciary Fund FURNITURE AND FIXTURES | 40,218.25 | 40 | 1293 |
| Fiduciary Fund SIGNS AND LANDSCAPING | 182,630.99 | 40 | 1297 |
| Fiduciary Fund ACCUMULATED DEPRECIATION | -218,679.77 | 40 | 1300 |
| | ----- | | |
| Total of Assets ----> | 9,922,743.84 | | <u>9,922,743.84</u> |

| Liabilities | | | Acct ID |
|---|---------------|----|---------|
| ----- | | | |
| Fiduciary Fund REFUNDABLE FEES | 1,455,000.00 | 40 | 2045 |
| Fiduciary Fund Deferred Revenue | 567,274.00 | 40 | 2050 |
| Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA | 4,650,000.00 | 40 | 2330 |
| Fiduciary Fund LOAN PAYABLE-HOUSING | 518,349.00 | 40 | 2452 |
| Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE | 3,626,057.91 | 40 | 2455 |
| Fiduciary Fund ADVANCES COP REIMBURSEMENTS | 1,454,766.42 | 40 | 2460 |
| Fiduciary Fund SERIES A BONDS | 5,265,000.00 | 40 | 2480 |
| Fiduciary Fund SERIES B BONDS | 1,110,000.00 | 40 | 2485 |
| Fiduciary Fund Refunding Bonds, Series 2017 | 4,330,000.00 | 40 | 2490 |
| | ----- | | |
| Total of Liabilities ----> | 22,976,447.33 | | |

| FUND Balances | | | Acct ID |
|--|----------------|----|---------------------|
| ----- | | | |
| Fiduciary Fund Unappropriated Fund Balance | -13,638,505.22 | 40 | 3400 |
| CURRENT EARNINGS | 584,801.73 | | |
| | ----- | | |
| Total of FUND Balances ----> | -13,053,703.49 | | <u>9,922,743.84</u> |

REPORT.: Jul 02 18 Monday
 RUN....: 07/02/18 Time: 14:02
 Run By.: Linda Scholink

SUCCESSOR AGENCY
 Month End Cash Register Activity Report
 For Period: 05-18

PAGE: 001
 ID #: CH-AC
 CTL.: SUC

| Reg Period | Date | Receipt | T | Opr | ID No | Description | G/L Posting | Amt Paid | |
|------------|----------|----------|-------|-----|--------|--|---|------------------------------|-----------|
| 000 | 05-18 | 05/29/18 | 00313 | E | Mis MS | COUNTY OF MONTEREY ROPS 18-19A - JULY - DECEMBER 2018 Receipt Date: 05/29/18 COUNTY OF MONTEREY Issued..: TO (DEVON) May 29 2018 02:24 pm Devon Lazzarino | Db: 40 1005 Cr: 40 2050 Day 05/29/18 Total ----> | 567274.00 567274.00 | |
| | 05/31/18 | 00314 | C | Mis | BND04 | 3 MONTH TAX EXEMPT BOND INTEREST MAY 2018 INTEREST Receipt Date: 05/31/18 Paid by: RABOBANK Issued..: TO (DEVON) May 31 2018 01:25 pm Devon Lazzarino | Db: 40 1025 Cr: 40 4435 00 | 21.92 | |
| | | 00315 | C | Mis | BND05 | 6 MONTH TAX EXEMPT BOND INTEREST MAY 2018 INTEREST Receipt Date: 05/31/18 Paid by: RABOBANK Issued..: TO (DEVON) May 31 2018 01:27 pm Devon Lazzarino | Db: 40 1026 Cr: 40 4435 00 | 22.14 | |
| | | 00316 | C | Mis | PRP01 | PROPERTY TAX INCREMENT MAY 2018 INTEREST Receipt Date: 05/31/18 Paid by: RABOBANK Issued..: TO (DEVON) May 31 2018 01:29 pm Devon Lazzarino | Db: 40 1005 Cr: 40 4450 00 Day 05/31/18 Total ----> | 106.53 150.59 | |
| | | | | | | | | Period 05-18 Total ----> | 567424.59 |
| | | | | | | | | Register 000 Total ----> | 567424.59 |
| | | | | | | | | Total of All Registers ----> | 567424.59 |

REPORT.: May 31 18 Thursday
RUN....: May 31 18 Time: 14:46
Run By.: Linda Scholink

SUCCESSOR AGENCY
Month End Cash Disbursements Report
Report for 05-18 BANK ACCOUNT 1005

PAGE: 001
ID #: PY-CD
CTL.: SUC

| Period | Check Number | Check Date | Vendor # (Name) | Disc. Terms | Gross Amount | Disc Amount | Net Amount | Check Description |
|--------|--------------|------------|---|-------------|--------------|-------------|------------|---------------------------|
| 9 | 002162 | 05/03/18 | CIT01 (CITY OF SAND CITY) | | 22,046.53 | .00 | 22,046.53 | 3RD QUARTER 17-18 ADMIN E |
| | | | Total for Bank Account 1005 -----> | | 22,046.53 | .00 | 22,046.53 | |
| | | | Grand Total of all Bank Accounts -----> | | 22,046.53 | .00 | 22,046.53 | |

AGENDA ITEM

6G

CITY OF SAND CITY

STAFF REPORT

JULY 3, 2018
(For City Council Review on July 17, 2018)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: 90-Day Time Extensions for Use Permits within the South of Tioga Planning District

BACKGROUND

The South of Tioga development project was anticipated to have moved forward by the mid 2000s; and interim uses with temporary use permits were to be for a short period of time. Comprehensive redevelopment of this area is now approaching with the City's approval of the Project's Environmental Impact Report, the Vesting Tentative Map, and the Mitigation Monitoring Program. Public hearings to consider development permits for the project are tentatively being planned for the near future in 2018. There remain operations with active use permits still subject to ongoing 90-day time extensions within this project area. These businesses are Glass Mosaic Tile & Marble, Gachina Landscaping, U-Haul Rentals, John Ley Tree Service, DBO's fenced yards along Fir Avenue and East Avenue, Monterey Sculpture Center, Jump-N-Around, and Red Door Art, Garden Gallery, Advantage Towing, Structural Services, Max Kammerer, Karl Schaeffer, and CL Frost. The use permits for these operations are nearing their next scheduled termination on July 31, 2018. Continuation of these uses depend upon the City Council granting another 90-day time extension of their permits, in accordance with the terms of those permits.

DISCUSSION

The following are brief summaries and discussion of those permits and businesses within the South of Tioga Planning Area that remain subject to 90-day time extensions:

CUP 450 - Glass Mosaic Tile & Marble - 1855 East Avenue

The City Council issued a conditional use permit (CUP 450) on March 16, 2004 to Fred Cimoli of Glass Mosaic Tile & Marble, to use an approximate 5,300 square foot portion of an existing 10,000 sq.ft. commercial building located at 1855 East Avenue in Sand City (APN 011-135-014). This is a cabinet and counter manufacturer who specializes in cutting marble/granite slabs for counter-tops, and performing woodworking to build cabinets. Stone cutting is also performed for other construction purposes. All items manufactured are for off-site contract job locations. Equipment used on-site includes a marble saw, a polisher, cutting tables, small hand equipment, a forklift, and other miscellaneous fabrication equipment (blades, sandpaper, polishes, etc.).

CUP 503 - U-Haul Rentals - 840 Tioga Avenue

Conditional Use Permit (CUP) 503 was approved on February 19, 2010 for Jennifer Lenz to use the former Waste Management transfer facility at 840 Tioga Avenue in Sand City for the storage and rental of U-Haul moving trucks, trailers and hitches. Ms. Lenz vacated the property in March due to an eviction served by the property owner (DBO Development). The Permit was transferred to Jeff Cecilio in late 2012, with no association to Ms. Lenz. Under Mr. Cecilio's ownership, the site had been cleaned up and trucks parked in an orderly fashion on the site. The Permit was transferred again to Stacy Spung; who worked with Mr. Cecilio, but took over the operation. Occurrences of street parking of U-Haul vehicles continues sporadically.

CUP 508 - John Ley Tree Service - Fir Avenue (No address)

Conditional Use Permit (CUP) 508 was issued by the City Council in August of 2010 to John Ley authorizing the storage of vehicles, equipment, and green waste related to his tree service. Items stored include trucks, chippers, stump grinders, and a wood splitter. Miscellaneous equipment is stored within an 8'x8' steel portable shed. A 4'x3' shed is used to store fuel and oil for equipment. Employees meet at the site around 7:30 a.m., Monday through Friday, and occasionally on Saturdays, to pick up vehicles and/or equipment before heading to job sites. No complaints have been submitted regarding this use.

CUP 527 - Gachina Landscaping - East Avenue (No address)

Conditional Use Permit (CUP) 527 was issued by the City Council in August of 2011 to Gachina Landscaping to utilize an existing fenced property fronting Scott Street and Fir Avenue. The permit authorizes the parking of vehicles and equipment within the yard. Upon initiation of use, there was an issue of employees parking throughout the neighborhood and the nearby dunes; however, this was rectified upon notice by the City. There have been no further complaints filed with the City regarding this use.

CUP 532 - Storage Yard - Fir Avenue (No address)

Conditional Use Permit (CUP) 532 was issued by the City Council in November of 2011 (along with Site Plan Permit 11-03) to PM Landscaping for the establishment and use of a fenced yard at the north end of Fir Avenue for the storage of company vehicles and equipment. In addition to creating the 10,000 square foot fenced yard, the permit authorizes the parking of vehicles and equipment within a 5,000 square foot segment of that yard. In November of 2014, PM Landscaping, along with Kelcon Construction vacated the site and relocated. Staff recommends allowing this permit to continue, and be granted a 90-day time extension so that the yard itself can remain. A future use of the 5,000 square foot segment of that yard could then operate under CUP 532 provided that the scope and scale of that operation is the same or less than PM Landscaping.

CUP 540 - DBO Development - Fir Avenue (No address)

Conditional Use Permit (CUP) 540 was issued by the City Council in April of 2012 to DBO Development to establish a perimeter fence with several gate entrances on this property fronting Fir Avenue, California Avenue, and Beach Avenue with the former Fish Company cannery abutting to the northwest. Establishment of this fencing has relocated substantial parking activity to within the railroad right-of-way along California

Avenue. There are currently no permitted occupants of this fenced area at this time; however, a new contractor has recently occupied one of these yards to park vehicles without any City approval. The property owner has been notified and staff is working to resolve this issue.

CUP 541 - DBO Development - East Avenue (No address)

Conditional Use Permit (CUP) 541 was issued by the City Council in April of 2012 to DBO Development for establishing a perimeter fence with gate access on its property fronting East Avenue, between Scott Street and California Avenue. Use of this site is required to obtain its own use permit approval. CL Frost is currently using most of this fenced property under the purview of Conditional Use Permit 599.

CUP 548 - Monterey Sculpture Center (art foundry) at 1795 California Avenue

Conditional Use Permit (CUP 548) was issued by the City Council on May 15, 2012, authorizing a sculpture manufacturing and casting facility. This foundry includes molding, waxing, casting and finishing, patina work, repair and restoration, and installation. On-site activities includes packing and shipping. Many of the molds created are stored on-site. The facility operates 5 to 6 days per week with 13 full-time and 2 part-time employees. This permit had a 5-year time limit that expired on May 31, 2017, but has since been granted time extensions. Another time extension is required for the Center to continue at this location. This use has not posed any known negative impacts, nor have any complaints been filed with the City regarding this use.

CUP 576 / CDP 14-01 - Jump-N-Around (recreation) - 880 Tioga Avenue.

Conditional Use Permit (CUP) 576 and Coastal Development Permit 14-01 were issued by the City Council in January of 2014 to allow a family oriented recreational center targeting young children within an existing 9,600 square foot commercial building at 880 Tioga Avenue (portion of APN 011-122-041). As a condition of approval, the use was evaluated after a 90-day initial trial period to observe whether potential concerns of delinquency would occur; of which there were no problems. This operation continues to operate within the conditions of their permit, and no complaints have been submitted to City Hall regarding this operation.

CUP 578 - Red Door Arts & Garden Gallery (art-garden gallery) 860 Tioga Ave.

Conditional Use Permit (CUP 578) was issued by the City Council in January of 2014 to allow an art and garden gallery for the display and sale of paintings, jewelry, sculptures, and wood works of local artists. The gallery space is used for studio production of paintings, photography, digital printing, and wood work. The outside yard area is to sell outdoor garden art, furniture, sculptures, and plants (primarily succulents). The applicant vastly improved the aesthetics of the property during his tenancy. No parking issues have been observed. This operation has not posed any negative impacts, nor have any complaints been filed with the City regarding this use.

CUP 588 - Advantage Towing (vehicle storage) at 865 Fir Avenue.

Conditional Use Permit (CUP 588) was issued by the City Council on April 7, 2015 for the storage of towed vehicles within a 2,680 square foot commercial unit at 865 Fir Avenue (adjacent to Fashion Streaks). Advanced Towing tows on behalf of the

Seaside and Monterey Police Departments, and are required to have a storage facility within a 5-mile radius; therefore, taking vehicles to their Castroville facility is not an option. Office hours are from 8:00 a.m. to 5:00 p.m. daily; with vehicle drop-offs on a 24-hour 7-day per week on-call rotational schedule. Operation has not posed any negative impacts, nor have any complaints been filed with the City regarding this use.

CUP 590 - Structural Services (contractor) at 856 Tioga Avenue.

Conditional Use Permit (CUP 590) was issued by the City Council on May 5, 2015 for the storage of equipment, materials, and vehicles on property at 856 Tioga Avenue. Structural Services, Inc. specializes in structural repairs to buildings. There are no sales or office activity at this location. The applicant has one 1-ton flat-bed truck and one Bobcat skid steer stored inside the building and two flatbed trailers stored behind the side yard fence and gate. Most materials are shipped directly to contracted job sites; however, there will be storage of materials such as doors, windows, and hardware until needed at a project site. This operation has not posed any negative impacts, nor have any complaints been filed with the City regarding this use.

CUP 594 - Max Kammerer (metal workshop) at 836 Afton Avenue

Conditional Use Permit (CUP 594) was issued by the City Council on July 21, 2015 authorizing the establishment of an ornamental metal workshop within an existing 2,000 square foot commercial building at 836 Afton Avenue. Manufactured products include gates, hand railings, balcony rails, and other functional and decorative metal items. Activities on-site include welding, grinding, sanding, cutting, hole punching, drilling, hammering, and rolling steel. Equipment used on-site includes welders, a drill press, hammer machine, metal roller, band saw, steel table, oxyacetylene torch, and a variety of hand tools. This site is one of two remaining parcels in the South of Tioga area that has not been acquired by the Orosco Group (developer for the South of Tioga area). This operation, to date, has not posed any negative impacts, nor have any complaints been filed with the City regarding this use.

CUP 595 & CDP 15-02 - Karl Schaeffer (art studio) at 1830 California Avenue

Conditional Use Permit (CUP) 595 and Coastal Development Permit 15-02 were issued by the City Council on August 18, 2015 authorizing the Mr. Schaeffer's operation of an artist studio for sculpting stone and clay, metal work, painting, and producing other forms of graphic art at 1830 California Avenue. Materials used on-site include random block pieces of stone, clay, wax, paints, charcoals for drawing, and patina compounds. Tools used and stored on-site include carbide chisels, carbide saws, diamond wet wheel, hydraulic 'porta-power' tools for splitting stone, and hand finishers. This use has not posed any known negative impacts, nor have any complaints been filed with the City regarding this use.

CUP 598 - Gachina Landscaping (office/storage) at 873 Fir Avenue

Conditional Use Permit (CUP 598) was issued by the City Council on May 3, 2016 authorizing office and storage activities by Gachina Landscaping at 873 Fir Avenue. The local manager for Gachina Landscaping utilizes this site primarily for office/administration work. There will be 4 to 5 employees at this site on a regular basis. Field workers will come to the site for small amounts of materials and/or tools.

Approximately four times a year the site is to be used for training, involving 12 to 15 employees. Items stored on-site includes office supplies, pruners, protective glasses/gloves, miscellaneous tools, mowers, (no gasoline, as that is stored on the vehicles), soil, and fertilizer. Gachina Landscaping also utilizes a fenced yard fronting East Avenue per Conditional Use Permit 527 (see discussion of CUP 527 above). This site is one of two remaining parcels in the South of Tioga area that has not been acquired by the Orosco Group (developer for the South of Tioga area). This use has not posed any known negative impacts, nor have any complaints been filed with the City regarding this use.

CUP 599 - CL Frost (open storage) No address

Conditional Use Permit (CUP 599) was issued by the City Council on April 19, 2016 authorizing use of a fenced yard fronting East Avenue for open storage of marble and granite slabs, cement mixers, trailers, crated tiles, and vehicles. Slabs will be stored on racks inside the yard. C.L. Frost maintains their manufacturing operation at their 1831 address in addition to their use of the fenced yard. The fenced yard was established in 2012 under the authorization of Conditional Use Permit 541, which remains active. This use has not posed any known negative impacts, nor have any complaints been filed with the City regarding this use.

South of Tioga Development Project Status:

After a number of public hearings, the City took action on June 5, 2018 to approve the Environmental Impact Report (EIR), the Vesting Tentative Map, and the Mitigation Monitoring Program for the South of Tioga Project. Consideration of the conditional use permits and coastal development permits were continued indefinitely. Currently, staff is awaiting revised project plans for the hotel segment of the project for staff review and public hearings with the City's Design Review Committee and the City Council; tentatively intended for August of 2018. City consideration of the multi-family residential segment of the project is planned for sometime thereafter, but that segment is undergoing a more extensive design revision. Continuation of the permits to October 31, 2018 for the aforementioned land uses will not impede progress of the South of Tioga project. The project will still require plan check review of grading and other improvement plans prior to commencing demolition and construction activities, which will take time.

STAFF RECOMMENDATION

Planning staff recommends **APPROVAL** of the attached resolution, granting a ninety (90) day time extension of Conditional Use Permits 450, 503, 508, 527, 532, 540, 541, 548, 576, 578, 588, 590, 594, 595, 598, 599, and Coastal Development Permits 14-01 and 15-02 to October 31, 2018.

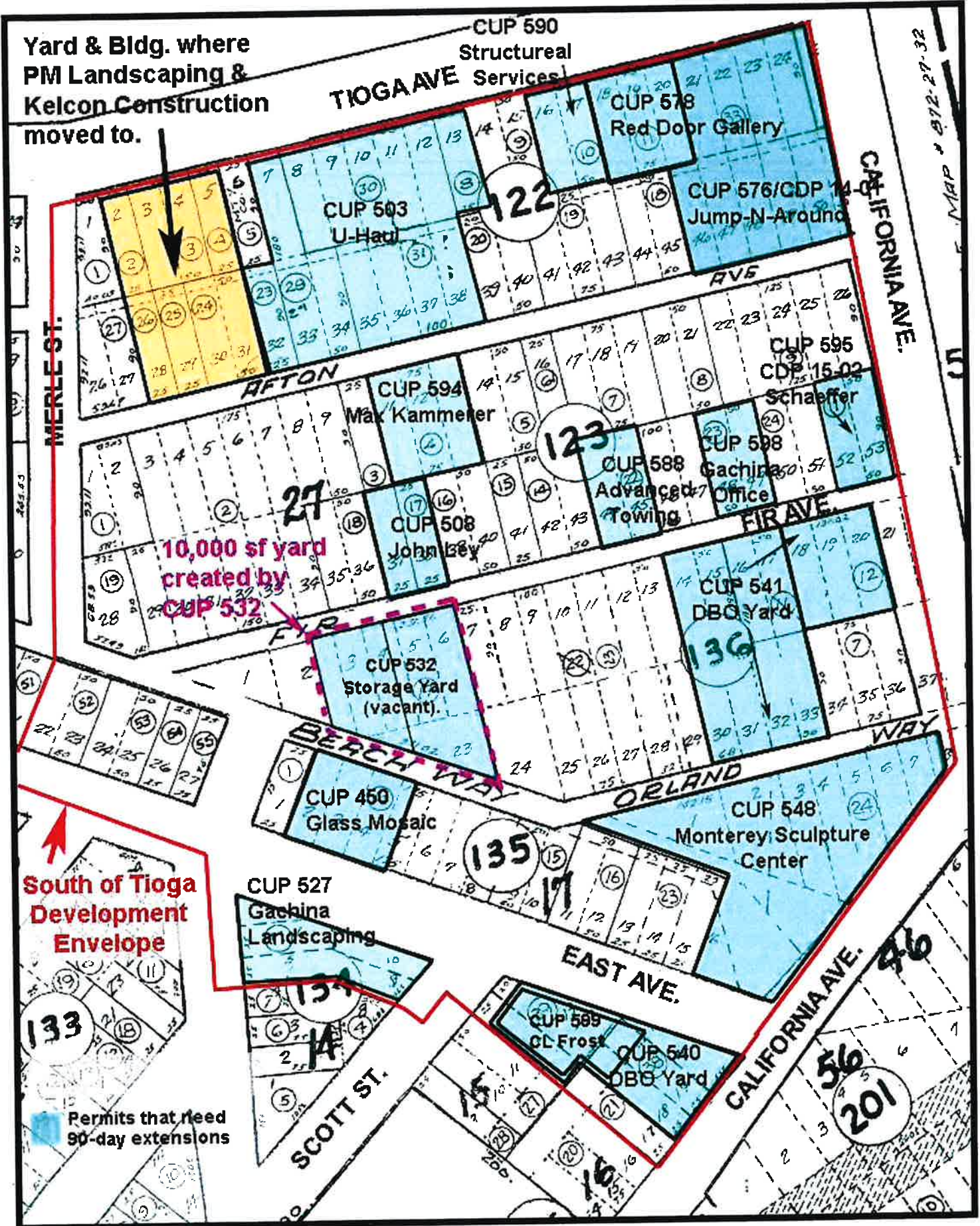
Exhibits:

A. Location Map of Subject Permits

Attachment:

Draft Resolution to approve time extensions to October 31, 2018.

Yard & Bldg. where
PM Landscaping &
Kelcon Construction
moved to.



Temporary Permit Locations

EXHIBIT A

CITY OF SAND CITY

RESOLUTION SC _____, 2018

RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING TIME EXTENSIONS TO OCTOBER 31, 2018 OF MULTIPLE CONDITIONAL USE PERMITS (CUPs 450, 503, 508, 527, 532, 540, 541, 548, 576, 578, 588, 590, 594, 595, 598, & 599) AND COASTAL DEVELOPMENT PERMITS 14-01 AND 15-02 TO CONTINUE AS INTERIM USES AT THEIR RESPECTIVE LOCATIONS WITHIN THE SOUTH OF TIOGA AREA

WHEREAS, various conditional use permits and coastal development permits have been issued by the City Council over the years as temporary interim uses within the South of Tioga Project area until such time as revitalizing development of the area is ready to proceed; and

WHEREAS, Conditional Use Permit 450 is for Glass Mosaic & Tile on East Avenue, Conditional Use Permit 503 for U-Haul Rentals on Tioga Avenue, Conditional Use Permit 508 is for John Ley's Tree Service on Fir Avenue, Conditional Use Permit 527 is for Gachina Landscaping on East Avenue, Conditional Use Permit 532 is for the establishment of a 10,000 square foot storage yard at the northwest end of Fir Avenue, Conditional Use Permit 540 is for DBO Development's fenced yard on the southeast end of Fir Avenue, Conditional Use Permit 541 is for DBO Development's fenced yard on East Avenue, Conditional Use Permit 548 for Monterey Sculpture Center for an art foundry at 1795 California Avenue, Conditional Use Permit 576/Coastal Development Permit 14-01 are for Jump-N-Around at the corner of Tioga and California Avenues, Conditional Use Permit 578 is for Red Door Art and Garden Gallery on Tioga Avenue, Conditional Use Permit 588 is for Advantage Towing at 856 Fir Avenue, Conditional Use Permit 590 for Structural Services at 856 Tioga Avenue, Conditional Use Permit 594 for Max Kammerer metal-shop at 836 Afton Avenue, Conditional Use Permit 595/Coastal Development Permit 15-02 for Karl Schaeffer art studio at 1830 California Avenue, Conditional Use Permit 598 for Gachina Landscaping office and storage at 873 Fir Avenue, and Conditional Use Permit 599 for CL Frost open storage yard along East Avenue; and

WHEREAS, the aforementioned land use permits are subject to 90-day time extensions at the discretion of the City Council, with CUP 450, CUP 503, CUP 508, CUP 527, CUP 532, CUP 540, CUP 541, CUP 548, CUP 576, CUP 578, CUP 588, CUP 590, CUP 594, CUP 595, CUP 598, CUP 599, CDP 14-01, and CDP 15-02 scheduled to terminate on July 31, 2018; and

WHEREAS, those businesses noted above desire to continue their operations at their current locations within Sand City, and in accordance with the terms of their respective use permits, time extensions of those permits are now necessary for their continued operation; and

WHEREAS, granting temporary continuation of these uses is not foreseen to impede efforts of revitalizing and developing the South of Tioga Planning District, and continuation of these activities as interim uses qualifies as a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15301; and

WHEREAS, the Environmental Impact Report, the Vesting Tentative Map, and the Mitigation Monitoring Program for the South of Tioga development project was approved by the City Council on June 5, 2018 with further land entitlement permits planned for public hearing and Council consideration throughout the remainder of 2018; and

WHEREAS, the City Council of Sand City has accepted the findings for approving time extensions to October 31, 2018 for CUP 450, CUP 503, CUP 508, CUP 527, CUP 532, CUP 540, CUP 541, CUP 548, CUP 576, CUP 578, CUP 588, CUP 590, CUP 594, CUP 595, CUP 598, CUP 599, CDP 14-01, and CDP 15-02 as outlined in the City staff report, dated July 3, 2018.

NOW ,THEREFORE, BE IT RESOLVED, that the City Council of the City of Sand City does hereby grant time extensions for CUP 450, CUP 503, CUP 508, CUP 527, CUP 532, CUP 540, CUP 541, CUP 548, CUP 576, CUP 578, CUP 588, CUP 590, CUP 594, CUP 595, CUP 598, CUP 599, CDP 14-01, and CDP 15-02 to October 31, 2018, subject to the terms and conditions within each of those aforementioned Permits.

PASSED AND ADOPTED, time extensions to October 31, 2018 for CUP 450, CUP 503, CUP 508, CUP 527, CUP 532, CUP 540, CUP 541, CUP 548, CUP 576, CUP 578, CUP 588, CUP 590, CUP 594, CUP 595, CUP 598, CUP 599, CDP 14-01, and CDP 15-02 by the City Council of Sand City this ___ day of July, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED

ATTEST

Mary Ann Carbone, Mayor

Linda K. Scholink, City Clerk

AGENDA ITEM

6H

MEMO

To: Honorable Mayor and City Council Members
From: Todd Bodem, City Administrator
Date: June 25, 2018
Subject: APPROVAL OF JOINT EXERCISE OF POWERS AGREEMENT AND COOPERATIVE AGREEMENT WITH MONTEREY COUNTY AND THE CITIES OF GONZALES, GREENFIELD, AND DEL REY OAKS TO CONTINUE PARTICIPATION IN THE MONTEREY COUNTY CDBG URBAN COUNTY PROGRAM FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2022

BACKGROUND AND ANALYSIS

In 1974 the U.S. Congress enacted the Housing and Community Development Act of 1974. Title I of that Act provides a program of Community Development Block Grants (CDBG), which includes a program for entitlement grants to cities with a population of 50,000 or more and to counties that qualify as an Urban County. The CDBG entitlement program provides annual federal grants on a formula basis to entitled cities and counties to develop viable urban communities and to expand economic opportunities. HUD awards grants to entitlement community grantees to carry out a wide range of economic and community development activities directed toward promoting economic development, revitalizing neighborhoods, and providing improved community facilities and services. Entitlement grantees must give maximum feasible priority to activities that benefit low- and moderate- (Low/Mod) income persons. CDBG funds may not be used for activities that do not meet these broad national objectives.

In 2015, the U.S. Department of Housing and Urban Development (HUD) qualified Monterey County, together with the cities of Greenfield, Gonzales, and Sand City, as an Urban County for entitlement purposes for a period of three years ending September 30, 2018. Del Rey Oaks was a member of the Urban County for the 2012-2015 period but did not participate in the 2015-2018 funding cycle. The County must now requalify with HUD to continue as an Urban County, for entitlement purposes, for another three-year period. The anticipated participating jurisdictions include Greenfield, Gonzales, Sand City, Del Rey Oaks, and the unincorporated areas of Monterey County.

Entitlement jurisdictions receive HUD grant funds annually on a non-competitive basis. The amount of each entitlement grant is determined by a statutory formula that uses several objective measures of community needs including the extent of poverty, population, housing overcrowding, age of housing, and population growth lag in relationship to other metropolitan areas. HUD will not quantify the amount of funds that will be allocated to the Monterey County Urban County until after it is formally approved as an Urban County. However, it is estimated that the annual allocation to the Monterey County Urban County will be approximately \$1,230,025, with Sand City's annual share of the CDBG funding estimated at \$10,000. Over the three-year term of this agreement,

July 1, 2019 through June 30, 2022, Sand City will receive approximately \$30,000 to use at its discretion for any CDBG eligible project.

City staff has been working towards a viable project that meets the criteria of this program funding. Sand City only receives \$10,000 per year, so the City voluntarily deferred receiving its CDBG allocation during 2015, 2016 and 2017 and has requested that the Urban County forward fund the City's 2018, 2019, 2020, and allocations for a total available funding of \$60,000. The identified project is for infrastructure improvements to Calabrese Park Parking including; new ADA accessible parking and access into the park, curb, gutter, sidewalk, and asphalt pavement around the perimeter of the park, short retaining walls, fencing, and minor grading and earthwork (Concept Drawing and Tentative Schedule Attached).

BUDGET AND FINANCIAL IMPACT

The City's allocation of CDBG grant funding as part of the Monterey County Urban County program will be budgeted to the Calabrese Park Improvement Project. There will be no negative but only positive impact on the General Fund.

RECOMMENDATION

It is recommended that the City Council approve a resolution to enter into a Joint Exercise of Powers Agreement and Cooperation Agreement with Monterey County and the cities of Gonzales, Greenfield, and Del Rey Oaks to participate in the Monterey County Urban County program for the three-year period of July 1, 2019 through June 30, 2022. Over this three-year period, the City will receive approximately \$30,000 in CDBG funds to use for any CDBG eligible project.

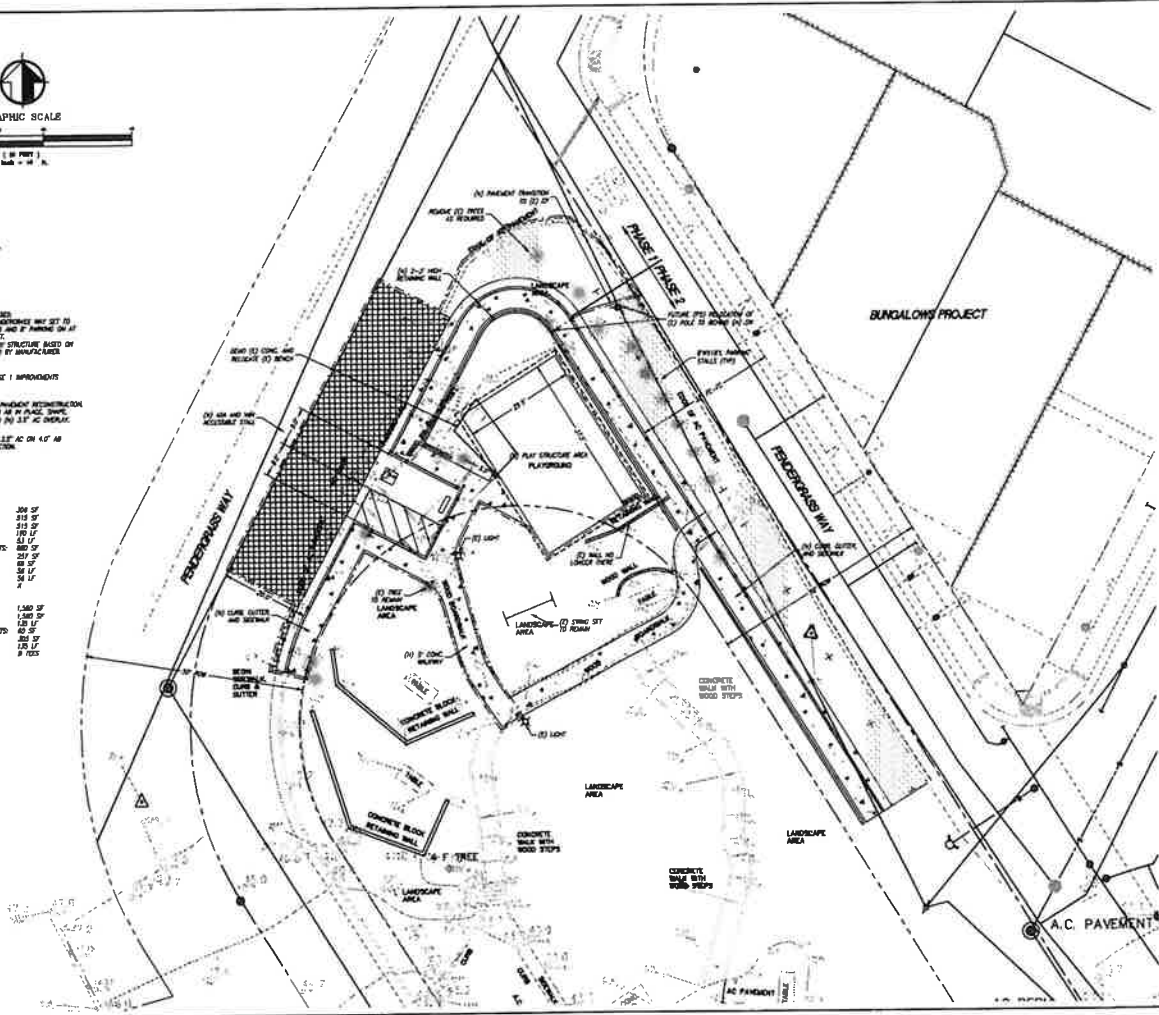


GRAPHIC SCALE
1" = 10'

- ABBREVIATIONS**
- CC CONCRETE
 - AS ASPHALT SURF
 - CONC CONCRETE
 - ST STEEL
 - ASPH ASPHALT
 - PI PAVEMENT
 - PA PAVEMENT
 - ROW RIGHT OF WAY

- NOTES**
1. IMPROVEMENTS TO BE PHASED
 2. PHASE 1 IMPROVEMENTS SHALL BE SET TO PHASE 2 IMPROVEMENTS UNLESS OTHERWISE NOTED ON AT LEAST THE SIDE OF STREET
 3. AREA SHOWN FOR THE PLAY STRUCTURE BASED ON DIMENSIONS PROVIDED BY MANUFACTURER
- AREA OF PHASE 1 IMPROVEMENTS
 [Hatched pattern] AREA OF PHASE 2 IMPROVEMENTS
 [Dotted pattern] AREA OF 100' X 100' AC OR 45' AS PAVEMENT SECTION

- AMOUNT REQUIRED**
- PHASE 1**
- 1.5' AC SECTION 300 SF
 - 1.5' AC SECTION 315 SF
 - 1.5' AC SECTION 315 SF
 - CURB & GUTTER 100 LF
 - CURB 100 LF
 - 45' BY ALONG PUBLIC STREET 800 SF
 - 1.5' CONC. PAV. BY PAV. 200 SF
 - 1.5' CONC. WALKWAY OUTER 30 LF
 - RETAINING WALL 10 LF
 - CONCRETE 10 LF
 - CONCRETE 10 LF
- PHASE 2**
- 1.5' AC SECTION 1,500 SF
 - 1.5' AC SECTION 1,500 SF
 - CURB & GUTTER 100 LF
 - 45' BY ALONG PUBLIC STREET 800 SF
 - 1.5' CONC. PAV. BY PAV. 200 SF
 - 1.5' CONC. WALKWAY OUTER 30 LF
 - RETAINING WALL 10 LF
 - CONCRETE 10 LF
 - CONCRETE 10 LF



CITY OF SAND CITY
CALABRESE PARK
CONCEPTUAL IMPROVEMENTS

CRENSHAW & DAUGHERTY
 ENGINEERS

SHEET NUMBER
 OF 1 SHEETS
 DRAWING NO.
 717001.00



Project: Calabrese Park Improvement Project - Phase 1¹
 Job No 717001.00
 Date 01/17/18

Estimated Project Schedule²

| Item | Description | Duration | Dates |
|------|--|----------|----------------------------|
| 1 | Supplemental Topographic Survey ³ | 14 days | 07/16/18 - 07/29/18 |
| 2 | Contract Documents (CDs) | 33 days | 07/30/18 - 08/31/18 |
| 3 | City Staff Review of CDs, Prepare Staff Report to Request Authorization to Advertise for Public Bids, etc. | 17 days | 09/01/18 - 09/17/18 |
| 4 | City Council Meeting to Request Authorization to Advertise for Public Bids | 1 day | 09/18/18 |
| 5 | Advertise for Bids | 24 days | 09/21/18 - 10/14/18 |
| 6 | Bid Opening | 1 day | 10/16/18 |
| 7 | City Council Meeting to Recommend Award of Contract | 1 day | 11/06/18 |
| 8 | Receive Certificates of Insurance, Sign Contract, and Issue Notice to Proceed (NTP) | 24 days | 11/07/18 - 11/30/18 |
| 9 | Estimated Construction Period | 61 days | 12/03/18 - 02/01/19 |
| 10 | Inspections and Punch List | 19 days | 02/04/19 - 02/22/19 |
| 11 | Record Notice of Completion | 15 days | 02/25/19 - 03/11/19 |

Notes

- 1 Based on conceptual improvements as shown on the exhibit entitled, "Calabrese Park Conceptual Improvements" dated 01/16/18 prepared by Creegan + D'Angelo Infrastructure Engineers.
- 2 Days shown are calendar days and include City designated holidays.
- 3 Start of work (supplemental survey) based on anticipated HUD approval around July 15, 2018 (per County of Monterey).

CITY OF SAND CITY

RESOLUTION SC _____, 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY APPROVING A JOINT EXERCISE OF POWERS AGREEMENT AND COOPERATION AGREEMENT WITH MONTEREY COUNTY AND THE CITIES OF GONZALES, GREENFIELD, AND DEL REY OAKS TO UNDERTAKE OR TO ASSIST IN THE UNDERTAKING OF ESSENTIAL ACTIVITIES PURSUANT TO TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED, FOR THE PERIOD OF JULY 1, 2019 THROUGH JUNE 30, 2022.

WHEREAS, the United States Congress has enacted the Housing and Community Development Act of 1974, as amended (the "Act"); and

WHEREAS, Title I of the Act makes entitlement grants available to cities with a population 50,000 or more persons and to counties that qualify as an Urban County; and

WHEREAS, the City of Sand City is not eligible to apply directly for entitlement funds under the act but may, by entering into a Joint Exercise of Powers Agreement and Cooperation Agreement with the County of Monterey and other cities, qualify the County of Monterey as an Urban County applicant and may thereby receive such funds; and

WHEREAS, the City of Sand City, the County of Monterey, and cities of Gonzales, Greenfield, and Del Rey Oaks wish to enter into an agreement to enable the County of Monterey to apply for and receive entitlement funds as an Urban County and to establish the respective rights and obligations of the contracting parties to such funds.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF SAND CITY, AS FOLLOWS:

1. That the City Council of the City of Sand City does hereby authorize the City Administrator to enter into a Joint Exercise of Powers Agreement and Cooperation Agreement (Attached hereto as Exhibit A) with the County of Monterey and the cities of Gonzales, Greenfield, and Del Rey Oaks to undertake or to assist in the undertaking of essential activities pursuant to Title I of the Housing and Community Act of 1974, as amended, for a period of July 1, 2019 through June 30, 2022.
2. That this Agreement is made pursuant to Section 6500 et. seq. of the California Government Code and constitutes an exercise of powers common to both the participating cities and Monterey County, each being empowered to carry out the purposes of the grant in their own jurisdictions.

3. That this Agreement is further made pursuant to the Housing and Community Development Act of 1974, as amended.

PASSED AND ADOPTED, by the City Council of the City of Sand City at a regular meeting of the City Council held on the 17th of July 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk

**JOINT EXERCISE OF POWERS AGREEMENT AND COOPERATION AGREEMENT
TO UNDERTAKE OR TO ASSIST IN THE UNDERTAKING OF ESSENTIAL
ACTIVITIES PURSUANT TO
TITLE I OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS
AMENDED,
FOR THE PERIOD OF JULY 1, 2019 TO JUNE 30, 2022**

This Agreement (“Agreement”) is entered into by and between the County of Monterey (“County”) and the cities of Del Rey Oaks, Gonzales, Greenfield and Sand City (“Units of General Local Government” or “UGLG”) relating to essential community development and housing assistance activities funded by the Federal government.

RECITALS

WHEREAS, Congress has enacted the Housing and Community Development Act of 1974, as amended (the “Act”); and

WHEREAS, Title I of the Act provides for a program of Community Development Block Grants; and

WHEREAS, Title I of the Act makes entitlement grants available to cities with a population of 50,000 or more persons and to counties that qualify as an Urban County; and

WHEREAS, County qualified as an Urban County in 2012 and may thereby receive such funds; and

WHEREAS, the parties hereto wish to enter into this Agreement to enable the County of Monterey to continue to receive entitlement funds as an Urban County and to establish the respective rights and obligations of the contracting parties to such funds.

NOW, THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

1) Authorities.

a. This Agreement is made pursuant to Section 6500 et. seq. of the California Government Code and constitutes an exercise of powers common to both Units of General Local Government and County, each being empowered to carry out the purposes of the grant in their own jurisdictions.

b. This Agreement is further made pursuant to the Housing and Community Development Act of 1974, as amended.

2) Definitions.

For purposes of simplicity and clearer understanding, some of the definitions below have been shortened or rephrased from those set forth in the Act and Regulations thereunder. In the event of any conflict between the definitions in this Agreement and those set forth in the Act and Regulations, the latter shall govern.

a. “Act”: Title I of the Housing and Community Development Act of 1974, P.L. 93-383, as amended.

b. “Advisory Committee”: The committee representing all jurisdictions participating in the County’s Urban County application and comprised of a representative of each jurisdiction.

c. "Annual Action Plan": The annual plan prepared by the Urban County to describe projects for which CDBG funds will be used, how those projects address identified community needs, and to assess overall progress toward meeting the goals of the five-year Urban County Consolidated Plan.

d. "Board of Supervisors": The County's legislative body which is the legal recipient of the Community Development Block Grant from HUD and is legally responsible for the administration of the Urban County Community Development Block Grant Program in the County of Monterey.

e. "CDBG": Community Development Block Grant, a federal program administered by HUD which provides funding to eligible entitlement Cities and Urban Counties to address housing and community development needs of lower income persons.

f. "City": Any city that is a party to this Agreement; such city may be referred to as a "Non-Entitlement City," that is, a city which cannot directly apply for or receive funds through cooperation agreements with HUD.

g. "Consolidated Plan": The HUD required document to request funding as an Urban County.

i. The Consolidated Plan also serves as a guide for HUD in the review of the distribution of resources to communities.

ii. The Consolidated Plan describes the housing and community development conditions and goals to address the needs of lower income persons and identifies actions to be taken by the Urban County to address its housing and community development needs.

iii. The Consolidated Plan also serves as a guide for HUD in the review of the distribution of resources to communities.

h. "County": The County of Monterey

i. "Grant": The CDBG funds allocated by HUD to the County of Monterey as the legal recipient of the Community Development Block Grant for the Urban County.

j. "HUD": The United States Department of Housing and Urban Development.

k. "Intergovernmental and Legislative Affairs": The office established by the County of Monterey Board of Supervisors to undertake the County's housing and community development programs including assistance in the development of affordable housing for low and lower income residents of Monterey County.

l. "Program": The County of Monterey's Urban County Community Development Block Grant Program.

m. "Project Proposals": Requests for an allocation of CDBG funds submitted by eligible applicants to implement specific eligible CDBG activities, including both projects and services, as defined by HUD.

n. "Public Participation Plan": The plan adopted by the Board of Supervisors of the County which outlines the opportunities and process for citizen input on matters pertaining to planning, monitoring, and evaluation of the Urban County CDBG Program's projects.

o. "Regulations": The rules and regulations of the U.S. Department of Housing and Urban Development. Reference is made to those regulations stated in 24 Code of Federal Regulations Part 570 (containing the general regulations of Community Development Block Grants) and Part 58 (containing the regulations on the Federal Environmental Review Procedures).

p. "Standing Committee": The committee appointed by the Board of Supervisors to

meet and confer about Project Proposals and to make recommendations to the Board in regard to the Project Proposals.

q. "Units of General Local Government or UGLG": Collectively, all signatories to this Joint Exercise of Powers Agreement.

r. "Urban County": A county that is (1) in a metropolitan area; (2) authorized by state law to undertake essential community development and housing assistance activities within its unincorporated areas, and (3) has a total combined population of 200,000 or more (excluding metropolitan cities) from the unincorporated areas and participating incorporated areas; or has a total combined population of at least 100,000 but less than 200,000 from the unincorporated areas and participating incorporated areas, provided that, in the aggregate, those areas include the majority of persons of low and moderate income that reside in the county (outside of any metropolitan cities).

s. "Urban County Staff": Staff persons of the County and cities participating in the Program.

3) Purpose of Agreement.

This Agreement is formed to meet the requirements and purposes of the Act and Regulations with respect to the entitlement grant pursuant to Title I of the Act and to establish the respective rights of the parties to such grant.

The purpose of this Agreement shall be accomplished in the manner hereinafter set forth.

4) Cooperation Agreement.

a. UGLGs agree to undertake, or assist in undertaking of, essential activities as defined in the Act and Regulations thereunder for the term of this Agreement.

i. More specifically, the UGLGs agree to cooperate to undertake, or to assist in undertaking, community renewal and lower-income housing assistance activities.

b. The UGLGs will take all actions within their power to assure compliance with the Urban County's certification required by Section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, regarding Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing.

i. This agreement also includes the obligation to comply with Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975, and other applicable laws.

c. UGLGs and County agree, pursuant to 24 CFR 570.501(b) that cities are subject to the same requirements applicable to subrecipients, including the requirement of a written agreement as set forth in 24 CFR 570.503.

i. Each UGLG understands and agrees that, should it fail to comply with such requirements or with the terms of this Agreement, funds which may be allocated to the offending UGLG during the effective dates of this Agreement may be terminated, or reduced or otherwise limited in accordance with the Act and Regulations.

d. This Agreement covers only the County's designation as an Urban County for the Community Development Block Grant Program (CDBG).

i. The County is not seeking Urban County designation for purposes of receiving Emergency Shelter Grant (ESG) or HOME Investment Partnership (HOME) funds.

e. All UGLGs (i.e. Cities and the County) participating in this Agreement understand and agree that they may not apply for grants from appropriations under the State CDBG Programs for fiscal years during the period in which they are participating in the Urban County's CDBG Program.

f. All UGLGS participating in this Agreement understand and agree that they may receive a formula allocation under the HOME Program only through the Urban County.

i. Thus, even if the Urban County does not receive a HOME formula allocation, the participating UGLG cannot form a HOME consortium with other local governments.

ii. This does not preclude the Urban County or a UGLG from applying to the State for HOME funds, if the State allows.

g. "All Units of General Local Government agree that they may only receive a formula allocation under the ESG Program if the Urban County were to pursue such funds, as the County currently is not a formula ESG grantee. Units of General Local Government are not precluded from applying for and receiving state ESG funds in accordance with the California state ESG program.

h. The County will submit the Joint Exercise of Powers Agreement and Cooperation Agreement to the Units of General Local Government for signature by the UGLG if Participating Jurisdiction chooses to participate in the Urban County Program.

i. If a City decides not to participate in the Urban County program by not signing a Joint Exercise of Powers Agreement and Cooperation Agreement, it shall not be eligible to receive Urban County entitlement CDBG funding for three successive program years commencing on July 1, 2019 and ending June 30, 2022 (Federal Fiscal Years 2019-2021).

i. Upon qualifying, the County will remain an Urban County (including its unincorporated areas and the included units of general local government) for a period of three years.

i. That is, during the three-year qualification period, no included units of general local government can be removed from the Urban County. However additional units of general local government can seek to be included in the Urban County during that period.

ii. To assure that included UGLGs remain an effective part of the Urban County for the entire three-year qualification period, this Cooperation Agreement between the Urban County and its included units of general local government covers three successive program years.

j. All UGLGs participating in this Agreement understand and agree that this Agreement remains in effect until the CDBG funds and program income received with respect to activities carried out during the three-year qualification period, are expended and the funded activities completed, and that the County and participating units of general local government may not terminate or withdraw from this Agreement while this Agreement remains in effect.

k. All units of general local government participating in this Agreement have adopted and are enforcing a policy prohibiting the use of excessive force by law enforcement agencies within their own jurisdiction against any individuals engaged in non-violent civil rights demonstrations.

l. All units of general local government participating in this Agreement have adopted and are enforcing a policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within their jurisdictions.

m. Cities may not sell, trade, or otherwise transfer all or any portion of such funds to

another such metropolitan city, urban county, UGLG, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Act.

5) Allocation of Funding.

a. As an Urban County, the County of Monterey receives a direct allotment of CDBG funding from HUD. The annual funding will be distributed as follows:

- i. A maximum of twenty percent (20%) of the allocation will be retained by the County for general administration.
- ii. Up to fifteen percent (15%) will be set aside for Project Proposals for services.
- iii. The City of Del Rey Oaks shall receive an allocation of \$10,000 annually.
- iv. The City of Gonzales shall receive an allocation of \$162,000 annually.
- v. The City of Greenfield will receive an allocation of \$280,000 annually.
- vi. The City of Sand City shall receive an allocation of \$10,000 annually.
- vii. The allocations to the cities of Gonzales and Greenfield shall be adjusted by the same percentage change in annual funding available from HUD.

b. Per the California State Department of Housing and Community Development (HCD), any non-revolving State CDBG Program Income held by Units of General Local Government as of July 1, 2019 and all future Program Income received thereafter must be transferred to Urban County for exclusive use by the Participating Jurisdiction depositing the Program Income with the Urban County.

- i. Units of General Local Government are required to notify HCD that they are participating in the Urban County and will report all future CDBG Program Income through the Urban County.
- ii. If a UGLG elects to leave the Urban County, it must choose to notify both the County and HCD of its intention to continue depositing CDBG Program Income with the Urban County for the Urban County's sole use or entering into a new Program Income Reuse Agreement with HCD.

c. Each UGLG must receive the minimum annual funding allocated at least once during each three-year funding cycle. A UGLG may elect to decline receipt of a portion or all of Joining Jurisdiction's annual allocation if it does not have projects ready for implementation.

- i. All funding allocations declined by a UGLG will be allocated to County unless County agrees to allocate the declined funding back to UGLG in a future year within the three year JPA term.

6) Administration of Agreement.

The Units of General Local Government, the Advisory Committee, and the Standing Committee shall have specific duties and authorities.

The Units of General Local Government are charged with:

- a. Cooperating in furnishing information and assistance necessary for the preparation, completion and filing of required HUD documents in accordance with the requirements of the Act and the Regulations. In accordance with such cooperation, the UGLG shall annually furnish the UGLG's local plan and process for citizen participation in the development of the UGLG's project proposals requested to be funded with Urban County CDBG funds to the County. The

UGLG's local citizen participation final commitments will be incorporated into the official Urban County Public Participation Plan.

b. Submitting to the County all necessary information required for the completion of a Consolidated Plan, Annual Action Plan, Analysis of Impediments to Fair Housing, Consolidated Annual Performance and Evaluation Report, or any other reports as necessitated by the Urban County status in the form required by HUD. This information will detail the Joining Jurisdiction's commitments to aiding and opportunities to very low and low income persons within the Joining Jurisdiction. The local commitments by all participating cities will be incorporated into documents submitted by the Urban County to HUD to determine the local commitments to address the needs of very low and low income persons. The County shall not alter or amend the information furnished to County by cities in compliance with the Act and Regulations. Consistent with identified Urban County needs and priorities, the County shall have full authority and necessary control of the preparation and filing of documents submitted to HUD and of other papers and documents in support thereof.

c. Making recommendations to the Advisory Committee regarding Project Proposals for projects and programs within its jurisdiction.

The County is charged with:

- a. Undertaking all Urban County activities including:
 - i) Issuing a NOFA each year for funding;
 - ii) Analyzing funding requests submitted in response to the NOFA;
 - iii) Acting as staff to the Advisory Committee;
 - iv) Acting as staff to the Standing Committee;
 - v) Overseeing activities of Subrecipients;
 - vi) Reporting to HUD as required;
 - vii) Preparing all reports for submittal to IDIS on Subrecipient activities; and
 - viii) Preparing all reports as required by HUD in regard to the Urban County program.
- b. Working with and keeping participating Cities informed as to overall activities of the Urban County.

The Advisory Committee is charged with:

- a. Reviewing all Project Proposals.
- b. Making recommendations to the Standing Committee in regard to awards of loans and/or grants on all Project Proposals.
- c. Advising about the development of a comprehensive coordinated housing and community development plan, as necessary.
- d. Recommending awards of loans and grants for service programs proposed by jurisdictions, agencies, and non-profit organizations to jurisdictions and the Standing Committee.

The Standing Committee is charged with:

- a. Recommending awards of loans and grants for projects and service programs proposed by jurisdictions, agencies, and non-profit organizations to the County Board of Supervisors.

7) Term of Agreement.

This Agreement shall become effective upon full execution by the governing bodies of County

and Units of General Local Government and it shall remain in full force and effect through June 30, 2022.

8) Proposals.

a. All Project Proposals for eligible projects located totally within the sphere of influence of a UGLG and must be considered by the UGLG as part of its project proposal development process.

9) Project Proposal Processing.

In general, projects will be processed in the following manner:

a. Units of General Local Government and the County will solicit project proposals from entities serving the community and from jurisdictional departments.

b. Units of General Local Government and the County will review, rate and rank all Projects Proposals within their jurisdiction using a form provided by the County and approved by the Advisory Committee.

c. Units of General Local Government will forward their rated and ranked Projects Proposals to the County for consolidation into one document.

d. The consolidated list of Project Proposals will be evaluated by the Advisory Committee to ensure that:

i) Projects meet the goals identified in the Consolidated Plan and Annual Action Plan.

ii) No more than 15% of total funds are allocated to public services.

e. The Advisory Committee will rate and rank the Projects Proposals and make final recommendations to the Standing Committee.

f. The Standing Committee will rate and rank the Projects Proposals and make final recommendations to the County Board of Supervisors.

g. The Standing Committee recommendations will be reviewed at a public hearing before the Board of Supervisors. It is understood and agreed that as the legal recipient of the grant, the County, through its Board of Supervisors, must officially approve the recommended Project Proposals to be included in the application to ensure that the program submitted to HUD is consistent with the County's Consolidated Plan.

10) Grant Disbursement.

a. Units of General Local Government understand and agree that CDBG funds disbursed under this Agreement are the obligation of the County and that such obligation of the County is dependent upon the availability of federal funds to implement Title I of the Act. Funds disbursed to the Units of General Local Government will be expended on eligible activities which have been approved by the Board of Supervisors and described in the adopted Annual Action Plan. The Annual Action Plan includes a description of prioritized needs, strategies to address the needs, and a project funding submission and evaluation process. This process will be used to evaluate all project proposals according to their ability to address the adopted, prioritized needs and other criteria described in the adopted Annual Action Plan.

b. Parties hereto agree that Urban County funding will be prohibited for activities in or in support of any Participating Jurisdiction that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's actions to comply with its fair housing certification.

c. Upon approval of the County Board of Supervisors and HUD approval of the CDBG allocations and with the release of said funds, the UGLG may begin implementation of approved activities. Information on the progress of approved activities will be submitted to the County on a monthly or quarterly basis during the program years the activities are being carried out. This information will be included in the Urban County's monitoring reports which are reviewed by HUD during the program year. Projects which fail to meet schedules according to the approved time schedule will be evaluated according to the process detailed in the approved Urban County CDBG Program Guidelines.

11) Areas of Housing Authority Operation.

Nothing herein shall affect the rights and obligations of the parties with respect to any agreement which the Units of General Local Government or County may have with the Housing Authority of the County of Monterey (HACM).

12) Services, Equipment and Property; Reimbursement.

The County shall provide or be primarily responsible for providing the services, equipment and other property necessary for the planning, preparation and filing of CDBG documents and for the administration of the grant funds subject to the right of the County to seek reimbursement for actual expenses and costs of furnishing such services, equipment and property. Subject to the provisions of the application or of the grant award made thereon, all property furnished by County as herein-above described shall belong to County during the term of this Agreement and after its termination.

At the termination of the CDBG program, all property and equipment acquired with CDBG funds will be subject to the requirements and conditions 2 CFR Section 200 Subpart D, Property Standards.

13) Program Income.

a. This Section 13 only applies to Program Income generated through activities funded by the Urban County Program.

b. The Units of General Local Government acknowledge that they must continue to maintain separate Program Income records for 1) Program Income generated through State CDBG revolving loan fund programs and 2) for Program Income generated through the Urban County Program.

c. Any Program Income generated by Urban County approved projects will be paid to the County except as cited in Section 14 below.

d. Any Program Income a UGLG or County is authorized to retain may only be used specifically for eligible activities in accordance with the project approved by the Advisory Committee to which the Program Income relates and all CDBG requirements as may apply.

e. The County has the responsibility for monitoring and reporting to HUD on the use of any such Program Income; accordingly, Units of General Local Government and County shall provide appropriate record keeping and reporting as may be needed for this purpose.

f. In the event of close-out or change in status of the Units of General Local Government, any Program Income that is on hand or received subsequent to close-out or change in status shall be paid to the County, with the exception of Program Income generated by an approved project and held in a revolving loan fund as cited in Section 14 below.

g. On an annual basis, the Units of General Local Government shall submit to the County written certification that such Program Income has been and shall continue to be used for approved purposes.

h. Any Program Income which exceeds one hundred twenty five percent (125%) of the annual allocation at a point in time one hundred twenty (120) days prior to the fiscal year end must be returned to the County and will be added to the fund balance. To the extent possible, any Program Income returned to the County may be reallocated and reissued to the UGLG or County from which it came for new projects.

14) Revolving Loan Fund.

a. This Section 14 only applies to CDBG Program Income generated from HCD approved Revolving Loan Funds operated by Units of General Local Government.

b. The purpose of this provision is to enable the Units of General Local Government or County to continue a revolving loan program, if established, in the event of close-out or a change in status of the UGLG or County. Such Program Income shall not be used for any purpose other than that for which it was approved and only for the benefit of low and very-low income households.

c. If a UGLG or County establishes a revolving loan fund project approved by the Standing Committee such as a first-time home buyer or housing rehabilitation loan program or a Business Assistance or a Micro-Enterprise economic development loan fund, the UGLG or County may request that it retain Program Income for continued use in the revolving loan project. The request must be approved by the Standing Committee at the time of approval of the project. The approval to retain Program Income will be for a period not to exceed the three-year HUD approved Urban County funding cycle. The term may be extended for additional three year periods that correspond to the HUD funding cycles by the Standing Committee upon request.

d. Eligible activities may be funded only through loans, which, in turn, generate payments to the fund for use in carrying out the same activities.

e. Any Program Income generated by revolving loan funds shall be maintained and used for the activity which generated the Program Income and must meet all existing and subsequent HUD regulations and requirements.

f. The UGLG or County must retain Revolving Loan Fund Program Income in a separate fund from other Urban County Program Income. The Joining Jurisdiction's or County's Revolving Loan Fund cash balance must be held in an interest-bearing account and the interest must be remitted to the County annually. The County, in turn, remits the interest to HUD.

g. Regardless of the ability to retain Program Income, one hundred twenty (120) days before the end of any fiscal year, Units of General Local Government or the County must return any Revolving Loan Fund balance to the County which is in excess of 125% of the Joining Jurisdiction's or County's annual allocation.

h. Revolving Program Income returned to the County will be added to the fund balance as cited in Section 13 above.

15) Records.

Units of General Local Government and County shall maintain appropriate books, records, files, and accounts relating to the receipt and disbursement of the grant funds, including records in

accordance with 24 CFR Sec. 570.503 as they relate to the application, acceptance, and use of federal funds for this federally assisted program and any other records imposed by County's contract with HUD. All such books, records, files and accounts shall be made available for inspection at reasonable times and places by authorized representatives of the Units of General Local Government, County, and Department of Housing and Urban Development or any other person authorized by the Act or the Regulations.

16) County Disbursement of Funds.

The Treasurer-Tax Collector of the County shall receive and have custody of all funds until disbursement of such funds to be made in a manner designated by the County. County shall, by a date no later than fourteen days after receipt of the current year funding money, notify Units of General Local Government of the manner of disbursement of such funds.

17) Contractual Obligations.

It is expressly understood and agreed that, as the applicant to HUD, County must take the full responsibility and assume all obligations of an applicant under the Act and that HUD will look only to the County in this regard. However, County assumes no responsibility nor liability towards Units of General Local Government for any failure to include Units of General Local Government in the application as a result of Units of General Local Government's failure to supply County with information necessary to prepare and file the application, or as a result of Units of General Local Government's failure to supply County with such information, upon designated dates, or as a result of Units of General Local Government's failure to comply with the Act and the Regulations.

18) Indemnification.

In lieu of and notwithstanding the pro rata risk allocation which might otherwise be imposed between the Parties pursuant to Government Code Section 895.6, the Parties agree that all losses or liabilities incurred by a party shall not be shared pro rata but instead the County and Units of General Local Government agree that pursuant to Government Code Section 895.4, each of the parties hereto shall fully indemnify and hold each of the other parties, their officers, board members, employees and agents, harmless from any claim, expense or cost, damage or liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of the negligent acts or omissions or willful misconduct of the indemnifying party, its officers, employees or agents, under or in connection with or arising out of any performance of obligations required by this Agreement, the Act, Application, Regulations or other applicable laws relating to this Agreement delegated to such party under this Agreement. No party, nor any officer, board member, employee or agent thereof shall be responsible for any damage or liability occurring by reason of the negligent acts or omissions or willful misconduct of the other parties hereto, their officer, board members, employees or agents, under or in connection with or arising out of any performance of obligations required by this Agreement, the Act, Application, Regulations or other applicable laws relating to this Agreement delegated to such other parties under this Agreement.

19) Discretionary Actions.

Nothing herein contained shall be construed to prohibit the Units of General Local Government or County from exercising its discretion on any legislative quasi-judicial and/or administrative

matter (including but not limited to any action involving zoning of General Plan amendments). Nothing herein shall compel the Units of General Local Government or County to take any action on any matter save and except as expressly required in this Agreement. It is understood and agreed that, by this Agreement, neither Units of General Local Government nor County commits or delegates the exercise of any of its police powers in any matter whatsoever save and except as expressly set forth in this Agreement.

20) Timeliness.

When any action is required hereunder upon request for action on a document or material furnished by either the County to the Units of General Local Government or the Units of General Local Government to the County, said request for action on a document or material shall be furnished at least seven days prior to the date said action is required to allow sufficient time for the County or Units of General Local Government to review and act on said document or material.

Time is of the essence in this Agreement.

21) Amendments.

This Agreement may be amended from time to time to incorporate new statutory or regulatory changes to the CDBG program. Any such amendment shall be executed by the official authorized to execute this Agreement.

22) Severability.

Should any part, term, provision of this Agreement be judicially determined to be illegal or in conflict with any law of the State of California or any law of the United States, or should any part, term, or provision of this Agreement be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions or provisions shall not be affected thereby.

23) Section Headings.

All section headings contained herein are for the convenience of reference only and are not intended to define or limit the scope of any provision of this Agreement.

24) Notices.

Any notice, demand, or communication under, or about, this Agreement between the parties may be served by personal service; by electronic transmission; by facsimile; by mailing the same by certified mail, postage prepaid, return receipt requested; or delivered by express delivery service, return receipt requested; or delivered personally to the principal office of the parties as follows:

If to the County:
County of Monterey
Intergovernmental & Legislative
Affairs
Attention: ACAO-IGLA
168 West Alisal St., 3rd Floor
Salinas, CA 93901

(831) 755-5390
(831) 755-5398 facsimile
spaurd@co.monterey.ca.us

If to the City of Del Rey Oaks:
City of Del Rey Oaks

Attention: City Manager
650 Canyon Del Rey Road
Del Rey Oaks, CA 93940
(831) 394-8511
(831) 394-6421 facsimile
citymanager@delreyoaks.org

If to the City of Gonzales:
City of Gonzales
Office of the City Manager
Attention: Community Dev. Director
PO Box 647
Gonzales, CA 93926
(831) 675-5000
(831) 675-2644 facsimile
ttruskowski@ci.gonzales.ca.us

Greenfield, CA 93927
(831) 674-5591
(831) 674-3149 facsimile
jfontes@ci.greenfield.ca.us

If to the City of Greenfield
City of Greenfield
Office of the City Manager
Attention: City Manager
PO Box 127

If to the City of Sand City
City of Sand City
Office of the City Administrator
Attention: City Administrator
1 Pendergrass Way
Sand City, CA 93955
(831) 394-3054
(831) 394-2472 facsimile
tbodem@sandcityca.org

Notice shall be deemed satisfied within one (1) business day if provided by personal service, by electronic transmission, or by facsimile. Notice shall be deemed satisfied within three (3) business days if provided by certified mail or by express delivery. Either party may change such address by notifying the other party in writing as to such new address as the party may desire used and which address shall constitute the new address for notice, until further written notice.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

SIGNATURES APPEAR ON THE FOLLOWING PAGES

COUNTY OF MONTEREY

By: _____

Dr. Lew Bauman, County Administrative
Officer

Date: _____

Approved as to form and legality

By: _____

Brian Briggs, Deputy County Counsel
City Attorney

CITY OF DEL REY OAKS

By: _____
Dino Pick, City Manager

Date: _____

Approved as to form and legality

By: _____
City Attorney

CITY OF GONZALES

By: _____
Rene Mendez, City Manager

Date: _____

Approved as to form and legality

By: _____
City Attorney

CITY OF GREENFIELD

By: _____
Jaime Fontes, City Manager

Date: _____

Approved as to form and legality

By: _____
City Attorney

CITY OF SAND CITY

By: _____
Todd Bodem, City Administrator

Date: _____

Approved as to form and legality

By: _____
City Attorney

AGENDA ITEM

61

CITY OF SAND CITY

RESOLUTION SC _____, 2018

RESOLUTION OF THE CITY COUNCIL OF SAND CITY HONORING JACOB'S HEART CHILDREN'S CANCER SUPPORT SERVICES AND DECLARATION OF CHILDHOOD CANCER AWARENESS MONTH

WHEREAS, the character of our community is revealed in how we treat our most vulnerable; and

WHEREAS, each year, 1 in 285 children in our community are diagnosed with cancer;

WHEREAS, cancer remains the leading cause of death by disease among children, more than asthma, diabetes, cystic fibrosis, congenital anomalies, and AIDS combined; and

WHEREAS, families of children with cancer in the City of Sand City receive essential services from Jacob's Heart Children's Cancer Support Services, a local organization that has gained national awards and recognition for improving the quality of life for hundreds of local children with cancer and thousands of family members; and

WHEREAS, Jacob's Heart holds the memories and honors legacies of hundreds of children from our local community who have been lost to cancer, ensuring that their precious memories will never be forgotten; and

WHEREAS, the oncology department at Lucile Packard Children's Hospital at Stanford has worked closely with Jacob's Heart for the past 20 years as a trusted community partner in providing family-centered care that addresses the emotional, practical and financial struggles of families of children with cancer in Sand City; and

WHEREAS, it is important for all Sand City residents to recognize the impact of pediatric cancer on families within our community and honor the lives of children in our community whose lives have been cut short by cancer; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of Sand City hereby honors Jacob's Heart Children's Cancer Support Services for 20 years of outstanding support to our community and acknowledges the organization's contributions to Childhood Cancer Awareness Month, honoring children with cancer in our community.

PASSED AND ADOPTED by the City Council of Sand City on this 17th day of July 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk

AGENDA ITEM

6J

Memo

To: City Council
From: Todd Bodem, City Administrator
Date: July 10, 2018
Subject: Review of City Contributions/Donations

Attached is a request from two organizations for support and contribution for Fiscal Year 2018-19. After reviewing these requests, the following donations are recommended:

- Jacob's Heart Children's Cancer Support Services - \$250
- Panetta Institute for Public Policy - \$500

If any Council member wants to discuss these requests or to propose a different contribution, then this item should be pulled from the consent calendar for discussion with the full Council.

The following finding is specified in the annual City/Successor Agency Budget: *"The Sand City Council finds that it is a valid public purpose and in the best interest of this small city to support and participate in various community programs and activities of the larger Monterey Peninsula area. This support includes not only the City's financial contributions outlined in the attached pages but also the active involvement/participation by council members, city staff, Sand City businesses and citizens. This is Sand City's pledge and commitment of support for the larger regional community in which it is an active and dedicated member".*



RECEIVED

JUN 29 2018

CITY OF SAND CITY

June 26th, 2018

City of Sand City
1 Pendergrass Way
Sand City, CA 93955

Dear City of Sand City,

Twenty years ago, Jacob's Heart Children's Cancer Support Services was inspired by one little boy diagnosed with one of the deadliest forms of childhood cancer, just as he was about to start kindergarten. The courage of Jacob and his family helped create an award-winning organization providing family-centered, comprehensive care to thousands over the last two decades.

At Jacob's Heart, we remain steadfast in our mission, our reason for existence: an unwavering dedication to improve the quality of life for children with cancer and support their families in the challenges they face...right here in in Monterey, Santa Cruz, San Benito and South Santa Clara Counties.

In celebration of 20 years of service, Jacob's Heart is presenting four commemorative events to honor Children's Cancer Awareness Month.

- Friday, 9/14** Jordan and Kyra Memorial Golf Tournament at Seascapes Golf in Aptos
- Sunday, 9/23** Kidrageous Golden Carnival at the Watsonville Plaza
- Sunday, 10/14** Kidrageous Super Fun Run at Santana Row in San Jose
- Sunday, 10/21** Kidrageous Golden Gallop, Monterey's Custom House Plaza

Jacob's Heart would not exist without you, and the other caring individuals within our amazing community. If you have sponsored one or more of our events during the past 20 years, we invite you to support us once again. Each event provides a variety of sponsorship levels, and there are opportunities to donate raffle prizes and auction items. The enclosed sponsor sheet outlines many ways you can continue to support local children with cancer and their families.

We are proud to share that Jacob is now a happy, healthy 25-year-old. Jacob has grown up, and so has Jacob's Heart.

Together for 20 years, we have been a force for good and a source of love for thousands.

Lori Butterworth
Founder and Executive Director

For event information and registration details visit the event tab at jacobsheart.org





KIDRAGEOUS™

GOLDEN GALLOP

THE 5TH ANNUAL KIDRAGEOUS GOLDEN GALLOP will be held once again at the Monterey Custom House Plaza. This 5k run/walk and celebration is in honor of, or in memory of local children with cancer. This special day is filled with music, dance, kids characters, arts and crafts, slime, bounce houses, face painting, live entertainment, a beer garden for adults and much more. Your sponsorship supports this beloved community event. Please join us in making this community celebration a success. Sponsorship options are listed below

SPONSORSHIP OPTIONS

| PLATINUM HEART SPONSORS \$3,000 | GOLD HEART SPONSORS \$1,500 | SILVER HEART SPONSORS \$1,000 | BRONZE HEART SPONSORS \$500 | KIND HEART SPONSORS \$250 | BOOTH SPONSOR In Honor of a JH Child \$250** |
|---|---|---|--|--|---|
| TOP LOGO PLACEMENT IN ALL EVENT DIGITAL MATERIALS: Social Media TV Radio Website | LOGO PLACEMENT IN EVENT DIGITAL MATERIALS: Social Media TV Radio Website | LOGO PLACEMENT IN EVENT DIGITAL MATERIALS: Social Media Website | LOGO PLACEMENT IN EVENT DIGITAL MATERIALS: Social Media Website | LOGO PLACEMENT IN EVENT DIGITAL MATERIALS: Website | <i>Your 10x10 Booth; Your Signage; Two representatives required to man the booth 11am to 5:30pm on 9/23</i> |
| TOP LOGO PLACEMENT IN ALL EVENT PRINTED MATERIALS: Banners Flyers T-shirts Other Items | LOGO PLACEMENT IN EVENT PRINTED MATERIALS: Banners Flyers T-shirts Other Items | LOGO PLACEMENT IN EVENT PRINTED MATERIALS: Banners Flyers T-shirts Other Items | LOGO PLACEMENT IN EVENT PRINTED MATERIALS: Flyers T-shirts Other Items | THANK YOU GIFT A heartfelt gift signed by the Jacob's Heart Staff and Families | <i>** Provide your approved booth activity at no charge, or donate \$250 and Jacob's Heart will buy and provide the booth activity materials.</i> |
| PUBLISHED THANK YOU Top recognition in the Jacob's Heart Impact Report. | PUBLISHED THANK YOU Recognition in the Jacob's Heart Impact Report. | PUBLISHED THANK YOU Recognition in the Jacob's Heart Impact Report. | ♥ | ♥ | |

THE KIDRAGEOUS GOLDEN GALLOP is a family celebration put on by Jacob's Heart, an award-winning non-profit organization providing vital support to hundreds of children with cancer and their families, since 1998.

Sunday, October 21, 2018
Monterey's Custom House Plaza

FOR MORE INFORMATION

Event Participation

daisy@jacobsheart.org

Sponsorship Opportunities

ishtar@jacobsheart.org

michelle@jacobsheart.org



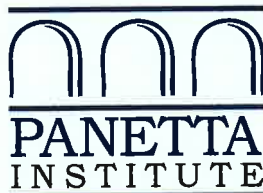
- ♥ Entertainment
- ♥ Face Painting
- ♥ Bounce Houses
- ♥ BIG Raffle
- ♥ Arts + Crafts
- ♥ Klds Characters
- ♥ Costume Contest
- ♥ Games
- ♥ Slime Play
- ♥ Science Fun
- ♥ Art Exhibition
- ♥ Great Food





| EVENT OR PROGRAM | | SPONSORSHIP NAME | SPONSOR \$\$ | SPONSOR DEADLINE | SELECTED SPONSORSHIP |
|-------------------------|---|-------------------------------|--------------|------------------|----------------------|
| FRIDAY 9-14 | JORDAN & KYRA MEMORIAL GOLF TOURNEY SEASCAPE GOLF CLUB APTOS | Premium Sponsor | \$5,000 | 8/15/18 | \$ |
| | | Major Sponsor | \$1,200 | | |
| | | AGF Ambassador Sponsor | \$750 | | |
| | | Hole Sponsor | \$250 | | |
| | | Tournament Entry | \$250 | | |
| SUNDAY 9-23 | KIDRAGEOUS GOLDEN CARNIVAL WATSONVILLE PLAZA WATSONVILLE | Platinum Heart Sponsors | \$3,000 | 9/1/18 | \$ |
| | | Gold Heart Sponsors | \$1,500 | | |
| | | Silver Heart Sponsors | \$1,000 | | |
| | | Bronze Heart Sponsors | \$500 | | |
| | | Kind Heart Sponsors | \$250 | | |
| | | Booth Sponsor Act. Provided | \$250 \$0 | | |
| SUNDAY 10-14 | SUPER FUN RUN SANTANA ROW SAN JOSE | Platinum Heart Sponsors | \$3,500 | 9/15/18 | \$ |
| | | Gold Heart Sponsors | \$2,000 | | |
| | | Silver Heart Sponsors | \$1,500 | | |
| | | Bronze Heart Sponsors | \$1000 | | |
| | | Child Registration | \$30 | | |
| FRIDAY 10-21 | KIDRAGEOUS GOLDEN GALLOP CUSTOM HOUSE PLAZA MONTEREY | Platinum Heart Sponsors | \$3,000 | 10/1/18 | \$ |
| | | Gold Heart Sponsors | \$1,500 | | |
| | | Silver Heart Sponsors | \$1,000 | | |
| | | Bronze Heart Sponsors | \$500 | | |
| | | Kind Heart Sponsors | \$250 | | |
| | | Booth Sponsor Act. Provided | \$250 \$0 | | |
| | | | | SUBTOTAL | \$ |
| | | | | OTHER | \$ |
| | | | | TOTAL | \$ |

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| EMAIL YOUR COMPANY LOGO TO: sue@jacobsheart.org. |



The Panetta Institute for Public Policy

June 2018

RECEIVED

JUN 18 2018

CITY OF SAND CITY

The Hon. Mary Ann Carbone
City of Sand City
City Hall
One Pendergrass Way
Sand City, California 93955

Dear Mayor Carbone:

The Panetta Institute's annual survey of American college students this spring yielded two striking findings – one encouraging, one troubling – that underline the importance of our work here and your willingness to support it.

The good news is that students report exceptionally high levels of civic involvement and interest in public service.

While they overwhelmingly see the country as headed in the wrong direction and look very unfavorably on the nation's political leaders, they're paying close attention to the electoral process and are participating in high numbers as volunteers in their communities. And they express the greatest level of interest in the survey's twenty-year history in someday running for public office.

But the study also finds students deeply worried about their personal finances. Sixty-five percent report serious concern about the size of their student loan debt – by far the highest level we've seen – and more than a third say they've had to skip meals because they couldn't afford to eat.

With college costs continuing to rise at an alarming rate, this means many students will be unable to finish school or will be denied in some other way the career opportunity they've dreamed of.

That's why we at the Panetta Institute are more committed than ever to including students of all backgrounds as we pursue our mission of preparing young people for informed participation in our democracy and encouraging their interest in public service.

In our Congressional Intern Program, for example, that trains and places students from twenty-six California universities for service in the offices of California's congressional delegation, we cover the participants' air fare and lodging and provide a stipend for living expenses during their eleven-week stay in Washington.

And in our annual Leon Panetta Lecture Series, which has attracted thousands of ticket-paying patrons to hear journalists, scholars and political leaders debate important issues of the day, we always arrange

for our speakers to meet with students from area high schools, colleges and military installations to address their questions and concerns. We offer this with no charge to students.

This commitment to inclusion extends to the Monterey County Reads program, which the Institute created in 1997. Aimed at helping elementary school students master a skill they'll absolutely need if they're to achieve economic self-sufficiency and participate fully in our democracy, this effort has recruited and placed more than thirty-five hundred volunteers who have helped over eighteen thousand area children learn to read.

These successes would not have been possible without the direct, repeated financial support of friends like you. And the same can be said of our other important programs.

With mentoring from elected officials and military, business and community leaders, our Leadership for Public Service seminar, which we conduct here each summer, helps student government officers from around the state improve their skills as leaders and consensus builders, and has inspired many to go on to careers in public service.

Similar positive outcomes flow from our Policy Research Fellows program. It invites upper-division law students with an interest in public policy to come here for a term and conduct in-depth studies on issues of particular relevance to the Institute. Last summer we released a Fellows study of our country's experience with voluntary national service programs and how they might be expanded and improved.

For these and all our other successes we depend on individuals like you who share our commitment to encouraging young people to get involved in the process of self-government and preparing them for the challenges they'll face as future leaders.

And that's why we're asking you to please give now, as generously as you can, to the Panetta Institute for Public Policy. Your tax-deductible donation is critical to the students we daily recruit and inspire – and especially to those of limited means who otherwise would not be able to participate.

Thanking you in advance for any amount you may be able to give ...

Sincerely,


Leon E. Panetta
Chairman


Sylvia M. Panetta
Co-Chair and CEO

LEP/SMP:jf/c
Enclosures

*Thank you for
your support.*

*With your help
we will succeed.*

AGENDA ITEM

6K

STAFF REPORT

DATE: July 10, 2018
(For City Council Action on July 17, 2018)

TO: Mayor Mary Ann Carbone
City Council Members
Todd Bodem, City Administrator

FROM: Leon D. Gomez, P.E., City Engineer

SUBJECT: Recommendation to approve a request for Lot Line Adjustment to support the development of two single family residential dwellings at 1785 Ocean View Avenue in Sand City, California

BACKGROUND

Mr. Robert and Ms. Carrie Dayton (the "Applicant"), project proponents and property owners, submitted applications to the City of Sand City (the "City") for site plan, architectural review, conditional use permit ("CUP"), and residential planned unit development ("PUD") re-zoning approvals for the development of two single-family residential dwellings within three existing lots of record, identified as lots 11, 13, and 15 within Block 8, and by Assessor's Parcel Numbers ("APN") 011-182-002 and 011-182-003, located at 1785 Ocean View Avenue in Sand City (the "Subject Property").

On May 16, 2017, the City Council of the City of Sand City approved CUP 612, inclusive of Site Plan and Design Review, for the Subject Property. Condition J.1 of CUP 612 requires the Applicant and/or Subject Property owner to adjust the lot and parcel lines/boundaries of the Subject Property to create two equally sized lots in order to better accommodate the proposed development. CUP 612 states that the method by which the adjustment of the existing lot and parcel lines/boundaries within the Subject Property is achieved shall be subject to the City Engineer's determination. Therefore, the City Engineer, in consultation with the City Surveyor, determined that a Lot Line Adjustment ("LLA") was the most appropriate method to adjust the existing lot and parcel lines/boundaries within the Subject Property.

Section 19.02.150 - Lot line adjustment of the Monterey County Code defines a LLA as, "A lot line adjustment between two or more existing adjacent parcels, where the land taken from one parcel is added to an adjacent parcel, and where a greater number of parcels than originally existed is not thereby created. A lot line adjustment which results in the relocation of the building area or has potential to result in the creation of additional lots shall be considered major. A lot line adjustment which does not result in the relocation of the building area shall be considered minor. A relocation which results in the creation of additional lots or parcels shall be treated as a subdivision. Lots may be consolidated through the lot line adjustment application procedure".

As a result, the Applicant has submitted a formal request and application for LLA along with supporting documents and the required fees, to the City. The City Surveyor has reviewed and approved the Applicant's application for LLA in accordance with City codes, section 19.02.150 of the Monterey County Code, and the Subdivision Map Act.

In addition, approval of a LLA between two existing parcels, not resulting in a change of land use or density or creating any new parcels, qualifies for a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15305(a).

RECOMMENDATION

That the City Council of the City of Sand City approve the Applicant's request for LLA as described on the attached resolution.

Attachments: Resolution

CITY OF SAND CITY

RESOLUTION SC _____, 2018

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY
APPROVING A REQUEST FOR LOT LINE ADJUSTMENT FOR LOTS 11, 13, AND 15, BLOCK
8, AS SHOWN ON THAT CERTAIN MAP ENTITLED, "MAP OF CITIES AND TOWNS OF
SEASIDE ADDITION TO THE TOWN OF EAST MONTEREY", APN 011-182-002 AND 011-182-
003, FOR THE DEVELOPMENT OF TWO SINGLE FAMILY HOUSES AT 1785 OCEAN VIEW
AVENUE WITHIN SAND CITY, CALIFORNIA**

WHEREAS, Mr. Robert and Ms. Carrie Dayton (the "Applicant"), project proponents and property owners, submitted applications to the City of Sand City (the "City") for site plan, architectural review, conditional use permit ("CUP"), and residential planned unit development ("PUD") re-zoning approvals for the development of two single-family residential dwellings within three existing lots of record, lots 11, 13, and 15 within Block 8, designated by Assessor's Parcel Numbers ("APN") 011-182-002 and 011-182-003, located at 1785 Ocean View Avenue in Sand City (the "Subject Property"); and

WHEREAS, CUP 612, inclusive of Site Plan and Design Review, for the Subject Property was approved by the City Council of the City of Sand City on May 16, 2017, and condition J.1 requires the Applicant and/or Subject Property owner to adjust the lot and parcel lines/boundaries of the Subject Property to create two equally sized lots; and

WHEREAS, CUP 612 states that the method by which the adjustment of the existing lot and parcel lines/boundaries within the Subject Property is achieved shall be subject to the City Engineer's determination. Therefore, the City Engineer, in consultation with the City Surveyor, determined that a Lot Line Adjustment ("LLA") was the most appropriate method to adjust the existing lot and parcel lines/boundaries within the Subject Property; and

WHEREAS, the Applicant has submitted a formal request and application for LLA, along with supporting documents and the required fees, to the City, to adjust the existing lot and parcel lines/boundaries within the Subject Property; and

WHEREAS, the City Surveyor has reviewed and approved the Applicant's application for LLA in accordance with City codes and state law; and

WHEREAS, the City has determined that the parcels resulting from the LLA conform to the City's General Plan and zoning ordinances; and

WHEREAS, approval of a LLA between two existing parcels, not resulting in a change of land use or density or creating any new parcels, qualifies for a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15305(a); and

WHEREAS, City staff recommends approval of the Applicant's request for LLA within the Subject Property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAND CITY AS FOLLOWS:

1. That the City Council approves a Lot Line Adjustment of lots 11, 13, and 15, within Block 8, as shown on that certain map entitled, "Map of Cities and Towns of Seaside Addition to the

Town of East Monterey", designated as APN 011-182-002 and 011-182-003, for the development of two single family residential dwellings at 1785 Ocean View Avenue in the City of Sand City, California.

2. That the City Council authorizes City staff to record the Notice of Lot Line Adjustment and Certificates of Compliance associated with this request for Lot Line Adjustment at the office of the Monterey County Recorder.

PASSED AND ADOPTED BY THE CITY COUNCIL OF SAND CITY, this _____ day of July 17, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk

AGENDA ITEM

8A

CITY OF SAND CITY

STAFF REPORT

JUNE 8, 2018
(For City Council Review on July 17, 2018)

TO: Mayor and City Council

FROM: Charles Pooler, City Planner

SUBJECT: Coastal Development Permit for Camp Transformation

BACKGROUND

An application for a conditional use permit was submitted by Lesley Conover of Camp Transformation (the "Applicant") to establish a health and fitness training facility (the "Applicant's Use") within a 5,786 square foot unit of an existing commercial building at 325 Elder Avenue (APN 011-242-007 & 008) in Sand City (the "Subject Property"). The Applicant's Use provides a health and fitness facility specializing in use of free weights in conjunction with various types of cardiovascular machines and other forms of fitness apparatus. The majority of the site under the zoning designation of non-appealable Coastal Zone Planned Mixed Use (CZ-MU-P); which requires a coastal development permit for the Applicant's Use. The site's General Plan land use designation is Mixed-Use (MU-D). The intended use at the subject property qualifies as a categorical exemption, under State CEQA (California Environmental Quality Act) Guidelines, Section 15301.

Site Description:

The Subject Property consists of two abutting parcels; parcel one (APN 011-242-007) fronting Catalina Street, Elder Avenue, and Ortiz Avenue is 18,750 square feet and facilitates the 18,000 square foot building, and parcel two (APN 011-242-008) is 18,750 square feet (approximate) abutting the hillside along the freeway corridor and fronts Ortiz and Elder Avenues, facilitating twenty-five (currently striped) on-site parking spaces on asphalt pavement. The 1-story commercial building is divided into three units: Area 1 of 5,786 square feet, Area 2 of 3,025 square feet, and Area 3 of 9,189 square feet. The Proposed Use would be located within Area 1 fronting Elder Avenue. Area 3 is currently occupied by Monterey Bay Restaurant Equipment, a restaurant equipment wholesale business, as authorized by CDP 97-05. Area 2 is currently not utilized. All units have roll-up doors facing a street. The Applicant's unit has been previously used for warehouse and manufacturing uses; but has been vacant for some time. Utilities (i.e. gas, electric, water, sewer, etc.) are available to serve the building. Road pavement, curbs, and gutter exist along the three street frontages; but there is only asphalt pavement along the Elder and Ortiz frontages for pedestrian use with landscaping impeding through pedestrian movement along Catalina Street.

DISCUSSION

Project Description:

The Applicant intends to establish and operate a health and fitness facility with accessory reception room, office, orientation room, two bathroom facilities, and four dressing rooms at the Subject Property. The Applicant will provide weight training, cardiovascular exercise machines, and other exercise equipment for patron use. This use consists of five to eight employees ranging from management to certified trainers. Each training class is typically between eight to twenty-five persons. This use will have no shipments or deliveries. Interior tenant improvements are proposed, for which a building permit application has been submitted and is currently in plan check review.

Land Use: The Subject Property has a General Plan land use and Zoning Map designation of "Planned Mixed-Use" and "Coastal Planned Mixed Use". Section 18.26.040(b) of the City's Zoning Ordinance lists 'commercial recreation' as an allowable use subject to the issuance of a coastal development permit (CZ-MU-P) pending review of potential impacts upon a mixed residential/commercial neighborhood. The type and scale of health and fitness facility described by the Applicant does satisfy the definition of 'commercial recreation'.

Hours: The Applicant's intended hours of operation will be from 4:00 a.m. to 9:00 p.m. Monday through Friday, and 7:00 a.m. to 12:00 noon on weekends; and closed on weekdays between 12:00 noon and 3:00 p.m. for inner office planning. Staff has concerns regarding the potential for noise and vibration impacts upon nearby residential properties during the early morning and late evening hours. Therefore, the actual scale of operation and the types of weights to be used are important in terms of mitigating such impacts (discussed below under "impacts").

Parking: The submitted site plan (see Exhibit C) indicates 34 on-site parking spaces; 18 of which are tandem parking, 2 are handicapped, and 3 spaces that back into Elder Avenue. In looking at the aerial map (see Exhibit B), it appears there are approximately thirty (30) spaces striped with space to add additional parking. There are also twelve (12) on-street parking spaces around the building, three (3) along Ortiz, five (5) along Catalina Street, and four (4) spaces along Elder Avenue. It should be noted that those spaces along Catalina Street may be lost from future street and storm water improvements currently being planned as part of the City's Proposition 1 grant study. The total floor area of the building is 18,000 square feet. The Applicant proposes to occupy 5,786 square feet. The existing Monterey Bay Restaurant Equipment operation currently occupies 9,189 square feet of floor area. The remaining vacant unit of the building is 3,025 square feet with no proposed use at this time.

Camp Transformation Use (Applicant's Use):

The City does not have a specific parking requirement for recreation or gym uses; however, a 1/450 parking ratio has been previously applied to exercise and gymnastics businesses in the City based upon a survey conducted of other local city parking requirements. Utilizing the 1/450 ratio, the Applicant's 5,786 square feet would require thirteen (13) off-street parking spaces (rounded up from 12.8). The

Applicant states that there will be group class sessions of eight (8) to twenty five (25) patrons. Some of these classes will occur in the early morning (before 7:00 a.m.) or early evening (after 5:00 p.m.) hours, when other commercial uses of the Subject Property are not occupying parking at the rear of the building. During business hours, there is potential for overflow parking into street parking areas. The Subject Property is one of the few sites in Sand City's West End district that actually has a parking lot to accommodate parking. Re-stripping this parking area to maximize parking would be beneficial for all tenants and property owner.

Monterey Bay Restaurant Equipment Use (existing business):

Monterey Bay Restaurant Equipment was issued CDP 97-05 in 1997, which was then required to have twenty (20) parking spaces. However, over the years the parking area has been underutilized for parking and mostly used for unauthorized outside storage by Monterey Bay Restaurant Equipment. Back in 1997, the staff report broke down the parking requirement by the various business activities (i.e. office, storage, showroom, etc.) and calculated parking individually for each activity and their separate occupied floor area for a total site requirement. However, staff now calculates parking on just the primary activity (in this situation, it would be "wholesale/storage"), and the other activities (i.e. office, showroom, etc.) would be considered accessory and not factors in calculating parking. A wholesale/storage use is required to have off-street parking based on a 1/1000 parking ratio. Based on the 9,189 square feet of floor area currently occupied by this use, only nine (9) parking spaces (rounded down from 9.2) are required for zoning compliance; far below the original 20 parking space requirement of CDP 97-05.

The Property Owner submitted a written request to the City to amend CDP 97-05, modifying the 20-parking space Permit requirement to 1) reevaluate parking requirements based on the reduced floor area and operational activities and 2) allow all on-site parking to be commonly shared with all building tenants. Staff concurs that a reevaluation is warranted, and that the Monterey Bay Restaurant Equipment operation should only be required to have nine (9) spaces instead of twenty (20). This will require an amendment of CDP 97-05. If the site were re-stripped to provide a minimum of 33-parking spaces, then there would be sufficient on-site parking to address the parking requirements of CDP 97-05 and the Applicant's Use at the Subject Property.

Non-Occupied Unit:

The third area of the building (referred to as "Area 2" under "Site Description" of this report) is 3,025 square feet. Per the zoning code, a warehouse/storage use in this area would require three (3) parking spaces based on a 1/1000 ratio, a manufacturing or service commercial use (the most common businesses in Sand City) would require four (4) spaces (rounded down from 4.3) based on a 1/700 ratio, and a retail use would require ten (10) spaces based on a 1/300 ratio. To avoid conflicts or deficiency of parking, the parking area at the rear of the Subject Property should be re-stripped to maximize on-site parking that can accommodate all units (Areas 1, 2, and 3).

Based on this analysis, there is a minimum need for twenty-six (26) off-street parking spaces (13-spaces for recreation in Area 1, 4-spaces for service commercial in Area 2, 9-spaces for wholesale/storage in Area 3). The parking area behind the building can accommodate more than this and should be re-striped. Re-striping will provide a minimum of 33-parking spaces that would satisfy CDP 97-05 and the Applicant's Use. After an amendment of CDP 97-05 to reduce the parking requirement, there will be additional unallocated parking for the currently unoccupied unit (Area 2). Therefore, with this requirement, adequate on-site parking is available.

Staff recommends the Applicant's permit require the property owner to re-stripe the entire parking area to provide a minimum of thirty-three (33) parking spaces (more if feasible) on the site, including tandem, to maximize the availability of on-site parking. The layout should be subject to City Planner review and approval prior to implementation. All spaces should be open and shared between tenants; and not reserved/allocated for specific tenants. Any disputes between tenants over parking should be the responsibility of the property owner to resolve provided zoning and City permit requirements are satisfied.

Building Modifications: The Applicant proposes interior tenant improvements, for which a building permit application has been submitted that is currently in plan check review. Those improvements are for partition walls, bathrooms, and dressing rooms. The Applicant and property owner also wish to repaint the exterior to a grey color and a red band stripe on the south and west elevations. The exterior work requires Design Review Committee (DRC) review and action.

Trash Enclosure: The Subject Property does not provide an enclosure for refuse bins or dumpsters. The site has a history of unauthorized outside storage in the parking area by the Restaurant Equipment business, which had only recently been cleaned up after being approached by the City's Code Enforcement officer with residual ongoing outside storage along Ortiz Avenue. The Applicant's Use is not anticipated to generate excessive amounts of debris or require any outside storage. Small waste bins can be maintained within the building and rolled out on collection days. Also, an enclosure could be built within the parking area at the back of the building for all tenants use. For consistency with other permits and contingency for unanticipated circumstances, staff recommends the permit include the standard requirement prohibiting the outside/unscreened storage of debris, pallets, waste, etc beyond the confines of the building or a City approved trash enclosure.

Impacts: Previous experience is that certain types of exercise facilities can have detrimental impacts to neighboring properties. This is primarily from 1) the dropping of large heavy weights on unpadded or insufficiently padded floors, 2) excessive parking throughout a neighborhood by patrons, and 3) exercise programs such as cardio-running outside on public streets. The building is a concrete tilt structure that should sufficiently contain much of the noise. The Applicant proposes to keep all exercise programs within the building. A track is being proposed inside the unit for running programs. There are concerns that classes starting at 4:00 a.m. could disturb nearby

residential units if the classes are not properly managed. To mitigate potential impacts, Staff recommends the following restrictions/conditions be incorporated into the permit, where violation thereof would be sufficient cause for the City to either amend or revoke the Applicant's permit.

- a. Exercise pads or other shock absorbent materials shall be established wherever weight-resistant training occurs within the building to the satisfaction of the City Planner. These pads/materials shall function sufficiently to maintain noise/vibration(s) from extending beyond the confines of the Applicant's building.
- b. Sound absorbing platforms shall be installed by the Applicant at the direction of the City if noise/vibration pads and other absorbent materials prove insufficient and noise/vibrations become a public nuisance.
- c. Any music or other amplified noise generated by the Applicant's Use shall be kept to a reasonable audible level that does not expand beyond the confines of the applicant's unit and shall not impact adjacent units or neighboring properties.
- d. All doors and windows for the Applicant's unit should remain closed and there should be no amplified music or other noise generated within the unit prior to 7:00 a.m. and after 6:00 p.m. on weekdays and prior to 10:00 a.m. and after 6:00 p.m. on weekends.
- e. All exercise programs conducted by the Applicant's Use, and employees/patrons thereof, shall only be conducted solely inside the building during permit authorized hours, and shall not occur on public streets at any time.
- f. The managers and employees of the Applicant's Use shall direct all patrons to utilize parking at the rear of the building and not utilize parking on other neighboring properties.

Furthermore, staff recommends the permit include language that enables the City to amend and/or revoke the Applicant's permit if such impacts cannot be sufficiently mitigated as to not pose a nuisance on neighboring residential units.

Signs: The Applicant intends to install a commercial sign at the Subject Property sometime in the future. Establishment of any commercial sign(s) on the Subject Property requires Design Review Committee (DRC) review and approval in the issuance of a sign permit before installation. Staff recommends the permit contain language to that effect.

Water:

The Applicant's exercise facility (gym) qualifies as a Group I category water user in accordance with the Monterey Peninsula Water Management District (MPWMD) regulations. However, the Applicant and property owner should verify that the scope/scale of the Applicant's use falls within the MPWMD's definition of "gym". The site has water credit based upon a Group I use; therefore, no additional water credit is anticipated. The permit should contain standard language stating that approval of the permit does not grant the Applicant and/or the Subject Property's owner any right or privilege to any allocation of water credit.

Stormwater Control:

The Applicant's Use is of an existing commercial building on developed land. Improvements to the building are either inside the building, or facade treatments to the building exterior. There will be no new pavement, or modifications of the site, building footprint, or other activities that would otherwise trigger storm water control regulations. Therefore, storm water control regulations do not apply to this application.

Advisory Agencies:

Information on the Proposed Use was circulated to the City's advisory agencies. The Fire Department and Seaside County Sanitation District expressed no concern regarding the Applicant's Use at the Subject Property. The Sanitation District also commented that the Applicant shall contact Monterey One Water and complete a sewer capacity determination form and pay associated fees. No other comments were received at the time of this report.

STAFF RECOMMENDATION

Staff recommends **APPROVAL** of a conditional use permit for the Applicant, with the conditions/restrictions proposed by staff as discussed in this report.

Findings:

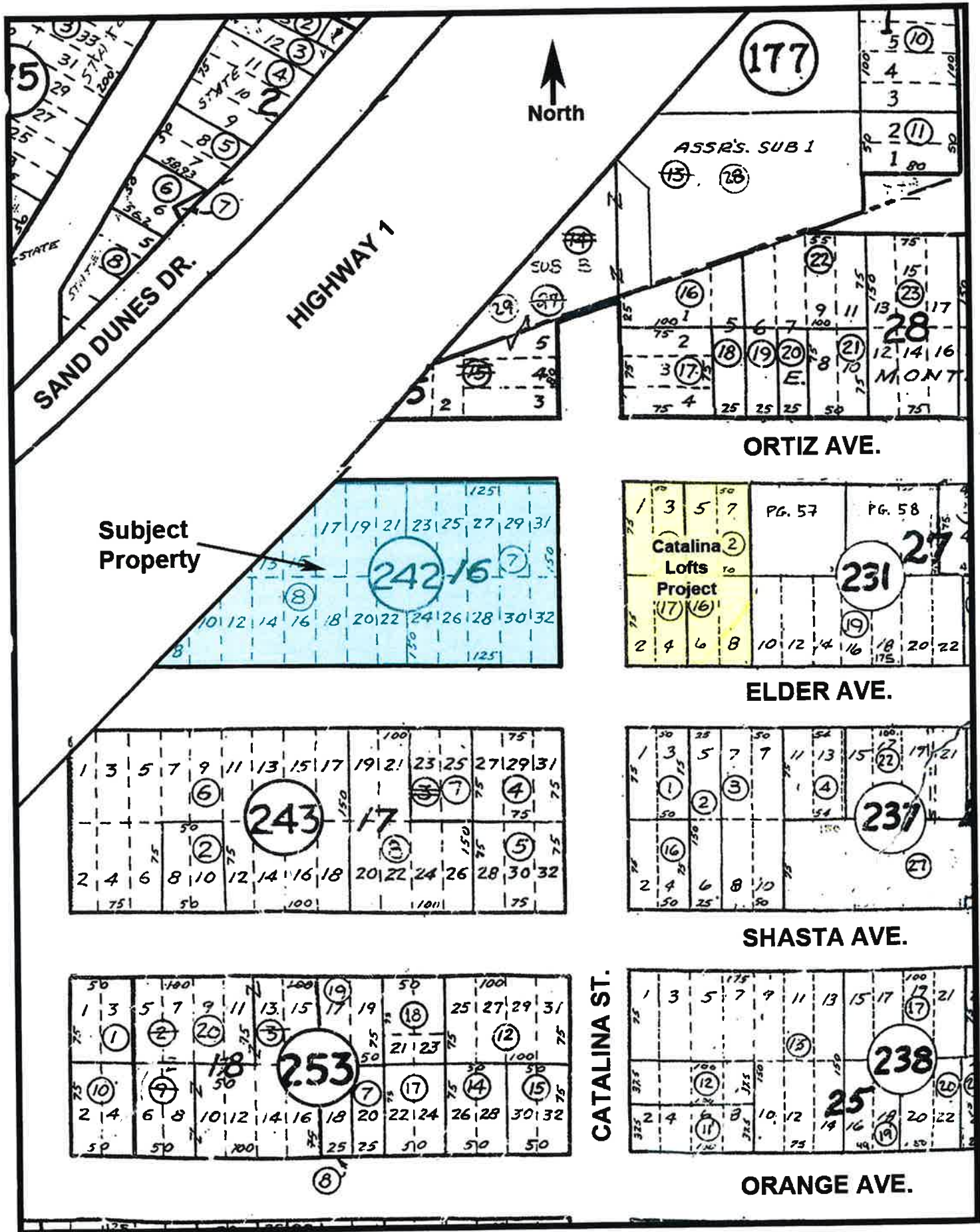
1. The Proposed Use, at the intended scale, is compatible with Coastal Planned Mixed Use (CZ-MU-P) zoning, provided the Applicant complies with the permit conditions sufficiently applies effective mitigation regarding noise, vibration, and parking.
2. The Subject Property, after City approved re-striping of the parking area, provides sufficient on-site parking for the Applicant's Use per zoning requirements.
3. Adequate utilities are available to facilitate the Applicant's Use at the Subject Property.
4. Despite the potential for a public nuisance, the construction of the building and Staff's recommended conditions for CDP 18-03 are considered necessary and sufficient to either prevent and/or abate noise, vibrations, or other foreseen potential public nuisances.
5. It is anticipated that the concrete walls of the building will be sufficient to contain noise and vibrations generated by the Applicant's Use within the building and thus not negatively impact neighboring residential units.
6. The Applicant's Use of an existing commercial building qualifies as a categorical exemption, under State CEQA Guidelines, Section 15301.
7. Existing water allocation for the Subject Property is sufficient to accommodate a Category 1 "gym" use.

Exhibits:

- A. Location Map
- B. Aerial Map
- C. Site Plan
- D. Floor Plan
- E. Proposed exterior property modifications
- F. Applicant's Letter of Intent

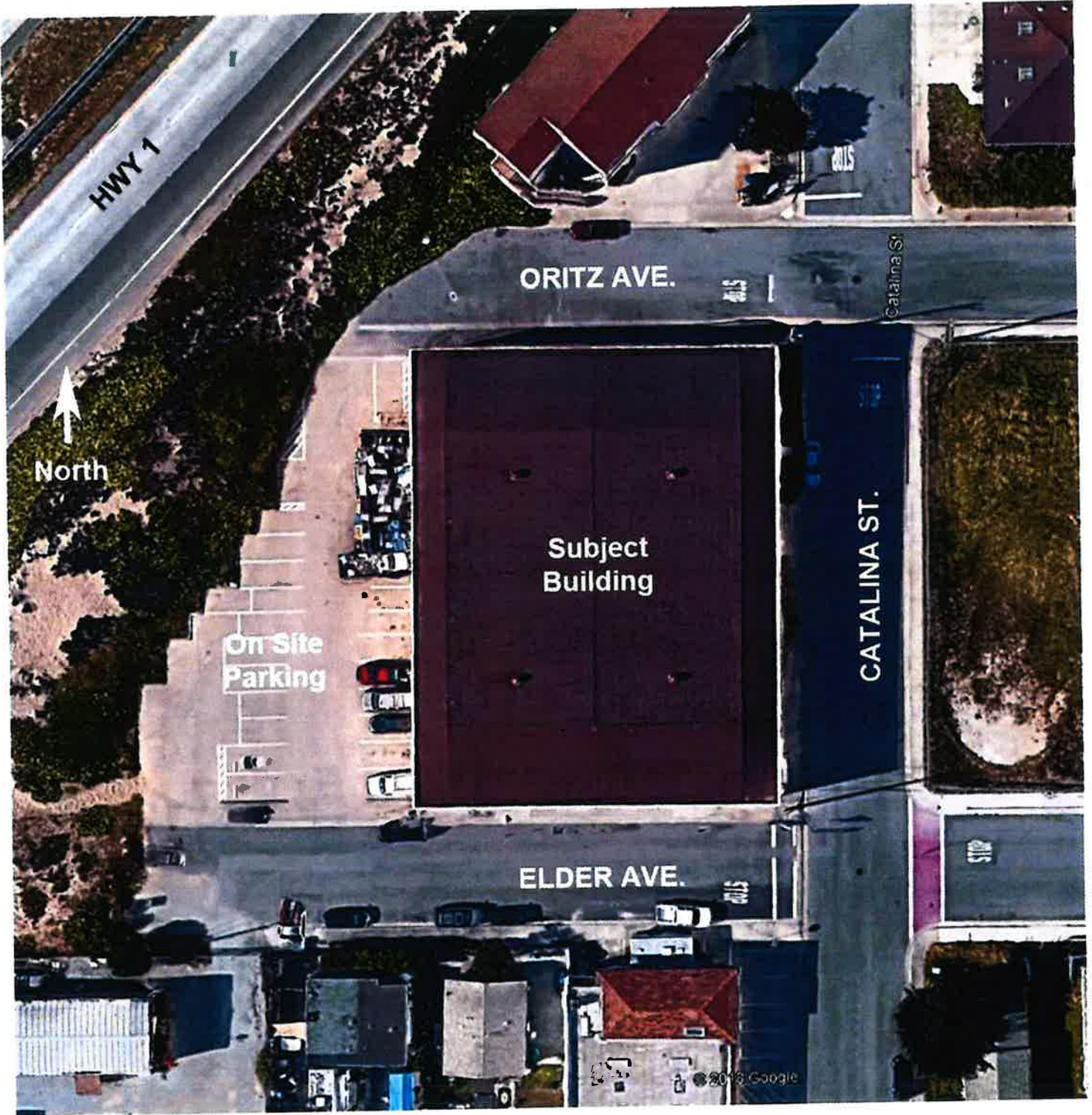
Attachments:

- o Draft Resolution to approve the Coastal Development Permit



Location Map

EXHIBIT A

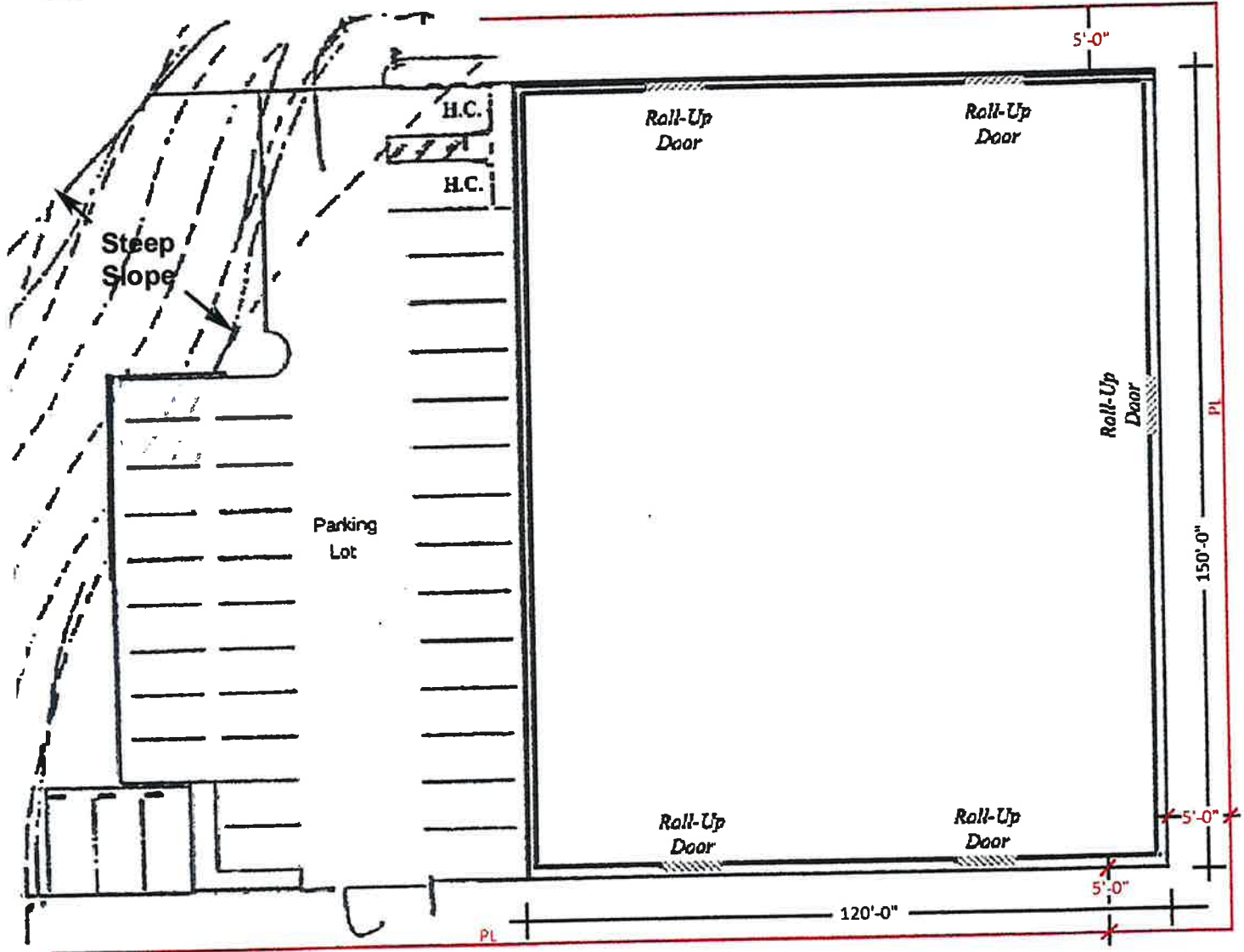


Aerial Map



ORTIZ AVE.

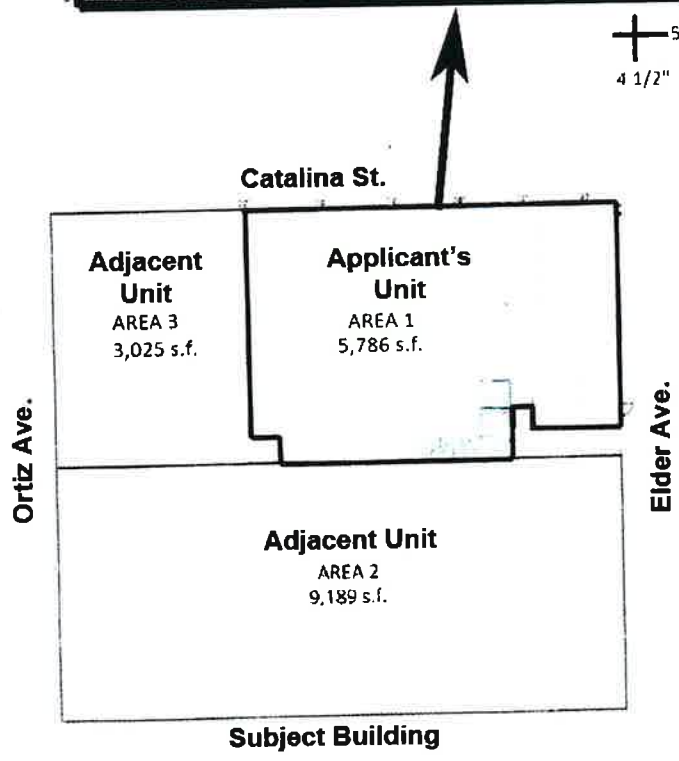
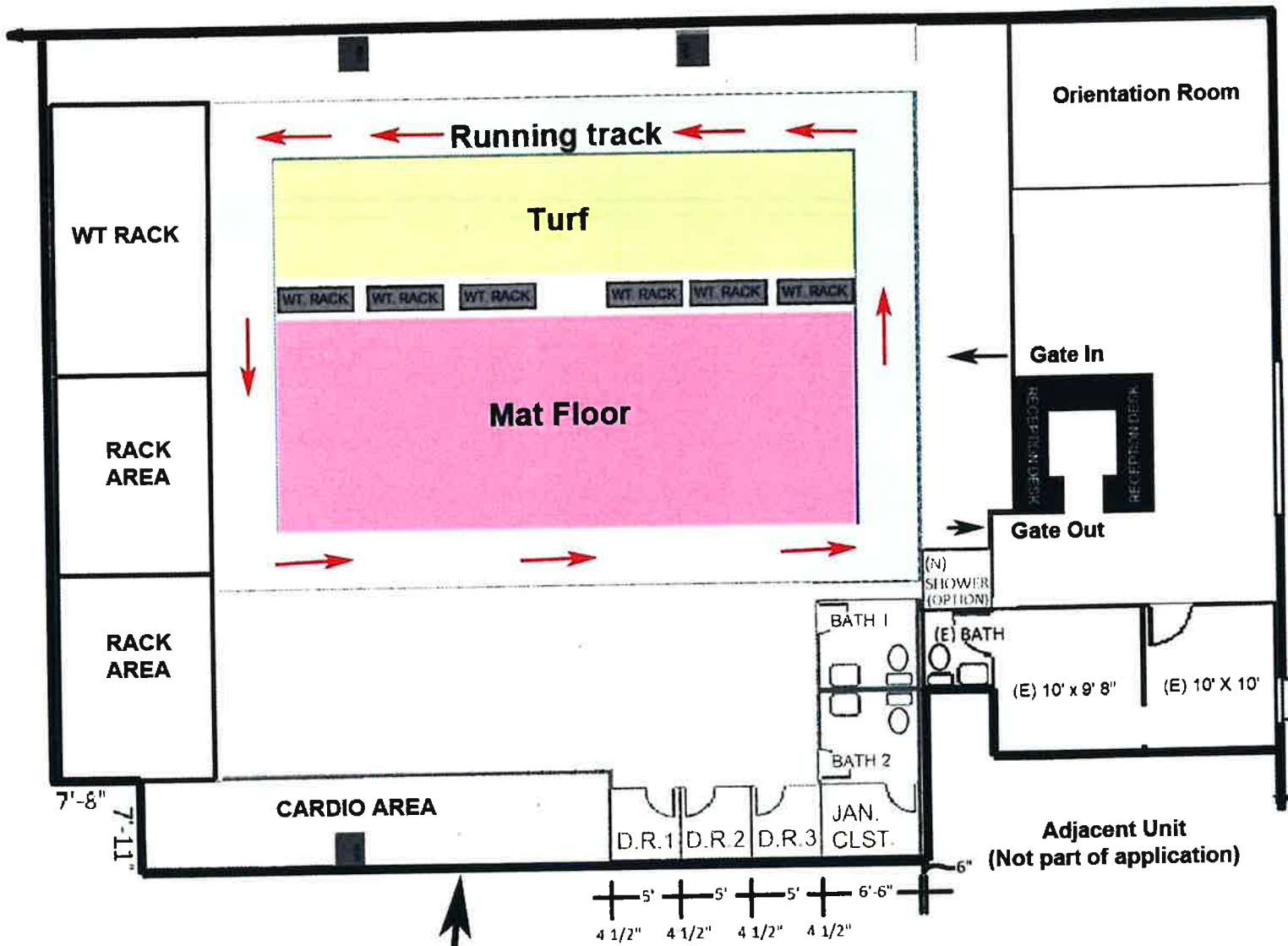
Public Street Parallel Parking Spaces



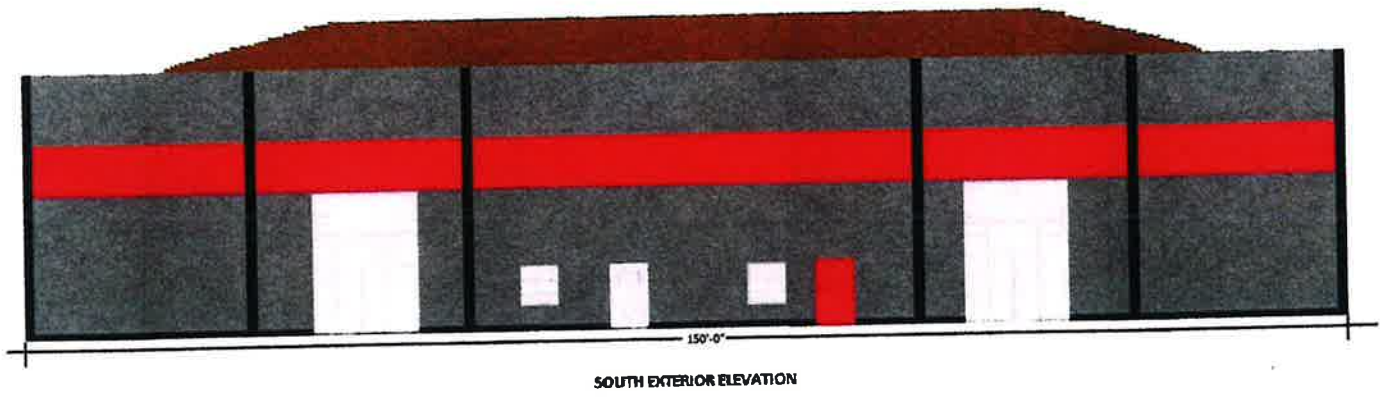
ELDER AVE.

Site Plan

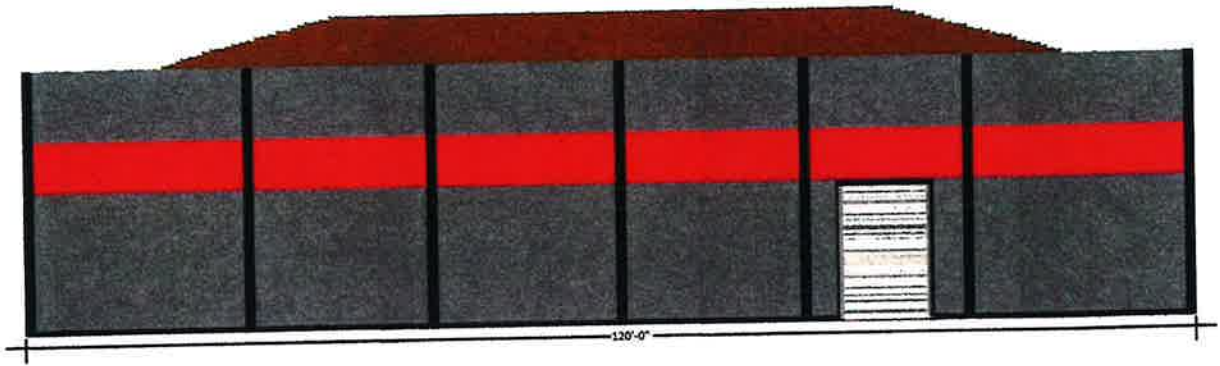
EXHIBIT C



Proposed Floor Plan



SOUTH EXTERIOR ELEVATION







WEST EXTERIOR ELEVATION

GENERAL NOTES

1. (E) INDICATES EXISTING DOOR, DOOR FRAME AND HARDWARE TO REMAIN.
2. CAULK ALL JOINTS OR CRACKS WHICH OCCUR WHERE DISSIMILAR MATERIALS INTERSECT AND INTERSECTION IS EXPOSED TO VIEW.
3. GENERAL CONTRACTOR MUST INTERFACE WITH PLUMBING, MECHANICAL, ELECTRICAL PLANS AND FIXTURE MANUFACTURER'S SPECIFICATIONS TO CONFIRM ANY SPECIFIC REQUIREMENTS OF ALL FIXTURES/FURNISHING SHOWN ON PLANS.
4. GENERAL CONTRACTOR MUST COORDINATE BLOCKING AND BACKING LOCATIONS AS REQUIRED BY EQUIPMENT, FURNISHINGS, AND FIXTURE SUPPLIERS.
5. DIMENSIONS SHOWN ARE FROM FACE OF FINISH TO FACE OF FINISH. GENERAL CONTRACTOR MUST HAVE FRAMING SUB-CONTRACTOR SNAP ALL LINES PRIOR TO FRAMING AND NOTIFY DESIGNER OF RECORD OF ANY DIMENSIONAL DISCREPANCIES BETWEEN FIELD CONDITIONS AND DIMENSIONS SHOWN WITHIN PLANS.
6. PLUMBING WALLS AND RESTROOM WALLS MUST RECEIVE MOISTURE RESISTANT GYPSUM BOARD.
7. PLANS ARE NOT TO BE SCALED. INDICATED DIMENSIONS GOVERN.
8. ACCESSORIES PROVIDED ON OR WITHIN RESTROOM WALLS MUST BE INSTALLED AND SEALED TO PROTECT THE STRUCTURAL ELEMENTS FROM MOISTURE.
9. FIXTURES, ACCESSORIES, CABINETRY, COUNTERTOPS AND INTERIOR FINISHES MUST BE SUBMITTED TO THE CAMP TRANSFORMATION CENTER PRIOR TO INSTALLATION.
10. CONSTRUCT CABINETS TO AMERICAN WOODWORKING INSTITUTE CUSTOM GRADE IS WITH HEAVY-DUTY HARDWARE.
11. ALL FIXTURES AND ACCESSORIES TO BE INSTALLED IN ACCORDANCE WITH THE MOST CURRENT ARCHITECTURAL BARRIERS ACT (ABA).

LEGEND:

- ① 10'-0" RECEPTION COUNTER
- ② CONSTRUCT FULL LENGTH 12' X 2" X 6" WALL
- ③ CONSTRUCT 7'-1" x 6'-6" UNISEX BATHROOM
- ④ CONSTRUCT 7'-1" x 6'-6" ADA UNISEX BATHROOM
- ⑤ CONSTRUCT 3 ea. DRESSING ROOM W/5'-9" TEMP PARTITION WALLS
- ⑥ (N) CLOSET
- ⑦ CONSTRUCT 2" X 6" WOOD FRAMED CEILING. HEIGHT: 12'-0"
- ⑧ INSTALL 12 EA 12" X 12" CUBBIES WITH SEATED BENCH
- ⑨ INSTALL 4W X 6H 12" X 12" CUBBIES - 24 CUBBIES TOTAL
- ⑩ GREY EPOXY FLOOR WITH COLORED FLAKES 
- ⑪ (N) ALUMINUM STOREFRONT DOOR
- ⑫ 8' X 5' OBSERVATION WINDOWS
- ⑬ SHERWIN WILLIAMS SW 6258 THORN BLACK OR EQUAL 
- ⑭ SHERWIN WILLIAMS SW 6268 REAL RED OR EQUAL 
- ⑮ SHERWIN WILLIAMS SW 2849 WESTCHESTER GREY 

Letter of Intent - Conditional Use Permit Application

Lesley Conover - 325 Elder Avenue, Sand City, CA. 93955
Date: 03/06/2018

Dear Sand City Planning Commission,

My name is Lesley Conover and I am requesting a Conditional Use Permit with Sand City. I am a Franchisee for The Camp Transformation Center, an affiliate of Fitness Concepts Inc. The current and future use of the building space will be for a fitness studio based around:

1. High energy fitness training
2. Isometric exercises
3. Resistance training
4. Kettle bell training
5. Cardiovascular training

We are requesting the C.U.P. to reflect business hours Monday thru Friday, 4:00 a.m. to 9:00 p.m. including Saturdays and Sundays 7:00 a.m. to 12:00 p.m. We will be closed for physical training mid day (12:00 p.m. to 3:00 p.m.), during the weekdays for inner office planning.

The Camp will consist of 5-8 employees ranging from management to certified trainers;

Training classes range typically from 8-25 persons;

We will have one company vehicle and no shipments or deliveries.

Thank you for taking the time to review and consider my request for an addendum to my current

Sincerely,



Lesley Conover

CITY OF SAND CITY

RESOLUTION SC _____, 2018

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING
COASTAL DEVELOPMENT PERMIT 18-03 FOR CAMP TRANSFORMATION
AUTHORIZING A FITNESS TRAINING FACILITY WITH ACCESSORY OFFICE
AT 325 ELDER AVENUE**

WHEREAS, Lesley Conover of Camp Transformation (the "Applicant") submitted a coastal development permit application to the City of Sand City (the "City") to establish a health and fitness training facility (the "Applicant's Use") within a 5,786 square foot unit of an existing commercial building at 325 Elder Avenue (APN 011-242-007 & 008) in Sand City (the "Subject Property"); and

WHEREAS, the Applicant's Use at the Subject Property, of the scale and intensity described in the application and as conditioned via a coastal development permit, is considered compatible with a mixed-use neighborhood of the West End District, as defined by the City's General Plan and Zoning Ordinance; and

WHEREAS, the Applicant's Use within the Subject Property's commercial building is not anticipated to require an allocation of water under the current regulations of the Monterey Peninsula Water Management District (M.P.W.M.D.); and

WHEREAS, the Applicant's Use within an existing commercial building qualifies as a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15301; and

WHEREAS, the City Council of the City of Sand City, on July _____, 2018, has found and determined that the Applicant's Use, as identified by the Applicant and appropriately conditioned by the Applicant's permit, will not adversely impact the character of the surrounding neighborhood, nor be injurious or detrimental to adjoining properties or the rights of the owners therein, and Coastal Development Permit 18-03 shall be granted upon the conditions hereinafter set forth; and

WHEREAS, the City Council of the City of Sand City has accepted the analysis and findings for approving Coastal Development Permit 18-03 ("CDP 18-03") as outlined in the City staff report, dated June 8, 2018.

1. CDP 18-03 is not valid, and the Applicant's Use of the Subject Property shall not commence unless and until two copies of this Resolution/Permit, signed by the permittee and the Subject Property's owner, acknowledging receipt of the Permit and acceptance of the terms and conditions, is returned to the City's Planning Department. Failure to return said signed/executed document may be grounds for City termination of CDP 18-03.

2. Purpose: CDP 18-03 is for the express purpose of authorizing, at the scope and scale described in the Applicant's application, a fitness and exercise facility, within an approximate 5,786 square foot commercial unit of an existing commercial building at 325 Elder Avenue (portion of APN 011-242-007 & 008); subject to the terms and conditions specified in CDP 18-03. Residential occupancy of the Applicant's unit on the Subject Property is prohibited. There shall be no expansion to the scope or intensity of the Applicant's Use beyond that as authorized by CDP 18-03 without either an amendment of said Permit or the City issuance of a new land use entitlement permit.
3. Hours of Operation: Hours of operation for the Applicant's Use on the Subject Property shall only occur between the hours of 4:00 a.m. to 9:00 p.m. Monday through Friday, and 7:00 a.m. to 12:00 noon on weekends; and closed on weekdays between 12:00 noon and 3:00 p.m. for office activities. There shall be no amplified music or other excessive/amplified noise generated within the unit prior to 7:00 a.m. and after 6:00 p.m. on weekdays and prior to 10:00 a.m. and after 6:00 p.m. on weekends. Office activity on-site by the Applicant may extend beyond the aforementioned hours/days provided that the Applicant's unit is not open to the public, or such activities create a nuisance.
4. Noise/Vibration Mitigation: The Applicant shall establish exercise pads and/or other sufficiently performing shock absorbent materials wherever weight-resistance training occurs within the building. These pads/materials shall function sufficiently to maintain noise/vibration(s) from extending beyond the confines of the Applicant's building. The sufficiency of said pads/materials shall be subject to City Planner determination as observed/experienced by the City Planner and/or evidenced by public complaints. Sound absorbing platforms shall be installed by the Applicant at the direction of the City if noise/vibration pads and other absorbent materials are insufficient and noise/vibrations become a public nuisance.
5. Noise Abatement: Any music or other loud and/or amplified noise generated by the Applicant's Use shall be kept to a reasonable audible level that does not expand beyond the confines of the Applicant's unit, and shall not impact adjacent units or neighboring properties. All doors and windows for the Applicant's unit shall remain closed and there shall be no amplified music or other excessive noise generated within the unit prior to 7:00 a.m. and after 6:00 p.m. on weekdays and prior to 10:00 a.m. and after 6:00 p.m. on weekends. Furthermore, the City may amend or revoke CDP 18-03 if detrimental impacts from the Applicant's Use cannot be sufficiently mitigated as to not pose a nuisance upon residential units and/or the surrounding neighborhood.
6. Activity Confinement: All exercise programs conducted by the Applicant's Use, and employees/patrons thereof, shall only be conducted solely inside the building during permit authorized hours, and shall not occur within City public rights-of-way (i.e. sidewalks, streets, etc.) City parks, or other privately owned properties within the City at any time.

7. On-Site Parking: The Subject Property's owner shall re-stripe the entire on-site parking area behind the building to provide a minimum of thirty-three (33) parking spaces, which may include tandem parking. The redesigned parking layout shall be subject to City Planner review and approval prior to implementing re-striping. Parking stall dimensions shall be consistent with Section 18.64.040 of the City's Municipal Code (Zoning Ordinance). These spaces shall be maintained and shared for use by all building tenants, businesses, employees, and patrons of the Subject Property; where the Subject Property's owner and/or property manager shall be responsible for addressing and resolving tenant disputes regarding this shared parking, provided zoning and City permit requirements are met to the satisfaction of the City Planner. Double parking encroachment into public rights-of-way is prohibited. Monterey Bay Restaurant Equipment, it's owner and employees are prohibited from parking any non-operational vehicles on the Subject Property.
8. Storage: All materials, equipment, and/or any other item associated with the Applicant's Use, shall only be stored within the Applicant's unit and are prohibited from being stored on the Subject Property beyond the confines of the building. The placement of a self-contained portable storage unit by the Applicant or Applicant's Use on the Subject Property beyond the confines of the building, is hereby prohibited; and the need of the Applicant to do so shall be considered by the City as justification that this operation has expanded beyond the Subject Property's ability to sufficiently accommodate the Applicant's Use; and thus be sufficient reason for the City to terminate CDP 18-03.
9. Property Maintenance: The Subject Property shall be maintained in a clean, orderly, weed-free, and litter-free condition. There shall be no storage of waste material or debris on-site, except as otherwise allowed by CDP 18-03. The Applicant and/or the Subject Property's owner shall be responsible for maintenance and upkeep of the Applicant's leased area of the Subject Property for the duration of the Applicant's Use authorized by CDP 18-03.
10. General Waste: Trash or other used and/or discarded materials generated/used by the Applicant's Use shall be stored in an appropriate waste collection bin or dumpster. Except on a designated trash collection day, said bin(s) or dumpster(s) shall be maintained either within the building, the rear parking area, or within a City approved enclosure on the Subject Property. An enclosure may be established on the Subject Property only after approval by the City's Planning Department. The Applicant shall work and coordinate with the City's franchised waste hauler to implement material recycling and recovery as part of this operation's regular routine when/where feasible.
11. Signs: Any commercial sign on the exterior of the building or anywhere on the Subject Property, identifying the Applicant's Use, shall be reviewed and approved by the Sand City Design Review Committee (DRC) in the issuance of a sign permit prior to the establishment of any sign such at the Subject Property. Signs attached to the building shall also obtain a City building permit prior to installation of said sign. The Applicant shall not place any free-standing sign anywhere within City limits without City Planning Department approval.

12. Water Runoff: The Applicant's Use shall not create water run-off within the City in accordance with Chapter 13.05 of the Sand City Municipal Code regarding Storm Water Management. There shall be no washing of vehicles on the Subject Property and/or City streets.
13. Water: Issuance of CDP 18-03 does not grant the Applicant and/or Subject Property's owner any right or privilege to any allocation of water from the City of Sand City or other entity. The Applicant's Use shall be limited to that water credit currently available to the Subject Property, in accordance with and subject to the regulations of the Monterey Peninsula Water Management District (MPWMD).
14. Local/Regional Compliance: All requirements of the City's contracted Building and Fire Departments, the City Engineer, the Sand City Code Enforcement officer(s), the Seaside County Sanitation District, One Water (formerly 'Monterey Regional Water Pollution Control Agency'), and Monterey County Health Department, shall be implemented to the satisfaction of each department and inspector thereof. Police Department requirements pertaining to security, street parking, code enforcement, public nuisance abatement, and law enforcement shall be implemented to the satisfaction of the City's Police Chief.
15. Air District: The Applicant shall be responsible for complying with applicable rules and regulations of the Monterey Bay Air Resources District. Failure to comply shall be sufficient grounds for City termination of CDP 18-03.
16. Fire Department: The Applicant's Use of the Subject Property, as authorized by CDP 18-03, must conform to operational and occupancy load requirements specified in the California Building and Fire Code and to the satisfaction of the City's Fire Department inspector. The Subject Property shall be available and open for Fire Department and/or City code enforcement inspections. Failure to comply with Fire Inspector and/or code enforcement requirements may be sufficient grounds for City issuance of a 'Cease and Desist' order for closure of the Applicant's Use, and City amendment or termination of CDP 18-03.
17. Nuisance: The Applicant's Use of the Subject Property shall be conducted in such a way that it does not constitute a nuisance to neighboring properties or occupants thereof. The Applicant shall be considered responsible for the impacts created by the Applicant's Use and activities. The Applicant shall implement all mitigation necessary to inhibit any noise, vibration, overflow parking, and/or other negative impacts that this operation may or will generate; including, but not limited to the requirements of CDP 18-03. Determination of what constitutes a 'nuisance' shall be subject to determination by the City. If the City Council finds at any time that any use of the Subject Property constitutes a nuisance, or is otherwise detrimental to the neighborhood or to the community, such use shall be discontinued or modified as may be required by the City. Failure to effectively implement mitigation required by this Permit, or other direction/notification by the City deemed necessary to abate negative impacts generated by the Applicant's Use, may be adequate grounds for the City to amend or terminate CDP 18-03. Failure to comply with such City direction may result in the

amendment or revocation of CDP 18-03.

18. Violation/Termination: If the City determines that any term or condition of CDP 18-03 has been violated, and/or use of the Subject Property constitutes a nuisance or is otherwise detrimental to the neighborhood or the community, written notice shall be issued to the Applicant, that if such violation is not corrected or removed within a specified time, a public hearing may then be scheduled where the City Council may consider amending or revoking CDP 18-03, and may then order said Permit amended or revoked. The Applicant and the Subject Property's owner/manager shall be notified of any such public hearing, and provided an opportunity to address the City Council prior to any action by the City Council to amend or terminate CDP 18-03.
19. Interpretation: Any questions of intent or interpretation regarding any condition within CDP 18-03 shall be resolved by the City Planning Department.
20. The issuance of CDP 18-03 shall not supersede or override any requirements of any other City, County, State, or Federal agency.
21. Indemnification: To the extent permitted by law, the Applicant and Subject Property's owner shall indemnify and hold harmless the City, its City Council, its officers, employees, and agents (the "indemnified parties") from and against any claim, action, or proceeding brought by a third party against the indemnified parties and the Applicant to attack, set aside, or void any permit or attorney's fees and costs incurred in defense of the litigation. The City may, in its sole discretion, elect to defend any such action with attorneys of its own choice.
22. Business License: The Applicant shall acquire, maintain, and annually renew a Sand City business licence for the duration of the Applicant's Use within Sand City. Failure to maintain a current business licence may be sufficient grounds for termination of CDP 18-03.

PASSED AND ADOPTED by the City Council of Sand City this ____day of July, 2018, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

APPROVED:

Linda K. Scholink, City Clerk

Mary Ann Carbone, Mayor

Signatures continued on following page...

Signatures continued from previous page.

This is to certify that the Coastal Development Permit (CDP) 18-03 contains the conditions specified by the City Council in approving said Permit.

Charles Pooler, City Planner

APPLICANT ACCEPTANCE (CDP 18-03)

The Coastal Development Permit is hereby accepted upon the express terms and conditions hereof, and the undersigned agrees to strictly conform to and comply with each and all of the said terms and conditions therein.

DATED: _____

BY: _____

Applicant

CONSENT OF OWNER (CDP 18-03)

Consent is hereby granted to the permittee to carry out the terms and conditions of the Coastal Development Permit.

DATED: _____

BY: _____

Property Owner

AGENDA ITEM

9A

MEMO

To: Honorable Mayor and City Council Members
From: Todd Bodem, City Administrator
Date: July 11, 2018
Subject: Proposition 1 Stormwater Presentation

Background:

Darla Elswick from Darla Elswick Consulting will provide an overview for the following projects that have emerged from the Proposition 1 Technical Assistance (TA) Grant projects:

Projects

A. Contra Costa Green/Complete Street

This option includes a full concept design for Contra Costa including the development of corner land pieces at Olympia Ave and the corner with the entry monument. This option also includes re-routing of an existing underground storm drain system from underneath existing private parcels to within the ROW of Contra Costa Street.

B. Catalina Street and Side Streets (i.e., Orange, Shasta, Elder, Ortiz)

This option includes full concept design for Catalina Street. This option includes Green Infrastructure mid-block and intersection improvements for one of the side streets. This option includes concept design, performance, cost, etc. information for the one side street that can be extrapolated to the other streets allowing the City flexibility in selecting their preferred project for the Prop.1 implementation grant proposal. This option can also include drainage inlet devices for new trash removal requirements by the State.

Staff Recommendation:

Please listen to the presentation Q&A afterwards.

AGENDA ITEM

11B

[Home](#) > [Education & Events](#) > [Annual Conference](#) > [For Attendees](#) > General Information & Networking

[For Attendees](#)

[For Presenters](#)

[For Exhibitors](#)

General Information

Conference Location

The 2018 Annual Conference will be held at the Long Beach Convention Center, located downtown at 300 East Ocean Boulevard. All sessions will be held at the convention center unless otherwise noted.

Parking and Public Transportation

In addition to the main parking lot along Shoreline Drive, the convention center has three parking garages, Terrace Theater, Arena, and Promenade. Convention center garages can be accessed from Linden Avenue. Parking rates are \$15.00 per car entry and special rates as posted at garage may apply during the conference (subject to change without notice).

Public transportation is easily accessible and includes the Metro Blue Line, Los Angeles County's light rail system, and the Passport, a free downtown shuttle, connecting the convention center with all local conference hotels, restaurants, and area attractions. The Passport operates daily, every 6 to 20 minutes.

Conference App

The League of California Cities mobile application is a great organization and conference tool. The app provides full access to the conference in the palm of your hand. You can see the schedule of events, build your own custom schedule, import your selected events into your calendar, access session materials, speaker bios, all exhibitor information, and the list goes on. The League's mobile app is available for download through your device's app store by searching "League of CA Cities", "League of California Cities" or "CACities."

Brown Act and League Conferences

The Brown Act permits the attendance of a majority of the members of a legislative body at a conference or similar gathering open to the public that addresses issues of general interest to the public or to public agencies of the type represented by the legislative body. However, a majority of the members cannot discuss among themselves, other than as part of the scheduled program, business of a specific nature that is within the local agency's subject matter jurisdiction.

Helen Putnam Award for Excellence

This program, supported by the League Partners, recognizes outstanding cities that deliver the highest quality and level of service in the most effective manner possible. Visit the special displays by cities that won the 2018 prestigious awards program and learn what your city can adapt from their success. Displays can be found in the League Partner Village in the Expo Hall.



Institute for Local Government

The Institute for Local Government promotes good government at the local level with practical, impartial, and easy-to-use resources for California communities. Current program areas and resources to help local officials in service to their communities include local government basics, public engagement, sustainable communities and public service ethics. Please visit www.ca-ilg.org.



Mayors and Council Members Leadership Academy Torch Program

The MCMLA torch program is for elected officials who are seeking continuing education to enhance their own knowledge and skills in order to better serve the public. Each year officials from throughout the state earn recognition as they progress upward through three sequential

levels of achievement. For more information visit www.cacities.org/TorchProgram.

Session Materials

Our goal is to provide exceptional educational experiences, networking opportunities, and innovative tools that will make attendees and their cities more successful. Presentation materials are an important element of the Annual Conference and will be available online at www.cacities.org/achandouts as well as on the League's mobile app. You can download or print session materials in advance or after the conference for additional resources.

Networking Opportunities

CitiPAC – Leadership Reception

In conjunction with hosts Keenan & Associates, CitiPAC will present its Leadership Reception on the evening of Wednesday, September 12. Join conference attendees for this wonderful event in support of CitiPAC featuring food, beverages and entertainment.

Host City Reception

The City of Long Beach welcomes the delegates to the League of California Cities Annual Conference & Expo. Please join us at the opening night host reception and enjoy a selection of delicious hors d'oeuvres. The reception will take place from 5:00 – 7:00 p.m. on Wednesday, September 12, at the Long Beach Convention Center in the Expo Hall. A registration badge is required to access the event.

Diversity Groups

The Board of Directors has recognized the following five diversity groups: African-American Caucus; Asian-Pacific Islander Caucus; the Gay, Lesbian, Bisexual & Transgender Local Officials Caucus; Latino Caucus and Women's Caucus. Sign up to join one or more of the League's Caucuses. Each will host a networking event at the Annual Conference open to all attendees.

Regional Divisions

Regional Divisions function as the League's grassroots advocacy teams. Divisions are staffed locally by public affairs managers to support League goals. Contact your [regional manager](#) for more information about division networking events during the conference. Additional fees may apply.

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[New Privacy Policy](#)



Name: 32nd Annual Business Excellence Awards

Date: July 26, 2018

Time: 6:00 PM - 10:00 PM PDT

[Register Now](http://www.montereychamber.com/events/register/2954)
(<http://www.montereychamber.com/events/register/2954>)



Event Description:

The Chamber's 32nd Annual Business Excellence Awards (BEA) gives recognition to local businesses/organizations that have achieved excellence in their fields. All BEA winners will automatically be entered as finalists for Business of the Year, awarded at the Annual Awards Dinner in 2019.

For sponsorships, Design-A-Table and program advertising click the "Register Now" button above.

Overview

The Monterey Peninsula Chamber of Commerce's Annual Business Excellence Awards (BEA) event announces the winners in 16 business categories. The Business Excellence Awards Dinner is designed to increase public awareness of the vital role business plays on the Central Coast and is attended by more than 400 business and community leaders.

Two rounds of voting generate the winner in the 16 BEA categories. The first round of voting, open to the public, provides the top three finalists in each category, and a second-round ballot determines the category winner. Second round ballots are mailed to all MPCC members, one per membership, with a unique ballot number. The winner of each BEA category is announced at the Business Excellence Awards Dinner.

2018 BEA FINALISTS:

ACCOMMODATIONS & VISITOR SERVICES

Asilomar Conference Grounds
Portola Hotel & Spa
Sanctuary Vacation Rentals, Inc.

ADVERTISING, MARKETING & MEDIA SERVICES

Carmel Magazine, Inc.
Chatterbox PR
KSBW

ARTS, ATTRACTIONS, ENTERTAINMENT, EVENT SERVICES & RECREATION

Monterey Bay Aquarium
Monterey County Fair & Event Center
Monterey Museum of Art

BUSINESS ASSOCIATIONS

Fisherman's Wharf Association
Monterey County Cannabis Industry

Share: (<http://www.montereychamber.com/events/details/32nd-annual-business-excellence-awards-2954>)

[Back to Calendar](#)

Event Sponsors:

 **UnionBank** (<http://www.unionbank.com>)

Location:

Portola Hotel & Spa
2 Portola Plaza
Monterey, CA 93940
[View a Map](http://maps.google.com/maps?ht=en&q=2+Portola+Plaza,+Monterey,+CA+93940) (<http://maps.google.com/maps?ht=en&q=2+Portola+Plaza,+Monterey,+CA+93940>)

Date/Time Information:

Thursday, July 26, 2018
6-10pm

Contact Information:

Send an Email
(mailto:sarah@montereychamber.com?subject=32nd Annual Business Excellence Awards)

Fees/Admission:

\$135/person
\$1,350/table (reserved table for 10)

Sponsorship Opportunities

CORPORATE (\$5,000) - Priority logo placement on all event materials, PowerPoint and event signage; emcee acknowledgement; Design-A-Table (if desired); five event tickets.

PATRON (\$2,500) - Logo placement on all event materials, PowerPoint and event signage; emcee acknowledgement; Design-A-Table (if desired); three event tickets.

ASSOCIATE (\$1,250) - Logo placement on all event materials, PowerPoint and event signage; emcee acknowledgement; Design-A-Table (if desired); one event ticket.

SUPPORTER (\$500) - Logo placement on all event materials, PowerPoint and event signage; emcee acknowledgement.

FRIEND (\$200) - Name placement on all event materials, PowerPoint and event signage.

DESIGN-A-TABLE (\$50) - Decorate a table for 10 with gifts/SWAG to showcase your business to BEA Award Dinner attendees.

Set a Reminder:

Enter your email address below to receive a reminder message.

Association
Monterey County Vintners & Growers
Association

Enter Email Address

-- Select Days Before Event --

Go

CONSTRUCTION & BUILDING SERVICES

Musonio Incorporated
Monterey Peninsula Engineering
Scudder Roofing

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EDUCATION & TRAINING

Monterey Peninsula Unified School District
Santa Catalina School
York School

FINANCIAL & INSURANCE SERVICES

1st Capital Bank
AAA Monterey
Bank of America
Compass Tax & Financial Services, Inc.

FOOD & BEVERAGE

Folktale Winery & Vineyards
Paris Bakery
Tarpy's Roadhouse

GOVERNMENT, PUBLIC UTILITIES & TRANSPORTATION

Monterey Airbus Shuttle
Monterey Peninsula Regional Park District
Monterey-Salinas Transit

HEALTHCARE, FITNESS, WELLNESS & SENIOR SERVICES

Montage Health
Monterey Spine & Joint Physical Therapy
Salinas Valley Memorial Healthcare System

NONPROFIT, CLUBS & ORGANIZATIONS

Big Sur Land Trust
Birchbark Foundation
Rancho Cielo Youth Campus

PROFESSIONAL SERVICES

Fenton & Keller, A Professional Corporation
Rainbow Spirit Photography
Spiering, Swartz & Kennedy

REAL ESTATE & PROPERTY MANAGEMENT

A.G. Davi. Ltd.
Mangold Property Management
Women's Council of Realtors Monterey
Peninsula

RETAIL, WHOLESALE, DISTRIBUTORS & MANUFACTURING

Costco Wholesale
Grupo Flor
Whole Foods Market

SERVICES TO BUSINESSES

Dataflow Business Systems
Employnet
Rayne Technology Solutions, Inc.

SERVICES TO RESIDENTS

Dawg Gone It
El Estero Car Wash
Tom's Monterey Auto Repair
Val's Plumbing & Heating



Name: Del Monte Center Playground Grand Opening and Ribbon Cutting

Date: July 20, 2018

Time: 4:30 PM - 6:00 PM PDT



Event Description:

Join us to celebrate the new play area next to Forever 21 at Del Monte Center! Bring your children to play and enjoy light refreshments. There will be a raffle for various prizes donated by Del Monte Center's tenants.

Share: (<http://www.montereychamber.com>)

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Location:
1410 Del Monte Center
Monterey, CA 93940
Next to Forever 21

Date/Time Information:
Friday, July 20, 2018
4:30 - 6:00 PM

Fees/Admission:
Free

Set a Reminder:

Enter your email address below to receive a reminder message.

Enter Email Address

-- Select Days Before Event --

Go

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- [Business Directory](http://www.montereychamber.com/list/)
- [Events Calendar](http://www.montereychamber.com/events/)
- [Hot Deals](http://www.montereychamber.com/hotdeals/)
- [Job Postings](http://www.montereychamber.com/jobs/)
- [Contact Us](http://www.montereychamber.com/contact/)
- [Weather](http://www.montereychamber.com/weather/)

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Monterey Peninsula Chamber of Commerce

📍 243 El Dorado Street, Suite 200, Monterey, CA 93940 (<https://maps.google.com?q=243+El+Dorado+Street%2c+Suite+200+Monterey+CA+93940>)

☎ 831.648.5350 (tel:831-648-5350)

✉ info@montereychamber.com (mailto:info@montereychamber.com)



(<http://www.facebook.com/MontereyPeninsulaChamber/>) (<https://twitter.com/montereychamber>)



(<https://www.instagram.com/montereypeninsulachamber/>)

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Event Details

2019 LEAD Institute Information Session

Tuesday, August 7, 2018

9:00 – 10:00 AM

Community Foundation for Monterey County
2354 Garden Road, Monterey

RSVP



LEAD Institute is a year long professional development program for nonprofits serving the diverse communities of Monterey, Santa Cruz and San Benito Counties. The intent of LEAD is to prepare successful nonprofit directors or managers to take on expanded leadership responsibilities.

We encourage you to complete an online Interest Form today and explore full program details at www.cfmco.org/lead. Attend this informal opportunity to learn more about the program and meet LEAD alumni from various nonprofits in Monterey County.

Tuition rates vary by the size of your organization, significant partial scholarships are available and applications submitted early are eligible for a 10% discount.

Application Deadlines: September 14, 2018 (early bird); October 5, 2018 (final deadline)

Full program details and application access: www.cfmco.org/lead

Have questions about LEAD Institute Information Session Monterey 8/7/? Contact Community Foundation for Monterey County

Google Map data

Community Fo
County, Monte
2354 Garden R
Monterey, CA 9

Tuesday, Augus
10:00 AM (PDT)

Add to my c

Organizer

Community f
Monterey Co

Website:<http://www.cfmco.org/lead>

Contact the

View organiz

facebook.co

@cfmco

6 upcoming e

183 past ever

PACIFIC GROVE
MUSEUM
of NATURAL
HISTORY

Local Inspiration:
MBPAPA Paintings From Lesser Known Area Parks
Friday, July 20, 2018
6:00 PM - 8:00 PM



Elkhorn Slough by Julia Seelos

The Monterey Bay Plein Air Painters' Association (MBPAPA) will exhibit a juried art show depicting lesser known local parks, Local Inspiration. All the works will be for sale through the museum. The exhibit will run from July 5th through September 23rd. Opening reception July 20th from 6:00- 8:00 pm.

This year's exhibition Local Inspiration draws the attention to some of the lesser known parks and natural areas in Monterey County, namely Garland Park, Elkhorn Slough, Jack's Peak, SFB Morse Preserve, DelRey Oaks Frog Pond as well as George Washington Park in Pacific Grove.

The MBPAPA works to foster the understanding and appreciation of Plein Air painting and its place in the history and current culture of our communities. MBPAPA helps to distinguish local plein air artists as dedicated artists of the region.

"Plein Air" is a French phrase for painting out in nature and receiving inspiration directly from the landscape. It may include many styles and forms of artistic expression as long as the work is substantially executed as a result of direct observation of nature. Signature Member Status is conferred after a rigorous peer review upon application with 6 paintings in front of the panel. These reviews happen once a year in the fall. The juror and judge of the show is George Rivera, a well known artist, teacher and juror from San Jose.