



REGULAR MEETING

SAND CITY COUNCIL

AND

**SUCCESSOR AGENCY OF THE FORMER
REDEVELOPMENT AGENCY**

**AGENDA
SAND CITY COUNCIL CHAMBERS**

TUESDAY, SEPTEMBER 18, 2018

5:30 P.M.



AGENDA
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY

Regular Meeting – September 18, 2018
5:30 P.M.

CITY COUNCIL CHAMBERS
Sand City Hall, One Pendergrass Way, Sand City, CA 93955

- 1. INVOCATION**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR**
- 5. PUBLIC COMMENT**

Members of the public may address the City Council/Successor Agency on matters not appearing on the City Council/Successor Agency Agenda at this time for up to three minutes. In order that the City Clerk may later identify the speaker in the minutes of the meeting, it is helpful if speakers state their names. Public comments regarding items on the scheduled agenda will be heard at the time the item is being considered by the City Council/Successor Agency.

The City Council Chambers podium is equipped with a portable microphone for anyone unable to come to the podium. If you need assistance, please advise the City Clerk as to which item you would like to comment on and the microphone will be brought to you.

6. CONSENT CALENDAR

The Consent Agenda consists of routine items for which City Council approval can be taken with a single motion and vote. A Council member may request that any item be placed on the Regular Agenda for separate consideration.

A. Conditional Use Permits (CUP) and Coastal Development Permits (CDP) are subject to annual review by the City Council and City staff. Upon review of each of the following Use Permits, staff is recommending continued operation of the Use Permits to the City Council based on the finding that these uses are in compliance with their permits.

- (1) CUP #371, McDonald Refrigeration (contractor), 605 California Avenue
- (2) CUP #385, Sally Beauty Supply (retail), 828 Playa Avenue
- (3) CUP #397, Salvation Army (service), 801 Scott Street
- (4) CUP #466, Ferguson (wholesale), 666 Redwood Avenue
- (5) CUP #499, Green Gopher Garden Supply (retail), 679-C Redwood Avenue
- (6) CDP #95-07, Giustiniani (manufacturing), 698 Ortiz Avenue
- (7) CUP #569, Devine Glass (manufacturing) 840-842 Fir Avenue

- (8) CUP #608, Kyle Racing Engines (manufacturing), 581 Redwood Avenue
- (9) CUP #609, DBO Motor Racing (storage), 801 California Avenue
- (10) CUP #617, Saunders Sculpture Works (arts studio), 637 Ortiz Street
- (11) CUP #618 California Premier Restoration (storage), 495 Elder Avenue

- B. Approval of Sand City Council Meeting Minutes, August 21, 2018
- C. Acceptance of Public Works Monthly Report, August 2018
- D. Acceptance of Police Department Monthly Report, August 2018
- E. Acceptance of City/Successor Agency Monthly Financial Report, June 2018
- F. Approval of the Addition of Honeybees to the Sand City Community Garden
- G. Approval of City RESOLUTION Amending Chapter 2.20.070 Conflict of Interest Code of the Sand City Municipal Code regarding Identification of Designated Employees and Disclosure Categories Appendix "A & B"
- H. Approval of City RESOLUTION Approving Professional Planning Services Agreement Amendment #4 with EMC Planning Group to include an additional \$107,800 to the Original Amended Agreements for Fiscal Year 2018-19 related to the South of Tioga Development for Additional Staff Assistance, Biological Investigation, Habitat Management Plan, and Environmental Review under the California Environmental Quality Act
- I. Approval of City Donation/Contribution
 - 1) Marina Explorer Program - \$500

7. CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

8. PRESENTATIONS

- A. Presentation of Certificates by Mayor Mary Ann Carbone and Stephen Vagnini to Volunteers/Supporters of the 2018 West End Celebration {10 minutes}
- B. Presentation by David Stoldt, General Manager of Monterey Peninsula Waste Management District (MPWMD) on Public Water Now Initiative appearing on the November 6, 2018 General Election Ballot {10 minutes}
- C. Presentation by Richard Svindland and Chris Cook of California American Water on Financing Reimbursement Options re: Sand City Water Supply New Intake Wells Project {10 minutes}

9. PUBLIC HEARINGS

- A. FIRST READING: ORDINANCE of the City of Sand City Amending Sand City Municipal Code Chapter 1.12, Section 1.12.010 Replacing Certain Locations, and Street Names of Posting Places within the City of Sand City
- B. Consideration of City RESOLUTION Approving Conditional Use Permit 18-03 for Camp Transformation authorizing a Fitness Training Facility with Accessory Office at 325 Elder Avenue

10. OLD BUSINESS

- A. Progress report on Sand City Water Supply Project, Development Projects, Carroll Property Parking, West Bay Coastal Access Repair, Prop 1 Technical Assistance Project, P.G.&E Rule 20 Undergrounding, Stormwater Annual Report, Illicit Discharge Updates, South of Tioga Development, and other Sand City Community programs by City Engineer/City Administrator/City Planner

11. NEW BUSINESS

- A. Comments by Council Members on Meetings and Items of interest to Sand City
- B. Upcoming Meetings/Events

12. CLOSED SESSION

- A. City Council/Agency Board to adjourn to Closed Session:
 - 1) To confer with City Negotiator pursuant to Government Code Section 54957.6 regarding Labor Negotiations
 - i) Agency Designated Representative: Mike McCarthy
Employee Organization: Sand City Police Officers Association (POA)
 - ii) Agency Designated Representative: Mike McCarthy
Unrepresented Employees: Sand City Miscellaneous Employees
- B. Re-adjourn to Open Session to report any action taken at the conclusion of Closed Session in accordance with 54957.1 of the Ralph M. Brown Act

13. ADJOURNMENT

<p>Next Scheduled Council Meeting: Tuesday, October 2, 2018 5:30 PM Sand City Council Chambers</p>
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1 Pendergrass Way, Sand City

This is intended to be a draft agenda. The City reserves the right to add or delete to this agenda as required.
The current Sand City agenda is available in PDF format on our website at:
www.sandcity.org/meetings

If you have a request for a disability-related modification or accommodation, including auxiliary aids or services, which will allow you to participate in a Sand City public meeting, please call the City Clerk at (831) 394-3054 extension 213, or give your written request to the City Clerk at One Pendergrass Way, Sand City, CA 93955 at least 48 hours prior to the scheduled meeting to allow the City Clerk time to arrange for the requested modification or accommodation.

AGENDA ITEM

6B

**MINUTES
JOINT SAND CITY COUNCIL AND SUCCESSOR AGENCY
OF THE REDEVELOPMENT AGENCY**

Regular Meeting – August 21, 2018
5:30 P.M.
CITY COUNCIL CHAMBERS

Mayor Carbone opened the meeting at 5:30 p.m.

The invocation was led by Reverend Robert Hellam.

The Pledge of Allegiance was led by Police Chief Brian Ferrante.

Present: Mayor Mary Ann Carbone
Vice Mayor Blackwelder
Council Member Hawthorne
Council Member Hubler
Council Member McDaniel

Staff: Todd Bodem, City Administrator
Jim Heisinger, City Attorney
Leon Gomez, City Engineer
Brian Ferrante, Police Chief
Connie Horca, Deputy City Clerk/Admin. Assistant
Charles Pooler, City Planner

AGENDA ITEM 4, ANNOUNCEMENTS BY MAYOR AND CITY ADMINISTRATOR

The City Administrator announced that Tom Dear from California Infrastructure and Economic Bank (IBank) is available for questions regarding Agenda Item 11B. The Mayor announced that a representative from Jacob's Heart is present, as well as Ron Pierce, Sand City Business owner of Green Gopher. She also mentioned that Jim Heisinger, the City Attorney will be retiring after 30+ years and that the public is welcome to join the Council and Staff after tonight's meeting for some light refreshments.

AGENDA ITEM 5, COMMUNICATIONS

5:33 P.M. Floor opened for Public Comment.

Sand City resident Dan Albro commented that he has lived in Sand City for over 12 years, and frequents the beach at least 3x a week to clean up trash and litter. He also cleans it of cigarette butts and debris left over from campfires. For future Council meeting agendas, he would like to see

discussion on what can be done to relieve the trash issue. He suggested placing signage that prohibits littering on the beach. Mr. Albro provided photos for the Council to review.

The Mayor mentioned that the annual beach clean-up will be taking place on September 15, 2018. Residents and businesses will be receiving notice of the event in the next few days, and thanked Mr. Albro for informing the Council.

5:36 P.M. Floor closed to Public Comment.

AGENDA ITEM 6, CONSENT CALENDAR

- A. Conditional Use Permits (CUP) and Coastal Development Permits (CDP) are subject to annual review by the City Council and City staff. Upon review of each of the following Use Permits, staff is recommending continued operation of the Use Permits to the City Council based on the finding that these uses are in compliance with their permits. There was no discussion of the following use permits.
- (1) CUP #257, Precision Porche (auto), 475-C Olympia Avenue
 - (2) CUP #345, James Obara, (mobile home), 770 Tioga Avenue
 - (3) CUP #370, Save On Cleaners (service business), 840 Playa Avenue
 - (4) CUP #378, Carmel Glass Company (contractor), 637-B Ortiz Avenue
 - (5) CUP #388, Sanctuary Management Group (recreation), 1855 East Avenue
 - (6) CUP # 396, McDonalds Restaurant (food), 990 Playa Avenue
 - (7) CUP #497/CDP 09-02, Earthbound Tattoo (tattoo studio), 490-B Orange Avenue
 - (8) CUP #523 Classic Kitchen Design (Nettesheim), 495 Shasta Avenue
 - (9) CUP #526, Consolidated Electric Distributors CED (wholesale), 425 Orange Avenue
 - (10) CUP #551, Pacific Throttle (auto tune), 418 Elder Avenue
 - (11) CDP #11-10, Clifton Plumbing (contractor), 1 John Street
 - (12) CUP #317, Rick's Upholstery (service business), 713 Dias Street
 - (13) CUP #568/CDP #13-04, Shawn Kelley, (service business), 1815 Contra Costa St.
 - (14) CUP #605, Precision Plumbing & Heating, David Warren (plumbing), 1738 Hickory St.
- B. There was no discussion of the Sand City Council Meeting Minutes, August 7, 2018.
- C. There was no discussion of the Police Department Monthly Report, July 2018.
- D. There was no discussion of the Public Works Monthly Report, July 2018.
- E. There was no discussion of the Response Letter to the 2017-2018 Monterey County Civil Grand Jury Final Report on Homelessness.

- F. There was no discussion of the City **Resolution** amending Resolution SC 18-71, 2018 to Correctly State the Society for the Prevention of Cruelty to Animals for Monterey County (SPCA) Agreement took into effect beginning July 1, 2018 through June 30, 2019.
- G. There was no discussion of the City **Resolution** proclaiming October 3, 2018 as Clean Air Day.
- H. There was no discussion of the City **Resolution** amending a Contract with Michael McCarthy for Human Resources Consulting Services.
- I. There was no discussion of the Denial of Three (3) Claims submitted by Ryan Williams, Carl Rupert, and Fermin Gonzales IV regarding Seaside High School Incident.
- J. There was no discussion of the City **Resolution** honoring James G. Heisinger Jr. for His Contribution and Service of 30 Years as the City Attorney for the City of Sand City and Sand City Redevelopment Agency.

Motion to approve the Consent Calendar items was made by Council Member Blackwelder, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

AGENDA ITEM 7, CONSIDERATION OF ITEMS PULLED FROM CONSENT CALENDAR

There were no items pulled from the Consent Calendar.

AGENDA ITEM 8, PRESENTATION

- A. **Presentation by Rob Hilton of HF&H Consultants, LLC regarding Senate Bill (SB) 1383 (California Global Warming Solutions Act) Jurisdictional Requirements**

City Planner Charles Pooler announced that he invited Mr. Rob Hilton of HF&H Consultants to make a presentation regarding upcoming requirements of Senate Bill 1383. Mr. Hilton provides review and summaries of Greenwaste Recovery's (GWR) quarterly and annual reports, and consulting services with Monterey Regional Waste Management District.

Rob Hilton presented the upcoming requirements of Senate Bill 1383, the California Global Warming Solutions Act that is based on CalRecycle's May 2018 Draft regulations which will be the biggest change in the waste industry to occur within 30 years. The goal for local agencies like Sand City is to get 25%-50% recyclable materials away from the landfill. SB 1383 focuses on short-lived climate pollutants such as methane emissions generated out of landfills.

The goal by the year 2020 is to remove 50% of the organics that are going into landfills and by the year 2025 to reduce the greenhouse gases in order to meet State climate targets for the overall climate program in California. The State has started as early as they could in the regulatory process so that local agencies, generators, and businesses would know what's coming and have some time to prepare. By January 1, 2022 all of the local requirements will take effect and by 2024 the State will require local agencies to have some form of code enforcement. This would require providing reports on customer behavior related to separating their recyclables and their organic materials. There is expected to be some progressive enforcement process that would instill fines. The Senate Bill has placed requirements around the system, involving local jurisdictions, garbage haulers, generators, and property owners as well as processing facilities that receive the organics. This is the first time the State has set standards for compliance to those who generate waste. Local agencies are required to provide programs, educate people, and follow up with enforcement. Sand City is ahead of the game as the City already provides the 3 container program.

By January of 2022, the City will be required to conduct compliance reviews of all commercial garbage accounts. For those accounts that are not in compliance and continue to violate the the law, a notice of violation letter should be sent and fines assessed when customers refuse to comply. These fines may possibly start at \$50 for violators, and a State imposed fine of \$10,000 could be assessed for local agencies that fail to comply. Fortunately, Sand City's current franchise agreement allows organic materials to be processed through the Monterey Regional Waste Management District (MRWMD) allowing the City to comply with regulatory requirements. The MRWMD may have some additional requirements placed on them by the State in order to comply with their portion of these regulations and are working towards what that would look like.

Mr. Hilton provided information on what Sand City's generators, businesses, and residents are required to do in order to remain within the parameters of state regulations for recyclable materials, yard waste, and organic waste, as well as the City's involvement in enforcing compliance to meet regulatory requirements. Local agencies may need to research funding options with the possibility that local agencies may end up having to raise rates in some way to fund these programs and activities. The state is currently working on finalizing regulatory taxation figures which may be presented by late September. Staff is hopeful that by that time a much better sense of how to define the needs and how to start the planning process is formulated. Fortunately, Sand City is part of a JPA with the Monterey Regional Waste Management District who will be leading a lot of these activities; however, the ultimate responsibility falls on each of the cities, and it is important to ensure that Sand City is connected to that

process. A part of this process may involve expanding the organics capacity, looking at the collection services, and reviewing whether any modifications and/or negotiations are needed with Greenwaste on the collection contract. The City may need to modify the solid waste portion of its Ordinance to include enforcement. These changes to the City Ordinance should include the new requirements and to be adopted by the year 2021.

There was Council discussion regarding costs associated with enforcement and the degree of the JPA's involvement, disposal of excess catered food and non-profit organization's involvement with obtaining and distributing perishable/non-perishable food, the pros/cons of composting solid waste, as well as the City's goals in looking at reducing and/or eliminating its use of plastic materials.

The Mayor thanked Mr. Hilton for the informative presentation.

B. Presentation by Mayor Carbone to Jacobs Heart

Mayor Carbone read a resolution from the City Council honoring Jacob's Heart Children's Cancer Support Services in declaration of Childhood Cancer Awareness Month. She presented a donation check to the organizations representative and acknowledged Mr. Ron Pierce, Sand City business owner for his involvement with the organization. The Mayor presented Mr. Pierce a certificate in honor of his son Matthew who battled cancer.

Jacob's Heart representative Anabel Diaz thanked the Council for their contribution and recognition of Jacob's Heart as well as proclaiming September to be National Childhood Cancer Awareness Month. She invited the Council to the Golden Gallup to be held on October 21st and to the Kidragous Carnival to be held in the City of Watsonville on September 23rd.

AGENDA ITEM 9, PUBLIC HEARING

{Council Members Blackwelder and Hawthorne stepped down from the dais due to a possible conflict of interest by residing within 500 feet of the subject property}

A. Consideration and Approval of City RESOLUTION Approving Coastal Development Permit 18-04 for Ioan Szasz Authorizing a Curator Storage, Distributions, and Office Operation at 1 John Street

City Planner Charles Pooler presented an application submitted by Ioan Szasz to operate a curator, storage and distribution office at 1 John Street. The building is divided into three commercial units and the applicant will occupy the center unit. On-site activities will include office, storage, shipping/receiving, publishing, and sales of artwork. There will be 2

employees, and shipments/deliveries typically via UPS, Fed-EX, and will be infrequent and irregular. Zoning requires two parking spaces for a warehouse, and the proposed use has sufficient parking along the frontage to meet zoning requirements. Hours of operation will be from 9:00 a.m. to 5:00 p.m., Monday through Friday. Loading/unloading activities can be accommodated on-site without traffic interference. There will be no manufacturing, painting, or other production activities on-site. The applicant's use is not anticipated to pose a nuisance and Staff recommends approval of the coastal development permit for the curators operation.

6:23 P.M. Floor opened for Public Comment.

The applicant loan Szasz commented that he has a gallery in Carmel. The use will serve as a warehouse for artwork, books, and serve as a curating location. There will be no publishing activities at the site. The Mayor asked the applicant if he was in agreement with the conditions of the coastal development permit, Mr. Szasz replied that he was in agreement with permit conditions.

6:25 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** approving Coastal Development Permit 18-04 for loan Szasz Authorizing a Curator Storage, Distributions, and Office Operation at 1 John Street was made by Council Member McDaniel, seconded by Council Member Hubler. AYES: Council Members Carbone, Hubler, McDaniel. NOES: None. ABSENT: None. ABSTAIN: Council Members Blackwelder, Hawthorne. Motion carried.

{Council Members Blackwelder and Hawthorne returned to the dais}

AGENDA ITEM 10, OLD BUSINESS

A. Progress report on Desalination Plant and Sand City Water Supply New Wells Project, Residential Developments, Carroll Property Parking, West Bay Coastal Access Repair, Illicit Discharge Updates, South of Tioga Development, and other Sand City Community programs by City Engineer/City Administrator/City Planner

City Engineer Leon Gomez reported that the desalination plant produced 10 acre feet for the month of August. Staff had received an additional survey from the City surveyor that will be forwarded to FEHR Engineering so they can continue with the design of the electrical system as part of the Prop 1 Technical Assistance (TA) grant. The City surveyor also completed the topographic survey for Contra Costa and Catalina streets, and has provided that to the TA team.

A survey was conducted during the West End Celebration and the primary

concerns expressed by the community was the water quality of Monterey Bay.

The Dayton residential project is moving forward. There were a few minor comments addressing their last round of plans, and Staff is trying to coordinate with PG&E on the timing for the relocation of the existing pole.

The City has retained a structural engineering consultant to work with the geo-technical engineer on the West Bay repair project to incorporate a retaining wall design to support the observation platform that is currently under way. Once that sheet pile wall is designed it will be integrated into the budget plans. The plans will be submitted to the Coastal Commission and then to FEMA. Staff will be meeting with Cal-Am and their new staff to update them on the project which would require sending them the environmental documentation and engineers estimate all over again. The good news resulting out of that conference is that the City may anticipate additional funding for the project from \$75,000 to \$110,000.

The City Administrator, Police Chief and Public Works Foreman were provided conceptual plans for the Carroll Property parking, as well as an estimate. A meeting will be held this week to discuss its coordination with the Prop 1 project. There may be a possibility of constructing 25 parking stalls on that property.

Staff has requested the engineer's plans for the Graniterock facility repairs. Graniterock may be in the process of retaining an engineer to get that designed and submitted to the City for our review.

The City of Seaside also informed Staff that they will be conducting some major maintenance and cleaning of the sewer lines in Seaside and Sand City. This may not occur for another two months and will possibly require road closures for a few days. Staff has been invited by Seaside to the pre-bid meeting for that work to ask any pertinent questions and how the maintenance may affect the City.

An encroachment permit from PG&E was received to conduct demolition and removal of the existing overhead and gas-electric meters as part of the South of Tioga project, and should commence later this month through December of this year.

There was Council discussion regarding the esthetic appeal of the improvements made to the City of Seaside's Broadway Avenue and what aspects can be incorporated into Sand City's street improvement projects.

AGENDA ITEM 11, NEW BUSINESS

- A. Consideration of City RESOLUTION Authorizing the Execution of an Agreement with Vibeke Norgaard to Provide City Attorney Services**

City Administrator Todd Bodem reported that Jim Heisinger, the current City Attorney will be retiring on September 1, 2018 and served Sand City for over 30 years. He has secured his successor and has trained Vibeke Norgaard to take the reins upon his impending retirement. Ms. Norgaard comes highly educated, is well liked, and responsive to City Staff. The proposed agreement would provide ordinary legal services to the City for a retainer of \$10,500 per month, plus a health insurance allowance similar to what the city pays for optional members. A list outside of ordinary legal costs and considered as extraordinary legal services will be charged at \$250 an hour. The Budget and Personnel Committee met on August 8th and have recommended approval of authorizing an agreement with Ms. Norgaard beginning September 1, 2018 through June 30, 2019 as stated within the contract.

Mr. Heisinger commented that his official retirement date is September 1, 2018.

Council Member Hawthorne commented that retaining Ms. Norgaard's services would be the best action as Jim has served as her mentor. Jim has over 30 years of experience working with the City and has been an important and integral part of the City's development.

6:39 P.M. Floor opened for Public Comment.

Ms. Norgaard commented that she is very honored that the Council is considering her services. She has received good training from Mr. Heisinger and is open to any questions the Council may have.

6:39 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** authorizing the Execution of an Agreement with Vibeke Norgaard to Provide City Attorney Services was made by Council Member Hawthorne, seconded by Council Member Hubler. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried.

- B. Consideration of City RESOLUTION Authorizing the Submission of an Application to the California Infrastructure and Economic Development Bank for Financing to Fund the Construction of the Three New Desalination Wells Project; authorizing the incurring of an Obligation Payable to IBank for the Financing to Fund the Three New Desalination Wells Project if IBank Approves the Application, Declaring the City's Official Intent to Reimburse Certain Expenditures from the Proceeds of an Obligation, and Approving Certain other Matters in Connection therewith**

City Administrator Todd Bodem provided a summary of the history of the desalination plant's financing and the construction of the existing wells. Upon completion of well construction, they were expected to produce up to 300 acre feet per year as originally stated in the lease agreement with California American Water. Due to hydrological conditions, drought coastal erosion, and other factors, well production has been inadequate to produce the 300 acre feet annually. The plant would have to occasionally shut down due to maintenance and cleaning when too much salinity was present. Staff decided to approach the Coastal Commission and has submitted an application for an immaterial amendment to construct up to six (6) additional wells. The Coastal Commission responded to the City's application for an immaterial amendment with the letter entitled Notice of Incomplete Cost to Development. A firm was contracted to conduct some modelling for new wells, and upon obtaining the results of the modelling, the City submitted a Notice of Intent to Issue a new coastal development permit for construction and installation of six (6) new intake wells and pipeline infrastructure, etc. It was originally estimated that the wells would cost approximately \$500,000. Since then the well proposals may cost approximately \$1.7 million. This project may possibly be financed through IBank, an organization that provides funds to government entities for projects. The financing would be over a period of 10 years. Staff will be working on an amended lease agreement with Cal-Am to assist in recovering some costs associated with the additional well construction. Mr. Bodem introduced Tom Dear of IBank.

Tom Dear representing the California Infrastructure and Economic Development Bank (IBank) commented that IBank was formerly a California organization that was funded by the State of California in 1992 and is now a self sustaining organization. IBank provides loans to government entities and has conducted a preliminary review of the transaction. From a financial perspective, IBank has issued what they call an invitation to apply to the City of Sand City. IBank is comfortable with the financing and will be using the general fund as the source of repayment. The financing is considered a 'lease back' transaction. This form of transaction, allowable under state law occurs when new debt is being issued in which the City is not obligated to go out to and get permission from it's constituents. The City has selected a 10-year program to repay the loan upon its acceptance. IBank has a AAA rating and may pass it along to other smaller communities and municipalities to achieve better interest rates.

There was Council discussion regarding how repayment would occur, the interest rate of the loan, how funding would commence upon acceptance of the loan application, the difference between the securing of bonds compared to IBanks financing, and what would happen should the amount requested be for an amount substantially less than proposed.

Council Member Hawthorne expressed his satisfaction with the IBank Program. The Council reviewed the repayment schedule contained in the agenda packet, further discussed details regarding the timeframe upon approval and funding, and the loans primary purpose for construction of the new wells.

7:00 P.M. Floor opened for Public Comment

There was no comment from the Public.

7:00 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** authorizing the Submission of an Application to the California Infrastructure and Economic Development Bank for Financing to Fund the Construction of the Three New Desalination Wells Project; authorizing the incurring of an Obligation Payable to IBank for the Financing to Fund the Three New Desalination Wells Project if IBank Approves the Application, Declaring the City's Official Intent to Reimburse Certain Expenditures from the Proceeds of an Obligation, and Approving Certain other Matters in Connection therewith was made by Council Member Blackwelder, seconded by Council Member Hawthorne. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried

C. Consideration of City RESOLUTION Establishing Late Payment Penalties for Unpaid Citations for Parking Violations

Police Chief Brian Ferrante reported that the department desired to create a fee schedule to ensure that individuals issued a citation would pay their fees in a timely manner. The City presently has no penalty for unpaid parking citations. The attached resolution addresses the penalty for those who have been issued a parking citation which allows them 21 days to appeal the citation. If they fail to provide payment, a fee of 50% of the initial amount of the fine for the parking violation will be assessed. Citations that remain unpaid within forty-two calendar days after the issuance of the citation, and have not been subject to review will be charged a minimum fine not to exceed \$100. If the citation still remains unpaid it will be forwarded to the Department of Vehicles (DMV) who would collect the fines for the City.

The Chief provided a history of what occurred in the past when citations were left unpaid. This would ensure that the department would have some mechanism in place in order to collect unpaid citations and have a fine imposed for those who do not pay due to the difficulty and staff time involved trying to track people down.

There was Council discussion regarding the ability to contest the citation, what occurs when motorhomes/RV's are towed away, the probability of those who can not pay their citation due to financial reasons, and how an individual can repossess their impounded vehicle. The Chief provided an explanation of the procedure for release of vehicles, adding that the fee schedule would further serve to cover administrative costs.

7:10 P.M. Floor opened for Public Comment.

There were no comments from the Public.

7:10 P.M. Floor closed to Public Comment.

Motion to approve the City **Resolution** establishing Late Payment Penalties for Unpaid Citations for Parking Violations was made by Council Member Blackwelder, seconded by Council Member McDaniel. AYES: Council Members Blackwelder, Carbone, Hawthorne, Hubler, McDaniel. NOES: None. ABSENT: None. ABSTAIN: None. Motion carried

D. Consideration of Cancelling the September 4, 2018 City Council Meeting due to the Labor Day Holiday

There was consensus of the Council to cancel the September 4, 2018 City Council Meeting due to the Labor Day Holiday.

E. Comments by Council Members on Meeting and Items of Interest to Sand City

Council Member Hawthorne reported on the success of the West End Celebration and reported that the Fashion Show was a big hit. He also spoke with Gaston Georis owner of Cassanova restaurant, inviting him to consider opening a restaurant in Sand City. Mr. Georis welcomed the idea and would consider either purchasing a building or having one built for his restaurant. Mr. Hawthorne suggested holding a public forum for the candidates running for office to allow the public to ask questions.

Mayor Carbone announced the upcoming Beach Clean-up day to be held on Saturday September 15, 2018 from 9:00 a.m. to noon. Staff will be sending out a letter and flyer to residents and businesses for the event. She also thanked Vibeke Norgaard for her assistance with the application and use policy for those who are interested in having a plot at the community garden. She expressed her regrets for not being able to attend the West End Celebration this year, but has heard many positive comments about its success.

F. Upcoming Meetings/Events

The Mayor announced the upcoming beach clean-up scheduled for September 15, 2018. The Deputy City Clerk requested that the Council check their emails for the upcoming Monterey Peninsula Chamber's Annual Leadership Luncheon on September 19, 2018.

AGENDA ITEM 12, ADJOURNMENT

Motion to adjourn the meeting was made by Council Member Hawthorne, seconded by Council Member McDaniel. There was consensus of the Council to adjourn the meeting at 7:21 p.m. to the next regularly scheduled Council meeting on September 18, 2018 at 5:30 P.M.

Connie Horca, Deputy City Clerk

AGENDA ITEM

6C

Public Works
Monthly Activity Report
August 2018

This report is to inform you of the activities and projects being accomplished by the City of Sand City Public Works Department.

Routine Public Works Functions:

- Clean City Hall offices, Police Department, kitchen and bathrooms.
- Check city for any needed repairs.
- Blow leaves and debris from City Hall and Park. Keep park bathroom clean.
- Remove weeds around City Hall and Park.
- Supervise Hope Crew to maintain city streets.
- City vehicle maintenance. (Gassing up city vehicles, washed, and frequent oil changes)
- Water plants inside City Hall.
- Pick up fruit and bagels daily for City Hall.
- Set up Council Chambers for meetings.
- Check the city for homeless encampments and loose shopping carts.
- Fill out Daily reports and a monthly report.
- Open and lock up the corporation yard at the end of the day and turn on the back porch light.
- Better Management Practices. (keeping our eyes open for illicit discharges or any waste going into the storm drains)
- Blowing the bike paths and emptying the trash cans citywide.
- Take the truck to the dump with citywide trash and street spoils.
- Water the trees citywide.
- Send the well readings to the City Engineer.
- Clean the city streets with the street sweeper, fill tanks with gas, diesel, and water, clean out the hopper, wash the outside after every use, and take all the spoils to the dump.

Safety/ Training meetings

- Chemicals/ Air Contaminents
- Chemicals

 9-6-18²⁰

Special Public Works Functions:

- Picked up everything for the swearing in ceremony for Chris Veloz, brought the food to the council, set up the council chambers and cleaned up afterwards.
- Had a meeting in the council chambers about the West End event.
- Picked up the wet saw at Rental Depot and finished cutting and laying pavers at the Community garden. Put down more weed block and spread wood chips throughout.
- Picked up lemon and lime trees along with sage plants at Del Rey Oaks Garden.
- Layed down more fabric, cleaned up around the garden, and spread more wood chips.
- Dug holes for retaining wall, cut 4 x 4's, finished putting 4 x 4's around a planter box, connected 20' of a retaining wall to 4 x 4's.
- Removed door handle on the outside bathroom (won't work).
- Dropped off the new truck at Cypress Coast Ford to be rhino lined.
- Blew around City Hall and the Police Department.
- Picked up the new truck from Cypress Coast after being rhino lined along with unit 91 being serviced.
- Brought unit 94 to Cypress Coast for service and picked it up when it was complete.
- Planted lime and lemon trees at the community garden, dug holes for 4 x 4's to finish the retaining wall, finished the retaining wall, layed down more weed block and spread chips.
- Went to Fashion Streaks in Ryan Ranch and picked up the volunteer shirts for the West End event.
- Shoveled sand out of the gutters along California, Sand Dunes, West Bay, and Tioga.
- Got the street sweeper ready.
- Took the dump truck to the dump.
- Picked up 5 yards of top soil to put in the new planter boxes at the community garden.
- Picked up a new lock from Home Depot for the outside bathroom and installed it.
- Contacted A & R plumbing to fix the women's restroom clogged toilet.
- Printed out No Parking signs with dates for barricades for the West End event.
- Watered all the trees in the bulb outs citywide (800 gallons) along with pulling weeds.
- Spoke with Harper and let him borrow caution tape along with 4 delineators.
- Made Costco lists for the city along with the West End, picked up all the supplies, and put them all away.
- Went to American Lock & Key and had 4 keys made for the outside bathroom next to City Hall.
- Pulled weeds around City Hall landscape.
- Replaced all the flags at Contra Costa flagpoles along with the state and city flag at City Hall and dropped off the old flags at American Legion.

- Put out barricades on Ortiz and the Independent lot where the tents will be placed for the West End event.
- Cleaned out the fire pit at the corporation yard and brought it to the Community garden.\
- Loaded all the spoils and took them to the dump.
- Used the backhoe to scrape sand on the upper ridge.
- Cleaned up the corporation yard for more parking because of the West End.
- Started cleaning out the Carroll building.
- Brought a Sand City banner to Signworks to get a price on replacing it.
- Emptied the trash citywide and filled the mutt mitt dispensers.
- Placed all the barricades with No Parking Tow Away signs out for the West End along the Independent, Ortiz, Redwood, Hickory, Holly, and Catalina. Also put out Road Closed, Road Closed Ahead, and 8 foot barricades citywide.
- Removed oil in containers off the street at the end of East.
- Checked in with Carmel Stone about the West End.
- Had a purchase order signed and spoke with Signworks to go ahead on a new Sand City banner.
- Fixed the toilet handle in the women's restroom.
- Set up 3 canopies for the West End event on Ortiz and in the Independent parking lot.
- Changed the barricades on Hickory, brought delineators and cones to Kelly Morgan's, and changed signs by Carmel Stone for the placement of the k rails on Friday.
- Went to Costco to purchase the pizzas for the West End.
- Trimmed plants around City Hall and the bulb outs along Hickory and California.
- Brought garbage and recycle cans along with garbage bags to Carmel Stone Imports for the West End.
- Placed a garbage and recycle can at the community garden.
- Emptied the trash citywide and filled the mutt mitt dispensers.
- Cleaned up dirt on California with the backhoe from a sidewalk at Harper's.
- Installed a bracket to hold a fire extinguisher in the kitchen of City Hall.
- Took the SUV and Camry to Del Rey Car Wash and then topped them off with gas.
- Picked up extension cords from Home Depot and brought them to businesses on Redwood to use for the stage on Redwood for the West End.
- Used the power broom on the upper ridge to remove sand on the bike path.
- Made sand bags for the West End.
- Cleaned out the inside and outside of the Carroll building lot for the West End.
- Took the Chevy and the Tacoma to Del Rey Car Wash and gassed them up.
- Placed out more barricades at the Independent and Dias for residents.
- Replaced the front left headlight on unit 93.

- Emptied the trash citywide.
- Cleaned the rest of the Carroll building lot, put up the flood lights with extension cords and sand bags, and helped Chapin with off-loading the k rails for the West End.
- Brought the generator and gas to Redwood for the stage and chained it to a telephone pole.
- Picked up ice from Smart & Final for the West End and filled the cooler with water and juice for the Information booth.
- Filled up a gas can for the generator on Redwood.
- Loaded all the volunteer shirts, West End shirts, water, juice, snacks, and wine glasses in the SUV.
- Put up handicap parking signs in the Carrol building lot.
- Brought all the shirts, coolers, ice, snacks, and waters to the tents for the West End along with wine glasses.
- Put vehicles around the entrances and exits of the West End footprint.
- Picked up pizzas for the volunteers and brought them to the Information tent along with other miscellaneous duties during the event.
- Picked up all the barricades citywide and put them away in storage, put away the coolers, took down all three canopies for the West end and put them away in storage, removed the West End banner on Contra Costa, and removed miscellaneous trash throughout the footprint, filled up the generator for Disaster Kleanup, and picked up the generator on Redwood with the backhoe and brought it to the Carrol building.
- Picked up a Sand City banner from Signworks and brought it to the fairgrounds.
- Removed the floodlights outside the Carrol building lot and put them away in storage.
- Brought the ATV, Powerbroom, and backhoe to the Carrol building.
- Removed the banner on Tioga and put it away in storage.
- Emptied the trash citywide and filled the mutt mitt dispensers.
- Shoveled sand out of the curb line along Sand Dunes dr., West Bay St., Tioga, and California.
- Got the street sweeper ready.
- Watered plants at the community garden and pulled all the dead flowers in the bulb outs citywide.
- Picked up food from Costco for the council meeting.
- Went to Del Rey Garden and picked up plants and went to Ewing to get fertilizer.
- Drove to Pittsburg to drop off the new truck for a light bar to be installed.
- Took the dump truck to the dump and afterwards loaded it with the spoils and went back to the dump.
- Watered all the trees citywide with fertilizer (800 gallons).

- Trimmed plants around City Hall along with trees in the bulb outs and removed lodge poles.
- Went to Costco to do the city shopping and put all the stuff away.
- Pulled weeds and cleaned up around the corporation yard.
- Richard and Fred completed Sexual Harassment training.
- Trimmed trees citywide in the bulb outs.
- Had a meeting about the Carrol building parking lot.
- Took the street sweeper to the Hard Working Truck Show in Seaside.
- Went to Home Depot to pick up supplies.
- Brought the old PA system along with the old t.v. from the council chambers to the dump for e-waste drop off.
- Took 3 plant deliveries at the corporation yard.
- Fixed platforms on the play structure at Calabrese Park.
- Relevelled the dirt at the Community garden.
- Replaced the battery in the dump truck.
- Picked up 4 loads of drain rock and base rock for the sidewalk along California and placed it down.
- Trimmed the plants behind the police department.
- Had a West End meeting in the council chambers.
- Emptied the trash citywide and filled the mutt mitt dispensers.
- Had a Calabrese Park meeting in the council chambers.
- Drove to Pittsburg to pick up the new truck from having the light bar installed and drove back.
- Trimmed a pepper tree next to Giustiniani Masonry on the corner of Ortiz and Holly, picked it up with the backhoe, and loaded the dump truck.
- Trimmed plants around City Hall.
- Watered all the plants citywide (800 gallons).
- Emailed the well readings to the city engineer.
- Set up tables, chairs, tablecloths, along with an ice chest with refreshments for the city attorney's retirement party at City Hall. Removed everything and put it away after the event.

AGENDA ITEM

6D

SAND CITY POLICE DEPARTMENT MONTHLY REPORT

DATE: 5-Sep-18

TO: THE HONORABLE MAYOR AND CITY COUNCIL MEMEBERS

FROM: BRIAN FERRANTE, CHIEF OF POLICE

SUBJECT: POLICE ACTIVITY FOR THE MONTH OF **AUGUST 2018**

This report presents a condensed overview of the Sand City Police Department's operational and administrative activities. It is an approximate analysis and not conclusive.

CRIMINAL OFFENSES REPORTED

	THIS MONTH	LAST MONTH	YEAR TO DATE	LAST YEAR TO DATE
Homicide	0	0	0	0
Rape	0	0	0	0
Robbery	0	0	2	4
Assault/Battery	2	0	8	7
Battery (spousal)	0	0	0	1
Burglary (commercial)	2	0	5	17
Burglary (residential)	0	0	1	1
Burglary (vehicle)	0	0	1	0
Theft (petty)	12	12	69	121
Theft (grand)	2	1	4	7
Theft (vehicle)	2	0	9	3
Vandalism	3	1	18	13
Arson	0	0	0	0
Forgery/Counterfiting	0	0	2	3
Fraud/Embezzlement	1	3	19	40
Health&Saftey code	11	7	73	174
Business&Professions Vio	1	1	5	8
TOTAL	36	25	216	399

ARREST

Adult Felony	5	7	39	43
Adult Misdemeanor	34	19	211	199
Juvenile Felony	0	0	0	2
Juvenile Misdemeanor	1	1	3	10
Warrants	12	13	117	298
Drunk Driving	1	0	5	1
TOTAL	53	40	375	553

 9-6-18 26

	THIS	LAST	YEAR	LAST YEAR
	MONTH	MONTH	TO DATE	TO DATE
CITATIONS				
Traffic Violations	23	17	119	184
Parking Violations	28	71	242	609
Sand City Muni Code	0	1	2	10
Warrants	7	11	81	189
TOTAL	58	100	444	992

TRAFFIC ACCIDENTS				
Non- Injury	1	3	26	42
Injury	1	1	4	0
Fatal	0	0	0	0
Hit/Run/ (property damage)	0	0	0	5
TOTAL	2	4	30	47

MISCELLANEOUS CALLS FOR SERVICE				
Accident (ACN/No Report)	5	7	32	20
Commerical Alarm (ALC)	8	5	53	63
Fire Alarm (ALF)	1	0	1	4
Residential Alarm (ALR)	1	0	1	0
Animal Call (ANX)	3	2	21	25
Agency Assist (ASP)	10	6	59	59
Vehicle (CHP180)	0	0	0	2
Civil (CIVIL)	3	4	27	35
Fire (FIRE)	0	0	1	2
Gang (GANG)	0	0	0	1
Informational (INFO)	79	76	640	452
Medical (MEDI)	10	2	37	54
Security Check (SEC)	0	0	0	6
Suspicious Cir. (SUSP)	18	11	90	132
Welfare Check (WLF)	10	8	66	82
TOTAL	148	121	1028	937

ALL OTHER CALLS FOR SERVICE				
Complaint Initiated	71	53	456	1056
Officer Initiated	63	66	533	534
TOTAL	134	119	989	1590

AGENDA ITEM

6E

INTER

MEMORANDUM

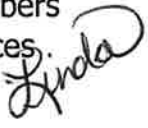
OFFICE

To: City Council/Agency Board Members

From: Director of Administrative Services.

Subject: Financial Reports

Date: September 11, 2018



Attached are the financial reports for both the City of Sand City and the Sand City Successor Agency for the former Redevelopment Agency for the month of June 2018.

A. City of Sand City Reports

1. Balance Sheet Report for June 2018.
2. Revenue received in the month of June 2018-Total \$1,405,058.28
(This total includes transfers).
Month End Cash Register Activity Report for June 2018.
3. Expenditures paid for in the month of June 2018-Total \$ 1,055,440.80
Month End June 2018 Accounts Payable Report
This shows all City Expenditures (excluding employee payroll)
The Payroll figure listed below includes the Employee's and the City Council.
Payroll \$ 145,049.41
Payroll taxes \$ 39,533.26
4. Current City Balances as of June30, 2018.
Total \$ 6,598,512.81- restricted & unrestricted
(Includes, Rabobank Bank and Local Agency Investment Fund, (LAIF).
5. The City also has \$988,000 in CD's ranging from 6 months to 3 years.

B. Sand City Successor Agency for the former Redevelopment Agency Reports

1. Balance Sheet Report for June 2018
2. Revenue received in the month of June - Total \$ 225.59
Month End Cash Register Activity Report for June 2018.
3. Expenditures paid for in the month of June - \$ 16,008.52
Month End Cash Disbursement Report for June 2018.
4. Current Successor Agency Balances June 30, 2018
Total \$ 2,175,379.24 restricted and unrestricted (Includes Rabobank and Bond CD's).

● In addition to the City and Successor Agency balances, there is a total of

- \$ 225,018.58 is currently being held in CD's/reserve accounts for the 2008 Taxable bonds.

NOTES TO THE FINANCIAL REPORT

Special City Notes for June 2018

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of June 2018 are listed below.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
6/6/18	21957	County of Monterey	\$ 7,334.99	TAMC Measure X for streets
6/6/18	21959	Target	\$ 1,000.00	UAV Drone First Responder Grant
6/6/18	21962-21968	DBO Development	\$98,670.67	Reimburse the City for EMC work for the South of Tioga for March and April 2018
6/15/18	21981	American Water	\$850,000.00	Desal Plant Lease Payment
6/29/18	22005-22009	DBO Development	\$ 48,719.18	Reimburse the City for EMC work
6/29/18	22010	State of California	\$163,183.21	Transaction/Use Tax received
6/29/18	22011	State of California	\$179,433.01	Sales Tax received
6/29/18	22013	Successor Agency	\$ 16,008.52	4 th Quarter Admin Expenses Reimbursed

Transfers

(Transfers are shown on the cash register activity report; they are transfers from one bank account to another and should not be considered as a revenue or expenditure)

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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There were no transfers this month.

Month End Cash Disbursement Report - Special or Major Expenses for the Month of June 2018 are explained below.

<u>Check #</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
32286	Fred Hardee	\$ 4,970.00	Background Investigation – Police
32303-32307	EMC Planning Group	\$ 89,578.57	March/April work for Orosco
32357	Creegan & D'Angelo	\$ 39,567.50	May Engineering Services
32366	Polaris Consulting	\$ 15,700.00	Lot Merger, Surveying services
32377	CALPERS CERBT	\$250,000.00	FY 17-18 CERBT Contribution
32379	Gilroy Chevrolet	\$ 36,681.24	2017 PW Chevrolet Silverado 1500
32270E	Public Employees Ret.	\$100,000.00	FY-17-18 Safety Plan towards Unfunded
32270F	Public Employees Ret.	\$300,000.00	FY 17-18 Misc. Plan towards Unfunded
32385/32386	EMC Planning, Inc.	\$ 26,271.07	May Orosco work
32389	Community Palette	\$ 6,500.00	Art Committee Fashion show
322393	EMC Planning Group	\$ 13,173.11	May Orosco work
32397	Polaris Consulting	\$ 10,500.00	Stormwater and Carroll property work

Successor Agency Notes for June 2018

On the Month End Cash Register Activity Report - Special or Major Receipts for the Month of June 2018 are listed below. There were no special or major receipts this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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Transfers

There were no transfers this month.

<u>Date</u>	<u>Receipt #</u>	<u>Source</u>	<u>Amount</u>	<u>Description</u>
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Month End Cash Disbursement Report-Special or Major Expense for the Month of June 2018 is explained below.

<u>Date</u>	<u>Paid To</u>	<u>Amount</u>	<u>Description</u>
6/29/18	City of Sand City	\$ 16,008.52	4 th Quarter 17-18 Admin Expenses

If you have any questions or concerns regarding the above reports, please let me know before the Council meeting.

Word/td/financials/2018financials

City of Sand City

REPORT.: 08/30/18
 RUN....: 08/30/18
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: June 30, 2018 Fiscal (12-18)

Assets			Acct ID

Cash Clearing Checking Account	698,074.12	99	1001
General Fund HOUSING ACCT. FROM SERAF SA	166,826.78	10	1003
General Fund CITY- OPEB POTENTIAL FUNDING	142,243.56	10	1004
General Fund Tioga Beach Clean Up Fund	120,000.00	10	1007
General Fund LAIF	5,306,593.95	10	1008
General Fund Fair market value adjustments	-4,737.64	10	1009
General Fund Investment CD	164,774.40	10	1020
General Fund Pro Equities Money Market	34,268.84	10	1080
General Fund Pro Equities CD's	988,000.00	10	1081
General Fund Cash Balance	681,391.08	10	1099
Gas Tax - 2105 Cash Balance	14,920.27	31	1099
Traffic Safety Cash Balance	1,762.65	35	1099
Cash Clearing Cash Balance	-698,074.12	99	1099
General Fund Accounts Receivable	46,037.34	10	1101
Gas Tax - 2105 Accounts Receivable	1,307.49	31	1101
Traffic Safety Accounts Receivable	62.72	35	1101
General Fund PROPERTY TAX RECEIVABLE	3,468.69	10	1103
General Fund Grants Receivable	16,666.66	10	1105
General Fund DBO ADVANCE RECEIVABLE	4,905.88	10	1106
General Fund Interest Receivable	25,751.47	10	1110
General Fund SERAF RECEIVABLE	518,349.00	10	1112
General Fund Sales Tax Receivable	463,830.37	10	1115
General Fund TRANSACTION TAX RECEIVABLE	424,690.12	10	1116
General Fund Due From RA/Operating Expenses	3,626,057.91	10	1130
General Fund Due From AGENCY/Costco/Seaside	4,649,999.99	10	1140
General Fund Due RA/COP reimbursement	1,454,766.42	10	1145
Gen. Fixed Asst BIKE TRAIL INTERCONNECT-TIOGA	53,556.91	60	1273
General LTD Act AMOUNT PROVIDED FOR LTD	3,979,235.28	70	1280
Gen. Fixed Asst CIP- Wells	93,380.23	60	1288
Gen. Fixed Asst CIP-CITY ENTRANCE PROJECT	1,312.00	60	1289
Gen. Fixed Asst Land	1,005,871.95	60	1290
Gen. Fixed Asst Land Improvements	441,562.65	60	1291
Gen. Fixed Asst VEHICLE FIXED ASSET	577,164.39	60	1292
Gen. Fixed Asst Furniture and Fixtures	114,513.83	60	1293
Gen. Fixed Asst Buildings	8,538,775.38	60	1295
Gen. Fixed Asst FIXED ASSETS EQUIPMENT	2,450,038.44	60	1297
Gen. Fixed Asst CITY HALL	172,866.41	60	1298
Gen. Fixed Asst INFRASTRUCTURE- streets	5,155,456.95	60	1299
Gen. Fixed Asst ACCUMULATED DEPRECIATION	-7,328,604.32	60	1300
General LTD Act Deferred Outflow- Pers contrib	1,006,453.74	70	1400
General LTD Act Deferred Outflow- Actuarial	1,157,086.74	70	1405
General LTD Act DEFER OUTFLOWS/OPEB CONTRIBUTS	316,000.00	70	1500

Total of Assets ----->	36,586,608.53		36,586,608.53

REPORT.: 08/30/18
 RUN....: 08/30/18
 Run By.: LINDA

City of Sand City
 Balance Sheet Report
 ALL FUND(S)

PAGE: 002
 ID #: GLBS
 CTL.: SAN

Ending Calendar Date.: June 30, 2018 Fiscal (12-18)

Liabilities

			Acct ID
General Fund Accounts Payable	229,354.13	10	2001
General Fund GHANDOUR TAMC IMPACT FEE	542,222.00	10	2013
General Fund SCSD- SEWER CAPACITY STUDY	1,200.00	10	2014
General LTD Act Compensated Absences	593,723.52	70	2020
General LTD Act NET OBEP LIABILITY	-379,000.00	70	2025
General Fund DEFERRED REVENUE	137,976.32	10	2050
General Fund DEFERRED REVENUE RDA COP REIMB	774,766.42	10	2056
General Fund Orosco-South of Tioga	40,150.00	10	2059
General LTD Act STREET SWEEPER-CAPTIAL LEASE	56,668.39	70	2071
General Fund State Mandated CASP Fee	4.20	10	2115
General Fund Health Insurance	26,348.44	10	2150
General Fund Dental/Vision	72.04	10	2160
General Fund POLICE ASSOC. DUES	385.00	10	2180
General Fund PEPRA RETIREMENT %	0.01	10	2191
General Fund AFLAC PRE TAX	-414.07	10	2195
General Fund AFLAX-AFTER TAX	-534.36	10	2196
General Fund PERS SURVIVOR BENEFIT	2.00	10	2197
General LTD Act Net Pers Liability	4,882,751.46	70	2200
General LTD Act DEFERRED INFLOWS-ACTUARIAL	185,942.79	70	2500
General LTD Act DEFER INFLOWS/OPEB ACTUARIALS	54,000.00	70	2505
Total of Liabilities ---->		7,145,618.29	

FUND Balances

			Acct ID
General Fund Unappropriated Fund Balance	16,477,746.35	10	3400
Gas Tax - 2105 Unappropriated Fund Balance	1,026.24	31	3400
Traffic Safety Unappropriated Fund Balance	560.82	35	3400
Gen. Fixed Asst Unappropriated Fund Balance	-672,880.56	60	3400
General LTD Act Unappropriated Fund Balance	906,711.96	70	3400
Gen. Fixed Asst Investment in Fixed Assets	12,001,120.70	60	3600
Gen. Fixed Asst CAPITAL LEASE	189,797.41	60	3601
Gen. Fixed Asst Donated Assets	430,000.00	60	3602
CURRENT EARNINGS	106,907.32		
Total of FUND Balances ---->		29,440,990.24	36,586,608.53

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-18	06/06/18	21949	C	Mis	REN01	RENTAL INCOME JUNE 2018 CELL TOWER RENT Receipt Date: 06/06/18	Db: 99 1001 Cr: 10 4740 00	1425.78
			21950	C	Mis	PAR02	CROWN CASTLE Issued...: T0 (DEVON) Jun 06 2018 10:24 am Devon Lazzarino SAND CITY PARKING PARKING VIOLATION #7617 Receipt Date: 06/06/18 Paid by: JOE MENDOZA	Db: 99 1001 Cr: 10 4221 08	40.00
			21951	C	Mis	POL01	Issued...: T0 (DEVON) Jun 06 2018 10:24 am Devon Lazzarino POLICE REPORT 4560 POLICE REPORT #SA18-264 Receipt Date: 06/06/18 Paid by: LEXIS NEXIS	Db: 99 1001 Cr: 10 4560 08	10.00
			21952	C	Mis	POL01	Issued...: T0 (DEVON) Jun 06 2018 10:24 am Devon Lazzarino POLICE REPORT 4560 POLICE REPORT #SA18-249 Receipt Date: 06/06/18 Paid by: LEXIS NEXIS	Db: 99 1001 Cr: 10 4560 08	10.00
			21953	C	Mis	POL01	Issued...: T0 (DEVON) Jun 06 2018 10:25 am Devon Lazzarino POLICE REPORT 4560 POLICE REPORT #SC18-629 Receipt Date: 06/06/18 Paid by: LEXIS NEXIS	Db: 99 1001 Cr: 10 4560 08	10.00
			21954	C	Mis	WEST	Issued...: T0 (DEVON) Jun 06 2018 10:25 am Devon Lazzarino WEST END REVENUE 2018 WEST END DONATION Receipt Date: 06/06/18 Paid by: RABOBANK	Db: 99 1001 Cr: 10 4500 00	1000.00
			21955	C	Mis	BL01	Issued...: T0 (DEVON) Jun 06 2018 10:25 am Devon Lazzarino BUSINESS LICENSE NEW BUSINESS LICENSE Receipt Date: 06/06/18	Db: 99 1001 Cr: 10 4055 00	150.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% NEW BUSINESS LICENSE Receipt Date: 06/06/18	Db: 99 1001 Cr: 10 4033 00	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% NEW BUSINESS LICENSE Receipt Date: 06/06/18 Paid by: UNSKRIPTED DESIGN	Db: 99 1001 Cr: 10 2115	.40
			21956	C	Mis	02103	Issued...: T0 (DEVON) Jun 06 2018 10:25 am Devon Lazzarino GAS TAX 2103 MAY 2018 HIGHWAY USERS TAX Receipt Date: 06/06/18	Db: 99 1001 Cr: 31 4305 11	112.83
					Mis	02105	GAS TAX - 2105 31 MAY 2018 HIGHWAY USERS TAX Receipt Date: 06/06/18	Db: 99 1001 Cr: 31 4305 11	188.37
					Mis	02106	GAS TAX - 2106 32 MAY 2018 HIGHWAY USERS TAX Receipt Date: 06/06/18	Db: 99 1001 Cr: 31 4305 11	476.17
					Mis	02107	GAS TAX - 2107 33 MAY 2018 HIGHWAY USERS TAX Receipt Date: 06/06/18 Paid by: STATE OF CALIFORNIA	Db: 99 1001 Cr: 31 4305 11	265.59
			21957	C	Mis	TAMCX	Issued...: T0 (DEVON) Jun 06 2018 10:26 am Devon Lazzarino TAMC MEASURE X FOR STREETS 1ST QUARTER 2018 TAMC MEASURE X Receipt Date: 06/06/18 Paid by: COUNTY OF MONTEREY	Db: 99 1001 Cr: 10 4302 11	7334.99
			21958	C	Mis	UUT	Issued...: T0 (DEVON) Jun 06 2018 10:27 am Devon Lazzarino UTILITY USERS TAX APRIL 2018 UUT Receipt Date: 06/06/18 Paid by: P.G. & E.	Db: 99 1001 Cr: 10 4025 00	7547.68
			21959	C	Mis	MS	Issued...: T0 (DEVON) Jun 06 2018 10:27 am Devon Lazzarino TARGET UAV DRONE FIRST RESPONDER GRANT Receipt Date: 06/06/18 Paid by: TARGET	Db: 99 1001 Cr: 10 4730 00	1000.00
			21960	C	Mis	BL01	Issued...: T0 (DEVON) Jun 06 2018 10:27 am Devon Lazzarino BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - 367 SHASTA Receipt Date: 06/06/18	Db: 99 1001 Cr: 10 4055 00	50.00
					Mis	CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - 367 SHASTA Receipt Date: 06/06/18	Db: 99 1001 Cr: 10 4033 00	3.60
					Mis	CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - 367 SHASTA Receipt Date: 06/06/18 Paid by: ADVANCED ELECTRIC SERVICES	Db: 99 1001 Cr: 10 2115	.40
			21961	C	Mis	MS	Issued...: T0 (DEVON) Jun 06 2018 10:28 am Devon Lazzarino ADVANCED ELECTRIC SERVICES ELECTRICAL PERMIT - 367 SHASTA Receipt Date: 06/06/18 Paid by: ADVANCE ELECTRIC SERVICES	Db: 99 1001 Cr: 10 4160 05	67.00
			21962	C	Mis	MS	Issued...: T0 (DEVON) Jun 06 2018 10:28 am Devon Lazzarino DBO DEVELOPMENT REIMBURSE EMC 4/18 OROSCO STAFF SUPPORT Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT	Db: 99 1001 Cr: 10 2059	18029.75
			21963	C	Mis	MS	Issued...: T0 (DEVON) Jun 06 2018 10:29 am Devon Lazzarino DBO DEVELOPMENT REIMBURSE EMC 4/18 OROSCO BIO SERVICES Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT Issued...: T0 (DEVON) Jun 06 2018 10:29 am Devon Lazzarino	Db: 99 1001 Cr: 10 2059	6392.10

Reg Period	Date	Receipt T	Opr ID No	Description	G/L Posting	Amt Paid	
000	06-18	06/06/18	21964	C Mis MS	DBO DEVELOPMENT REIMBURSE EMC 4/18 OROSCO ENV REVIEW Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) Jun 06 2018 10:30 am Devon Lazzarino	Db: 99 1001 Cr: 10 2059	12847.15
			21965	C Mis MS	DBO DEVELOPMENT REIMBURSE 4/18 ENGINEER FEES Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) Jun 06 2018 10:30 am Devon Lazzarino	Db: 99 1001 Cr: 10 2059	2700.00
			21966	C Mis MS	DBO DEVELOPMENT REIMBURSE EMC 3/18 OROSCO STAFF SUPPORT Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) Jun 06 2018 10:30 am Devon Lazzarino	Db: 99 1001 Cr: 10 2059	7310.54
			21967	C Mis MS	DBO DEVELOPMENT REIMBURSE EMC 3/18 OROSCO BIO SERVICES Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) Jun 06 2018 10:31 am Devon Lazzarino	Db: 99 1001 Cr: 10 2059	6345.89
			21968	C Mis MS	DBO DEVELOPMENT REIMBURSE EMC 3/18 OROSCO ENV REVIEW Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) Jun 06 2018 10:31 am Devon Lazzarino	Db: 99 1001 Cr: 10 2059	45045.24
			21969	C Mis MS	DBO DEVELOPMENT REIMBURSE EMC 3/18 OROSCO ENV REVIEW Receipt Date: 06/06/18 Paid by: DBO DEVELOPMENT Issued..: TO (DEVON) Jun 06 2018 10:32 am Devon Lazzarino	Db: 99 1001 Cr: 10 2059	100.00
					MICHAEL MOUNT PURCHASE DECOMMISSIONED POLICE CAR #101472 Receipt Date: 06/06/18 Paid by: MICHAEL MOUNT Issued..: TO (DEVON) Jun 06 2018 10:32 am Devon Lazzarino	Cr: 10 4730 00 Day 06/06/18 Total ---->	118467.08
06/13/18			21970	C Mis PAR02	SAND CITY PARKING PARKING VIOLATION #7647 Receipt Date: 06/13/18 Paid by: JERRY KING Issued..: TO (DEVON) Jun 13 2018 10:23 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	100.00
			21971	C Mis MS	DEVON LAZZARINO PURCHASE OLD COMPUTER Receipt Date: 06/13/18 Paid by: DEVON LAZZARINO Issued..: TO (DEVON) Jun 13 2018 10:23 am Devon Lazzarino	Db: 99 1001 Cr: 10 4730 00	150.00
			21972	C Mis REN01	RENTAL INCOME MAY 2018 CELL TOWER RENT Receipt Date: 06/13/18 Paid by: CROWN CASTLE Issued..: TO (DEVON) Jun 13 2018 10:23 am Devon Lazzarino	Db: 99 1001 Cr: 10 4740 00	1425.78
			21973	C Mis BL01	BUSINESS LICENSE ONE TIME ONLY BUSINESS LICENSE - DESAL WELLS Receipt Date: 06/13/18 Paid by: INTERA Issued..: TO (DEVON) Jun 13 2018 10:24 am Devon Lazzarino	Db: 99 1001 Cr: 10 4055 00	243.53
				Mis CAS90	BUSINESS LICENSE CASP FEE 90% ONE TIME ONLY BUSINESS LICENSE - DESAL WELLS Receipt Date: 06/13/18 Paid by: INTERA Issued..: TO (DEVON) Jun 13 2018 10:24 am Devon Lazzarino	Db: 99 1001 Cr: 10 4033 00	3.60
				Mis CAS10	BUSINESS LICENSE CASP FEE 10% ONE TIME ONLY BUSINESS LICENSE - DESAL WELLS Receipt Date: 06/13/18 Paid by: INTERA Issued..: TO (DEVON) Jun 13 2018 10:24 am Devon Lazzarino	Db: 99 1001 Cr: 10 2115	.40
			21974	C Mis COPS	COPS GRANT APRIL 2018 COPS GRANT Receipt Date: 06/13/18 Paid by: COUNTY OF MONTEREY Issued..: TO (DEVON) Jun 13 2018 10:24 am Devon Lazzarino	Db: 99 1001 Cr: 10 4069 08	8333.33
			21975	C Mis PAR02	SAND CITY PARKING PARKING VIOLATION #6993 Receipt Date: 06/13/18 Paid by: BUDGET PROCESSING Issued..: TO (DEVON) Jun 13 2018 10:25 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	100.00
			21976	C Mis PAR02	SAND CITY PARKING PARKING VIOLATION #7711 Receipt Date: 06/13/18 Paid by: JIM CASTELLANOS Issued..: TO (DEVON) Jun 13 2018 10:25 am Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			21977	C Mis POL01	POLICE REPORT 4560 POLICE REPORT #SA18-283 Receipt Date: 06/13/18 Paid by: LEXIS NEXIS Issued..: TO (DEVON) Jun 13 2018 10:25 am Devon Lazzarino	Db: 99 1001 Cr: 10 4560 08	10.00
			21978	C Mis ENG01	ENGINEERING FEES LOT LINE ADJUSTMENT Receipt Date: 06/13/18 Paid by: YUN HAN Issued..: TO (DEVON) Jun 13 2018 10:25 am Devon Lazzarino	Db: 99 1001 Cr: 10 4160 11	1000.00
					Day 06/13/18 Total ---->		11406.64
06/15/18			21979	C Mis PAR02	SAND CITY PARKING PARKING VIOLATION #7778 Receipt Date: 06/15/18 Paid by: LINELL LAINGOR Issued..: TO (DEVON) Jun 15 2018 01:14 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	40.00
			21980	C Mis PAR02	SAND CITY PARKING PARKING VIOLATION #7171 Receipt Date: 06/15/18 Paid by: LYNN COGHILL Issued..: TO (DEVON) Jun 15 2018 01:15 pm Devon Lazzarino	Db: 99 1001 Cr: 10 4221 08	100.00
			21981	C Mis CALAM	CAL AM LEASE FY 17-18 DESAL PLANT LEASE Issued..: TO (DEVON) Jun 15 2018 01:15 pm Devon Lazzarino	Db: 99 1001	85000.00

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L	Posting	Amt Paid
000	06-18	06/15/18	21982	C	Mis	ENG01	ENGINEERING FEES ENCROACHMENT PERMIT - WATERLINE IMPROVEMENTS Receipt Date: 06/15/18 Paid by: MONTEREY PENINSULA ENGINEERING Issued..: TO (DEVON) Jun 15 2018 09:00 am Devon	Db: 99	1001	75.00
							Lazzarino Day 06/15/18 Total ---->			850215.00
	06/20/18	21983	C	Mis	PAR02	SAND CITY PARKING PARKING VIOLATION #7173 Receipt Date: 06/20/18 Paid by: SHANE CURRIER Issued..: TO (DEVON) Jun 20 2018 10:50 am Devon	Db: 99	1001	40.00	
		21984	C	Mis	POLO1	POLICE REPORT 4560 POLICE REPORT #SA18-223 Receipt Date: 06/20/18 Paid by: LEXIS NEXIS Issued..: TO (DEVON) Jun 20 2018 10:51 am Devon	Cr: 10	4221 08	10.00	
		21985	C	Mis	TRA01	COUNTY/TRAFFIC APRIL 2018 TRAFFIC Receipt Date: 06/20/18	Db: 99	1001	79.23	
			Mis	CRI01	CRIMINAL PC1463/CITY FINES APRIL 2018 TRAFFIC Receipt Date: 06/20/18	Cr: 35	4205 11	222.01		
			Mis	POC01	COUNTY/PROOF OF CORR APRIL 2018 TRAFFIC Receipt Date: 06/20/18	Db: 99	1001	26.40		
			Mis	P172	1/2 TAX POLICE/PROP 172 APRIL 2018 TRAFFIC Receipt Date: 06/20/18	Cr: 35	4205 11	34.50		
			Mis	REV	COUNTY/REV & RECOVERY APRIL 2018 TRAFFIC Receipt Date: 06/20/18 Paid by: COUNTY OF MONTEREY Issued..: TO (DEVON) Jun 20 2018 10:51 am Devon	Db: 99	1001	189.21		
		21986	C	Mis	UUT	UTILITY USERS TAX MAY 2018 UUT - GAS Receipt Date: 06/20/18 Paid by: VISTA ENERGY Issued..: TO (DEVON) Jun 20 2018 10:52 am Devon	Lazzarino Db: 99	1001	12.98	
		21987	C	Mis	UUT	UTILITY USERS TAX MAY 2018 UUT - GAS Receipt Date: 06/20/18 Paid by: TIGER NATURAL GAS Issued..: TO (DEVON) Jun 20 2018 10:53 am Devon	Lazzarino Db: 99	1001	50.33	
		21988	C	Mis	UUT	UTILITY USERS TAX MAY 2018 UUT - GAS Receipt Date: 06/20/18 Paid by: CALPINE ENERGY Issued..: TO (DEVON) Jun 20 2018 10:53 am Devon	Lazzarino Db: 99	1001	99.19	
		21989	C	Mis	UUT	UTILITY USERS TAX MAY 2018 UUT - GAS Receipt Date: 06/20/18 Paid by: GPT Issued..: TO (DEVON) Jun 20 2018 10:53 am Devon	Lazzarino Db: 99	1001	36.13	
		21990	C	Mis	UUT	UTILITY USERS TAX MAY 2018 UUT Receipt Date: 06/20/18 Paid by: PILOT POWER GROUP Issued..: TO (DEVON) Jun 20 2018 10:53 am Devon	Lazzarino Db: 99	1001	229.59	
		21991	C	Mis	BUI01	BUILDING PERMIT 4115 PERMITS/FEES - 2060 CALIFORNIA/SIGN Receipt Date: 06/20/18	Lazzarino Db: 99	1001	83.25	
			Mis	PLA01	PLAN CHECK FEE 4165 PERMITS/FEES - 2060 CALIFORNIA/SIGN Receipt Date: 06/20/18	Cr: 10	4115 05	94.00		
			Mis	DES01	DESIGN REVIEW FEE PERMITS/FEES - 2060 CALIFORNIA/SIGN Receipt Date: 06/20/18	Db: 99	1001	50.00		
			Mis	STR01	STRONG MOTION 2010 PERMITS/FEES - 2060 CALIFORNIA/SIGN Receipt Date: 06/20/18	Cr: 10	4155 05	.84		
			Mis	CBSC	CBSC FEE - SB1473 PERMITS/FEES - 2060 CALIFORNIA/SIGN Receipt Date: 06/20/18 Paid by: UNITED SIGN SYSTEM Issued..: TO (DEVON) Jun 20 2018 10:54 am Devon	Db: 99	1001	1.00		
						Lazzarino Day 06/20/18 Total ---->			1258.66	
	06/29/18	21993	E	Mis	PRO01	PROPERTY TAX - SECURED FY 17-18 PROPERTY TAX/ROPS RESIDUAL Receipt Date: 06/29/18	Db: 99	1001	747.73	
			Mis	PRO01	PROPERTY TAX - UNSECURED FY 17-18 PROPERTY TAX/ROPS RESIDUAL Receipt Date: 06/29/18	Cr: 10	4005 00	195.77		
			Mis	HOPTR	HOPTR FY 17-18 PROPERTY TAX/ROPS RESIDUAL Receipt Date: 06/29/18	Db: 99	1001	225.96		
			Mis	SB813	SB813 - SUPPLEMENTAL ROLL FY 17-18 PROPERTY TAX/ROPS RESIDUAL Receipt Date: 06/29/18	Cr: 10	4340 00	1347.33		
			Mis	PRI01	PRIOR YEAR TAX - SECURED FY 17-18 PROPERTY TAX/ROPS RESIDUAL Receipt Date: 06/29/18	Db: 99	1001	195.55		
			Mis	PRI01	PRIOR YEAR TAX - UNSECURED FY 17-18 PROPERTY TAX/ROPS RESIDUAL Receipt Date: 06/29/18	Cr: 10	4010 00	19.48		
						Cr: 10	4010 00			

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L	Posting	Amt Paid
000	06-18	06/29/18	21993	E				INTEREST	Db:	99 1001	231.45
					Mis	MS		FY 17-18 PROPERTY TAX/ROPS RESIDUAL	Cr:	10 4410 00	
								Receipt Date: 06/29/18	Db:	99 1001	9143.41
					Mis	ROPS		ROPS RESIDUAL	Cr:	10 4006 00	
								FY 17-18 PROPERTY TAX/ROPS RESIDUAL			
								Receipt Date: 06/29/18			
								Paid by: COUNTY OF MONTEREY			
								Issued...: TO (DEVON) Jun 29 2018 02:05 pm Devon Lazzarino			
								SAND CITY PARKING	Db:	99 1001	40.00
								PARKING VIOLATION #7710			
								Receipt Date: 06/29/18	Cr:	10 4221 08	
								Paid by: CHARLES MARCAR			
								Issued...: TO (DEVON) Jun 29 2018 02:34 pm Devon Lazzarino			
								SAND CITY PARKING	Db:	99 1001	40.00
								PARKING VIOLATION #7780			
								Receipt Date: 06/29/18	Cr:	10 4221 08	
								Paid by: MIGUEL CUEVAS			
								Issued...: TO (DEVON) Jun 29 2018 02:34 pm Devqn Lazzarino			
								SAND CITY PARKING	Db:	99 1001	40.00
								PARKING VIOLATION #7713			
								Receipt Date: 06/29/18	Cr:	10 4221 08	
								Paid by: MATEO DOMINGUEZ			
								Issued...: TO (DEVON) Jun 29 2018 02:35 pm Devon Lazzarino			
								POLICE REPORT 4560	Db:	99 1001	10.00
								POLICE REPORT #SA17-1185			
								Receipt Date: 06/29/18	Cr:	10 4560 08	
								Paid by: LEXIS NEXIS			
								Issued...: TO (DEVON) Jun 29 2018 02:35 pm Devon Lazzarino			
								SAND CITY PARKING	Db:	99 1001	40.00
								PARKING VIOLATION #7715			
								Receipt Date: 06/29/18	Cr:	10 4221 08	
								Paid by: KULWINDER BAINS			
								Issued...: TO (DEVON) Jun 29 2018 02:36 pm Devon Lazzarino			
								SAND CITY PARKING	Db:	99 1001	40.00
								PARKING VIOLATION #7752			
								Receipt Date: 06/29/18	Cr:	10 4221 08	
								Paid by: MAVERICK DIOS			
								Issued...: TO (DEVON) Jun 29 2018 02:36 pm Devon Lazzarino			
								SAND CITY PARKING	Db:	99 1001	40.00
								PARKING VIOLATION #7663			
								Receipt Date: 06/29/18	Cr:	10 4221 08	
								Paid by: HERTZ			
								Issued...: TO (DEVON) Jun 29 2018 02:36 pm Devon Lazzarino			
								ROAD MAINTENANCE & REHAB	Db:	99 1001	376.44
								MAY 2018 RMRA/ROAD MAINTENANCE SB1			
								Receipt Date: 06/29/18	Cr:	31 4306 11	
								Paid by: STATE OF CALIFORNIA			
								Issued...: TO (DEVON) Jun 29 2018 02:36 pm Devon Lazzarino			
								UTILITY USERS TAX	Db:	99 1001	31.36
								MAY 2018 UUT - ELECTRIC			
								Receipt Date: 06/29/18	Cr:	10 4025 00	
								Paid by: CONSTELLATION NEW ENERGY			
								Issued...: TO (DEVON) Jun 29 2018 02:37 pm Devon Lazzarino			
								UTILITY USERS TAX	Db:	99 1001	1.96
								MAY 2018 UUT - GAS			
								Receipt Date: 06/29/18	Cr:	10 4025 00	
								Paid by: SPARK ENERGY			
								Issued...: TO (DEVON) Jun 29 2018 02:37 pm Devon Lazzarino			
								UTILITY USERS TAX	Db:	99 1001	446.80
								MAY 2018 UUT - ELECTRIC			
								Receipt Date: 06/29/18	Cr:	10 4025 00	
								Paid by: DIRECT ENERGY			
								Issued...: TO (DEVON) Jun 29 2018 02:37 pm Devon Lazzarino			
								DBO DEVELOPMENT	Db:	99 1001	500.00
								REIMBURSE 5/18 POLARIS VTM REVIEW			
								Receipt Date: 06/29/18	Cr:	10 2059	
								Paid by: DBO DEVELOPMENT			
								Issued...: TO (DEVON) Jun 29 2018 02:37 pm Devon Lazzarino			
								DBO DEVELOPMENT	Db:	99 1001	8407.45
								REIMBURSE 5/18 EMC ENV. REVIEW			
								Receipt Date: 06/29/18	Cr:	10 2059	
								Paid by: DBO DEVELOPMENT			
								Issued...: TO (DEVON) Jun 29 2018 02:38 pm Devon Lazzarino			
								DBO DEVELOPMENT	Db:	99 1001	13173.11
								REIMBURSE 5/18 EMC BIO SERVICES			
								Receipt Date: 06/29/18	Cr:	10 2059	
								Paid by: DBO DEVELOPMENT			
								Issued...: TO (DEVON) Jun 29 2018 02:38 pm Devon Lazzarino			
								DBO DEVELOPMENT	Db:	99 1001	17863.62
								REIMBURSE 5/18 EMC STAFF SUPPORT			
								Receipt Date: 06/29/18	Cr:	10 2059	
								Paid by: DBO DEVELOPMENT			
								Issued...: TO (DEVON) Jun 29 2018 02:39 pm Devon Lazzarino			
								DBO DEVELOPMENT	Db:	99 1001	8775.00
								REIMBURSE 5/18 ENGINEER FEES			
								Receipt Date: 06/29/18	Cr:	10 2059	
								Paid by: DBO DEVELOPMENT			
								Issued...: TO (DEVON) Jun 29 2018 02:39 pm Devon Lazzarino			
								TRANSACTION/USE TAX	Db:	99 1001	163183.21
								APRIL 2018 T/U TAX			
								Receipt Date: 06/29/18	Cr:	10 4032 00	
								Paid by: STATE OF CALIFORNIA			
								Issued...: TO (DEVON) Jun 29 2018 02:39 pm Devon Lazzarino			
								SALES TAX RECEIVED	Db:	99 1001	179433.00
								APRIL 2018 IN LIEU SALES TAX			
								Receipt Date: 06/29/18	Cr:	10 4030 00	

Reg	Period	Date	Receipt	T	Opr	ID	No	Description	G/L Posting	Amt Paid
000	06-18	06/29/18	22012	C	Mis	STAX		SALES TAX RECEIVED APRIL 2018 BRADLEY BURNS LOCAL TAX Receipt Date: 06/29/18 Paid by: STATE OF CALIFORNIA	Db: 99 1001	3120.72
			22013	C	Mis	ADMIN		Issued...: T0 (DEVON) Jun 29 2018 02:40 pm Devon Lazzarino SUCCESSOR ADMIN FEES REIMBURSEMENT 4TH QUARTER 17-18 ADMIN EXPENSE REIMBURSEMENT Receipt Date: 06/29/18 Paid by: SUCCESSOR AGENCY Issued...: T0 (DEVON) Jun 29 2018 02:41 pm Devon Lazzarino	Db: 99 1001	16008.52
									Day 06/29/18 Total ---->	423677.88
	06/30/18		22106	C	Mis	CDINT		CD INTEREST JUNE 2018 INTEREST Receipt Date: 06/30/18 Paid by: RABOBANK	Db: 10 1020	7.33
			22107	C	Mis	OPEB		Issued...: T0 (DEVON) Jun 30 2018 08:55 am Devon Lazzarino OPEB INTEREST JUNE 2018 INTEREST Receipt Date: 06/30/18 Paid by: RABOBANK	Db: 10 1004	5.73
			22108	C	Mis	HOU01		Issued...: T0 (DEVON) Jun 30 2018 09:00 am Devon Lazzarino CITY HOUSING INTEREST JUNE 2018 INTEREST Receipt Date: 06/30/18 Paid by: RABOBANK	Db: 10 1003	7.18
			22109	C	Mis	INT01		Issued...: T0 (DEVON) Jun 30 2018 09:07 am Devon Lazzarino INTEREST IN CHECKING JUNE 2018 INTEREST Receipt Date: 06/30/18 Paid by: RABOBANK	Db: 99 1001	12.78
									Day 06/30/18 Total ---->	33.02
									Period 06-18 Total ---->	1405058.28
									Register 000 Total ---->	1405058.28
									Total of All Registers ---->	1405058.28

Check Number	Vendor Name	Invoice Description	Check Date	Gross	Check Amount
032270	CCAC	6/22/18 EDUCATION WORKSHOP - LINDA	06/05/18		50.00
032271	AFLAC	MAY 2018 AFLAC PREMIUMS	06/05/18		988.96
032272	AMERIPRIDE SERVICES	APRIL 2018 LAUNDRY SERVICE	06/05/18		459.50
032273	AVAYA, INC	MAY 2018 TELEPHONE LEASE	06/05/18		246.14
032274	JEFF BUSHNELL	FY 17-18 VISION EXPENSE REIMBURSEMENT	06/05/18		180.90
032275	CAL-AM WATER	MAY 2018 WATER BILL - 1 SYLVAN	06/05/18		78.09
032275	CAL-AM WATER	MAY 2018 WATER BILL - 525 ORTIZ	06/05/18		34.10
032275	CAL-AM WATER	MAY 2018 WATER BILL - 600 DIAS	06/05/18		85.06
032276	CCAC	6/15/18 EDUCATION WORKSHOP - SHELBY	06/05/18		50.00
032277	COMCAST	JUNE 2018 POLICE INTERNET	06/05/18		151.16
032278	CORBIN WILLITS SYSTEMS	JUNE 2018 TECH SUPPORT - MOM	06/05/18		219.35
032279	CALIFORNIA STATE DISBURSEMENT	MAY 2018 CHILD SUPPORT - BLACKMON	06/05/18		385.00
032280	CYPRESS COAST FORD	OIL CHANGE FOR POLICE UNIT 90	06/05/18		114.42
032280	CYPRESS COAST FORD	OIL CHANGE FOR POLICE UNIT 92	06/05/18		64.87
032280	CYPRESS COAST FORD	OIL CHANGE FOR POLICE UNIT 93	06/05/18		101.69
032281	FRANCHISE TAX BOARD	MAY 2018 WITHHOLDING ORDER - PARKER	06/05/18		1629.98
032282	HOPE SERVICES	2018 CITY BBQ - CLEAN UP CREW	06/05/18		416.33
032283	FRED D. HARDEE	BACKGROUND INVESTIGATION - NEW RESERVE OFFICER	06/05/18		1450.00
032283	FRED D. HARDEE	PERSONNEL INVESTIGATION SG 1800145	06/05/18		3520.00
032284	MONTEREY COUNTY HERALD	CITY NEWSPAPER SUBSCRIPTION RENEWAL	06/05/18		83.65
032285	MICHAEL MCCARTHY	MAY 2018 LABOR RELATIONS SERVICES	06/05/18		3975.00
032286	MONTEREY COUNTY MEDICAL SOCIETY	6/7/18 ANNUAL PHYSICIAN OF THE YEAR BANQUET	06/05/18		50.00
032287	MCGRATH RENTCORP	JUNE 2018 POLICE LOCKER ROOM RENTAL	06/05/18		185.21
032288	CITY OF MONTEREY	APRIL 2018 INSPECTIONS/PLAN CHECKS	06/05/18		1325.39
032289	NAPA AUTO PARTS	GAS CAP FOR P/W DUMP TRUCK	06/05/18		16.30
032290	VIBEKE NORGAARD	MAY 2018 ASSISTANT ATTORNEY FEES	06/05/18		3500.00
032291	OHIO NATIONAL LIFE	JUNE 2018 LIFE INSURANCE PREMIUMS	06/05/18		69.55
032292	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/05/18		57.73
032293	PITNEY BOWES	REPLENISH POSTAGE MACHINE	06/05/18		300.00
032294	RED WING SHOES	SAFETY WORK BOOTS FOR RICHARD GARZA	06/05/18		166.38
032295	CRAIG RIDDELL	2018 WEST END ADVERTISING - JUNE PAYMENT	06/05/18		1000.00
032296	DAVID W. JANSEN	POLICE - FAX TONER	06/05/18		71.55
032296	DAVID W. JANSEN	POLICE - MAINTENANCE WATCHGUARD, BOOKING, NAS	06/05/18		315.00
032296	DAVID W. JANSEN	POLICE - NAS DEVICE ERROR	06/05/18		210.00
032296	DAVID W. JANSEN	POLICE - REPLACE NAS DRIVE	06/05/18		189.00
032296	DAVID W. JANSEN	POLICE MAINTENANCE - PATROL 2 & CHIEF	06/05/18		231.00
032296	DAVID W. JANSEN	POLICE MAINTENANCE, PATROL 1,2,3 & WATCHGUARD	06/05/18		630.00
032297	SAND CITY POLICE OFFICERS	JUNE 2018 POA DUES	06/05/18		350.00
032298	STAR SANITATION, LLC	2018 CITY BBQ - RESTROOM RENTAL	06/05/18		174.00
032299	STATEWIDE TRAFFIC SAFETY & SIG	STOP SIGN AND STOP BAR	06/05/18		544.71
032300	SUN LIFE FINANCIAL	JUNE 2018 LTD PREMIUMS	06/05/18		758.42
032301	UNIVERSAL STAFFING IN	TEMP SERVICES - 5/14/18 TO 5/18/18	06/05/18		900.31
032302	MARY ANN WEEMS	FOR JUNE 2018	06/05/18		191.15
032303	EMC PLANNING GROUP, INC.	12/19/17-3/31/18 OROSCO PROPERTY ENV REVIEW	06/05/18		45045.24
032304	EMC PLANNING GROUP, INC.	MARCH 2018 OROSCO PROPERTY STAFF SUPPORT	06/05/18		7310.54
032305	EMC PLANNING GROUP, INC.	MARCH 2018 OROSCO PROPERTY BIO SERVICES	06/05/18		6345.89
032306	EMC PLANNING GROUP, INC.	APRIL 2018 OROSCO PROPERTY ENV REVIEW	06/05/18		12847.15
032307	EMC PLANNING GROUP, INC.	APRIL 2018 OROSCO PROPERTY STAFF SUPPORT	06/05/18		18029.75
032308	CAL-AM WATER	MAY 2018 WATER BILL - 320 ELDER	06/05/18		54.78
032309	EMC PLANNING GROUP, INC.	APRIL 2018 OROSCO PROPERTY BIO SERVICES	06/05/18		6392.10
32270A	PERS - MEDICAL	JUNE 2018 PERS HEALTH PREMIUMS	06/08/18		22209.91
32270B	ADP, INC	P/R PROCESSING CHARGES FOR PERIOD ENDING 5/31/18	06/08/18		300.09
032310	MONTEREY ONE WATER	FY 17-18 MTRY REGIONAL STORMWATER MGMNT	06/12/18		407.74
032311	RABOBANK VISA CARD	5/21/18 LUNCH MEETING - MAYOR/OROSCO	06/12/18		33.97
032312	RABOBANK VISA CARD	MAY 2018 COSTCO SUPPLIES	06/12/18		765.26
032313	RABOBANK VISA CARD	PHONE CHARGER, CARDS FOR OFFICE	06/12/18		73.44
032314	RABOBANK VISA CARD	HEADSET, TYPEWRITER RIBBON, CHAIR, DRONE SUPPLIES	06/12/18		936.63
032315	RABOBANK VISA CARD	EZ SEAL, DOMAIN RENEWAL, WEB HOSTING	06/12/18		438.16
032316	AMERIPRIDE SERVICES	MAY 2018 LAUNDRY SERVICE	06/12/18		594.17
032317	AT & T	MAY 2018 POLICE TRACNET PHONE LINE	06/12/18		120.75
032318	A.T. & T.	MAY 2018 POLICE OUTSIDE PHONE LINE	06/12/18		183.82
032319	BALBOA CAPITAL	JULY 2018 WATER DISPENSER FOR OFFICE	06/12/18		65.20
032320	CALIFORNIA LAW	JUNE 2018 POLICE LTD PREMIUMS	06/12/18		245.00
032321	MONTEREY COUNTY WEEKLY	MAY 2018 CO-OP ADVERTISING	06/12/18		1614.00
032322	COMCAST	JUNE 2018 P/W INTERNET, PHONE & TV	06/12/18		150.50
032323	DEL REY OAKS CAR WASH	MAY 2018 CAR WASHES FOR POLICE	06/12/18		38.00
032324	DE LAGE LANDEN FINANCIAL SERVI	JUNE 2018 STREET SWEEPER PAYMENT #32	06/12/18		1522.18
032325	DEPARTMENT OF JUSTICE	LIVE SCAN FINGERPRINTS FOR NEW RESERVE CANDIDATE	06/12/18		66.00
032326	HOPE SERVICES	MAY 2018 CLEAN UP CREW	06/12/18		5255.36
032327	SHELBY GORMAN	EXPENSE REIMBURSEMENT - CCAC NUTS & BOLTS	06/12/18		68.31
032328	VITO GRAZIANO	EXPENSE REIMBURSEMENT - MANAGEMENT SCHOOL	06/12/18		87.00
032329	HEISINGER BUCK AND MORRIS	MAY 2018 REIMBURSABLE ATTORNEY COSTS	06/12/18		75.90
032330	THE HERALD	MAY 2018 LEGAL ADVERTISING	06/12/18		187.30
032331	HOME DEPOT CREDIT SERVICE	MAY 2018 SUPPLIES	06/12/18		623.75
032332	MONTEREY COUNTY BUSINESS	6/29/18 MONTEREY BAY DEFENSE ALLIANCE BREAKFAST	06/12/18		80.00
032333	M.C.P.O.A.	5/8/18 & 5/9/18 SHOOTING RANGE USE	06/12/18		150.00
032334	MONTEREY TIRE SERVICE, INC	4 NEW TIRES FOR P/W 2013 TOYOTA TRUCK	06/12/18		668.11
032334	MONTEREY TIRE SERVICE, INC	4 NEW TIRES FOR POLICE UNIT 90	06/12/18		742.96
032335	MONTEREY ONE WATER	5/1/18 TO 6/30/18 SEWER BILL - 1 PENDERGRASS	06/12/18		88.00
032335	MONTEREY ONE WATER	5/1/18 TO 6/30/18 SEWER BILL - 320 ELDER	06/12/18		44.00
032335	MONTEREY ONE WATER	5/1/18 TO 6/30/18 SEWER BILL - 525 ORTIZ	06/12/18		13.80
032336	MRWMD	MAY 2018 REFUSE CHARGES	06/12/18		809.23
032337	NAPA AUTO PARTS	4 WIPER BLADES FOR POLICE UNITS 92 & 93	06/12/18		92.39
032338	OFFICE DEPOT , INC.	MAY 2018 SUPPLIES	06/12/18		1932.56
032339	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/12/18		73.78
032340	RED SHIFT INTERNET SRVCS	JUNE 2018 CITY DSL, WEB & EMAIL	06/12/18		51.98
032340	RED SHIFT INTERNET SRVCS	JUNE 2018 POLICE DSL, WEB & EMAIL	06/12/18		41.95
032341	DAVID W. JANSEN	CONNIE MAINTENANCE/TRANSFER CONTACTS TO SHELBY	06/12/18		84.00
032341	DAVID W. JANSEN	POLICE - SETUP USB BACKUP FROM NAS TO USB DRIVE	06/12/18		357.00
032341	DAVID W. JANSEN	POLICE MAINTENANCE - RECORDS & CLETS	06/12/18		252.00

Date...: Sep 11, 2018
 Time...: 11:07 am
 Run by.: Linda Scholink

City of Sand City
 JUNE 2018 ACCOUNTS PAYABLE

Page: 2
 List: 0000
 ID #: PYCPDP

Check Number	Vendor Name	Invoice Description	Check Date	Gross	Check Amount
032342	SMART & FINAL	ICE, WATER, LEMONADE FOR 5/19/18 CITY BBQ	06/12/18		60.60
032343	SPECIAL OLYMPICS	FY 17-18 DONATION	06/12/18		750.00
032344	STAR SANITATION, LLC	MAY 2018 BIKE TRAIL RESTROOM	06/12/18		212.69
032345	STATEWIDE TRAFFIC SAFETY & SIG	GUARD RAILS, POSTS & HARDWARE	06/12/18		754.75
032346	STURDY OIL COMPANY	5/15/18 TO 5/31/18 FUEL COSTS	06/12/18		1359.52
032347	SALINAS VALLEY PRO SQUAD	BULLETPROOF VEST FOR MICHAEL MOUNT	06/12/18		1190.77
032348	UNITED WAY OF MONTEREY	FY 17-18 CONTRIBUTION	06/12/18		500.00
032349	UNIVERSAL STAFFING IN	TEMP SERVICES - 5/29/18 & 5/31/18	06/12/18		215.00
032350	UNITED ROTARY BRUSH CORPORATIO	2 BOXES REPLACEMENT BRUSHES FOR POWER BROOM	06/12/18		546.18
032351	RABOBANK VISA CARD	POLICE COURSE, PRINTER, TONER, EMAIL RENEWAL	06/12/18		518.56
32270G	RABOBANK	JUNE 2018 STOP PAYMENT FEE	06/12/18		25.00
32270D	HUMANA INSURANCE COMPANY	JUNE 2018 DENTAL, LIFE & VISION PREMIUMS	06/14/18		3905.86
32270C	PUBLIC EMPLOYEES RET. SYS	MAY 2018 PERS RETIREMENT CONTRIBUTIONS	06/15/18		43395.17
032352	DENNIS ALEXANDER	MARCH 2018 FINAL PAYCHECK - REPLACE LOST	06/19/18		837.57
032353	A.T. & T.	MAY 2018 POLICE T-LINE	06/19/18		215.15
032354	CHIEF SUPPLY	3 CASES LATEX GLOVES FOR POLICE	06/19/18		219.70
032355	CHRISTOPHER EDWARD CHIDLAW	2018 WEST END MST ADVERTISING	06/19/18		1237.00
032356	COMCAST	JUNE 2018 CITY INTERNET/COUNCIL TV	06/19/18		96.89
032356	COMCAST	JUNE 2018 POLICE CABLE TV	06/19/18		46.59
032357	CREEGAN & D'ANGELO	MAY 2018 ENGINEERING FEES	06/19/18		39567.50
032358	CSMFO	7/12/18 CHAPTER MEETING - LINDA	06/19/18		40.00
032359	CYPRESS COAST FORD	REPAIR DRIVER SEAT & SUSPENSION FOR UNIT 91	06/19/18		1575.07
032360	EMC PLANNING GROUP, INC.	MAY 2018 PLANNING STAFF SUPPORT	06/19/18		1400.66
032360	EMC PLANNING GROUP, INC.	MAY 2018 VIBRANCY PLAN	06/19/18		2141.44
032361	GLASS TECH	2018 WEST END WINE GLASSES	06/19/18		870.94
032362	SHELBY GORMAN	EXPENSE REIMBURSEMENT FOR CCAC WORKSHOP	06/19/18		119.37
032363	MICHAEL C MCCARTHY	6/1/18 TO 6/15/18 LABOR RELATIONS SERVICES	06/19/18		3900.00
032364	MONTEREY COUNTY	POLICE NETWORK ACCESS FOR PERIOD ENDING 4/30/18	06/19/18		133.80
032365	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/19/18		68.47
032366	POLARIS CONSULTING	MARCH-APRIL 2018 DESAL NEW WELLS	06/19/18		15000.00
032366	POLARIS CONSULTING	MAY 2018 LOT MERGER REVIEW	06/19/18		200.00
032366	POLARIS CONSULTING	MAY 2018 SURVEY & MAPPING SERVICES	06/19/18		500.00
032367	DAVID W. JANSEN	CITY HALL SYSTEMS SCHEDULED MAINTENANCE	06/19/18		714.00
032367	DAVID W. JANSEN	POLICE - PATROL 2, PATROL 3, BOOKING SYSTEM	06/19/18		420.00
032367	DAVID W. JANSEN	POLICE - WATCHGUARD, PATROL 1, STORAGE DRIVES	06/19/18		273.00
032368	SHRED IT- SAN JOSE	MAY 8, 2018 SHREDDING SERVICE	06/19/18		56.00
032369	SPCA	MAY 2018 ANIMAL SERVICES	06/19/18		150.00
032370	UNIVERSAL STAFFING IN	TEMP SERVICES 6/7/18 - COVER CHUCK/SHELBY	06/19/18		172.00
032371	VERIZON WIRELESS	MAY 2018 CELL PHONE BILLS	06/19/18		1145.65
032372	A.T. & T.	MAY 2018 TELEPHONE BILLS	06/26/18		299.06
032373	MARY ANN MCCONNELL	NEW RESERVE OFFICE PRE-EMPLOY POLYGRAPH	06/26/18		300.00
032374	BARTEL ASSOCIATES, LLC	MAY 2018 OPEB VALUATION/FINAL & CERBT FORMS	06/26/18		500.00
032375	CALPERS 457 PLAN	JUNE 2018 PERS 457 CONTRIBUTIONS	06/26/18		15232.57
032376	CANON SOLUTIONS AMERICA, INC.	MAY 2018 COPY MACHINE USAGE	06/26/18		359.56
032377	CALPERS CERBT	FY 17-18 CERBT CONTRIBUTION	06/26/18		250000.00
032378	CALIFORNIA HIGHWAY	JUNE 2018 HIGHWAY CLEAN UP	06/26/18		295.00
032379	GILROY CHEVROLET	2017 CHEVROLET SILVERADO 1500 PICKUP FOR P/W	06/26/18		36681.24
032380	DEVON LAZZARINO	REIMBURSE EXPENSES 6/21/18 SEMINAR	06/26/18		22.23
032381	FREDERICK MENEZES III	JUNE 2018 ACCRUAL CASH OUT	06/26/18		1196.22
032382	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/26/18		91.77
032383	PACIFIC GAS & ELECTRIC	MAY 2018 UTILITY BILLS	06/26/18		2480.37
032384	LINDA SCHOLINK	REIMBURSE 2018 CALPERS FORUM REGISTRATION	06/26/18		349.00
32270E	PUBLIC EMPLOYEES RET. SYS	FY 17-18 SAFETY PLAN UNFUNDED LIABILITY	06/26/18		100000.00
32270F	PUBLIC EMPLOYEES RET. SYS	FY 17-18 MISCELLANEOUS PLAN UNFUNDED LIABILITY	06/26/18		300000.00
032385	EMC PLANNING GROUP, INC.	MAY 2018 OROSCO PROPERTY ENV. REVIEW	06/29/18		8407.45
032386	EMC PLANNING GROUP, INC.	MAY 2018 OROSCO PROPERTY STAFF SUPPORT	06/29/18		17863.62
032387	CALIFORNIA BUILDING STANDARDS	2ND QUARTER 2018 CBSC FEES	06/29/18		10.00
032388	CHIEF SUPPLY	CITY DISASTER EOC SUPPLIES	06/29/18		267.18
032389	COMMUNITY PALETTE	ART COMMITTEE FASHION SHOW	06/29/18		6500.00
032390	CSG CONSULTANTS, INC.	MAY 2018 CODE ENFORCEMENT SERVICES	06/29/18		1440.00
032391	DEPT. OF CONSERVATION	2ND QUARTER 2018 STRONG MOTION FEES	06/29/18		39.08
032392	DIVISION OF THE STATE ARCHITEC	2ND QUARTER 2018 BUSINESS LICENSE CASP FEE	06/29/18		6.30
032393	EMC PLANNING GROUP, INC.	MAY 2018 OROSCO PROPERTY BIO SERVICES	06/29/18		13173.11
032394	MONTEREY FIRE	FIRE EXTINGUISHER SERVICE & NEW	06/29/18		693.14
032395	NAPA AUTO PARTS	SEAT COVERS FOR NEW P/W TRUCK	06/29/18		42.39
032396	PETTY CASH - CASHED BY SHELBY	REPLENISH PETTY CASH	06/29/18		66.06
032397	POLARIS CONSULTING	LOT LINE ADJUSTMENT APPLICATION REVIEW	06/29/18		350.00
032397	POLARIS CONSULTING	PROP 1 TECH ASSISTANCE - STORMWATER MANAGEMENT	06/29/18		7000.00
032397	POLARIS CONSULTING	TOPOGRAPHIC SURVEY - CARROLL PROPERTY	06/29/18		3500.00
032398	DAVID W. JANSEN	POLICE - RECORDS AND CLETS MAINTENANCE	06/29/18		210.00
032398	DAVID W. JANSEN	POLICE AND P/W MAINTENANCE	06/29/18		441.00

Grn-Total:
 Ttl-Count: 161

1055440.80

**Sand City
Successor Agency
for the Former
Redevelopment
Agency**

REPORT.: 08/14/18
 RUN....: 08/14/18
 Run By.: LINDA

SUCCESSOR AGENCY
 Balance Sheet Report
 ALL FUND(S)

PAGE: 001
 ID #: GLBS
 CTL.: SUC

Ending Calendar Date.: June 30, 2018 Fiscal (12-18)

Assets			Acct ID

Fiduciary Fund Tax Increment Account	1,117,688.05	40	1005
Fiduciary Fund 2008 TAX EXEMPT CD #6998114883	526,179.96	40	1025
Fiduciary Fund 2008 TAX EXEMPT CD # 535671579	531,511.23	40	1026
Fiduciary Fund 2008A RESERVE ACCOUNT	35.11	40	1060
Fiduciary Fund 2008B RESERVE ACCOUNT	224,981.91	40	1070
Fiduciary Fund 2008B Debt Service Fund	1.56	40	1072
Fiduciary Fund Escrow Fund 2017 Refunding	5,039,440.84	40	1084
Fiduciary Fund 2017 Debt Service Fund	31.86	40	1085
Fiduciary Fund Land	1,958,822.26	40	1291
Fiduciary Fund FURNITURE AND FIXTURES	40,218.25	40	1293
Fiduciary Fund SIGNS AND LANDSCAPING	182,630.99	40	1297
Fiduciary Fund ACCUMULATED DEPRECIATION	-220,294.23	40	1300

Total of Assets ---->	9,401,247.79		9,401,247.79
=====			

Liabilities			Acct ID

Fiduciary Fund REFUNDABLE FEES	1,455,000.00	40	2045
Fiduciary Fund Deferred Revenue	567,274.00	40	2050
Fiduciary Fund GENERAL LT- ADVANCE COSTCO/SEA	4,650,000.00	40	2330
Fiduciary Fund LOAN PAYABLE-HOUSING	518,349.00	40	2452
Fiduciary Fund LT ADVANCES FOR OPERAT EXPENSE	3,626,057.91	40	2455
Fiduciary Fund ADVANCES COP REIMBURSEMENTS	1,454,766.42	40	2460
Fiduciary Fund SERIES A BONDS	4,980,000.00	40	2480
Fiduciary Fund SERIES B BONDS	1,110,000.00	40	2485
Fiduciary Fund Refunding Bonds, Series 2017	4,330,000.00	40	2490

Total of Liabilities ---->	22,691,447.33		

FUND Balances			Acct ID

Fiduciary Fund Unappropriated Fund Balance	-13,638,505.22	40	3400
CURRENT EARNINGS	348,305.68		

Total of FUND Balances ---->	-13,290,199.54		9,401,247.79
=====			

REPORT.: Aug 13 18 Monday
 RUN...: 08/13/18 Time: 14:53
 Run By.: Linda Scholink

SUCCESSOR AGENCY
 Month End Cash Register Activity Report
 For Period: 06-18

PAGE: 001
 ID #: CH-AC
 CTL.: SUC

Reg	Period	Date	Receipt	T	Opr	ID No	Description	G/L Posting	Amt Paid
000	06-18	06/30/18	00318	C	Mis	BND05	6 MONTH TAX EXEMPT BOND INTEREST JUNE 2018 INTEREST Receipt Date: 06/30/18 RABOBANK	Db: 40 1026 Cr: 40 4435 00	22.89
			00319	C	Mis	BND04	Issued..: T0 (DEVON) Jun 30 2018 09:13 am Devon Lazzarino 3 MONTH TAX EXEMPT BOND INTEREST JUNE 2018 INTEREST Receipt Date: 06/30/18 Paid by: RABOBANK	Db: 40 1025 Cr: 40 4435 00	22.66
			00320	C	Mis	PRP01	Issued..: T0 (DEVON) Jun 30 2018 09:22 am Devon Lazzarino PROPERTY TAX INCREMENT JUNE 2018 INTEREST Receipt Date: 06/30/18 Paid by: RABOBANK	Db: 40 1005 Cr: 40 4450 00	180.04
							Issued..: T0 (DEVON) Jun 30 2018 09:28 am Devon Lazzarino	Day 06/30/18 Total ---->	225.59
								Period 06-18 Total ---->	225.59
								Register 000 Total ---->	225.59
								Total of All Registers ---->	225.59

REPORT.: Aug 13 18 Monday
RUN...: Aug 13 18 Time: 14:49
Run By.: Linda Scholink

SUCCESSOR AGENCY
Month End Payable Activity Report
Report for 06-18

PAGE: 001
ID #: PY-AC
CTL.: SUC

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
06-18	CIT01 (CITY OF SAND CITY)	062918H	06/29/18	07/29/18	A	16008.52	4TH QUARTER 17-18 ADMIN EXPENSE REIMBURSEMEN

Total of Purchases -> 16008.52

AGENDA ITEM

6F

Memorandum

TO: City Council
FROM: Shelby Gorman
DATE: 9/18/2018
RE: The addition of honeybees to the Sand City Community Garden

The City was approached by a member of our community who has kept bees for numerous years in addition to taking bee-keeping classes. This individual suggested the implementation of honeybees to Sand City's newly remodeled community garden. This beekeeper has agreed to donate her time, resources, and knowledge of honeybees to the City.

A location has been designated appropriate by this beekeeper and Sand City's Public Works staff to keep the bees out of the way of garden-goers and pedestrians near the garden. Only one bee box would be placed in the garden. A sign will also be posted near the beehive to help alert visitors to the fact that there are bees in the area, hard at work. Bee-friendly plants, including lavender, sage, and rosemary, have been planted around the garden to assist current and future bees in the community.

It is easy to get discouraged or overwhelmed when trying to make a difference as an individual. Making one small change in our community is the first step to collectively making a difference to our world and to the noble honeybee.

The City of Sand City is expanding its community garden to include nature's busiest pollinators.

For questions or concerns please contact City Hall.

831.394.3054



Bees in our Community

Making one small change in our community is the first step to collectively making a difference to our world and to the noble honeybee.



Honeybees pollinate a third of our food crops...

Making a huge contribution to our food supply chain, our economy, and the broader ecosystem.



Bees are a plant's best friend...

They help our plants produce bigger, healthier, better formed fruit in greater abundance.



Don't be afraid...

No life-loving bee wants to sting you. Still, be smart, wear long sleeves and pants when in the garden.

AGENDA ITEM

6G

MEMO

=====

FOR YOU

To: Mayor and City Council
Subject: Consideration of Amendment and Biennial Review of City's Conflict of Code, Resolution
Date: August 28, 2018
From: Linda Scholink, City Clerk and Connie Horca, Deputy City Clerk

The Political Reform Act requires every local governmental agency to review its Conflict of Interest Code biennially. No later than October 1st of each even-numbered year, a notice must be submitted to the reviewing body indicating whether or not an amendment is necessary.

The Political Reform Act (Act) prohibits a public official from using his or her official position to influence a governmental decision in which he or she has a financial interest. Every local agency must adopt a conflict of interest code that identifies all officials and employees within the agency who make governmental decisions based on the positions they hold. The individuals in the designated position must disclose their financial interests as specified in the agency's conflict of interest code.

To help identify potential conflicts of interest, the law requires public officials and employees in designated positions in a conflict of interest code to report their financial interests on a form called Statement of Economic Interests (Form 700). The conflict of interest codes and the Forms 700s are fundamental tools in ensuring that officials are acting in the public's best interest and not their own.

It is essential and legally required that an agency's conflict of interest code reflects the current structure of the agency and properly identifies all officials and employees who should be filing a Form 700. To insure the codes remain current and accurate, each local agency is required to review its conflict of interest code in even numbered years. The code reviewing body for the City of Sand City is the City Council. The City's Conflict of Interest was last reviewed in 2016. Before that in 2014 the Code was updated by Ordinance giving the Council the ability to approve future amendments by Resolution.

City staff has reviewed the previous notice along with the disclosure categories for the designated positions and determined that amendments were needed. We have updated the job titles, and deleted those titles we no longer have. Additions have been marked in red, and deletions will

From the desk of...
Linda Scholink
Director of Administrative Services
City of Sand City
1 Sylvan Park
Sand City, Ca 93955
831-394-3054
831-394-2472

have strike throughs. We have added language regarding consultants and reference the form 805, that must be filled out for each new consultant to determine their correct disclosure category. This is also identifiable in red print. Consultants are defined for reporting purposes as persons who prepare a product or perform services of a general nature and/or on an on-going basis and participate by direct advice to the decisions makers. Generally, consultants who prepare a product or perform services for a single specific matter are not the type of consultants required to be covered by the code, whereas consultants who provide more general assistance and advice to a government agency on an on-going basis should be covered.

We have trimmed down the disclosure categories. In the previous Master List of Disclosure Categories there were 22 definitions. We have updated and combined these categories down to 5 categories. We feel this will simplify the designations, along with accurately assigning the correct designations.

Recommendation

We recommend that the City Council approve the attached Resolution

CITY OF SAND CITY
RESOLUTION SC __, 2018

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY AMENDING
CHAPTER 2.20.070 CONFLICT OF INTEREST CODE OF THE SAND CITY MUNICIPAL
CODE REGARDING IDENTIFICATION OF DESIGNATED EMPLOYEES AND
DISCLOSURE CATEGORIES APPENDIX "A & B"**

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 *et seq*, have in the past and foreseeably will in the future require state and local government agencies to adopt and promulgate Conflict of Interest Codes; and

WHEREAS, Chapter 2.20.070 of the Sand City Municipal Code presently incorporates by reference the standard Conflict of Interest Code adopted by Regulation of the California Fair Political Practices Commission (FPPC) and set forth at 2 California Code of Regulations Section 18730 that contains the terms of a standard conflict of interest code which can be incorporated by reference and which may be amended by the FPPC; and

WHEREAS, the FPPC authorizes an agency wholly within a county to determine and designate positions required to file Statement of Economic Interest; and

WHEREAS, a designated employee is an officer, employee member or consultant of an agency whose position is designated in the code because the position entails the making or participation in the making of governmental decisions that may foreseeably have a material effect on any financial interest; and

WHEREAS, certain positions should be assigned full disclosure (all investments, interests in real property, sources of income and business positions) because the position makes decisions that affect a wide range of interests; and

WHEREAS, alternatively, other positions whose decision-making is limited should only be assigned to disclosure of investments, sources of income and business positions in entities that could be affected by purchases that position would make; and

WHEREAS, the FPPC advises that employees should only disclose economic interests that relate to their job and that the disclosure category assignments must adequately differentiate between positions; and

WHEREAS, Chapter 2.20.070 of the Sand City Municipal Code contains a list of designated positions of officials, committee members, and employees of the City of Sand City who are required to file financial disclosure forms under the City's Conflict of Interest Code and the disclosure category for each such official, committee member, and employee as reflected in APPENDIX "A" List of Designated Positions (Attachment 1); and

Sand City Resolution SC ___, 2018

WHEREAS, said Appendix A-List of Designated Positions (Attachment 1) and Appendix B-List of Disclosure Categories (Attachment 2) contains the listing of designated positions and disclosure categories which have been reviewed, and this review has disclosed that they should be amended to reflect current conditions; and

WHEREAS, the City of Sand City has determined that the proposed action is not a project per CEQA (California Environmental Quality Act) Guidelines, section 15060(c)(3) and as defined by CEQA Guidelines section 15378, as it has no direct impact or significant effect upon the environment, and that the update is not subject to CEQA.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City that:

1. All previously adopted amendments approving various separate Conflict of Interest Codes are hereby superseded following Council adoption of said resolution.
2. The City Clerk is hereby authorized to update Section 2.20.070 Appendices with the attached amended Appendix A, Conflict of Interest Code-2018 Update attached hereto as (Attachment 1) and Appendix B- List of Disclosure Categories (Attachment 2) to the Sand City Municipal Code.

PASSED AND ADOPTED by the City Council of the City of Sand City this ___ day of September, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk

APPENDIX "A"

**City of Sand City
Conflict of Interest Code- 2018 Update**

LIST OF DESIGNATED POSITIONS

Date: August 13, 2018

<u>POSITION</u>	<u>DISCLOSURE CATEGORY</u>
Mayor and Council Members	2,4
City Administrator	2,4
City Attorney	2,4

Department: Administration

<u>JOB TITLE</u>	<u>DISCLOSURE CATEGORY</u>
Assistant City Administrator	1
City Clerk	1
Director of Administrative Services	1
Accounting Technician I	1
Administrative Assistant/Deputy City Clerk	1
Administrative Assistant/Bookkeeper	1
Administrative Secretary Assistant I/II	1
Accounting Assistant	1
Art Committee Members	1
Assistant City Attorney	1
Consultants*	1
Finance Specialist	1
Oversight Board to the Successor Agency of the former Sand City Redevelopment Agency	1

Department: Planning & Inspection

<u>JOB TITLE</u>	<u>DISCLOSURE CATEGORY</u>
Director of Community Development	1
Building Official	1
Associate Planner	1
Assistant Planner	1
Housing Rehabilitation Specialist	1
City Planner	1
Consultants*	1
Design Review Committee (DRC) Committee Members	1

APPENDIX "A"

**City of Sand City
Conflict of Interest Code**

LIST OF DESIGNATED POSITIONS

Department: Police

<u>JOB TITLE</u>	<u>DISCLOSURE CATEGORY</u>
Police Chief	1
Acting Police Chief	1
Administrative Police Sergeant	1
Administrative Assistant/Records Coordinator	1
Administrative Secretary II Records	1
Platoon Sergeant	1
Police Commander	1

Department: Public Works

<u>JOB TITLE</u>	<u>DISCLOSURE CATEGORY</u>
Public Works Supervisor	1
Public Works Foreman	1
Public Works Director/City Engineer	1
Consultants*	1

* Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitations.

The City Administrator or his/her designee may determine in writing that a particular consultant although a "designated position" is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination, **identifiable through FPPC Form 805, (Agency Report of Consultants)** shall include a description of the consultant's **firm name, address and brief description of the general purpose of the contract**, and based upon that description, a statement of the extent of disclosure requirements. The City Administrator or his/her designee's determination is a public record and shall be retained for public inspection in the same manner and location as the Conflict of Interest Code.

APPENDIX “B”

MASTER LIST OF DISCLOSURE CATEGORIES

SPECIFICATION SHEET

REPORTABLE INVESTMENT, INTERESTS IN REAL PROPERTY, AND INCOME

CITY OF SAND CITY CONFLICT OF INTEREST CODE

AGENCIES OF THE CITY OF SAND CITY

DEFINITION: “Unit” as used in this text means the particular department, board, commission, office or other entity using the disclosure category.

General Provisions:

When a member, officer, employee or consultant who holds a designated position is required to disclose investments and sources of income, he or she shall disclose investments in business entities and sources of income that do business in the jurisdiction, plan to do business in the jurisdictions, or have done business in the jurisdiction within the past two years. In addition to other activities, a business entity is doing business with the jurisdiction if it owns real property within the jurisdiction.

When a designated member, officer, employee or consultant who holds a designated position is required to disclose sources of income, he or she shall disclose gifts received from donors located inside as well as outside the jurisdiction.

When a designated member, officer, employee or consultant who holds a designated position is required to disclose interests in real property, he or she shall disclose the type of real property described below, if it is located in whole or in part within the boundaries of Sand City.

When a designated member, officer, employee or consultant who holds a designated position is required to disclose business position, he or she shall disclose positions in business entities that do business in Sand City, plan to do business in Sand City, or have done business in Sand City within the past two years.

Description of Disclosure Categories

Following are disclosure categories consisting of types of financial interest which have been determined may foreseeably be affected materially by decisions made, participated in, or influenced by certain employees designated in Appendix “A”. These financial

interests must be reported by the designated employee in accordance with the provisions of this code.

Disclosure Category 1 (Real Property within Jurisdiction):

A member, officer, employee or consultant holding a position assigned to Category 1 shall, in the manner described above report a) ~~A all investments and business positions in business entities and sources of income in the jurisdiction;~~ b) ~~and~~ interests in real property in the jurisdiction that were acquired by, leased or otherwise used by Sand City; and c) his or her status as director, officer, partner, trustee, employee or holder of a management position in any business entity within the jurisdiction.

Disclosure Category 2 (All investments and Sources of Income):

An employee holding a position assigned to Disclosure Category 2 shall in the manner described above shall report all ~~I~~investments and business positions in business entities, ~~and all~~ sources of income and financial interests of any type of or in business entities which provide services, supplies, materials, machinery, or equipment of the type utilized by Sand City, as it relates to the duties of the employees position.

Disclosure Category 3 (Management Positions):

Designated employees must report all business positions where the employer does business, plans to do business or has done business within the past two years in the City.

Disclosure Category 4 (General Contracting):

Designated Employees must report all investments in business entities, sources of income and business positions where the business entity or source of income contracts, plans to contract or has contracted within the past two years with the City to provide services, supplies, materials, machinery or equipment.

Disclosure Category 5 (Special Contracting):

Designated employees must report all investments in business entities, sources of income contracts, plans to contract or has contracted within the past two years with the designated employee's department to provide services, supplies, materials, machinery or equipment.

Description of Consultants

Commission Regulation 18700 defines "consultant" as an individual who, pursuant to a contract with a state or local government agency:

- (A) Makes a governmental decision whether to:
 - (i) Approve a rate, rule or regulation;
 - (ii) Adopt or enforce a law;
 - (iii) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 - (iv) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;

- (v) Grant City approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
- (vi) Grant agency approval to a plan, design, report, study, or similar item;
- (vii) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or

(B) Serves in a staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

With respect to Consultants performing work for the City of Sand City, the City Administrator may determine, in writing that a particular Consultant is hired to perform a range of duties that are limited in scope, and thus the Consultant is not required to comply with the disclosure requirements. The determination shall be retained by the City Clerk as filing officer. Nothing herein excuses any Consultant from any other provision of this Code.

- ~~3 — Interest in real property.~~
- ~~4 — Investments and business positions in business entities, and sources of income from entities providing supplies, services, equipment or machinery of the type used by the designated employee's unit.~~
- ~~5 — Investments and business positions in, and income from entities which are book outlets, vendors or providers of business services.~~
- ~~6 — Investments and business positions in business entities and income from sources engaged in construction, building, or material supply.~~
- ~~7 — Investments and business positions in business entities and income sources which supply or manufacture solar energy systems.~~
- ~~8 — Investments and business positions in business entities and income sources engaged in construction or development.~~
- ~~9 — Investments and business positions in, and income from sources engaged in the construction of public works projects.~~
- ~~10 — Investments and business positions in business entities and income sources from construction companies involved in progress payments.~~

- 11 — ~~Investments and business positions in, and income sources from construction firms involved in construction projects subject to acceptance by the City Council.~~
- 12 — ~~Investments and business positions in business entities and income from business entities of the type to provide bids, supplies, vehicles and equipment.~~
- 13 — ~~Investments and business positions in, and income from entities which provide training, services or facilities of the type utilized by the City.~~
- 14 — ~~Investments and business positions in business entities and source of income which provide services and supplies of the type used in emergency services coordination and training activities.~~
- 15 — ~~Investments and business positions in, and income from Union Pension Funds that may be affected by the outcome of negotiations involving monetary settlements and employer-employee memorandums.~~
- 16 — ~~Investments and business positions in, and income from entities providing medical services or facilities of the type used by the City.~~
- 17 — ~~Investments and business positions in, and income from business entities engaged in providing eye examinations and eye glasses, including but not limited to opticians, ophthalmologists, etc.~~
- 18 — ~~Investments and business positions in, and income from business entities supplying or manufacturing electronic equipment, supplies or services of the type utilized by the employee's unit.~~
- 19 — ~~Investments and business positions in, and income from business entities providing supplies, services, equipment or machinery of the type used by the City.~~
- 20 — ~~Investments and business positions in, and income from employment agencies or entities which provide employment or pre-employment services. Services include, but are not limited to, testing, training, consulting, job classification studies and salary surveys.~~
- 21 — ~~Investments and business positions in, and income from business entities which are of the type to provide any various types of employee insurance coverage and/or actuarial services.~~
- 22 — ~~Investments and business positions in business entities and income from sources which supply or manufacture firefighting equipment or supplies.~~

AGENDA ITEM

6H

MEMO

To: Honorable Mayor and City Council Members
From: Todd Bodem, City Administrator
Date: August 28, 2018
Subject: Amended Agreement #4 – EMC Planning Group, South of Tioga Project

Background

EMC Planning Group signed a specific agreement with Sand City to assist City Staff with the South of Tioga Project. This agreement started with an initial pre-application submittal set of tasks and the City authorized up to \$20,000. Contract Amendment #1 was for an additional \$20,000 to continue those tasks, along with adding other tasks (i.e., preliminary traffic planning analysis, etc.). After the application was submitted by the applicant, the City then asked EMC Planning Group to submit a scope and cost for Contract Amendment #2 to assist City Staff to process the project's formal application in the amount of \$225,000 to cover the cost of processing the formal project application to include staff assistance, biological permitting, and drafting the EIR.

In March 2018, the City Council approved Agreement Amendment #3 to EMC Planning Group to provide additional services and continue to provide staff support services, biological investigation, and preparation of a habitat management plan for the proposed project in the amount of \$46,450 plus the optional task of \$6,000 for additional funds to travel to Ventura to meet with United States Fish and Wildlife Services for an Agreement Amendment #3 of \$52,450 (Optional task was not needed).

To further facilitate the application processing, EMC Planning Group will continue to provide staff support services, biological investigation, preparation of a habitat management plan, and environmental review under the California Environmental Quality Act in an amount of \$107,800.

This will result in a need to amend EMC Planning Groups original agreement with an Agreement Amendment #4 to include the scope and cost for the tasks stated above and to request funds from the applicant to cover these City costs per the City's current reimbursement agreement with the applicant.

Staff Recommendation

It is recommended that the City Council approve a Resolution authorizing Agreement Amendment #4 in an amount not to exceed \$107,800 for the South of Tioga project.

CITY OF SAND CITY

RESOLUTION SC _____, 2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAND CITY APPROVING PROFESSIONAL PLANNING SERVICES AGREEMENT AMENDMENT #4 WITH EMC PLANNING GROUP TO INCLUDE AN ADDITIONAL \$107,800 TO THE ORIGINAL AND AMENDED AGREEMENTS FOR FISCAL YEAR 2018-2019 RELATED TO THE SOUTH OF TIOGA DEVELOPMENT FOR ADDITIONAL STAFF ASSISTANCE, BIOLOGICAL INVESTIGATION, HABITAT MANAGEMENT PLAN, AND ENVIRONMENTAL REVIEW UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, in June of 2016, The Orosco Group entered into a reimbursement agreement with the City, and deposited funds to cover City costs associated with pre-application processing in regard to development within the South of Tioga district of the City; and

WHEREAS, afterwards, EMC Planning Group advised the City of their need for an agreement between the City of Sand City and EMC Planning Group for their work on the South of Tioga; and

WHEREAS, in September 2016, the Sand City Council approved by Resolution (**SC 16-74, 2016**) an original agreement with EMC Planning Group to provide preliminary staff assistance and biological services in the amount not to exceed \$20,000; and

WHEREAS, in December 2016, Staff submitted a request from the Orosco Group as an agreement amendment #1 to the original agreement for additional funding needed to cover the costs for EMC Planning Group to provide staff assistance and biological and transportation services for an additional amount of \$20,000 (total \$40,000); and

WHEREAS, in July of 2017, the Sand City Council approved Resolution (**SC 17-65, 2017**), an agreement amendment #2 to facilitate the South of Tioga project application processing of three sets of tasks: staff assistance, biological assessment, and environmental review for an additional amount of \$225,000 of (total \$265,000); and

WHEREAS, in March of 2018, the Sand City Council approved Resolution (**SC 18-25, 2018**), an agreement amendment #3, EMC Planning Group provided staff support services, biological investigation, preparation of a habitat management plan, and optional task meeting in Ventura for the proposed project to be covered by a reimbursement agreement with the applicant for an additional amount of \$52,450 (total \$317,450); and

WHEREAS, to further facilitate the application processing, EMC Planning Group will continue to provide staff support services, biological investigation, preparation of a habitat management plan, and environmental review under the California Environmental Quality Act; and

WHEREAS, the estimated cost for amendment #4 is \$107,800 and costs for the tasks stated above will be covered by the applicant per the City's current reimbursement agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Sand City to hereby approve a forth amended agreement with EMC Planning Group to add an amount not to exceed \$107,800 to the agreement for a combined total amount of \$425,250 attached hereto and incorporated herein as Attachment 1.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Sand City, this ___ day of September, 2018 by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk

Attachment 1

Client Initials	Consultant Initials
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AGREEMENT AMENDMENT BETWEEN CLIENT AND CONSULTANT

Project No.: PP-105

Amended Agreement entered into at Monterey, CA on this date of August 29, 2018, by and between:

Consultant:	<u>EMC Planning Group Inc.</u>	Client:	<u>City of Sand City</u>
Contact Name:	<u>Michael J. Groves</u>	Contact Name:	<u>Todd Bodem</u>
Title:	<u>President/Senior Principal</u>	Title:	<u>City Administrator</u>
Address:	<u>301 Lighthouse Avenue Suite C Monterey, CA 93940</u>	Address:	<u>1 Pendergrass Way Sand City, CA 93955</u>
Phone:	<u>831-649-1799</u>	Phone:	<u>831-394-3094</u>
FAX:	<u>831-649-8399</u>	FAX:	<u>831-394-2472</u>
Email:	<u>groves@emcplanning.com</u>	Email:	<u>tbodem@sandcity.org</u>

Client and Consultant agree as follows:

- A. Project. Client retains Consultant to perform amended services for: Additional CEQA effort relating to project changes, comment responses and revised timeframes; investigation and survey for Monterey gilia; unanticipated meetings with City attorney and Mayor; research for City Council, and separate entitlement process for the hotel and residential components. hereinafter called "Amended Scope of Consultant Services".
- B. Consulting Services. Consultant agrees to perform the following Amended Scope of Services as outlined within Exhibit "A" Amended Scope of Consultant Services attached hereto and incorporated herein by reference.
- C. Agreement Amendment. Client agrees to amend Consultant's Agreement for Services as follows:

	Compensation	Completion Date	Scope of Services
1. Original Agreement	<u>\$20,000</u>	<u>November 2016</u>	<u>Staff & Bio Services</u>
2. Agreement Amendment #1	<u>\$20,000</u>	<u></u>	<u>Staff, Bio, Trans. Services</u>
3. Agreement Amendment #2	<u>\$224,687.50</u>	<u></u>	<u>Staff, Bio Environmental Review</u>
4. Agreement Amendment #3	<u>\$52,450</u>	<u></u>	<u>Additional Tasks & Efforts</u>
5. Agreement Amendment #4	<u>\$107,800</u>	<u></u>	<u>Additional CEQA, Project Changes, Gilia</u>

All provisions of the original Agreement between Client and Consultant apply, unless otherwise specified in writing and attached hereto.

Client Initials	Consultant Initials
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IN WITNESS WHEREOF, the parties hereby execute this agreement upon the terms and conditions stated above.

Consultant:	<u>EMC Planning Group Inc.</u>	Client:	<u>City of Sand City</u>
Signature:	_____	Signature:	_____
Printed Name:	<u>Michael Groves</u>	Printed Name:	<u>Todd Bodem</u>
Title:	<u>Senior Principal</u>	Title:	<u>City Administrator</u>
Date Signed:	_____	Date Signed:	_____
Project number:	<u>PP-105</u>		

Client should return this Agreement completed and signed to the Consultant.



Planning for Success.

August 28, 2018

Todd Bodem
City Administrator
City of Sand City
1 Pendergrass Way
Sand City, CA 93955

Re: Contract Amendment Request for South of Tioga Project

Dear Todd:

EMC Planning Group is under contract with the City to provide a variety of services related to processing the South of Tioga project application submitted by DBO Development No. 30 LLC. These services include staff assistance; biological investigation and preparation of a habitat management plan; and environmental review under the California Environmental Quality Act. The original contract covered pre-application due diligence tasks; three subsequent amendments added the staff support, biological, and environmental review tasks, including additional tasks and/or level of effort over the latter part of 2017 and first month of 2018. This fourth amendment request is to cover additional out-of-scope costs incurred since the last contract amendment on February 7, or expected in the future, as described below. The following table summarizes the contract and amendments.

Original Contract	Pre-application Due Diligence	\$20,000.00
Amendment 1	Additional Pre-application Due Diligence	\$20,000.00
Amendment 2	Staff Assistance, Biological, CEQA	\$224,687.50
Amendment 3	Additional CEQA and Process Tasks	\$52,450.00
Amendment 4	Additional CEQA, Project Changes, Gillia	\$107,800.00
Total		\$424,937.50

EMC PLANNING GROUP INC.
A LAND USE PLANNING & DESIGN FIRM

301 Lighthouse Avenue Suite C Monterey California 93940 Tel 831-649-1799 Fax 831-649-8399
www.emcplanning.com

The additional funds are requested to cover tasks that fall into the following categories for work conducted between February 7 and August 15, 2018: project description changes related to revised application materials; biological resources investigation and EIR revisions due to discovery of Monterey gilia; changes to the public review dates; additional meetings; response to additional public comment letters; research and supplemental staff report materials at City request; and preparation for and attendance at a City Council workshop. These tasks were conducted at staff request in the interest of expedient project processing.

The additional funds are also requested to cover tasks that fall into the following categories and which are anticipated in the coming months: efforts to obtain a California Department of Fish and Wildlife take permit and additional effort necessary to process the hotel and residential entitlements separately.

The additional tasks are described in more detail below. The following table lists the accrued and anticipated costs for each of these categories. The requested additions are described for each category following the table.

Item	Accrued	Projected
Project description changes	\$5,500	
Investigation for Monterey gilia	\$13,600	
Revised public review timelines	\$3,000	
Additional meetings	\$5,600	
Additional public comment response	\$3,000	
Research and supplemental staff report materials	\$7,600	
City Council workshop	\$3,200	
California take permit		\$15,300
Hotel and residential entitlements		\$51,000
Subtotal	\$41,500	\$66,300
Total	\$107,800	

Project description changes related to revised application materials. Changes in the applicant's project description related to the re-configuration of the residential component, determination to proceed with consolidation of the hotels on a single parcel, related changes to graphics, resulted in additional review of application materials and revision of Council packet materials. The EIR was reviewed and revised in regard to

additional visual analysis; potential changes to air quality and greenhouse gas modeling; transportation effects; water use and other utilities demands; and public services demands.

Biological resources investigation due to discovery of Monterey gilia. Monterey gilia was not initially identified on the site, but was brought to the City's attention during the public review period. This required additional surveying to ascertain the extent of this species, as well as changes that were reflected in the Final EIR and Final EIR errata.

Revised public review timelines. In response to public input concerns, the timeframe for public comment was revised. This change resulted in additional effort for noticing and documenting the process in resolutions.

Additional meetings. EMC attended several additional meetings and phone calls with the Mayor, City Attorney and other City staff to address how to respond to comments, how to present information to the other Council members, and to receive requests to provide additional information on a variety of topics.

Response to additional public comment letters. The EIR scope of work assumed response to no more than 10 comment letters. The Final EIR included responses to 14 letters, and a 15th response was prepared as a Final EIR errata for a letter received after the close of the public review period. Related to the responses and to changes to the project description, two addendums to the final EIR were prepared.

Research and supplemental staff report materials. EMC Planning Group conducted research and presented additional information on a variety of topics in supplemental staff reports. Issues addressed included park and open space dedication requirements and options, affordable housing, and hotel parking demand. These materials were presented as supplements to the staff report, and discussion of affordable housing policy consistency was included in a Final EIR errata.

Preparation for and attendance at City Council workshop. The City Council scheduled a public workshop on April 19 and extended the EIR public comment period in response to requests from members of the public. EMC Planning Group attended the workshop as City staff and assisted in presentation to the City Council and recording of public comments.

Todd Bodem
City of Sand City
August 28, 2018, Page 4

California Department of Fish and Wildlife take permit. Because a State-protected species (Monterey gilia) has been identified on the site, and some individuals would be disturbed by project construction, a State level take permit will be obtained from the California Department of Fish and Wildlife.

Additional effort necessary to process the hotel and residential entitlements separately. This task assumes the residential and hotel entitlements will occur on separate timeframes, and that each will require review at the Design Review Committee and two hearings with the City Council. EMC Planning Group will assist with application review, preparation of staff reports, resolutions, conditions, and findings, and attend public hearings. EMC will prepare additional notices of determination and assist City staff or the applicant in filing with the County Clerk. The two residential parcels are assumed to be processed separately from one another. If any of these tasks and City Council actions are consolidated into the same meetings, a cost savings could be realized.

Spreadsheets are attached for the additional upcoming tasks.

Please let me know if you have any questions.

Sincerely,



Richard James, AICP
Principal

Cc: Charles Pooler, City Planner

South of Tioga State Incidental Take Permit for Monterey Gilia						
Task						
Staff	Principal	Senior Biologist	Graphics	Admin/Production	Total Hours	Total Cost
Billing Rate (Per Hour)	\$200.00	\$150.00	\$115.00	\$95.00		
Task 1. Project Administration and Communication with Client and Agencies	6.0	10.0	0.0	0.0	16.0	\$2,700.00
Task 2. Draft Permit Application	2.0	32.0	3.0	1.0	38.0	\$5,640.00
Task 3. Submittal of Draft Permit Application	1.0	12.0	1.0	0.0	14.0	\$2,115.00
Task 4. Revised Permit Application	1.0	12.0	1.0	1.0	15.0	\$2,210.00
Task 5. Submittal of Permit Application with Required Fees	1.0	4.0	1.0	1.0	7.0	\$1,010.00
Task 6. Revisions to Final ITP (if needed)	2.0	6.0	0.0	0.0	8.0	\$1,300.00
Subtotal (Hours)	13.0	76.0	6.0	3.0	Total Hours	Total Cost
Subtotal (Cost)	\$2,600.00	\$11,400.00	\$690.00	\$285.00	98.0	\$14,975.00
Additional Costs						
Production Costs						\$200.00
Travel Costs						\$50.00
Postal/Deliverables						\$50.00
Administrative Overhead 10%						\$30.00
Total						\$330.00
Total Costs						\$15,305.00

South of Tioga Residential and Hotel Entitlement Staff Assistance									
Task	EMC Planning Group Inc.							Total Hours	Total Cost
	Senior Principal	Principal	Associate Planner	Assistant Planner	Senior Biologist	Graphics	Admin./ Production		
Staff									
Billing Rate (Per Hour)	\$210.00	\$205.00	\$130.00	\$115.00	\$150.00	\$115.00	\$95.00		
Hotel								0.0	\$0.00
Application Review	1.0	10.0	0.0	2.0	0.0	0.0	0.0	13.0	\$2,490.00
Design Review Committee Meeting (1)	3.0	5.0	0.0	0.0	0.0	0.0	0.0	8.0	\$1,655.00
Conditions of Approval	1.0	5.0	0.0	10.0	0.0	0.0	0.0	16.0	\$2,385.00
Resolutions and Findings	1.0	2.0	5.0	0.0	0.0	0.0	0.0	8.0	\$1,270.00
Meetings	6.0	12.0	0.0	0.0	0.0	0.0	0.0	18.0	\$3,720.00
Staff Report	1.0	3.0	0.0	8.0	0.0	0.0	0.0	12.0	\$1,745.00
City Council Hearings (2)	8.0	12.0	0.0	0.0	0.0	4.0	0.0	24.0	\$4,600.00
Post-hearing Follow-up	2.0	5.0	0.0	5.0	0.0	0.0	0.0	12.0	\$2,020.00
Residential								0.0	\$0.00
Application Review	2.0	15.0	0.0	2.0	0.0	0.0	0.0	19.0	\$3,725.00
Design Review Committee Meeting (2)	6.0	10.0	0.0	0.0	0.0	0.0	0.0	16.0	\$3,310.00
Conditions of Approval	1.0	0.0	0.0	15.0	2.0	0.0	0.0	18.0	\$2,235.00
Resolutions and Findings	1.0	0.0	10.0	0.0	1.0	0.0	0.0	12.0	\$1,660.00
Meetings	6.0	18.0	0.0	0.0	0.0	0.0	0.0	24.0	\$4,950.00
Staff Report	1.0	5.0	0.0	12.0	0.0	0.0	0.0	18.0	\$2,615.00
City Council Hearings (4)	16.0	24.0	0.0	0.0	0.0	8.0	0.0	48.0	\$9,200.00
Post-hearing Follow-up	3.0	7.0	0.0	10.0	0.0	0.0	0.0	20.0	\$3,215.00
Subtotal (Hours)	59.0	133.0	15.0	64.0	3.0	12.0	0.0	Total Hours	Total Cost
Subtotal (Cost)	\$12,390.00	\$27,265.00	\$1,950.00	\$7,360.00	\$450.00	\$1,380.00	\$0.00	286.0	\$50,795.00
Additional Costs									
Production Costs									\$100.00
Travel Costs									\$50.00
Postal/Deliverables									\$0.00
Miscellaneous									\$50.00
Administrative Overhead 10%									\$20.00
Total									\$220.00
Total Costs									\$51,015.00

AGENDA ITEM

6I

MEMORANDUM

To: Mayor Carbone and City Council
From: Chief Brian Ferrante
Date: 9/6/2018
Re: Donation to the Marina Explorer Program

BACKGROUND

Each year the police department is responsible for providing security for the West End Celebration in Sand City. This event draws numerous persons from throughout the peninsula and beyond. As the event has grown each year, the Department must be creative in its approach to providing quality service to the event while maintaining a presence elsewhere in the city. To this end, volunteers are a critical component necessary to the smooth operation of essential services related to the celebration. As it did last year, the Department reached out to the Marina Police Department Cadet (Explorers) Program for volunteers. The Marina PD was able to provide two sworn officers and ten volunteer explorers for the Saturday and Sunday event. Six explorers volunteered eight hours on Saturday and six volunteered seven hours on Sunday. A sworn officer supervised them on each day. The explorers provided security at the entrance and exit points and provided information to attendees throughout the event. Their commitment was instrumental in providing a positive and safe experience for the attendees.

The Marina Police Cadet Program survives on donations from the community. It is not directly funded by the City. The volunteers have to purchase their own uniforms and equipment.

These explorers are young students with limited resources who volunteer their time because of their interest and commitment to law enforcement and their community.

RECOMMENDATION

The Marina Police Department Cadet Program is a worthwhile civic minded program that benefits the community. Staff recommends the City provide the program with a \$500 donation to promote its ongoing operation and participation.

AGENDA ITEM

8C

MEMO

To: Honorable Mayor and City Council
From: Todd Bodem, City Administrator
Date: September 12, 2018
Subject: Sand City Desal Proposed Wells

INTRODUCTION

This memo transmittal will highlight the financing options, the history of the Sand City Water Supply Project and the economic rationale for making immediate, substantial investment in new water supply infrastructure. The benefits from this immediate investment will include long-term increases in a return on the city's investment. An example is the South of Tioga project that would not become a reality if not for the entitlements provided by the desalination plant. It is estimated that the economic return from the South of Tioga project will be about \$2,000,000 annually. The City Planner informs Staff that several other projects recently constructed would not have come to fruition without these water entitlements. The City is on a path forward to get reimbursed for the City's upfront investment into the future.

Richard Svindland, President and Chris Cook, Director of Operations from California American Water (CalAm) will provide a PowerPoint presentation to the City Council to highlight funding reimbursement options. Q & A to follow.

FINANCING HISTORY

Over the past 3 years, the City did not anticipate CalAm financing the upfront cost for desalination expansion of the wells. Recent estimates show the three new wells are expected to cost almost \$2,000,000, which is significantly higher than previously anticipated based on recent well drilling quotes obtained by the City's hydrogeologic consultant, Intera.

On August 21, 2018, the City Council authorized the submission of an application for a California Lending for Energy and Environmental Needs Center ("the CLEEN Center") offered by the California Infrastructure and Economic Development Bank (IBANK) in an amount not to exceed \$2 million to finance the construction of the three (3) new intake wells and to reimburse the City's General Fund for obligated soft and hard construction costs.

Based on discussions with CalAm staff over the last two years, City staff was under the assumption that CalAm would execute an amended lease that incorporates the cost of three new intake wells installed by the City of Sand City as additional sources of supply to the leased premises (Sand City Desalination Plant). This option anticipated that these new wells will be in addition to the existing leased property/premises included as part of the existing lease dated 10/30/2009. The new wells are not considered replacement wells, nor are they considered a relocation of existing wells. It was CalAm's expectation that the capital cost of the three new wells will be treated similarly to the City of Sand City's capital investment to build the plant originally, e.g. the cost will

be amortized over the useful life of the assets installed which is expected to be 10 years. Those amortized costs would then be incorporated as part of the amended lease. Attachment 1 is an estimate for the 10 year loan at 3.54%. We have since discovered that CalAm may have to obtain California Public Utilities Commission (CPUC) approval. CalAm informs staff that this option is something they believe the commission will highly support but would need both the City and CalAm to partner in this effort. This may take a year or two.

On September 5, 2018, City staff met with CalAm representatives to discuss next steps. Attachment 2 are the meeting notes that include potential payment options that will be discussed at the meeting.

DESALINATION PLANT BACKGROUND/HISTORY

City staff finds it important that the City Council understands the history of Sand City Water Supply Project (SCWSP) demonstrated in the following background

The California Coastal Commission (CCC) approved Coastal Development Permit (CDP) A-3-SNC-05-010 on April 15, 2005, and approved amendments on June 13, 2007 (A-3-SNC-05-010-A1) and February 8, 2008 (A-3-SNC-05-010-A2), approving the construction of the SCWSP, which originally consisted of four intake wells located near the beach on Vista Del Mar and Tioga Avenue, a reverse-osmosis (RO) desalination plant (desal plant), an injection well for disposal of concentrated brackish water, and associated pipelines.

The existing four intake wells pump brackish groundwater from a portion of the aquifer known as the Aromas Sand Formation (ASF), a groundwater formation that lies within the Coastal Subarea of the Seaside Groundwater Basin (SGB). Wells #1 and #2 are located along Vista Del Mar at the end of West Bay Street and wells #4 and #5 are located along Tioga Avenue. Well #3 was abandoned shortly after construction due to the presence of high salinity water that rendered it unsuitable for use in the project.

The concept of the SCWSP is to utilize brackish water derived from wells located in beach sediments within a portion of the ASF. The existing intake wells were set back from the coast at a location where fresh ground water, which naturally discharges to the ocean, mixes with seawater in the subsurface, thereby creating a "seawater wedge". As such, the feed water would be less saline than seawater, and after processing through the desal plant; the discharged concentrate water would have a salinity approximately equal to that of seawater. This concentrate could then be discharged without impacting resources of the Monterey Bay National Marine Sanctuary (MBNMS). The seawater wedge is the result of the differences in density between seawater and fresh water. Fresh water essentially "floats" on the seawater within the aquifer. In addition, due to the adjudication of the SGB, the City of Sand City is limited to produce only from the ASF.

The desal plant is owned by the City of Sand City and operated and maintained by California American Water under a lease agreement. The desal plant was designed to produce 300 acre feet per year (AFY) of potable water to serve both City uses and to reduce pumping of the Carmel River and the Seaside Basin Aquifer. However, since the SCWSP began operation in 2010, many factors have affected the operation of the desal plant including; several years of dry hydrologic conditions (drought), coastal erosion, and changes in the operation of the desal plant from what was originally designed,

resulting in increased salinity at and around the existing intake wells. The increased salinity at the existing intake wells coupled with limits on the salinity of the concentrated brackish water discharge due to permit limitations, has prevented the desal plant from producing to its design capacity of 300 AFY.

In order to address the lack of production, in February 2014 the City submitted an application to the CCC for an immaterial amendment to the original CDP to construct up to six additional intake wells within existing road rights-of-way to attain increased flow and better water quality necessary for the desal plant to produce to its design capacity of 300 AFY. In March 2014, the CCC responded to the City's application for an immaterial amendment with a letter entitled, "Notice of Incomplete Coastal Development Permit (CDP) Application for City of Sand City Desalination Wells", requesting additional information including; permits and approvals from agencies with jurisdiction over the project, public noticing, a survey of biological resources, updated hydro geologic modeling, and an analysis of the impact of coastal erosion on the proposed project.

In response to the notice of incomplete application, the City worked with Cal-Am and its hydro geologic consultant, Hydrometrics WRI, to perform updated hydro geologic modeling in order to satisfy the CCC's request for additional information and to determine preliminary locations of the new intake wells. The City also worked with EMC Planning Group to perform updated biological surveys for the project area. In September 2016, the City submitted a response letter to the CCC entitled, "Response to Notice of Incomplete Coastal Development Permit (CDP) Application for the City of Sand City Desalination Wells", providing the CCC with the additional information it requested.

In February 2017, the CCC issued a Notice of Intent to Issue a new CDP "for development consisting of the installation of up to six (6) new intake wells and associated pipelines and infrastructure for use by the City's desalination facility". However, the new CDP cannot be issued until several "prior to issuance" Special Conditions are satisfied by the City. Many of these special conditions require technical assistance from outside consultants. In addition, the City's intent at this time is a "phased" approach, whereby three wells are to be constructed now, followed by the remaining three wells at a future time.

It is important for the City Council and CalAm to discuss options and path forward to advance this project.

POTENTIAL CALAM PAYMENT OPTIONS/COUNCIL POLICY GUIDANCE

1. Sand City builds and pays for three wells. CalAm pays back over time through new (or amended) lease agreement approved by CPUC.
2. CalAm includes building three new wells in 2021-2023 General Rate Case (GRC) as own Capital Expenditure project.
3. Sand City builds three new wells now and CalAm purchases new wells from Sand City once CalAm has GRC approval.
4. Sand City builds three new wells now using IBank to fund and CalAm reimburses the full or partial yearly costs of the loan through CalAm's existing well rehabilitation program.

Attachment 1

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Applicant/Project Name</td> <td style="width: 50%;">City of Sand City</td> </tr> <tr> <td>Loan Amount</td> <td>\$2,020,200</td> </tr> <tr> <td>Interest Rate</td> <td>3.54%</td> </tr> <tr> <td>Annual Fee</td> <td>0.30%</td> </tr> <tr> <td>Funding Date</td> <td>11/1/2018</td> </tr> <tr> <td>First Interest Only Pmt Date</td> <td>2/1/2019</td> </tr> <tr> <td>First Principal Pmt Date</td> <td>8/1/2019</td> </tr> <tr> <td>Amortization Period</td> <td>10</td> </tr> <tr> <td>Loan Term</td> <td>10</td> </tr> </table>								Applicant/Project Name	City of Sand City	Loan Amount	\$2,020,200	Interest Rate	3.54%	Annual Fee	0.30%	Funding Date	11/1/2018	First Interest Only Pmt Date	2/1/2019	First Principal Pmt Date	8/1/2019	Amortization Period	10	Loan Term	10
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Payment Date	Principal Balance	Principal Component	Interest Component	Base Rental Payment	Additional Rental Payment	Total Payment	Total Payment Fiscal Year Ending 30 - June																		
1-Nov-2018	\$2,020,200.00																								
1-Feb-2019			\$17,878.77	\$17,878.77	\$0.00	\$17,878.77	\$17,878.77																		
1-Aug-2019	\$1,848,313.48	\$171,886.52	\$35,757.54	\$207,644.06	\$6,060.60	\$213,704.66	\$0.00																		
1-Feb-2020			\$32,715.15	\$32,715.15		\$32,715.15	\$246,419.81																		
1-Aug-2020	\$1,670,342.17	\$177,971.31	\$32,715.15	\$210,686.46	\$5,544.94	\$216,231.40	\$0.00																		
1-Feb-2021			\$29,565.06	\$29,565.06		\$29,565.06	\$245,796.45																		
1-Aug-2021	\$1,486,070.68	\$184,271.49	\$29,565.06	\$213,836.55	\$5,011.03	\$218,847.57	\$0.00																		
1-Feb-2022			\$26,303.45	\$26,303.45		\$26,303.45	\$245,151.03																		
1-Aug-2022	\$1,295,275.97	\$190,794.70	\$26,303.45	\$217,098.15	\$4,458.21	\$221,556.37	\$0.00																		
1-Feb-2023			\$22,926.38	\$22,926.38		\$22,926.38	\$244,482.75																		
1-Aug-2023	\$1,097,727.14	\$197,548.83	\$22,926.38	\$220,475.22	\$3,885.83	\$224,361.05	\$0.00																		
1-Feb-2024			\$19,429.77	\$19,429.77		\$19,429.77	\$243,790.82																		
1-Aug-2024	\$893,185.08	\$204,542.06	\$19,429.77	\$223,971.83	\$3,293.18	\$227,265.02	\$0.00																		
1-Feb-2025			\$15,809.38	\$15,809.38		\$15,809.38	\$243,074.39																		
1-Aug-2025	\$681,402.22	\$211,782.85	\$15,809.38	\$227,592.23	\$2,679.56	\$230,271.78	\$0.00																		
1-Feb-2026			\$12,060.82	\$12,060.82		\$12,060.82	\$242,332.60																		
1-Aug-2026	\$462,122.26	\$219,279.97	\$12,060.82	\$231,340.79	\$2,044.21	\$233,384.99	\$0.00																		
1-Feb-2027			\$8,179.56	\$8,179.56		\$8,179.56	\$241,564.56																		
1-Aug-2027	\$235,079.78	\$227,042.48	\$8,179.56	\$235,222.04	\$1,386.37	\$236,608.41	\$0.00																		
1-Feb-2028			\$4,160.91	\$4,160.91		\$4,160.91	\$240,769.32																		
1-Aug-2028	\$0.00	\$235,079.78	\$4,160.91	\$239,240.69	\$705.24	\$239,945.93	\$239,945.93																		
Total Payments:		\$2,020,200.00	\$395,937.27	\$2,416,137.27	\$35,069.16	\$2,451,206.43	\$2,451,206.43																		

NOTES – Sand City Desal Proposed Wells

CAW Pacific Grove Office
12:00 PM, September 5, 2018

Attachment 2

Present:

Todd Bodem, City of Sand City
Leon D. Gomez, City of Sand City
Richard C. Svindland, California American Water
Garry Hofer, California American Water
Chris Cook, California American Water
Lori Girard, California American Water

Sand City Desal New Wells Costs and Payment Options

- Based on design specifications and preliminary bids, cost of three new wells plus one test well cost is now estimated at approximately \$1.7M.
- Reducing to one well would not result in proportional cost savings.
- Sand City proposed a ten-year loan from iBank for approximately \$1.7M, would result in approximately \$230k per year for loan financing.

Justification for three new wells

- Allow for running of desal plant during drought conditions (salinity levels shutdown plant during last drought).
- Climate change with rising sea level would increase salinity levels at current well locations.
- Additional desal water allows for less consumption water from Carmel Valley Aquifer and Seaside Groundwater Basin.
- Sand City Desal water would cost less than MPWSP desal water.

Potential CAW Payment Options

1. Sand City builds and pays for three wells. CAW pays back over time through new (or amended) lease agreement approved by CPUC.
2. CAW includes building three new wells in 2021-2023 GRC as own CapEx project.
3. Sand City builds three new wells now and CAW purchases new wells from Sand City once CAW has GRC approval.
4. Sand City builds three new wells now using iBank to fund and CAW reimburses yearly costs of loan through portion of well rehabilitation program.

AGENDA ITEM

9A

MEMO

To: Honorable Mayor and City Council
From: Todd Bodem, City Administrator
Date: August 27, 2018
Subject: Amend Code Section 1.12 Posting Places

Background

Under Municipal Code Chapter 1.12, Section 1.2.010, the City of Sand City established three (3) locations as the official places for the posting of all ordinances, resolutions, notices and other documents required by law, namely:

- A. City Hall, No. 1 Sylvan Park, Sand City, California.
- B. Business Location, 1714 Contra Costa, Sand City, California.
- C. Business Location, 880 Tioga, Sand City, California; and

Purpose

The purpose and need for this change is as follows:

1. The City Hall Location's street name has changed from 1 Sylvan Park to 1 Pendergrass Way
2. The 1714 Contra Costa location's posting board use to be attached to that property's building and the new owner will not allow it to continue. Instead, staff would like to see a posting board located on 600 Ortiz Avenue near the Independent property; consequently, it will be more conspicuous than those posted at the current location
3. The City finds that a posting board along California Avenue near the northwest corner intersection of California Avenue and Tioga Avenue will be a more visible long-term solution for publicly accessible notices

Chapter 1.12, Section 1.12.010, with deletions signified with strikeouts and additions as *italic highlights* are established as the following official places for posting of all ordinances, resolutions, notices and other documents required by law to be posted, namely:

- A. City Hall, No *1 Pendergrass Way* ~~1 Sylvan Park~~, Sand City, California
- B. *Within the public right-of-way at the southwest corner of that property at 600 Ortiz Avenue Business Location*, ~~Business Location, 1714 Contra Costa, Sand City, California.~~
- C. *Along California Avenue near the northwest corner intersection of California and Tioga Avenue* ~~Business Location, 880 Tioga Avenue, Sand City, California.~~

This ordinance for amending and replacing certain locations, and or, street names of posting places within the City of Sand City shall become effective thirty (30) days following the second reading of this ordinance.

RECOMMENDATION

Approve first reading of the Ordinance.

CITY OF SAND CITY

ORDINANCE NO ___, 2018

AN ORDINANCE OF THE CITY OF SAND CITY AMENDING SAND CITY MUNICIPAL CODE CHAPTER 1.12, SECTION 1.12.010 REPLACING CERTAIN LOCATIONS, AND STREET NAMES OF POSTING PLACES WITHIN THE CITY OF SAND CITY

WHEREAS, the City of Sand City currently has three (3) locations that serve as the official places for the posting of all ordinances, resolutions, notices and other documents required by law, namely: (1) City Hall, No. 1 Sylvan Park, Sand City, California, (2) Business Location, 1714 Contra Costa, Sand City, California, and (3) Business Location, 880 Tioga, Sand City, California; and

WHEREAS, the street name of the posting location at City Hall has changed from 1 Sylvan Park to 1 Pendergrass Way; and

WHEREAS, the City finds that notices on a posting board located on 600 Ortiz Avenue, Sand City, California will be more conspicuous than those posted at the current business location at 1714 Contra Costa; and

WHEREAS, the City finds that a posting board along California Avenue near the northwest corner intersection of California Avenue and Tioga Avenue will be a more viable long-term solution for publicly accessible notices; and

WHEREAS, posting places at (1) 1 Pendergrass Way; (2) 600 Ortiz Avenue; and (3) along California Avenue near the northwest corner intersection of California Avenue and Tioga Avenue are all at locations that are freely accessible to the public at all times;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SAND CITY DOES ORDAIN AS FOLLOWS:

1. That Section 1.12.010 of the Sand City Municipal Code be amended in its entirety to read as follows:

“Section: 1.12.010 Posting Places.

The following are established as the official places for the posting of all ordinances, resolutions, notices and other documents required by law to be posted, namely:

- A. City Hall, No.1 Pendergrass Way, Sand City, California
- B. Within the public right-of-way at the southwest corner of that property at 600 Ortiz Avenue, Sand City, California.
- C. Along California Avenue near the northwest corner intersection of California and Tioga Avenue, Sand City, California.

2. This ordinance shall take effect thirty (30) days after its final passage.

PASSED AND ADOPTED, at a regular meeting of the City Council of the City of Sand City, this ____ day of September, 2018 by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

Mary Ann Carbone, Mayor

ATTEST:

Linda K. Scholink, City Clerk

AGENDA ITEM

9B

CITY OF SAND CITY

STAFF REPORT (AMENDED)

REVISED - AUGUST 28, 2018
(For City Council Review on September 18, 2018)

TO: Mayor and City Council
FROM: Charles Pooler, City Planner
SUBJECT: Coastal Development Permit for Camp Transformation

BACKGROUND

An application for a conditional use permit was submitted by Lesley and Michael Conover of Camp Transformation (the "Applicant") to establish a health and fitness training facility (the "Applicant's Use") within a 5,786 square foot unit of an existing commercial building at 325 Elder Avenue (APN 011-242-007 & 008) in Sand City (the "Subject Property"). The Applicant's Use provides a health and fitness facility specializing in use of free weights in conjunction with various types of cardiovascular machines and other forms of fitness apparatus. The majority of the site is under the zoning designation of non-appealable Coastal Zone Planned Mixed Use (CZ-MU-P); which requires a coastal development permit for the Applicant's Use. The site's General Plan land use designation is Mixed-Use (MU-D). The intended use at the Subject Property qualifies for a categorical exemption, under State CEQA (California Environmental Quality Act) Guidelines, Section 15301.

Site Description:

The Subject Property consists of two abutting parcels; parcel one (APN 011-242-007) fronting Catalina Street, Elder Avenue, and Ortiz Avenue is 18,750 square feet and facilitates the 18,000 square foot commercial building, and parcel two (APN 011-242-008) is 18,750 square feet (approximate) abutting the hillside along the freeway corridor and fronts Ortiz and Elder Avenues, facilitating approximately thirty (30) on-site parking spaces upon asphalt pavement. The 1-story commercial building is divided into three units: Area 1 of 5,786 square feet, Area 2 of 3,025 square feet, and Area 3 of 9,189 square feet. The Proposed Use would be located within Area 1. Areas 2 and 3 are currently occupied by Monterey Bay Restaurant Equipment, a restaurant equipment wholesale business, as authorized by CDP 97-05. All units have roll-up doors facing a street. The Applicant's unit has been previously used for warehouse and manufacturing uses; but has been vacant for some time. Utilities (i.e. gas, electric, water, sewer, etc.) are available to serve the building. Road pavement, curbs, and gutter exist along the three street frontages; but there is only asphalt pavement along the Elder and Ortiz frontages for pedestrian use with landscaping impeding through pedestrian movement along Catalina Street.

DISCUSSION

Project Description:

The Applicant intends to establish and operate a health and fitness facility with accessory reception room, office, orientation room, two bathroom facilities, and four dressing rooms at the Subject Property. The Applicant will provide weight training, cardiovascular exercise machines, and other exercise equipment for patron use. This use consists of five to eight employees ranging from management to certified trainers. Each training class is typically between eight to twenty-five persons. This use will have no shipments or deliveries. Interior tenant improvements are proposed, for which a building permit application has been submitted and is currently in plan check review.

Land Use: The Subject Property has a General Plan land use and Zoning Map designation of "Planned Mixed-Use" and "Coastal Planned Mixed Use". Section 18.26.040(b) of the City's Zoning Ordinance lists 'commercial recreation' as an allowable use subject to the issuance of a coastal development permit (CZ-MU-P) pending review of potential impacts upon a mixed residential/commercial neighborhood. The type and scale of health and fitness facility described by the Applicant does satisfy the definition of 'commercial recreation'.

Hours: The Applicant's intended and proposed hours of operation is from 4:00 a.m. to 9:00 p.m. Monday through Friday, and 7:00 a.m. to 12:00 noon on weekends; and closed on weekdays between 12:00 noon and 3:00 p.m. for office activity. Staff has concerns regarding the potential for noise and vibration impacts upon nearby residential properties during the early morning and late evening hours. Therefore, the actual scale of operation and the types of weights to be used are important in terms of mitigating such impacts (discussed below under "impacts"). Based on complaints raised by residents regarding the current Contra Costa location, the Council may wish to consider restricting the Applicant's operational hours to better coincide with standard business hours that would have less impact on nearby residential dwellings (existing and future). The draft permit conditions reflect the Applicant's requested hours starting as early as 4:00 a.m. on weekdays.

Parking: Currently, there appears to be approximately thirty (30) parking spaces on the Subject Property. A revised site plan (see Exhibit C) was submitted by Cannery Row Company (the "Property Owner") showing a re-stripped parking lot with up to 34 parking spaces, 18 of which are tandem, 2 are handicapped, and 9 are compact. Only two of the tandem spaces back out into Elder Avenue. Re-stripping the parking area to incorporate this or similar parking plan should be a condition of permit approval for the Applicant. There are also twelve (12) on-street parking spaces around the building, three (3) along Ortiz, five (5) along Catalina Street, and four (4) spaces along Elder Avenue. It should be noted that some of those spaces along Catalina Street may be lost from future street and storm water improvements currently being planned as part of the City's Proposition 1 grant study. The total floor area of the building is 18,000 square feet. The Applicant proposes to occupy 5,786 square feet. The Monterey Bay Restaurant Equipment operation currently occupies both Unit 2 at 9,189 square feet and Unit 3 at 3,025 square feet (according to Hugo N. Gerstle, Inc.'s letter dated July 16, 2018).

The Subject Property is one of the few sites in Sand City's West End district that has an on-site parking lot instead of a continuous driveway apron to accommodate parking.

Camp Transformation Use (Applicant's Use):

The City's zoning code does not have a specific parking requirement for recreation or gym uses; however, a 1/450 parking ratio has been previously applied in land entitlement permits to exercise and gymnastic businesses within the City, such as 'Monterey Gymnastics' and 'Iron Republic'. Utilizing the 1/450 ratio, the Applicant's 5,786 square feet would require thirteen (13) off-street parking spaces (rounded up from 12.8). City staff received correspondence on July 18, 2018 (via email) from the law office of Dougherty & Gunter (See Exhibit G), representing Mr. Richard Garza who owns the Catalina Lofts project site across Catalina Street. This correspondence objected to the parking analysis of the staff report (dated June 8, 2018) and the 1/450 parking ratio used. A copy of said correspondence was provided to the City Attorney.

Although Mr. Garza is correct that a lower parking ratio is used by surrounding cities for fitness businesses, the City's 1/450 parking ratio for exercise and fitness oriented recreation was developed and applied considering the unique and specific physicality and character of Sand City. In the absence of a zoning code parking specification, the City has consistently used the 1/450 parking ratio requirement for other exercise and gymnastic businesses within the City. Monterey Gymnastics operates along Catalina Street under the 1/450 parking ratio without negative impact to the community or neighboring properties. When Iron Republic operated at 1807 Contra Costa Street, under the 1/450 parking ratio, parking was not an issue. Furthermore, a more lenient parking requirement is sometimes justified in order to accommodate land uses and/or development(s) that are more in line with the City's General Plan (2002 ed.); specifically Land Use Goal 2.1 that states to "*Transform the Old Town district from an area of heavy industrial, unplanned land use mix and warehouse uses to a planned area of light manufacturing, service commercial and residential uses....*" and General Plan Policy 2.1.1 that specifies to "*Encourage the establishment of new land uses within the Old Town district that....provide goods and services required by the community and surrounding area...*" and "*.....contribute to a diversity of activities that could include artisans, ethnic markets, restaurants, entertainment, and incubator industries...*".

The Applicant states that there will be group classes of eight (8) to twenty five (25) patrons per session. Taking into account the maximum class size of 25 and 1 to 2 instructors on-site, the re-striped 34 stall parking lot could physically accommodate that demand. Some of these classes are proposed for the early morning (before 7:00 a.m.) or early evening (after 5:00 p.m.) hours, when other commercial uses of the Subject Property are not open or utilizing the parking at the rear of the building. During business hours, there is potential for overflow parking into street parking areas.

Monterey Bay Restaurant Equipment Use (existing business):

Monterey Bay Restaurant Equipment ("MBRE") was issued CDP 97-05 in 1997, which was then required to have twenty (20) parking spaces. However, over the years the parking area appears to have been underutilized for parking. The combined floor area of Area 2 and Area 3 totals 12,214 square feet.

The Property Owner has submitted a written request to the City for amending CDP 97-05, in modifying the 20-parking space Permit requirement so that it: 1) reevaluates parking requirements based on operational activities and actual utilization and 2) states that all on-site parking is to be commonly shared with all building tenants. Such an amendment to CDP 97-05 is not currently before the City Council. MBRE has not requested that CDP 97-05 be amended. If MBRE requested such an amendment, and if sufficient evidence were provided to show that the space used by MBRE is now less than what was used when the original CDP was issued, staff would support an amendment regarding the amount of parking that the City would require under MBRE's permit.

Based on the analysis of this report, there is a minimum need for thirty-three (33) off-street parking spaces (13-spaces for recreation in Area 1 based on a 1/450 ratio, and 20-spaces as required by CDP 97-05). Re-striping per the latest site plan submission to staff would provide 34-parking spaces; sufficient to accommodate the needed 33-spaces. Management of these parking spaces is the property owner's responsibility; but it would be advisable for all parking spaces on-site to be open and shared between tenants and not reserved/allocated. Any disputes between tenants over parking is the responsibility of the property owner to resolve provided that zoning and City permit requirements are satisfied.

Building Modifications: The Applicant proposes interior tenant improvements, for which a building permit application has been submitted and is currently in plan check review. Those improvements are for partition walls, bathrooms, and dressing rooms. The Applicant and property owner also wish to repaint the exterior to a grey color and a red band stripe on the south and west elevations. The exterior work requires Design Review Committee (DRC) review and action.

Trash Enclosure: The Subject Property does not provide an enclosure for refuse bins or dumpsters. The site has a history of unauthorized outside storage in the parking area by the Restaurant Equipment business, which was only been cleaned up after being approached by the City's Code Enforcement officer. There remains residual ongoing outside storage along Ortiz Avenue by the Restaurant Equipment business. The Applicant's Use is not anticipated to generate excessive amounts of debris or require any outside storage. Small waste bins can be maintained within the building and rolled out on collection days. An enclosure for dumpsters could be built within the parking area at the back of the building for all tenants use, but should be subject to City Planning Department approval. For consistency with other permits and contingency for unanticipated circumstances, staff recommends the permit include the standard requirement prohibiting the Applicant from conducting outside/unscreened storage of

debris, pallets, waste, etc beyond the confines of the building or a City approved trash enclosure.

Impacts: Previous City experience is that certain types and scale of exercise facilities can have detrimental impacts to neighboring units and/or properties. This is primarily from 1) noise/vibration due to the dropping of large heavy weights on unpadded or insufficiently padded floors, 2) excessive parking throughout a neighborhood by patrons, 3) loud noise projecting from music and/or yelling, and 4) exercise programs such as cardio-running outside on public streets. The building is a concrete tilt structure that should sufficiently contain much of the noise. The Applicant has informed staff that he would prefer to continue the outdoor running program; however, due to public complaints, staff does not support that activity outside. An indoor track is indicated on the provided floor plan that should suffice for this. There are also concerns that classes starting at 4:00 a.m. or during the evening hours could disturb residential units.

Current Location and Issues:

Camp Transformation is currently operating at 1807 Contra Costa Street, under CDP 13-03/CUP 560 originally issued to Iron Republic. Iron Republic was a small scale kettlebell physical training operation; however Camp Transformation has grown beyond the scope and scale that was originally approved for that site and identified to staff in the transfer of CDP 13-03/CUP 560. The issues noted above (noise, parking, street running, etc.) have been an ongoing problem at the Contra Costa Street location. Residences on the upper level have been impacted according to their complaints. Camp Transformation students/members who run in the street interfere with vehicular traffic, and parking has at times inundated the upper section of Contra Costa Street and Bay Avenue impeding access to other units and/or properties. However, it should be noted that not all of the vehicles causing this parking congestion are from the Camp Transformation operation/patrons.

A letter of permit violation was sent to the Applicant from the Planning Department in January of this year (see Exhibit H) in regards to the aforementioned negative impacts; however, the situation has not improved. A second letter, dated August 29th, was sent regarding ongoing public complaints received by the City. The scale of the Applicant's operation has exceeded the Contra Costa site's ability to accommodate this use. If the Applicant cannot relocate this operation out of the Contra Costa Street address, it is likely that the Applicant will have to close down this operation; either voluntarily or through the City revoking CDP 13-03/CUP 560.

To mitigate these impacts at the new location, Staff recommends the following restrictions/conditions be incorporated into the permit, where violation thereof would be sufficient cause for the City to either amend or revoke the Applicant's new permit for the Elder Avenue location.

- a. Exercise pads or other shock absorbent materials shall be established wherever

weight lifting/resistant training occurs within the building to the satisfaction of the City. These pads/materials shall function sufficiently to maintain noise/vibration(s) from extending beyond the confines of the Applicant's building.

- b. Sound absorbing platforms shall be installed by the Applicant at the direction of the City if noise/vibration pads and other absorbent materials prove insufficient and noise/vibrations become a public nuisance.
- c. Any music or other amplified noise generated by the Applicant's Use shall be kept to a reasonable audible level that does not expand beyond the confines of the Applicant's unit and shall not impact adjacent units or neighboring properties.
- d. All doors and windows for the Applicant's unit shall remain closed and there shall be no amplified music or other excessive noise generated within the unit prior to 7:00 a.m. and after 7:00 p.m. on weekdays and prior to 10:00 a.m. and after 6:00 p.m. on weekends.
- e. All exercise programs conducted by the Applicant's Use, and employees/patrons thereof, shall only be conducted solely inside the building during permit authorized hours, and shall not occur on public streets at any time.

Furthermore, staff recommends the permit include language that enables the City to amend and/or revoke the Applicant's permit if such impacts cannot be sufficiently mitigated as to not pose a nuisance on neighboring residential units (see draft Permit Conditions 4, 5, & 18).

Signs: The Applicant intends to install a commercial sign at the Subject Property. Establishment of any commercial sign(s) on the Subject Property requires Design Review Committee (DRC) review and approval in the issuance of a sign permit before installation. Staff recommends the permit contain language to that effect.

Water:

The Applicant's exercise facility, interpreted as a 'gym', qualifies as a Group I category water user in accordance with the Monterey Peninsula Water Management District (MPWMD) regulations. However, the Applicant and property owner should verify that the scope/scale of the Applicant's use falls within the MPWMD's definition of "gym". The site has water credit based upon a Group I use; therefore, no additional water credit is anticipated under this definition. The permit should contain standard language stating that approval of the permit does not grant the Applicant and/or the Subject Property's owner any right or privilege to any allocation of water credit.

Stormwater Control:

The Applicant's Use is of an existing commercial building on developed land. Improvements to the building are either inside or facade treatments to the building's exterior. There will be no new pavement or physical modifications of the site, building footprint, or other activities that would otherwise trigger storm water control regulations. Therefore, storm water control regulations do not apply to this application.

Advisory Agencies:

Information on the Applicant's Use was circulated to the City's advisory agencies. The Fire

Department and Seaside County Sanitation District expressed no concern regarding the Applicant's Use at the Subject Property. The Sanitation District also commented that the Applicant shall contact Monterey One Water and complete a sewer capacity determination form and pay associated fees. No other comments were received at the time of this report.

STAFF RECOMMENDATION

Staff recommends **APPROVAL** of the Coastal Development Permit for the Applicant, with the conditions/restrictions proposed by staff as discussed in this report.

Findings:

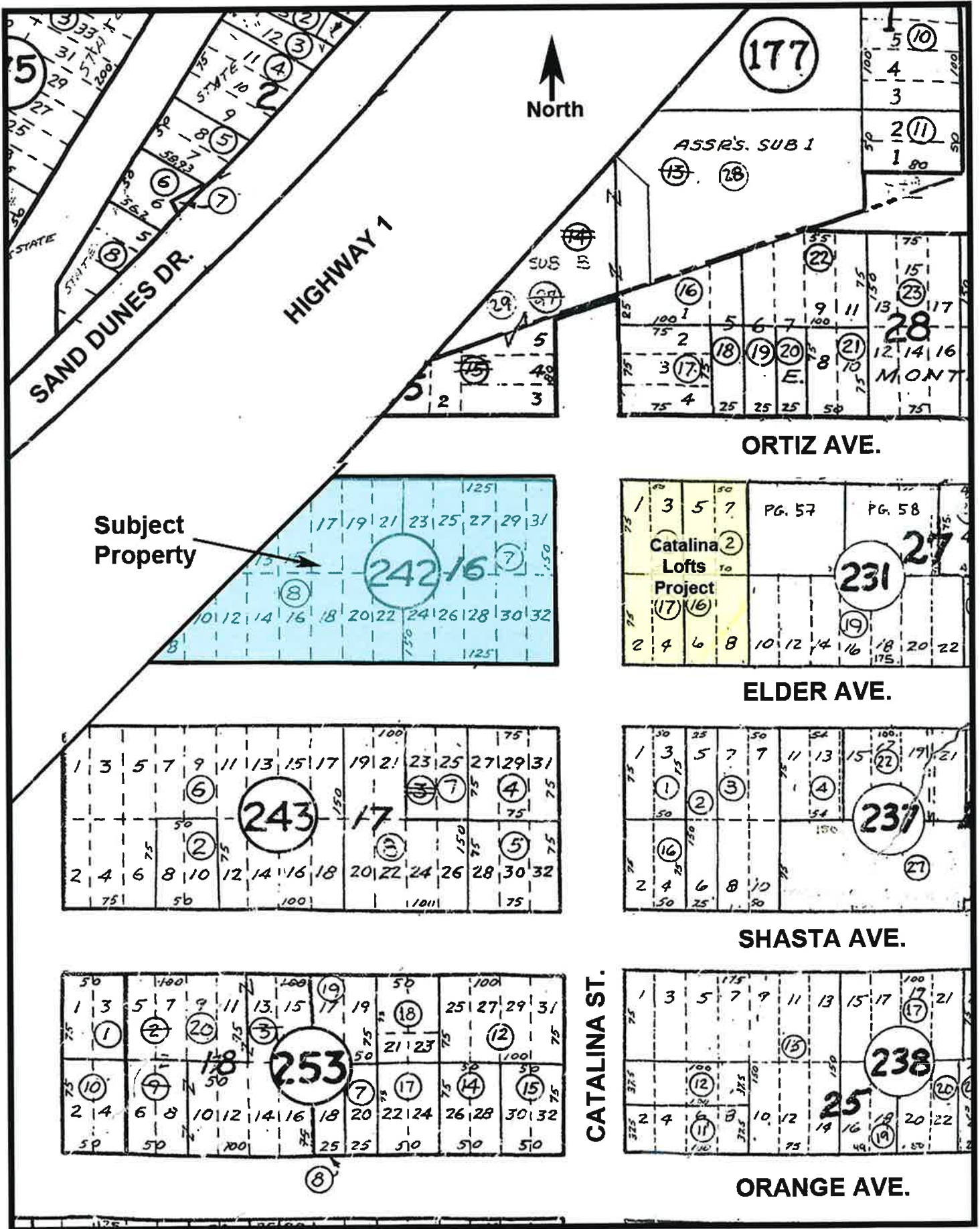
1. The Proposed Use, at the intended scale, is compatible with Coastal Planned Mixed Use (CZ-MU-P) zoning, provided the Applicant complies with the permit conditions and sufficiently applies effective mitigation regarding noise, vibration, and parking.
2. Adequate utilities are available to facilitate the Applicant's Use at the Subject Property.
3. Despite the potential for a public nuisance, the construction of the building and Staff's recommended conditions for CDP 18-03 are considered necessary and sufficient to either prevent and/or abate noise, vibrations, or other foreseen potential public nuisances.
4. It is anticipated that the concrete walls of the building, in conjunction with staff's recommended permit conditions, will be sufficient to contain noise and vibrations generated by the Applicant's Use within the building and thus not negatively impact neighboring residential units.
5. The re-stripped parking area (as a condition of permit approval) to provide 34 parking spaces can accommodate the 33 parking spaces required to accommodate Monterey Bay Restaurant Equipment's and the Applicant's Use as discussed in this report.
6. The Applicant's Use of an existing commercial building qualifies as a categorical exemption, under State CEQA Guidelines, Section 15301.
7. Existing water credit for the Subject Property is sufficient to accommodate a Category 1 "gym" use.

Exhibits:

- A. Location Map
- B. Aerial Map
- C. Site Plan
- D. Floor Plan
- E. Proposed exterior property modifications
- F. Applicant's Letter of Intent
- G. Dougherty & Guenther Letter (dated July 17, 2018 / excludes exhibits) in opposition to the Project
- H. City Letter to Applicant, dated 01-31-18

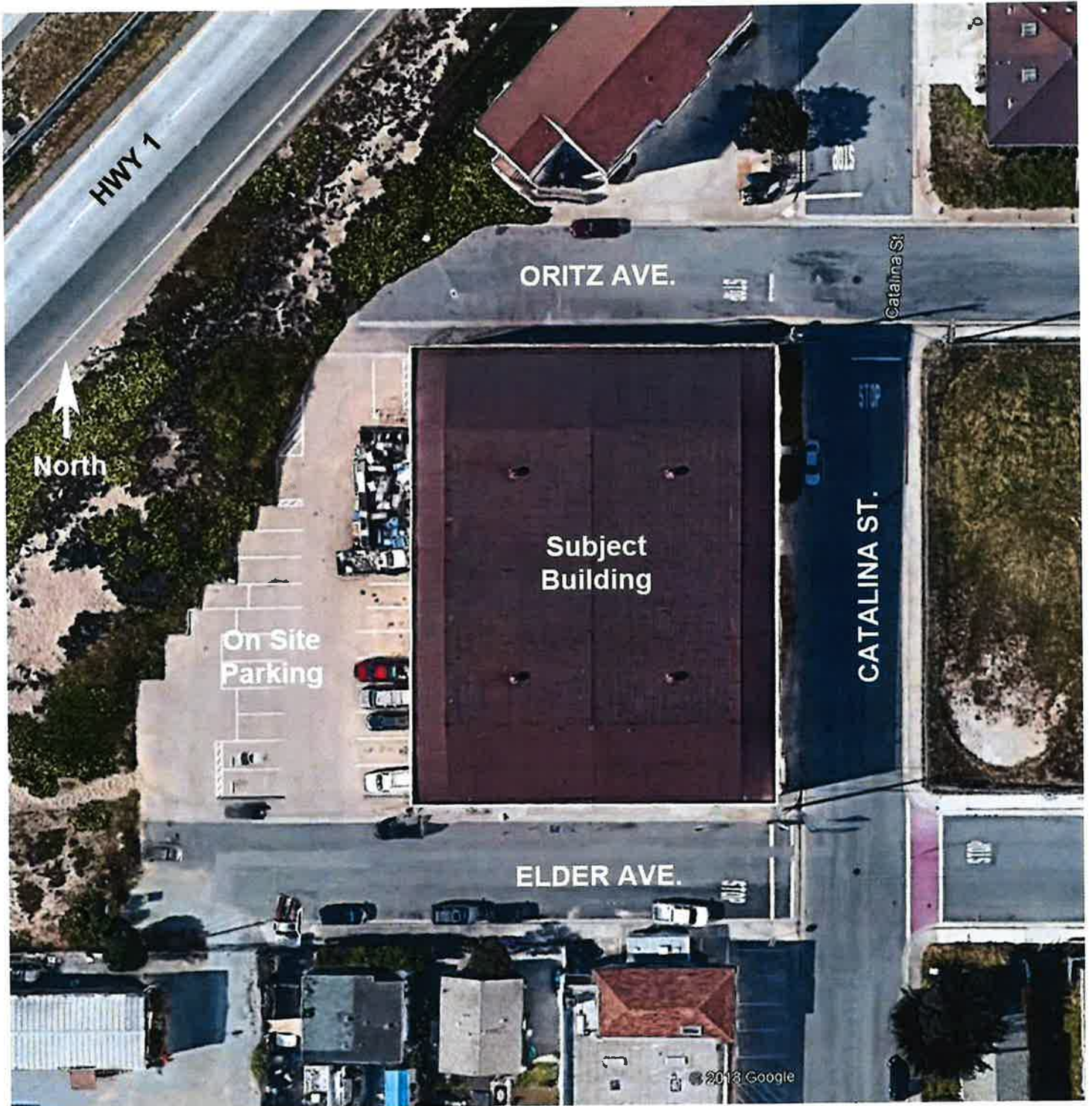
Attachments:

- Draft Resolution to approve the Coastal Development Permit



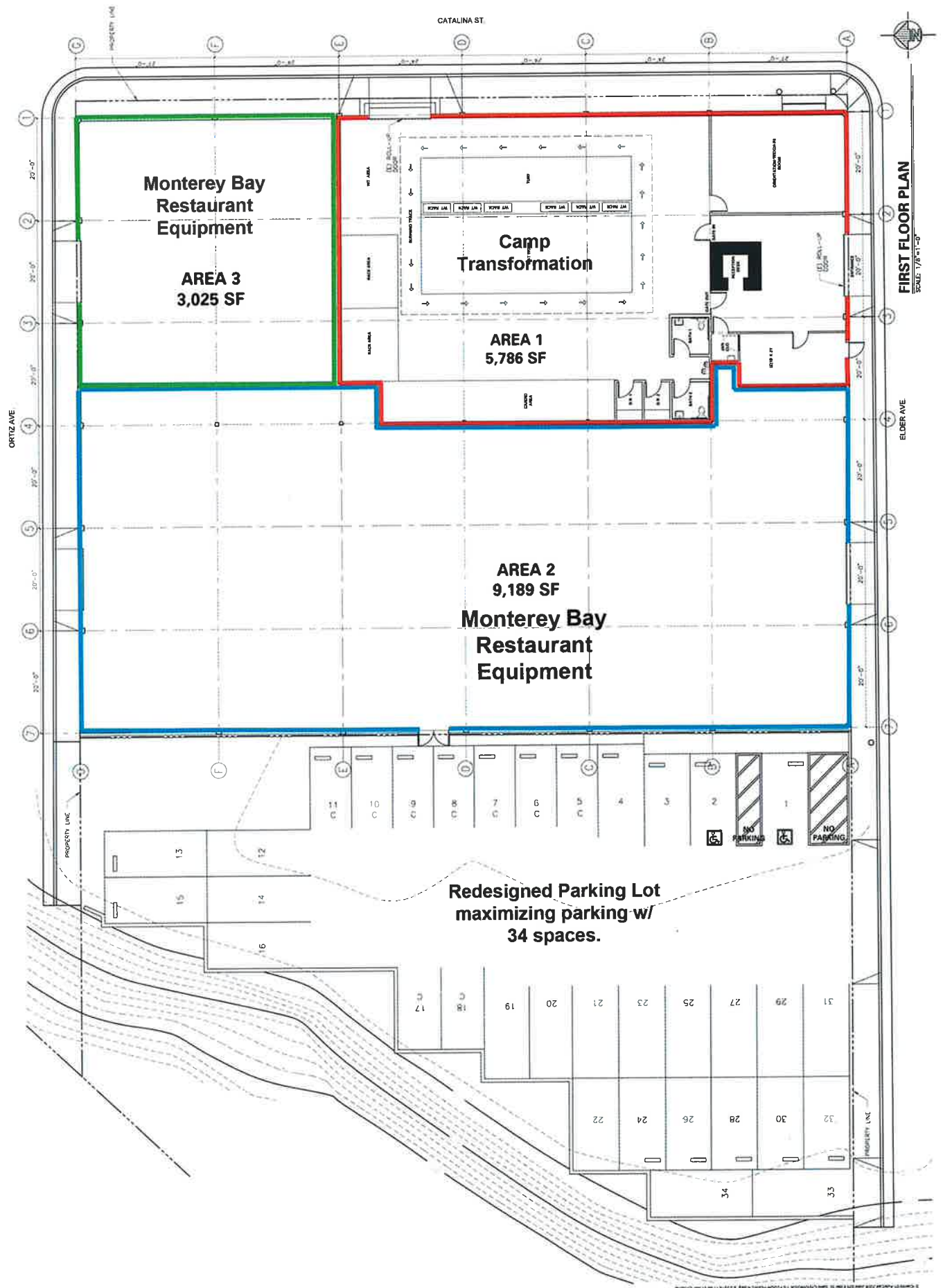
Location Map

EXHIBIT A



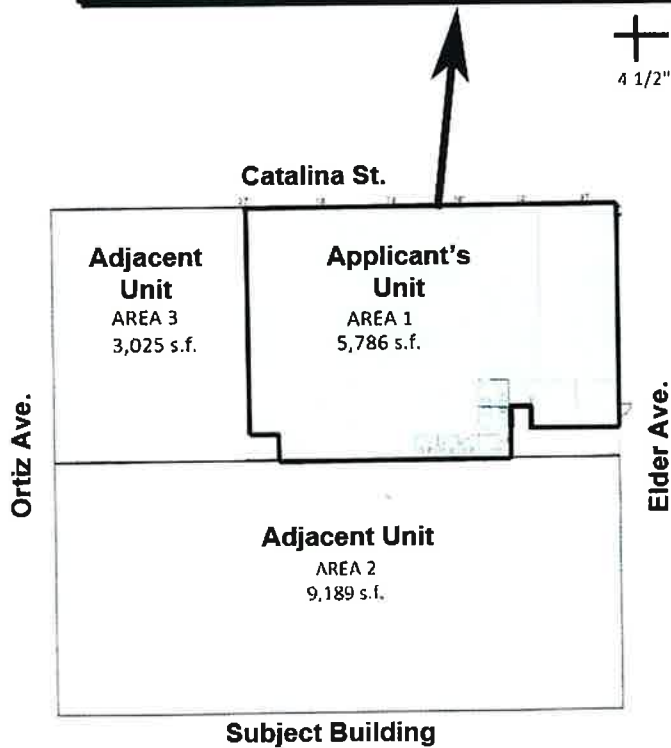
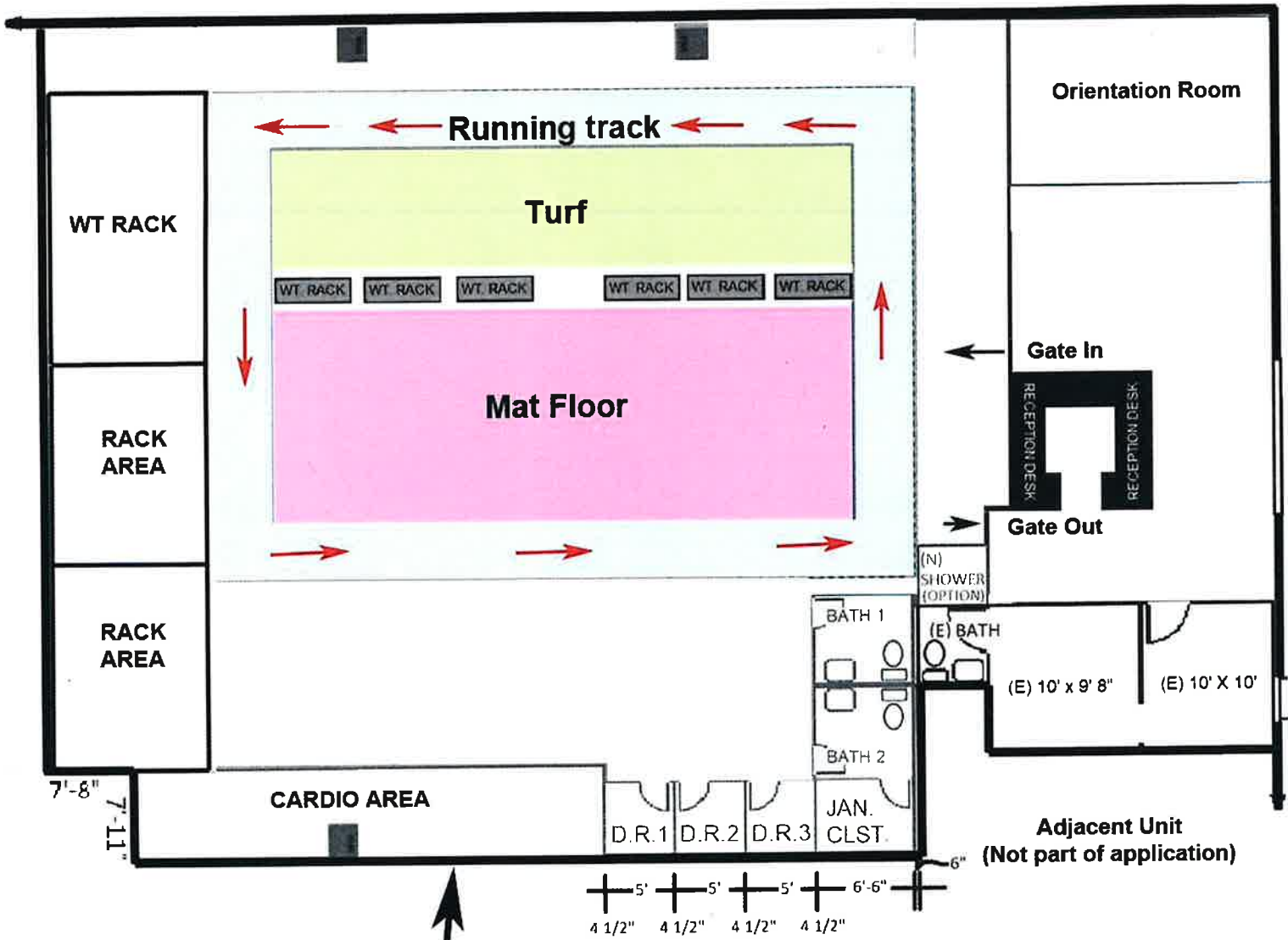
Aerial Map

EXHIBIT B



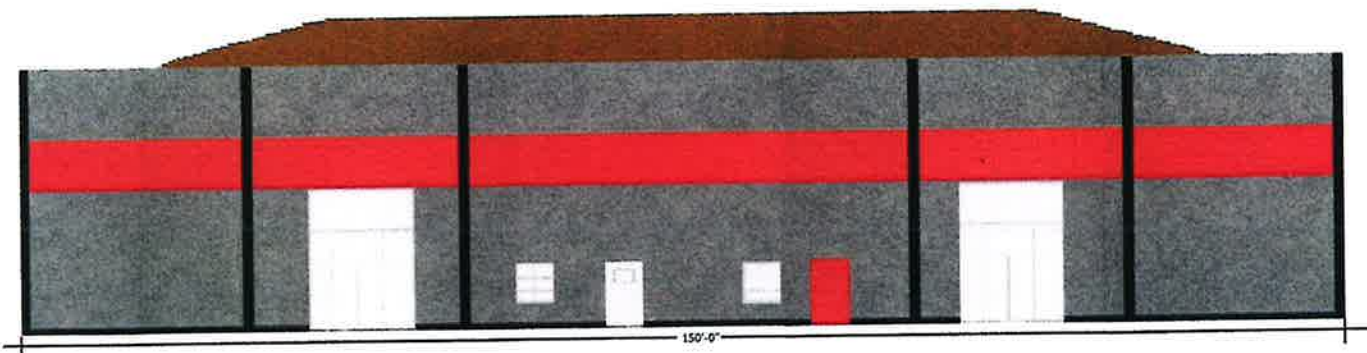
Site Plan (revised)

EXHIBIT C
 96

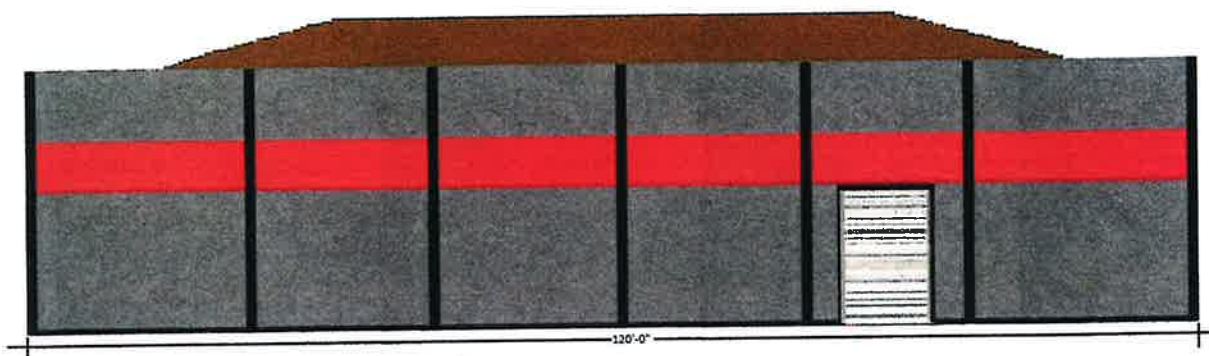


Proposed Floor Plan

EXHIBIT D



SOUTH EXTERIOR ELEVATION







WEST EXTERIOR ELEVATION

GENERAL NOTES

1. (E) INDICATES EXISTING DOOR, DOOR FRAME AND HARDWARE TO REMAIN.
2. CAULK ALL JOINTS OR CRACKS WHICH OCCUR WHERE DISSIMILAR MATERIALS INTERSECT AND INTERSECTION IS EXPOSED TO VIEW.
3. GENERAL CONTRACTOR MUST INTERFACE WITH PLUMBING, MECHANICAL, ELECTRICAL PLANS AND FIXTURE MANUFACTURER'S SPECIFICATIONS TO CONFIRM ANY SPECIFIC REQUIREMENTS OF ALL FIXTURES/FURNISHING SHOWN ON PLANS.
4. GENERAL CONTRACTOR MUST COORDINATE BLOCKING AND BACKING LOCATIONS AS REQUIRED BY EQUIPMENT, FURNISHINGS, AND FIXTURE SUPPLIERS
5. DIMENSIONS SHOWN ARE FROM FACE OF FINISH TO FACE OF FINISH. GENERAL CONTRACTOR MUST HAVE FRAMING SUB-CONTRACTOR SNAP ALL LINES PRIOR TO FRAMING AND NOTIFY DESIGNER OF RECORD OF ANY DIMENSIONAL DISCREPANCIES BETWEEN FIELD CONDITIONS AND DIMENSIONS SHOWN WITHIN PLANS.
6. PLUMBING WALLS AND RESTROOM WALLS MUST RECEIVE MOISTURE RESISTANT GYPSUM BOARD.
7. PLANS ARE NOT TO BE SCALED. INDICATED DIMENSIONS GOVERN.
8. ACCESSORIES PROVIDED ON OR WITHIN RESTROOM WALLS MUST BE INSTALLED AND SEALED TO PROTECT THE STRUCTURAL ELEMENTS FROM MOISTURE.
9. FIXTURES, ACCESSORIES, CABINETRY, COUNTERTOPS AND INTERIOR FINISHES MUST BE SUBMITTED TO THE CAMP TRANSFORMATION CENTER PRIOR TO INSTALLATION
10. CONSTRUCT CABINETS TO AMERICAN WOODWORKING INSTITUTE CUSTOM GRADE IS WITH HEAVY-DUTY HARDWARE.
11. ALL FIXTURES AND ACCESSORIES TO BE INSTALLED IN ACCORDANCE WITH THE MOST CURRENT ARCHITECTURAL BARRIERS ACT (ABA).

LEGEND:

- ① 10'-0" RECEPTION COUNTER
- ② CONSTRUCT FULL LENGTH 12' X 2" X 6" WALL
- ③ CONSTRUCT 7'-1" X 6'-6" UNISEX BATHROOM
- ④ CONSTRUCT 7'-1" X 6'-6" ADA UNISEX BATHROOM
- ⑤ CONSTRUCT 3 ea. DRESSING ROOM W/5'-9" TEMP PARTITION WALLS
- ⑥ (N) CLOSET
- ⑦ CONSTRUCT 2" X 6" WOOD FRAMED CEILING. HEIGHT: 12'-0"
- ⑧ INSTALL 12 EA 12" X 12" CUBBIES WITH SEATED BENCH
- ⑨ INSTALL 4W X 6H 12" X 12" CUBBIES - 24 CUBBIES TOTAL
- ⑩ GREY EPOXY FLOOR WITH COLORED FLAKES 
- ⑪ (N) ALUMINUM STOREFRONT DOOR
- ⑫ 8' X 5' OBSERVATION WINDOWS
- ⑬ SHERWIN WILLIAMS SW 6258 THORN BLACK OR EQUAL 
- ⑭ SHERWIN WILLIAMS SW 6268 REAL RED OR EQUAL 
- ⑮ SHERWIN WILLIAMS SW 2849 WESTCHESTER GREY 

Letter of Intent - Conditional Use Permit Application

Lesley Conover - 325 Elder Avenue, Sand City, CA. 93955
Date: 03/06/2018

Dear Sand City Planning Commission,

My name is Lesley Conover and I am requesting a Conditional Use Permit with Sand City. I am a Franchisee for The Camp Transformation Center, an affiliate of Fitness Concepts Inc. The current and future use of the building space will be for a fitness studio based around:

1. High energy fitness training
2. Isometric exercises
3. Resistance training
4. Kettle bell training
5. Cardiovascular training

We are requesting the C.U.P. to reflect business hours Monday thru Friday, 4:00 a.m. to 9:00 p.m. including Saturdays and Sundays 7:00 a.m. to 12:00 p.m. We will be closed for physical training mid day (12:00 p.m. to 3:00 p.m.), during the weekdays for inner office planning.

The Camp will consist of 5-8 employees ranging from management to certified trainers;

Training classes range typically from 8-25 persons;

We will have one company vehicle and no shipments or deliveries.

Thank you for taking the time to review and consider my request for an addendum to my current

Sincerely,



Lesley Conover

Dougherty & Guenther APC

601 South Main Street
Salinas, California 93901

Ralph P. Guenther
rguenther@montereylaw.com

July 17, 2018

Charles Pooler
City Planner
City of Sand City
Sand City Planning Department
One Pendergrass Way
Sand City CA 93955

**Re: Coastal Development Permit 18-03
The Camp Transformation Center
325 Elder Avenue
Agenda Item 8A**

Dear Mr. Pooler:

We are counsel to Richard Garza, the owner of the real property located at Catalina between Elder Avenue and Ortiz Avenue in Sand City. Mr. Garza's property, referred to by the City as the Catalina Lofts Project, fronts Catalina Street, Elder Avenue and Ortiz Avenue and is situated across Catalina Street from the subject property. Mr. Garza opposes the proposed Resolution approving Coastal Development Permit 18-03 because the intended use is inconsistent with land use compatibility and will negatively impact real estate marketability, not only to Mr. Garza's property, but that of neighboring property owners as well.

Mr. Garza specifically objects to the analysis by staff regarding existing and proposed on-site parking for the proposed use. According to the Staff Report dated June 8, 2018, "the City does not have a specific parking requirement for recreation or gym uses; however, a 1/450 parking ratio has been previously applied to exercise and gymnastics businesses in the City based upon a survey conducted of other local city parking requirements." Mr. Garza's own survey of other local city parking requirements reaches a very different conclusion.

For example, the City of Monterey's off-street parking requirements for Health Club's are as follows:

"1 per 100 sq. ft. of weight room, 1 per 50 sq. ft. of aerobics area, and 3 per racquetball court"

Dougherty & Guenther APC

Letter to Charles Pooler
July 17, 2018
Page 2

The City of Seaside's off-street parking requirements for Health/fitness facilities are as follows:

"1 space for each 200 sf."

A copy of the off-street parking requirements for the City of Monterey and the City of Seaside are attached as Exhibit 1.

Using the city of Seaside's less onerous off-street parking requirements as a guide, the proposed use would require at least 29 off-street parking spaces. Using the City of Monterey requirements, the proposed use would require at least 58 off-street parking spaces – assuming one-hundred percent weight room use. Because parking in Sand City in general and in the area of the proposed use is already impacted, Mr. Garza believes the higher City of Monterey off-site parking requirement should be utilized for the proposed use.

Mr. Garza believes the applicant's estimate of between eight to twenty-five patrons per group class sessions is significantly understated. Attached as Exhibit 2 are photographs taken by Mr. Garza on June 20, 2018, of just one Camp Transformation class and the resulting parking impacts. The end of Contra Costa Street and Bay Avenue are completely filled with vehicles. The proposed off-site parking requirements for the subject property will not come close to satisfying the parking for the proposed use.

The request by the Property Owner to amend CDP 97-5 to modify the parking requirements for Monterey Bay Restaurant Equipment & Gourmet Shop will not resolve the parking issues associated with the proposed use. The Staff Report states that the proposed amendment to CDP 97-5 would reduce the required off-site parking spaces to nine from twenty-five. Staff supports its recommendation for the amendment by accepting the Property Owner's representation that the existing tenant, Monterey Bay Restaurant Equipment and Gourmet Shop, is a "wholesale/storage" use as opposed to a retail establishment. However, this conclusion is not supported by the facts.

The signage for Monterey Bay Restaurant Equipment & Gourmet Shop indicates that business caters to retail customers and is open to the public. Attached as Exhibit 3 are photographs taken by Mr. Garza consistent with this point. The photographs also evidence that the business does not have the minimum two dedicated loading areas required by Sand City. Instead, the business utilizes what would otherwise be street parking to provide for loading and for other uses. Staff's recommendation to allow for downward modification of the off-site parking requirement would only worsen what is already a significant shortage of off-street parking in the neighborhood.

Dougherty & Guenther APC

Letter to Charles Pooler

July 17, 2018

Page 3

The Camp Transformation Center currently operates from 1807-A Contra Costa Street. Parking in the area is significantly impacted when classes are in session. The photographs attached as Exhibit 2 evidence the overflow of participants parking in the neighborhood and negatively impacting the residents of Bay Avenue. The proposed relocation of The Camp Transformation Center merely moves the problem from one part of the City to another. The photographs attached as Exhibit 4 reflect parking on a typical day in the general vicinity of the subject property. As you will note, street parking is already at a premium without the added burden brought on by the pending relocation of The Camp Transformation Center.

The subject property is within a Planned Mixed Use District within the City. According to the Sand City zoning ordinances, conditional use permits for uses within the district must insure land use compatibility and real estate marketability. Mr. Garza's Catalina Lofts Project had to comply with the local zoning ordinances, including the requirement for suitable and adequate off-street parking for owners and patrons. Staff's willingness to overlook existing uses and ignore other relevant off-street parking requirements in neighboring jurisdictions will have a lasting, negative impact on the Catalina Lofts Project and other uses in the area. Mr. Garza believes that the proposed use not only inconsistent with land use compatibility of the subject property, but will also negatively impact the real estate marketability of the Catalina Lofts Project and other properties in the vicinity. For these reasons, the City Council should deny the application.

Mr. Garza requests that the Council instruct staff to conduct a new, comprehensive survey of parking requirements of other jurisdictions to confirm whether the more onerous requirements adopted by those jurisdictions are also appropriate for Sand City. Special attention should be directed to the existing business activities at The Camp Transformation Center's existing location to determine the actual number of class participants and to determine the actual number of vehicles coming into the City at various times. As well, Staff should explore whether other off-street options are available as a alternative if more rigorous parking requirements are necessary. For example, the applicant could be required to provide for overflow parking at another location within walking distance to its location with appropriate signage instructing class participants to park in the designated parking lot.

Dougherty & Guenther APC

Letter to Charles Pooler

July 17, 2018

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Until staff has completed these steps and determined the true extent of the need for off-street parking and related alternatives, the Council should vote "no" on the proposed Resolution. The alternative will be for Mr. Garza to pursue his legal remedies regarding CDP 18-03.

Yours very truly,



Ralph P. Guenther

RPG/rpg
Enclosures
cc: Richard Garza
F:\Garza Plumbing\Elder Avenue Objection.wpd



January 31, 2018

Ms. Lesley Conover
Camp Transformation Center
1807-A Contra Costa Street
Sand City, CA 93955

Sent std. & certified USPS mail

RE: Public Complaints and Permit Violations by 'Camp Transformation Center'

Dear Ms. Conover:

The City is continuously receiving complaints (almost daily) regarding Camp Transformation Center's operation at 1807-A Contra Costa Street from multiple individuals residing in the area. These complaints include early morning and evening exercise classes with noise and vibrations causing disturbances, patrons running in the street impeding vehicular movement and access, and excessive parking throughout the area impeding access to and from Bay Avenue.

Coastal Development Permit (CDP) 13-03 was transferred to you last year from Iron Republic with the understanding that your operation was to be similar to Iron Republic's program and that you could operate per the terms of the Permit. The complaints noted above indicate that your operation has expanded beyond the scope of the Kettlebell exercise operation. CDP 13-03, under which you are operating (attached for reference), specifically lists hours of operation and the scope of operation authorized. The intent of the permit conditions is to minimize impacts and integrate the original Kettlebell exercise program into the subject property and surrounding neighborhood. The expanded activities and hours of operation are in violation of CDP 13-03, and have demonstrated (via the complaints) their incompatibility with the subject property and surrounding area. Amending the permit to allow classes at additional early morning and later evening hours or running/exercises in the street, is an option the Planning Department will NOT support for reasons demonstrated by the complaints submitted to the City.

As for conducting classes where patrons run in the street, this practice should cease immediately. This creates traffic circulation and public safety issues, and was never authorized under the purview of CDP 13-01. Finally, as for the parking situation, you need to inform your patrons to NOT park in the sand

City Hall
1 Pendergrass Way
Sand City, CA
93955

Administration
(831) 394-3054

Planning
(831) 394-6700

FAX
(831) 394-2472

Police
(831) 394-1451

FAX
(831) 394-1038

Incorporated
May 31, 1960

Page 1 of 2

EXHIBIT H

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dunes or in any such way as to impede public streets and access to neighboring properties; which can be a public health and safety issue if emergency vehicles cannot access streets and/or residences.

Either your business must operate under the conditions of CDP 13-03 that was granted to you and you tailor your programs to cease those impacts for which the City has received complaints (noted in this correspondence), or the City may have no option but to consider revoking CDP 13-03. Revoking the permit means your operation at the subject property would have to cease, desist, and vacate; and failure to comply could result in legal consequences and penalties.

If you have questions, I can best be contacted at chuck@sandcityca.org or at 831-394-6700x216.

Sincerely,



Charles Pooler
City Planner

Attachment: Coastal Development Permit (CDP) 13-03

cc: Todd Bodem, City Administrator
Jim Heisinger, City Attorney
Brian Ferrante, Chief of Police
James Davi, Property Owner

CITY OF SAND CITY

RESOLUTION SC _____, 2018

**RESOLUTION OF THE CITY COUNCIL OF SAND CITY APPROVING
COASTAL DEVELOPMENT PERMIT 18-03 FOR CAMP TRANSFORMATION
AUTHORIZING A FITNESS TRAINING FACILITY WITH ACCESSORY OFFICE
AT 325 ELDER AVENUE**

WHEREAS, Lesley Conover of Camp Transformation (the "Applicant") submitted a coastal development permit application to the City of Sand City (the "City") to establish a health and fitness training facility (the "Applicant's Use") within a 5,786 square foot unit of an existing commercial building at 325 Elder Avenue (APN 011-242-007 & 008) in Sand City (the "Subject Property"); and

WHEREAS, the Applicant's Use at the Subject Property, of the scale and intensity described in the application and as conditioned via a coastal development permit, is considered compatible with a mixed-use neighborhood of the West End District, as defined by the City's General Plan and Zoning Ordinance; and

WHEREAS, the City's Zoning Code does not specify a parking requirement for gym or other type of fitness or recreational uses, and in the absence of such, the City has previously used a 1/450 parking ratio for these types of uses in approving discretionary use permits, for which the Subject Property is capable of accommodating with the provision of a minimum of thirty-three (33) striped parking stalls on the Subject property; and

WHEREAS, the Applicant's Use within the Subject Property's commercial building is not anticipated to require an allocation of water under the current regulations of the Monterey Peninsula Water Management District (M.P.W.M.D.); and

WHEREAS, the Applicant's Use within an existing commercial building qualifies as a Categorical Exemption under CEQA (California Environmental Quality Act) Guidelines, Section 15301; and

WHEREAS, the City Council of the City of Sand City, on September _____, 2018, has found and determined that the Applicant's Use, as identified by the Applicant and appropriately conditioned by the Applicant's permit, will not adversely impact the character of the surrounding neighborhood, nor be injurious or detrimental to adjoining properties or the rights of the owners therein, and thus Coastal Development Permit 18-03 shall be granted upon the conditions hereinafter set forth; and

WHEREAS, the City Council of the City of Sand City has accepted the analysis and findings for approving Coastal Development Permit 18-03 ("CDP 18-03") as outlined in the amended City staff report, dated August 28, 2018.

1. CDP 18-03 is not valid, and the Applicant's Use of the Subject Property shall not commence unless and until two copies of this Resolution/Permit, signed by the

permittee and the Subject Property's owner, acknowledging receipt of the Permit and acceptance of the terms and conditions, is returned to the City's Planning Department. Failure to return said signed/executed document may be grounds for City termination of CDP 18-03.

2. Purpose: CDP 18-03 is for the express purpose of authorizing, at the scope and scale described in the Applicant's application or as otherwise conditioned by CDP 18-03, a fitness and exercise facility within an approximate 5,786 square foot commercial unit of an existing commercial building at 325 Elder Avenue (portion of APN 011-242-007 & 008); subject to the terms and conditions specified in CDP 18-03. Residential occupancy of the Applicant's unit on the Subject Property is prohibited. There shall be no expansion to the scope or intensity of the Applicant's Use beyond that as authorized by CDP 18-03 without either an amendment of said Permit or the City issuance of a new land use entitlement permit.
3. Hours of Operation: Hours of operation for the Applicant's Use on the Subject Property shall only occur between the hours of 4:00 a.m. to 9:00 p.m. Monday through Friday, and 7:00 a.m. to 12:00 noon on weekends; and closed on weekdays between 12:00 noon and 3:00 p.m. for office activities. There shall be no amplified music or other excessive/amplified noise generated within the unit prior to 7:00 a.m. and after 7:00 p.m. on weekdays and prior to 10:00 a.m. and after 12:00 noon on weekends. Office activity on-site by the Applicant may extend beyond the aforementioned hours/days provided that the Applicant's unit is not open to the public or such activities do not create a public nuisance.
4. Noise & Vibration Mitigation: The Applicant shall establish exercise pads and/or other sufficiently performing shock absorbent materials wherever weight lifting/resistance training occurs within the building. These pads/materials shall function sufficiently to maintain noise/vibration(s) from extending beyond the confines of the Applicant's building due to falling or dropped weights/equipment. The sufficiency of said pads/materials shall be subject to City determination as observed/experienced by a City inspector and/or evidenced by substantiated public complaints. Sound absorbing platforms shall be installed by the Applicant at the direction of the City if noise/vibration pads and other absorbent materials are insufficient where noise/vibrations are a public nuisance. Failure to comply with such direction shall be sufficient grounds for City termination of CDP 18-03.
5. Noise Mitigation: Any music or other loud and/or amplified noise generated by the Applicant's Use shall be kept to a reasonable audible level that does not expand beyond the confines of the Applicant's unit, and shall not impact adjacent units or neighboring properties. The roll-up door of the Applicant's unit facing Catalina Street shall remain closed during operational hours. There shall be no amplified music or other excessive noise generated within the unit prior to 7:00 a.m. and after 7:00 p.m. on weekdays and prior to 10:00 a.m. and after 12:00 noon on weekends. Furthermore, the City may amend or revoke CDP 18-03 if detrimental impacts from the Applicant's Use cannot be sufficiently mitigated as to not pose a nuisance upon residential units and/or the surrounding neighborhood.

6. Activity Confinement: All exercise programs conducted by the Applicant's Use, and employees/patrons thereof, shall only be conducted inside the building during permit authorized hours, and shall not occur within City public rights-of-way (i.e. sidewalks, streets, etc.), City parks, or other privately owned properties within the City.
7. On-Site Parking: The Subject Property's owner shall re-stripe the entire on-site parking area to the west side (rear) of the building to provide a minimum of thirty-three (33) parking spaces, which may include tandem parking. Additional parking spaces are encouraged if feasible. The redesigned parking layout shall be subject to City Planner review and approval prior to implementing re-striping. Parking stall dimensions shall be consistent with Section 18.64.040 of the City's Municipal Code (Zoning Ordinance). The Subject Property's owner and/or property manager shall be responsible for addressing and resolving tenant disputes regarding on-site parking, provided zoning and City permit requirements are met to the satisfaction of the City.
8. Storage: All materials, equipment, and/or any other item associated with the Applicant's Use, shall only be stored within the Applicant's unit and are prohibited from being stored on the Subject Property beyond the confines of the building. The placement of a self-contained portable storage unit by the Applicant or Applicant's Use on the Subject Property beyond the confines of the building, is hereby prohibited; and the need of the Applicant to do so shall be considered by the City as justification that this operation has expanded beyond the Subject Property's ability to sufficiently accommodate the Applicant's Use; and thus be sufficient reason for the City to terminate CDP 18-03.
9. Property Maintenance: The Subject Property shall be maintained in a clean, orderly, weed-free, and litter-free condition. There shall be no storage of waste material or debris on-site, except as otherwise allowed by CDP 18-03. The Applicant and/or the Subject Property's owner shall be responsible for maintenance and upkeep of the Applicant's leased area of the Subject Property for the duration of the Applicant's Use as authorized by CDP 18-03.
10. General Waste: Trash or other used and/or discarded materials generated/used by the Applicant's Use shall be stored in an appropriate waste collection bin or dumpster. Except on a designated trash collection day, said bin(s) or dumpster(s) shall be maintained either within the building, the rear parking area, or within a City approved enclosure on the Subject Property. An enclosure may be established on the Subject Property only after approval by the City's Planning Department. The Applicant shall work and coordinate with the City's franchised waste hauler to implement material recycling and recovery as part of the Applicant's Use's regular routine when/where feasible.
11. Exterior Building Modification: Any proposed modification of the building exterior shall be subject to the City's Design Review Committee (the "DRC") review and approval in the issuance of a design permit if the City Planner deems the scale of such modifications warrants DRC review/approval.

12. Signs: Any commercial sign on the exterior of the building or anywhere on the Subject Property, identifying the Applicant's Use, shall be reviewed and approved by the City's DRC in the issuance of a sign permit prior to the establishment of any sign such as at the Subject Property. Signs attached to the building shall also obtain a City building permit prior to installation. The Applicant shall not place any free-standing sign anywhere within City limits without City Planning Department approval.
13. Water Runoff: The Applicant's Use shall not create water run-off within the City in accordance with Chapter 13.05 of the Sand City Municipal Code regarding Storm Water Management. There shall be no washing of vehicles on the Subject Property and/or City streets.
14. Water: Issuance of CDP 18-03 does not grant the Applicant and/or Subject Property's owner any right or privilege to any allocation of water from the City of Sand City or other entity. The Applicant's Use shall be limited to that water credit currently available to the Subject Property in accordance with, and subject to, the regulations of the Monterey Peninsula Water Management District (MPWMD). If the MPWMD determines that additional water is necessary, and that water is not available or provided, then CDP 18-03 shall be subject to termination by the City.
15. Local/Regional Compliance: All requirements of the City's contracted Building and Fire Departments, the City Engineer, the Sand City Code Enforcement officer(s), the Seaside County Sanitation District, One Water (formerly 'Monterey Regional Water Pollution Control Agency'), and Monterey County Health Department, shall be implemented to the satisfaction of each department and inspector thereof. Police Department requirements pertaining to security, street parking, code enforcement, public nuisance abatement, and law enforcement shall be implemented to the satisfaction of the City's Police Chief.
16. Air District: The Applicant shall be responsible for complying with applicable rules and regulations of the Monterey Bay Air Resources District. Failure to comply shall be sufficient grounds for City termination of CDP 18-03.
17. Fire Department: The Applicant's Use of the Subject Property, as authorized by CDP 18-03, must conform to operational and occupancy load requirements specified in the California Building and Fire Code and to the satisfaction of the City's Building and Fire Department inspectors. The Subject Property shall be available and open for Fire Department and/or City code enforcement inspections. Failure to comply with Fire Inspector and/or code enforcement requirements may be sufficient grounds for City issuance of a 'Cease and Desist' order for closure of the Applicant's Use and City amendment or termination of CDP 18-03.
18. Nuisance: The Applicant's Use of the Subject Property shall be conducted in such a way that it does not constitute a nuisance to neighboring properties or occupants thereof. The Applicant shall be considered responsible for the impacts created by the Applicant's Use and activities. The Applicant shall implement all mitigation necessary to inhibit or otherwise mitigate any noise, vibration, overflow parking, and/or other

negative impacts that this operation may or will generate. Determination of what constitutes a 'nuisance' shall be subject to the City. If the City finds at any time that any use of the Subject Property constitutes a nuisance, or is otherwise detrimental to the neighborhood or to the community, such use shall be discontinued or modified as may be required by the City. Failure to effectively implement mitigation required by this Permit, or other direction/notification by the City deemed necessary to abate negative impacts generated by the Applicant's Use, may be adequate grounds for the City to amend or terminate CDP 18-03. Failure to comply with such City direction may result in the amendment or revocation of CDP 18-03.

19. Violation/Termination: If the City determines that any term or condition of CDP 18-03 has been violated, and/or use of the Subject Property by the Applicant's Use constitutes a nuisance or is otherwise detrimental to the neighborhood or the community, written notice shall be issued to the Applicant by the City, that if such violation is not corrected or removed, a public hearing may then be scheduled where the City Council may consider amending or revoking CDP 18-03, and may then order said Permit amended or revoked. The Applicant and the Subject Property's owner/manager shall be notified of any such public hearing, and provided an opportunity to address the City Council prior to any action by the City Council to amend or terminate CDP 18-03.
20. Interpretation: Any question of intent or interpretation regarding any condition within CDP 18-03 shall be resolved by the City's Planning Department.
21. The issuance of CDP 18-03 shall not supersede or override any requirements of any other City, County, State, or Federal agency.
22. Indemnification: To the extent permitted by law, the Applicant and Subject Property's owner shall indemnify and hold harmless the City, its City Council, its officers, employees, and agents (the "indemnified parties") from and against any claim, action, or proceeding brought by a third party against the indemnified parties and the Applicant to attack, set aside, or void any permit or attorney's fees and costs incurred in defense of the litigation. The City may, in its sole discretion, elect to defend any such action with attorneys of its own choice.
23. Business License: The Applicant shall acquire, maintain, and annually renew a Sand City business licence for the duration of the Applicant's Use within Sand City. Failure to maintain a current business licence may be sufficient grounds for termination of CDP 18-03.

PASSED AND ADOPTED by the City Council of Sand City this ____ day of September, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Mary Ann Carbone, Mayor

Linda K. Scholink, City Clerk

This is to certify that the Coastal Development Permit (CDP) 18-03 contains the conditions specified by the City Council in approving said Permit.

Charles Pooler, City Planner

APPLICANT ACCEPTANCE (CDP 18-03)

The Coastal Development Permit is hereby accepted upon the express terms and conditions hereof, and the undersigned agrees to strictly conform to and comply with each and all of the said terms and conditions therein.

DATED: _____

BY: _____
Applicant

CONSENT OF OWNER (CDP 18-03)

Consent is hereby granted to the permittee to carry out the terms and conditions of the Coastal Development Permit.

DATED: _____

BY: _____
Property Owner

AGENDA ITEM

11B

Connie Horca

From: Monterey Peninsula Chamber of Commerce
<communications@montereychamber.com>
Sent: Wednesday, August 29, 2018 2:02 PM
To: connie@sandcityca.org
Subject: Member2Member - August 29, 2018



MONTEREY PENINSULA CHAMBER OF COMMERCE

ANNUAL LEADERSHIP LUNCHEON

Wednesday, September 19 • 11:30am-1:30pm
Hyatt Regency Monterey Hotel and Spa • 1 Old Golf Course Road, Monterey
\$50/members; \$60/non-members • (831) 648-5350
Register Online at www.montereychamber.com

Presented by  **Rabobank**

Join us for lunch with a powerhouse of federal, state and local public officials who will brief us on key legislation, new businesses and projects, public safety, hot issues and their efforts to improve the competitive edge for local businesses.

Keynote Speaker

 Congressman Jimmy Panetta 20th District of California	 Assemblymember Mark Stone California Assembly District 29	 Supervisor John Phillips Monterey County District 2	 Supervisor Mary Adams Monterey County District 5	 Sheriff Steve Bernal Monterey County	 Mayor Jerry Edelen City of Del Rey Oaks
 Mayor Steve Dallas City of Carmel-by-the-Sea	 Mayor Clyde Roberson City of Monterey	 Mayor Bill Kampe City of Pacific Grove	 Mayor Joe Gunter City of Salinas	 Mayor Mary Ann Carbone City of Sand City	 Mayor Ralph Rubio City of Seaside

CALL OR GO ONLINE TO RESERVE YOUR TICKETS TODAY

SAVE THE DATE

TUESDAY, OCTOBER 30 • 8:00 AM–5:00 PM

EMBASSY SUITES HOTEL • 1441 CANYON DEL REY BLVD, SEASIDE

MONTEREY BAY BUSINESS SUMMIT



STARTUP &
INVESTMENT &
COMMUNITY
CAPITAL
EXPO



8:00 AM–12:00 PM

12:00 PM–5:00 PM

BUSINESS
SOLUTIONS
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*Brought to you by Monterey Peninsula Chamber of Commerce
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Monterey Peninsula Chamber of Commerce,
243 El Dorado St., Suite 200, Monterey, CA 93940

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